MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JANUARY 6, 2016 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Vice Mayor George called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Charles German was absent. Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Carol German, Councilor Jackie Baker and Councilor Jessie Jones-Murdock were present.

Also Present
Town Manager Russ Martin, Marshall Nancy Gardner, Community Development Director Michael F. Jenkins, Library Director Kathy Hellman, Town Clerk Virginia Jones, and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**
Vice Mayor George led the Pledge of Allegiance.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Special/Work Session – December 9, 2015
      2) Executive Session – December 9, 2015 –Confidential & Sealed
      3) Special Session – December 16, 2015
      4) Council Hears Planning & Zoning combined with Regular Session – December 16, 2015
   b) **Set Next Meeting, Date and Time:**
      1) Friday, January 8, 2016 at 8:00 a.m. General Plan Work Session - CANCELLED
      2) Wednesday, January 13, 2016 at 5:30 p.m. Work Session
      3) Wednesday, January 20, 2016 at 6:30 p.m. Regular Session
      4) Friday, January 22, 2016 at 8:00 a.m. Work Session
      5) Wednesday, January 27, 2016 at 6:30 p.m. Council Hears Planning & Zoning Matters
      6) Friday, January 29, 2016 at 8:00 a.m. Work Session
   c) **Possible approval and authorization granted to the Mayor for the execution of a Utility Easement at 130 N Black Bridge Road to be recorded for the benefit of Arizona Public Service.** Staff Resource: Ron Long
   d) **Possible approval of the 2016 Policy Statement that authorized the Mayor, as the Town's Chief Elected Official, to support or oppose legislative bills relative to the protection of groundwater, State Shared Revenue sources, and land use authority if the bill(s) adversely affect the Town's interest and needs an immediate response.** Staff Resource: Mayor and Council
   e) **Possible approval of Resolution 2016-954, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona setting the 2016 Meeting Dates and Times for regular meetings of the Council and all Commission/Committees.** Staff Resource Virginia Jones
   f) **Possible approval of update to Library's Internet/Computer and Wireless Use Policy to add**

'Users are prohibited from the use of the library's Internet or wireless network to demean, embarrass, harass, threaten, intimidate, impersonate or bully another person'. Staff Resource: Kathy Hellman

Councilor German requested a correction on the December 16, 2015 Minutes, page 4 Item 11, on a **motion** by Councilor Baker, seconded by Councilor German, the Council unanimously voted to approve the Consent Agenda, except the Minutes from December 16, 2015. On a **motion** by Councilor German, seconded by Councilor Baker, the Council unanimously voted to approve the December 16, 2015 Minutes with a correction on Page 4, Item 11, correcting the name to Harkness.

5. **Special Announcements and presentations:**
   - **Certificate of Appreciation to Howard Parrish**

Vice Mayor George presented a Certificate of Appreciation to Howard Parrish for 50 years of dedicated volunteer services to the Town of Camp Verde. Vice Mayor George acknowledged Mr. Parrish's years of service on the Planning and Zoning Commission, 5 1/2 years on the Town Council, Camp Verde Calvary since 1958, Colonel's Daughter since 1960, and 10 years establishing the Mail Trail, in addition many other dedicated services to local organizations and residents.

6. **Call to the Public for Items not on the Agenda.**

Steve Goetting addressed the Common Council advising the Chamber of Commerce would be meeting tomorrow (Thursday) at Denny's at 8:30 a.m. The Chamber would be hosting a monthly meeting the first Thursday of every month. This month the Yavapai College Culinary Program and discussion of Proposition 123 would be on the Agenda.

7. **Public hearing, followed by discussion, consideration and possible approval of a Series 10 (Beer/Wine) Liquor License for Kim Kenneth Kwiathowski- Circle K Stores Inc. located at 752 W. Finnie Flat Road, Camp Verde, AZ 86322.** Staff Resource: Virginia Jones

On a **motion** by Councilor Baker, seconded by Councilor Gordon, the Council unanimously voted to approve the Application of a Series 10 (Beer/Wine) Liquor License for Kim Kenneth Kwiathowski-Circle K Stores Inc. located at 752 W. Finnie Flat Road, Camp Verde, AZ 86322.

Staff Comment: Town Manager Russ Martin advised the Council that Mr. Kwiathowski was not present. The application for the liquor license is for the proposed new location of Circle K Stores, Inc., next to the Bashas Shopping Center at 752 W. Finnie Flats Road.

Public Hearing Open. No Public comments.
Public Hearing Closed.
Council Discussion: As requested by Council, Town Clerk Virginia Jones advised the Council that Notice had been posted as required by law. No public comment for or against the application had been received.

8. **Discussion, consideration and possible appointment of members to the Board of Adjustment and Appeals and to the Planning & Zoning Commission. The terms of for three (3) years effective January 2016 and will expire December 31, 2019. Letter of interest for Planning & Zoning Commission have been received from Jim Hisrich, B. J. Davis, Stephen Goetting, Teresa Helm and Buck Buchanan. Letters of Interest for Board of Adjustments have been received from Buck Buchanan, Ben Bassous, and B. J. Davis.**

On a **motion** by Councilor German, seconded by Councilor Baker, the Council unanimously voted to

appoint Jim Hisrich, B. J. Davis and Teresa Helm to the Planning and Zoning Commission for a 3 (three) year term expiring December 31, 2019.

Comments from applicant:

B. J. Davis (current Planning and Zoning Commission Chairman), addressed the Council in support of his application for (re-)appointment to the Planning and Zoning Commission. **Steve Goetting** addressed the Council in support of his application for appointment to the Planning and Zoning Commission. **Teresa Helm** addressed the Council in support of her application for appointment to the Planning and Zoning Commission. **Jim Hisrich** and **Buck Buchanan** were not present.

Questions for Applicant from Council. None

Council Discussion. As requested by Council and the applicants, Town Clerk Virginia Jones advised that applications and letters of interest (for appointment to Commissions and Boards) are kept on file in the Clerk's Office for a period of two years. Councilor German advised that all applications had been considered, and stated she would like to see Teresa Helm serving on the Commission, as she believed Ms. Helm would be an asset, with a new perspective and a woman's view. Councilor Whatley advised that Jim Hisrich and B. J. Davis have done an excellent job on the Commission over the past few years, and would like to see them stay on the Commission to see the new General Plan completed, stating of their (re)appointment. Councilor Whatley also stated support of Ms. Helm's appointment as she also believed that Ms. Helm would bring a new perspective to the Commission. Councilor Baker stated support for the (re)appointment of Jim Hisrich and B. J. Davis based upon their excellent service over the past years, and also stated the appointment of Teresa Helm to the Commission would be a good addition. Vice Mayor George thanked all applicants and advised that all applications and letters of interest would remain active and on file with the Clerk's Office for a period of two years.

On a **motion** by Councilor German, seconded by Councilor Gordon, the Council unanimously voted to appoint Buck Buchanan, Ben Bassous, and B. J. Davis to the Board of Adjustments and Appeals for a 3 (three) year term expiring December 31, 2019.

Comments from applicant:

B. J. Davis addressed the Council in support of his application for appointment to the Board of Adjustment and Appeals. **Ben Bassous** and **Buck Buchanan** were not present.

Questions for Applicant from Council. Councilor Baker inquired if having B. J. Davis on both the Planning and Zoning Commission and the Board of Adjustment and Appeals would create a conflict of interest. Mr. Davis advised that pursuant to Town Code no conflict of interest exists, however, he would recuse himself from any matter on the Board of Adjustment and Appeals if any potential conflict of interest should arise.

Council Discussion. Councilor German stated according to Town Code no conflict exists for Mr. Davis to serve on both the Commission and the Board of Adjustment and Appeals. Councilor Gordon advised that the Planning and Zoning Commission and the Board of Adjustment and Appeals serve two separate purposes and roles. Council Whatley stated that if a conflict should arise, the Board of Adjustment and Appeals could proceed with only six members, if it is necessary for Mr. Davis to recuse from any matter.

9. **Call to the Public for items not on the agenda.**
None.

10. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor German advised that the Yavapai College Committee would be meeting tomorrow (Thursday).
Councilor Jones-Murdock had no report.
Councilor Baker had no report.
Councilor Gordon advised that he attended the water resources meeting on Tuesday. The meeting was very informative and focused on water conservation.
Councilor Whatley had no report.
Vice Mayor George stated he also attended the water resources meeting on Tuesday, advising the Linda Spitzer had provided information on promoting water conservation.

11. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
Town Manager Russ Martin advised that the Legislature will be going into session soon. Updates will be provided to all Council Members and any matter the any Council Member would like to address or discuss, please let the Town Clerk know so that it may be placed on the Agenda.

Adjournment. Mayor German, with no objection from Council, pronounced the meeting adjourned at 7:04 p.m.

Bruce M George
Bruce George, Vice Mayor

Virginia Jones for Lynn Riordan
Lynn Riordan, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on January 6, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 22nd day of January, 2016.

Virginia Jones
Virginia Jones, Town Clerk