

MINUTES - DRAFT
SPECIAL/WORK SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, OCTOBER 22, 2014 at 5:30 P.M.

1. **Call to Order**

Mayor German called the meeting to order at 5:30 p.m.

2. **Roll Call**

Mayor German, Vice Mayor Baker, Councilors George, German, Gordon, Jones, Whatley were present.

Also Present:

Town Manager Russ Martin, Marshal Nancy Gardner, Public Works Director Ron Long, Public Works Analyst Deborah Raney, Economic Development Director Steve Ayers, Deputy Clerk Virginia Jones and Recording Secretary Marie Moore.

3. **Pledge of Allegiance**

Mayor German led the pledge.

4. **Discussion, consideration and possible direction to staff relative to the current Capital Improvement Plan, capital improvement project planning, projects and potential revenue sources, including but not limited to food tax, sales tax, voter approved property tax, CIP fees and improvement districts, etc.** Staff Resource: Russ Martin

On a Motion by Mayor, seconded by George, Council voted unanimously to direct staff to move forward with the SR 260 Wastewater Expansion project and the Infrastructure project to include the Finnie Flat Streetscape by utilizing funds in the CIP budget.

On a Motion by George, seconded by Jones, Council voted 5-1 to publicize .65 of a percent increase in sales tax for a 60 day period. Baker opposed, German was absent.

Ron Long discussed the projects listed on the 2014/2015 Approved CIP Budget list which is attached and becomes a permanent part of the record.

Vice Mayor Baker questioned the Public Works Office Remodel; Ron Long explained that at this time the public has open access to the entire office and there needs to be a barrier to help with reception. Long also mentioned the degrading condition of the carpet.

Bob Johnson inquired about the basin currently under construction with in the Bashas' Drainage Channel and if the water would drain to the aquifer. Ron long confirmed that was a part of the plan.

Jones questioned what the extent of the Verde Lakes Drive project consisted of. Ron Long explained that only the actual Verde Lakes Dr. is included at this time due to the fact that it carries so much water. It was explained that the current funding that exists will pay for survey, design and ditches.

Bob Johnson feels the town should keep in mind that every year houses are getting flooded and would like to town to do whatever they can to solve that situation.

Jones asked if the Finnie Flat Sidewalk will include the new intersection at Circle K. Long indicated that if it does impact the project it would be very minimal.

Gordon inquired if the flooding issues in between the buildings that are involved with the Holloman St. Parking Lot Materials project would be addressed. Long explained that it was all included.

Russ Martin explained that the money allocated to the Community Park Development will only start on the project but will not complete the project.

Gordon questioned when the Rezzonico Park would be worked on. Martin explained that Rezzonico Park would be focused on once the Library was in progress. George agreed that was his understanding as well.

Jones questioned the irrigation system for the Community Park and how it will be figured in terms of how many ball fields would be able to be designed. Martin explained that the design will encompass how much water is needed, how large the pump is and the irrigation system.

Bob Johnson referenced an article about the City of Sedona allowing their irrigation water to flow back to the aquifer. Martin confirmed that the information was correct.

Mayor German talked about the process of pulling the money for the community park and putting it toward a more necessary project such as Verde Lakes, but also acknowledged that the additional money still wouldn't be enough.

Courtroom Improvements were discussed and the fact that the money allocated has not come from the General fund, but in fact the majority has come from Court Enhancement Fee's generated by the Court itself. Martin did explain that the money allocated most likely would not be enough to complete the project. Gordon inquired if there would be an exuberant design that the cost is associated with. Martin explained the money is allocated toward the necessary logistics the Court is in need of. Long indicated that the HVAC Units from the old Library will be salvaged and re-used for the new Court, and the plan is to make the room functional. Whatley expressed her strong support to upgrade rooms 206, 207 and 208 for the Court and that it is a necessity that is long overdue.

George questioned what happened to the Community Block Grant. Debra Raney explained it would be 2015 before it is to be started and is currently on target as far as a time frame. Funding is through HURF, which is why it is not included.

Martin discussed the additional \$450,000 in unspecified CIP projects listed and what the priority of the projects would be. Martin informed Council that the Town did not get a grant applied for from WIFA, therefore, Council needs to decide where and how to allocate money for the Wastewater Expansion project needed in conjunction with the SR 260 expansion project.

German inquired if there had been any follow up with working with the Yavapai Apache Tribe and their sewer system. Martin explained that is what the purpose of the study would determine. Long also explained that the plant that the Yavapai Apache Tribe is remodeling is on the opposite side of the river from what the Town would need.

Martin stressed the fact that timing is critical and encouraged the Council to make a decision regarding the matter although the grant was not received. Jones inquired what the \$37,500 was covering. Debra Raney explained the amount was based on a quote received and would give a conceptual plan to move forward. Gordon agreed that the Town must act and get sleeves put in while construction is in process because it will cost an extreme amount more to bore underneath SR 260.

Whatley addressed the fact that the money being discussed has not been specified therefore, it doesn't exist.

Ayers explained that this is not a matter that can wait and it is critical to find the funds for the Wastewater Expansion project.

Park Maintenance was discussed, Jones inquired if there had been considered to only replace necessary items rather than utilizing \$65,000 for a whole new system.

Martin addressed Storm water Projects and indicated that the Town is in contact with the Forest Service and would like residents to participate in the discussions to address the drainage problems.

Long addressed the current requirements from ADEQ but the lack of funds to meet the requirements and the lack of help available for the Town to seek.

Streets Projects were discussed and the intersection flow control at Finnie Flats. Long explained that signal system is not currently working correctly and the amount requested would allow an upgrade for both traffic lights.

Infrastructure Project was discussed regarding the new construction of the Medical Center area and the importance of the Finnie Flat Streetscape. George strongly expressed his desire to make the infrastructure project a priority as it is a direct reflection of the gateway to the Town.

German requested Martin clarify what Council needed to make decisions on now that the projects have been listed out. Martin explained that if the food tax does begin in December, possible revenue would be seen in January and projects would be able to move forward.

Meeting recessed for ten minutes at 7:25 pm. Councilor German left the meeting during the break.

Council discussed food tax, sales tax and voter property tax. George requested that staff publicize the .7% sales tax for 60 days and then take action. Gordon asked if the current referendum petition is successful, could other options be included on the ballot. Martin indicated that the Council could put other options on the ballot if that process happened.

Jones expressed her opinion and explained that the Town is at a crucial point for expansion and there must be decisions made and she would like to move forward with any source of revenue the Town could generate.

George indicated that he still feels that Council should move forward with an increase of sales tax. Jones expressed her agreement with George.

Mayor German indicated he favored using funds that are in savings to get needed projects started and to then start getting the revenue from other sources coming in for the needed sustainability. Whatley agreed that the responsible thing to do is publicize the .7% sales tax. After a short discussion Council agreed the increase should be .65% not .7%.

Gordon stated he would like to see the Community Park delayed a year and the funds allocated to other funds that are necessary. Whatley expressed her disappointment that the Town invested toward the property of the Community Park for the property to be ignored.

It is the consensus of Council to direct staff to move forward with the SR 260 Wastewater Expansion Project and the Infrastructure project to include the Finnie Flat Streetscape by utilizing funds in the CIP budget.

Tom Pitts recommended that the Council give more information to the people, so they understand what they are voting on, they might have a better outcome.

5. **Adjournment**

On a Motion by Baker, seconded by Jones, the meeting adjourned at 8:20 pm.

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special/Work Session of the Town Council of Camp Verde, Arizona, held on October 22, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2014.

Charles German, Mayor

Marie Moore, Recording Secretary

Deborah Barber, Town Clerk

2014/2015 Approved CIP Budget

Funded Project	Remaining Budget	Status	NOTES
Gymnasium Doors	3892*	Project is complete. Accounting principle calls for this project to be split between Capital Improvements and Building Maintenance.	Use of Key Cards has started for Grasshopper BB
Building Maintenance	(2523)*		
*Combined balance of Project	\$ 1,396		
Public Works Office Remodel	\$ 19,000	Staff completing design/obtaining bids	Completion will be combination of Staff and JOC
Transit Stop	\$ 5,040	Shelter complete/in-use on Goswick Way. Installation of Finnie Flat Shelter will be coordinated with drainage work on Finnie Flat Rd.	YAN currently looking at possible sites for transit services in Verde Lakes Additional General Funds will be required to complete this transit stop - approximately \$3,500 in addition to the \$5,040 remaining
Bashas' Drainage Channel	\$ 15,000	Schedule upon completion of F.F/Cliffs Phase II (Jan/Feb 2015)	Project Status is targeted for completion by June 2014
Verde Lakes Drive	\$ 62,400	Targeted for JOC: by February 2015- begin install of culverts and drainage ditches on Verde Lakes Dr.	Use JOC - Expected start date May, 2015
Finnie Flat Sidewalk	\$ 200,835	ADOT states bid date by July 2015	Funds payable to ADOT for Town share, project management
Hollamon St. Parking Lot Materials	\$ 47,000	Schedule as crew time allows	
Community Park Development	\$ 94,700	Begin plans for infrastructure and Wastewater reuse. Construct gravel road.	RFQ for infrastructure - Crew or JOC for road- Begin by March 2015
Courtroom Improvements	\$ 168,700	Design work: court Staff & Architect	Meeting w/architect and staff scheduled for November

\$ 614,071 14/15 CIP Current Available Balance

2014/2015 Unspecified CIP

Staff Recommendations	\$ 450,000	This amount is listed for Equipment. Equipment is needed, in Streets, Maintenance and Stormwater. Important maintenance and infrastructure projects are listed for consideration.	
SR-260 Wastewater Expansion	\$ 37,500	SR-260 Corridor Wastewater Expansion	Critical Planning Opportunity: Hire a consultant to provide Conceptual Plans for future Wastewater needs so that piping sleeves can be place accurately and allow for construction coordination w/SR-260 improvements.
Building Maintenance	\$ 75,000	Gymnasium roof	Staff sees this as a priority to protect structural integrity and interior finishes
IT	\$ 15,000	Council/Court Microphone System	Project may require a contractor to complete
Park Maintenance	\$ 65,000	Playground equipment at Butler, Town field or Arturo	Playground equipment gets daily use requires replacement of worn and out-of compliance equipment
Stormwater	\$ 150,000	Stormwater projects	Citizen concerns and ADEQ compliance must be addressed
Streets	\$ 45,000	Traffic Signal -intersection flow control	Video system to monitor signal changes
Infrastructure	\$ 100,000	Finnie Flat Streetscape	Planning Document - to determine exact ROW & elevations for future development and streetscape