DRAFT MINUTES
WORK SESSION CIP
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
FRIDAY, JANUARY 29, 2016 at 8:00 A.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
   Mayor German called the meeting to order at 8:00 a.m.

2. **Roll Call**
   Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Jessie Jones-Murdock, Councilor Brad Gordon, and Councilor Jackie Baker (arrived at 8:12 a.m.). Councilor Carol German was absent.

   Also Present
   Finance Director Mike Showers and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**
   Mayor led the Pledge.

4. **Presentation, discussion and possible directions to staff relative to the Draft 2016-17 Capital Improvement Plan.**

Finance Director Mike Showers addressed the Mayor and Council advising the intent of this Work Session is to: 1) Set basic priorities for capital improvements without considering costs, and have a consensus of what the priorities are to give direction to staff to prepare for the budget with options and firm costs for each project; and 2) Propose a 5-year suggested plan (priorities) to give direction to staff.

Mr. Showers advised that he has categorized the requested CIP projects: Major projects in excess of $100,000 and projects that are (or will be) multi-year plans and Minor projects less than $100,000.00 that can be completed in one year or less.

Councilor Jones-Murdock advised that she has been confronted by residents regarding road/street repair and maintenance, which seems to be of high priority and is of great concern to the residents, acknowledging the Public Works 7 year plan for road repair/maintenance is $5 million, and funds are not available.

Councilor Baker agreed stating road maintenance is urgent.

Vice Mayor George inquired about funding of Mr. Showers, stating he believed there was $250,000 in HURF funding and $250,000 in the FY 2015-16 budget, realizing this is only ½ of what is needed per year, but perhaps we could at least go forward and make some progress with this project.

Mayor German, stating, "We need to eat the elephant one bite at a time" agreed.

Councilor Jones-Murdock stated concerns regarding safety issues and possible round-a-about plans on Hwy 260 near I-17.

Councilor Whatley inquired about Black Bridge improvements, which were of high priority three years ago and

no one is requesting Black Bridge improvements in the CIP plan.

Councilor Gordon advised we have no control over any improvements or changes on Hwy 260 - ADOT controls Hwy 260.

It was the consensus of the Council to direct the Town Manager to re-visit and investigate the priority level of improvements to Black Bridge and available outside funding (or matching funds grants).

The Mayor and Council participated in an exercise ranking and prioritizing CIP requests and needs, without considering costs or timing (FY2016-17 or in 5 year plan). It was the consensus that the result of the exercise resulted in the following priority list of MAJOR CIP projects:

1. Roads repair and maintenance program
2. Development of the Community Park and Equestrian Trail Head (after Community Park is in progress or complete)
3. I-17 lift station and crossing (Wastewater)
4. Horseshow Bend Sewer Extension
5. Storm water, Town Campus Improvements, Library furnishings
6. VVMC (Finney Flats) street scape, curb and gutter
7. Retail Recruitment
8. BLANK – None
9. Community Park Pond (water retention), Homestead Parkway extension, and CVMO Option 2 for Property and Evidence Room
10. Rezzonico Park
11. BLANK – None
12. Horseshoe Bend Sewer Extension, Tertiary Filtration, sidewalk curb & gutter Finnie Flat
13. Public trails and clearance
14. Town Website

No other Major CIP projects were ranked

It was the consensus that the result of the exercise resulted in the following priority list of MINOR CIP projects:

1. MDC for CVMO
2. Heritage Pool Splash Pad (schedule for 2017-18 budget)
3. Pool Roof repairs/maintenance ** Should be in Public Works/Recreation operations and maintenance budget requests, Skate Park Lighting ** Should be in Public Works/Recreation operations and maintenance budget requests.
4. Historical Society repairs
5. Filter and UV Building (Wastewater)
6. Public Works Yard Utilities ** Should be in Public Works operations budget for DSL – sewer connection and hard lines installation are not necessary at this time
7. Library computers and self-check-out ** Council may allocated less money than requested by Department
8. Cliff's Parkway
9. Pool Deck Improvements/Upgrades
10. Gazebo repairs/maintenance **Old Guys may contribute to this project
11. Butler Park improvements
12. Flags and Banners ** Council may allocated less money than requested by Department
13. K-9 Vehicle CVMS ** Should be in Marshall's Office operations and maintenance budget requests, Upgrade Irrigation Pump ** Should be in Public Works operations and maintenance budget requests, Public Works Tractor/Backhoe attachment, CVMO Security system

The Mayor and Council participated in an exercise to preliminarily allocate CIP funding for the following projects, with direction to staff to present a comprehensive CIP plan in their department that will fit in the suggested CIP budget:

MAJOR CIP:

A. 1. Roads Maintenance Project: $435,000 per year (funds from HURF, FY 2015-16 already budgeted, next year and future year CIP and operations and maintenance)

B. 2. Community Park: $300,000 per year (funds from FY2015-16 already budgeted, next year and future year CIP and operations and maintenance)

C. 3. Wastewater/Sewer I-17 lift station and crossing, 4 Horseshow Bend Sewer Extension, and 12. Horseshoe Bend Sewer Extension, Tertiary Filtration (does not affect CIP Budget – all of these projects are self-supporting from WIFA funding and connect/usage fees).

D. 5. Storm water projects $100,000 per year (if funding is available from CIP budget or any outside funding from Yavapai County or Forest Service), Library Furnishing $100,000 per year for two years (funds from CIP budget), and Town Campus Improvements $100,000 per year for three years (funds from CIP budget)

E. Street Scape – Finney Flats VVMC – a portion already budgeted for in FY 2015-16

Priority $700,000 allocated

MINOR CIP: $300,000 + reserves available for allocation – Departments to present to Council priorities for the benefit of the Town and its residents from the list of Council priorities as listed, **noting that many of these projects both Major and Minor, are being realized from the .65% sales tax increase.**

Council also discussed the possibility of allocating extra or non-allocated funds to paying down long-term debt.

5. **Adjournment**

Mayor adjourned the meeting at 11:05 a.m.

Charles German, Mayor

Virginia Jones for Lynn Riordan

Lynn Riordan, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the CIP Work Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on January 29, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 18 day of Feb, 2016.

Virginia Jones

Virginia Jones-Town Clerk