MINUTES
WORK SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS - 473 S. MAIN STREET, ROOM #106
WEDNESDAY, JULY 8, 2015 AT 5:30 P.M.

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**
Mayor German called the meeting to order at 5:30 p.m.

2. **Roll Call**
Mayor German, Vice Mayor Bruce George, and Councilors, Carol German, Brad Gordon, Robin Whatley and Jessie Jones are present. Councilor Jackie Baker is absent.
Also Present
Town Manager Russ Martin, Marshall Nancy Gardner, CVMO Dispatch Supervisor Mary Newton, Ed Lee, Town Clerk Virginia Jones and Recording Secretary Lynn Riordan.

3. **Pledge of Allegiance**
Mayor German led the pledge.

4. **Discussion and update to Council regarding the purchase of a Spillman CAD System for CVMO as a standalone system, migrating from the current IGA with Cottonwood Police Department for this service.**
Staff Resource: Nancy Gardner
Marshall Nancy Gardner presented the Mayor and Council with a handout outlining the need for a standalone Spillman CAD System and the costs associated with this purchase. Marshall Gardner advised the Council that the Town has paid $306,000 to the City of Cottonwood pursuant to the Intergovernmental Agreement for the Spillman access and services since 1998. The costs associated with purchasing the Spillman CAD System, after the initial purchase, will reduce the annual maintenance costs from 18,000 a year to 15,000 a year and allow CVMO to have a more reliable and consistent system to provide service to the Community, including dispatch services for the Yavapai Apache Nation, Town of Clarkdale and Town of Jerome, evidence inventory and control, records and data base, and statistical reports. After specific inquiries by Vice Mayor George, and Councilors Jones, Gordon and German, Marshall Gardner advised that the initial costs for this budget year would be covered by the already budgeted $18,000 for Spillman services allocated for the City of Cottonwood (services for fiscal year 2015-16 were paid from the 2014-15 budget as services are required to be paid for a year in advance), plus funds available in RICO, thereafter, the annual maintenance costs will be reduced to $15,000 and CVMO will own, and manage, their own Spillman CAD system. Currently the system experiences outages as it is being supported by a server in Cottonwood. The new system will be supported by Camp Verde's own server and reduce lost calls, delays, and outages. Purchasing the new Spillman CAD system will have no negative effect on the current intergovernmental support between Cottonwood and Camp Verde. All records and data will be available to CVMO, including all archived records and data, at no additional cost. Mary Newton will obtain additional training and have administrative rights to manage the new CAD system. Marshall Gardner stated that the system should go "live" in January or February, with continuing support from Spillman and Cottonwood PD during the transition. Marshall Gardner advised that no additional funds were being requested in budget year 2015-16 to acquire the CAD system, but that CVMO will need an additional $8,000 to complete the purchase in budget year 2016-17, thereafter the Town should see a savings of about $3,000 per year. As upgrades are needed to support the system, Marshall Gardner stated the administration fees collected from YAN and Clarkdale should cover the upgrade costs. Russ Martin, Town Manager, advised the Council that many options were investigated for a new CAD system, however, the only realistic and cost effective system was Spillman as CVMO has had a long standing relationship with Spillman through the Intergovernmental Agreement, all records and data were available and easily transferred. The Mayor and Council unanimously agreed that this purchase appeared to be a

necessity for the safety of Camp Verde's residents and the effective management of CVMO, and therefore should be placed on the Regular Session Agenda for consideration, and possible approval.

5. **Discussion and possible direction to staff regarding a lease purchase agreement for vehicles and equipment.** Staff Resource: Russ Martin
Russ Martin, Town Manager, requested clarification from the Mayor and Council with respect to direction of lease purchase of CIP equipment and vehicles. Mr. Martin presented a handout with the list and suggested cost of equipment and vehicles (in priority listing), advising that the list provided shows a cost of approximately $119,000, the Mayor and Council had directed an expenditure of $100,000, however, approximately $15,000+ of HURF funds can be applied for equipment. The equipment list includes a Mower/Tractor, Grader, Seal Coat Machine, Manlift or Lift Truck, 15 passenger van, Administrative vehicle, and two (2) CVMO patrol cars. The specific list is available in the Clerk's Office. After discussion, the Mayor and Council unanimously agreement that approval of equipment/vehicle purchase and lease purchase agreement for the same should be placed on the Regular Session Agenda for consideration, and possible approval.

6. **Discussion, consideration and possible recommendation and suggestions for appointment to the Yavapai College Advisory Board to include, but not limited to Steve King** Staff Resource: Russ Martin
After discussion by the Mayor and Council Members, the Mayor and Council unanimously agreed to submit a recommendation of the following persons for appointment to the Yavapai College Advisory Board: Steve King (with his knowledge and experience as an educator, and a resident of Camp Verde), and Jewell Koel (with her knowledge and experience as a business owner, business planner, insurance and banking, and a resident of Camp Verde).

7. **Adjournment**
Mayor German declared Adjournment of the Work Session at 6:24 p.m.

Charles German, Mayor

Lynn Riordan, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Work Session of the Town Council of Camp Verde, Arizona, held on July 8, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

Virginia Jones, Interim Town Clerk

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Charles German, Mayor

Virginia Jones for Lynn Riordan
Lynn Riordan, Recording Secretary

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Dated this 16 day of July, 2015.

Virginia Jones
Virginia Jones, Interim Town Clerk