AMENDED AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 7, 2015 at 6:30 P.M.

ADDING PROCLAMATION FOR SESQUICENTENNIAL

ADDING ITEM 7A.

Support your local merchants.

AMENDED AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 7, 2015 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Work Session – September 9, 2015
      2) Work Session – Manager Goals – September 18, 2015
      3) Joint Work Session with P&Z – September 18, 2015
      4) Regular Session – September 23, 2015
   b) **Set Next Meeting, Date and Time:**
      1) Wednesday, October 14, 2015 at 5:30 p.m. Work Session
      2) Saturday, October 17, 2015 at 11:00 a.m. Council Retreat
      3) Wednesday, October 21, 2015 at 6:30 p.m. Regular Session
      4) Wednesday, October 28, 2015 at 6:30 p.m. Council Hears Planning & Zoning

5. **Special Announcements and presentations:**
   - **Proclamation supporting Geotourism Principles**
   - **PROCLAMATION DECLARING OCTOBER 9-11 AS CAMP VERDE SESQUICENTENNIAL**

6. **Call to the Public for Items not on the Agenda.**

7. **Discussion, consideration, and possible approval of granting the Town Manager approval to move forward and sign contract for new lease purchase financing with US Bank for specified equipment in an amount not to exceed $530,000 per the terms provided in the Request for Proposal (RFP) response summary.** Staff Resource: Michael Showers

7.A **DISCUSSION, CONSIDERATION AND POSSIBLE DIRECTION TO STAFF TO PURSUE AN ALTERNATIVE FOR THE TRI-INTERESECTION FUNDING. THE ALTERNATIVE IS TO MOVE THE FUNDING TO ADOT FOR THE COMPLETION OF THE INDUSTRIAL DRIVE/SR-260 ROUNDABOUT.** STAFF RESOURCE: RON LONG

8. **Call to the Public for items not on the agenda.**

9. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The

Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

10. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

11. **Adjournment**

Posted by: _____ Date/Time: 10-06-15 12:07

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

PROCLAMATION

"CAMP VERDE SESQUICENTENNIAL"
October 9th-October 11th, 2015

WHEREAS: Camp Verde's sesquicentennial will be celebrated October 9th through October 11th, 2015; and

WHEREAS: The celebration will include a myriad of attractions including Fort Verde Days with a Town Council Kickoff, Parade and various activities; and

WHEREAS: The entire family will enjoy this event which includes the Presentation of the Colonel's Daughter, events at Fort Verde State Park, and our 1st Annual Scarecrow Contest.

NOW, THEREFORE, The Mayor and Common Council of the Town of Camp Verde, do hereby proclaim October 9th-October 11th, 2015 to be Camp Verde Sesquicentennial in the Town of Camp Verde.

Issued this ___ day of October 2015.

_____
Charles German, Mayor

ATTEST:

_____
Virginia Jones, Town Clerk

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: October 7, 2015

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation*

Requesting Department: Public Works – HURF Division

Staff Resource/Contact Person: Ron Long

Agenda Title (be exact): Discussion, consideration and possible direction to staff to pursue an alternative for the Tri-Intersection funding. The alternative is to move the funding to ADOT for the completion of the Industrial Drive/SR-260 Roundabout.

List Attached Documents:
Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 10 minutes

Reviews Completed by:

☒ ***Department Head:*** ***Ron Long*** ***Town Attorney Comments:*** ☐

Finance Department

Comments:

Background Information: In October 2011, the Town received a Planning Assistance for Rural Areas (PARA) grant. Grant proceeds were used to provide a study for possible options to improve the movement of multi-modal traffic at the Tri-intersection. The study also detailed concepts for the design and street scape of Finnie Flat Rd. & Main Street business corridor.

Using the study findings to apply for funding, on May 28, 2014, Council approved JPA/IGA 14-00041117-I which provides Federal funds in the amount of $84,330 for the Tri-Intersection Design. The Town has paid our required match of $5,097 *plus* an additional $30,000 to ADOT for Project Management and Design Review fees, ADOT has advised that design costs will exceed $300,000 and preliminary estimates for construction are in excess of $1,500,000.

Funding from ADOT is managed through the Council of Governments, in our region that is NACOG (Northern Arizona Council of Governments). Construction improvements to the Tri-intersection are currently on the NACOG Transportation Improvement Plan for FY 2016, for $400,000. Given the current estimate of $1,500,000 for construction, the Town could possibly be responsible for over $750,000 to cover our match, project overruns, ADOT reviews and project management.

Staff is of the opinion the cost to the Town is not affordable, and is proposing an alternate project for which the $400,000 could be assigned. Council is requested to consider applying the funds to facilitate the roundabout on SR-260 and Industrial Dr. This project was approved by Resolution 2013-899 wherein ADOT will obtain Federal Funding of $2,200,000 to design, and administer the construction of a roundabout at SR-260 and Industrial Dr. to better facilitate the flow of traffic at this very busy intersection. The Town would not need to provide any additional funding.

Recommended Action (Motion): Move to direct staff to pursue an alternative to the $400,000 in the 2016, NACOC Transportation Improvement Plan from the Tri-Intersection construction to ADOT for SR-260 & Industrial Dr. Roundabout.

Instructions to the Clerk:

Support your local merchants.

AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
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11. **Adjournment**

Posted by: _____ Date/Time: 10-1-15 10:22 AM

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4a1

MINUTES
WORK SESSION
MAYOR AND COMMON COUNCIL
Of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, September 9, 2015 at 5:30 p.m.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor German called the meeting to order at 5:30 p.m.

2. **Roll Call**
Mayor Charles German, Vice Mayor Bruce George, Councilors Jackie Baker, Robin Whatley, Brad Gordon, Jessie Jones and Carol German.

Also Present
Town Manager Russ Martin, Marshal Nancy Gardner, Town Clerk Virginia Jones and Administrative Assistant Julie Scott.

3. **Pledge of Allegiance**
Mayor Charles German led the Pledge of Allegiance.

4. **Update and presentation by Edwards and Ginn regarding the role of a police department as legal advisor and why the police department should have a police legal advisor.** Staff Resource: Nancy Gardner

Mayor Charles German advised this item was placed on the Agenda due to citizen concerns regarding the CV Marshall's Office need for separate legal Counsel and the costs/budget associated with the contract for counsel. Marshal Nancy Gardner introduced Eric Edwards, Attorney at Law.

Mr. Edwards gave an overview of his career noting that he started with the Phoenix Police Department as a police office, worked as a training officer and several other specialty positions. He attended ASU Law School and has over 17 years of experience in the legal field, noting that his partner has over 40 years of legal experience. Mr. Edwards explained that he represents 19 police departments in the state and another 12 departments on a part time bases.

The service that are provided under the Contract for the Town/CV Marshal's Office is:
1) Legal consultation/contact , with immediate answers/legal advice, is available for any officer twenty-four/seven, 365 days a year
2) Provides thirty (30) different education and training classes for CVMO officers and employees annually
3) Counsel is available to review policy and/or policy changes, provide legal advice, and provide an annual report of the new laws enacted by legislation and how it will pertains to, and affect, the department.

When questioned regarding vacation and time off for him and his partner Mr. Edwards stated they work as a team and one of them is always available. In response to questions regarding why his company does not bill the town on an hourly rate, Mr. Edwards stated that he did not believe it was fair to the officers to be concerned about the budget when services are needed, and stated his company tries to keep the fee reasonable.

Public Comment
Walter Miller questioned how Mr. Edwards stood behind his advice. Mr. Edwards stated his company is willing to testify in court, and he has appeared as an expert witness in court on several occasions.

Mike Jacobsen questioned how Mr. Edwards billed the Town and Mr. Edwards explained the town is under a base contract, and services are available 24 hours a day.

The Mayor, Council, and Marshall Gardner, stated support for Mr. Edwards' contract and services, acknowledging that these services potentially will save the Town time and money, reduce liability, create better prevention and crisis control, and will implement additional training and education of CVMO employees/officers. The Mayor, Council and Marshall Gardner thanked Mr. Edwards for his presentation and clarification of services and information.

5. **Discussion regarding possible changes to Section 6 of the Town Code to include, but not limited to, including a definition of wild bird and animal.**

Manager Russ Martin stated the goal of this agenda item is to get input and bring back to Council an Ordinance to amend the Town Code, to include clearer definitions and address all the issues and concerns that have been brought to Council's attention.

Manager Russ Martin introduces Animal Control Officer Britt Allen. Ms. Allen stated that during the entire process she has received 100% support from everyone that has worked on the issue of the Guineas. She stated the goal is to bring back a proposed Ordinance in October, with clear definitions and responsibilities, not only for dogs and licensing, but will also include feral, wild, and feathered animals, and will be in compliance/parallel with Arizona Revised Statutes, for Council approval. Ms. Allen provided two handouts, which are attached and become a permanent part of the record, indicating new definitions that would be added or amended along with a new paragraph in Section 6-1-5 Licensing of Dogs.

Public Comment

Sharon Massey addressed the Mayor and Council regarding proposed Animal Control regulations, and requesting the Town include responsibilities of the property owners, in hopes of controlling unnecessary use of Town resources and the burden of additional cost to the Town and tax payers.

Mike Jacobsen addressed the Mayor and Council regarding proposed Animal Control regulations requesting the proposed Ordinance prohibit feeding of wild and/or feral animals, and leaving food out for domestic animals that may attract wild and/or feral animals.

Walter Miller addressed the Mayor and Council regarding proposed Animal Control regulations requesting clear definitions of feral vs wild, and ownership, in drafting of the new Ordinance.

Mayor German stated appreciation for the public comments and suggestions. Mayor German requested CVMO and the Town Attorney remember that there is still an open range designation in Camp Verde when drafting and revising the Town Code. Councilor Baker requested a copy of the original written complaint from May 2015. Marshall Gardner advised that there was no written complaint and that CVMO responds to calls without a written complaint whether it be traffic, criminal or animal related. Marshall Gardner stated the first complaint was anonymous, and the second complaint was received because the problem had not been resolved. CVMO contacted and discussed this matter with the Town Manager, Town Attorney and held a community meeting. It was determined there was an obligation to follow the current City Code, and a clear necessity to have the City Code revisited and/or revised, which is the subject of this Agenda Item. Councilor Whatley stated she attended the community meeting, and this item was placed on the Agenda at the request of concerned citizens/property owners.

Town Manager Russ Martin advised that Officer Britt Allen had resigned, and thanked her for her service to the Town, that she had contributed a great service to the Town, and had initialized a computerized tracking

system which hopefully will prove to be beneficial to the Town sometime in the near future.

Councilor Brad Gordon read a prepared statement into the record with respect to the Animal Control issues, complaints and accusations that surfaced as a result of the recent events. **A copy of the statement is attached hereto as part of the permanent record.**

6. **Discussion regarding possible Council participation with Camp Verde Promotions to host a 'kick-off' event for Fort Verde Days and Camp Verde's sesquicentennial on Friday, October 9, 2015. Discussion may include but not limited to events that help promote the Town.**

Nikki Miller addressed the Mayor and Council requesting a simple "kick-off" event to start Fort Verde Days and Camp Verde's sesquicentennial which begins at 4 pm on Friday, October 9, 2015. Councilor Jones presented several fun and inexpensive ideas, including a decorated lawn mower race perhaps on Holloman (with 2-person teams), that include the Council, Fire Department, CVMO, School District and Yavapai Apache Nation, with perhaps departments and clubs providing food, drinks, snacks, etc. Councilor Jones stated an interest in facilitating a "kick-off" event. Nikki Miller stated support for Councilor Jones' suggestions and offer of facilitating the event. Ms. Miller suggested that the 'kick-off" event be prior to (and completed) before 4 pm.

Public Comment
Marie Declure suggested a proclamation and ribbon cutting event, and stated concerns that providing food, drinks, and snack booths for the "kick-off" event might cause competition for sales with the Fort Verde Days vendors and/or events.

Councilor Jones stated it was not her intention for any 'kick-off" event to compete with vendors or events, but to increase interest and participants to attend Fort Verde Days.
Councilor Baker suggested a Col Daughter dance.

Councilor Jones stated she will investigate all suggestions, including band availability for a dance either the weekend before Fort Verde Days or during Fort Verde Days, and bring the suggestions and potential plans/schedule for Council consideration.

7. **Presentation, update and possible discussion regarding the Town of Camp Verde Staffing levels for the past ten (10) years.** Staff Resource: Manager Russ Martin

Town Manager Russ Martin presented information to the Mayor and Council with respect to staffing levels for the past 10 years stating that the number of employees/staff has remained about the same with approximately a 10% increase in staff with the Town's growth and at a reasonable cost for wages/benefits. Mr. Martin advised that the current staff is very competent and staff is providing a valuable service to the Town and community. **Mr. Martin presented a handout for the Mayor and Council members that clarifies and outlines the past and current staffing level and wages. The handout is attached hereto.**

Public Comment
Walt Miller addressed the Mayor and Council and thanked Russ Martin for his presentation, and apologized for any negative or misinformed comments or statements that may be been made.

BREAK 7:30 - 7:40 p.m.

8. **Discussion regarding the Town of Camp Verde Water Rights and possible appointment of Council Member(s) to research and investigate various irrigation districts and identify what water rights the Town owns.**

Councilor Gordon advised that the Verde Ditch signed a MOU with Salt River Project. A map of water rights in the Camp Verde area has been presented showing undisputed water rights, potential and/or disputed water rights areas and no water rights areas. Councilor Gordon offered to identify, survey and map out all of the Town's surface water rights, including those under Town roads/streets, for potential use by residents that may lose their water rights and/or for sale of water rights, which would be financially beneficial to the Town.

Councilor Baker questioned Councilor's Gordon's qualifications to prepare a map of water rights. Councilor Gordon advised that he was a registered surveyor, however, he did not have any water rights legal experience. The purpose of this investigation is to review the previous water rights study and identify and map out currently what and where the Town's water rights exist, and to avoid any potential conflict with SRP, not to challenge or dispute any legal water right claims. **It is the CONSENSUS of the Mayor and Common Council to appoint and allow Councilor Gordon to proceed with identifying, surveying and present and inventory of the Town's surface water rights.**

9. **Possible appointment of Council Member(s) to coordinate the 2016 Showcase of Cities and Towns Camp Verde Booth at the 2016 League of Arizona Cities and Towns Conference.**

After discussion, **the Mayor and Council appointed Vice Mayor Bruce George as Chairperson to create an informal committee** and meet with the Town Manager regarding planning, scheduling and facilitating the Town's booth at the 2015 Showcase of Arizona Cities and Towns, and recommending the possible assignment of some duties to staff (Economic Development/Parks and Recreation), soliciting participation from youth and community groups, donations and participation from local businesses, and potentially having a combined Regional Booth that includes other Verde Valley cities and towns (Cottonwood, Jerome, Sedona, Clarkdale). Councilor Jones and Councilor Whatley volunteered to assist and participate in the process of facilitating, managing and working the Town's booth at the 2015 Showcase of Arizona Cities and Towns.

10. **Update by Mayor and Council Members regarding different sessions attended during the League Conference.**

Mayor German advised that written reports from Council Members that attended the League Conference were not required, although he and all Council Members appreciated those who presented a report. Mayor German advised that it is anticipated that recreational marijuana will be on the 2016 ballot and he would like for the Town to be prepared for the impact if recreational marijuana use is approved by the voters. Mayor German advised that a full report of the impact recreation marijuana has had on Colorado is not yet available, and with possession/use of marijuana continuing to be a violation of federal law which among causing sales to be cash only (Banks and financial institutions do not participate in marijuana sales/operations), he would like to have some research done on the potential impact it may have on our community.

Councilor German stated it was a good conference and they provided good information. The Legislative session this year was the shortest in Arizona history. The quote remembered best is "Gross National Happiness is as important as Gross National Product".

Councilor Gordon and Russ Martin attended the conference, and concurred that it presented very good and useful information. Councilors and Mr. Martin discussed the International Property Abatement Code and how property abatement creates financial challenges and crosses cultural lines, in addition to new code enactment vs. grandfather rights. Councilor Gordon suggested the Town's current code is appropriate and International Property Abatement Code was too extreme for this community and suggested community and community groups (i.e. Churches, Habitat for Humanity, Kiwanis) assist those whose are in need of clean-up and maintenance for the poor, elderly, disabled and other residence who are unable.

Public Comment

Tom Pitts addressed the Mayor and Council stating he had attended the conference (Arizona League of Cities and Towns), and advised he was hopeful that Economic Development Re-imbursement Act proposal would be successful.

Mr. Ed Lee addressed the Mayor and Council requesting the Town provide space for OLLIE meetings and education in Camp Verde. After discussion, it was the CONSENSUS of the Mayor and Council to allow for and designate space for OLLIE in the new library.

11. **Adjournment**

Meeting adjourned at 8:30 p.m.

_____
Charles German, Mayor

_____
Lynn Riordan, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on September 9, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

_____
Virginia Jones, Town Clerk

Comments from Brad Gordon
Item #5
Work Session
09-09-2015

I want to address the process this took. In late July Russ and I met with Carol German about the Guinea controversy. In that conversation Russ talked about how and why the decision was made, we also discussed clarifying our codes so that the guinea didn't fall under that category that we would have to take care of. I did not want the Town to waste our resources and he did not want to have his Town employees running around like key-stone cops chasing birds. When I walked out of that meeting it was my understanding that the Manager was going to bring Council amendments to our code, like we have today. How much of that part of the controversy has been relayed to you? Does that sound like the Manager was 'in the bag' for the complaintant. What if the original CVMO report had concluded the birds must go. Would all of you thrown up your hands and said oh well, nothing we can do? No, you have the right to appeal and petition Council to change the Codes. Well the opposition had the same right to appeal and they brought forward state statues that made the problem less clear. After reviewing the information with the Marshal's Office and our attorney the final decision was made. Who of you have had a problem in this town or had a questions and not been able to go directly to Russ. Many of you do that quite frequently and he welcomes the opportunity to talk to you. Is he in the bag for you? Do you have special privileges? It takes time to construct proper language for an alternative code that meets the intent. The public has asked what they would like to do with the code, the manager prepares options and are brought before the Council. Staff is directed to finalize the modifications that is chosen by the Council then it must be reviewed corrected and sent back for another review until it is right. Then the final modification is brought before Council for approval. That is how the system works, this takes more than a week. That means this process has been started long before that embarrassing display of last week's meeting.

Three weeks ago Carol German requested last week's agenda, she was asked if she would delay it until the 9th so that solutions could be brought forth in the form of code revisions. These revisions were not ready before that deadline. She refused, why? The Town had not been enforcing the interpretation of that code, what was the rush? Didn't she inform you of the coming code modifications? Were you listening, or just refuse to do so? So who started this outrageous accusation that the manager was in the bag for the complainant? Obviously someone gave you false information or left out information that was not helpful to their narrative of the issue. This is willful obfuscation of the facts. Who all was here last week? What if I were to publicly accuse you of cheating 90 year old little old ladies out of their life savings, or maybe I could accuse you of being a child molester? Is that any different from the three or four of you people who last week pointed to our Manager and accused him of corruption? I know that most of you are decent people and were incited into a mob, but that is no excuse. This is the politics of personal destruction. You can't win an argument on the facts so you demonize the person, repeat the lie about what is really occurring enough times and people start believing it. If you like your doctor you can keep your doctor, if you like your insurance you can keep your insurance. Where is your morality, your integrity, your decency? That display last week made me ashamed to live in this town. I will encourage the manager to file defamation suits against all those who accused him of corruption last week. Unfortunately it is the sheep who will be punished, not the perpetrator of this false narrative but so be it, and maybe it will teach the sheep. And about this, "the rest of the council didn't show up to the meeting so they must not care," what a crock. Carol German was in the meeting with Russ and I and I gave my reason for not attending. Normally on an issue staff collects the various sides of the issue and reports back to all Council at one time. This is to try and avoid bias of an issue, it doesn't sound to me like that neighborhood meeting was unbiased.

handed out 9.9.2015 meeting item #5

SUGGESTED ANIMAL CONTROL CODE TEXT AMENDMENTS/ADDITIONS

Definitions to add or amend:

1. **Wild Animal** – Any non-domesticated animal, including but not limited to wolf-hybrids.
2. **Domesticated** – Bred or trained to need and accept the care from human beings. Usually creating a dependency, losing its ability to live in the wild.
3. **Feral** – any wild animal whether it was born in the wild or an animal reverted to a wild or natural state due to abandonment or lack of domestication.
4. **Owner** – Any person, partnership, corporation, or other legal entity owning, harboring or keeping any animal, or in the case of a person under 18 years of age, that persons parent or legal guardian, for more than six days. Without limiting the generality of the preceding sentence, this definition shall apply to any veterinary clinic or boarding kennel.
5. **Keep or Keeping** – To have the animal on one's possession or control, and includes the actions of holding, guarding, supporting (feeding), having custody of, caring for, or maintaining an animal on one's premises.
6. **Poultry**–

   ARS 3-2151.21. "Poultry" means any domesticated bird, whether live or dead, and includes chickens, turkeys, ducks, geese, guineas, ratites and squabs.
7. **Ratite** – Ostriches, emus, rheas, cassowaries.

Code to add:

- **Feeding of Feral Animals**
  a. It is unlawful to feed or keep any feral animal within the town limits as feral animals constitute health and environmental risks to domesticated animals, wildlife and persons.
  b. Exceptions are as follows:
     1. The person accepts legal responsibility for the feral animal and ensures compliance with all provisions of this chapter; and
     2. The feral animal had been spayed or neutered if applicable; and
     3. The feral animal is vaccinated against rabies if applicable.

handed out 9-9-2015 meeting
item 5

SECTION 6-1-5 LICENSING OF DOGS

A. Each dog four months of age or over that is kept, harbored, or maintained within the Town limits for at least thirty consecutive days shall be licensed by the Town. Fees and penalties for licenses shall be established by resolution of the council, and the Town shall provide durable dog tags with the name of the Town, license number, and expiration date. Before a license is issued, the owner must present a rabies vaccination certificate signed by a licensed veterinarian stating the owner's name and address and giving the dog's description, date of vaccinations, types, manufacturer, and serial number of the vaccine and the date the revaccination is due.

B. Any dog over the age of four months on or off the premises of the owner and not under control of the owner or other responsible persons acting for the owner, or any dog not in a suitable enclosure which actually confines the dog, shall wear a collar or harness to which is attached a valid dog license tag. Dogs used for control of livestock or while being used or trained for hunting or dogs while being exhibited or trained at a kennel club event and such dogs while being transported to such events need not wear a collar or harness with a valid license provided that they are properly vaccinated, licensed and controlled.

C. For any dog four months of age or older that is kept, harbored or maintained within the Town limits, if the license is not obtained by the owner during the month of January of each year, or within thirty (30) days of the first possession of any dog or of its becoming four (4) months old, or within thirty (30) days from the arrival of the dog in the town, whichever occurs first, the license payment shall be deemed delinquent and a penalty may be added to the license fee.

C. It is unlawful for any person who fails within fifteen days after notification by the ACO, verbally or in writing, to obtain a license for a dog required to be licensed under this Article or as may otherwise be required by law, or to remove a dog tag from a dog required to be licensed, or to place a dog tag on a dog other than the dog for which the license was issued.

D. An exception to the licensing fees under this section shall be service animals or dogs used for search and rescue as described in ARS 9-500.32.

STAFFING LEVELS IN THE PAST 10 YEARS IN THE TOWN OF CAMP VERDE

STAFF	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
w/o sewer	74.95	71.3	62.8	60	60.25		71.85	81	75.53	77.78	74.78
Sewer	7	7	7								
Dispatch Contract	2	2	2								
(Jerome, Clarkdale)											
Total	83.95	80.3	71.8								
Percent growth (since 2005)	0.23%	-4.65%	-16.02%	-19.76%	-19.43%		-3.92%	8.32%	1.00%	4.01%	0.00%
Percent growth (since 2011)	24%	18%	4%	0%	0%						
Percent w/Sewer & Dispatch (since 2011)	39%	33%	19%								
Percent of Highest in last 10 years w/o Sewer & Dispatch	-7%	-12%	-22%	-26%	-26%		-11%	0%	-7%	-4%	-8%
Percent of Highest in last 10 w/Sewer & Dispatch	4%	-1%	-11%								

Source: Audit 2009 as well as actual staffing levels at the first payroll period of July.

Staffing Levels are back to 2005 levels, not at the highest which was in 2008 at 81 without (Sewer, Dispatch, or Visitor Center contracts).

Staffing added (approximately 14) since 2010/11 are generally as follows:

4 Budgeted/Recruited (Filled Vacancies) at CVMO
1 Budgeted Plans Examiner
2 Budgeted new hires in Maintenance
2 Budgeted new hires in Streets
1 Budgeted transition of Sewer to General Fund Finance Clerk
1 Approx. FTE added (several part timers instead to extend hours and FT Budget)
1 Budgeted Admin to assist Parks and Rec and Storm Water
1.5 Approx. FTE added (part timers to assist/add on Visitor Center Transition)

13.5 Approx. added back from 2010/11

In every department we are at or below the highest personnel levels in the last 10 years except in PW where the current Director Staff is split between several departments* and Housing has transition to Economic Development.

*Consider in 2005 we paid additional monies for a Town Engineering contract for services and for Visitor Center services.

TOWN OF CAMP VERDE

FT & PT Employee Listing

FY15 - 4th QTR ending June 2015

General Administration

Name	Hire Date	Position	Hrs	Class
Russ Martin	8/9/2010	Town Manager	40	93
Virginia Jones	11/4/1996	Deputy Town Clerk	40	67
Julie Scott	4/22/2014	Admin Asst. 1	40	42
Steven Ayres	2/1/2013	Econ. Dev. Director	40	73
Barbara Bridge	10/22/2013	Admin Asst. 1	40	42
Gaylene Allen	5/2/2013	Attendant	12	N/A
Lynette Kovacovich	5/2/2013	Attendant	12	N/A
Mike Showers	7/18/2011	Finance Director	40	73
Virginia Cox	8/15/2011	Accountant	40	46
Jenifer McKinzie	6/23/2014	Finance Clerk	40	40
Carol Brown	8/29/1994	Admin Assistant	40	48

Municipal Court

Name	Hire Date	Position	Hrs	Class
Paul Schlegel	11/3/2014	Magistrate	24	N/A
Veronica Pineda	9/2/1997	Court Supervisor	40	50
Teresa Goodwin	8/21/2007	Court Clerk	40	40
Nina Sanchez	10/29/2006	Court Clerk	40	40
Debbie Cordova	11/4/2013	Court Clerk	40	40
Lauren Waite	6/23/2014	Court Clerk	40	40

Public Works

Name	Hire Date	Position	Hrs	Class
Ron Long	7/10/2006	Public Works Director	40	78
Troy Odell	5/28/2013	PW Deputy Director	40	72
Deborah Ranney	12/10/2007	Public Works Analyst	40	48
Linda Peterson	10/29/2012	Admin Asst. 1	40	42
Mike Dumas	9/23/2002	Maintenance Foreman	40	48
David Russell	12/10/2012	Lead Maint. Worker	40	44
Stephen Diacik	9/3/2013	Maintenance Worker	40	34
Darrell Payne	10/10/2002	Maintenance Worker	40	34
Jonathan Rivero	8/28/2013	Maintenance Worker	40	34
Yolanda Trahin	9/5/2000	Janitor	40	28
Maria Urias	8/10/2005	Janitor	40	28

Community Development

Name	Hire Date	Position	Hrs	Class
Michael Jenkins	9/10/2007	Comm. Dev. Director	40	77
Robert Foreman	3/15/2006	Building Official	40	64
Kendall Welch	7/15/2013	Permit Technician	40	42
Virginia Owens	5/12/2005	Asst. Planner	40	46
Emily Diver	4/28/2014	Permit Technician	40	42
Britt Allen	11/16/2014	Code Enforcement/AC	40	45
David Marshal	11/12/2013	Code Enforcement/AC	40	45

Marshal's Office

Name	Hire Date	Position	Hrs	Class
Nancy Gardner	2/27/2012	Marshal	40	82
Oscar Berrelez	8/11/1996	Sergeant	40	62
Stephen Butler	7/11/2012	Sergeant	40	62
Steven Ganis	11/19/1995	Sergeant	40	62
Laura Robinson	11/16/2011	Sergeant	40	62
Thomas Baizel	1/14/2007	Deputy	40	53
Jeff Bowers	1/14/2008	Deputy	40	53
Brandon Collins	8/7/2006	Deputy	40	53
David Freeman	10/31/2004	Deputy	40	53
Richard Grimes	2/9/2015	Deputy	40	53
Clinton Jackson	7/29/2013	Deputy	40	53
Daniel Jacobs	9/9/2013	Deputy	40	53
Steven McClure	2/13/2011	Deputy	40	53
Travis Munday	7/30/2012	Deputy	40	53
Roscoe Owsley	1/6/2013	Deputy	40	53
Jeff Patten	3/4/2001	Deputy	40	53
Dustin Richardson	6/23/2014	Deputy	40	53
Paul Rotzler	1/11/2015	Deputy	40	53
Michael Toporek	12/29/2013	Deputy	40	53
Jennifer Zwak	12/26/2012	Deputy	40	53
Darbie Martin	1/29/1998	Admin/Invest. Asst.	40	48
Mary Newton	12/15/1997	Dispatch Supervisor	40	48
Dorrie Cronk	6/11/2012	Dispatcher	40	43
Debbie Hughes	8/1/1998	Dispatcher	40	43
Barbara Ratlief	12/13/2013	Dispatcher	40	43
Brittany Rohn	10/6/2014	Dispatcher	40	43
Nora Romero	8/25/2014	Dispatcher	40	43
Lana Stine	5/27/2012	Dispatcher	40	43
Jason Toogood	10/8/2006	Dispatcher	40	43
Susan Wason	4/26/2011	Disptacher	40	43
Samantha Stout	4/6/2015	Dispatcher	25	43

Marshal's Office (Cont'd)

Name	Hire Date	Position	Hrs	Class
Cailin Yantis Lizotte	9/10/2007	Records Specialist	40	43
Andrea Ramirez	10/7/2013	Records Clerk	19	37

Library

Name	Hire Date	Position	Hrs	Class
Kathy Hellman	6/24/2012	Library Director	40	69
Dianna Manasse	1/7/2014	Youth Services Librarian	40	49
Alice Gottschalk	1/3/2005	Library Specialist	40	39
Gerry Laurito	12/14/1999	Library Specialist	40	39
Saepyol Choe	12/28/2013	Library Specialist	19	39
Valerie Foster	12/17/1998	Library Specialist	18	39
Denise Alm	5/12/2013	Library Clerk	18	29
Wendy Cook-Roberts	6/19/2014	Library Clerk	18	29
Dee Thompson	5/12/2013	Library Clerk	18	29

Parks & Rec

Name	Hire Date	Position	Hrs	Class
Michael Marshall	12/27/2012	Recreation Supervisor	40	49
Jonathan Caballero	5/22/2013	Receptionist	28	32

Streets

Name	Hire Date	Position	Hrs	Class
Stacy Perry	10/14/2013	Streets Supervisor	40	56
Luis Trahin	4/15/1996	Streets Foreman	40	52
David Hammond	8/9/1998	Sr. Equipment Operator	40	43
Royce Allen	10/30/2006	Equipment Operator	40	39
Richard Cope	2/6/2012	Equipment Operator	40	39

Sewer

Name	Hire Date	Position	Hrs	Class
Jan Grogan	6/30/2013	Wastewater Manager	40	64
Marshall Davis	6/30/2013	Senior Wastewater Op.	40	48
Tracey Feltes	6/30/2013	Admin. Asst. 1	40	42
Joseph Calhoun	7/1/2014	Wastewater Operator	40	39
Russell Cron	6/30/2013	Wastewater Operator	40	39
Chet Teague	3/9/2015	Wastewater Operator	40	39
Jerry Tinagero	7/1/2014	Wastewater Operator	40	39

FT & PT Employee Count	91
FT Employee Count	80

Seasonal/Temp Workers are not included

1st Payroll of each fiscal year		2015	2014	2013	2012	2011	2009	2008	2007	2006	2005		2008	2007	2006	
Department: Manager - Town Manager			2.2	2	2	2	2.2	2.2	1	3	3			11/5/2007	5/4/2006	
Employee: 00703 - MARTIN, RUSSELL	HR too	x	X	X	X	X							1	1	1	
													3	2	2	Housing/Gr
Department: Risk - Risk Management												HR		1		PT Housing
Employee: 00119 - BROWN, CAROL J.		x	X	X	X	X									1	
Department: Clerk - Town Clerk			2.4	2.6	3	2	3									
	BARBER		X	X	X	X										
Employee: 00211 - JONES, VIRGINIA M		x	X	X	X	X	3	3	3	3	3					
Employee: 00832 - SCOTT, JULIE		x	A*	SS		VHOUSE							1	1	1	
													1	1	1	
Department: Econ Dev - Economic Development			2.65	2	1.6	1	1						1	1	1	
Employee: 00783 - AYERS, STEVEN P.		x	X	X	MP	MP										
Employee: 00817 - BRIDGE, BARBARA		x	A*				0	2	1	1	0	Housing				
Employee: 00787 - ALLEN, GAYLENE		PT	PT	PT												1248
Employee: 00788 - KOVACOVICH, LYNETTE		PT	PT	PT												1560
Employee: 00599 - DILLINGER, GERALDINE A		PT (limited to subing for other PT at Visitor Center, no additional staff)														
Employee: 00864 - McCARTHY, MARY A		PT (transitioned from paid intern)														
Department: Court - Municipal Court			6	6	6	6	6									
Employee: 00852 - SCHLEGEL, PAUL A	Judge	x	HARRY	HARRY	HARRY	HARRY		6	6	6	6		6	7	7	
Employee: 00238 - PINEDA, LIS VERONICA		x	X	x	X	X										
Employee: 00651 - GOODWIN, TERESA F		x	X	x	X	X										
Employee: 00595 - SANCHEZ, NINA M		x	X	x	X	X										
Employee: 00824 - CORDOVA, DEBBIE S		x	X	MM	MM	JD										
Employee: 00843 - WAITE, LAUREN M		x	X	CT	CT	CT										
Department: CVMO - Camp Verde Marshal's Office			33.5	30.5	26	26	27									
Employee: 00743 - GARDNER, NANCY F		x	X	x	X	SMITH										
	GIRNT/COMMANDER/LT	RECRUIT	X	x	HUFF	HUFF										
Employee: 00031 - OWSLEY, ROSCOE M.		x	X	X	X	X	29.6	32.6	31	30	28		23	24	20	Marshals
Employee: 00154 - GANIS, STEVEN D.		x	X	x	X	X							2	2	2	Records
Employee: 00204 - BERRELEZ, OSCAR		x	X	x	X	X							8	6	8	Dispatch
Employee: 00277 - PATTEN, JEFFREY L.		x	X	X	X	X							2	2	2	AC
Employee: 00530 - FREEMAN, DAVID A		x	X	x	X	X							35	34	32	
Employee: 00573 - ROBINSON, LAURA		x	X	x	X	TODD										
Employee: 00587 - COLLINS, BRANDON R		x	X	x	X	X										
Employee: 00598 - BAIZEL, THOMAS R		x	X	x	X	X										
Employee: 00664 - BOWERS, JEFFREY P		x	X	x	X	X										
Employee: 00707 - McCLURE, STEVEN		x	X	X	X	X										
Employee: 00764 - BUTLER, STEPHEN		x	X	x	RWATKINS	RWATKINS										
Employee: 00767 - MUNDAY, TRAVIS C.		x	X	X	ANDREWS	ANDREWS										
Employee: 00778 - ZWAK, JENNIFER L		x	X	X		MUNOZ										
Employee: 00811 - JACKSON, CLINTON W		x	X	GROVER	GROVER	GROVER										
Employee: 00816 - JACOBS, DANIEL E		x	X	SORENSON		ELLIS										
Employee: 00827 - TOPOREK, MICHAEL		x	B*													
Employee: 00844 - RICHARDSON, DUSTIN		x	B*													
Employee: 00855 - ROTZLER, PAUL		x														
Employee: 00857 - GRIMES, RICHARD		x	NEWTON	NEWTON	DARTT	DARTT										
Employee: 00213 - MARTIN, DEBRA J.		x	X	X	X	X										
Employee: 00654 - YANTIS LIZOTTE, CAILIN A		x	X	X	X	X										
Employee: 00818 - RAMIREZ, ANDREA		PT	PT		BRUNO	BRUNO										
Employee: 00242 - NEWTON, MARY E.		x	X	X	X	X										
Employee: 00276 - HUGHES, DEBBIE L.		x	C*	X	X	X										
Employee: 00593 - TOOGOOD, JASON M		x	X	X	X	X										
Employee: 00711 - WASON, SUSAN		x	X	X	X	X										
Employee: 00758 - STINE, LANA		x	X	X	X	CRANE										
Employee: 00760 - CRONK, DORRIE		x	X	x	X											
Employee: 00813 - STOUT, SAMANTHA L		x	X		STEXEIRA	STEXEIRA										
Employee: 00826 - RATLIEF, BARBARA J		x	C*													
Employee: 00850 - ROMERO, NORA		C*														
Employee: 00851 - ROHN, BRITTANY		C*														
Department: AC - Animal Control			2	2	2	2	2									
Employee: 00825 - MARSHALL, DAVID E		X	X	TN	MT	TM	2	2	2	2	1.5					
Employee: 00854 - ALLEN, BRITT A		X	DJ	LD	LD	TH										

	2015	2014	2013	2012	2011								
Department: ComDev - Community Development		5	5	4	4	4	5	7	6	8	7	3	3	3
Employee: 00652 - JENKINS, MICHAEL F	x	x	x	X	X									
Employee: 00546 - OWENS, VIRGINIA K	x	x	x	X	X									
Department: Building - Building Department														
Employee: 00574 - FOREMAN, ROBERT L	X	x	x	X	X									
Employee: 00810 - WELCH, KENDALL L	x	D*	D*	BO	BO							3	4	4
Employee: 00833 - DIVER, EMILY S	X	E*											1	1 CE
Department: Finance - Finance Department		3	3	2	2	2	1.95	2.1	2.9	2.9	2.9	2	2	3
Employee: 00735 - SHOWERS, MICHAEL	x	x	x	X	MP(T)									
Employee: 00736 - COX, VIRGINIA L	x	x	x	X	DH(T)									
Employee: 00842 - McKINZIE, JENIFER A	x	x	KH(sewer)											
Department: Library - Camp Verde Community Library		5.2	5.2	5.2	4.5	4.25	5.4	5.4	4.63	4.38	4.88	4	4	4
Employee: 00763 - HELLMAN, KATHY	x	X	x	X	JARCHULL							3	3	2 Part Time
Employee: 00323 - LAURITO, GERARD P	x	X	x	X	X									
Employee: 00533 - GOTTSCHALK, ALICE R	X	X	x	X	PT (30)									
Employee: 00828 - MANASSE, DIANNA	x	X	Pshuler	Pshuler	Pshuler									
Employee: 00283 - FOSTER, VALERIE A.	PT	PT	PT	PT	PT									
Employee: 00789 - ALM, DENISE E	PT	PT	PT											
Employee: 00791 - THOMPSON, DEE F	PT	PT	PT											
Employee: 00829 - CHOE, SAEPYOL	PT	PT	MB(PT)											
Employee: 00845 - COOK-ROBERTS, WENDY	PT	PT	NM(PT)											
Department: PubWks - Public Works /Engineer		4	4	4	3	3	1.5	1	1	0	0			
Employee: 00586 - LONG, RONALD J	x	X	X	X	X							1	1	No PWD
Employee: 00790 - ODELL, TROY	x	X	X	SBURROUGHS	SBURROUGHS									
Employee: 00662 - RANNEY, DEBORAH J	x	X	X	X	X							1		
Employee: 00773 - PETERSON, LINDA M	x	X	X											
Department: P&R - Parks and Recreation		1	1	1	1	1	2.7	3.7	3	4	4			
Employee: 00777 - MARSHALL, MICHAEL	x	X	X	LM	LM									
Department: Maint - Maintenance Department		7	7	6	5	5	6	7	8	7	6	6	7	8 Parks
Employee: 00330 - DUMAS, MICHAEL W.	x	X	x	X	X							1	2	2 Maint
Employee: 00451 - PAYNE, DARRELL L.	x	X	x	X	X							1	2	1 Part Time
Employee: 00775 - RUSSELL, DAVID	x	X	F*									2	2	2 Janitors
Employee: 00812 - RIVERO, JONATHAN B	x	F*												
Employee: 00814 - DIACIK, STEPHEN M	x	X	RC	RC	RC									
Employee: 00362 - TRAHIN, YOLANDA	x	X	x	X	X									
Employee: 00561 - URIAS, MARIA G	x	X	x	X	X									
Department: HURF - HURF/Streets Department		5	5	4	4.5	3	6.5	7	6	8	8.5	5	5	6
Employee: 00819 - PERRY, STACY D	x	G*												
Employee: 00160 - TRAHIN, LUIS G.	x	X	X	X	X									
Employee: 00596 - ALLEN, ROYCE S	x	X	X	X	BB									
Employee: 00741 - COPE, RICHARD D	x	X	X	PT										
Employee: 00246 - HAMMOND, DAVID C	x	X	X	X	X									
OIUM				PT										
DODGE				PT										
Department: Sewer - Sewer District		7	7	7										0
Employee: 00806 - GROGAN, JAN	x	X	X											
Employee: 00803 - CRON, RUSSELL	x	X	X											
Employee: 00804 - DAVIS, MARSHALL	x	X	X											
Employee: 00805 - FELTES, TRACEY J	x	X	X											
Employee: 00846 - CALHOUN, JOSEPH	x	X	TO											
Employee: 00858 - TEAGUE, CHET W	x	GV	GV											
Employee: 00847 - TINAGERO, JERRY N	x	H*	(w/KH - finance)											

STAFF	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005			
w/o sewer	74.95	71.3	62.8	60	60.25		71.85	81	75.53	77.78	74.78	111	112	111
Sewer	7	7	7											
Dispatch Contract	2	2	2											
Percent growth since 2005	0.23%	-4.65%	-16.02%	-19.76%	-19.43%		-3.92%	8.32%	1.00%	4.01%	0.00%			

Percent growth since 2011	24%	18%	4%	0%	0%						
Percent since 2011 w/Sewer & Dispatch	39%	33%	19%								
Percent of Highest in last 10 years	-7%	-12%	-22%	-26%	-26%		-11%	0%	-7%	-4%	-8%
Percent of Highest w/Sewer & Dispatch	4%	-1%	-11%								
FULL TIME	83	81	73	61	60						
PART TIME	8	8	5	4	2						
SEWER FTE	8	8	8	0	0						
DISPATCH*	9	8	6	7	6						
WITHOUT SEWER & DISPATCH CONTRACT	72	73	65	61	60						
Population		11,097	11,022	10911	10899	10,873	10871	10892	10829	10596	10148
10 YEAR GROWTH		9.35%	8.61%	7.52%	7.40%	7.14%	7.12%	7.33%	6.71%	4.41%	0.00%
ANNUAL GROWTH		0.68%	1.02%	0.11%	0.00%	0.02%	-0.19%	0.58%	2.20%	4.41%	0

4 3

Accounting for 2013/14 difference

0	A*	Clerk retired, Scott transitioned from Dispatch, BB transitioned to split admin position
2	B*	Budgeted/Recruited Replacements new hire at CVMO
2	C*	2 Dispatch Contract w/YAN, Jer, Clk
0	D*	Replacement (not reflected in 7/10/13 payroll) for existing Permit Tech transitioned 2015 to Plans Examiner/Tech
1	E*	Permit Tech transitioned 2015 to Building Inspector/Tech
1	F*	Budgeted new hire in Maintenance
1	G*	Budgeted new hire Street Supervisor
1	H*	Budgeted position
8		

In every department we are at or below highest personnel level in the last 10 years except in PW where current Director staff is split between several of the departments

* Part Time (PT) is a reflection of the transition of the Visitor Center, request for FT in library split PT to expand hours, and 2 FT records in CVMO reduced to 1 FT/1 PT

*Dispatch is at full staffing level at 9 (7 prior to contract, 6 + 1 supervisor), split and PT staff have filled roles in regular transitions

Accounting for the 2011-15 difference

TOWN OF CAMP VERDE, ARIZONA
FULL-TIME-EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM
LAST 10 FISCAL YEARS

	Full-time Equivalent Employees as of June 30				
	2009	2008	2007	2006	2005
General Government					
Town Manager's Office	1.80	1.80	1.00	3.00	3.00
Town Clerk's Office	3.00	3.00	3.00	3.00	3.00
Finance	1.95	2.10	2.90	2.90	2.90
Human Resources	0.40	0.40	-	-	-
Municipal Court	6.00	6.00	6.00	6.00	6.00
Housing	-	2.00	1.00	1.00	-
Total General Government	13.15	15.30	13.90	15.90	14.90
Public Safety					
Marshal's Department	29.60	32.60	31.00	30.00	28.00
Animal Control	2.00	2.00	2.00	2.00	1.50
Total Public Safety	31.60	34.60	33.00	32.00	29.50
Public Works					
Engineering	1.50	1.00	1.00	-	-
HURF/Streets	6.50	7.00	6.00	6.00	8.50
Maintenance	6.00	7.00	8.00	7.00	6.00
Total Public Works	14.00	15.00	15.00	13.00	14.50
Library	5.40	5.40	4.63	4.88	4.88
Parks & Recreation	2.70	3.70	3.00	4.00	4.00
Community Development	5.00	7.00	6.00	8.00	7.00
Total Support and Administration	13.10	16.10	13.63	16.88	15.88
Total	71.85	81.00	75.53	77.78	74.78

2015 ANNUAL LEAGUE CONFERENCE OF CITIES AND TOWNS

REPORT BY COUNCILSOR CAROL GERMAN

TUESDAY, AUGUST 18

Registration for Conference
The League Welcome Reception
APS Annual League Dinner

WEDNESDAY, AUGUST 19

Opening General Session with Keynote Speaker Celestino Fernandez, Ph.D. 9 a.m.

Key Points:

Happiness: Quote by Thomas Jefferson "The care of human life and happiness is the main purpose of government." Happiness leads to success and is rooted in (a) community, (b) financial security, and (c) civic engagement. Happiness over the years has not changed.

Unfortunately we have many social problems in the country that affect happiness. The United States consumes more drugs than any other country in the world (legal and illegal). Nineteen million suffer depression and anxiety in the United States with the average age being 14.

In 1998 14% of Americans were angry at the Federal Government. By 2015 it was 31%. Government is concerned about the GNP (Gross National Product) which is important, but also needs to be concerned about the GNH (Gross National Happiness).

1:30 Workshop: Legislative update and How you Can Make an Impact at the Capital. Presenters: Ken Strobeck, Ryan Peters, and Dale Wiebusch.

Key Points:

Monday Call: Inter-Governmental Staff at AZ legislature.gov and request to speak. It takes 31 votes in the House and 16 + 1 votes in the Senate to pass a bill.

100 percent agreement on any issue is rare.

2015 Legislature ReCap: Shortest session in 50 years 81st day April 3. It takes 90 days for a passed bill to become effective. Bills became effective on July 3rd.

There were 1163 new bills introduced (new laws or changes to laws). 344 were sent to the Governor with 324 signed and 20 vetoed. One-third of the House was new members.

Facts need to be the basis of laws passed. Some basic **laws passed** were: **SB1446** on TPT Reform (construction taxes). **SB 1471** on Revenue and Budget Reconciliation 2015/16. $10 Million dollars to support the State Dept. of Revenue. **HB 2214** on Majority Vote in Municipal Elections. Also **SB 1072** Housing, **SB 1079** Solid Waste, **SB 1342** Responsibility of payment for utility services does not lie with the property owner of rental properties.

Failed Bills: **HB 2324** concerning Intergovernmental Agreements and public indemnification. Recommendation is that whenever you consider signing an IGA; send it to the Risk Pool to make sure the indemnities are good. **HB 2254** concerning residential lease municipal exemption. **HB 2570** concerning vegetation requirement prohibition. **SB 1167** concerning photo radar prohibition.

Failed Gun Bills: HB 2320 concerning permit holders in public places. **SB 1330** concerning prohibited activities and second amendment violations.

Future Challenges: Budget, School Funding, HURF, local decision making preemption, regulatory reform, TPT local authority, and Elections.

Wednesday 3:15 Workshop Zoning/Code Enforcement & Blight Control Issues in Smaller Communities. Presenters: Lana Mook, Mayor of El Mirage; Gregory Arrington, Community Development Manager, Youngtown; Stephen Erno, Code Enforcement Division Manager, Avondale; Malcolm Hankins, Neighborhood Preservation Manager, Chandler; Chuck King, Building Official & Inspection Compliance Manager, Oro Valley; and Bill Lorefice, Code Compliance Officer, Marana.

Challenges or Trends: Youngtown, include the whole town. Marana, trends in collection recycling bins what to do? Transients? Oro Valley, be careful of property rights. Get out in the community as to what is/is not allowed.

General Comments: With technology you can better utilize your staff. Engage the community. Do more with less. Meet with HOA's and get them on board. Send out inspectors to identify code violations.

Abandoned Buildings: Look at deteriorated properties now and act so that you set up procedures for future and current property owners.

Zoning Violations: Handouts on what is allowed concerning signs. Enforce codes. Adopt the **International Property Maintenance Codes** if you haven't already done so.

Challenges: Money, culture. Many residents there before incorporation with codes and ordinances and feel infringed upon. Know the Migratory Bird Act (Two owls have taken residence in a building and the Federal Game and Fish said you can't touch them).

6:30: League Service Award Dinner

Thursday, August 20

Thursday 8:15 a.m. Workshop Fundamentals of Local Government: Arizona's Open Meeting Law. This session covered the basics of the Open Meeting Law and how it pertains to city and town elected officials and staff. Presenter Christina Estes-Werther, General Counsel, League of Arizona Cities and Towns.

Good review of the Open Meeting Law and how technology has created many problems.

Sub-Committees appointed by Council are required to follow the Open Meeting Law and need to watch the quorum fact. Example: In a sub-committee of 3, not even 1 committee member can talk to another. In another example, in Cave Creek, 4 potential Council members discussed reigning in the Town Manager. Right after elected it was agendized and the Manager was dealt with. The Manager was going to sue, so the Council settled for $300,000 instead of paying attorneys.

Disclosure Statement: Where agendas will be posted. Agendas are required to go on a WEB Site. The League WEB Site can be used.

Executive Session: Scan the room to make sure no one left a recording device. Council needs to put away all electronic devices. Legal Advice: You are there to get advice not why you will vote in a certain way. That has to be done in open session. There has to be a 72 hour notice to ratify a previous action that was not agendized.

Thursday, 10 a.m. Workshop on Building and Maintaining Effective Mayor, Council, and Manager Relationships. Presenters Jim Bacon, Paradise Valley; Todd Tande, Surprise; Kenneth Weise, Avondale. The fundamentals of a solid foundation for the council-manager form of government.

Three Critical Factors: (1) **Competence** (know your job, understand how it fits with other team members, and respect the jobs of all other team members. (2) **Confidence** (provide reliable information, be discrete when sharing information with others, and be accountable for your actions/inactions. (3) **Communication** (learn and use your own communication style, make sure everyone on the team has the same information, meet regularly to "stay in touch")

Set goals during the evaluation and then at the next review you can evaluate and get to "what can we do better".

Everything needs to be out in the public. Keep Council informed as to what is going on (good and not so good). Focus agreements on merits of policy not personality. Focus disagreements on policy.

12 p.m. General Luncheon

Guest speaker U.S. Senator Jeff Flake

Recognition of Legislative Champions and Friends and presentation of the Gabe Zimmerman Public Service Awards.

6 p.m. Showcase of Cities and Towns

Cities and Towns around the State of Arizona showcasing their uniqueness.

Notes from
Arizona League of Cities and Towns Conference
August 2015
Robin Whatley

Opening Session: "Why Happiness Matters" by Celestino Fernandez Ph.d

Happiness is the sole purpose of life. A teacher asked a student, "What do you want to be when you grow up?" "Be happy," replied John Lennon.
Happiness is rooted in community.
--family, friends
--civic engagement
--financial security
How do we measure happiness?
How often did you laugh or smile yesterday?

Percentages of happiness-
*50% is genetics
*10% is life circumstances
*40% is under our control

If money were not the issue, what would you do?
If you are happy, your life expentancy is higher.

Happiness -→leads to success.

In Bhutan they measure their Gross National Happiness (GNH).

For more information do an internet search for 'Well-being Project'.

Legislative Update and How You Can Make an Impact at the Capital
1:30 session
By Ryan Peters-Dale Wiebusch-Ken Strobeck

4 Major ways of contacting legislature-
*receive bulletin by e-mail
*participate in a Monday call
*Intergov with city staff person
*request to speak

Need to establish a relationship. Get to them and stay in touch.

31-16-1
31 votes to pass in the house
16 votes to pass in senate
1 signature by governor

League offices are at 1821 W. Washington. You can park there and have a league representative walk you over to the legislature.

*Invite representatives to community events
*Invite them to tour new facilities (library, medical center)
*Offer to be a resource
*Give factual information
*Timely responses to inquires
*Recognize their accomplishments
*Cover one issue at a time
*Follow up with a letter of thanks

Governor can-

1. sign a bill
2. veto a bill
3. bill becomes law without signature

Schools and Cities/Towns: Innovative Ideas and Strategies for Successful Partnerships
Wed. 3:15 by Brett Billingsly/Globe

Bothe schools and towns have-
*financial constraints
*lack of staffing
*lack of facilities

Combine assets and-
*schools could use town facilities/fields
*town could use large auditoriums for events
*use high school students in IT classes to fix, repair town computers
*share staff
*school could provide an office for Marshalls
*youth could learn about various professions in the Town's government

Town and school staff could participate in Kids for Hope training.

Have a joint school board/town council meeting.

Downtown Tour Tucson on board the Sun link Streetcar-
08-20-15

1st stop/The Mercado, a business venture that includes a commercial kitchen that people can rent to use. The building has captured the history of the area and holds a

LEED GOLD certification. There is a cistern built underneath the building with solar being the primary power source.
The area has been inhabited for 4,000 years and irrigated since ancient times. It is a cultural historical site, which is being developed as a retail core along with residential and entertainment sites.

Sun Link Streetcar was in the planning stages for 10 years and was constructed in 1 ½ years. The Streetcar offers transportainment, transportation and entertainment combined. It was made in the USA and came in under budget. The trolley has reinvigorated the downtown area with approximately 225 new businesses. None of the new development was given tax or any other types of incentives.

Community Based Entrepreneurship by David Ivan, Ph.d
08-20-15

The topics were job creation, CDBG grants and business retention.

*Develop local entrepreneurs
*People with roots in the community
*Support innovation

4 Principles-

1). Must be community driven
2). Regionally focused
3). Entrepreneur focused
4). Continuously learning

Needs of business-

*Physical infrastructure (inventory of space available)
*Internet access
*High speed internet
*Match services to needs of entrepreneurs
*Be creative and realistic

Sense of Place: The Value of Local Government by Patrick Ibarra
08-21-15

Don't think 'outside the box' because there is NO BOX!
"Nothing will change if you don't try."
The role of government is to serve as the protagonist for a better quality of life.
We need to ask, "How does it feel to live and run a business in your city?"
Use modern technology to allow citizens to pay for sewer bills, parks n' rec. fees, e-books, etc.
Consumers will pay for experiences. Make it faster and more comfortable. Don't focus solely on functionality, but on the experience.

-"Pressure is a privilege."

4.a2

DRAFT MINUTES
WORK SESSION
MAYOR AND COMMON COUNCIL
Of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
FRIDAY, September 18, 2015 at 8:00 a.m.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor German called the meeting to order at 8:00 a.m.

2. **Roll Call**
Mayor Charles German, Vice Mayor Bruce George, Councilors Jackie Baker, Robin Whatley, Brad Gordon, and Jessi Jones were present. Councilor Carol German was absent.

Also Present
Town Manager Russ Martin, Town Clerk Virginia Jones and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**
Mayor Charles German led the Pledge of Allegiance.

4. **Discussion of and setting goals for the Manager for the upcoming year.**
Town Manager Russ Martin advised that this was the time set for discussion to set achievable and measurable goals for the Manager and the Town. Mr. Martin stated he was hopeful that this work session would produce a list for him to follow, and the Mayor and Council would feel that the Town has direction for the upcoming year and beyond. Mayor, Councilors and Town Manager discussed in detail the following goals, need and balance of attaining:

Community Education and Involvement
Success of volunteers (as with Library project) and fund raising
Government Responsibility and Ethics
Park Improvements
Recreational Facilities, including bike lanes and hiking trails and river access
River preservation and water rights
Acquisition of water companies
Use of reclaimed water
Smart Economic Growth and Marketing Plan
Cross-training of employees

Taking into consideration the Town of Camp Verde currently owns property that is designated for parks/parks & recreation, and acknowledging the Town does not impose a property tax and does not receive any portion of the Yavapai County Property Tax Assessments/Payments, all improvements and capital projects are contingent upon available funding/revenue. The Mayor and Council discussed potential fund raising projects, involvement of volunteers, donations and co-op with schools, state parks, federal lands.

Public Comment
Ron Posten addressed the Mayor and Council stating he was disappointed that so few residents were present for this workshop. Mr. Posten stated support for recreation, park improvements, bike lanes and hiking trails, and public river access. Mr. Posten stated support for an "in-town" community park, with perhaps the McCracken property being improved for a "sports" park (ball fields, skate park, etc.).

After additional discussion, it was the CONCENSUS of the Council to provide the following list to Town Manager as

priority, attainable goals (taking into consideration all matters/improvements and goals are funding dependent):

1. Parks – completion and improvements, including public river access.
2. Marketing plan and strategy, including maps, marketing river access and parks, downtown character, bicycle lanes and hiking trails.
3. Designation of, and mapping, bicycle lanes and hiking trails (co-op with forest service/state parks as necessary).
4. Acquisition of water company(ies).

Not numbered on the list, but included as priority:

Completion of Hwy 260 improvements and installation of utility sleeves. Marketing of Hwy 260 corridor (business) and completion of the General Plan.
Standard Operating Procedure Manuals for each department (including cross-training – already underway)
Community Outreach and establishment of an avenue for community and staff feedback (i.e. Facebook page) on Town and department management and Council decisions, also gives an avenue for public awareness, education, updates, and comments/suggestions)
Communication improvement (Council and Town Manager) and delivery of communication and topics to the public

Additional ideas and priorities (long-term), and not required to be attainable in the next fiscal year:

Regional Sports Park (potential location: McCracken – possibly a co-op with schools, other local communities and/or organizations and/or state parks))
Main street skate extension
Re-construction of Hwy 279 – and development/marketing availability
Town-wide street improvements (potentially a bond issue)
Library – downtown connection (streetscape to connect new Library to Historic Downtown) and improvement of Rezzonico Park (connection to Library and quiet atmosphere with river access)
Maintain downtown character with improvements (sidewalks, lights, community park)
Solar connections
Creation of Storm Water district/utility

5. **Adjournment**

Meeting adjourned at 9:58 a.m.

_____
Charles German, Mayor

_____
Lynn Riordan, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on September 9, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

_____
Virginia Jones, Town Clerk

4a3

DRAFT MINUTES
JOINT WORK SESSION
MAYOR AND COMMON COUNCIL
&
PLANNING AND ZONING COMMISSION
Of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
FRIDAY, September 18, 2015 at 11:00 a.m.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor German called the meeting to order at 11:00 a.m.

2. **Roll Call**
Mayor Charles German, Vice Mayor Bruce George, Councilors Robin Whatley, Brad Gordon, and Jessi Jones were present. Councilor Carol German and Councilor Jackie Baker were absent. Planning and Zoning Commission Chairman B. J. Davis, Commissioners Chip Norton and Jim Hisrich were present. Commissioners Robert Freeman, Bob Burnside, Greg Blue and Howard Parrish were absent.

Also Present
Town Manager Russ Martin, Town Clerk Virginia Jones, Community Development Director Michael Jenkins, Building Official Robert Freeman, Tony Gioia, Ed Lee and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**
Mayor Charles German led the Pledge of Allegiance.

4. **Update by Planning & Zoning Chairman B. J. Davis, and other members of the P & Z Commission regarding the General Plan Process.**
Mayor German thanked the Planning and Zoning Commission and sub-committee for their continuous work on the General Plan, acknowledging the extraordinary amount of time and effort this General Plan has required. Mayor German advised that he had written letters to community churches and organizations in an effort expand communication throughout the community and requesting input, opinion and support for the General Plan.

Chip Norton advised the Recreation Master Plan Meeting is set for October 15, 2015 at the Camp Verde High School, unfortunately major trails are not included in the current draft.

Michael Jenkins advised that the ADOT round-about plans (260 West – I-17 and 260 area) are active. Tony Gioia advised that John Sautiburg has indicated a willingness to sell small versions of a proposed (perhaps a horse w/amicable cowboy/indian) bronze to help raise funds to purchase and install a "larger than life size" bronze statue in the center of the major round-about (major gateway into Camp Verde).

Planning and Zoning Commission Chairman B. J. Davis addressed the Mayor and Council stating the intention of this Work Session is be informational and give the Council and public an overview of the current General Plan elements and status:

Elements:	
Land Use	Complete
Circulation	In Progress (Trans Map in Progress)

Open Space	Complete
Environmental Planning	In Progress (In Sub-Committee)
Growth Areas	Complete
Cost of Development	Complete
Water Resources	Complete
History & Culture	Complete
Housing	Complete (May be updated upon receipt of new data)
Economic Development	In Progress (In Sub-Committee)

Chairman Davis advised that Community and Economic Development stage of the General Plan will begin in sub-committee in October. Community and Economic Development will provide a general set of guidelines to staff. The General Plan, which is required by law to be reviewed every ten years, is being modified from the Plan presented and passed in 2005. The purpose of the General Plan that is being proposed and will be placed on the ballot in 2016 (election), accommodates the current uses, indicates where the Town intends to develop and grow (or, preserve existing historical areas), identify and designate gateway entrances, and put forth an effort to stay uniform in use by Character Area. Chairman Davis, Commissioners Norton and Hisrich advised that the sub-committee and Commission held (area) meetings and did a substantial amount of advertising and outreach requesting community input, suggestions and opinion with the designated Character Areas, while taking into consideration existing uses and grandfathered properties/uses, and future expectations and goals. All Character Areas, although defined, will still be open for variance applications or zoning change applications. The General Plan and adoption of Character Areas will also reduce permit time (review), encourage both preservation and growth, and will help give direction for community and economic development while preserving open spaces, agricultural uses, small town environment and historical features/attractions. The intent of the General Plan is to balance and develop reasonable, achievable goals and while taking into consideration many of the proposed Character Areas include open space (land owned by forest service, state parks), tribal lands, public utilities and/or facilities, parks and/or proposed parks, natural resources and historic sites. All Character Areas include "Public Facilities" to accommodate schools, churches, utilities and governmental agencies/services, etc.

Chairman Davis presented the Mayor and Council Members an overview of the 10 (ten) proposed Character Areas, current primary uses and proposed primary goals:

Character Area	**Primary Existing Uses**	**Primary Preferred Goals and Uses Outlined/designated in 2015 General Plan**
260 West	Non-Residential (Commercial)	Non-Residential (Commercial) & Public Facilities
Middle Verde	Mixed, Agricultural, PUD, Residential	Mixed, Agricultural, PUD, Open Space, Non-Residential (Commercial) & Public Facilities
Finnie Flat	Mixed, PUD, Residential, Non-Residential (Commercial)	Mixed, Non-Residential (Commercial), PUD, Residential & Public Facilities
Downtown	Mixed, Residential, Agricultural, Non-Residential (Commercial)	Mixed, Agricultural, Residential, Non-Residential (Commercial) Open Space, PUD, & Public Facilities
Pecan Lane	Non-Residential (Commercial), Residential	Mixed, Non-Residential (Commercial), PUD, Open Space & Public Facilities
McCracken	Agricultural, Open Space,	Agricultural, Open Space, Residential, PUD

	Residential	& Public Facilities
260 East	Non-Residential (Commercial)	Agricultural, Non-Residential (Commercial), Open Space, PUD & Public Facilities
Salt Mine	Residential, Open Space	Agricultural, Open Space, Residential, PUD & Public Facilities
Quarterhorse / Rancho Rio	Residential, Open Space	Agricultural, Open Space, Residential, PUD & Public Facilities
Clear Creek	Mixed, Agricultural, Residential Open Space	Mixed, Residential, Non-Residential (Commercial), Open Space, PUD & Public Facilities

Public Comment
Ed Lee addressed the Mayor and Council stating support for a marketing / economic development plan that will insure maintaining Camp Verde's rural feeling and preserve its historical values.

Chairman Davis advised that General Plan draft is not yet available for public viewing, however, all Planning and Zoning Commission Meetings are open to the public, and the Commission encourages public opinion, comment and suggestions. Chairman Davis advised that it is the Commission's goal to have the Proposed General Plan available and presented to the Mayor and Council in January, 2016, and thereafter be open for the 60 day public review and public comment period.

Mayor German and attending Council Members again thanked Chairman Davis, all P & Z Commissioners, and sub-committee members for their hard work and continuous efforts on the General Plan, and presenting an appropriate and comprehensible plan that has the potential to be very beneficial to the Town of Camp Verde, its residents, its visitors, and potential investors and businesses.

5. **Adjournment**

Meeting adjourned at 12:58 p.m.

_____
Charles German, Mayor

_____
Lynn Riordan, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on September 9, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

_____
Virginia Jones, Town Clerk

4.a.4

DRAFT MINUTES
COUNCIL HEARS PLANNING & ZONING AND
REGULAR SESSION
COMBINED
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, SEPTEMBER 23, 2015 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor German called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Charles German, Vice Mayor Bruce George, Councilor Robin Whatley, Councilor Brad Gordon, and Councilor Jessie Jones-Murdock were present. Councilor Carol German and Councilor Jackie Baker were absent. Community Development Director Michael Jenkins and Building Official Robert Freeman were present.

Also Present
Town Manager Russ Martin, Town Clerk Virginia Jones, and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**
Mayor Charles German led the Pledge of Allegiance.

4.

Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**
   1) Regular Session – September 2, 2015

b) **Set Next Meeting, Date and Time:**
   1) Wednesday, October 7, 2015 at 6:30 p.m. Regular Session
   2) Wednesday, October 14, 2015 at 5:30 p.m. Work Session
   3) Saturday, October 17, 2015 at 11:00 a.m. Council Retreat
   4) Wednesday, October 21, 2015 at 6:30 p.m. Regular Session
   5) Wednesday, October 28, 2015 at 6:30 p.m. Council Hears Planning & Zoning

c) **Possible acceptance of Governor's Office of Highway Safety (GOHS) Grant awarded to Camp Verde Marshal's Office totaling $9,000.00 for DUI enforcement overtime ($7,000.00) and speed enforcement overtime ($2,000.00).** Staff Resource: Marshal Nancy Gardner

On a **motion** by Councilor Gordon, seconded by Vice Mayor George, the council unanimously voted to approve the Consent Agenda

5. **Special Announcements and presentations:**
   - **Proclamation Supporting Verde Valley Military Service Park**

Mayor German announced and proclaimed Support of the Verde Valley Military Service Park and presented the Proclamation to City of Cottonwood Mayor Diane Jones and Veteran U.S. Navy Corpsman Dave Boily. Also present were Verde Valley Detachment #1176, Marine Corps League Keith Vogler (Marine Corps retired) and Dave Blauert. Dave Boily and Dave Blauert gave a short presentation on the Verde Valley Military Service Park located in Garrison Park, Cottonwood, honoring Verde Valley service men and women.

6. **Call to Public**
Terry Andrews addressed the Mayor and Council praising the excellent service and appropriate professionalism of Planning and Zoning Department (specifically Mike Jenkins, Robert Foreman, Jenna Owens and Emily Driver), and staff in the Clerk's office. Mr. Andrews stated it appeared all departments work together as a team and he is impressed with the excellent service provided by the Town.

Tom Pitts addressed the Mayor and Council stating he attended an Economic Development Conference in southern Arizona (Oro Valley) and it appeared there would be grant and finance program becoming available in the near future. He will keep the Council and Town Manager informed as these programs surface.

Ed Lee addressed the Mayor and Council acknowledging his appointment as Camp Verde's liaison to OLLIE, and presenting an update of the fall OLLIE program in Camp Verde:

Product – complete. There are 17 workshops planned and scheduled in Camp Verde
Promotion – complete. Through advertising and public information – area residents were invited to register for classes and participate
Delivery – in progress. Classes start in Camp Verde (Town facilities and Archeological Center), 17 workshops beginning on September 29, 2015, with current registration of 193. Late registration remains open.

Deb Fenner addressed the Mayor and Council regarding the fund raiser for the Fort, stating the Town and business owners have widely participated with 90 scarecrows on display and available for your voting pleasure. Voting can be done at every scarecrow location, one cent per vote, ½ of proceeds will be donated to the Fort fundraiser and ½ of proceeds to the winning scarecrow (businesses).

7. **Public Hearing, discussion, consideration, and possible approval of Resolution 2015-947 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and authorizing the abatement of dangerous structure(s) located on parcel 404-16-088, 3305 Ripple Road, Camp Verde, Arizona; directing and authorizing the building official to issue a start work order to Hollamon Generations for the purpose of demolishing and removing the above referenced structure(s); and declaring an emergency; and approving and authorizing the Town Manager to allocate any additional funds, if required to complete the abatement process.** Staff Resource: Michael Jenkins and Robert Foreman

On a **motion** by Councilor Gordon, seconded by Councilor Whatley, the council unanimously voted to approve and adopt Resolution 2015-947 as presented EFFECTIVE JANUARY 2, 2016, if real property owner, Eddie Flores, has not resolved all issues including obtaining required certificates for mold, structural integrity, electrical repairs and inspection, permits for manufactured home and septic (at new location), and complete the moving/set-up of the manufactured home in compliance with the permit OR applied for (and obtained) a demolishment permit (and begin demolishment and clean-up) of the manufactured home/real property at the current site. No future Council involvement required. The Town may seek restitution and/or recovery of funds for any public funds expenditures for this abatement.

Call for Staff Presentation. Robert Foreman stated a staff report was provided to Council regarding this matter. The original complaint was filed in January 2015, however, this issue and resident and neighbor complaints have been on-going and in progress for over two years. Planning and Zoning Department / Building and Inspection Department have followed the guidelines set by theTown Code, all notice requirements have been met and the Department has had several meetings/discussions with the property owner, Eddie Flores. This matter was placed on the Agenda on July 15, 2015, but was removed as the Building Department received notice on July 14, 2015 that the manufactured home located on Mr. Flores property had been sold (Date of Sale 01/5/2015, notarized on 07/14/2015). Originally, the manufactured home was moved onto the property without a permit (permit required, however, no permit was ever applied for), a Stop Work Order was issued, the manufactured home/residence is not in habitatable condition, and as of this date, no improvements have been made. Mr. Foreman stated he received a letter from Kantor (engineer) that states the manufactured home can be repaired and has the potential to meet code and zoning, however Mr. Kantor's letter is vague. Mr. Foreman requests the Mayor and Council adopt and approve Resolution 2015-947 for abatement.

Public Hearing Declared Open – Eddie Flores, owner of the real property in question, addressed the Mayor and Council advising that he sold the manufactured home in January, but the new owner lost the paperwork. It was found and notarized in July. Mr. Flores advised that he has a separate lot suitable for the manufactured home and desires to assist the new owner in moving the manufactured home to the new location. Mr. Flores acknowledged

that permits and certifications were required, and requested an additional 30 days to get funding and acquire needed certifications (manufactured home permit, mold certification, electrical inspection and repair, and septic), and relocate the manufactured home. Mr. Flores stated he would apply for a demolition permit if he was unable to meet all requirements, certifications and permits.
Public Hearing Declared Closed.

Council Discussion: Councilor Gordon stated the Town has received several (and continuous) complaints regarding this property, this issue has remained unresolved for a very long time and has been in the abatement process for almost a year. Mayor German stated he is a strong supporter and advocate for private property and individual rights, and does not like for the government to force abatement upon private property owners, however, the Mayor and Council are elected to uphold the Town Code and make decisions that are in the best interest of the Town and community. Mayor and Council Members acknowledge that money is always an issue, and any remedy for this situation will cost money, however leaving this property and issue without progress at this time is not acceptable. Councilor Jones stated concerns that this matter had remained unresolved for more than a year, possibly two years, and stated it would be appropriate to place sanctions and/or deadlines before granting any extension of time. Mr. Foreman stated he would have no objection, on behalf of the Building Department, to allow an extension of time, with solid requirements and deadlines, before enacting Resolution 2015-947 abatement. Mr. Foreman stated a 30 day extension is somewhat optimistic, possibly achievable, but most likely 60 to 90 days would be attainable for a production resolution and completion. Mr. Foreman advised that the manufactured home owner is not present, however responsibility lies solely on the real property owner, Mr. Flores, who is present. Town Manager request the Council consider placing hard deadlines and requirements if they are considering any extension of time, and allowing the Planning and Zoning/Building Department to move forward with the abatement without additional Council involvement if requirements and permits are not obtained and deadlines are not met.

8. **Possible addition to the Council-Committee Assignments sheet, adding Mental Health Coalition Verde Valley and appointing a Council Member(s) as representative and an alternate.**

On a **motion** by Vice Mayor George, seconded by Mayor German, the council unanimously voted to appoint Councilor Gordon as liaison/appointed representative to the Verde Valley Mental Health Coalition. Councilor Brad Gordon accepted appointment and stated he would attend the upcoming Mental Health Summit.
Mayor and Council discussed the community needs with respect to resources available for Camp Verde (and all Verde Valley area) residents and property owners that are in need of services including (but not limited to) assistance with utilities, home repairs and maintenance, transportation, meals, due to physical or mental health disabilities or restrictions, and/or natural disasters. Currently there are services available through Catholic Social Services, churches, and community organizations, and the Mayor suggested the Mayor and Council continue efforts to improve communication, co-op, and partnership with local organizations (i.e. VA, Lyons, Kiwanis, NACOG) to provide better information and services to those in need.

Public Comment
Sherry Wischmeyer addressed the Mayor and Council in support of Town, community organizations and church co-op and partnership, including having resources available, to assist the elderly, disabled (physical and/or mental) and those in need.

9. **Call to the Public for items not on the agenda.**
None.

10. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor Jones advised that she is working with the Town Manager and Risk Manager (the can do's and the can't

do's) to plan the "kick-off" event for Fort Verde Days. Tentatively the "lawn mower race" on Main Street is scheduled for 4:45 – 6:00 p.m. (1st Street to Head Street).

Councilor Whatley brought to the Council and public's attention the front page newspaper (Journal) article that the Camp Verde Community Library is one of only six libraries in the country that will be getting a space exhibit called **Discover NASA: From Our Town to Outer Space**, which will be funded by NASA itself. Councilor Whatley also stated that Wingfield Plaza has no vacant commercial tenancy/suites – the Plaza is full and she is hopeful that is an indication that the economy is improving locally.

Vice Mayor George stated that Councilor Gordon has been donating his time and effort in cleaning and weed eating along the sidewalks and streets in historic downtown. Vice Mayor George also stated that he had recently attended the Verde Valley Planning and Transportation Meeting; Finney Flat road improvements should go out for bid in January 2016; Hwy 260 plans are currently 80% complete and should go out for bid in March 2016, and there may be some grants becoming available for rural transportation.

Mayor German advised that the Verde Valley Water Users would like to set up a summit and have all local communities in attendance to work together. Mayor German also acknowledged and praised the excellent work and diligence provided by staff (Public Works) as the Bull Pen Wash Improvements recently completed, worked well and saved a great deal of flooding and saved many property owners from enduring damage during the last summer storm.

11. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
None.

Adjournment. Mayor German, with no objection from Council, pronounced the meeting adjourned at 7:51 p.m.

_____
Charles German, Mayor

_____
Lynn Riordan, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session and Council Hears Planning and Zoning Matters of the Town Council of Camp Verde, Arizona, held on September 23, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

_____
Virginia Jones, Town Clerk

5.

Town of Camp Verde

Proclamation

In Support of

GEOTOURISM PRINCIPLES

WHEREAS, The Geotourism approach is all-inclusive, focusing not only on the environment, but also on the diversity of the cultural, historic, and scenic assets of the United States, and;

WHEREAS, The Geotourism approach encourages citizens and visitors to get involved rather than remain tourism spectators, and;

WHEREAS, The Geotourism approach helps build a sense of national identity and pride, stressing what is authentic and unique to the United States, and;

NOW THEREFORE: The Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona commit to support these Geotourism principles, to sustain and enhance the geographical character of the United States – its environment, culture, aesthetics, heritage, and the well-being of its residents;

Proclaimed this 7th day of October 2015.

_____ _____

Charles German, Mayor Date

ATTEST

_____ _____

Virginia Jones
Town Clerk

Date

7.

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: October 7, 2015

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation* ☐ *Special Session*

Requesting Department: Finance

Staff Resource/Contact Person: Mike Showers

Agenda Title (be exact): Consideration and possible approval of granting Town Manager approval to move forward and sign contract for new lease purchase financing with US Bank for specified equipment in an amount not to exceed $530,000 per the terms provided in the RFP response summary.

List Attached Documents: 1) RFP Response Summary, 2) Requested Equipment List

Estimated Presentation Time: 5 mins

Estimated Discussion Time: 5 mins

Reviews Completed by:

☒ ***Department Head:*** ☐ ***Town Attorney Comments:***

Finance Review: ☒ **Budgeted** ☐ **Unbudgeted** ☐ **N/A**

Finance Director Comments/Fund:

Fiscal Impact: This has already been budgeted and approved in the FY16 Budget.

Comments:

Background Information:

Recommended Action (Motion): Approve Town Manager moving forward and signing contract for new lease purchase financing with US Bank for specified equipment in an amount not to exceed $530,000 per the terms provided in the RFP response summary.

Instructions to the Clerk: N/A

Town of Camp Verde

2015 Lease Purchase Details by Vendor

Item	Chase	US Bank	National Bank	Wells Fargo**
Rec'd 9/8/15	8:34am	8:55am	9:22am	9:34am
Rates:				
W/Out Prepay penalty			2.42%	1.96%*
W/Out Prepay after 1yr		1.92%		
W/Prepay penalty	1.90%	1.796%		
Prepay penalty	1-5% over life	3%	None	None
Fees:				
Escrow Fee	$ 1,500	None	None	?
Doc Fee	None	None	None	$750
Lessor's Atty & council	Yes $?	None	None	Yes $?
Search, reg and apprls	Yes $?	None	None	Yes $?
Lease-end Buy-out	?	None	?	$1
Acceptance Date	9/11/2015	10/30/2015	10/31/2015	9/30/2015

* - Actual rate based on funding date.

** - Unsure if there are any prepayment penalties with Wells Fargo.

Town of Camp Verde
Listing of Requested Equipment

Marshal's Office		
2 - 2016 Ford Interceptor w/required upgrades:	$ 44,750.00 each.	
	Sub-total	$ 89,500.00
Maintenance & Streets Dept.		
1 – John Deere 6120M Cab Tractor:	$125,000.00	
1 – Noram Model 65E Motor Grader	$147,500.00	
1 – Genie Z-34/22 Boomlift	$ 61,500.00	
1 – Dual 575 gal. Squeegee Machine:	$ 42,500.00	
	Sub-total	$ 376,500.00
Parks & Rec Dept.		
1 – Used 14 pass. Bus w/Lift:	$ 36,500.00	
	Sub-total	$ 36,500.00
Admin.		
1 – 2016 Ford Taurus or Fusion:	$ 23,500.00	
	Sub-total	$ 23,500.00
GRAND TOTAL OF LEASE PURCHASES		**$ 526,000.00**