

**DRAFT MINUTES
AMENDED AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, OCTOBER 7, 2015 at 6:30 P.M.**

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**

Mayor German called the meeting to order at 7:03 p.m.

2. **Roll Call**

Mayor Charles German, Vice Mayor Bruce George, Councilors Robin Whatley, Jackie Baker, Jessie Jones, and Carol German. Brad Gordon was absent.

Also Present

Town Manager Russell Martin, Marshal Nancy Gardner, Public Works Director Ron Long, Finance Director Michael Showers, Town Clerk Virginia Jones, Administrative Assistant Julie Scott, and Recording Secretary Saepyol Choe.

3. **Pledge of Allegiance**

Mayor German led the Pledge.

Mayor German reported that Councilor Gordon was absent due to a family tragedy and called for a moment of silence.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Work Session – September 9, 2015
- 2) Work Session – Manager Goals – September 18, 2015
- 3) Joint Work Session with P&Z – September 18, 2015
- 4) Regular Session – September 23, 2015

b) **Set Next Meeting, Date and Time:**

- 1) Wednesday, October 14, 2015 at 5:30 p.m. Work Session
- 2) Saturday, October 17, 2015 at 11:00 a.m. Council Retreat
- 3) Wednesday, October 21, 2015 at 6:30 p.m. Regular Session
- 4) Wednesday, October 28, 2015 at 6:30 p.m. Council Hears Planning & Zoning

On a motion by Vice Mayor George, seconded by Baker, Council voted unanimously to approve the Consent Agenda.

5. **Special Announcements and presentations:**

- **Proclamation supporting Geotourism Principles**
- **PROCLAMATION DECLARING OCTOBER 9-11 AS CAMP VERDE SESQUICENTENNIAL**

Mayor German proclaimed support for Geotourism Principles, and declared October 9-11 as Camp Verde Sesquicentennial.

6. **Call to the Public for Items not on the Agenda.**

Tom Pitts thanked the Town Clerk for correcting the minutes that contained an error. He applauded Camp Verde Promotions for the Scarecrow Contest, which received good feedback, and brought life and personality to the community. He hopes it will become an annual tradition. He advertised Camp Verde Promotions' \$5 raffle tickets to raise funds for Meals on Wheels, and the raffle drawing on Saturday.

Ken McKnight from Camp Verde Promotions announced that he took pictures of 95 entries for the Scarecrow contest and thanked the Town for making it a successful event.

Julie Scott announced that the Town's Sesquicentennial Proclamation included the Scarecrow Contest.

7. **Discussion, consideration, and possible approval of granting the Town Manager approval to move forward and sign contract for new lease purchase financing with US Bank for specified equipment in an amount not to exceed \$530,000 per the terms provided in the Request for Proposal (RFP) response summary. Staff Resource: Michael Showers**

On a motion by George, seconded by Jones, Council voted unanimously to approve the Town Manager moving forward and signing the contract for a new lease, purchasing financing with US Bank for specified equipment in an amount not to exceed \$530,000 per the terms provided in the RFP response summary.

Finance Director Michael Showers explained that the documents are ready to be signed for financing the equipment with US Bank. Russell Martin explained that Council approval includes approval for purchasing the items as well.

- 7.A **DISCUSSION, CONSIDERATION AND POSSIBLE DIRECTION TO STAFF TO PURSUE AN ALTERNATIVE FOR THE TRI-INTERSECTION FUNDING. THE ALTERNATIVE IS TO MOVE THE FUNDING TO ADOT FOR THE COMPLETION OF THE INDUSTRIAL DRIVE/SR-260 ROUNDABOUT. STAFF RESOURCE: RON LONG**

On a motion by Jones, seconded by Vice Mayor George, Council voted unanimously to direct staff to pursue an alternative to the estimated amount of \$400,000 in the 2016 NACOC Transportation Improvement Plan, from the Tri-Intersection construction to ADOT for SR-260 & Industrial Dr. Roundabout in the amount of \$250,000, and the remaining funds to go to the Finnie Flat sidewalk project.

Public Works Director Ron Long explained that in October 2011, the Town received a Planning Assistance for Rural Areas (PARA) grant. Grant proceeds were used to provide a study for possible options to improve the movement of multi-modal traffic at the Tri-intersection—otherwise known as the Circle K intersection. The study also detailed concepts for the design and street scape of Finnie Flat Rd. & Main Street business corridor.

Using the study findings to apply for funding, on May 28, 2014, Council approved JPA/IGA 14-00041117-1 which provides Federal funds in the amount of \$84,330 for the Tri-Intersection Design. The Town has paid our required match of \$5,097 plus an additional \$30,000 to ADOT for Project Management and Design Review fees, ADOT has advised that design costs will exceed \$300,000 and preliminary estimates for construction are in excess of \$1,500,000.

Funding from ADOT is managed through the Council of Governments, in our region that is NACOG (Northern Arizona Council of Governments). Construction improvements to the Tri-intersection are currently on the NACOG Transportation Improvement Plan for FY 2016, for \$400,000. Given the current estimate of \$1,500,000 for construction, the Town could possibly be responsible for over \$750,000 to cover our match, project overruns, ADOT reviews and project management.

Staff is of the opinion the cost to the Town is not affordable, and is proposing an alternate project for which the \$400,000 could be assigned. Council is requested to consider applying the funds to facilitate the roundabout on SR- 260 and Industrial Dr. This project was approved by Resolution 2013-899 wherein ADOT will obtain Federal Funding of \$2,200,000 to design, and administer the construction of a roundabout at SR-260 and Industrial Dr. to better facilitate the flow of traffic at this very busy intersection. The Town would not need to provide any additional funding.

ADOT is \$250,000 short of the amount needed to complete the roundabout, and has asked the Town for help. The cost of projects have gone up and ADOT has become the middle man for money to the Town, so that 60% of funds go to the project, and 40% is mark-up. The Tri-Intersection would be cheaper to do ourselves in phases, instead of through ADOT. It would be best to use \$250,000 from the \$421,000 for the Tri-Intersection and use it for the roundabout. This leaves \$171,000 for the Finnie Flat sidewalk project that is going out to bid in Jan-Feb 2016. This will tie into the sidewalks that ADOT is building from Cliffs Parkway to Main Street. We budgeted \$150,000 for the sidewalk, but anticipate a cost overrun, and it would be best to use these funds instead of Town funds.

Discussion

Baker agreed with Long that the Tri-Intersection should be a Town project, and commented that the Industrial Dr. Roundabout on Hwy 260 does not solve the entire problem. From Denny's to go into Town, people still have to drive through a parking lot to turn onto Homestead Pkwy. It would be better to work with the property behind Denny's about adding a throughway. Unfortunately, taking out the center median and adding a turn lane is not a safe option according to ADOT.

Ron Long agreed with Baker that it would be best for the Town to approach the property owners about a possible solution, and that ADOT would not be able to fix the problem.

Vice Mayor George said he always thought that improving Hwy 260 to Finnie Flat was more of a priority than the Tri-Intersection, especially with the new hospital project, in order to draw traffic to the Main Street corridor.

Jason Kelly, Transportation Planning Manager with NACOG, explained that there are two funding options: the Surface Transportation Program and Highway Safety money, of which the latter will be going away soon. There is much competition for NACOG's transportation funds; currently there are 45 projects in the queue.

German confirmed that the Industrial Dr. Roundabout on Hwy 260 was the only option that ADOT would consider to resolve the traffic issues at that intersection. She highlighted the safety issue of people driving over the median and agreed with the need for supporting a solution.

Public Hearing

No public input.

8. **Call to the Public for items not on the agenda.**
Tom Pitts announced that the Camp Verde Chamber of Commerce is setting up classes and public meetings next month. He recommended Carol German as formal liaison between Council and the Chamber of Commerce, and requested agendaizing this decision.
9. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Fire District, Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Whatley attended the Colonel's Daughter event, which had 7 participants, and said Camp Verde would be well represented by the new Colonel's Daughter.

Vice Mayor George attended Verde River Days and the Verde River Basin board meeting, at which new Walton family foundation projects were discussed.

Baker attended the Fireman's Auxiliary benefit, and announced the final draft of Focus Future, which they hope to add to the revised economic development portion of the General Plan. She thanked the Town Manager and Marshal's office for their part in preparing for the new Sesquicentennial park dedication.

Jones announced that the Lawnmower Races for the Fort Verde Days Kick-Off would take place on Main Street from 1st Street to Head Street at 5:15pm Friday, October 9th.

German commended the Fireman's Auxiliary departments for a very productive fundraiser at John McReynolds' camp. She and other Yavapai College Board members met the new CVUSD Superintendent, and the Yavapai College Board is still making progress on providing services in the Verde.

10. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Town Manager Russell Martin announced the new Sesquicentennial Park, commended the many volunteers who made it possible, and thanked the Town and businesses for their generous donations for signs and benches. He asked Council to direct people to the new park during Fort Verde Days.

Ron Long announced that Public Works is removing asphalt, compacting, and paving roads along Arnold St. 3rd through 5th Street. They will curb the Arnold terrace cul de sac and 5th Street, but cannot afford to curb all the streets. The Town only put in \$53,000 for these projects. Trusses are being installed for the new library building, and the foundation extends 8 feet into ground in case of any flooding.

11. **Adjournment**
Mayor German adjourned the meeting at 7:51p.m.

Charles German, Mayor

Saepyo Choe, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on October 7, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

Virginia Jones, Town Clerk