DRAFT MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, NOVEMBER 4, 2015 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor German called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Brad Gordon, Councilor Carol German, Councilor Jackie Baker and Councilor Jessie Jones-Murdock were present.

Also Present
Town Manager Russ Martin (arrived at 7:20 p.m. due to increment weather/road conditions), Marshall Nancy Gardner, Animal Control Officer Dave Marshall, Julie Scott, Ed Lee, Town Clerk Virginia Jones, and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**
Mayor Charles German led the Pledge of Allegiance.

4.
Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**
   1) Special - Work Session – October 21, 2015

b) **Set Next Meeting, Date and Time:**
   1) Wednesday, November 11, 2015 –CANCELLED – VETERANS DAY
   2) Wednesday, November 18, 2015 at 6:30 p.m. Regular Session
   3) Friday, November 20, 2015 at 8:00 a.m. Work Session – General Plan
   4) Wednesday, November 25, 2015 at 6:30 p.m. Council Hears Planning & Zoning-CANCELLED

On a **motion** by Vice Mayor George, seconded by Councilor Baker, the council unanimously voted to approve the Consent Agenda

5. **Special Announcements and presentations:**
Proclamation declaring November as American Diabetes Month
Mayor German announced and proclaimed November as American Diabetes Month.

6. **Call to Public**
Dee Jenkins addressed the Mayor and Council with concerns regarding Camp Verde Marshall's Office responding to "anonymous" complaints, the previous complaints and citations issued with respect to the recent "guineas" situation in Jordan Meadows, and the lack of a comprehensive visitors list – sign in / sign out - in Town buildings, specifically Town Hall. Ms. Jenkins provided Council a written statement of concerns.
Councilor Whatley addressed Ms. Jenkins concerns and statements advising that, after receiving additional

information and education, it is sometimes necessary for residents/citizens to make reports to law enforcement anonymously due to fear of retaliation. Additionally, the Marshall's Office is obligated to respond to any and all complaints and/or concerns that fall within their jurisdiction for the public safety and welfare of the community, whether or not the complainant has been identified.
Council Gordon advised that many of Ms. Jenkins concerns may be addressed later in this meeting – under Agenda Item #8.
Mayor German requested the Town Clerk, Virginia Jones, provide a copy of Ms. Jenkins' document stating her concerns to the Town Manager, requesting that the Town Manager contact Ms. Jenkins to address her concerns and answer her questions.

7. **Presentation by Frank Bourget and Helen Zimmerli from the American Red Cross informing and educating Council on how the Red Cross responds to Community events, including meeting dates and times of the Disaster Action Team (DAT).**
This item removed (cancelled) from the Agenda – Frank Bourget and Helen Zimmerli were unable to attend due to increment weather/road conditions.

8. **Discussion, consideration and possible approval of Ordinance 2015-A412, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Town Code, Chapter 6 – Animal Control.** Staff Resource: Marshal Gardner.
On a **motion** by Vice Mayor George, seconded by Councilor Baker, the council unanimously voted to approve and adopt Ordinance 2015-A412.
Marshall Nancy Gardner advised the Mayor and Council that the proposed Ordinance 2015-A412, modifications of Chapter 6 of the Town Code – Animal Control – has been presented for review and consideration. All amendments are printed in red. Dave Marshall, Animal Control Officer, gave a presentation of the proposed amendments, which included proposed amendments to the definitions consistent with definitions contained in the standard dictionary, Arizona Revised Statutes, and used by Arizona Game and Fish, and adding G. in Section 6-1-2, and B. and C. in Section 6-1-7. The proposed amendments clarify and create designation (define) domestic, feral and wild animals, poultry, livestock, ratite, keep and/or keeping, ownership, required care, removal and burden of costs. Officer Marshall advised that local veterinarians have low-cost programs for the spay/neutering of domestic and/or feral animals, as well as clinics and low cost programs for vaccinations and "chipping". Additionally the CVMO continues to have a no-cost humane trap loan program available for residents and has resource information available for assistance with vaccinations, spay/neuter, humane removal of feral animals, etc. Marshall Gardner advised that CVMO has the capability of scanning chipped animals, and, although not required by law, recommends that residents have their domestic pets chipped.
Vice Mayor George advised that chipping domestic pets gives Animal Control a very useful tool in returning lost dogs to their owners in a very efficient manner.
Councilor German requested clarification of definitions feral vs. wild animal, specifically with respect to birds, how the 6-days of care to establish ownership will be determined, to avoid any misunderstanding with respect to feeding or assuming ownership.
Marshall Gardner advised that feral is not the same as wild. Feral animals are animals that are domestic and have become wild though lack of ownership/care and need to survive or animals that would have been domestic (example domestic cats or dogs) but were born in the wild to feral parents. Wild animals are animals born in the wild that are wild (non-domestic) animals (example raccoons, skunks, wild birds). Establishment of ownership, by feeding or care, will be determined by an investigative process by CVMO or by owner admission.
Public Comment: Sharon Massey addressed the Mayor and Common Council in support of adoption of the proposed Animal Control Town Code. Ms. Massey inquired about an exception for the continued existence of the guineas along the river (Forest Service land) in Jordan Meadows, as they are a positive addition to the rural area and provide an environmental solution to bug/insect control.
Donna Biggain addressed the Mayor and Common Council in support of adoption of the proposed Animal Control Town Code. Ms. Biggain thanked Officer Marshall for his comprehensive presentation of the

proposed Animal Control Code, and suggested that the guineas do not create any problems in their area (Jordan Meadows), requesting an exception to the Town Code, if adopted, to their continued existence per status quo.
Councilor Gordon, Councilor German and Councilor Baker engaged in questions and answers regarding whether or not the guineas are considered wild or feral. Marshall Gardner explained that if the guineas are "owned" by definition under the proposed Animal Control – Town Code, they would need to be contained and not be allowed to roam freely, however, if they are not "owned" by definition, their existence would fall under the new guidelines for feral animals.
Mayor German, addressing the concerns of Jordan Meadows residents, requested the Town Manager investigate the potential requirements, restrictions, if any, and/or law with respect to the guineas continued existence along the river on Forest Service lands.

9. **Discussion, consideration, and possible approval of Ordinance 2015-A413, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to the National Flood Insurance Program, adopting by reference Revised Flood Insurance Study and Flood Insurance Rate Maps, and Floodplain Management Regulations; providing for repeal of conflicting ordinances; providing for severability; and providing penalties.** Staff Resource: Ron Long/Troy Odell
On a **motion** by Vice Mayor George, seconded by Councilor Whatley, the Council unanimously voted to approve and adopt ordinance 2015-A413, as proposed and presented.
Motion by Councilor German, seconded by Councilor Baker, the Council declined amending the proposed Ordinance 2015-A413 with respect to clarification or removal of designating the Public Works Director and the Flood Plan Administrator by a 5-2 vote, with Mayor German, Vice Mayor George, Councilor Gordon, Councilor Whatley and Councilor Jones-Murdock voting nay.
Town Manager Russ Martin advised that the flood maps and studies are complete, and the Town has an obligation to adopt the flood management regulations – this matter is on the Agenda for the purpose of bringing the Town Code up to date and to comply with the flood management (county and federal).
Public Comment: None.
Councilor Baker stated concerns that page 1 states the Town will appoint a Flood Plan Administrator, while page 2 designates the Public Works Director as the Flood Plan Administrator. Councilor Baker and Councilor German requested consideration of revising Ordinance 2015-A413 to correct any conflicting designation of the Flood Plan Administrator and his/her authorizing powers to repeal or modify any existing town code or regulations with respect to flood management.
Town Manager Russ Martin advised that page 1 is an introduction to the Ordinance only, and neither page 1 or page 2 gives the Public Works Director the administrative authority to modify or repeal any Town Code, Ordinance or Resolution. Mayor German clarified that Yavapai County is actually the flood management administration, and that the Town needs to be in compliance with the flood management.

10. **Discussion, consideration and possible approval of a Beautification Award Program recognizing positive actions by the business community in beautifying our community.** Staff Resource: Russ Martin
On a **motion** by Councilor German, seconded by Vice Mayor George, the Council unanimously voted to approve and adopt the Beautification Award Program.
Town Manager Russ Martin advised he has received great interest and participation from the community. Although currently there are no real specifics for the program, it is open for nominations and suggestions. Vice Mayor George and Councilor Gordon commended Mr. Martin for doing a good job and presenting the community with a good program.
Councilor German encouraged resident and business owner participation and marketing for this program.
Public Comment: Debbie Fenner addressed the Mayor and Common Council in support of the Beautification Award Program, but stated concerns that the public and residents were not aware of the program.
Mr. Martin stated that he is hopeful the program will take on "its own life" and spread though-out the business community without the Town spending much money on publication and marketing.

11. **Discussion, consideration and possible appointment of Tony Gioia as the Water Resource Liaison for Camp Verde under the direction and guidance of the Town Manager.**
On a **motion** by Vice Mayor George, seconded by Councilor Whatley, the Council unanimously voted to appoint Tony Gioia as the Water Resource Liaison for Camp Verde.
Councilor Gordon advised the Mr. Gioia has a substantial amount of experience and education in water resources and is available and willing to serve the Town in this capacity.

12. **Discussion, consideration and possible appointment of Council Member to serve as liaison to the Camp Verde Chamber of Commerce.**
The Council took no action on this Agenda item.
The Mayor and Council discussed the possible appointment of a Council Member to serve as liaison to the Chamber of Commerce. Discussion included the lack of information available regarding the Chamber's current directors, members, vision statement, and activities. It was the consensus of the Council that any appointment at this time would be pre-mature, and this item could be re-visited and placed on a future Agenda when the Chamber of Commerce has established itself and accurate, verifiable information regarding its vision and financial status is available. The Mayor and Council encourage the local business owners to develop and support the Chamber of Commerce, and when accomplished, request support (including financial support) and a liaison from the Town.
Public Comment: June Trinidad addressed the Mayor and Common Council stating the Chamber currently does not hold regular meetings or have a current member roster. Ms. Trinidad stated she was on the Chamber board for a period of time and that during that appointment, the Chamber did not hold any meetings.
Ed Lee addressed the Mayor and Common Council stating that according to the Arizona Corporation Commission, the Camp Verde Chamber of Commerce was incorporated in January 1981, it currently is not in a "good standing" status with the ACC, and the Statutory Agent, Director and Chief Executive Officer is the same person. Mr. Lee stated he believes the Town needs a strong Chamber of Commerce, and that the Town should work together with the Chamber, but agrees that currently any appointment or funding provided to benefit the Chamber of Commerce is pre-mature.
Sharon Massey addressed the Mayor and Common Council in support of the Town supporting the Chamber of Commerce when the time become appropriate, as a strong Chamber with Town Government support will encourage economic development.

13. **Call to the Public for items not on the agenda.** None.

14. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Gordon stated he participated in the Halloween festivities – the event hosted great participation by residents. Councilor Gordon also stated that it appears the Town is growing, and economic development is increasing, as the business licenses issued over the past five years has increased from 240 in 2011 to 387 to date in 2015.
Vice Mayor George stated he attended an elder's conference. He stated he received information regarding the vulnerability of our elder population and provided a copy of the AARP Watchdog Alert Handbook that he will provide to each Council member, and make available for the residents, specifically for the senior residents. The Handbook gives information regarding safety (both physical and financial) tips and steps to take for protection. Additional information is available online from AARP and NACOG.
Councilor Baker stated the November 22, packet should be available for review in the near future, and it is her understanding that NACOG is attempting to make their conferences available through video

conferencing in the near future. Councilor Baker stated she was hopeful that all cities and towns would get involved in efforts to stop the continued diversion of funds from HURF to the State General Fund, stating the State had diverted over 1.9 billion dollars since 2001, causing a trickle-down effect which can been seen in the lack of funding for cities and towns ability to fund road construction and maintenance (including the Town of Camp Verde).

Councilor Jones-Murdock stated she also participated in the Halloween festivities, stating it was a great success, and her family and children had a good time. Councilor Jones-Murdock thanked the Parks & Recreation, Public Works and CVMO for all their hard work to provide these activities for the residents. Councilor Jones-Murdock stated she would be meeting with legislators regarding the proposed State Park and would be attending the National Geographic Meeting and Lunch at Blazin' M on Thursday.

Councilor German thanked Public Works for their letter to the editor thanking the residents of Camp Verde and thanked Vice Mayor George for obtaining, and making available, the AARP Senior Watchdog handbook.

15. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russ Martin stated he would be attending the Future Leaders of America meetings and conference again tomorrow in Flagstaff (four states are represented and participating at this conference). Mr. Martin reminded Council that all Town offices (excluding CVMO/Fire emergency services and the Library) would be CLOSED on December 2, 2015 from 10 am to 3 pm for the emergency training program. Mr. Martin stated staff would be planning the Town Staff/Council Christmas party, with a suggested date of December 4, and requested Council Members contact the Town Clerk with their availability and/or schedule.

Adjournment. Mayor German, with no objection from Council, pronounced the meeting adjourned at 8:10 p.m.

_____

Charles German, Mayor

_____

Virginia Jones, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session Mayor and Common Council of the Town Council of Camp Verde, Arizona, held on November 4, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

_____

Lynn Riordan, Recording Secretary