DRAFT MINUTES
SPECIAL SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MARCH 30, 2016 at 6:30 P.M.

1. **Call to Order**

Mayor German called the meeting to order at 6:30 pm.

2. **Roll Call**
Mayor Charley German, Vice Mayor Bruce George, Councilors Jackie Baker, Brad Gordon, Jessie Jones-Murdock, and Robin Whatley. .
Councilor Carol German absent.

Also Present: Town Manager Russ Martin, Town Clerk Virginia Jones, Community Development Director Mike Jenkins, Assistant Planner Kendall Welch, Administration Assistant Julie Scott, Planning & Zoning Chairman B.J. Davis, Vice Chairman Dave Freeman, Commissioner Jim Hisrich and Recording Secretary Marie Moore.

3. **Pledge of Allegiance**

Mayor German led the pledge.

4. **Public Hearing, Discussion and possible approval/or Denial of Resolution 2016-959, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the current General Plan adopted under Resolution 2004-614 and adopting the Town of Camp Verde 2016 General Plan , as prepared by the Planning Agency of the Town of Camp Verde, Arizona; and authorizing the holding of a regular election on Tuesday, August 30, 2016 for the purpose of ratifying the Town of Camp Verde 2016 General Plan, and approving the Ballot Language therefore.**
Staff Resource: Mike Jenkins

On a motion by George, seconded by Gordon, Council unanimously approved Resolution 2016-959, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the current General Plan adopted under Resolution 2004-614 and adopting the Town of Camp Verde 2016 General Plan , as prepared by the Planning Agency of the Town of Camp Verde, Arizona; and authorizing the holding of a regular election on Tuesday, August 30, 2016 for the purpose of ratifying the Town of Camp Verde 2016 General Plan, and approving the Ballot Language therefore.

Staff Presentation
Community Development Director Mike Jenkins gave an overview and history of the General Plan. Jenkins explained that the Planning & Zoning Department began working on the General Plan in August of 2013 and has held 49 work sessions and 3 joint work sessions with Council as well as received input from the volunteer based subcommittee, which held 33 independent public meetings. Additionally, Chairman Davis led 9 public outreach meetings, one of which was well received by the Yavapai-Apache Nation's Council which pointed out in the General Plan how the Town of Camp Verde will be collaborating with the Nation.

Jenkins pointed out the 10 elements of the Plan and explained although the History and Culture, Housing and Economic Development elements are not required for inclusion by State law; the Commission felt they were important factors to the community.

Jenkins recognized the three Planning and Zoning Commissioners present as well as Jenna Owens, the

prior Assistant Planner for the countless hours of dedication to the completion of the Plan. Jenkins recognized other staff and departments, including Parks & Recreation Director Mike Marshall, Economic Development Director Steve Ayers and the Town Manager for their help. Jenkins expressed that he felt the document is well written, transparent, and comprehensive and represents the Town of Camp Verde well.

Mayor German thanked and acknowledged the Commission members for their hard work and dedicated time put toward the Genéral Plan. The Mayor indicated he spent 3 days reviewing the draft and commended it as an impressive document.

Declare Public Hearing Open

Call for Public Input (either in favor or against)
Planning & Zoning Commissioner Jim Hisrich addressed Council and stated that the process was long but fun. Hisrich acknowledged past Commissioners Howard Parrish and Mike Hough for their participation and stated they brought historical value to the document. Hisrich stated that due consideration was given to the entire document and recommended the Councils approval.

Mayor German asked Town Clerk, Virginia Jones to prepare letters to thank Planning and Zoning Commission members as well as Subcommittee members for their dedication.

Jenna Owens thanked the Planning & Zoning Commissioners for their support and help given to her while she was a staff member. Owens thanked Chairman Davis for his leadership qualities and help and stated she was proud of the document.

Planning & Zoning Chairman Davis conveyed to Council that the process was a team effort with a great group of people. Davis acknowledged previous Commissioners Hough and Parrish for their input to the Plan and acknowledged Jenna Owens and Kendall Welch and indicated that the Plan would not have been completed without those two employees. Davis thanked Community Development Director Mike Jenkins and Recording Secretary Marie Moore for their participation as well as recognized Subcommittee volunteer Cathy Davis and stated that the document reads well due to her value as a great wordsmith. Subcommittee members Tony Gioia and Brenda House were also influential in the process.

Chairman Davis expressed that he wished there had been more input from the public throughout the process and stated that the input form public that was received was reviewed one by one and necessary changes were made accordingly. Davis stated that it is his hope that the document comes across as concise and consistent.

Chairman Davis explained that 9 of the 10 elements were updated from the previous version and the character areas are the most changed, but felt the focus on the different areas was necessary. Davis stated that there is power behind this document and the public can use it to hold the Town of Camp Verde, Staff and Commissioners accountable for its contents and encouraged the public to do so

Planning & Zoning Commissioner Dave Freeman acquiesced with the previous Commissioners statements and expressed his approval of the clarity, ease of reading and warm appeal of the document. He felt the Plan is a wonderful introduction to the way the Town of Camp Verde is and plans to be.

Councilor Baker indicated that she was unable to attend the public meetings and questioned Chairman Davis on his opinion of the public participation and representation of the Character Area's. Chairman Davis stated that the meetings had typically 5-6 citizens attend and comment. Davis also pointed out the Star Chart used as a good tool for the public to use in the process. Davis stated that the citizens that did attend were able to voice their concerns and those matters were addressed appropriately and it is his hope that the

public was able to leave with information about the document to share with others not in attendance.

Councilor Baker questioned why the statement clarifying State Trust Land was recommended by staff for inclusion, but ultimately was not put in the document, as she felt it was a good statement that described State Trust Lands well.

Chairman Davis explained that throughout the document, consistency was sought after and it was decided by the Commission that if there were a State regulation or law that defined something, then it would not be included in the General Plan as it was not germane and the information was available to the public elsewhere.

Councilor Baker questioned how much State Trust Land was within the Camp Verde boundaries. Assistant Planner Kendall Welch clarified for Council that although Staff recommended the statement be included, it was only meant that it would not hurt the document to have it included or not and was added to appease the request of the State Land Department. Welch informed Council that there are 1,742 acres of State Trust Land within the Camp Verde boundary, which is 6.44%, and the information can be found on Page 22 in table 3.1 of the General Plan.

Councilor Baker questioned the placement of Woodcutter Trail in the document. Welch explained that there were a number of trails requested to be included in the document and Staff determined the trail did not fall within certain areas. Chairman Davis specified that the General Plan includes the 2004 trails map and currently Tony Gioia is working on converting the map to a digital format with updated information from Coconino and Prescott National Forests. The new version should be finalized before the plan is adopted but will be brought before Council for approval before it is included.

Declare Public Hearing Closed

Call for Council Discussion

Vice Mayor George indicated that he had attended some meetings and enjoyed how Chairman Davis conduct meetings. George commended the commission on their tenacity to wordsmith the General Plan and expressed he was impressed with the Commissioners as a whole.

Councilor Gordon thanked Commission members and volunteers who put the document together and stated this was one of the best General Plans he has ever read. Gordon stated he wished the public would have participated in the document and feels that if the citizens have an issue with it; they should have attended at least one of the 91 public meetings held. Gordon stated that it is a great document and commended Commissions for their hard work.

Councilor Whatley acknowledged the process as a monumental undertaking, and expressed her appreciation for the organization of it. Whatley stated thanked Staff and Commission for the meetings held and indicated that she attended a Saturday meeting, which had food and beverage accommodations for the public. Whatley commended the dedication and seriousness put into the process and stated that the next Commission in 10 years will not have much work to do, due to the foundation laid now.

Councilor Jones-Murdock expressed her thanks to the Commission and Staff.

Call for Staff Comments
Community Development Director Mike Jenkins reminded Council that the State Law requires a 2/3 vote from Council for approval.

Call for Motion

On a motion by George, seconded by Gordon, Council unanimously approved Resolution 2016-959, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the current General Plan adopted under Resolution 2004-614 and adopting the Town of Camp Verde 2016 General Plan , as prepared by the Planning Agency of the Town of Camp Verde, Arizona; and authorizing the holding of a regular election on Tuesday, August 30, 2016 for the purpose of ratifying the Town of Camp Verde 2016 General Plan, and approving the Ballot Language therefore.

Call for Discussion of Motion
Councilor Baker clarified that all public comments have been incorporated into the document and at this point no more changes would be made. Community Development Director Mike Jenkins indicated that was correct. Planning & Zoning Chairman Davis clarified to Council that all comments received were responded to, but not all were included in the document.

Call for Question
Council unanimously passed the motion.

5. **Adjournment**

The meeting adjourned at 7:06 pm.

Charles German, Mayor | **Marie Moore, Recording Secretary**

Certification

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session Council Meeting of the Town of Camp Verde, Arizona, held on March 30, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____day of _____, 2016.

Virginia Jones, Town Clerk