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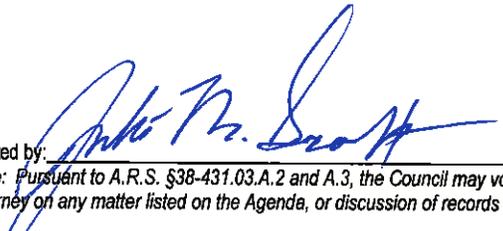
**AGENDA  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S MAIN STREET, SUITE 106  
WEDNESDAY, MARCH 16, 2016 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
  - a) **Approval of the Minutes:**
    - 1) Regular Session – January 27, 2016
    - 2) Regular Session – March 2, 2016
    - 3) Executive Session – March 9, 2016 (recorded)
  - b) **Set Next Meeting, Date and Time:**
    - 1) Wednesday, March 23, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters
    - 2) Wednesday, March 30, 2016 at 6:30 p.m.
    - 3) Wednesday, April 6, 2016 at 6:30 p.m. Regular Session
    - 4) Wednesday, April 13, 2016 at 5:30 p.m. Work Session
    - 5) Wednesday, April 20, 2016 at 6:30 p.m. Regular Session
    - 6) Wednesday, April 27, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters
5. **Special Announcements and presentations:**
  - Proclamation Designating March 30, 2016 as Vietnam Veterans Remembrance Day
  - Proclamation Declaring April as Fair Housing Month
  - Proclamation Declaring April 10-16, 2016 as National Library Week
  - Proclamation Declaring April 10-16, 2016 as National Volunteer Week
  - Proclamation Declaring April 2, -8, 2016 as SciTech STEM Week
  - Proclamation Declaring April as “Go Blue for CASA” Month
  - Proclamation Declaring April as RiverFest Month
  - Recognition of the following business:
    - M D McCarter Photo Collection
    - Verde Café
    - Verde Lakes Water Corporation
    - Bullard Construction Co
    - Kovacovich, Inc.
6. **Call to the Public for Items not on the Agenda.**

7. **Public Hearing and Possible approval of Series 10 Beer and Wine Liquor License Application for Good 2 Go Stores-Jodi Lynn Vernovas at 1897 W Pueblo Ridge Road, Suite A in Camp Verde, AZ 86322** Staff Resource: Virginia Jones.
  - Staff Comments
  - Public hearing Open
  - Public Hearing Closed
  - Council Discussion
  
8. **Discussion, consideration and possible direction to staff relative to proposed legislation by the 52<sup>nd</sup> State Legislature during its second regular session that convened on January 11, 2016.** Staff Resource: Russ Martin
  
9. **Call to the Public for items not on the agenda.**
  
10. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
  
11. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
  
12. **Adjournment**

Posted by:

  
Date/Time: 03-10-16 1:17 pm

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

4.a.1

**DRAFT MINUTES  
WORK SESSION - CIP  
MAYOR AND COUNCIL  
473 S MAIN STREET, SUITE 106  
WEDNESDAY, JANUARY 27, 2016 at 5:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**

Mayor German called the meeting to order at 5:30 p.m.

2. **Roll Call**

Mayor Charles German and Councilor Carol German were absent. Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker and Councilor Jessie Jones-Murdock were present.

**Also Present**

Town Manager Russ Martin, Marshall Nancy Gardner and Commander Jackie MacConnell, Finance Director Mike Showers, Economic Development Director Steve Ayres, Wastewater Department Troy O'Dell and Jan Grogan, Library Director Kathy Hellman, Public Works Department Ron Long, Town Clerk Virginia Jones, and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**

Vice Mayor George led the Pledge of Allegiance.

4. **Presentation, discussion and possible direction to staff relative to the Draft 2016-17 Capital Improvement Plan.**

Finance Director Mike Showers advised that each Council Member had been provided a CIP Packet for Fiscal Year 2016-17. The goal for this work session and the work session set on Friday, January 29, 2016 is to gather information, develop and update the 5 year CIP plan and prioritize CIP projects. The CIP Packet includes an information page, guideline, strategic plan summary, requested CIP projects and proposed funding for those projects. Each department has Project Sheets that will be addressed.

Library Director Kathy Hellman addressed the Mayor and Council regarding **CIP projects for the Library**, listed by priority: Quality furnishings for the new Library, noting that \$37,000 is available from fundraisers + \$11,000 from a grant (estimated cost \$300,000); Public internet PC's and self-check-out/dual purpose computers, noting that the Library will also keep in use the current computers (estimated cost \$58,000); and new mobile website, noting that use on the new website vs the old website has increased usage in volume and duration (estimated cost \$30,000). Ms. Hellman advised that the new Library project is scheduled for completion July 29, 2016, with the opening of the new Library anticipated in August or September 2016.

Troy O'Dell and Jan Grogan addressed the Mayor and Council regarding **CIP projects for the Sewer and Wastewater Department** listed by priority: Upsize collection line (Horseshoe Bend to David Circle), with design and design costs by the developer (estimated cost \$100,000 with recovery of costs to be paid by connection fees), noting this item is critical with the Hwy 260 expansion and development; I-17 crossing lift station, with design provided in-house (estimated cost \$127,000 with recovery of costs to be paid by connection fees), noting this item is critical with the Hwy 260 expansion and development ; Sewer Extension #1 – Horseshoe Bend – with design provided in-house (estimated cost \$127,000 with recovery of costs to be paid by connection fees for Willows Subdivision); Solar power and WWTP Canopy (waste water treatment facility) to reduce algae growth and reduce or eliminate power (APS) bills (estimated cost \$800,000, noting the current annual APS cost is approximately \$120,000; Chlorination/pumping State and

Reclaim Waterline and Community Park Water Storage Pond, noting that reclaimed water will be used for park development, irrigation and maintenance reducing use of ground water, tank storage, and providing recreation (pond or ponds) at community park (estimated cost \$140,000 + \$240,000 for storage pond); WIFA improvement projects Sludge Drying Beds (estimated cost \$207,000), Tertiary Filtration (estimated cost \$102,000), and Disinfection Upgrade (estimated cost \$102,000); Filter and UV Building with design and permit review in-house (estimated cost \$55,000); noting a realistic project completion for upsizing collection line and I-17 crossing lift station is one-to-two years depending on ADEQ permits and contractor bids.

Public Works Director Ron Long addressed the Mayor and Council regarding **CIP projects for Public Works**. Mr. Long gave an overview of the current completed and in-progress projects. The Public Works CIP projects, listed by priority, as follows: 7 year road improvement and maintenance plan (estimated cost \$750,000 per year with a portion being paid by HURF funds); Butler Park upgrades and plans/design for Rezzonico Park, noting that Butler Park needs another Ramada (current Ramada is in constant use during spring/summer months) (estimated cost is as much as the Town wants to spend, with a new Ramada costing approximately \$13,500 + \$25,000 to \$300,000 for upgrades to Butler Parks and design and completion of Rezzonico Park); Community Park with seven year development plan (estimated cost 3.7 million over the next 6 to 7 years); Town Campus, government and public use facilities and improvements, including the gym, bathrooms, and Courtroom; noting Public Works is requesting direction regarding prioritizing these improvements (no estimated cost at this time); Tri-intersection and Montezuma Castle Design Improvements, noting the costs involved in this project would actually be less expensive for the Town if ADOT funds are not used as ADOT requires certain requirements, project engineers and managers that are at a substantial cost to the Town, requesting direction with this project with respect to keeping the street landscape uniform on Finney Flat Road and Downtown through the Tri-intersection onto Montezuma Castle Highway to the Bridge (including in front of, and the entrance to, the new Library), with the project being of high priority; Storm water improvements, which are always an issue and the Town will be getting substantially less funding from the county beginning this year (estimated costs \$112,000), noting progress has been made over the past few years, but storm water improvement needs are ongoing; Heritage Pool Improvements including splash pad, additional decking and roof repairs (estimated cost \$133,000); Public Works Vehicles and equipment needed over the next two years (estimated cost \$85,000); Gazebo Renovations (estimated cost \$48,000), noting that the Gazebo is a priority, but can be repaired rather than completed renovated for substantially less money; Flags and Banners (estimated cost \$48,000) noting new flags and banners will be needed for the lights on Finnie Flats and replacements for Down Town; Public Works Yard Utilities (estimated cost \$45,000) noting that now that the sewer line very close, it would be cost effective to connect into the wastewater/sewer line, additionally the Yard and Building for Public Works needs telephone/telecommunications installed; Historical Society Building maintenance and repairs (estimated cost \$35,000), noting preservation of this 110+ year old building is a priority; Upgrade Irrigation Pumps (estimated cost \$15,000), noting that the current pumps are old and have maintenance/repair issues – total pump failure could potentially be costly to the Town in loss of landscaping; Skate Park Lighting (estimated cost \$8,000), noting the entire lighting system at the Skate Park needs to be re-evaluated.  
Break 7:23 p.m. – 7:28 p.m. Councilor German left the work session.

Economic Development Director Steve Ayers addressed the Mayor and Council regarding **CIP projects for the Economic Development Department**, listed by priority: Trail Design & Clearance (estimated cost \$35,000), noting a community trail network is contained in the proposed General Plan; Wayfaring Signage Program (estimated cost \$20,000), noting this is much less than last year's proposed signage program and passable access is needed and a grant for \$50,000 has been applied for; Retail Recruitment (estimated cost \$50,000 per year), noting Buxton Company had just completed a presentation to the Council last Wednesday and a separate proposal by Retail Strategies is being presented.

Marshall Nancy Gardner addressed the Mayor and Council regarding **CIP project for the Camp Verde Marshall's Office**, listed by priority: Property and Evidence Expansion Options (estimated cost Option 2 \$35,000) specifically rolling shelving that would satisfy the immediate need for space and be effective for

approximately 5 years – this being an immediate solution and the least expensive; Mobile Data Computer Replacement (estimated cost (\$75,000), noting MCD's are necessary tools for officers to be effective and efficient; Surveillance and Security System for Marshal's Office (estimated cost \$50,000), noting the current system is so outdated that service and repair is no longer available; K-9 Vehicle (estimated cost \$54,400, with \$20,000 being reimbursed from impact fees), noting the K-9 Vehicle experiences more wear and tear than other vehicles.

**Council discussion:** Mayor German stated he would like to see CIP projects completed that will support infrastructure and growth which will be a long term investment for the Town. Mayor German and Councilor Jones-Murdock also suggested talking with Yavapai Apache Tribe, City of Flagstaff and partnering with City of Cottonwood with retail trade and promotions. Councilor Gordon stated support for completion of the street improvements and landscape on Finnie Flats as VVMC will be completing their portion and it would be aesthetically pleasing and an asset to economic development to have the road uniformly completed from 260 to Downtown. Councilor Gordon also suggested soliciting donations, or making a request of the "Old Guys" for repairs and maintenance of the Gazebo. Councilor Baker stated concerns about the skate park lights and costs. Councilor Jones-Murdock addressed the possibility investigating costs and efficiency of installing solar power options at the pool and skate park, and applying for grant money for river access and parks. Councilor Baker stated concerns about the skate park lights and costs.

Mike Showers requested the Council consider all requests and prioritize the requested CIP projects and be ready to discuss them on Friday's Work Session, without considering the cost only, and understanding that there are over \$24,000,000 of requests, with only \$1,500,000 available to spend and also acknowledging that some items addressed in the CIP requests will be requested in each department's operating budget for Fiscal Year 2016-17. Mr. Showers also addressed items that were not contained in the CIP requests: Completion of the Hwy 260 sleeves and wastewater/sewer – 5 year project, the 5 year project for street scape, demolition of the old library building and completion of parking for the new Library, and finishing the Court facilities, that the Council Members need to consider for discussion at the Work Session on Friday. Mike Showers presented a copy of the GFOA Budget Presentation Award Fiscal Year End July 2015 that was awarded to the Town of Camp Verde (again this year).

Mr. Martin advised that he would not be present for the Work Session on Friday, but was requesting the Council develop priorities for staff direction with respect to preparing the 2016-17 budget.

**Adjournment. Mayor German, with no objection from Council, pronounced the meeting adjourned at 8:22 p.m.**

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Charles German, Mayor

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Lynn Riordan, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the CIP Work Session of the Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on January 27, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Virginia Jones-Town Clerk

**DRAFT MINUTES  
REGULAR SESSION  
MAYOR AND COUNCIL  
473 S MAIN STREET, SUITE 106  
WEDNESDAY, MARCH 2, 2016 at 6:30 P.M.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**  
Mayor German called the meeting to order at 6:30 p.m.
2. **Roll Call**  
Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker, and Councilor Carol German were present. Councilor Jessie Jones-Murdock was absent.

**Also Present**

Town Manager Russ Martin, CVMO Marshall Nancy Gardner, OLLI Representative/Liaison Ed Lee, Vice President of Yavapai College Advancement /Executive Director Steve Walker, Town Clerk Virginia Jones, and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**  
Mayor German led the Pledge of Allegiance.
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
  - a. **Approval of the Minutes:**
    - Regular Session – February 17, 2016
  - b. **Set Next Meeting, Date and Time:**
    - Wednesday, March 9, 2016 at 5:30 p.m. Council Work Session
    - Wednesday, March 16, 2016 at 6:30 p.m. Council Regular Session
    - Wednesday, March 23, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters
  - c. **Possible approval authorizing the Marshal's Office to submit two grants to the Department of Homeland Security (DOHS) totaling approximately \$65,000.00. There is no match required; partial grant funding would be accepted.** Staff Resource: Marshal Nancy Gardner
  - d. **Possible approval for Finance Director to close the Yavapai Apache Nation Fund.** Staff Resource: Finance Director Mike Showers.
  - e. **Possible approval for Finance Director to change the name of the Donations Fund to the Restricted Use Fund.** Staff Resource: Finance Director Mike Showers.
  - f. **Possible approval for Finance Director to make the requested budget amendments as shown on the attached budget amendment form.** Staff Resource: Finance Director Mike Showers.

On a **motion** by Councilor Gordon, seconded by Vice Mayor George, the council unanimously voted to approve the Consent Agenda, excluding items 4.d, 4.e, and 4.f, at the request of Councilor Gordon. Councilor Gordon requested Finance Director Michael Showers provide an explanation for public benefit of these three line items. Mr. Showers advised the following: 4.d The Yavapai Apache Nation Fund was set up to receive and distribute the annual contributions from YAN. At that time the YAN funds were partially for Camp Verde and partially for other Verde Valley communities; Camp Verde was assigned to distribute the funding. Currently, YAN distributes Verde Valley contributions separately and all funds received from YAN (Camp Verde) are for Camp Verde and unrestricted, therefore the Yavapai Apache Nation Fund no longer

serves any purpose; 4.e The current Donations Fund holds and distributes all income that is restricted including donations; as this fund holds and distributes safety funds, donations, and other restricted monies, renaming it Restricted Use Fund would be appropriate, noting there would be no changes except the name of the fund; and 4.f Requested budget amendments, as provided on the budget amendment form, will be moving expenses from one line item to another to accommodate changes (particularly to pay staff that have been moved into Town Employee status from contract employee status) – these amendments do not change the actual budget amounts.

On a motion by Councilor Gordon, seconded by Councilor Baker, the council unanimously voted to approve the Consent Agenda Items 4.d, 4.e, and 4.f.

5. **Special Announcements and presentations:**
- **Recognition of the following business:**
    - **Camp Verde Automotive**
    - **Camp Verde Water System Inc.**
    - **Verde Sol-Air Services**
    - **Babes Round-up**
    - **McDonald Brothers Construction**

Mayor German advised the Town had, for a long time, wanted to recognize and show appreciation to its long term and loyal business owners, noting that these businesses were actually in operation prior to the Town's incorporation in 1986. Mayor German presented Mike Hough - Camp Verde Automotive Business License #2, Stan Bullard – Camp Verde Water System Inc. Business License #5, Charles Wagner – Verde Sol-Air Services Business License #24, John McReynolds – Babes Round-up Business License #26, and Brian McDonald – McDonald Brothers Construction Business License #28 each with a "Key to the Town" plaque.

6. **Call to the Public for Items not on the Agenda.**

**Debbi Miller**, representing Camp Verde Promotions, addressed the Mayor and Council advising they would be hosting a booth at the Spring Festival for promoting and providing information about local businesses; Ms. Miller encouraged all local business owners to sign up for participation in the booth. Ms. Miller also advised that volunteers were needed for Spring Festival.

7. **Public Hearing and possible approval of Alternating Proprietorship for Heartwood Cellars, LLC – Valerie Lynn Wood, located at 4626 Old Highway 279, Camp Verde, AZ 86322.**

On a motion by Councilor German, seconded by Councilor Baker, the council unanimously voted to approve the Alternating Proprietorship for Heartwood Cellars, LLC – Valerie Lynn Wood.

Town Clerk Virginia Jones advised the Mayor and Council that Ms. Wood's application was complete, notice was posted as required by law, and the Town did not receive any comments or complaints relative to this application. David and Valerie Lynn Wood addressed the Mayor and Council advising this would be the first Alternating Proprietorship in Arizona if approved by the Council, as this is new to Arizona, although wineries in California have been successfully participating in alternating proprietorships for many years. Mr. Wood explained the mechanics and structure of an alternating proprietorship, requesting approval of their application. Councilor Gordon commended Mr. and Mrs. Wood for their success in getting through all the bureaucratic paperwork, and the Mayor and Council applauded the Wood's using the opportunity granted by the new laws and entering into this co-op adventure, wishing them great success.

8. **Public Hearing and possible approval of Special Event Liquor License for the Verde Valley Ranger, Mounted Sheriffs' Posse-Catherine A Webster for the 2016 Spring Heritage Festival to be held on March 19-20, 2016.**

On a motion by Councilor Baker, seconded by Councilor German, the council unanimously voted to approve the application for a Special Event Liquor License for the Verde Valley Ranger, Mounted Sheriffs' Posse for the 2016 Spring Heritage Festival.

Town Clerk Virginia Jones advised the Mayor and Council that the application was complete and all paperwork was in order. Catherine Webster and Debi Miller addressed the Mayor and Council advising a portion of proceeds will be donated to the Veteran's Van (transportation for our local veterans) and the 2016 Spring Heritage Festival beer garden would be appropriately named the Williams-Roth Beer Garden, acknowledging the service and dedication of Verde Valley Rangers Mounted Sheriff's Posse empty saddles Jim Williams and Gary Roth. Ms. Miller advised that the beer garden would be serving beer and wine, including beer and wine from local breweries and wineries; volunteers to help with the beer garden would be appreciated.

9. **Presentation and update by Yavapai College Vice President Steve Walker**  
Vice President of Yavapai College Advancement /Executive Director Steve Walker a brief update and overview of Yavapai College Annual Report and provided each Council Member with a copy of the District Governing Board Annual Report to Owners 2015 and the Yavapai College Community Update. Mr. Walker advised that Yavapai College goals were to provide excellence in education; support regional economic development and provide cultural enrichment. Vice Mayor Bruce acknowledged Mr. Ed Lee's participation, support and hard work in making OLLI successful in Camp Verde. Councilor German inquired about how the Council and community could find out where and when Yavapai College would hold focus groups to allow public comment. Mr. Walker advised he would provide that information to Council this week.
10. **Discussion, consideration, and possible for Finance Director to write-off the remaining portion of the Parks Fund loan payable to the General Fund and close the Parks Fund.** Staff Resource: Finance Director Mike Showers.

On a **motion** by Councilor Baker, seconded by Vice Mayor George, the council unanimously voted to approve and direct Finance Director Mike Showers to write-off the remaining portion of the Parks Fund loan. At the request of Council, Finance Director Mike Showers explained the Park Fund loan was established to purchase property off McCracken Lane more than ten years ago. The loan was made from (Town of Camp Verde) general fund to (Town of Camp Verde) Parks fund. The loan is without interest, and at this time the loan serves no purpose and does not benefit the Town by keeping it on the books. This loan simply is showing the Town has a liability (to itself) with no mechanism to repay, and currently only causes harm (cash restriction). Council Members discussed the chain of events, funding by tax increase (expired) and Resolutions (expired), that park development and improvements are currently included in CIP projects, and donations are placed in a Restricted Funds account.

**Discussion, consideration, and possible approval of Ordinance 2016-A416 an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 3-2-6 of the Town Code regarding Town Attorney, Superseding 2002-A220.** Staff Resource:

On a **motion** by Vice Mayor George, seconded by Councilor Baker, the council unanimously voted to approve Ordinance 2016-A416 amending Section 3-2-6 of the Town Code regarding the Town Attorney. Town Manager Russ Martin advised the proposed Ordinance 2016-A416 is designed to connect what is currently in the Town Code with what the Town is doing now and to make sure that the protocol is appropriately stated in the Town Code. Town Attorney bills are already detailed, and available to Council Members at any time, acknowledging that requesting additional details or summary may cause fees being assessed for that service.

**Council Discussion:** Vice Mayor George, in support of Ordinance 2016-A416, stated his concern and desire for communications with the Town Attorney is to be transparent (to all council members and the public), and the Town Attorney's monthly summary and billing statement should reflect all contact and/or communication by Town Council members as well as any Town employees (department heads); Councilor Whatley stated concerns that communication with the Town Attorney by any or all Council Members should be transparent, and should include all Council Members being advised of the person initiating the

communication, its origin, inquiry, and opinion, as well as any cost associated with that communication. Councilor Baker stated the Town Attorney does not charge the Town for simple telephone communications by Council Members, stating this availability to contact the Town Attorney may be saving the Town money and potential legal errors. She believes the Town Attorney only charges if a written opinion or summary is requested or needed. Councilor Gordon stated that each Council Member should be receiving the same information so they can act a one unit, not individually, and he believes the Town Attorney was instructed to track communications with the Town. Councilor German, in support of the proposed Ordinance 2016-A416, stated the proposed changes may clarify protocol with respect to communications with the Town Attorney, but also believes it should include (courtesy) notification of such communication to the Town Manager or Town Clerk, with a summary of any communication being available to all Council members. Councilor German stated public perception indicates that Council members have abused the right to contact the Town Attorney at taxpayer expense, when in fact, that is not accurate. Councilor German stated she obtained a copy of the Town Attorney's billing statement for the past 19 months which reflects the actual cost of Council members contacting the Town attorney was minimal. A copy of Councilor German's position and statement is attached to these Minutes (Exhibit A). Town Manager Russ Martin advised that the bills are already detailed, and available to Council Members at any time, acknowledging that requesting additional details or summary may incur fees being assessed for that service.

11. **Discussion, consideration and possible direction to staff relative to proposed legislation by the 52<sup>nd</sup> State Legislature during its second regular session that convened on January 11, 2016.** Town Manager Russ Martin stated concerns with the potential Community Facilities Districts being proposed, as it may have an effect on the development along Hwy 260. This matter will be an Agenda item in the near future, as well as election issues.

12. **Call to the Public for items not on the agenda.**

**Marie McClue, Camp Verde Senior Center**, addressed the Mayor and Council advising that the Meals on Wheels fund raiser will be held March 19, 2016 starting at 9 am in Camp Verde – Gazebo (in conjunction with Cottonwood and Clarkdale). Volunteers, pledges and donations are welcome.

**Debbie Finner** addressed the Mayor and Council suggesting the Town employ two persons (instead of one), for code enforcement and animal control; having one person to enforce both is not enough. Ms. Finner stated that code enforcement is not being dealt with timely, and she would like the Town to address this problem, particularly in Verde Lakes, as code violation, garbage, outdoor storage, etc., affects neighborhoods and potentially lowers property values. Ms. Finner also requested the Town advertise it's free dump days as "Free Dump Days", not just as a community clean-up. Ms. Finner also suggested community support to help those who cannot clean up (elderly or disabled).

13. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

**Councilor Whatley** – no report.

**Councilor Gordon** – advised that he attended the Governor's Council on Water Conservation and Arizona Forward meetings – both addressed water issues; attended the Intergovernmental (IGA) meeting in Sedona where homelessness was addressed; and attended the Library tour (earlier this evening).

**Vice Mayor George** – advised he attended the Intergovernmental meeting in Sedona and also participated in "Coffee with a Cop".

**Mayor German** – stated he met with Steve King (Yavapai College Advisory Committee) to discuss the need for a public forum or time allowed at their meeting for public comment or questions; the meeting have such time restraints that public comment has not been on their Agenda; the Advisory Committee met earlier today and they are open to public forums being set or written questions/comments (limit 5 per meeting) for the Committee to address.

Councilor Baker – advised that the Yavapai College Advisory Committee is doing a great job representing Camp Verde and the entire Verde Valley; she attended the IGA meeting in Sedona and attended the Library tour. .

Councilor German – stated she attended the IGA meeting in Sedona, homelessness in the entire Verde Valley was addressed; the Yavapai College Board met last Tuesday and the Verde representative requested an independent evaluator/consultant regarding the Verde Valley having an independent administration – the Yavapai College Board voted this request down 3-2; she also attended the Yavapai College Advisory Committee meeting wherein the committee was open to having a public forum for the Verde Valley and Chairman Thorp (Educational Committee) stated support for the Verde Valley having a separate college administration or, at a minimum, address the Verde Valley needs and access in a more equitable manner; Councilor German also attended the Library tour.

14. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin advised **FREE DUMP DAYS will be on Thursday, Friday and Saturday starting on March 17, 2016 for three weeks straight 8:00 a.m. to 4:00 p.m.** Mr. Martin stated it will be advertised on the Town website, the Ranger District website and in the newspaper.

The Camp Verde Elementary School will be closed on Thursday, March 3, 2016 due to smoke damage caused by an electrical problem.

Mayor German advised that Sedona Recycling and the Town Attorney would be in attendance at next week's Council Meeting, March 9, 2016.

**Adjournment.** Mayor German, with no objection from Council, pronounced the meeting adjourned at 8:34 p.m.

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Charles German, Mayor

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Virginia Jones, Town Clerk

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on March 2, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Lynn Riordan, Recording Secretary

*attache to minutes of 3-2-2016*

*from Carol Gorman  
item #11*

My question is why are we making this an issue? But before anyone responds to that question, I would like to point out a few facts.

I would like to address a Council person's statement at the Feb. 17 regular Council meeting pertaining to this agenda item. It was stated that attorneys are expensive and that this Council has cost the Town thousands of dollars as a result of Council members "willy-nilly" calling the Town Attorney. Because of that statement and others I asked for an itemized statement of charges from the Town Attorney for the last two years that resulted from individual Council members calling the Attorney. I also asked that list be sent to all Council.

Upon reviewing the list of charges, it is evident that only \$350 was incurred over the last 19 months. The staff report indicates that the cost relating to Council was approximately \$3000. That is correct when you look at the data. The majority of those costs were incurred by the Mayor and the Manager and as a result of the Attorney having to review agenda items and other documents. To clarify, approximately \$350 over a 19 month period was from direct calls and some of those calls were not made by a Council member but were calls to Council members from the Town Attorney at the request of the Manager and as requested by outside council. When you remove those the calls from the Attorney (\$330) the total drops to \$20. This is a minutia of the overall legal expenditures of the Town of Camp Verde during this time period.

It is frustrating to me for the public to receive non-factual data in a public setting from their elected officials. It is important for the public and the Council to understand that without an attorney present at our meetings it is sometimes necessary for Council members to seek legal clarification on issues pertaining to the Town. It is each Council member's responsibility to be legally informed on issues that come before the Council, and this information should come from an attorney.

So my question, why are we spending time, money, and energy on this issue; and why would we even consider changing or altering the Town Code when there has not been a demonstrated abuse or problem with the Code?



## PROCLAMATION

DESIGNATING MARCH 30, 2016

AS

**'VIETNAM VETERANS REMEMBRANCE DAY**

**WHEREAS**, the Vietnam War was fought in the Republic of South Vietnam from 1961 to 1975, and involved North Vietnamese regular forces and Viet Cong guerrilla forces in armed conflict with the United States Armed Forces and the Army of the Republic of Vietnam; and

**WHEREAS**, the United States Armed Forces became involved in Vietnam because the United States Government wanted to provide direct military support to the Government of South Vietnam to defend itself against the growing Communist threat from North Vietnam;

**WHEREAS**, members of the United States Armed Forces began serving in an advisory role to the Government of the Republic of South Vietnam in 1961;

**WHEREAS**, as a result of the Gulf of Tonkin incidents on August 2 and 4, 1963, Congress overwhelmingly passed the Gulf of Tonkin Resolution (Public Law 88-408), on August 7, 1964, which provided the authority to the President of the United States to prosecute the war against North Vietnam;

**WHEREAS**, in 1965, United States Armed Forces ground combat units arrived in Vietnam;

**WHEREAS**, by the end of 1965, there were 80,000 United States troops in Vietnam, and by 1969, a peak of approximately 543,000 troops was reached;

**WHEREAS**, more than 58,000 members of the United States Armed Forces lost their lives in Vietnam and more than 300,000 members of the Armed Forces were wounded;

**WHEREAS**, in 1982, the Vietnam Veterans Memorial was dedicated in the District of Columbia to commemorate those members of the United States Armed Forces who died or were declared missing-in-action in Vietnam;

**WHEREAS**, the Vietnam War was an extremely divisive issue among the people of the United States and a conflict that caused a generation of veterans to wait too long for the United States public to acknowledge and honor the efforts and services of such veterans;

**WHEREAS**, members of the United States Armed Forces who served bravely and faithfully for the United States during the Vietnam War were often wrongly criticized for the policy decisions made by 4 presidential administrations in the United States;

**WHEREAS**, the establishment of a **'Welcome Home Vietnam Veterans Day'** would be an appropriate way to honor those members of the United States Armed Forces who served in South Vietnam and throughout Southeast Asia during the Vietnam War; and

**WHEREAS**, March 30, 2016, would be an appropriate day to establish as **'Welcome Home Vietnam Veterans Day'**:

***NOW THEREFORE, BE IT RESOLVED THAT, the Mayor and Common Council of the Town of Camp Verde resolve:***

- 1) Honors and recognizes the contributions of veterans who served in the United States Armed Forces in Vietnam during war and during peace;**
- 2) Encourages States and local governments to also establish ‘Welcome Home Vietnam Veterans Day’; and**
- 3) Encourages the people of the United States to observe ‘Welcome Home Vietnam Veterans Day; with appropriate ceremonies and activities that**
  - a. Provide the appreciation Vietnam War veterans deserve, but did not receive upon return home from the war;**
  - b. Demonstrate the resolve that never again shall the Nation disregard and denigrate a generation of veterans;**
  - c. Promote awareness of the faithful service and contributions of such veterans during their military service as well as to the communities since returning home;**
  - d. Promote awareness of the importance of entire communities empowering veterans and the families of veterans to readjust to civilian life after military service; and**
  - e. Promote opportunities for such veterans to assist younger veterans returning from the wars in Iraq and Afghanistan in rehabilitation from wounds, both seen and unseen, and to support the reintegration of younger veterans into civilian life.**

**Passed and approved by a majority voted of the Common Council at the Regular Session of March 16, 2016.**

\_\_\_\_\_  
Charles German, Mayor

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Virginia Jones, Town Clerk

**Town of Camp Verde  
Camp Verde, Arizona**

**PROCLAMATION**

**Declaring April as:**

**Fair Housing Month**

**Whereas,** the Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act and the Fair Housing Amendments Act of 1988 prohibit discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing or in the provision of brokerage services on the basis of race, color, religion, sex, disability, familial status or national origin; and

**Whereas,** the 1986 and 1988 federal *Fair Housing Acts* declare that it is a national policy to ensure equal opportunities in housing; and

**Whereas,** April has traditionally been designated as *Fair Housing Month* in the United States,

**NOW THEREFORE,** the Mayor and Common Council of the Town of Camp Verde, Camp Verde, Arizona, do hereby Proclaim April as:

**Fair Housing Month**

In the Town of Camp Verde, and do hereby urge all residents of this community to comply with, and show their support for the letter and spirit of the *Fair Housing Acts*.

Issued this 26th day of March 2016.

---

Charles German

ATTEST:

---

Virginia Jones, Town Clerk

# Proclamation

*be it proclaimed by the Mayor  
Town of Camp Verde*

**WHEREAS**, libraries help lives change in their communities, campuses and schools;

**WHEREAS**, librarians work to meet the changing needs of their communities, including providing resources for everyone and bringing services outside of library walls;

**WHEREAS**, libraries and librarians bring together community members to enrich and shape the community and address local issues;

**WHEREAS**, librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books;

**WHEREAS**, libraries offer programs to meet community needs, providing residents with resume writing classes, 24/7 homework help and financial planning services to teens applying for student loans to older adults planning their retirement;

**WHEREAS**, libraries continuously grow and evolve in how they provide for the needs of every member of their communities;

**WHEREAS**, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

**NOW, THEREFORE**, be it resolved that I, Mayor Charlie German,  
proclaim April 10—16, 2016

## *National Library Week*

I encourage all residents to visit the library this week and take advantage of the many free programs and resources available at our Community Library.



*dutifully executed this day* \_\_\_\_\_, 2016

\_\_\_\_\_  
Mayor  
Town of Camp Verde  
State of Arizona

# Proclamation

*be it proclaimed by the Mayor*  
**Town of Camp Verde**

**WHEREAS**, volunteers give their time to help others, contributing thousands of volunteer hours per year in our community;

**WHEREAS**; volunteers in Camp Verde mentor our children, feed our hungry, comfort our lonely, beautify our town, contribute to our institutions, care for our elderly and fundraise for our charitable organizations;

**WHEREAS**, Camp Verde's volunteers are young, old, families, workers, retirees, men and women of all ages and backgrounds;

**WHEREAS**, organizations in Camp Verde that rely on volunteers include fundamental organizations such as the Library, the Adult Center, Fort Verde State Park, the Marshal's office, the Fire District, the Historical Society, our schools and churches, our annual festivals, and more;

**WHEREAS**, the collective result of the work done by our town's volunteers is that Camp Verde is a more desirable place to live.

**NOW, THEREFORE**, be it resolved that I, Charlie German, Mayor of the Town of Camp Verde, do hereby proclaim April 10-16, 2016 as National Volunteer Week.

## *National Volunteer Week*

*I urge my fellow citizens to recognize the crucial role played by volunteers in our community.*

*dutifully executed this day \_\_\_\_\_, 2016.*



\_\_\_\_\_  
Mayor  
Town of Camp Verde  
State of Arizona



## PROCLAMATION

### SciTech STEM Week – April 2 – April 8, 2016

**WHEREAS**, the Arizona SciTech Festival is an eight-week celebration of Science and Technology in Arizona, sponsored by the Arizona Board of Regents, Arizona Commerce Authority, Arizona Science Center, Arizona State University, Arizona Technology Council Foundation, and the University of Arizona; and

**WHEREAS**, the festival runs February 1 to April 30, 2016 in venues throughout the State and celebrates the importance of STEM (science, technology, engineering, math) education and its role in our state's economic growth; and

**WHEREAS**, the Town of Camp Verde provided leadership and collaborated on the first Verde Valley SciTech festival May 22 through 29, 2014, which was held at multiple locations in the Verde Valley; and

**WHEREAS**, Verde Valley SciTech Festival partners' joint goal is to showcase the amazing STEM accomplishments throughout our communities and inspire our next generation of STEM enthusiasts and leaders; and

**WHEREAS**, a framework has been created and partners throughout the Verde Valley will bring content, venues, events and promotions to promote STEM; and

**WHEREAS**, Verde Valley SciTech Festival is a success story about rural Arizona relationships, partnerships, collaboration and enthusiasm and includes all sectors of the community; and

**WHEREAS**, the Town of Camp Verde will partner with local municipalities, educational organizations, non-profits and businesses April 2 through 8, 2016 for the third annual Verde Valley SciTech festival; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Town of Camp Verde do hereby proclaim April 2 - 8, 2016, as

### SciTech STEM Week

\_\_\_\_\_  
Charles German, Mayor

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Virginia Jones, Town Clerk



ARIZONA SCITECH  
VERDE VALLEY  
scitech festival



**TOWN OF CAMP VERDE  
PROCLAMATION  
DECLARING APRIL, 2016  
“Go Blue for CASA®” Month**

**WHEREAS**, the National CASA® (Court Appointed Special Advocate) Association is a network of 955 programs that are recruiting, training, and supporting volunteers to represent the best interests of abused and neglected children in the courtroom and other settings; and

**WHEREAS**, CASA® volunteers are appointed by judges to watch over and advocate for abused and neglected children, to make sure they don't get lost in the overburdened legal and social systems or languish in inappropriate group or foster homes; and

**WHEREAS**, the Verde Valley CASA® Children's Foundation, a member of the National CASA® Association, a nonprofit 501©(3), was created in 2006 to provide financial assistance for the unmet needs of the children of our greater Verde Valley who are wards of the Court; and

**WHEREAS**, the Mission Statement of the Verde Valley CASA® Children's Foundation reads: “To enhance the quality of life for dependent children under Court supervision in the Greater Verde Valley”; and

**WHEREAS**, at this time there are approximately 100 children in the Greater Verde Valley that have been removed from their homes and are currently wards of the Court; and

**WHEREAS**, independent research has demonstrated that children with a CASA® volunteer are substantially less likely to spend time in long-term foster care and less likely to reenter care; and

**WHEREAS**, the color blue is the national color representing abused and/or neglected children; and

**WHEREAS**, the month of April has been declared “Go Blue for CASA® Month” in the Greater Verde Valley and National Child Abuse Awareness Month,

**NOW, THEREFORE**, The Mayor and Common Council of the Town of Camp Verde do hereby proclaim April, 2016 as “Go Blue for CASA®” Month in the Town of Camp Verde.

Issued this 23<sup>rd</sup> Day of March 2016

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Charles German, Mayor

Attest:

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Virginia Jones, CMC Town Clerk



## **Proclamation Declaring April as RiverFest Month**

**WHEREAS**, The Verde River is one of the most important geological features in the Verde Valley, and;

**WHEREAS**, The Verde River is a major resource for our residential and business community, and;

**WHEREAS**, The Verde River provides extremely valuable agricultural, economic, recreational, social and sporting opportunities for the people of the Verde Valley and Arizona and;

**WHEREAS**, The Verde River Valley Nature Organization produces and facilitates a series of Verde River-centered events in the month of April, known as 'RiverFest' and;

**WHEREAS**, The Verde River Valley Nature Organization inspires, encourages, invites, and promotes community wide participation in 'RiverFest' and;

**WHEREAS**, RiverFest brings healthy, sustainable tourism to the Verde Valley that is consistent with the Town of Camp Verde Municipal Economic Development Plan and with our environmental stewardship goals;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Common Council of the Town of Camp Verde, Camp Verde, Arizona, do hereby proclaim the month of April 2016 as 'RiverFest Month' in the Town of Camp Verde.

Issued this 23<sup>rd</sup> day of April 2016.

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Charles German, Mayor

Attest:

---

Virginia Jones, Town Clerk



Town of Camp Verde

**Agenda Item Submission Form – Section I**

**Meeting Date: March 16, 2016**

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation

**Requesting Department: Clerk's Office**

**Staff Resource/Contact Person: Virginia Jones**

**Agenda Title: Public hearing, followed by discussion, Consideration and possible approval of Series 10 Beer and Wine Liquor License Application for Good 2 Go Stores/Jodi Lynn Vernovas at 1897 W. Pueblo Ridge Rd. Ste A Camp Verde AZ 86322.**

**List Attached Documents: –Liquor License Application for #10133303**

**Estimated Presentation Time: 5**

**Estimated Discussion Time: 5**

**Reviews Completed by:**

Department Head: Virginia Jones       Town Attorney Comments: N/A

Finance Department N/A

**Fiscal Impact: None**

**Budget Code: N/A      Amount Remaining: \_\_\_\_\_**

**Comments:**

**Background Information: Application received on 02-10-2016 and posted on 02-17-2016.**

**Recommended Action: Approve Series 10 Beer and Wine Liquor License Application for Good 2 Go Stores/Jodi Lynn Vernovas Camp Verde AZ 86322**

**Instructions to the Clerk: Section II not required. Process application.**



**SECTION 5 Interim Permit**

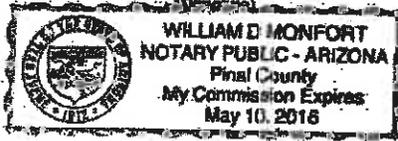
- If you intend to operate business when your application is pending you will need an interim permit pursuant to ARS § 4-203.01
- There **MUST** be a valid license of the same type you are applying for currently issued to the location or for the replacement of a Hotel/Motel license with a Restaurant license pursuant to A.R.S. § 4-203.01.

1. Enter license number currently at the location: 10133227  
 2. Is the license currently in use?  Yes  No If no, how long has it been out of use? \_\_\_\_\_

Attach a copy of the license currently issued at this location to this application.

I, Bruce Wayne Holbrook declare that I am the CURRENT OWNER, AGENT, OR CONTROLLING PERSON on the stated license and location.

(Print Full Name)  
 x *Bruce Wayne Holbrook*



State ARIZONA County of PINAL  
 The foregoing instrument was acknowledged before me this  
14 day of JANUARY, 2016  
 Day Month Year

My Commission Expires on: MAY 10, 2016  
 Date

*William D. Monfort*  
 (Signature of Notary Public)

**SECTION 6 Individual, Partnership, J.T.W.R.O.S, Trust, Tribe Ownerships**

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

**Individual**

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code

Is any person other than above, going to share in profit/losses of the business?  Yes  No

If Yes, give name, current address, and telephone number of person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City	State	Zip Code	Phone #

**Partnership**

Name of Partnership: \_\_\_\_\_

General-Limited	Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								

**J.T.W.R.O.S (Joint Tenant with Rights of Survivorship)**

Name of J.T.W.R.O.S: \_\_\_\_\_

Last	First	Middle	Mailing Address	City	State	Zip Code

STATE OF ARIZONA  
DEPARTMENT OF LIQUOR LICENSES  
AND CONTROL  
ALCOHOLIC BEVERAGE LICENSE

License 10133227

Issue Date: 6/22/2011

Expiration Date: 8/31/2016

Issued To:

BRUCE WAYNE HOLBROOK, Agent  
EXPRESS STOP AZ LLC, Owner

Mailing Address:

BRUCE WAYNE HOLBROOK  
EXPRESS STOP AZ LLC  
EXPRESS STOP #507  
P O BOX 7090  
MESA, AZ 85216

Location:

EXPRESS STOP #507  
1897 PUEBLO RIDGE RD #A  
CAMP VERDE, AZ 86322

EXP 8/31/2016



POST THIS LICENSE IN A CONSPICUOUS PLACE

**SECTION 6 - continued**

**TRUST**

Name of Trust: \_\_\_\_\_

Last	First	Middle	Mailing Address	City	State	Zip Code

**TRIBE**

Name of Tribal Ownership: \_\_\_\_\_

Last	First	Middle	Mailing Address	City	State	Zip Code

**SECTION 7 Corporations/ Limited Liability Co**

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

Corporation Complete Questions 1, 2, 3, 4, 5, 6, and 7

L.L.C. Complete Questions 1, 2, 3, 4, 5, 6, and 7

1. Name of Corporation/ L.L.C.: Good 2 Go Stores, LLC

2. Date Incorporated/Organized: 09/26/2012 State where Incorporated/Organized: Idaho

3. AZ Corporation or AZ L.L.C File No: R20588663 Date authorized to do Business in AZ: 01/18/2016

4. Is Corp/L.L.C. Non Profit?  Yes  No

5. List Directors, Officers, Members in Corporation/L.L.C:

Last	First	Middle	Title	Mailing Address	City	State	Zip Code
See attached Organizational Flowchart							

(Attach additional sheet if necessary)

6. List all Stockholders / percentage owners who own 10% or more:

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
See attached chart							

(Attach additional sheet if necessary)

7. If the corporation/ L.L.C are owned by another entity, attach an Organizational **FLOWCHART** showing the structure of the ownership. Attach additional sheets as needed in order to disclose the Officers, Directors, Members, Managers, Partners, Stockholders and percentage owners of those entities.

**SECTION 7 Corporations/ Limited Liability Co**

Applicant, Good 2 Go Stores, LLC, is 100% owned by Brad Hall & Associates, Inc. (member)

The Officers of Brad Hall & Associates, Inc. include:

<b>Last, First, Middle</b>	<b>Title</b>	<b>Mailing Address</b>
Hall, Logan, Brad	President	4937 Lady Hawk Ln., Idaho Falls, ID 83406
Hall, Cole, Ryan	Vice-President	5469 Long Cove Dr., Idaho Falls, ID 83404
Thompson, Jerrad, Alan	Treasurer	5570 Long Cove Dr., Idaho Falls, ID

The Stockholders of Brad Hall & Associates, Inc. who own 10% or more are:

<b>Name</b>	<b>Percentage</b>	<b>Mailing Address</b>
Brad H. Hall and Andrea P. Hall, husband and wife	81% jointly	2840 Sunnybrook Ln., Idaho Falls, ID 83404

- No other person owns 10% or more of Brad Hall & Associates, Inc.



**SECTION 12 Person to Person Transfer**

**Questions to be completed by Current Licensee (Bar and Liquor Stores Only- Series, 06, 07, and 09)**

1. Individual Owner / Agent Name: \_\_\_\_\_ Entity: \_\_\_\_\_  
Last First Middle (Individual, Agent, Etc)

2. Ownership Name: \_\_\_\_\_  
(Exactly as it appears on license)

3. Business Name: \_\_\_\_\_  
(Exactly as it appears on license)

4. Business Location Address: \_\_\_\_\_  
Street City State Zip

5. License Type: \_\_\_\_\_ License Number: \_\_\_\_\_

6. Current Mailing Address: \_\_\_\_\_  
Street City State Zip

7. Have all creditors, lien holders, interest holders, etc. been notified?  Yes  No

8. Does the applicant intend to operate the business while this application is pending?  Yes  No

If yes, complete Section 5 (Interim Permit) of this application; attach fee, and current license to this application.

9. I, (Print Full Name) \_\_\_\_\_ hereby authorize the department to process this Application to transfer the privilege of the license to the applicant provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, (Print Full Name) \_\_\_\_\_, declare that I am the **CURRENT OWNER, MEMBER, PARTNER STOCKHOLDER or LICENSEE** of the stated license. I have read the above Section 12 and confirm that all statements are true, correct, and complete.

X \_\_\_\_\_  
(Signature of CURRENT Individual Owner/Agent)

**NOTARY**

State of \_\_\_\_\_ County of \_\_\_\_\_  
State County

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
Day Month Year

My commission expires on \_\_\_\_\_  
Day/ Month/Year

\_\_\_\_\_  
Signature of NOTARY PUBLIC

**SECTION 13 Proximity to Church or School**

**Questions to be completed by all in-state applicants EXCLUDING those applying for a Series 5 Government, Series 11 Hotel/Motel, and Series 12 Restaurant licenses.**

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest School: 1.4 Miles Name of School: Camp Verde United Christian School  
 (if less than one (1) mile note footage) Address: 903 W Finnie Flat Rd, Camp Verde, AZ 86322

2. Distance to nearest Church: 1.2 Miles Name of Church: Seventh Day Adventist Church  
 (if less than one (1) mile note footage) Address: 1406 N Boothill Dr, Camp Verde, AZ 86322

**SECTION 14 Business Financials**

1. I am the:  Lessee  Sub-lessee  Owner  Purchaser  Management Company

2. If the premise is leased give lessors: Name: Camp Verde AZ Property, LLC  
 Address: P.O. Box 50620, Idaho Falls, ID 83405  
Street City State Zip

3. Monthly Rent/ Lease Rate: \$ 20,983.52

4. What is the remaining length of the lease? 10 yrs \_\_\_\_\_ months

5. What is the penalty if the lease is not fulfilled? \$ \_\_\_\_\_ or other: None  
 (Give details-attach additional sheet if necessary)

6. Total money borrowed for the Business not including lease? \$ None  
 Please List Lenders/People you owe money to for business.

Last	First	Middle	Amount Owed	Mailing Address	City	State	Zip

(Attach additional sheet if necessary)

7. What type of business will this license be used for (be specific)?  
Convenience Store

8. Has a license or a transfer license for the premises on this application been denied by the state with in the past (1) year?  Yes  No If yes, attach explanation.

9. Does any spirituous liquor manufacture, wholesaler, or employee have an interest in your business?  Yes  No

10. Is the premises currently license with a liquor license?  Yes  No

If yes, give license number and licensee's name:

License #: 10133227 Individual Owner /Agent Name: Bruce Wayne Holbrook  
 (Exactly as it appears on license)

**SECTION 15 Restaurant or hotel/motel license applicants**

1. Is there an existing Restaurant or Hotel/Motel Liquor License at the proposed location?  Yes  No
2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
3. All Restaurant and Hotel/Motel applicants must complete a Restaurant Operation Plan form provided by the Department of Liquor Licenses and Control.
4. As stated in A.R.S. § 4-205.02. (H)(2), a Restaurant is an establishment which derives at least forty (40) percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from sales of food and spirituous liquor on the licensed premises. By applying for this  Restaurant  Hotel/Motel, I certify that I understand that I must maintain a minimum of forty (40) percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit form with this application.

\_\_\_\_\_  
(Applicant's Signature)

5. I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing; specify why the extension is necessary; and the new inspection date you are requesting.

\_\_\_\_\_  
(Applicant's Initials)

**SECTION 16 Diagram of Premises**

Check ALL boxes that apply to your business:

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Entrances/Exits | <input checked="" type="checkbox"/> Liquor storage areas | <b>Patio:</b> <input type="checkbox"/> Contiguous |
| <input type="checkbox"/> Walk-up windows            | <input type="checkbox"/> Drive-through windows           | <input type="checkbox"/> Non Contiguous           |

1. Is your licensed premises currently closed due to construction, renovation or redesign?  Yes  No  
If yes, what is your estimated completion date? \_\_\_\_\_

Month/Day/Year

2. **Restaurants and Hotel/Motel** applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Place for diagram is on section 16 number 6.
3. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored on the premises unless it is a restaurant (see # 3 above).
4. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises such as parking lots, living quarters, etc.

**As stated in A.R.S. § 4-207.01 (B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to the boundaries, entrances, exits, added or deleted doors, windows, service windows or increase or decrease to the square footage after submitting this initial diagram.**

  
\_\_\_\_\_  
(Applicant's Initials)

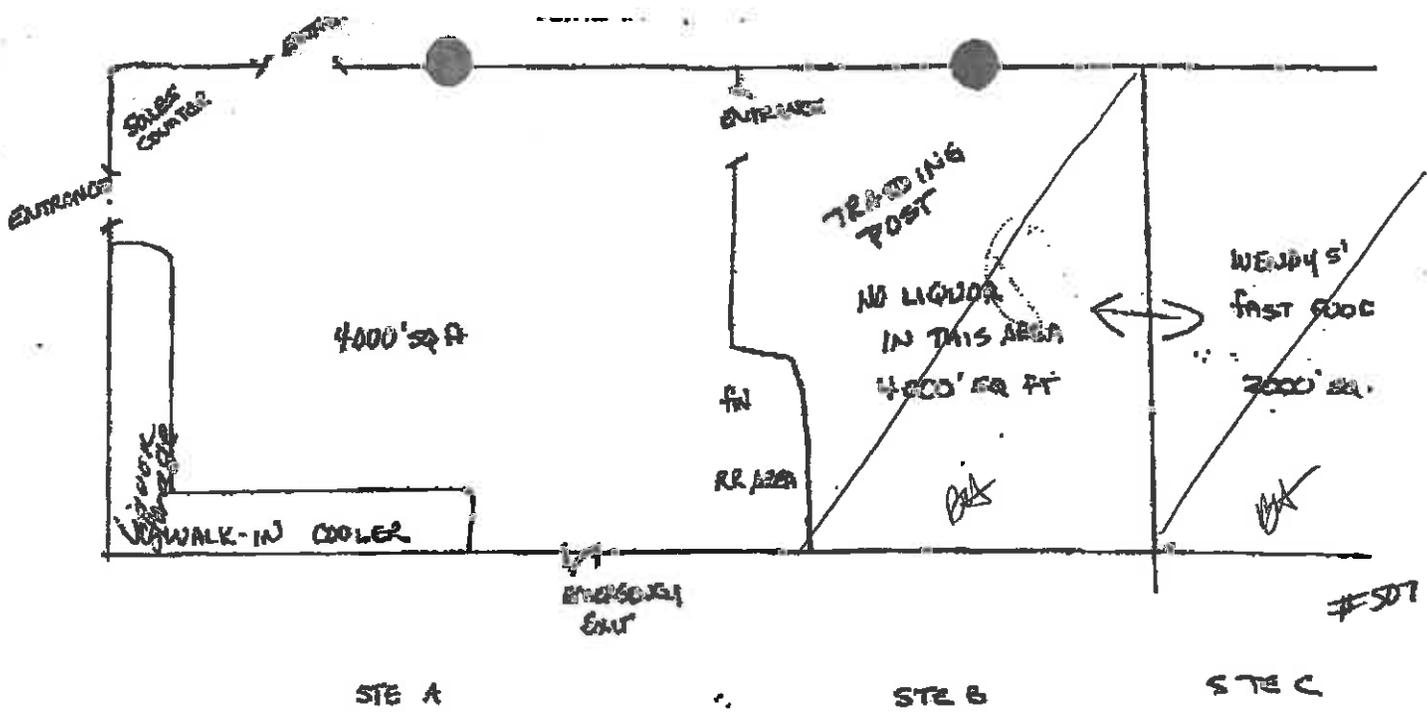
**SECTION 16 Diagram of Premises – continued**

6. On the diagram please show only the areas where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, hi-top tables, dining tables, dining chairs, dance floor, stage, game room, and the kitchen. DO NOT include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of the premises is attached to this application, please write the words "DIAGRAM ATTACHED" in the box provided for the diagram on the application.

**DIAGRAM OF PREMISES**

Diagram attached

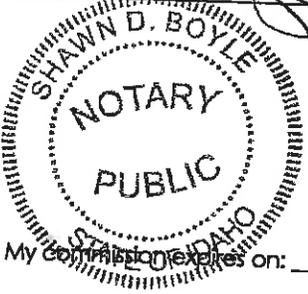


11 MAR 11 AM. LIC. PH 1 23

**SECTION 17 SIGNATURE BLOCK**

I, (Print Full Name) Logan Hall hereby declare that I am the Owner/Agent filing this application as stated in Section 4 # 1. I have read this application and verify all statements to be true, correct and complete.

X (Signature) [Handwritten Signature]



My commission expires on: 01/25/2019

State of Idaho County of Bonneville

The foregoing instrument was acknowledged before me this

13 of January, 2016  
Day Month Year

[Handwritten Signature]  
Signature of NOTARY PUBLIC

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

8.



— Legislative Bulletin —

Issue 7 - February 26, 2016

## Legislative Overview

Today marks the 47th day of the 2016 session. Committee agendas were mostly light as bills are being transferred to the other chamber. Floor activity was extremely heavy, including days in the House with approximately 100 bills processed. The Appropriations Committees may continue to hear bills from their house of origin, otherwise from now on the House will be hearing Senate bills, and the Senate will be hearing House bills. The last day for committee hearings besides Appropriations is March 18th.

## Pawnbrokers

On Wednesday **HB2566, S/E: pawnbrokers; transaction fee prohibited** passed the House Appropriations Committee by a vote of 7-6. Sponsored by House Speaker David Gowan (R - Sierra Vista) the strike-everything amendment precludes cities and towns from charging a fee on reportable transactions at pawn shops. The League opposed the bill as these fees go directly into law enforcement operations dealing with stolen property. The bill now goes to the House Rules Committee.

## Municipal Improvement Districts

The Senate Finance Committee passed **HB2440, municipal improvement districts** by a vote of 5-3. Sponsored by Rep. Warren Peterson (R - Gilbert), the bill as amended by the House stipulates petition requirements for the formation of such districts, and also outlines what properties are exempt from the process. The bill needs an amendment related to the order and timing of the resolution and petition process so that the financing mechanism of the district will work and for that reason the League remains opposed. The measure now goes on to the Senate Rules Committee.

## PSPRS Liability

Sponsored by Representative Doug Coleman (R - Apache Junction) **HB2512, pension contributions; expenditure limit exemption** allows for political subdivisions to exceed their expenditure limitation for the purpose of paying down their public safety pension liability. The bill passed the Senate Finance Committee 5-0, and proceeds to the Senate Rules Committee.

## Audio-Visual Recordings

**HB2583, open meetings; audiovisual recordings** failed on the House floor this week by a vote of 23-36. Sponsored by Representative David Stevens (R - Sierra Vista), the bill would have required all public bodies to post a complete audiovisual recording of all public meetings on their website within 24 hours of the meeting's conclusion. The League was opposed.

## Legislative Bill Monitoring

(All bills being actively monitored by the League [can be found here.](#))

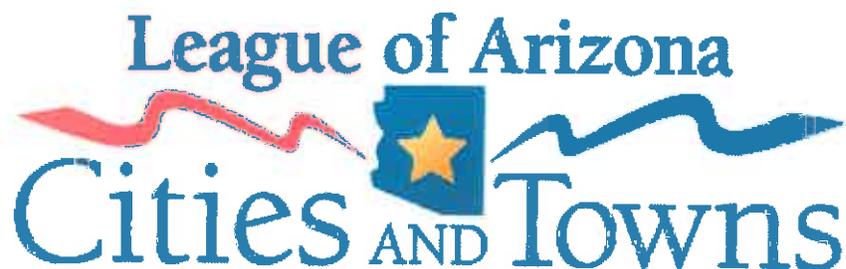
**HB2512: pension contributions; expenditure limit exemption**

**HB2440: municipal improvement districts; formation election**

**HB2566: S/E pawnbrokers; transactions fee prohibited**

**HB2583: open meetings; audiovisual recordings**

*Legislative Bulletin* is published by the League of Arizona Cities and Towns.  
Forward your comments or suggestions to [league@azleague.org](mailto:league@azleague.org).



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Legislative Bulletin —

Issue 8 - March 4, 2016

## Legislative Overview

Today marks the 54th day of the 2016 session. Committee agendas picked up as the chambers began to hear each other's bills. Floor activity was particularly heavy, especially in the House. To date there are still only four bills that have been signed into law by the Governor. The last day for committee hearings besides Appropriations is March 18th.

## Census

**HB2483 municipal population estimates; use**, sponsored by Representative Justin Olson (R - Mesa) passed the House this week by a unanimous vote. This bill is the culmination of much hard work by League members to have more accurate population numbers for the purposes of distributing shared revenue. It allows for cities and towns to use the U.S. Census Bureau's population estimates on a yearly basis to keep up with changes in growth. The bill has been assigned to the Senate Appropriations Committee.

## Drones

The drone bill, **SB1449 prohibited operations; unmanned aircraft** passed the Senate this week after being amended on the floor with material from stakeholder input. There are still some outstanding issues, but the parties involved have agreed to continue their work together to reach a reasonable solution. The bill is waiting for committee assignment in the House. The bill's sponsor is Senator John Kavanagh (R - Fountain Hills).

## Bonds

On Monday **HB2402 bonds; disclosure; notice** passed the Senate Government Committee by a vote of 4-2. The bill, sponsored by Representative Vince Leach (R - Tucson) requires that the tax impact calculated for a bond measure must use the maximum interest rate of that measure. The League testified in opposition to the bill and argued that if the worst case scenario was going to be presented to the voters that, at the very least, the more likely tax impacts based on current interest rate climates should be included as well. The League will continue to try and amend the bill so that the language is more reflective of what rates actually are, not their maximum. It now proceeds to the Senate Rules Committee.

## Recovery Homes

**HB2107 substance abuse recovery homes**, sponsored by Representative Noel Campbell (R - Prescott) passed the House by a vote of 49-9. The bill allows for city regulation of these types of homes, which have proliferated in recent years in various cities and towns. This bill is also a League Resolution. It now awaits committee assignment in the Senate.

## Legislative Bill Monitoring

(All bills being actively monitored by the League [can be found here.](#))

HB2483: municipal population estimates; use

SB1449: unmanned aircraft; prohibited operations

HB2492: bonds; disclosure; notice

HB2107: substance abuse recovery homes

SB1241: photo radar prohibition; state highways

HB2076: annexation; single property owner; exception

HB2146: municipalities; property sale threshold; election

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