

MINUTES
SPECIAL SESSION FOLLOWED BY WORK SESSION
MAYOR AND COMMON COUNCIL
Of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, DECEMBER 9, 2015 at 5:00 P.m.

1. **Call to Order**

Mayor German called meeting to order 5:00 pm

2. **Roll Call**

Mayor German, Vice Mayor George, Councilor Baker, German, Gordon and Whatley are present. Councilor Jones-Murdock absent.

Also Present: Town Manager Russ Martin, Town Clerk Virginia Jones, Town Attorney (appeared telephonically), Streets Foreman Stacy Perry and Recording Secretary Marie Moore.

3. **Pledge of Allegiance**

Mayor German led the pledge.

Mayor German called the meeting to recess at 5:05 pm. The meeting resumed at 5:08 pm.

4. **Discussion, consideration and possible approval of Camp Verde Water System, Inc. Franchise Agreement.** Note: Council may vote to go into Executive Session pursuant to ARS 38-431.03 (A)(3) for legal advice.

On a motion by Vice Mayor George, seconded by Councilor Gordon, Council voted to enter into Executive Session at 5:14 pm. The record notes, Council Whatley opposed. The meeting resumed at 5:25 pm.

Town Manager Russ Martin indicated that there are two different versions of the agreement and recommended Council enter into Executive Session to discuss the matter with the Town Attorney and once information has been received, consider the matter again on January 16, 2016. Town Manager explained that the Camp Verde Water System's attorney was not present or available at the current time for further discussion on their part.

5. **Discussion, consideration and possible approval of Resolution 2015-944, a Resolution of the Mayor and Town Council of the Town of Camp Verde, Yavapai County, Arizona, deeming the granting of a franchise to Camp Verde Water System, Inc. beneficial to the Town, and calling a Special Election set for March 8, 2016 to submit the question to the qualified electors as to whether or not the franchise shall be granted.** Staff Resource: Russ Martin

This matter will be scheduled for January 16th, 2015.

6. **Discussion with Street Supervisor Stacy Perry, and possible direction to staff regarding, but not limited to, inventory of roads, future plans moving forward, the current road conditions, maintenance of private roads, what is allowed and what is not allowed.**
Stacy Perry

Mayor German indicated there have been complaints received regarding lack of maintenance to private roads which is the genesis of this matter being brought to Councils agenda.

Council Baker stated that she understood that private roads must be brought up to town standards before the Town would accept them.

Council discussed why the Town does not maintain private roads, and the liability the Town would have to assume.

Mayor German questioned why the town would not be responsible for damage done on a non-private roadway and Perry explained that on a private road, accidents are a civil matter and the liability is different for a public roadway, which is why it is the law for motorists to keep insurance on their vehicles. Perry also explained that it has to be an open and declared road for it to be a public roadway and there are certain specifications and federal standards met before a road to become public.

David White, member of the public, questioned the matter of Black Bridge and indicated that "overnight" the road went from private to public without the relinquishing of a right-of-way.

Vice Mayor George stated that minutes from March of 2001 stated the road had been maintained by the town, therefore, it was incorporated.

Council Baker stated that when the Town incorporated, they took on the roads that the County had previously maintained and the right-of-way was owned by the Library and Marshal's office.

Councilor Gordon explained that all they would need to do is look at the title report on the library to determine the answer to the question.

Stacy Perry handed out a packet of a program and road list for road maintenance. Perry explained that ideally a road should see some maintenance within 7 years and unfortunately most roads in Camp Verde have not been maintained for several years. Perry went through the packet explaining how many miles/feet of road exist and the maintenance required for each road. Because the roads have gone unmaintained for so long, two areas would need to be addressed at a time in order to bring roads up to good condition. Perry advised it is cheaper to maintain roads than to rehabilitate roads.

Mayor German stated he had questioned why some roads were not striped and discovered there is only one company in Northern Arizona that stripes roads and therefore it is difficult book services. Perry explained that the County and other Municipalities seem to wait for the end of a budget year before striping; he recommended not waiting to a certain point but booking whenever the company is available.

Councilor Gordon questioned Perry as to what he felt it would cost per area to maintain, Perry explained that due to the wavering price of oil it varies but estimated each area at \$300,000 for chip sealing. If roads were to be slurried, then the cost would be decreased but each area will require different applications.

Stacy Perry explained that having a GIS document to determine roadway right a ways is very helpful but the fact that County charges for the document, he doesn't have one and ADOT isn't responsible for providing the information either.

Councilor George questioned the current budget of road maintenance and if Town employees are able to accomplish the maintenance recommended. Perry explained that if a project is over \$50,000, then the project would be contracted out due to federal law.

Town Manager Russ Martin explained that the rough estimate of the road way department funding is \$150,000 and indicated the money would be budgeted from HURF funds and then the Town would need to supplement the project from there.

Councilor Jones-Murdock pointed out the maintenance is not just the road driven on but also includes ditches, culverts, trees, etc., that are in the right-of-way. Perry stated that 40-50% of the Departments time is spent on other matters than roadways and then explained it is difficult to balance out and address issues that require attention immediately.

Council members relayed compliments from the public to Perry regarding the work they have accomplished around Town of Camp Verde.

Perry informed Council that it costs approximately one million dollars per mile to rehabilitate a road due to federal specifications and requirements. Perry warned Council that in the next 2 years approximately 5-10% of the roads within the Town would be beyond rehabilitation and within 15 years the roads would be going back to dirt and the cost of repaving is extreme.

7. **Adjournment**

The meeting adjourned at 6:27 pm.

Charles German, Mayor

Marie Moore, Recording Secretary

Certification

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Council Meeting of the Town of Camp Verde, Arizona, held on December 9, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

Virginia Jones, Town Clerk