DRAFT MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, FEBRUARY 17, 2016 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor German called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Jackie Baker, Councilor Jessie Jones-Murdock and Councilor Carol German were present.

Also Present
Marshall Nancy Gardner, Town Clerk Virginia Jones, Public Works Director Ron Long and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**
Mayor German led the Pledge of Allegiance.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a. **Approval of the Minutes:**
      - Work Session – January 29, 2016
      - Special Session – February 3, 2016
      - Regular Session – February 3, 2016
   b. **Set Next Meeting, Date and Time:**
      - Wednesday, February 24, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters
      - Wednesday, March 2, 2016 at 5:00 p.m. Tour of Community Library
      - Wednesday, March 2, 2016 at 6:30 p.m. Council Regular Session
      - Wednesday, March 9, 2016 at 5:30 p.m. Council Work Session
      - Wednesday, March 16, 2016 at 6:30 p.m. Council Regular Session
      - Wednesday, March 23, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters
   c. **Possible approval and authorization to the Street Division of Public Works to purchase a used pull-type pneumatic compactor for an amount not to exceed $15,000.00** Staff Resource Ron Long-Stacy Perry.

On a **motion** by Vice Mayor George, seconded by Councilor Jones-Murdock, the Council unanimously voted to approve the Consent Agenda.

5. **Special Announcements and presentations:** None

6. **Call to the Public for Items not on the Agenda.**
Steve Goetting, representing the Chamber of Commerce, addressed the Mayor and Council advising he attended the Chamber of Commerce meeting and VVREO quarterly meeting (open), requesting support from the Council for lobbying Yavapai College to have their culinary program based in Camp Verde, noting that Sedona has shown an interest in having the culinary program located in Sedona. Additionally, the Chamber of Commerce and VVREO is looking into a co-op with NAU for educational services in Camp Verde, which would be a substantial benefit to the community, local students, and all of the Verde Valley.

Marie DeClue, representing Verde Valley Senior Citizens Association, addressed the Mayor and Council requesting support and sponsorships for the annual March for Meals (supporting Meals on Wheels) which is scheduled for the third weekend in March. Ms. DeClue provided an informational hand-out to the Council regarding the fundraiser for Meals on Wheels – additional information can be obtained from Verde Valley Senior Citizens Association, Inc.

7. **Presentation by Chairman Thomas Beauty regarding the 12% distribution the Yavapai Apache Nation makes to local municipalities as required under Section 12 (d) of the Nation's Gaming Compact with the State of Arizona.**

Yavapai Apache Nation Chairman Thomas Beauty addressed the Mayor and Council, presenting a check to the Town in the amount of $20,669.20. Chairman Beauty stated this contribution is made pursuant to Section 12(d) of the Gaming Compact, and there are no requirements or restrictions on the Town in allocating the use of funds. Chairman Beauty advised that the Nation(s) contribute to a benefits fund which is allocated and distributed by the Nation to Arizona education, trauma/emergency medical assistance, wildlife preservation and conservation, tourism, problem gaming programs and to Cities and Towns. Additionally, the Nations gaming in Arizona creates approximately 15,000 jobs which provides a positive contribution to Arizona's economy. Chairman Beauty thanked the Mayor and Council for their support of Yavapai Apache Nation. The Council thanked Chairman Beauty for all that the Nation has done for its members and the community.

8. **Presentation and update by APS Fire Mitigation Specialist Wade Ward regarding future pole clearance projects in the Verde Valley.**

Tracy Moore, APS Forestry Supervisor, addressed the Mayor and Council giving an overview regarding APS vegetation line clearance and the proposed APS three year rotating plan to mitigate the risk of wild fires caused by equipment or lines (damaged or down). This plan for clearance of vegetation will be at no cost to the Town, homeowners, and/or the forest service. The intent of this project is to reduce, and/or prevent, wild fires caused by equipment and/or lines.

9. **Presentation and update by Camp Verde Representative Steve King regarding the Yavapai College Verde Valley Advisory Committee.**

Steve King, Yavapai College Advisory Committee – Verde Valley - addressed the Mayor and Council advising the Advisory Committee had made 16 recommendations to the Yavapai College Board. Mr. King provided the Mayor and Council with a hand-out: The Verde Valley Board Advisory Committee Recommendations (a copy is available in the Town Clerk's Office) which includes recommendations, information, strategic plan, goals and strategy. Mr. King advised that although the Advisory Committee did not get a positive response to all of the recommendations, meetings will continue, communication remains open as the Yavapai College Board addresses these recommendations.

Council Discussion: Councilor Baker questioned the fees proposed by Yavapai College for dual enrollment of high school students, with Mr. King advising the $10.00 per credit hour tuition for dual enrollment is scheduled for enactment in fall 2017. Councilor Gordon suggested a scholarship fund, program or foundation to assist those students who may not be able to afford the proposed fees. Councilor Whatley suggested the Advisory Committee and/or Yavapai College Board of Directors look into a program similar to the no-tuition program at Berea College (Madison County, Kentucky) which allows students to work for their tuition (sweat equity investment). Additional discussion covered the passing of the 2% increase in property tax for the College (Verde Valley Advisory Committee and the Town Council opposed the 2% increase) and introduction and establishment of a culinary program in Camp Verde. The Mayor and Council thanked Mr. King for his continued service to the community serving on the Advisory Committee.

10. **Discussion, consideration, and possible approval of Wine Festival License for the 2016 Spring Heritage Pecan and Wine Festival to be held at 473 S Main Street in Camp Verde on March 19-20, 2016. Applications include:**
    - **Alcantara LLC**
    - **Oak Creek Vineyards & Winery**
    - **Caduceus Cellars LLC**
    - **Four Eight Wineworks**
    - **Page Springs Cellars & Vineyards**
    - **Arizona Stronghold Vineyards, LLC**
    - **Prescott Winery**
    - **Javelina Leap Estate Vineyard**
    - **Pierce Wines Arizona LLC**
    - **Clear Creek Vineyard & Winery**
    - **Freitas Vineyard**
    - **Chateau Tumbleweed**
    - **Dancing Apache Ranch**
    - **Burning Tree Cellars LLC**

    On a **motion** by Councilor German, seconded by Vice Mayor George, the council unanimously voted to approve all applications for the Wine Festival License, 2016 Spring Heritage Pecan and Wine Festival to be held on March 19-20, 2016.

    Town Clerk Virginia Jones advised the Mayor and Council that all applications had been completed, that Verde Valley hosts 14 wineries, and all 14 want to participate in the Pecan and Wine Festival.

11. **Discussion, consideration and possible approval of re-appoint of Mr. Ed Lee for one year as Camp Verde's Citizen Liaison to the OLLI (Osher Lifelong Learning Institute) project.**

    On a **motion** by Councilor Gordon, seconded by Vice Mayor George, the council unanimously voted to approve the re-appointment of Mr. Ed Lee for one year as Camp Verde's Citizen Liaison to the OLLI project.

    Ed Lee, OLLI Representative/Camp Verde Liaison, addressed the Mayor and Council stating he was pleased to be considered for re-appointment; the OLLI program has proven to be very successful in Camp Verde and is not only benefiting Camp Verde residents, but all of the Verde Valley. Mr. Lee advised the preliminary discussions have begun regarding Camp Verde having its own OLLI council rather than just a campus for the Clarkdale council. If his re-appointment is approved, he would accept the re-appointment and will move forward in establishing a Camp Verde Council for OLLI.

12. **Discussion, consideration and possible approval of Ordinance 2016-A415, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Town Code, Section 2-1-3 Assumption of Office and Section 2-2-2 Vice-Mayor.** Staff Resource: Virginia Jones
    On a **motion** by Councilor Baker, seconded by Councilor German, the council unanimously voted to approve Ordinance 2016-A415.

    Town Clerk Virginia Jones advised the Mayor and Council the Town Code required modification to meet the new State requirements for Assumption of Office for newly elected officials and appointment of the Vice-Mayor.

13. **Discussion, consideration and possible direction to staff to construct a policy and bring back to Council for approval, regarding individual Council members contacting the Town Attorney to**

include checks and balances to provide a methodology of transparent procedure at which Council members may contact Town attorney.

After substantial discussion, It was the **consensus** of the Mayor and Council to direct staff to construct and present to Council a written policy/procedure or present an Ordinance for Council consideration that sets a policy/procedure wherein Council Members may contact and obtain information, legal advice and/or direction from the Town Attorney 1) avoiding any appearance of impropriety and provide a methodology or transparency; 2) including direction for contacting, and incorporating participation with, the Town Clerk and/or Manager first to make a determination whether or not the issue in question is a matter that should be addressed by the Town Attorney or be placed on the Council Agenda; 3) thereafter, if it is determined that the Town Attorney should be consulted, the question or issue shall require a **written summary and response from the Town Attorney** and forwarded to the Town Clerk and/or Manager, the Mayor, and all Council Members; 4) requiring communication with the Town Attorney be collective (not individual); and 5) the policy shall include punitive damages (penalty) wherein a violation of the policy may result in the person or persons in violation of said policy to be personally liable for any Attorney fees incurred.

14. **Discussion, consideration and possible direction to staff relative to proposed legislation by the 52nd State Legislature during its second regular session that convened on January 11, 2016.** Councilor Whatley stated concerns and displeasure with the Legislature continuing to enact laws that are forced upon Cities and Towns, sometimes being in direct opposition of what the local ordinances direct and cause confusion for Cities and Towns and citizens of Arizona.

15. **Call to the Public for items not on the agenda.**
Linda Buchanan addressed the Mayor and Council advising she attended 30 of the last 32 Yavapai College Verde Valley Advisory Committee Meetings and there is no opportunity for public comment at the meetings or in any other format, providing the Council with a hand-out, and suggesting Yavapai College and the Verde Valley Advisory Committee take a look at Maricopa Community College, as it is a good example of how a community college and its administration should be designed and organized. Ms. Buchanan also suggested the Verde Valley Campuses need their own administration and should not be governed by Prescott. Ms. Buchanan also suggested the College, its campuses and students, should play a part in the economic development strategic plan.

Mayor German, after receiving no objection from Council Members, stated he would contact Steve King (Yavapai College Verde Valley Advisory Committee) requesting a format be set wherein public comment could either 1) be a part of their regular meetings and/or 2) set Public Forum meetings in each community for the public to comment and ask questions of the Verde Valley Advisory Committee members.

16. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Whatley – no report.

Councilor Gordon – advised that he and Tony Gioia (water rights liaison) have met and will be requesting water rights and issues be placed on the Agenda soon; he attended a Citizen's Water Advocacy Group meeting last Saturday; and he attended the Buffalo Soldier's at Fort Verde.

Vice Mayor George – advised he attended the quarterly VVREO meeting with Steve Ayres.

Mayor German – no report.
Councilor Baker – no report.

Councilor Jones-Murdock – no report.
Councilor German – stated concerns over the proposed fees/tuition for dual enrollment in Yavapai College. Councilor German attended the February 15, 2016 NAU meeting and provided a hand-out regarding the meeting and plans for proposed higher education opportunities in the Verde Valley.

17. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
Town Clerk Virginia Jones advised Ballots for the recall election had been mailed out – Ballot boxes are available at Town Hall and Yavapai Apache Nation, or the Ballots can be mailed in.

Adjournment. Mayor German, with no objection from Council, pronounced the meeting adjourned at 7:50 p.m.

_____
Charles German, Mayor

_____
Lynn Riordan-Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on February 17, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2016.

_____
Virginia Jones – Town Clerk