AMENDED AGENDA
REGULAR SESSION

June 18, 2014

NEW ITEM

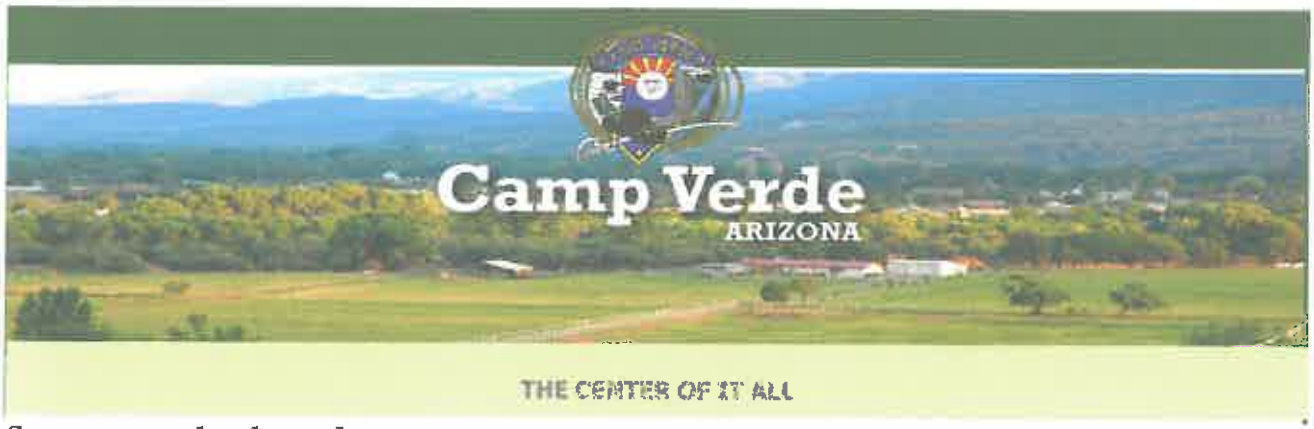
4 g.) **POSSIBLE AUTHORIZATION FOR THE MANAGER TO SIGN A LETTER OF AGREEMENT WITH THE TOWN OF PRESCOTT VALLEY FOR THE DELEGATION OF AN APPEAL RELATIVE TO AN EMPLOYMENT MATTER, PURSUANT TO SECTION 5-6-7.C OF THE PERSONNEL MANUAL.** STAFF RESOURCE: RUSS MARTIN

NEW ITEM

6 a.) **DISCUSSION, CONSIDERATION, AND POSSIBLE APPOINTMENT OF A MAGISTRATE TO REPLACE JUDGE CIPRIANO. CANDIDATES FOR THE POSITION ARE JOHN LAMB, RONALD RAMSEY, AND ANTHONY WEBER.** STAFF RESOURCE: MAYOR AND COUNCIL

AMENDED ITEM

4 f.) **AMENDED**



Support your local merchants.

AMENDED AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JUNE 18, 2014 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Regular Session – June 4, 2014
      2) Council Hears Planning & Zoning Matters – May 28, 2014
   b) **Set Next Meeting, Date and Time:**
      1) June 25, 2014 at 6:30 p.m. – Council Hears Planning & Zoning Matters
      2) July 2, 2014 at 6:30 p.m. – Regular Session
      3) July 9, 2014 at 5:30 p.m. – Work Session
      4) July 16, 2014 at 6:30 p.m. – Regular Session
      5) July 23, 2014 at 6:30 p.m. – Council Hears Planning & Zoning Matters
   c) **Possible approval of Intergovernmental Agreement for Elections Services with Yavapai County Recorder.** Staff Resource: Deborah Barber
   d) **Possible approval of Resolution 2014-925, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing the execution and delivery of all instruments necessary to consummate the purchase of Rights-of-Way located on Cliff House Drive.** Staff Resource: Ron Long
   e) **Possible approval of request to move the School Resource Officer Budget lines from the Federal Grant Fund to the Non-Federal Grant Fund for FY2014-15.** Staff Resource: Michael Showers
   f) **Possible approval of extension of contract for Judge Harry Cipriano from June 30, 2014 ~~thru July 7~~, through SEPTEMBER 1, 2014.** Staff Resource: Russ Martin
   g) **POSSIBLE AUTHORIZATION FOR THE MANAGER TO SIGN A LETTER OF AGREEMENT WITH THE TOWN OF PRESCOTT VALLEY FOR THE DELEGATION OF AN APPEAL RELATIVE TO AN EMPLOYMENT MATTER, PURSUANT TO SECTION 5-6-7.C OF THE PERSONNEL MANUAL.** STAFF RESOURCE: RUSS MARTIN

5. **Special Announcements and presentations:**
   - **Proclamation declaring June 30 as a day to remember all the Granite Mountain Hotshots that gave their life in the line of duty.**

6. **Call to the Public for Items not on the Agenda.**

6.a **DISCUSSION, CONSIDERATION, AND POSSIBLE APPOINTMENT OF A MAGISTRATE TO REPLACE JUDGE CIPRIANO. CANDIDATES FOR THE POSITION ARE JOHN LAMB, RONALD RAMSEY, AND ANTHONY WEBER.** STAFF RESOURCE: MAYOR AND COUNCIL

7. **Public Hearing, followed by discussion, consideration, and possible recommendation of approval of liquor license application for Chateau Tumbleweed, located at 4626 Old Highway 279, Unit B in Camp Verde.** Staff Resource: Deborah Barber

8. **Discussion, consideration and possible approval of the "Town of Camp Verde FY2014-15 proposed tentative budget.** Staff Resource: Michael Showers

9. **Review, discussion, and possible award of the Community Library Bid #14-110, to the low bidder BEC. Discussion may include financing, award the low bidder an agreement for the complete build out, or agreement for completion of only the first floor, or rejection of all bids.** STAFF RESOURCE: RUSS MARTIN

10. **Discussion, consideration, and possible appointment of Council members as Town representatives and alternates to various boards, committees, and organizations.** Staff Resource: Debbie Barber

11. **Call to the Public for items not on the agenda.**

12. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

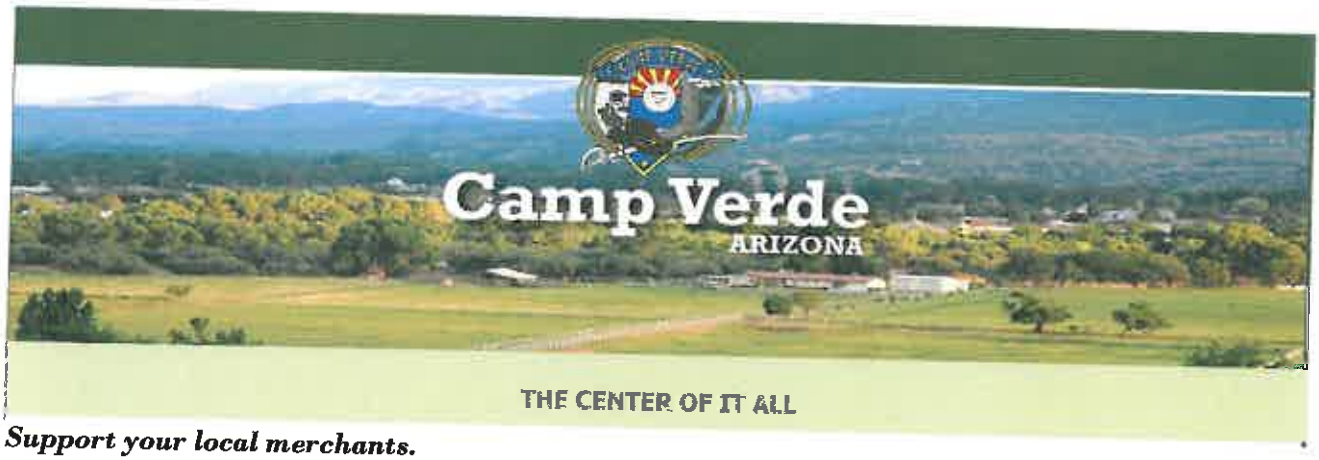
13. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

14. **Adjournment**

Posted by: Barbara Boyd Date/Time: 6-17-2014 4:15 pm

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.



Support your local merchants.

AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JUNE 18, 2014 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Regular Session – June 4, 2014
      2) Council Hears Planning & Zoning Matters – May 28, 2014
   b) **Set Next Meeting, Date and Time:**
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   c) **Possible approval of Intergovernmental Agreement for Elections Services with Yavapai County Recorder.** Staff Resource: Deborah Barber
   d) **Possible approval of Resolution 2014-925, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing the execution and delivery of all instruments necessary to consummate the purchase of Rights-of-Way located on Cliff House Drive.** Staff Resource: Ron Long
   e) **Possible approval of request to move the School Resource Officer Budget lines from the Federal Grant Fund to the Non-Federal Grant Fund for FY2014-15.**Staff Resource: Michael Showers
   f) **Possible approval of extension of contract for Judge Harry Cipriano from June 30, 2014 thru July 12, 2014.** Staff Resource: Russ Martin

5. **Special Announcements and presentations:**
   - **Proclamation declaring June 30 as a day to remember all the Granite Mountain Hotshots that gave their life in the line of duty.**

6. **Call to the Public for Items not on the Agenda.**

7. **Public Hearing, followed by discussion, consideration, and possible recommendation of approval of liquor license application for Chateau Tumbleweed, located at 4626 Old Highway 279, Unit B in Camp Verde.** Staff Resource: Deborah Barber

8. **Discussion, consideration and possible approval of the "Town of Camp Verde FY2014-15 proposed tentative budget.** Staff Resource: Michael Showers

9. **Review, discussion and possible award of the Community Library Bid #14-110, to the low bidder: BEC. Discussion may include financing, award the low bidder an agreement for the complete build out, or agreement for completion of only the first floor, or rejection of all bids.**

10. **Discussion, consideration, and possible appointment of Council members as Town representatives and alternates to various boards, committees, and organizations.** Staff Resource: Debbie Barber

11. **Call to the Public for items not on the agenda**

12. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

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14. **Adjournment**

Posted by: Barbara Boe Date/Time: 6-12-14 3:30 pm

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

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DRAFT MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, JUNE 4, 2014 at 6:30 P.M.

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**
Vice Mayor Baker called the meeting to order at 6:30 p.m.

2. **Roll Call**
Vice Mayor Jackie Baker and Councilors Bruce George, Jessie Jones, Brad Gordon, and Robin Whatley were present. Mayor Charles German and Councilor Carol German were absent.

Also Present
Town Manager Russell Martin, Marshal Nancy Gardner, Community Development Director Mike Jenkins, Assistant Planner Jenna Owens, Finance Director Mike Showers, Library Director Kathy Hellman, Town Clerk Deborah Barber, and Recording Secretary Saepyol Choe.

3. **Pledge of Allegiance**
Vice Mayor Baker led the pledge.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Regular Session – May 21, 2014
      2) Work Session – May 14, 2014
      3) Work Session – May 9, 2014
      4) Work Session – May 2, 2014
   b) **Set Next Meeting, Date and Time:**
      1) June 11, 2014 at 5:30 p.m. – Work Session
      2) June 18, 2014 at 6:30 p.m. – Regular Session
      3) June 25, 2014 at 6:30 p.m. – Council Hears Planning & Zoning Matters
      4) July 2, 2014 at 6:30 p.m. – Regular Session
      5) July 9, 2014 at 5:30 p.m. – Work Session
      6) July 16, 2014 at 6:30 p.m. – Regular Session
      7) July 23, 2014 at 6:30 p.m. – Council Hears Planning & Zoning Matters
   c) **Possible approval of the Annual Unified Emergency Management Intergovernmental Agreement with Yavapai County for emergency management services, appointing Marshal Gardner as Emergency Management Coordinator, and authorizing payment in the amount of $4,675.00.** Staff Resource: Marshal Gardner
   d) **Possible approval of Resolution 2014-923, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, calling for greater communication, participation, and collaboration between Verde Valley communities and the Yavapai College District concerning future planning and decision-making.** Staff Resource: Councilor German

   On a motion by George, seconded by Gordon, Council voted unanimously to approve the Consent Agenda.

5. **Special Announcements and presentations:**
   - **Presentation and request for funding in the amount of $7581.50 by Verde Natural Resource Conservation District Ed Center Director Lynda Zanolli for a "Kids Conserve" water educational program for grades Kindergarten through 4th Grade.** Staff Resource: Russ Martin

   Council took no action on this item. Presentation is attached and becomes a part of the public record.

Russ Martin asked that Council keep this presentation in mind for upcoming budget sessions.
Lynda Zanolli introduced Jodi Allen and Laura Cox, then gave Council an interactive demonstration, illustrating ground, atmospheric, and surface water.

Schools do not have a budget for this program, and Zanolli has applied for a SRP learning grant, though the grant funds are not enough to cover kindergarten through 4th grade. Cottonwood and Clarkdale are current sponsors of the program. The request is for purchasing a two-year curriculum in order to qualify for a bulk discount. Schools will absorb the cost of the newsletter, and the Town would not be billed for the total amount up front, but on a monthly basis.

Zanolli explained that Project Wet is the name of a curriculum, and that Project Wet Splash is a one-day application taken from that curriculum that includes a two-hour trip with four activities at Dead Horse funded through Yavapai County.

6. **Call to the Public for Items not on the Agenda.**
There was no public input.

7. **Discussion, consideration, and possible approval of Ordinance 2014-A397, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Town Code, Chapter 6 Animal Control.** Staff Resource: Marshal Gardner
On a motion by George, seconded by Whatley, Council voted unanimously to approve Ordinance 2014-A397, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Town Code, Chapter 6 Animal Control, which limits the total number of dogs and cats privately owned to 6, with the exception of 501c3 non-profits and licensed businesses that work with animals.

Marshal Gardner and Animal Control Officer Caldwell were available to answer questions. Caldwell explained that the ordinance would minimize animal noise and waste in communities. Current residents with more than 6 pets are grandfathered in, but may not replace animals once they pass. The ordinance does not address the Ferrell cat issue. Anyone with more than 6 dogs/cats must have a business license or 501c3 non-profit status and show justification for exceeding the limit.

Public Hearing:
Rita Mather, delegate to the American Kettle Club with 45 years' experience working with pets, shared that research shows that limits on cats and dogs are unenforceable and do not solve the problems Council thinks the Town has. Agricultural livestock pose more of a smell issue than pets. Rules addressing sanitation issues and leash laws are necessary, but this ordinance is unwarranted.

Cheri Wischmeyer stated that she is against Town employees invading privacy and checking on the number of animals in people's homes. The ordinance is too specific and unenforceable due to the Town's limited resources. She has spoken to many other residents who express this same concern and believes there should be more opportunity for public response before making a decision.

Public Hearing closed.

Animal Control Officer Caldwell explained that Prescott has a 4-animal limit, and that enforcement is strictly based on complaints about noise or smell. He assured there would be no unsolicited searching of properties; that enforcement would only be reactive, rather than proactive. The ordinance is not intended to take away pets, but to address sanitation and noise issues in the event of a complaint. Town Manager Russell Martin explained that specifics are necessary to facilitate enforceability and that the issue of noise will be on next week's agenda.

Councilor Whatley stated that there has been ample opportunity for the public to respond to this issue, and that it is the owners' responsibility to provide an adequate living environment for their pets.

Councilor Jones addressed the specifics of Rita Mather's letter to Council, clarifying that she may own more than 6 animals for her work, as long as she obtains a business license or 501c3 status. Jones explained that the Town Code addresses livestock at large.

Councilor George thanked the Marshal's office and Staff for their work on this issue.

8. **Discussion, consideration, and possible direction to staff relative to a possible tax on food.** Staff Resource: Russ Martin and Mike Showers

Council took no action on this item.

Town Manager Martin explained that this was an opportunity for Council and the public to voice questions and concerns about this issue.

Public Hearing:

Leslie Braden stated that taxes are already horrible, that raising taxes hurts the elderly and business owners, and is a recipe for killing the Town. People will go where taxes are cheaper. She said she heard the food tax was going to be for the new library and inquired of its truth. Martin replied that Staff is limited in responding during the public hearing in order to prevent debate, and that all questions would be answered at the end.

Jim Ash asked if the food tax was open-ended or if there would be a cap. He recommended a cap of 1% and asked what the revenue would be used for. He stated that the funding for the library was decided long before this item ever came about, and that the tax should not be used in any way toward the library.

Steve Goetting stated that revenues are going down because businesses are going down. With the elderly and young families in mind, a 0% to 3% jump is too drastic. Consider an incremental raise instead. Everything is cheaper in Cottonwood, and Bashas is the last reason to stay in Camp Verde.

Cheri Wischmeyer stated that personal income has gone down, the economy is low, and people are living within their budgets so the Town should do the same. When people are struggling is not the time to raise taxes.

Tom Pitts stated that he has paid attention to the economics of the Verde Valley for almost a decade. Tax raises are quickly publicized with a negative effect that immediately hurts cash flow and businesses, and sets a precedent for continual raises. Sales tax revenues are going up for everyone else in the Valley except Camp Verde. The way to keep the Town alive is not by burdening the people who are already supporting the Town. There are other more productive ways to generate revenue and he is willing to volunteer to help find solutions.

Warren Harris stated that once you start down that road, taxes will keep increasing. He asked for a budget that is open to the public, and for more public input before making any decisions on raising taxes.

Byron Phillips, a new resident who now owns a home in Camp Verde, stated he has always lived in small towns. Residents shop local until they are driven out by higher taxes. A food tax will drive people to shop elsewhere.

Public Hearing closed.

Councilor Whatley explained that the Town does not have a property tax, and that sales tax is the only avenue for providing services for this community. The people who ask for parks and ball fields need to be willing to pitch in. A food tax would impact the Council as well, and she is willing to pay. The Town's belt has been cinched to the max for a decade; so much so that the economic downturn had less impact on the Town as it was accustomed to a shoestring budget. She would like to hear more about other income streams and is interested in Tom Pitts' proposal. People would still save at Bashas with a food tax, by saving on the gas it takes to drive to Cottonwood.

Without more revenue, the Town can only afford to offer bare minimum services, such as keeping the Marshal's office and swimming pool open.

Councilor George explained that over 60 towns in AZ have a food tax; that the Town has numerous open budget meetings, that he has been through every line of the budget, and that the budget is as tight as it can be. He would like to consider a 1% food tax, rather than 3%. He asks for consideration of a sunset clause, such as a 3-year limit on the food tax. He expects that economic growth in the next few years will make it no longer necessary to have a food tax.

Councilor Gordon stated that though he is not personally opposed to paying a 3% food tax, raising taxes should be approved by referendum only.

Manager Martin stated that a 3% food tax would do no further damage to Camp Verde' reputation within the Verde Valley. The Town needs to develop its areas and infrastructure, but how the revenues are allocated will depend on Council and public input. The Town can only afford to make small-scale capital improvements under six figures, such as in the gym. Significant improvements in the area of parks, drainage, or protecting the gym roof--all necessary or long overdue--require significantly more revenue. Squeezing even $50,000 out of the current budget will not accomplish much toward improving infrastructure. A 3% food tax puts only a dent in the list of projects the Town needs to do. He will find out if a referendum is legally possible. Sedona supplements their HURF with general tax revenue. HURF is no longer able to finance fixing the required 7 miles of road a year. The current budget is doable without a food tax. However, storm water issues, even with grants, will require digging into reserves. Economic growth alone will not be able to address the severe drainage issues that would cost millions of dollars to fix. The food tax is not about the library. The current budget includes the construction of the new library, though only the 1st floor to completion. The second floor will be incomplete and the quality may not match the original plans, but there will be a new library regardless of food tax. Some food tax revenue could possibly help with completing the 2nd story, if the Council and public so decide. The food tax is about a whole capital improvement list, for which there is a huge deficit. The public is welcome to debunk the manager's theory, as it is his job to respond to citizens' feedback. Please email the manager your concerns and do not hesitate to call for more information.

Councilor Jones stated that there has been no improvement on Camp Verde's ball fields for 30 years. Meanwhile, Cottonwood has expanded from 4 to 8 ball fields, expanded their library, built a recreation center, dog park, and a skate park. Residents are asking for a dog park now more than ever with the new leash law; HURF cannot cover all the flooding issues; the Town cannot support the Chamber, barely supports the Senior Center, relies on Cottonwood to feed its citizens; and was just asked to consider a $7000+ conservation program for K-4th grade. The Town's median income is $36K, and 30% of residents live below the poverty level. She is willing to pay the food tax for the sake of her kids. Residents acknowledge the lack of infrastructure, and the Town needs to invest in drainage and sewer systems to improve the community. She asks for the chance to prove to the Town that the Council will be honorable and diligent stewards of the food tax revenue.

Vice Mayer Baker relayed that the Mayor suggested a 5-year sunset clause. She verified the honest stewardship of past Councils, and asked that Council keep in mind the elderly and those who are living below the poverty level. She is in favor of bringing in businesses and offering incentives to increase revenue.

Councilor Whatley verified with Staff that it would cost about $30,000 to bring the vote to the people, and that such a vote would not be possible until 2016. She believes the greater public would be in favor of a food tax.

Councilor Jones stated that Camp Verde receives $20 million in groceries revenue, so that a 3% tax would bring in $300,000 - $400,000. Meanwhile, Cottonwood earns $120 million in taxable groceries, and collects $3.5 million dollars in food tax revenue alone.

Council took a short recess at 8:07 p.m. and resumed at 8:19 p.m.

9. **Presentation, discussion, consideration, and possible direction to staff relative to the proposed FY 14/15 Fee Schedule for Town Services.** Staff Resource: Mike Showers
Council took no action on this item.

Finance Director Mike Showers explained that the fee increases are reasonable and that nothing should cause alarm. He remembered that the fee schedule was a carefully discussed topic last year and wanted to give the Council and public the opportunity for questions and discussion before having to make a decision.

Councilor Gordon stated that he does not mind the small increase in rates, but that they should not get any higher. Fees are extremely high in Phoenix in comparison--$900 per page of engineering review, $250,000 for inspection fees. He would like to keep the Town's fees attractive to investors.

Public Hearing:

Steve Goetting suggested a 6-month incentive period during which people could obtain business licenses for free. The cost of the Town's fees is of little concern. The median income of Camp Verde, however, is 30% lower than the AZ state average.

Tom Pitts stated that the Town is on the cusp of economic boom. He wants to bring in business and generate more revenue. This should be the emphasis, as cutting expenses, even in half, does not solve the problem. He posed the question if raising the fees, would cover all the Town's costs. Camp Verde is the entrance to the Verde Valley, and he hopes to facilitate economic growth.

Public hearing closed.

Vice Mayor Baker and Russ Martin thanked Kendall for all her work in updating the fee schedule. Baker stated that they need to do more beyond raising taxes, and that she is not in favor of raising any fees or taxes until she has more information.

Councilor Jones asked if it is possible to waive fees as an incentive for developers. Martin explained that such a possibility could be included in the "development agreement," and that waiving fees for some and not for others would not be a favorable practice.

Mike Showers explained that fees are not a significant source of Town revenue, but that they offset operational costs in areas such as, community development, the Town Clerk and Marshal's Offices. The item will be brought back on the June 18, 2014 agenda for final approval.

Building Official and Town Safety Officer Robert Foreman explained that building codes are a matter of safety, that they prevent injuries, and that the fees cover the cost of completing proper plan reviews. Businesses are very concerned with the safety of their buildings for their customers. The Verde Valley Medical Center (VVMC) and Library are the tipping point for construction exploding in Camp Verde. The Town needs to be ahead of the curve. The staff is exhausted from trying to keep up with the load of the last 6 years, and needs another building inspector.

Councilor Gordon stated that VVMC is a $10 million project and that developers will not bat an eyelash on the fees. Fees are a part of the cost of doing business for those who want to come to the Town to make a profit.

Councilor George explained that these fees are for services the Town provides and that they should not be seen as a tax.

Community Development Director Mike Showers reminded Council that they have already been proactive in providing incentives to businesses by removing the impact fees and the design review requirement.

Vice Mayor Baker thanked Planning & Zoning and Community Development for all their work, sharing that there

has been much positive feedback from the public for their accomplishments.

10. **Discussion, consideration, and possible direction to staff relative to increasing the Use Tax from 2% to 3%.** Staff Resource: Mike Showers

Council directed staff to add the Use Tax increase to the June 18, 2014 Consent Agenda.

Showers stated that this tax should have increased when taxes were raised the last time. The Use Tax gives the opportunity for outside vendors to be taxed the same as local vendors on internet purchases of equipment and machinery for production use within Town boundaries. This, however, is difficult to enforce, and is more a matter of housekeeping. The increase from 2% to 3% will also facilitate honesty and accuracy when businesses file taxes. Businesses are accustomed to paying a Use Tax; it is not going to make an impact; and it makes sense for the Use Tax to match the Sales Tax.

Martin explained that agenda items involving cost increases are agendized for discussion to allow ample opportunity for public input and Council consideration before decision-making, since cost increases draw more attention than other types of items. This shows transparency and is part of educating the public.

11. **Discussion, consideration, and possible appointment of Council members as Town representatives and alternates to various boards, committees, and organizations.** Staff Resource: Debbie Barber

This item was rescheduled to June 11, 2014 for consideration with a full Council.

Mayor German requested items 12 & 13:

12. **Discussion, consideration, and possible direction to staff relative to signing on as a sponsor for the City of Sedona's proposed League Resolution urging the authorization of expenditure and full appropriations through the reenactment of repealed ARS §41-501, 503, and 504 to restore the Arizona State Park Heritage Funds.**
Council directed staff to sign on as a sponsor for the City of Sedona's proposed League Resolution urging the authorization of expenditure and full appropriations through the reenactment of repealed ARS §41-501, 503, and 504 to restore the Arizona State Park Heritage Funds.

13. **Discussion, consideration, and possible direction to staff relative to signing on as a sponsor for the City of Kingman's proposed League Resolution urging the Legislature to find a sustainable revenue collection system that will increase revenue into the Highway User Revenue Fund. The purpose of this resolution is to recommend the formation of a HURF revenue study committee to work together to analyze transportation funding challenges, explore revenue options, and make recommendations for an up-to-date alternative revenue collection system necessary to expand and maintain Arizona's transportation network now and into the future.**
Council directed staff to sign on as a sponsor for the City of Kingman's proposed League Resolution urging the Legislature to find a sustainable revenue collection system that will increase revenue into the Highway User Revenue Fund.

Public Hearing:

Tim Pitts stated that HURF is stealing the Town's money: they collect revenues and return a disproportionately minimal amount. The same thing happens with the parks. It is time to get the Town's money back.

Public Hearing closed.

14. **Call to the Public for items not on the agenda**
Warren Harris requested making the full agenda packet accessible to the public in a way that does not require a computer.

Tom Pitts suggested printing out a couple of copies for the public to pass around for reference during meetings, rather than providing a copy for every individual.

Town Clerk Debbie Barber informed the public that a copy of the agenda packet is available upon request to any citizen.

15. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Whatley attended the Library's summer kick-off event, which included interactive presentations from Parks & Recreation, Out of Africa, and the Marshal's Office.

George attended the Verde Valley River Basin Partnership and Verde Valley Transportation Coordination Committee meetings. Greyhound may open an office in Camp Verde.

16. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Martin invited Council to attend the interviewing of 9 judges on Friday, June 6, 2014 from 9:30 a.m. - 3:00 p.m. Judges Harry Cipriano and Michael Bluff will be on the panel. Please arrive by 9:00 a.m. at the Parks & Recreation office. June 11, 2014 will be the work session about the Library and will prepare the Council for budget decision-making.

17. **Adjournment**
Meeting was adjourned at 9:09 p.m.

_____
Charles German, Mayor

_____
Saepyol Warren, Recording Secretary

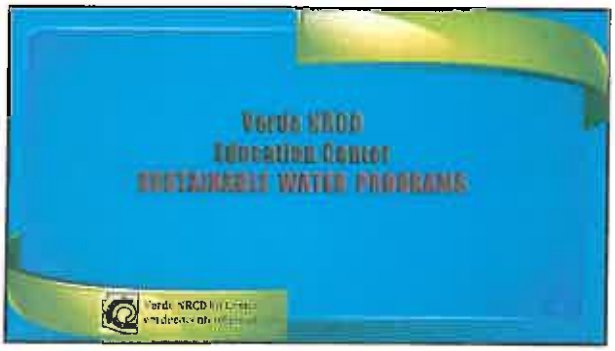
CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on June 4, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2014.

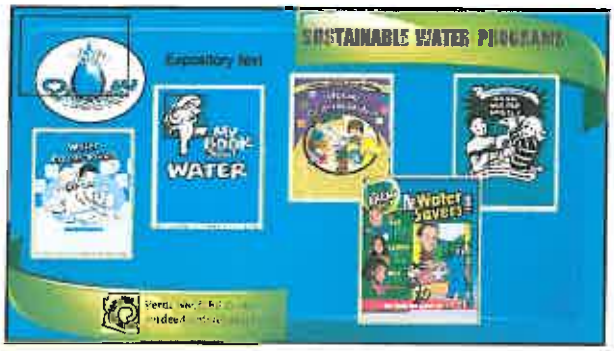
_____
Debbie Barber, Town Clerk

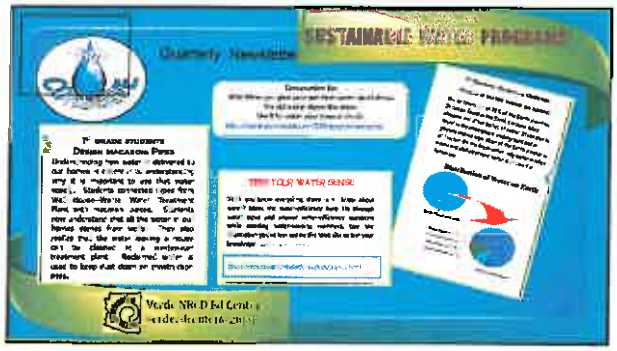
handed out prior to meeting
6-4-2014

21 Districts in Arizona
Verde NRCD
District


Verde NRCD
Education Center
SUSTAINABLE WATER PROGRAMS

SUSTAINABLE WATER PROGRAMS
K-4th grade " Kids Conserve"
Essential Questions
Where is water found on earth?
How does water get into and out of houses?
Why is it important to SAVE and NOT WASTE water?
How can we conserve water?


SUSTAINABLE WATER PROGRAMS
Expository text
MY BOOK OF WATER
Water saves!


Quarterly Newsletter
TEST YOUR WATER SENSE

SUSTAINABLE WATER PROGRAMS
Activities

CONNECTIONS
SUSTAINABLE WATER PROGRAMS
5 - 8 NRCD Ed Center Programs
Grade 6 Connections
GroundWater

SUSTAINABLE WATER PROGRAMS
5 - 8 NRCD Ed Center Programs
Top Ten WANTED!
H2O

SRP
SALT RIVER PROJECT
Verde NRCD Education Center SPONSORS
Sustainable Clarkdale
YAVAPAI COUNTY

Verde
Natural Resource Conservation District
NRCD
Education Center

MINUTES
COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR AND COUNCIL
473 S MAIN STREET, SUITE 106
WEDNESDAY, MAY 28, 2014 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
Mayor German called the meeting to order at 6:30 pm.

2. **Roll Call**
Mayor Charles German, Vice Mayor Jackie Baker and Councilors Bruce George, Jessie Jones, and Robin Whatley, Carol German and Brad Gordon were present.

Also Present
Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, and Recording Secretary Marie Moore.

3. **Pledge of Allegiance**
Councilor George led the pledge.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Regular Session – May 7, 2014
   b) **Set Next Meeting, Date and Time:**
      1) June 4, 2014 at 6:30 p.m. – Regular Session
      2) June 11, 2014 at 5:30 p.m. – Work Session
      3) June 18, 2014 at 6:30 p.m. – Regular Session
      4) June 25, 2014 at 6:30 p.m. – Council Hears Planning & Zoning Matters
   c) **Possible approval of JPA/IGA 10-227-I, Amendment 1 for the construction of sidewalks on the north and south sides of SR 260, providing pedestrian walkways from Cliffs Parkway to Main Street. This amendment pertains to the design and construction of the two segments along SR 260, a 6-ft wide sidewalk on the north side of SR 260 from Cliffs Parkway to Main Street and the other on the south side of SR 260 from 7th Street east to Main Street.** Staff Resource: Ron Long
   d) **Possible approval of JPA/IGA 14-0041117-I, Main Street, Finnie Flat Rd and Montezuma Castle Highway Intersection (tri-intersection) improvement design,** Staff Resource: Ron Long

   On a Motion by George seconded by Baker Council voted unanimously to approve the consent agenda.

5. **Special Announcements and presentations:** - There were no announcements or presentations.

6. **Call to the Public for Items not on the Agenda.**

   None

7. **Public Hearing followed by, discussion, consideration, and possible approval of Resolution 2014-916, a resolution of the Common Council of the Town of Camp Verde, Arizona, Yavapai County on Use Permit 20140078, an application submitted by Gary & Jacque Tulin, owners of Zane Grey RV Park located on parcels 404-13-006A, 8.35 acres and 404-13-006B, 16.22 acres for a total of 24.57 acres, The following proposed uses are for both parcels as 93 RV spaces, 50 RV storage spaces, office restrooms/showers/laundry in one building, laundry/utility in another building, recreation area with Ramada, 12 Park Model Units, spa, and 5 storage sheds. Use Permit with no time limit. This property is**

located at 4500 E. State Route 260. Staff Resource: Mike Jenkins

On a motion by Gordon, seconded by George, council voted unanimously to approve Resolution 2014-916, a resolution of the Common Council of the Town of Camp Verde, Arizona, Yavapai County on Use Permit 20140078, an application submitted by Gary & Jacque Tulin, owners of Zany Grey RV Park located on parcels 404-13-006A, 8.35 acres and 404-13-006B, 16.22 acres for a total of 24.57 acres, The following proposed uses are for both parcels as 93 RV spaces, 50 RV storage spaces, office restrooms/showers/laundry in one building, laundry/utility in another building, recreation area with Ramada, 12 Park Model Units, spa, and 5 storage sheds. Use Permit with no time limit. This property is located at 4500 E. State Route 260

- **Call for STAFF PRESENTATION**
  Jenna Owens gave a brief overview of the history of the current use permit and referred to the staff report which is attached and becomes a permanent part of the record.
- **Declare PUBLIC HEARING OPEN**
  Leah Donkersley inquired if the property was in the flood plain or flood way, if additional septic would need to be added for the additional spaces and proposed laundry facility, and if the property would need to be raised higher when the additional spaces are constructed.
  Jenkins indicated that the property is located in both the flood way and flood fringe and any and all work completed would have to pass compliance and the permitting process with both Yavapai County Flood Control and the Town of Camp Verde.
- **Declare PUBLIC HEARING CLOSED**
- **Call for COUNCIL DISCUSSION**

  Councilor German clarified that any construction is still subject to the permit process with the Town and Yavapai County Flood Control and thanked Leah Donkersley for addressing Council with valid points pertaining to the matter.

8. **Public Hearing, followed by discussion, consideration and possible approval of Resolution 2014-919, a resolution of the common Council of the Town of Camp Verde, Arizona, Yavapai County, on Use Permit 20140060, an application submitted by Mr. Bill Moore, agent for the Shuster Foundation, owner of Jackpot Ranch located on the following parcels 403-17-006K, , 64.75 acres and 403-18-001H, 2.43 acres and 403-18-107C, 4.94 acres for a total of 72.12 acres. The following proposed uses are for the entire 72.12 acres incorporating all three parcels: Horse Motel, Corporate, Spiritual and Governmental Overnight retreats, group activities which would include: weddings, family gatherings, group picnics, equestrian events, charitable and civic events, ice skating rink and mobile western town located at 2025 W. Reservation Loop Rd. Meeting facility with kitchen & outdoor assembly area located at 1879 W. Cimarron Dr.** Staff Resource: Mike Jenkins

On a motion by German, seconded by Baker, Council unanimously moved to approve Resolution 2014-919, a resolution of the common Council of the Town of Camp Verde, Arizona, Yavapai County, on Use Permit 20140060, an application submitted by Mr. Bill Moore, agent for the Shuster Foundation, owner of Jackpot Ranch located on the following parcels 403-17-006K, , 64.75 acres and 403-18-001H, 2.43 acres and 403-18-107C, 4.94 acres for a total of 72.12 acres. The following proposed uses are for the entire 72.12 acres incorporating all three parcels: Horse Motel, Corporate, Spiritual and Governmental Overnight retreats, group activities which would include: weddings, family gatherings, group picnics, equestrian events, charitable and civic events, ice skating rink and mobile western town located at 2025 W. Reservation Loop Rd. Meeting facility with kitchen & outdoor assembly area located at 1879 W. Cimarron Dr. Including the amended verbiage of "300 or more" with reference to the stipulations written with the Use Permit.

- **Call for STAFF PRESENTATION**

Jenkins provided a brief overview of the current use permit and referred to maps and information provided in the staff report which is attached and becomes a permanent part of the record.

- **Declare PUBLIC HEARING OPEN**

Bill Moore, representative from the Jack Pot ranch explained to Council that the new use permit would include large events pertaining to weddings and the ability to host charitable events that would benefit the community as a whole. The mobile western town request is subject to Yavapai County Flood approval before construction and use could take place. The octagon building is also subject to the permitting process as well and if constructed will have an approximate capacity of 100 people.

Scott Canty, Yavapai-Apache Nation Attorney General stated that as of this time a permit with the tribe to conduct horseback rides on tribal property has been denied by the Tribal Council, but they are willing to include verbiage in the use permit that would allow the opportunity in the future if agreed upon. The helicopter landing pad is also objected to due to the close proximity of residences. The Yavapai-Apache Nation has no other objections to the use permit requested.

Buck Buchanan stated his support for the use permit and commends the Jackpot Ranch for their stewardship toward the community.

Jody Filardo, representative from Verde Valley Leadership Program, a non-profit organization informed Council of how the program has benefited from the generosity of the Jackpot Ranch and also supported the approval of the use permit.

B.J. Davis, Chairman of the Planning and Zoning Commission indicated his support of the approval for the use permit and stated he felt the type of events the Jackpot Ranch would be able to host are events that bring people into Camp Verde who otherwise would never visit the area. Davis commended the Jackpot Ranch for how well they worked in conjunction with the Town and the community requests for changing their original request. Davis indicated the Town has never received a negative comment regarding past events the Jackpot Ranch has held and feels they deserve the opportunity to host larger events.

Deb Alenbaugh stated her appreciated to the Planning and Zoning Department for their help throughout the entire permit process.

- **Declare PUBLIC HEARING CLOSED**
- **Call for COUNCIL DISCUSSION**

Councilor Gordon requested the helicopter pad be removed from the map provided in the staff report.

Mayor German clarified that the horse rides would occur on the property and not tribal property without prior consent of the Yavapai-Apache Nation.

Councilor German indicated her approval for the additional parking to accommodate larger events.

9. **Call to the Public for items not on the agenda**

None

10. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Councilor George attended the Verde Valley Transportation Organization meeting and reported that the plans for

S.R. 260 are 60% completed at this time, the I-17 construction is completed and NACOG reported that the ADOT is running out of money, therefore our street projects are in danger of losing funding

Councilor Gordon reported that the bought his wife tickets to the Out of Africa Zip line and she thoroughly enjoyed it. The price for admission has dropped and he recommended Council members support the local company by experience the Zip line as well.

11. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

Jenna Owens thanked the Mayor and Council members for their thorough research and participation on the agenda discussed.

12. **Adjournment**

The meeting adjourned at 7:55 pm.

_____
Charles German, Mayor

_____
Marie Moore, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special/Work Session of the Town Council of Camp Verde, Arizona, held on May 28, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2014.

_____
Deborah Barber, Town Clerk

INTERGOVERNMENTAL AGREEMENT
FOR ELECTION SERVICES

THIS AGREEMENT, by and between the YAVAPAI COUNTY BOARD OF SUPERVISORS and the YAVAPAI COUNTY RECORDER (collectively the "COUNTY") and _____, (the "JURISDICTION").

WHEREAS, pursuant to A.R.S. §§11-952, 15-302(A)(7) and (8), 16-205(C), 16-225, or 16-408(D), the governing body of any election district authorized to conduct an election may enter into an agreement with a County Board of Supervisors and County Recorder for election services with the contracted cost of such election to be a charge against the election district; and

WHEREAS, the COUNTY is willing to provide election services to election districts wishing to conduct vote-by-mail elections, but, with the exception of state primary and general elections, will not provide election services to districts wishing to conduct vote center elections unless a vote center election is expressly required by state or federal statute; and

WHEREAS, the JURISDICTION wishes to enter into an agreement with the COUNTY for the provision of elections services subject to the terms and conditions set forth herein,

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Provision of Election Services.** The COUNTY hereby agrees to provide election services to the JURISDICTION for all consolidated election dates set forth by A.R.S. §16-204 during the effective term of this Agreement. The Agreement shall apply to all categories of elections including, but not limited to, primary, general, and special elections. Services to be provided by the COUNTY, and those that remain the responsibility of the JURISDICTION, are set forth in the Elections Task Schedule attached to this Agreement as Exhibit 1.

2. **Limitation on Eligible Elections.** It is understood and agreed that the services to be provided pursuant to this Agreement shall be provided exclusively for vote-by-mail elections with the exception of state primary and general elections and elections expressly required by state or federal statute to be conducted at vote centers. It shall be the responsibility of the JURISDICTION to establish the legal basis for a requirement that an election is required by state or federal statute to be conducted at vote centers. The COUNTY may, in its sole discretion, decline to provide services for any election that it concludes is not required to be conducted at vote centers. The COUNTY will not provide services for exclusively vote-by-mail elections during the state primary and general elections.

3. **Special Taxing Districts.** As provided in A.R.S. §§48-802(D)(4), 48-1012(E), 48-1082(E), 48-1092(E), 48-1908(C), and 48-2010(A), if the number of candidates is less than or equal to the number of vacancies, the Yavapai County Board of Supervisors may cancel the election for the position and appoint the person(s) who filed the nominating petition(s) to fill the position(s).

4. **Compensation.**

   a. **Fees.** The JURISDICTION shall compensate the COUNTY for election services provided pursuant to this Agreement in accordance with the fees set forth in the most current fiscal year Election/Voter Registration section of the Yavapai County Special Districts Fee Schedule posted online at www.yavapai.us. The fee schedule is for base services only. Any additional services required by the JURISDICTION will result in additional charges. Additional services include, but are not limited to, the following: hand count audit, court preparation, court appearances, supplemental mailings, recounts, or any service which will cause the COUNTY to incur increased costs or expenses. In the event that additional services are requested, the JURISDICTION should refer to unit and hourly pricing information as set forth on the fee schedule. The COUNTY reserves the right to adjust election service fees annually or otherwise at any time during the effective term of this Agreement notice of which will be posted on the COUNTY's website. Revised schedules will supersede prior schedules and be incorporated into this Agreement in effect at the time of revision.

   b. **Late Fees**. Payment for all costs associated with the provision of services pursuant to this Agreement shall be made in full no later than 30 days following the date of the election. In the event that the required payment is not made by the due date deadline specified herein, the COUNTY shall impose a late charge of 2% of the unpaid balance for each 30-day period or portion thereof following the specified deadline for which any portion of the required payment, including unpaid late charges, remains unpaid.

   c. **Termination**. Failure to make payments as required by this Section shall be deemed a material breach of this Agreement and shall be grounds for termination of this Agreement pursuant to Section 8 of this Agreement.

5. **Discounts.** The COUNTY has established a discounted fee rate for JURISDICTIONS that provide assistance, meeting sites free of charge or rent, or other services for COUNTY-administered elections.

   ☐ The JURISDICTION has elected to decline to receive discounted rates for providing assistance, meeting sites free of charge or rent, or other services.

   ☐ The JURISDICTION has elected to receive these discounted rates subject to the terms and conditions set forth herein and will provide the two services indicated below.

   a. **Services the JURISDICTION Will Provide.** The JURISDICTION and the COUNTY agree that the following two checked services will be provided by the JURISDICTION as consideration for the COUNTY's provision of election services at the discounted rates as set forth in the Special Districts Fee Schedule posted online at www.yavapai.us.

JURISDICTION will provide (check 2)	Service	COUNTY Approval (Initials)
☐	The JURISDICTION will serve as a ballot drop-off site for any election that the COUNTY requests. Duties are outlined in Exhibit 2.	____ ____
☐	The JURISDICTION will serve as a ballot replacement site for any Election that the COUNTY requests. Duties include: supplying replacement ballots and/or affidavit envelopes to voters, auditing and logging replacement ballots, verifying correct voter registration, and securing all ballots.	____ ____
☐	The JURISDICTION agrees to provide at least one vote center or poll worker training site at no charge for any statewide or countywide election cycle. Vote centers and training sites are subject to review by the COUNTY.	____ ____
☐	The JURISDICTION agrees to provide at least five poll workers or two Election Day Technicians (EDTs). A poll worker must be able to perform any of the following duties: voter check-in, ballot distribution, voter assistance, equipment setup, and/or poll worker supervision. An EDT provides information technology support to poll workers. Such workers will be trusted employees of the JURISDICTION who are eligible to serve as poll workers or EDTs. Poll workers and EDTs will receive from the JURISDICTION the normal compensation for the position worked.	____ ____
☐	The JURISDICTION agrees to act as a conditional provisional ID check site in accordance with A.R.S. §16-584 at no cost to the COUNTY. This check involves verifying voters' identification when they have not provided sufficient ID at their vote center. This will be required for 3 to 5 business days after election day for any vote center election.	____ ____

b. **Advance Notice.** The COUNTY hereby agrees to provide the JURISDICTION with at least 30 days notice of any election where the services agreed to above are required.

c. **Discounted Fee Rates; Adjustment of Fees.** The COUNTY hereby agrees to provide election services to the JURISDICTION at the discounted fee rate for all consolidated election dates during the effective term of this Agreement. The Agreement shall apply to all categories of elections including, but not limited to primaries, generals, and special elections. The COUNTY reserves the right to adjust election service fees

and discounts annually or otherwise at any time during the effective term of this Agreement notice of which will be posted on the COUNTY's website. Revised schedules will supersede prior schedules and be incorporated into the Election Services Agreement in effect at the time of revision. Failure by the JURISDICTION to provide the agreed-upon services selected under this Agreement shall result in the discounted fee rate being null and void.

6. **Conduct of Elections.** While the COUNTY will use its best efforts to provide election services pursuant to this Agreement in a capable and competent manner, it shall ultimately be the responsibility of the JURISDICTION to confirm that all legal requirements have been met and that all other activities related to a given election are carried out as required. The COUNTY will provide to the JURISDICTION, in advance, all forms, schedules, documents, and other information pertaining to each election conducted pursuant to this Agreement for the JURISDICTION's review and approval. The JURISDICTION shall provide to the COUNTY all informational materials or other election-related documents generated by the JURISDICTION for review and approval by the COUNTY prior to the distribution of such materials or documents.

7. **Term of Agreement.** The initial term of this Agreement shall expire on December 31, 2015. Thereafter, the Agreement shall be automatically renewed for successive two-year terms and shall continue in full force and effect until terminated as provided herein.

8. **Termination**

   a. **Unilateral Termination**. This Agreement may be terminated by either Party upon 30 days written notice to the other Party of intent to terminate, provided, however, that the Agreement may not be unilaterally terminated by either party within 90 days of the date of an election for which the COUNTY would otherwise be providing services pursuant to this Agreement.

   b. **Termination by Mutual Agreement**. This Agreement may be terminated at any time by mutual agreement of the Parties.

   c. **Termination for Breach.** In the event of a breach of any term or condition of this agreement, the Party claiming breach shall provide written notice to the other Party specifying the factual basis for the claim that a breach has occurred. If the breach is not remedied within fifteen (15) days after notice is mailed to the Breaching Party at the address provided herein, the Non-breaching Party may terminate this Agreement without further notice.

9. **Conflict of Interest.** This Agreement is subject to the cancellation provisions of A.R.S. §38-511.

10. **Non-Discrimination.** The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that

applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin, or disability.

11. **E-Verify; Government Procurement.** The Parties are required to comply with A.R.S. §41-4401, and hereby warrants that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the "state and federal immigration laws"). The Parties further agree to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws.

    A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the party who breaches may be subject to penalties up to and including termination of the Agreement.

    The Parties retain the legal right to inspect the papers of any contractor or subcontract employee working under the terms of the Agreement to ensure that the other party is complying with the warranties regarding compliance with the state and federal immigration laws.

12. **Worker's Compensation.** For purposes of workers' compensation, an employee of a party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another party pursuant to this specific intergovernmental agreement, is deemed to be an employee of both the party who is his primary employer and the party under whose jurisdiction or control or within whose jurisdictional boundaries he is then working, as provided in A.R.S. §23-1022(D). The primary employer party of such employee shall be solely liable for payment of workers' compensation benefits for the purposes of this section. Each party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the public notice required.

13. **Indemnification.** Each Party (as "indemnitor") agrees to indemnify, defend, and hold harmless the other Party (as "indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "claims") arising out of or as a result of bodily injury of any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers. The obligations under this Paragraph shall survive the termination of this Agreement.

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14. **Contact Information.** Communications regarding services provided pursuant to this Agreement shall be directed to the following:

COUNTY:	**JURISDICTION:**
Lynn Constabile	Contact: _____
Yavapai County Elections Director	Title: _____
1015 Fair Street, Room 228	Mailing Address: _____
Prescott, AZ 86305	_____
Phone: (928) 771-3250	Phone: _____
E-mail: web.elections@yavapai.us	E-mail: _____

APPROVALS

COUNTY:

_____
Leslie Hoffman, County Recorder Date

_____
Lynn A. Constabile, Elections Director Date

In accordance with A.R.S. §11-952, this Agreement has been reviewed by the undersigned who has determined that it is in the appropriate form and is within the power and authority granted to the COUNTY.

_____
Deputy County Attorney Date

JURISDICTION:

_____
Name Date

_____
Title

In accordance with A.R.S. §11-952, this Agreement has been reviewed by the undersigned who has determined that it is in the appropriate form and is within the power and authority granted to the JURISDICTION.

_____ 6/6/14
Legal Counsel for the JURISDICTION Date

Exhibit 1

INTERGOVERNMENTAL AGREEMENT FOR ELECTION SERVICES

ELECTIONS TASK SCHEDULE

Responsibilities for the conduct of elections pursuant to the Yavapai County Election Services Agreement are allocated as follows:

TASK	TO BE PERFORMED BY:	
	County	Jurisdiction
If applicable, obtain pre-clearance of election changes from Department of Justice (Copy of submission to be forwarded to the COUNTY)		X **
Publish Call of Election (May be forwarded to the COUNTY for review)		X *
Publish Legal Advertising, Notices, etc. (May be forwarded to the COUNTY for review)		X *
Approve final ballot proof (Required JURISDICTION signoff)		X **
Attend and certify official Logic and Accuracy (L&A) Test		X
If applicable, submit agenda item to County Board of Supervisors for election cancellation	X	
Order ballots (Invoices will be sent directly to jurisdiction for all elections except biennial Primary and General)	X	
If applicable, obtain vote centers and poll workers	X	
Publish Logic & Accuracy Test notice	X	
Perform Logic & Accuracy Test	X	
Mail Vote by Mail Ballots and Early Ballots	X	
Process ballots which includes testing, tabulation, and audit	X	
Perform signature verification on ballot affidavits and provisional ballots	X	

** For a countywide election, the COUNTY is responsible for this task.*

*** For a countywide election, the JURISDICTION is only responsible for its portion.*

PERFORMANCE OF TASKS AS OUTLINED ABOVE MAY HAVE SIGNIFICANT IMPACTS ON THE CONDUCT OF AN ELECTION AND MAY HAVE SIGNIFICANT LEGAL CONSEQUENCES AS WELL. PARTICIPATING JURISDICTIONS ARE ADVISED TO:

1. CAREFULLY REVIEW THE ALLOCATION OF TASKS AND TO DIRECT ANY QUESTIONS TO THE COUNTY CONTACT.

2. MAINTAIN CLOSE CONTACT WITH THE YAVAPAI COUNTY ELECTIONS DEPARTMENT PRIOR TO, DURING, AND AFTER ELECTIONS.

3. REFER ANY QUESTIONS REGARDING ELECTION-RELATED LEGAL ISSUES TO THE JURISDICTION'S LEGAL COUNSEL.

Exhibit 2

INTERGOVERNMENTAL AGREEMENT FOR ELECTION SERVICES
BALLOT DROP BOXES

JURISDICTIONS who are provided with COUNTY ballot drop boxes hereby agree to the following additional responsibilities:

1. The COUNTY will issue ballot drop box keys to the JURISDICTION. These keys remain COUNTY property and must not be duplicated. The JURISDICTION agrees to keep keys in a secure location and allow only authorized staff or COUNTY-designated employees access to keys.

2. The JURISDICTION shall "open" all COUNTY ballot boxes on the first day of early voting as instructed by the COUNTY, depending on the specific election.

3. The JURISDICTION shall maintain and check for ballots in all COUNTY ballot boxes periodically throughout the early voting period and on election night at 7 p.m.

4. The JURISDICTION shall promptly notify the COUNTY if a ballot box is at risk of becoming full and a ballot pickup needs to be scheduled.

5. The JURISDICTION shall "close" and secure all COUNTY ballot boxes from accepting any more ballots promptly at 7:00 p.m. on election night.

6. The JURISDICTION may be instructed to call the COUNTY with the number of ballots dropped off on election night, depending on the specific election.

7. The JURISDICTION shall promptly report to the COUNTY any damage and/or graffiti to the COUNTY ballot drop box.

8. The JURISDICTION shall provide written, advance notice to the COUNTY of any additional uses of the COUNTY ballot drop boxes.

4.D

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: June 18, 2014

☒ *Consent Agenda* ☐ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation* ☐ *Special Session*

Requesting Department: Public Works

Staff Resource/Contact Person: Ron Long

Agenda Title (be exact): **A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE EXECUTION AND DELIVERY OF ALL INSTRUMENTS NECESSARY TO CONSUMMATE THE PURCHASE OF RIGHTS OF WAY ON CLIFF HOUSE DRIVE.**

List Attached Documents: **RESOLUTION 2014-925 (1 Page) & Location Map (1 Page)**

Estimated Presentation Time: n/a

Estimated Discussion Time:

Reviews Completed by:

☒ ***Department Head: Ron Long*** ☒ ***Town Attorney Comments: Reviewed Signed Resolution***

Finance Review: ☐ **Budgeted** ☒ **Unbudgeted** ☐ **N/A**

Finance Director Comments/Fund:

Fiscal Impact:

Budget Code: *20-480-20-758100 & 20-480-20-770400* ***Amount Remaining:*** $300 & 3,000

Comments: Total cost to purchase the three parcels *including, tile/closing cost and recording fees*: will be approximately $1,500 this will *not* have a detrimental impact on the HURF budget

Background Information: Three small parcels: 404-30-198 = .03 acres 404-30-199 = .02 acres and 404-30-200 = .02 acres, are located in the center of Cliff House Dr. between Montezuma Castle Hwy. and Silver Bugle. The parcels are privately owned. The location and size of the parcels do not provide the owners a benefit of use and the Town is not able to provide utility easements or construct traffic improvements on them.

The owners of the parcels have agreed to allow the Town to acquire these for Town Right of Way. The cost to purchase parcel 404-30-198 is $140.16, the cost to purchase parcels #404-30-199 & 200 is approximately $60 (as

state above, title/closing costs and recording will be additional) The benefit to the Town will be in perpetuity, allowing for utility easements, and possible road improvements.

Recommended Action (Motion): **staff recommends the approval of Resolution 2013-885: A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE EXECUTION AND DELIVERY OF ALL INSTRUMENTS NECESSARY TO CONSUMMATE THE PURCHASE OF RIGHTS OF WAY ON CLIFF HOUSE DRIVE.**

Instructions to the Clerk: Public Works will work with Yavapai Title and contact Mayor for signatures; all documents will be delivered to Clerk's office, including final recorded Warranty Deeds

RESOLUTION 2014-925

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE EXECUTION AND DELIVERY OF ALL INSTURMENTS NECESSARY TO CONSUMMATE THE PURCHASE OF RIGHTS OF WAY

WHEREAS, municipalities may under A.R.S.§§9-421, Purchase Real Property, and

WHEREAS, the Town's intent is to acquire parcels 404-30-198, 404-30-199 and 404-30-200, consisting of approximately .07 acres, for public Rights Of Way; and

WHEREAS, the purchase price for said Rights of Way shall not exceed $250.00,

NOW THEREFORE, THE MAYOR AND COMMON COUNCIL RESOLVE TO AUTHORIZE THE MAYOR TO EXECUTE ALL INSTURMENTS NECESSARY TO CONSUMMATE THE PURCHASE OF APPROXIMATELY .07 ACRES FOR PUBLIC RIGHTS OF WAY AND DIRECT THE DELIVERY OF SUCH INSTRUMENTS TO YAVAPAI TITLE COMPANY.

PASSED AND ADOPTED AT A REGULAR SESSION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, ON JUNE 18, 2014.

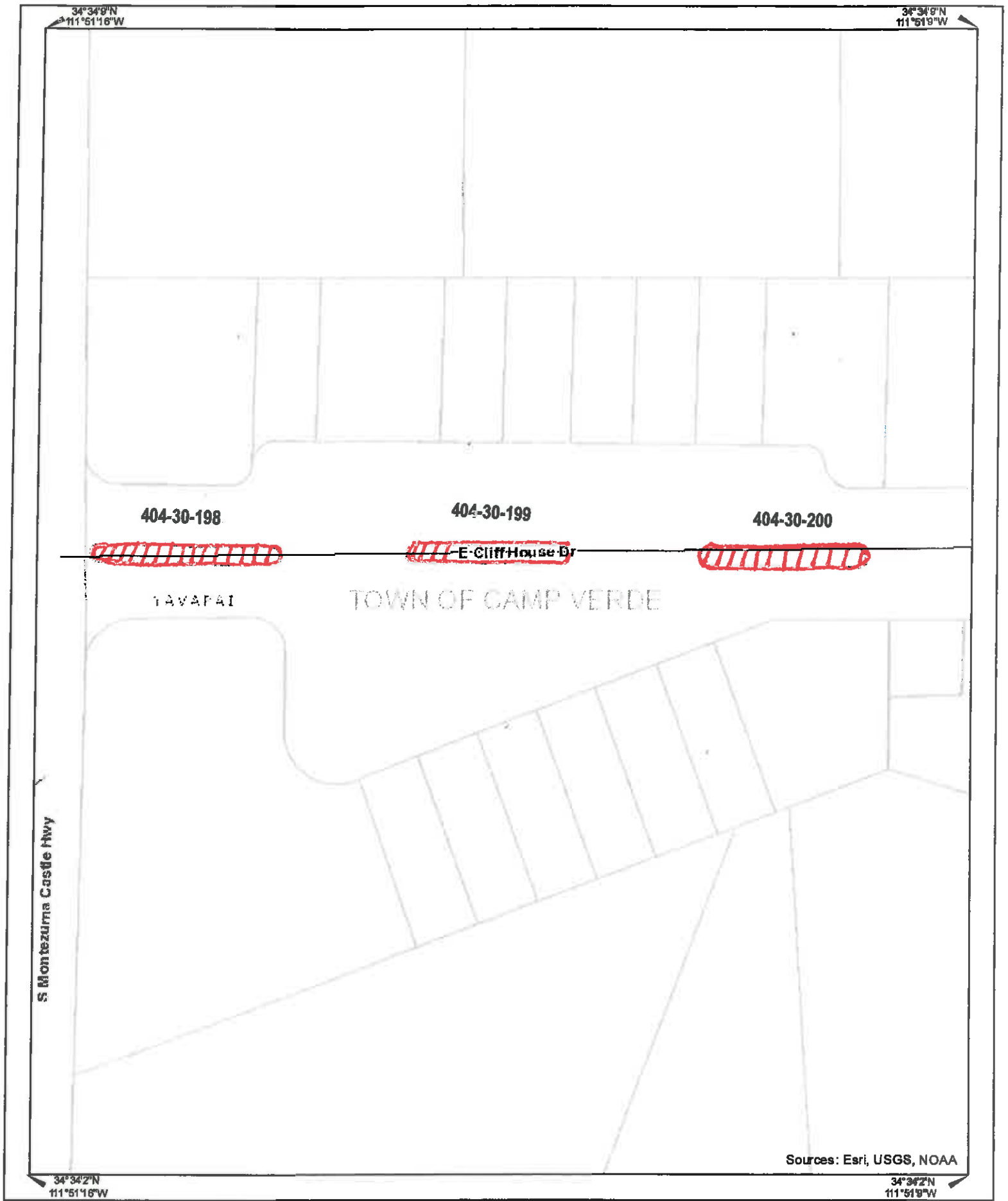
_____
Charles C. German, Mayor

Attest:

_____
Deborah Barber, Town Clerk

Approved as to form:

_____
William J. Sims III, Town Attorney



Disclaimer:
Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

0 0.0075 0.015 0.03 Miles
0 0.015 0.03 0.06 Kilometers

N

1:1,100

Yavapai County assumes no responsibility for errors, omissions, and/or inaccuracies in this mapping product.

Map Created 6/9/2014

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: June 18, 2014

☒ Consent Agenda ☐ Decision Agenda ☐ Executive Session Requested

☐ Presentation Only ☐ Action/Presentation ☐ Special Session

Requesting Department: Finance

Staff Resource/Contact Person: Mike Showers

Agenda Title (be exact): Request to move the School Resource Officer Budget lines from the Federal Grant Fund to the Non-Federal Grant Fund for FY14.

List Attached Documents: Federal Grants Fund budget

Estimated Presentation Time: N/A

Estimated Discussion Time: N/A

Reviews Completed by:

☒ **Department Head:** ☐ **Town Attorney Comments:**

Finance Review: ☒ **Budgeted** ☐ **Unbudgeted** ☐ **N/A**

Finance Director Comments/Fund:

Fiscal Impact: No impact.

Comments: Housekeeping only.

Background Information: The SRO grant was budgeted under the Federal Grants fund but was actually funded to the Camp Verde Unified School District through a State grant and is therefore not federal funds. The actual expense and revenue will be coded into the Non-Federal Grants fund and this will move the corresponding budget there as well.

Recommended Action (Motion): Approve the request to move the SRO budget amounts of $42,625 of Revenue, $56,835 of Expense and $14,210 of Operating Transfers from the Federal Grant Fund Budget to the Non-Federal Grant Fund budget for FY14.

Instructions to the Clerk: N/A

Federal Grants Fund

ACCOUNT TITLE	2010-11 AUDITED ACTUALS	2011-12 AUDITED ACTUALS	2012-13 ADJUSTED BUDGET	2013-14 COUNCIL ADOPTED
HSIP Grant				
Street & Safety Signing	0	0	75,000	75,000
HSIP Grant Reveneus	0	0	(75,000)	(75,000)
Net HSIP Grant	$ -	$ -	$ -	$ -
ADOT Black Bridge Grant				
ADOT Black Bridge Grant Expenditures	0	0	127,253	127,253
ADOT Black Bridge Grant Revenues	0	0	(120,000)	(120,000)
Op. Transfer In from HURF	0	0	(7,253)	(7,253)
Net ADOT Black bridge Grant	$ -	$ -	$ -	$ -
School Resource Officer				
Wages & ERE	0	0	0	56,835
SRO Grant	0	0	0	(42,625)
Operating Transfer in from General Fund	0	0	0	(14,210)
Net SRO Program	$ -	$ -	$ -	$ -
PANT Grant				
Wages & ERE	61,443	64,004	0	62,675
PANT Grant Revenues	(61,443)	(64,004)	0	(62,675)
Net PANT Grant	$ -	$ -	$ -	$ -
Gov's Office of Highway Safety Grant				
GOHS Grant Expenditures	11,742	0	0	50,000
Motorcycle Purchase	0	0	35,347	0
Overtime for DUI Enforcement	0	0	12,000	0
GOHS Grant Revenues	(11,742)	0	(47,347)	(50,000)
Net GOHS Grant	$ -	$ -	$ -	$ -
Homeland Security Grant				
Expenditures	0	0	0	90,000
Revenues	0	0	0	(90,000)
Net Program Revenues	$ -	$ -	$ -	$ -
Library Services & Technology Grant				
LSTA Grant Expenditures	15,487	0	0	33,455
LSTA Grant Revenues	(15,487)	0	0	(33,455)
Net Program Revenues	$ -	$ -	$ -	$ -

Federal Grants Fund

(Continued)

ACCOUNT TITLE	2010-11 AUDITED ACTUALS	2011-12 AUDITED ACTUALS	2012-13 ADJUSTED BUDGET	2013-14 COUNCIL ADOPTED
ADOC Energy Grant				
ADOC Grant Expenditures	78,834	0	0	0
ADOC Grant Revenues	(78,834)	(12,316)	0	0
Net ADOC Grant	$ -	$ (12,316)	$ -	$ -
Finnie Flat Sidewalk Grant				
Operating Transfers Out to HURF	8,783		0	0
Sidewalk Grant Exps	0	35,829	0	0
Finnie Flat Sidewalk Grant Revenues	(8,783)	(9,530)	0	0
Net Finnie Flat Sidewalk Grant	$ -	$ 26,299	$ -	$ -
DOJ Grant				
Uniforms / Vests	0	2,465	0	0
Grant Revenues	0	(2,465)	0	0
Net PANT Grant	$ -	$ -	$ -	$ -
Gov's Office of Econ Recovery Grant				
GOER Grant Expenditures	46,800	0	0	0
GOER Grant Revenues	(46,800)	0	0	0
Net Program Revenues	$ -	$ -	$ -	$ -
Net Effect on Fed Grants Fund	$ -	$ 13,983	$ -	$ -

Town of Camp Verde

Gateway to the Verde Valley

♦ 473 S. Main Street, Suite 102 ♦ Camp Verde, Arizona 86322 ♦
♦ Telephone: 928.567.6631 ♦ Fax: 928.567.9061 ♦
♦ www.campverde.az.gov ♦

June 19, 2014

Larry Tarkowski, Town Manager
Town of Prescott Valley
7501 E. Civic Circle
Prescott Valley, Arizona 86314

Re: Letter Agreement - Delegation of Appeal

Dear Mr. Tarkowski:

This Letter Agreement confirms that you have agreed to hear an appeal of the personnel action involving Mr. Russell Grover. A copy of the appeal is attached.

This action is taken pursuant to Section 5-6-7, Subsection C of the Town of Camp Verde's Personnel Manual which expressly authorizes me to delegate the administration of an appeal.

You have asked to be indemnified for your participation in this appeal. The Town of Camp Verde agrees to indemnify, defend and hold you harmless for any liability, costs or expenses arising out of your hearing this appeal, except for liability, costs or expenses arising out of your gross negligence or willful misconduct. The Council of the Town of Camp Verde has approved and has authorized me to sign this Letter Agreement.

Sincerely,

Russ Martin
Camp Verde Town Manager

AGREED AND ACCEPTED:

_____
Larry Tarkowski

cc: Victoria Torrilhorn
Enclosure

PROCLAMATION

In memory of the
GRANITE MOUNTAIN HOTSHOTS
June 30, 2014

WHEREAS, The Granite Mountain Interagency Hotshot Crew was founded as a fuels mitigation crew in 2001, and became the first municipal hotshot crew in the United States; and

WHEREAS, The Granite Mountain Hotshots were an elite ground firefighting crew, which hailed from diverse backgrounds and worked long hours in extreme environmental conditions while performing physically demanding fire line tasks; and

WHEREAS, On June 30, 2013 nineteen of the Granite Mountain Hotshots gave their lives in Yarnell protecting Arizona: and

WHEREAS, The loss of these 19 firefighters makes the Yarnell Hill Fire the worst wildland firefighter fatality incident in the Unites State and:

WHEREAS, The 19 members of the Granite Mountain Hotshots who lost their lives are:

Andrew Ashcroft	Robert Caldwell	Travis Carter	Dustin Deford	Christopher MacKenzie
Eric Marsh	Grant McKee	Sean Misner	Scott Norris	Wade Parker
John Percin Jr.	Anthony Rose	Jesse Steed	Joe Thurston	Travis Turbyfill
William Warneke	Clayton Whitted	Kevin Woyjeck	Garret Zuppiger	

WHEREAS, *June 30, 2013 is a day that all Arizona residence shall never forget.*

THEREFORE, BE IT RESOLVED *that the Mayor and Common Council of the Town of Camp Verde do hereby proclaim June 30, 2014 a day to remember all of the Granite Mountain Hotshots that gave their life in the line of duty.*

Passed and approved by a majority vote of the Common Council at the Regular Session of June 18, 2014

_____ _____

Charles German, Mayor *Date*

Attest:

_____

Deborah Barber, Town Clerk

CITY OF PRESCOTT, ARIZONA

Remembering Our Fallen

One-year Anniversary

Photo by Wade Ward/Prescott Firefighter

June 30th will be the one-year anniversary of the loss of the 19 Granite Mountain Hotshots. There are many ways our community will observe the anniversary of this tragic event and celebrate the memory of these men who had such a profound impact on all of us.

The City, along with many other individuals and organizations, is planning activities that will appropriately honor these men and bring our community together in remembrance. This webpage was designed to help facilitate community efforts and organize these activities in one location.

Please check back for updates. Some of the details may be subject to change. If you are planning an activity that you would like to have posted on this webpage, please send information to Communications.

City of Prescott June 30th Anniversary Activities

City Services

The City will be closed at 3:00 p.m. on June 30th to enable employees to participate in the anniversary activities.

Proclamation

The City will be issuing an anniversary proclamation, along with a special announcement.

Memorial Services

The memorial service that was held at Tim's Toyota Center on July 9, 2013, will be rebroadcast along with related programming on June 29-30 on Cable One Access 13 and on June 30 on Prescott Live & Play on Channel 15 (Channel 63 on the digital tier). Those who do not have Cable One or do not live in Prescott can view the program online streaming at www.access13.org.

Tribute Hike

The City of Prescott Fire Department and Recreation Services Department along with the Prescott National Forest have organized activities as part of a Tribute Hike up Thumb Butte Trail #33. This trail was one of the favorite locations of the Granite Mountain Hotshots to train for the fire season. The hike is 1.75 miles and there will be courtesy water stations at the start of the trailhead and at the summit. The Prescott National Forest is waiving the day use fees at Thumb Butte on June 30th.

There will be representatives from the Prescott Fire Department at the Thumb Butte summit at 9 a.m. to share information about the Granite Mountain Hotshots, the history of wildfires in the Prescott region and fire wise tips for homeowners and campers. It takes approximately 45 minutes to hike from the bottom up to the summit.

Courthouse Square Ceremony

The Courthouse Square Ceremony will begin at 4 p.m. off Gurley Street on the north side of the Yavapai County Courthouse. This will be an event to remember and celebrate the lives of these great men.

There will be opening music, an honor guard ceremony and special guests will provide remarks and then read the names of the 19 Granite Mountain Hotshots followed by the ringing of the Yavapai County Courthouse bell 19 times at 4:42 p.m. (official time of their deaths). The City is asking all of the local area churches to ring their bells at the same time as well. Following the ringing of the bells, there will be a moment of silence and then the Prescott Veterans Memorial Pipers will play "Amazing Grace".

Other Activities

"A Fire Department Remembers"

It is an exhibit dedicated to the GMHS 19, with memories shared by fellow firefighters. Included in the exhibit will be the history of the Granite Mountain Hotshots and the fires they fought. This unique exhibit was inspired by the fence at Station 7; those wishing to leave memorial tributes will have fence within the exhibit to utilize. The exhibit runs Sunday, June 29th-Saturday, July 5th at the Hotel St. Michael from 10-6 daily. This event is sponsored by the Friends of the Prescott Fire Department with the support of Prescott Fire.

Tribute Fence Preservation Project

The Tribute Fence Preservation Project has partnered with the Arizona Memory Project, through the Arizona State Library, Archives and Public Records and Prescott Public Library, to create a "virtual museum" website to provide worldwide access to the items preserved from the "Fire Station 7 Memorial Fence" and other locations.

On June 30, 2014, the Tribute Fence Preservation Project will unveil a sampling of the 10,380 archived items left at Prescott Fire Station 7 and other Prescott Fire Stations as well as art objects, letters and cards received by the Prescott Fire Department from June 30 through September 10, 2013.

The Tribute Fence Preservation Project volunteers will continue to add items over the coming months to complete an online exhibit until the entire collection is displayed. People throughout the world will be able to view photos or objects and read, condolence letters, and sympathy cards from the Tribute Fence archives.

The Arizona Memory Project goal is to "preserve Arizona history and provide access to that history". The Tribute Fence Preservation Project has preserved the outpouring of sympathy and caring demonstrated by the Prescott area community and the world. June 30, 2014 will begin the sharing of this precious history.

The Fence

Basin Lake Theatre Project is pleased to announce the debut of a new work by musician, author and actor Ered Matthew. The Fence is the story of the community and world-wide outpouring of support following the loss of 19 members of the Granite Mountain Hotshot Crew on 30 June, 2013 told in the words of those who left tributes at Station 7, and the amazing group who lovingly catalogued and preserved those items. The play is scheduled to be performed at Prescott Center for the Arts beginning July 10, 2014, with additional venues to be added.

Prescott United Methodist Church

To honor the Granite Mountain Hot Shots, Prescott United Methodist Church will hold a short Taize service led by Pastor Claire Saunders and Pastoral Assistant Patti Blackwood. The service will be followed by candle lighting for those who wish to attend. Taize is a Christian worship service which includes music, prayer and periods of silence. All are welcome to participate in singing, meditation and silent reflection.

The service will begin at Prescott United Methodist Church at 5:00 pm on June 30th after the service at the Courthouse Plaza and the bell ringing at 4:42 pm. Worship is open to all who wish to attend and offer communal remembrance and hope. Stephen Ministers will be available to offer one-on-one comforting support to all in attendance. Prescott United Methodist Church is located at 505 West Gurley Street in Prescott just a few blocks from the Courthouse Plaza. For more information call the church office at 928-778-1950.

Granite Mountain Hotshots Memorial Ham Radio "Special Event"

The Yavapai Amateur Radio Club, operating as The Granite Mountain Hotshots Memorial Radio Club will be operating a special event station on June 30, 2014 in the Industrial Arts Lab (room 404) of Granite Mountain Middle School, 1800 Williamson Valley Rd. Follow the yellow signs to the back parking lot. Using the call sign N7GMH, we will attempt to make contact with as many amateur radio stations around the country as possible during the timeframe of 7:00 AM to 6:00 PM local time Monday, June 30, 2014 (1400 UTC to 0100 UTC). During the event, each hour we will recognize two of the 20 member "Hotshot" crew, the 19 fallen and the lone survivor. A special QSL Certificate will be awarded to each operator contacted. Visitors are encouraged during the day, and licensed Amateur Radio Operators will be welcome to operate the station.

If you are planning an activity that you would like to have posted on this webpage, please send information to Communications.

Home →

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1.

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: June 18, 2014

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation*

Requesting Department: Clerk's Office

Staff Resource/Contact Person: Town Clerk Deborah Barber

Agenda Title (be exact): Public Hearing, followed by discussion, consideration, and possible recommendation of approval of liquor license application for Chateau Tumbleweed, 4626 Old Hwy 279, Unit B, Camp Verde, Az.

List Attached Documents: Liquor License Applications

Estimated Presentation Time: 5 Minutes

Estimated Discussion Time: 5 Minutes

Reviews Completed by:

☐ ***Department Head:*** ☐ ***Town Attorney Comments:*** N/A

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Fiscal Impact: None

Budget Code: _____ ***Amount Remaining:*** _____

Comments:

Background Information: Chateau Tumbleweed has submitted a Series 13 liquor license application (Liquor) that the Town received and posted on May 20th, 2014 for 20 days as required by law. Staff has not received any comments regarding the Liquor License Application.

Recommended Action (Motion): Move to recommend approval of the liquor license application for Chateau Tumbleweed, 4626 Old Hwy 279, Unit B, Camp Verde, Az.

Instructions to the Clerk: Section II not required

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.gov
602-542-5141

'14 MAY 15 Liq. Lic. #11129

APPLICATION FOR LIQUOR LICENSE

TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- ☐ MORE THAN ONE LICENSE
- ☐ INTERIM PERMIT *Complete Section 5*
- ☒ NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- ☐ PERSON TRANSFER (Bars & Liquor Stores ONLY) *Complete Sections 2, 3, 4, 11, 13, 15, 16*
- ☐ LOCATION TRANSFER (Bars and Liquor Stores ONLY) *Complete Sections 2, 3, 4, 12, 13, 15, 16*
- ☐ PROBATE/WILL ASSIGNMENT/DIVORCE DECREE *Complete Sections 2, 3, 4, 9, 13, 16* (fee not required)
- ☐ GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

- ☐ J.T.W.R.O.S. *Complete Section 6*
- ☐ INDIVIDUAL *Complete Section 6*
- ☐ PARTNERSHIP *Complete Section 6*
- ☐ CORPORATION *Complete Section 7*
- ☒ LIMITED LIABILITY CO. *Complete Section 7*
- ☐ CLUB *Complete Section 8*
- ☐ GOVERNMENT *Complete Section 10*
- ☐ TRUST *Complete Section 6*
- ☐ OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s): 13133047

1. Type of License(s): Series 13

2. Total fees attached: $ 1000 (Department Use Only)

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.

The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: ☒ Mr. ☐ Ms. Bechard (Last) Joseph (First) Michael (Middle)
(Insert one name ONLY to appear on license)
2. Corp./Partnership/L.L.C.: Cottontucky LLC
(Exactly as it appears on Articles of Inc. or Articles of Org.)
3. Business Name: Chateau Tumbleweed
(Exactly as it appears on the exterior of premises)
4. Principal Street Location: 4626 Old Hwy 279 Unit B (Do not use PO Box Number) Camp Verde (City) Yavapai (County) 86322 (Zip)
5. Business Phone: Pending Daytime Phone: (928) 451-4166 Email: joe@chateautumbleweed.com
6. Is the business located within the incorporated limits of the above city or town? ☒YES ☐NO
7. Mailing Address: 2222 Rockview Ln (City) Clarkdale (State) AZ (Zip) 86324
8. Price paid for license only bar, beer and wine, or liquor store: Type 13 $ 188.00 Type _____ $ _____

DEPARTMENT USE ONLY

Fees: 1000 Application ____ Interim Permit ____ Site Inspection ✓ Finger Prints $ 1000 TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? ☑ YES ☐ NO

Accepted by: AC Date: 5/15/14 Lic. # 13133047

1/7/2013

***Disabled individuals requiring special accommodation, please call (602) 542-9027.**

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.
2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location._____
4. Is the license currently in use? ☐ YES ☐ NO If no, how long has it been out of use?_____

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____, declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER,
(Print full name)
MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

X_____
(Signature)

My commission expires on: _____

State of _____ County of _____
The foregoing instrument was acknowledged before me this
_____day of _____, _____
Day Month Year

_____
(Signature of NOTARY PUBLIC)

'14 NOV 15 Liq. Lic. #11130

SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $22 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
☐ ☐						
☐ ☐						
☐ ☐						
☐ ☐						

) Y R A S S E C E N F I T

2. Is any person, other than the above, going to share in the profits/losses of the business? ☐ YES ☐ NO
If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $22 PROCESSING FEE FOR EACH CARD.

☐ CORPORATION ***Complete questions 1, 2, 3, 5, 6, 7, and 8.***

☒ L.L.C. ***Complete 1, 2, 4, 5, 6, 7, and 8.***

'14 MAY 15 Liq. Lic. AM11:30

1. Name of Corporation/L.L.C.: Cottontucky LLC
   (Exactly as it appears on Articles of Incorporation or Articles of Organization)
2. Date Incorporated/Organized: Dec. 28, 2010 State where Incorporated/Organized: Arizona
3. AZ Corporation Commission File No.: _____ Date authorized to do business in AZ: _____
4. AZ L.L.C. File No: L16539314 Date authorized to do business in AZ: Feb. 4, 2011
5. Is Corp./L.L.C. Non-profit? ☐ YES ☒NO
6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
Bechard	Joseph	Michael	Member	1260 S. Navajo Dr.	Cottonwood, AZ 86326
Pothier	Kristy	Ann	Member	1260 S. Navajo Dr.	Cottonwood, AZ 86326
Hendricks	Jeffrey	Curtis	Member	2222 Rockview Ln.	Clarkdale, AZ 86324
Koistinen	Kim	Marie	Member	2222 Rockview Ln.	Clarkdale, AZ 86324

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip
Bechard	Joseph	Michael	25	1260 S. Navajo Dr.	Cottonwood, AZ 86326
Pothier	Kristy	Ann	25	1260 S. Navajo Dr.	Cottonwood, AZ 86326
Hendricks	Jeffrey	Curtis	25	2222 Rockview Ln.	Clarkdale, AZ 86324
Koistinen	Kim	Marie	25	2222 Rockview Ln.	Clarkdale, AZ 86324

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
   (Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)
2. Is club non-profit? ☐ YES ☐ NO
3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

SECTION 9 **Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:**

1. Current Licensee's Name: _____ (Exactly as it appears on license) Last First Middle

2. Assignee's Name: _____ Last First Middle

3. License Type: _____ License Number: _____ Date of Last Renewal: _____

4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

SECTION 10 **Government: (for cities, towns, or counties only)**

1. Governmental Entity: _____

2. Person/designee: _____ Last First Middle _____ Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 **Person to Person Transfer:**

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

1. Current Licensee's Name: _____ (Exactly as it appears on license) Last First Middle Entity: _____ (Indiv., Agent, etc.)

2. Corporation/L.L.C. Name: _____ (Exactly as it appears on license)

3. Current Business Name: _____ (Exactly as it appears on license)

4. Physical Street Location of Business: Street _____

City, State, Zip _____

5. License Type: _____ License Number: _____

6. If more than one license to be transfered: License Type: _____ License Number: _____

7. Current Mailing Address: (Other than business) Street _____

City, State, Zip _____

8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer? ☐ YES ☐ NO

9. Does the applicant intend to operate the business while this application is pending? ☐ YES ☐ NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

10. I, _____ (print full name), hereby authorize the department to process this application to transfer the privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, _____ (print full name), declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

_____ (Signature of CURRENT LICENSEE)

State of _____ County of _____

The foregoing instrument was acknowledged before me this

_____ Day _____ Month _____ Year

My commission expires on: _____

_____ (Signature of NOTARY PUBLIC)

'14 MAY 15 Liq. Lic. M1(30)

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

1. Current Business: (Exactly as it appears on license) Name _____
   Address _____
2. New Business: (Physical Street Location) Name _____
   Address _____
3. License Type: _____ License Number: _____
4. If more than one license to be transferred: License Type: _____ License Number: _____
5. What date do you plan to move? _____ What date do you plan to open? _____

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizonal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

a) Restaurant license (§ 4-205.02)
b) Hotel/motel license (§ 4-205.01)
c) Government license (§ 4-205.03)
d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest school: 12,144 ft. Name of school Montessori Children's House
   Address 3580 Smith Ave Camp Verde, AZ 86322
   City, State, Zip
2. Distance to nearest church: 22,704 ft. Name of church Church of Christ - Verde Valley
   Address 2001 N Arena Del Loma Rd Camp Verde AZ 86322
   City, State, Zip
3. I am the: ☒ Lessee ☐ Sublessee ☐ Owner ☐ Purchaser (of premises)
4. If the premises is leased give lessors: Name Caduceus Cellars LLC
   Address PO Box 905 Jerome, AZ 86331
   City, State, Zip

4a. Monthly rental/lease rate $ 200.00 What is the remaining length of the lease 0 yrs. 0 mos.

4b. What is the penalty if the lease is not fulfilled? $ 0 or other month - to - month
(give details - attach additional sheet if necessary)

5. What is the total **business** indebtedness for this license/location excluding the lease? $ 0
Please list lenders you owe money to.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? Winery

SECTION 13 - continued

7. Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?
☐ YES ☒ NO If yes, attach explanation.

8. Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? ☐ YES ☒ NO

9. Is the premises currently licensed with a liquor license? ☐ YES ☒ NO If yes, give license number and licensee's name:

License #_____(exactly as it appears on license) Name _____

SECTION 14 Restaurant or hotel/motel license applicants:

1. Is there an existing restaurant or hotel/motel liquor license at the proposed location? ☐ YES ☐ NO
If yes, give the name of licensee, Agent or a company name:

_____ and license #: _____
Last First Middle

2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.

3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.

4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this ☐ hotel/motel ☐ restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

_____
applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary, and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

_____
applicants initials

SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

1. Check ALL boxes that apply to your business:

☒ Entrances/Exits ☒ Liquor storage areas Patio: ☐ Contiguous
☐ Service windows ☐ Drive-in windows ☐ Non Contiguous

2. Is your licensed premises currently closed due to construction, renovation, or redesign? ☒ YES ☐ NO
If yes, what is your estimated opening date? August 01 2014
month/day/year

3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.

4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).

5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

'14 MAY 15 Liq. DC. AM11:30

As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows,or increase or decrease to the square footage after submitting this initial drawing.

JMB
applicants initials

SECTION 15 Diagram of Premises

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ☐

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.

Diagram attached

'14 MAY 15 Liq. Lic. #M1130

SECTION 16 Signature Block

I, Joseph Michael Bellard, hereby declare that I am the OWNER/AGENT filing this
(print full name of applicant)

application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

X _____
(signature of applicant listed in Section 4, Question 1)

Notary Public State of Arizona
Yavapai County
Wendi D Braden
My Commission Expires 06/07/2016

My commission expires on : 06-07-2016
Day Month Year

State of Arizona County of Yavapai

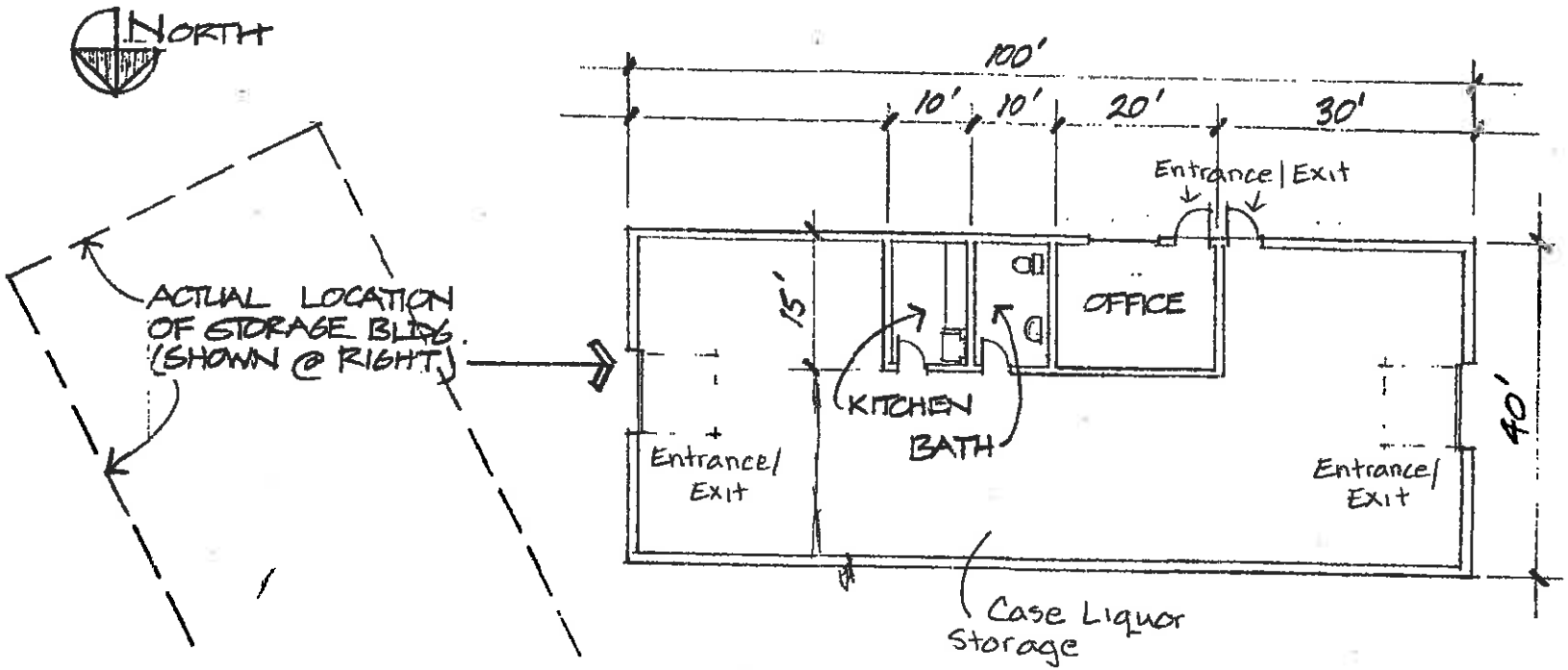
The foregoing instrument was acknowledged before me this

12 of May 2014
Day Month Year

_____
signature of NOTARY PUBLIC

WINERY BUILDING PLAN

SCALE: 1" = 20'-0"



Cottontucky LLC
Series 13 Application
Section 15, #4

'14 MAY 15 Liq. Lic. AM11:30

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: June 20, 2012

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation* ☐ *Special Session*

Requesting Department: Finance

Staff Resource/Contact Person: Mike Showers

Agenda Title (be exact): Discussion & possible approval of "The Town of Camp Verde FY15 Proposed Tentative Budget".

List Attached Documents: 1) Town of Camp Verde FY15 Proposed Tentative Budget

Estimated Presentation Time: N/A

Estimated Discussion Time: 10 minutes

Reviews Completed by:

☒ ***Department Head:*** ☐ ***Town Attorney Comments:*** N/A

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:
Fiscal Impact: N/A

Comments: None.

Background Information: The Tentative Budget is not the Final Town Budget but once accepted, total expenses cannot be increased but rather only decreased or moved. The Final FY15 budget will be presented next month.

Recommended Action (Motion): Approval "The Town of Camp Verde FY15 Proposed Tentative Budget".

Instructions to the Clerk: N/A

It's in Your Hands
Build a Stronger Community
Shop Locally

Proposed Tentative Budget

for Fiscal Year
2014-15

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TOWN OF CAMP VERDE

Adjustments to the 5-9-14 Manager Recommended Budget

Gen. Fund Original Surplus Amount:	**($5,076)**
Adjustments:	
General Revenues	
Increase in Accommodation & Construction Taxes	($7,875)
Changes in Transfers due to above	($590)
Add Transfers Out for Flood Control Grants	*$337,500*
Add Food Tax Revenue	($450,000)
Add Transfer Out to CIP for Food Tax Revenue	$450,000
Utilities	
Utility Adjustments	$3,360
Move drinking water to Non-Dept Office Supplies	$3,000
Public Works	
Adjusted various Stormwater accounts for a net-zero effect.	$0
Community Development	
Added Credit Card Fees	$2,000
Non-Departmental	
Move $75,000 Contingency to Wages increases	$0
Add VVMC expense line	$5,000
Add Op. Transfer from YAN Fund	(11,734)
Net Reduction to Surplus Amount	**$330,661**
New Surplus Amount: (Use of Reserves)	**$325,585**

HURF Original Net Amount:	**($250,363)**
Add Op. Transfer to CIP for potential increased Finnie Flat Sidewalk costs	$20,000
Carry-forward Op. Transfer for Transit Stop	$15,000
Add Op. Transfer for Fed Grant match	$35,100
Debt Service Fund Transfer increase	$15
Remove Black Bridge Op. Transfer	($7,253)
New Net Amount:	**($313,225)**

Complete Town Budget Overview
All Funds

Revenues by Source

ACCOUNT TITLE	2010-11 AUDITED ACTUALS	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL PROPOSED
Local Sales Taxes	1,763,489	1,738,753	2,544,472	2,803,921	3,206,900
Franchise Fees	243,353	245,501	250,326	250,950	261,000
Intergovernmental Revenues	3,899,959	4,023,306	4,265,824	4,313,505	6,703,180
Licenses & Permits	102,725	123,738	159,532	116,900	217,400
Fines & Forfeitures	286,649	338,789	269,316	362,720	306,928
Charges for Services	85,180	104,365	104,291	112,075	130,150
Grants & Donations	111,851	362,723	331,247	378,100	846,300
User Fees - Sewer (1)	807,108	734,003	815,369	975,615	988,700
Miscellaneous	1,358,026	94,875	805,923	88,400	4,492,563
Total Revenues	**$ 8,658,340**	**$ 7,766,053**	**$ 9,546,300**	**$ 9,402,186**	**$ 17,153,121**

Expenses by Type

ACCOUNT TITLE	2010-11 AUDITED ACTUALS	2011-12 AUDITED ACTUALS	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2014-15 COUNCIL ADOPTED
Wages & ERE	4,252,335	4,374,659	4,538,397	5,420,440	5,753,100
Operating	2,530,405	2,646,835	2,408,110	2,721,041	2,821,499
Capital Outlay	2,107,983	771,113	1,925,807	2,216,607	10,047,095
Debt Service	298,403	273,832	392,510	551,590	550,465
Depreciation	692,283	713,649	715,264	720,000	740,000
Total Expenses	**$ 9,881,409**	**$ 8,780,088**	**$ 9,980,088**	**$ 11,629,678**	**$ 19,912,159**

Complete Town Budget Overview
All Funds
FY 2014-15

Revenues by Source	General Fund	HURF Fund	Sewer Fund	CIP Fund	Housing Fund	Parks Fund	Non Major Funds	Total Governmental Funds
Local Sales Taxes	3,206,900							3,206,900
Franchise Fees	261,000							261,000
Intergovernmental Revenues	3,154,600	809,000			0		2,739,580	6,703,180
Licenses & Permits	217,400							217,400
Fines & Forfeitures	258,750						48,178	306,928
Charges for Services	130,150		988,700					1,118,850
Grants & Donations	3,300		425,000				418,000	846,300
Miscellaneous	20,000	7,100	957,425		17,200		3,490,838	4,492,563
Total Revenues	**$ 7,252,100**	**$ 816,100**	**$ 2,371,125**	**$ -**	**$ 17,200**	**$ -**	**$ 6,696,596**	**$ 17,153,121**
Expenses by Type								
Wages & ERE	4,857,945	333,660	461,495				100,000	5,753,100
Operating	1,602,915	249,075	519,055	28,306	70,000		352,148	2,821,499
Capital Outlay	15,550	54,000	1,383,725	1,092,715			7,501,105	10,047,095
Depreciation			740,000					740,000
Debt Service							550,465	550,465
Total Expenses	**$ 6,476,410**	**$ 636,735**	**$ 3,104,275**	**$ 1,121,021**	**$ 70,000**	**$ -**	**$ 8,503,718**	**$ 19,912,159**
Operating Transfers								
Transfers Out	1,172,475	492,590				12,000	276,180	1,953,245
Transfers In	(36,050)			(758,780)			(1,158,415)	(1,953,245)
Total Expenses	**$ 1,136,425**	**$ 492,590**	**$ -**	**$ (758,780)**	**$ -**	**$ 12,000**	**$ (882,235)**	**$ -**
Net Change in Fund Balance	**$ (360,735)**	**$ (313,225)**	**$ (733,150)**	**$ (362,241)**	**$ (52,800)**	**$ (12,000)**	**$ (924,887)**	**$ (2,759,038)**

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General Fund

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General Fund
General Purpose Revenues

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Local Revenues						
Sales Taxes						
Town Sales Tax	2,176,612	2,467,921	1,663,467	2,321,200	2,396,100	2,396,100
Food Tax	0	0	0	450,000	450,000	450,000
Accomodation Tax	131,748	120,000	89,777	134,000	134,000	134,000
Construction Tax (2% CIP)	157,408	144,000	93,580	151,200	151,200	151,200
Construction Tax (1% Debt)	78,704	72,000	46,790	75,600	75,600	75,600
Total Sales Taxes	**$ 2,544,472**	**$ 2,803,921**	**$ 1,893,614**	**$ 3,132,000**	**$ 3,206,900**	**$ 3,206,900**
Franchise Fees						
APS Franchise Fee	209,946	210,000	176,406	220,000	220,000	220,000
Camp Verde Water Franchise Fee	21,862	22,050	16,125	22,000	22,000	22,000
NPG Cable Franchise Fee	10,567	10,500	8,615	11,000	11,000	11,000
UNS Gas Franchise Fee	7,951	8,400	5,778	8,000	8,000	8,000
Total Franchise Fees	**$ 250,326**	**$ 250,950**	**$ 206,924**	**$ 261,000**	**$ 261,000**	**$ 261,000**
Miscellaneous						
Yavapai County - Fort Verde IGA	0	0	20,000	0	0	0
Refunds & Reimbursements	28,867	0	3,679	0	0	0
Miscellaneous	965	0	136	0	0	0
Surplus Property Sales	(229)	0	7,908	0	0	0
Scrap Sales	80	0	312	0	0	0
Interest	16,276	25,000	11,766	20,000	20,000	20,000
Total Miscellaneous	**$ 45,959**	**$ 25,000**	**$ 43,801**	**$ 20,000**	**$ 20,000**	**$ 20,000**
Total Local Revenues	**$ 2,840,757**	**$ 3,079,871**	**$ 2,144,339**	**$ 3,413,000**	**$ 3,487,900**	**$ 3,487,900**
Intergovernmental Revenues						
Urban Revenue Sharing	1,110,654	1,213,000	908,776	1,316,000	1,316,000	1,316,000
State Sales Tax	889,975	915,000	699,577	980,000	980,000	980,000
Vehicle License Tax	567,262	565,000	444,395	600,000	600,000	600,000
Total Intergovernmental Revenues	**$ 2,567,891**	**$ 2,693,000**	**$ 2,052,748**	**$ 2,896,000**	**$ 2,896,000**	**$ 2,896,000**
Total General Purpose Revenues	**$ 5,408,648**	**$ 5,772,871**	**$ 4,197,087**	**$ 6,309,000**	**$ 6,383,900**	**$ 6,383,900**

General Fund
Departmental Summaries & Operating Transfers

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
General Fund Net Department Cost						
Mayor & Council	17,488	41,640	28,811	45,925	45,925	45,925
Town Manager	184,941	205,595	149,585	192,995	188,420	188,420
Town Clerk	178,471	190,110	125,305	254,985	202,930	202,930
Finance	183,895	219,825	169,457	227,475	223,760	223,760
Human Resources	14,862	27,565	21,298	68,095	25,390	25,390
Risk Management	272,869	273,040	165,556	360,144	344,990	344,990
Economic Development	165,292	171,415	93,363	172,640	152,775	152,775
Information Technology	213,358	130,635	127,147	131,220	141,315	141,315
Magistrate Court	80,586	59,010	124,421	142,600	117,600	117,600
Public Works Engineer	83,674	108,250	77,636	118,350	113,850	113,850
Storm Water	28,604	93,295	52,099	334,540	126,230	126,230
Maintenance	439,236	489,502	358,938	579,508	530,720	530,720
Community Development	61,870	112,310	78,156	114,155	111,155	111,155
Building	(46,963)	3,580	(37,322)	(11,890)	(32,790)	(32,790)
Planning & Zoning	39,758	55,820	22,473	48,820	41,470	41,470
Code Enforcement	91,550	62,245	48,020	86,460	70,110	70,110
Marshal	1,971,628	2,087,588	1,389,957	2,487,230	2,284,660	2,284,660
Animal Control	77,645	71,550	76,347	75,320	66,420	66,420
Library	245,666	257,840	157,281	293,825	290,945	290,945
Parks & Rec	116,301	124,450	88,980	145,120	128,190	128,190
Pool	24,051	56,172	31,128	75,755	76,255	76,255
Children's Rec	2,990	8,015	4,485	10,780	8,980	8,980
Non Departmental	178,368	393,918	106,787	379,760	336,910	336,910
Total Net Departmental Costs	**$ 4,626,140**	**$ 5,243,370**	**$ 3,459,908**	**$ 6,333,812**	**$ 5,596,210**	**$ 5,596,210**
Non-Departmental Operating Transfers						
Transfer In from YAN Gaming Fund	0	0	0	(11,734)	(11,734)	(11,734)
Transfer In from Fed Grants Fund	0	0	0	(12,316)	(12,316)	(12,316)
Transfer Out to CIP Fund	157,408	163,000	63,000	450,000	450,000	450,000
Transfer Out to Non-Fed Grants Fund	0	0	0	37,500	37,500	37,500
Transfer Out to Fed Grants Fund	0	14,210	0	300,000	300,000	300,000
Transfer Out to Debt Service Fund	289,661	385,272	384,877	158,175	158,175	158,175
Transfer Out to Debt Serv. (All Const Tax)	0	0	0	226,800	226,800	226,800
Total Non-Departmental Operating Transfers	**$ 447,069**	**$ 562,482**	**$ 447,877**	**$ 1,148,425**	**$ 1,148,425**	**$ 1,148,425**
Net Effect on General Fund Balance						
General Revenues	**(5,408,648)**	**(5,772,871)**	**(4,197,087)**	**(6,309,000)**	**(6,383,900)**	**(6,383,900)**
Net Departmental Costs & Transfers	**5,073,209**	**5,805,852**	**3,907,785**	**7,482,237**	**6,744,635**	**6,744,635**
Use of / (Surplus to) Fund Balance	$ (335,439)	$ 32,981	$ (289,302)	$ 1,173,237	$ 360,735	$ 360,735
Planned use of Restr'd Reserve Funds	$ -	$ 32,981	$ -	$ 35,150	$ 35,150	$ 35,150
Effect on Unencumbered Funds	**$ (335,439)**	**$ -**	**$ (289,302)**	**$ 1,138,087**	**$ 325,585**	**$ 325,585**

General Fund Expenditures

by Category

EXPENSE CATEGORY	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Salary Related Expenditures						
Salaries	2,765,383	3,190,615	2,137,357	3,515,615	3,362,645	3,362,645
Pro Tem Judges	684	2,700	152	2,700	2,700	2,700
Overtime	72,640	41,000	46,463	62,000	42,000	42,000
Holiday Pay	1,265	11,400	0	12,700	12,700	12,700
Uniform Allowance	23,321	31,200	19,500	28,200	25,800	25,800
FICA	134,337	158,955	109,766	179,720	176,325	176,325
Medicare	40,406	47,540	31,491	52,555	50,010	50,010
Retirement	340,809	417,095	286,784	545,040	511,960	511,960
Unemployment Insurance	2,344	1,140	3,279	6,520	6,310	6,310
Workman's Compensation	69,754	78,905	71,290	118,885	107,735	107,735
Health, Dental, Life & STD Insurance	400,760	494,870	347,187	584,570	559,760	559,760
Total Salary Related Expenditures	**$ 3,851,703**	**$ 4,475,420**	**$ 3,053,269**	**$ 5,108,505**	**$ 4,857,945**	**$ 4,857,945**
Operational Expenditures						
Training	20,152	31,750	13,200	35,715	30,300	30,300
Tuition Reimbursement	0	2,500	500	2,500	1,000	1,000
Travel	19,675	23,050	15,383	26,550	24,300	24,300
Uniforms	6,145	2,400	3,395	4,900	4,000	4,000
Office Supplies	27,987	24,200	17,729	29,400	27,100	27,100
Subscriptions/Memberships	15,783	20,355	16,405	21,845	21,945	21,945
Books/Tapes/Publications	25,538	22,820	20,711	29,625	29,225	29,225
Printing	3,821	7,275	3,801	8,325	6,625	6,625
Advertising	19,844	17,200	9,747	7,625	6,925	6,925
Postage	4,754	7,050	4,279	7,025	7,025	7,025
Computer Services/Software	140,666	125,108	122,407	150,350	151,910	151,910
Auto Repair/Maintenance	51,437	20,950	21,738	28,700	22,600	22,600
Fuel	68,465	60,550	51,675	67,500	61,500	61,500
Utilities	144,720	179,463	120,640	164,995	163,650	163,650
Waste Removal	6,985	9,750	5,749	7,875	7,530	7,530
Cell Phone	4,432	13,100	10,329	17,700	16,450	16,450
Pest Control	2,433	6,147	1,747	2,943	2,940	2,940
Consulting Services	156,293	70,500	51,380	97,958	88,500	88,500
Legal Services	38,737	42,400	30,003	54,500	46,100	46,100
Contract Labor/Services	106,710	138,090	112,897	337,136	144,290	144,290
Interpreters	387	500	(13)	500	500	500
Equipment & Maint	28,934	32,090	22,284	38,010	27,830	27,830
Service Charges	5,901	5,500	3,651	5,500	5,000	5,000
Credit Card Processing Fees	1,660	1,500	1,500	2,000	2,000	2,000
Liability Insurance	169,528	172,200	85,481	172,200	172,200	172,200
Legal Defense	0	15,000	0	40,050	30,050	30,050
Safety / Security Program	4,193	5,500	2,619	5,000	3,000	3,000
Department Specific Expenditures	407,526	342,835	214,392	450,380	323,420	323,420
Employee Term Payouts	0	25,000	0	25,000	25,000	25,000
Employee Wage Increases	0	0	0	0	75,000	75,000
Contingency	0	200,000	0	200,000	75,000	75,000
Total Operational Expenditures	**$ 1,482,706**	**$ 1,624,783**	**$ 963,629**	**$ 2,041,807**	**$ 1,602,915**	**$ 1,602,915**
Equipment/Capital Expenditures						
Office Equipment/Furniture	26,093	0	23,429	10,000	10,000	10,000
Structural	0	0	22,139	0	0	0
Equipment Lease	7,584	5,400	5,093	5,550	5,550	5,550
Total Equipment/Capital Expenditures	**$ 33,677**	**$ 5,400**	**$ 50,661**	**$ 15,550**	**$ 15,550**	**$ 15,550**
Total General Fund Expenditures	**$ 5,368,086**	**$ 6,105,603**	**$ 4,067,559**	**$ 7,165,862**	**$ 6,476,410**	**$ 6,476,410**

Mayor & Council

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	3,650	22,200	16,650	22,200	22,200	22,200
FICA	226	1,380	1,032	1,380	1,380	1,380
Medicare	56	325	242	325	325	325
Unemployment	23	45	48	225	225	225
Workman's Compensation	77	340	219	445	445	445
Total Wages & Related	**$ 4,032**	**$ 24,290**	**$ 18,191**	**$ 24,575**	**$ 24,575**	**$ 24,575**
Operating Expenditures						
Training	2,270	5,000	2,307	5,000	5,000	5,000
Travel	4,989	4,750	1,502	4,750	4,750	4,750
Office Supplies	25	0	0	0	0	0
Legal Services	5,738	6,000	6,513	10,000	10,000	10,000
Public Relations	97	1,000	12	1,000	1,000	1,000
Dinner/Reception Expense	337	600	286	600	600	600
Total Operating Expenditures	**$ 13,456**	**$ 17,350**	**$ 10,620**	**$ 21,350**	**$ 21,350**	**$ 21,350**
Total Departmental Expenditures	**$ 17,488**	**$ 41,640**	**$ 28,811**	**$ 45,925**	**$ 45,925**	**$ 45,925**
Net Effect on General Fund	**$ 17,488**	**$ 41,640**	**$ 28,811**	**$ 45,925**	**$ 45,925**	**$ 45,925**

Town Manager

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	138,735	142,385	101,943	133,110	129,285	129,285
FICA	7,848	8,830	5,843	8,255	8,015	8,015
Medicare	1,835	2,065	1,367	1,930	1,875	1,875
Retirement	15,467	16,435	11,650	15,440	15,000	15,000
Unemployment	30	25	50	95	95	95
Workman's Compensation	379	385	362	475	460	460
Health, Dental & Life Ins	11,858	12,620	9,451	11,165	11,165	11,165
Total Wages & Related	**$ 176,152**	**$ 182,745**	**$ 130,666**	**$ 170,470**	**$ 165,895**	**$ 165,895**
Operating Expenditures						
Training	755	1,250	319	1,250	1,250	1,250
Travel	720	1,000	62	1,000	1,000	1,000
Office Supplies	1,432	750	186	750	750	750
Subscriptions/Memberships	875	1,200	877	1,200	1,200	1,200
Books/Tapes/Publications	0	200	0	100	100	100
Printing	62	500	0	100	100	100
Postage	0	50	0	25	25	25
Cell Phone	1,107	1,200	947	1,200	1,200	1,200
Legal Services	234	200	673	500	500	500
Contract Labor/Services	2,500	15,500	15,400	15,400	15,400	15,400
Public Relations	1,104	1,000	455	1,000	1,000	1,000
Total Operating Expenditures	**$ 8,789**	**$ 22,850**	**$ 18,919**	**$ 22,525**	**$ 22,525**	**$ 22,525**
Total Departmental Expenditures	**$ 184,941**	**$ 205,595**	**$ 149,585**	**$ 192,995**	**$ 188,420**	**$ 188,420**
Net Effect on General Fund	**$ 184,941**	**$ 205,595**	**$ 149,585**	**$ 192,995**	**$ 188,420**	**$ 188,420**

Town Clerk

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	134,665	139,135	98,723	151,050	147,615	147,615
FICA	8,039	8,630	6,020	9,365	9,155	9,155
Medicare	1,880	2,020	1,408	2,190	2,140	2,140
Retirement	13,785	16,060	11,270	17,520	17,125	17,125
Unemployment	108	40	109	210	210	210
Workman's Compensation	367	380	351	540	525	525
Health, Dental & Life Ins	14,352	15,295	11,468	24,810	24,810	24,810
Total Wages & Related	**$ 173,196**	**$ 181,560**	**$ 129,349**	**$ 205,685**	**$ 201,580**	**$ 201,580**
Operating Expenditures						
Training	364	500	360	1,800	1,000	1,000
Travel	151	500	268	1,000	600	600
Office Supplies	1,943	1,500	1,429	2,250	2,000	2,000
Subscriptions/Memberships	439	500	538	600	600	600
Advertising	292	2,000	1,370	2,000	2,000	2,000
Computer Services/Software	0	0	0	4,500	0	0
Legal Services	0	1,000	263	1,000	1,000	1,000
Contract Labor/Services	1,050	12,000	3,450	12,000	7,500	7,500
Office Equipment	0	0	0	1,500	1,500	1,500
Elections	18,388	0	0	37,000	0	0
Recording Fees	8	50	50	150	150	150
Records Management	1,010	2,000	1,550	2,000	2,000	2,000
Total Operating Expenditures	**$ 23,645**	**$ 20,050**	**$ 9,278**	**$ 65,800**	**$ 18,350**	**$ 18,350**
Total Departmental Expenditures	**$ 196,841**	**$ 201,610**	**$ 138,627**	**$ 271,485**	**$ 219,930**	**$ 219,930**
Revenues						
Copies	5	0	7	0	0	0
Bus. License Fees	14,785	10,000	10,715	15,000	15,000	15,000
Liquor License Fees	3,580	1,500	2,475	1,500	2,000	2,000
Special Event Permits	0	0	125	0	0	0
Total Departmental Revenues	**$ 18,370**	**$ 11,500**	**$ 13,322**	**$ 16,500**	**$ 17,000**	**$ 17,000**
Net Effect on General Fund	**$ 178,471**	**$ 190,110**	**$ 125,305**	**$ 254,985**	**$ 202,930**	**$ 202,930**

Finance

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	101,284	110,905	79,281	114,625	114,625	114,625
FICA	6,265	6,875	4,882	7,110	7,110	7,110
Medicare	1,465	1,610	1,142	1,665	1,665	1,665
Retirement	11,293	12,800	9,149	13,115	13,115	13,115
Unemployment	31	30	81	170	170	170
Workman's Compensation	276	300	282	410	410	410
Health, Dental & Life Ins	14,357	16,825	12,707	17,950	17,950	17,950
Total Wages & Related	**$ 134,971**	**$ 149,345**	**$ 107,524**	**$ 155,045**	**$ 155,045**	**$ 155,045**
Operating Expenditures						
Training	465	2,250	1,433	2,315	1,750	1,750
Travel	1,493	2,000	1,301	2,250	1,750	1,750
Office Supplies	1,707	2,500	979	2,000	1,800	1,800
Subscriptions/Memberships	430	1,080	870	1,215	1,215	1,215
Books/Tapes/Publications	178	250	0	250	0	0
Printing	0	600	297	500	500	500
Advertising	375	600	827	600	400	400
Computer Services/Software	152	0	0	0	0	0
Software Recurring Fees	*15,116*	*23,800*	*26,136*	27,000	27,000	27,000
Consulting Services	5,000	7,000	2,960	6,000	4,000	4,000
Legal Services	0	400	130	300	300	300
Contract Labor/Services	24,000	30,000	27,000	30,000	30,000	30,000
Total Operating Expenditures	**$ 48,916**	**$ 70,480**	**$ 61,933**	**$ 72,430**	**$ 68,715**	**$ 68,715**
Equipment/Capital Expenditures						
Equipment Lease	8	0	0	0	0	0
Total Equipment/Capital Expenditures	**$ 8**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Departmental Expenditures	**$ 183,895**	**$ 219,825**	**$ 169,457**	**$ 227,475**	**$ 223,760**	**$ 223,760**
Net Effect on General Fund	**$ 183,895**	**$ 219,825**	**$ 169,457**	**$ 227,475**	**$ 223,760**	**$ 223,760**

Human Resources

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	19	8,910	6,569	10,060	9,055	9,055
FICA	2	555	394	625	565	565
Medicare	0	130	92	150	135	135
Retirement	2	1,030	758	1,170	1,050	1,050
Unemployment	2	5	7	15	15	15
Workman's Compensation	0	25	23	40	35	35
Health, Dental & Life Ins	7	1,530	1,031	1,655	1,655	1,655
Total Wages & Related	**$ 32**	**$ 12,185**	**$ 8,874**	**$ 13,715**	**$ 12,510**	**$ 12,510**
Operating Expenditures						
Training	479	700	0	700	700	700
Tuition Reimbursement	0	2,500	500	2,500	1,000	1,000
Travel	0	300	0	300	300	300
Office Supplies	336	400	337	400	400	400
Subscriptions/Memberships	0	480	199	480	480	480
Advertising	3,514	1,500	1,918	1,500	1,500	1,500
Legal Services	1,410	1,000	3,939	1,000	1,000	1,000
Contract Labor/Services	0	0	0	40,000	0	0
Personnel Expenses	3,260	4,000	597	2,000	2,000	2,000
Recruitment Expenses	5,063	3,000	3,862	4,000	4,000	4,000
Employee Recognition	768	1,500	1,072	1,500	1,500	1,500
Total Operating Expenditures	**$ 14,830**	**$ 15,380**	**$ 12,424**	**$ 54,380**	**$ 12,880**	**$ 12,880**
Total Departmental Expenditures	**$ 14,862**	**$ 27,565**	**$ 21,298**	**$ 68,095**	**$ 25,390**	**$ 25,390**
Net Effect on General Fund	**$ 14,862**	**$ 27,565**	**$ 21,298**	**$ 68,095**	**$ 25,390**	**$ 25,390**

Risk Management

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	17,197	17,745	12,624	34,500	33,495	33,495
FICA	1,065	1,100	782	2,140	2,080	2,080
Medicare	249	260	183	500	490	490
Retirement	1,917	2,050	1,457	4,005	3,885	3,885
Unemployment	5	5	12	50	50	50
Workman's Compensation	47	50	45	125	120	120
Health, Dental & Life Ins	2,499	2,680	2,007	5,380	5,380	5,380
Total Wages & Related	**$ 22,979**	**$ 23,890**	**$ 17,110**	**$ 46,700**	**$ 45,500**	**$ 45,500**
Operating Expenditures						
Training	605	600	0	600	600	600
Travel	0	200	59	200	200	200
Office Supplies	191	300	112	200	200	200
Subscriptions/Memberships	55	250	55	200	200	200
Books/Tapes/Publications	0	200	0	100	100	100
Printing	79	100	0	100	100	100
Advertising	0	200	0	100	100	100
Consulting Services	0	500	0	14,458	15,000	15,000
Legal Services	3,543	7,500	839	7,500	5,000	5,000
Contract Labor/Services	71,000	71,000	59,166	72,136	72,140	72,140
Pers. Protection Equipment	505	300	102	300	300	300
Liability Insurance	169,528	172,200	85,481	172,200	172,200	172,200
Legal Defense	0	15,000	0	40,050	30,050	30,050
Safety / Security Program	4,193	5,500	2,619	5,000	3,000	3,000
Medical Supplies	191	300	13	300	300	300
Total Operating Expenditures	**$ 249,890**	**$ 274,150**	**$ 148,446**	**$ 313,444**	**$ 299,490**	**$ 299,490**
Total Departmental Expenditures	**$ 272,869**	**$ 298,040**	**$ 165,556**	**$ 360,144**	**$ 344,990**	**$ 344,990**
Revenues						
Liability Ins. Rebate	*0*	*25,000*	*0*	0	0	0
Total Departmental Revenues	**$ -**	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**
Net Effect on General Fund	**$ 272,869**	**$ 273,040**	**$ 165,556**	**$ 360,144**	**$ 344,990**	**$ 344,990**
Planned Use of Rest'd Reserve Funds	**0**	**0**	**0**	**30,050**	**30,050**	**30,050**

Economic Development

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	57,983	80,300	57,750	85,430	81,625	81,625
FICA	3,594	4,980	3,548	5,300	5,060	5,060
Medicare	841	1,165	830	1,240	1,185	1,185
Retirement	5,876	7,540	5,363	7,705	7,705	7,705
Unemployment	18	30	68	210	210	210
Workman's Compensation	158	220	205	685	670	670
Health, Dental & Life Ins	5,982	7,650	5,734	8,270	8,270	8,270
Total Wages & Related	**$ 74,452**	**$ 101,885**	**$ 73,498**	**$ 108,840**	**$ 104,725**	**$ 104,725**
Operating Expenditures						
Training	1,253	2,500	1,990	2,500	1,250	1,250
Office Supplies	291	300	0	300	300	300
Subscriptions/Memberships	273	400	273	1,000	1,000	1,000
Advertising	14,280	10,000	5,077	0	0	0
Consulting Services	0	5,000	0	5,000	2,000	2,000
Web Campaign	15,137	5,000	137	7,000	7,000	7,000
Business Recruitment & PR	1,161	2,000	610	3,000	3,000	3,000
Special Events	0	12,500	9,608	12,500	9,000	9,000
Incubator Feasibility Study	19,980	0	0	0	0	0
Projects	219	15,000	1,000	15,000	15,000	15,000
Visitor's Center	446	8,830	1,170	20,000	12,000	12,000
Fort Verde Operations	38,000	10,000	0	0	0	0
Total Operating Expenditures	**$ 91,040**	**$ 71,530**	**$ 19,865**	**$ 66,300**	**$ 50,550**	**$ 50,550**
Total Departmental Expenditures	**$ 165,492**	**$ 173,415**	**$ 93,363**	**$ 175,140**	**$ 155,275**	**$ 155,275**
Revenues						
Advertising Sponsorships	200	2,000	0	2,500	2,500	2,500
Total Departmental Revenues	**$ 200**	**$ 2,000**	**$ -**	**$ 2,500**	**$ 2,500**	**$ 2,500**
Net Effect on General Fund	**$ 165,292**	**$ 171,415**	**$ 93,363**	**$ 172,640**	**$ 152,775**	**$ 152,775**

IT Services

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	0	4,495	3,110	4,920	4,570	4,570
FICA	0	280	188	305	285	285
Medicare	0	65	44	75	70	70
Retirement	0	520	352	570	530	530
Unemployment	0	5	4	10	10	10
Workman's Compensation	0	15	11	20	20	20
Health, Dental & Life Ins	0	765	531	830	830	830
Total Wages & Related	**$ -**	**$ 6,145**	**$ 4,240**	**$ 6,730**	**$ 6,315**	**$ 6,315**
Operating Expenditures						
Training	0	750	0	750	0	0
Computer Services/Software	24,731	14,940	17,270	14,940	12,000	12,000
Internet / Wireless / Telephone	44,979	26,500	33,795	26,500	45,000	45,000
Software Recurring Fees	27,748	36,800	26,422	36,800	28,000	28,000
Consulting Services	115,900	45,000	45,420	45,000	50,000	50,000
Office Equipment	0	500	0	500	0	0
Total Operating Expenditures	**$ 213,358**	**$ 124,490**	**$ 122,907**	**$ 124,490**	**$ 135,000**	**$ 135,000**
Total Departmental Expenditures	**$ 213,358**	**$ 130,635**	**$ 127,147**	**$ 131,220**	**$ 141,315**	**$ 141,315**
Net Effect on General Fund	**$ 213,358**	**$ 130,635**	**$ 127,147**	**$ 131,220**	**$ 141,315**	**$ 141,315**

Non-Departmental

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Operating Expenditures						
Office Supplies	0	0	0	3,000	3,000	3,000
Copier Paper	2,551	2,500	2,449	2,500	2,500	2,500
Subscriptions/Memberships	11,056	11,500	10,840	11,600	11,600	11,600
Postage	3,992	6,000	3,490	6,000	6,000	6,000
Auto Repair/Maintenance	359	1,500	1,162	1,500	1,000	1,000
Fuel	660	600	220	600	600	600
Electric	*24,028*	*37,910*	*20,767*	28,135	40,000	40,000
Gas/Propane	*7,021*	*13,088*	*4,733*	6,800	6,075	6,075
Water	*5,672*	*9,720*	*4,582*	5,580	4,710	4,710
Sewer	*6,063*	*14,060*	*6,565*	8,835	11,060	11,060
Waste Removal	*2,123*	*4,100*	*1,948*	2,225	3,880	3,880
Consulting Services	31,500	0	0	0	0	0
Equipment Rental	1,020	1,020	765	840	840	840
Equipment Maint. Agreements	*3,404*	*2,900*	*2,129*	3,125	3,125	3,125
Service Charges	5,901	5,500	3,651	5,500	5,000	5,000
Conference Room Supplies	0	200	0	200	200	200
Recycling	6,000	0	0	12,000	6,000	6,000
Emergency Services Agreement	4,675	4,675	4,675	4,675	4,675	4,675
Bus. Incentive - Coury	28,416	25,000	12,077	30,000	30,000	30,000
Stewards of Public Lands	0	1,500	0	0	0	0
Verde Valley Senior Center	17,500	12,500	12,500	5,000	5,000	5,000
Water Adjudication	2,276	3,000	2,590	5,000	5,000	5,000
Yavapai County Water Advisor	11,645	11,645	11,644	11,645	11,645	11,645
Miscellaneous	2,506	0	0	0	0	0
Employee Termination Payouts	0	25,000	0	25,000	25,000	25,000
Employee Wage Increases	0	0	0	0	75,000	75,000
Contingency	0	200,000	0	200,000	75,000	75,000
Total Operating Expenditures	**$ 178,368**	**$ 393,918**	**$ 106,787**	**$ 379,760**	**$ 336,910**	**$ 336,910**
Net Effect on General Fund	**$ 178,368**	**$ 393,918**	**$ 106,787**	**$ 379,760**	**$ 336,910**	**$ 336,910**

Municipal Court

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	237,189	246,245	172,115	248,650	248,650	248,650
Pro Tem Judge Salaries	684	2,700	152	2,700	2,700	2,700
FICA	14,185	15,435	10,220	15,585	15,585	15,585
Medicare	3,317	3,610	2,390	3,645	3,645	3,645
Retirement	26,182	28,420	19,792	28,845	28,845	28,845
Unemployment	167	85	295	450	450	450
Workman's Compensation	645	525	567	820	820	820
Health, Dental & Life Ins	35,594	38,235	26,758	41,350	41,350	41,350
Total Wages & Related	**$ 317,963**	**$ 335,255**	**$ 232,289**	**$ 342,045**	**$ 342,045**	**$ 342,045**
Operating Expenditures						
Training	1,411	1,500	530	2,000	2,000	2,000
Travel	601	1,000	704	1,700	1,700	1,700
Office Supplies	2,461	3,000	2,208	3,000	3,000	3,000
Subscriptions/Memberships	150	300	203	200	200	200
Books/Tapes/Publications	210	300	0	300	300	300
Printing	562	700	351	700	700	700
Telephone	851	905	646	905	905	905
Legal Services	0	500	0	500	500	500
Contract Labor/Services	1,251	1,400	788	1,400	1,400	1,400
Interpreters	387	500	(13)	500	500	500
Equipment Rental	8,250	9,000	8,250	9,000	9,000	9,000
Equipment Maint. Agreements	870	0	0	0	0	0
Office Equipment	484	500	500	500	500	500
Court Appointed Attorneys	15,065	14,000	9,725	14,000	14,000	14,000
Jury Fees	116	200	92	200	200	200
Recording System	540	0	591	600	600	600
Security System	251	350	251	350	350	350
Public Relations	0	200	37	200	200	200
Total Operating Expenditures	**$ 33,460**	**$ 34,355**	**$ 24,863**	**$ 36,055**	**$ 36,055**	**$ 36,055**
Equipment/Capital Expenditures						
Capital Lease	2,513	3,400	2,609	3,500	3,500	3,500
Total Equipment/Capital Expenditures	**$ 2,513**	**$ 3,400**	**$ 2,609**	**$ 3,500**	**$ 3,500**	**$ 3,500**
Total Departmental Expenditures	**$ 353,936**	**$ 373,010**	**$ 259,761**	**$ 381,600**	**$ 381,600**	**$ 381,600**
Revenues						
Fees, Fines & Forfeitures	255,974	300,000	*128,368*	225,000	250,000	250,000
Court Appointed Attorney Reimb's	17,376	14,000	6,972	14,000	14,000	14,000
Total Departmental Revenues	**$ 273,350**	**$ 314,000**	**$ 135,340**	**$ 239,000**	**$ 264,000**	**$ 264,000**
Net Effect on General Fund	**$ 80,586**	**$ 59,010**	**$ 124,421**	**$ 142,600**	**$ 117,600**	**$ 117,600**

Public Works Engineer

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	59,088	74,300	52,723	78,655	78,655	78,655
FICA	3,662	4,610	3,256	4,880	4,880	4,880
Medicare	857	1,080	762	1,140	1,140	1,140
Retirement	6,497	8,575	6,084	9,125	9,125	9,125
Unemployment	17	15	37	90	90	90
Workman's Compensation	968	1,455	1,086	1,485	1,485	1,485
Health, Dental & Life Ins	6,420	8,565	6,364	10,255	10,255	10,255
Total Wages & Related	**$ 77,509**	**$ 98,600**	**$ 70,312**	**$ 105,630**	**$ 105,630**	**$ 105,630**
Operating Expenditures						
Training	235	1,000	255	1,000	1,000	1,000
Travel	2,027	1,750	3,982	1,750	1,750	1,750
Office Supplies	718	400	640	450	450	450
Subscriptions/Memberships	245	400	195	400	400	400
Books/Tapes/Publications	0	250	0	250	250	250
Printing	224	150	0	150	150	150
Advertising	100	100	201	100	100	100
Computer Services/Software	0	0	0	1,200	1,200	1,200
Auto Repair/Maintenance	0	50	0	300	300	300
Fuel	80	150	0	200	200	200
Consulting Services	0	2,500	0	3,000	2,000	2,000
Legal Services	1,940	3,000	2,126	3,500	2,000	2,000
Office Equipment	1,046	400	519	420	420	420
Total Operating Expenditures	**$ 6,615**	**$ 10,150**	**$ 7,918**	**$ 12,720**	**$ 10,220**	**$ 10,220**
Equipment/Capital Expenditures						
Finnie Flat Sidewalk Project	0	0	2,331	0	0	0
Total Equipment/Capital Expenditures	**$ -**	**$ -**	**$ 2,331**	**$ -**	**$ -**	**$ -**
Total Departmental Expenditures	**$ 84,124**	**$ 108,750**	**$ 80,561**	**$ 118,350**	**$ 115,850**	**$ 115,850**
Revenues						
Plan Review Fees	450	500	2,925	0	2,000	2,000
Total Departmental Revenues	**$ 450**	**$ 500**	**$ 2,925**	**$ -**	**$ 2,000**	**$ 2,000**
Net Effect on General Fund	**$ 83,674**	**$ 108,250**	**$ 77,636**	**$ 118,350**	**$ 113,850**	**$ 113,850**

Stormwater

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	17,669	58,980	33,024	98,035	76,820	76,820
FICA	1,094	3,660	2,009	6,080	4,765	4,765
Medicare	256	855	470	1,425	1,115	1,115
Retirement	1,849	6,350	3,811	11,375	8,915	8,915
Unemployment	9	25	40	180	110	110
Workman's Compensation	305	2,025	1,244	5,885	3,115	3,115
Health, Dental & Life Ins	2,000	8,950	5,260	19,710	11,440	11,440
Total Wages & Related	**$ 23,182**	**$ 80,845**	**$ 45,858**	**$ 142,690**	**$ 106,280**	**$ 106,280**
Operating Expenditures						
Training	268	1,000	468	2,000	1,000	1,000
Travel	459	1,200	479	1,500	1,200	1,200
Office Supplies	1,972	250	86	500	250	250
Subscriptions/Memberships	0	100	0	400	100	100
Books/Tapes/Publications	0	100	0	250	100	100
Printing	293	150	10	1,500	300	300
Computer Services/Software	0	500	0	3,700	3,000	3,000
Software Recurring Fees	0	0	0	800	800	800
Auto Repair/Maintenance	0	0	0	1,000	0	0
Fuel	0	0	0	5,500	0	0
Cell Phone	0	450	0	2,400	1,500	1,500
Consulting Services	2,293	3,000	0	7,000	3,000	3,000
Legal Services	137	300	0	1,500	300	300
Contract Labor/Services	0	0	0	150,000	2,350	2,350
Equipment Rental	0	0	0	2,000	0	0
Office Equipment	0	200	0	2,500	200	200
Maintenance Equipment	0	200	198	2,500	200	200
Safety Equipment	0	0	0	500	0	0
OSHA Medical Supplies	0	0	0	500	0	0
Infrastructure Maintenance	0	0	0	500	500	500
Recording Fees	0	0	0	300	150	150
Permits	0	5,000	5,000	5,000	5,000	5,000
Total Operating Expenditures	**$ 5,422**	**$ 12,450**	**$ 6,241**	**$ 191,850**	**$ 19,950**	**$ 19,950**
Total Departmental Expenditures	**$ 28,604**	**$ 93,295**	**$ 52,099**	**$ 334,540**	**$ 126,230**	**$ 126,230**
Net Effect on General Fund	**$ 28,604**	**$ 93,295**	**$ 52,099**	**$ 334,540**	**$ 126,230**	**$ 126,230**

Maintenance

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	252,189	266,980	184,884	293,490	286,550	286,550
Overtime	245	0	0	0	0	0
FICA	15,471	16,555	11,428	18,200	17,770	17,770
Medicare	3,677	3,870	2,673	4,260	4,155	4,155
Retirement	26,076	30,260	21,103	34,045	33,240	33,240
Unemployment	301	105	374	590	590	590
Workman's Compensation	9,403	10,170	9,009	14,520	14,100	14,100
Health, Dental & Life Ins	44,807	54,065	40,305	61,115	61,115	61,115
Total Wages & Related	**$ 352,169**	**$ 382,005**	**$ 269,776**	**$ 426,220**	**$ 417,520**	**$ 417,520**
Operating Expenditures						
Training	3,350	3,000	0	3,000	3,000	3,000
Travel	692	1,000	0	1,000	1,000	1,000
Uniforms	3,450	2,400	2,514	3,900	3,000	3,000
Office Supplies	83	300	138	300	300	300
Books/Tapes/Publications	0	0	0	100	100	100
Advertising	0	100	100	200	200	200
Software Recurring Fees	1,200	1,200	0	2,800	2,800	2,800
Auto Repair/Maintenance	1,723	2,500	4,600	5,600	4,000	4,000
Fuel	5,677	4,500	3,578	5,000	5,000	5,000
Electric	0	0	0	500	500	500
Gas/Propane	0	0	0	660	660	660
Water	0	0	0	450	450	450
Cell Phone	1,605	2,200	1,485	2,200	2,050	2,050
Pest Control	2,433	6,147	1,747	2,943	2,940	2,940
Legal Services	0	200	0	200	0	0
Equipment Rental	0	250	0	250	0	0
Office Equipment	0	100	0	100	0	0
Maintenance Equipment	3,159	3,500	4,690	4,600	4,000	4,000
Building Maintenance	44,059	48,000	25,635	50,000	48,000	48,000
Rio Verde Plaza Maintenance	0	0	0	30,000	0	0
Safety Equipment	6	600	670	1,000	600	600
OSHA Medical Supplies	380	800	277	800	400	400
Graffiti Clean-Up	0	200	220	250	200	200
Fire Extinguishers	3,243	2,400	2,437	2,600	2,600	2,600
Park Facilities Maintenance	12,521	10,000	6,696	12,000	12,000	12,000
Grounds Maintenance	5,636	10,000	6,811	15,000	12,000	12,000
Flags & Banners	763	1,400	641	2,435	2,000	2,000
Fertilizer / Herbicides	1,155	6,200	3,816	6,200	6,200	6,200
Visitor's Center Maintenance	*255*	800	960	1,500	1,500	1,500
Janitorial Supplies	5,969	7,000	4,260	7,000	7,000	7,000
Mats & Rugs	2,229	2,700	1,742	2,700	2,700	2,700
Total Operating Expenditures	**$ 99,588**	**$ 117,497**	**$ 73,017**	**$ 165,288**	**$ 125,200**	**$ 125,200**

Maintenance (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Equipment/Capital Expenditures						
Structural	0	0	19,808	0	0	0
Total Equipment/Capital Expenditures	$ -	$ -	$ 19,808	$ -	$ -	$ -
Total Departmental Expenditures	$ 451,757	$ 499,502	$ 362,601	$ 591,508	$ 542,720	$ 542,720
Operating Transfers						
Transfer In from Parks Fund (Maint)	(12,521)	(10,000)	(3,663)	(12,000)	(12,000)	(12,000)
Total Departmental Revenues	$ (12,521)	$ (10,000)	$ (3,663)	$ (12,000)	$ (12,000)	$ (12,000)
Net Effect on General Fund	$ 439,236	$ 489,502	$ 358,938	$ 579,508	$ 530,720	$ 530,720

Community Development

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	*34,439*	73,815	54,217	75,045	75,045	75,045
FICA	*1,974*	4,580	3,107	4,655	4,655	4,655
Medicare	*461*	1,070	727	1,090	1,090	1,090
Retirement	*3,821*	8,520	6,257	8,705	8,705	8,705
Unemployment	*11*	15	32	70	70	70
Workman's Compensation	*563*	1,465	1,379	1,945	1,945	1,945
Health, Dental & Life Ins	*4,446*	7,650	5,808	8,270	8,270	8,270
Total Wages & Related	**$ 45,715**	**$ 97,115**	**$ 71,527**	**$ 99,780**	**$ 99,780**	**$ 99,780**
Operating Expenditures						
Training	1,015	1,000	79	1,000	1,000	1,000
Travel	0	500	0	500	500	500
Office Supplies	28	200	57	200	200	200
Subscriptions/Memberships	569	600	639	650	650	650
Books/Tapes/Publications	0	120	0	75	75	75
Printing	9	50	0	0	0	0
Advertising	15	100	0	0	0	0
Auto Repair/Maintenance	714	400	136	600	600	600
Fuel	251	400	182	400	400	400
Cell Phone	272	0	0	0	0	0
Legal Services	*8,643*	6,000	1,033	6,000	3,000	3,000
Equipment Maint. Agreements	*767*	2,000	1,678	600	600	600
Credit Card Processing Fees	*1,660*	1,500	1,500	2,000	2,000	2,000
Safety Equipment	*202*	300	53	300	300	300
Maps / Cartography	0	50	0	50	50	50
Total Operating Expenditures	**$ 14,145**	**$ 13,220**	**$ 5,357**	**$ 12,375**	**$ 9,375**	**$ 9,375**
Equipment/Capital Expenditures						
Equipment Lease	*2,092*	2,000	1,323	2,050	2,050	2,050
Total Equipment/Capital Expenditures	**$ 2,092**	**$ 2,000**	**$ 1,323**	**$ 2,050**	**$ 2,050**	**$ 2,050**
Total Departmental Expenditures	**$ 61,952**	**$ 112,335**	**$ 78,207**	**$ 114,205**	**$ 111,205**	**$ 111,205**
Revenues						
Copies	82	25	51	50	50	50
Total Departmental Revenues	**$ 82**	**$ 25**	**$ 51**	**$ 50**	**$ 50**	**$ 50**
Net Effect on General Fund	**$ 61,870**	**$ 112,310**	**$ 78,156**	**$ 114,155**	**$ 111,155**	**$ 111,155**

Building Department

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	*82,224*	93,765	61,291	137,025	137,025	137,025
FICA	*4,684*	5,815	3,776	8,500	8,500	8,500
Medicare	*1,096*	1,360	883	1,990	1,990	1,990
Retirement	*9,036*	10,820	7,073	15,900	15,900	15,900
Unemployment	*29*	30	87	280	280	280
Workman's Compensation	*1,068*	1,170	1,089	2,095	2,095	2,095
Health, Dental & Life Ins	*13,585*	15,295	10,801	28,945	28,945	28,945
Total Wages & Related	**$ 111,722**	**$ 128,255**	**$ 85,000**	**$ 194,735**	**$ 194,735**	**$ 194,735**
Operating Expenditures						
Training	1,435	1,750	1,152	2,250	2,000	2,000
Travel	0	1,000	951	1,750	1,500	1,500
Office Supplies	1,107	750	227	1,200	1,000	1,000
Subscriptions/Memberships	125	300	159	350	350	350
Books/Tapes/Publications	1,965	0	0	500	500	500
Printing	302	525	25	525	525	525
Advertising	110	300	190	300	300	300
Auto Repair/Maintenance	64	500	44	500	500	500
Fuel	1,932	2,400	1,113	2,500	2,500	2,500
Cell Phone	0	300	205	500	300	300
Consulting Services	1,600	2,500	1,050	7,500	7,500	7,500
Equipment	0	0	0	500	500	500
Total Operating Expenditures	**$ 8,640**	**$ 10,325**	**$ 5,116**	**$ 18,375**	**$ 17,475**	**$ 17,475**
Total Departmental Expenditures	**$ 120,362**	**$ 138,580**	**$ 90,116**	**$ 213,110**	**$ 212,210**	**$ 212,210**
Revenues						
Plan Review Fees	52,540	50,000	40,424	65,000	75,000	75,000
Building Permits	114,785	85,000	87,014	160,000	170,000	170,000
Total Departmental Revenues	**$ 167,325**	**$ 135,000**	**$ 127,438**	**$ 225,000**	**$ 245,000**	**$ 245,000**
Net Effect on General Fund	**$ (46,963)**	**$ 3,580**	**$ (37,322)**	**$ (11,890)**	**$ (32,790)**	**$ (32,790)**

Planning & Zoning

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	*43,870*	38,965	28,291	39,605	39,605	39,605
FICA	*2,590*	2,420	1,754	2,460	2,460	2,460
Medicare	*605*	565	410	575	575	575
Retirement	*4,835*	4,500	3,265	4,595	4,595	4,595
Unemployment	*14*	15	38	70	70	70
Workman's Compensation	*426*	105	101	145	145	145
Health, Dental & Life Ins	*7,329*	7,650	5,604	8,270	8,270	8,270
Total Wages & Related	**$ 59,669**	**$ 54,220**	**$ 39,463**	**$ 55,720**	**$ 55,720**	**$ 55,720**
Operating Expenditures						
Training	0	0	265	0	0	0
Office Supplies	*646*	1,000	580	1,000	750	750
Printing	*0*	2,000	561	2,000	2,000	2,000
Advertising	*800*	2,000	64	2,500	2,000	2,000
Consulting Services	*0*	5,000	1,950	10,000	5,000	5,000
Legal Services		0	117	0	0	0
Maps / Cartography	*0*	1,500	0	1,500	0	0
General Plan	*0*	5,000	0	1,000	1,000	1,000
Recording Fees	4	100	0	100	0	0
Total Operating Expenditures	**$ 1,450**	**$ 16,600**	**$ 3,537**	**$ 18,100**	**$ 10,750**	**$ 10,750**
Total Departmental Expenditures	**$ 61,119**	**$ 70,820**	**$ 43,000**	**$ 73,820**	**$ 66,470**	**$ 66,470**
Revenues						
Permit Fees	*21,361*	15,000	20,527	25,000	25,000	25,000
Total Departmental Revenues	**$ 21,361**	**$ 15,000**	**$ 20,527**	**$ 25,000**	**$ 25,000**	**$ 25,000**
Net Effect on General Fund	**$ 39,758**	**$ 55,820**	**$ 22,473**	**$ 48,820**	**$ 41,470**	**$ 41,470**

Code Enforcement

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	53,225	34,300	15,498	35,630	35,630	35,630
FICA	2,955	2,130	870	2,210	2,210	2,210
Medicare	726	500	204	520	520	520
Retirement	5,835	3,960	1,707	4,135	4,135	4,135
Unemployment	65	15	19	70	70	70
Workman's Compensation	971	680	390	925	925	925
Health, Dental & Life Ins	9,516	7,650	3,363	8,270	8,270	8,270
Total Wages & Related	**$ 73,293**	**$ 49,235**	**$ 22,051**	**$ 51,760**	**$ 51,760**	**$ 51,760**
Operating Expenditures						
Training	750	500	115	1,000	1,000	1,000
Travel	0	500	408	1,000	1,000	1,000
Office Supplies	13	200	29	200	100	100
Auto Repair/Maintenance	8	0	0	0	0	0
Fuel	132	0	0	0	0	0
Cell Phone	420	450	280	400	400	400
Nuisance Abatement	5,980	5,000	5,840	8,000	6,000	6,000
Dangerous Bldg. Abatement	12,200	7,000	20,225	24,000	10,000	10,000
Recording Fees	48	360	32	100	100	100
Total Operating Expenditures	**$ 19,551**	**$ 14,010**	**$ 26,929**	**$ 34,700**	**$ 18,600**	**$ 18,600**
Total Departmental Expenditures	**$ 92,844**	**$ 63,245**	**$ 48,980**	**$ 86,460**	**$ 70,360**	**$ 70,360**
Revenues						
Zoning Fines	*1,294*	*1,000*	960	0	250	250
Total Departmental Revenues	**$ 1,294**	**$ 1,000**	**$ 960**	**$ -**	**$ 250**	**$ 250**
Net Effect on General Fund	**$ 91,550**	**$ 62,245**	**$ 48,020**	**$ 86,460**	**$ 70,110**	**$ 70,110**

Marshal's Department

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	1,206,998	1,406,045	910,005	1,566,670	1,456,570	1,456,570
Overtime	71,223	40,000	46,278	60,000	40,000	40,000
Holiday Pay Premium	1,265	11,000	0	12,300	12,300	12,300
Uniform Allowance	21,746	29,400	18,375	26,400	24,000	24,000
FICA	40,887	47,905	35,700	58,415	57,675	57,675
Medicare	18,420	21,550	14,167	24,150	22,230	22,230
Retirement	178,702	199,480	128,589	274,915	246,050	246,050
Retirement Penalty	0	26,550	27,892	54,395	54,705	54,705
Unemployment	867	440	1,508	2,430	2,290	2,290
Workman's Compensation	51,116	56,635	52,076	82,880	74,980	74,980
Health, Dental & Life Ins	181,556	240,495	165,452	276,635	260,095	260,095
Total Wages & Related	**$ 1,772,780**	**$ 2,079,500**	**$ 1,400,042**	**$ 2,439,190**	**$ 2,250,895**	**$ 2,250,895**
Operating Expenditures						
Training	3,632	6,000	2,284	6,000	5,000	5,000
Travel	7,920	6,000	4,018	6,000	5,000	5,000
Uniforms	2,028	0	881	1,000	1,000	1,000
Office Supplies	5,903	6,000	3,523	6,000	5,500	5,500
Subscriptions/Memberships	1,637	1,295	1,170	2,000	2,000	2,000
Books/Tapes/Publications	562	600	0	600	600	600
Printing	612	1,250	1,991	1,500	1,000	1,000
Postage	61	0	0	0	0	0
Computer Services/Software	25,307	19,868	17,496	30,610	30,610	30,610
Auto Repair/Maintenance	48,569	15,000	14,732	18,000	15,000	15,000
Fuel	57,102	50,000	44,068	50,000	50,000	50,000
Electric	21,746	20,000	17,310	20,000	23,300	23,300
Gas/Propane	1,926	3,500	2,949	3,500	1,800	1,800
Water	2,924	3,000	2,257	3,000	2,900	2,900
Sewer	2,310	2,880	2,349	2,880	3,300	3,300
Waste Removal	642	1,800	491	1,800	660	660
Cell Phone	1,028	8,500	7,412	11,000	11,000	11,000
Legal Services	15,353	15,000	11,250	20,000	20,000	20,000
Contract Labor/Services	0	0	2,038	0	0	0
Equipment Maint. Agreements	1,786	1,440	1,195	1,195	1,195	1,195
Office Equipment	247	2,630	504	2,630	2,000	2,000
Equipment Maintenance	5,958	0	0	5,000	1,000	1,000
Patrol/Investigation Equip.	32,587	7,500	11,552	10,000	10,000	10,000
Patrol/Investigation Equip. Maint	5,325	3,000	5,803	3,500	3,500	3,500
Communication Equipment	985	800	2,110	0	0	0
Communication Equip. Maint	14,782	2,000	3,701	3,000	3,000	3,000
Repeater/Generator Maint	1,671	1,800	5,692	1,800	1,800	1,800
Crime Prevention	1,564	1,500	919	2,000	1,000	1,000
Advocacy Center	2,825	2,825	2,662	2,825	2,800	2,800
Volunteers	1,436	2,000	1,050	3,900	2,000	2,000
Medical Supplies	433	1,000	658	1,000	500	500
K-9 Expenditures	1,301	2,500	855	2,500	1,500	1,500
Total Operating Expenditures	**$ 270,162**	**$ 189,688**	**$ 172,920**	**$ 223,240**	**$ 208,965**	**$ 208,965**

Marshal's Department (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Equipment/Capital Expenditures						
Equipment	9,177	0	0	10,000	10,000	10,000
Equipment Lease	2,963	0	1,161	0	0	0
Total Equipment/Capital Expenditures	**$ 12,140**	**$ -**	**$ 1,161**	**$ 10,000**	**$ 10,000**	**$ 10,000**
Total Departmental Expenditures	**$ 2,055,082**	**$ 2,269,188**	**$ 1,574,123**	**$ 2,672,430**	**$ 2,469,860**	**$ 2,469,860**
Revenues						
Copies	1,387	1,400	809	1,000	1,000	1,000
Fingerprint Fees	835	800	380	600	600	600
Auto Impound Fees	7,200	800	4,200	5,000	5,000	5,000
Miscellaneous	432	0	177	0	0	0
Dispatch Fees	73,600	178,600	178,600	178,600	178,600	178,600
Total Departmental Revenues	**$ 83,454**	**$ 181,600**	**$ 184,166**	**$ 185,200**	**$ 185,200**	**$ 185,200**
Net Effect on General Fund	**$ 1,971,628**	**$ 2,087,588**	**$ 1,389,957**	**$ 2,487,230**	**$ 2,284,660**	**$ 2,284,660**

Animal Control

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	30,510	34,910	28,375	35,630	35,630	35,630
Overtime	1,172	1,000	185	2,000	2,000	2,000
Holiday Pay Premium	0	400	0	400	400	400
Uniform Allowance	1,575	1,800	1,125	1,800	1,800	1,800
FICA	1,787	2,365	1,706	2,470	2,470	2,470
Medicare	453	555	399	580	580	580
Retirement	3,604	4,400	3,280	4,620	4,620	4,620
Unemployment	75	15	66	70	70	70
Workman's Compensation	669	105	758	1,030	1,030	1,030
Health, Dental & Life Ins	6,998	7,650	6,278	8,270	8,270	8,270
Total Wages & Related	**$ 46,843**	**$ 53,200**	**$ 42,172**	**$ 56,870**	**$ 56,870**	**$ 56,870**
Operating Expenditures						
Training	1,020	500	1,050	1,000	1,000	1,000
Travel	150	500	1,362	1,000	1,000	1,000
Uniforms	667	0	0	0	0	0
Office Supplies	9	250	98	250	250	250
Subscriptions/Memberships	0	150	0	150	150	150
Printing	1,678	1,250	566	1,250	1,250	1,250
Auto Repair/Maintenance	0	1,000	673	1,000	1,000	1,000
Fuel	2,631	2,500	2,514	3,000	2,500	2,500
Electric	209	1,500	0	1,500	1,500	1,500
Gas/Propane	0	0	442	500	500	500
Water	0	0	0	300	300	300
Telephone	0	300	0	0	0	0
Office Equipment	0	2,000	393	500	500	500
Animal Control Equipment	1,035	4,000	1,502	2,000	2,000	2,000
Animal Cremations	1,355	1,000	0	0	0	0
Shelter Fees	0	0	2,545	12,000	4,000	4,000
Facility Lease Payments	12,093	12,000	1,224	0	0	0
Total Operating Expenditures	**$ 20,847**	**$ 26,950**	**$ 12,369**	**$ 24,450**	**$ 15,950**	**$ 15,950**
Equipment/Capital Expenditures						
Equipment	16,916	0	23,429	0	0	0
Total Equipment/Capital Expenditures	**$ 16,916**	**$ -**	**$ 23,429**	**$ -**	**$ -**	**$ -**
Total Departmental Expenditures	**$ 84,606**	**$ 80,150**	**$ 77,970**	**$ 81,320**	**$ 72,820**	**$ 72,820**
Revenues						
Dog Licenses	5,021	5,400	938	5,400	5,400	5,400
Impound Fees	1,890	2,200	635	600	1,000	1,000
Adoption Fees	50	1,000	50	0	0	0
Total Departmental Revenues	**$ 6,961**	**$ 8,600**	**$ 1,623**	**$ 6,000**	**$ 6,400**	**$ 6,400**
Net Effect on General Fund	**$ 77,645**	**$ 71,550**	**$ 76,347**	**$ 75,320**	**$ 66,420**	**$ 66,420**

Library

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	*208,849*	222,105	148,307	231,600	230,310	230,310
FICA	*12,944*	13,770	9,142	14,360	14,280	14,280
Medicare	*3,027*	3,225	2,137	3,360	3,340	3,340
Retirement	*21,244*	22,100	13,187	26,865	26,720	26,720
Unemployment	*280*	110	283	805	805	805
Workman's Compensation	*554*	1,460	528	2,405	2,400	2,400
Health, Dental & Life Ins	*32,303*	30,590	20,387	33,080	33,080	33,080
Total Wages & Related	**$ 279,201**	**$ 293,360**	**$ 193,971**	**$ 312,475**	**$ 310,935**	**$ 310,935**
Operating Expenditures						
Training	*693*	600	315	200	400	400
Travel	*410*	450	287	450	650	650
Office Supplies	5,606	3,000	4,474	1,300	1,750	1,750
Cataloging Supplies	0	0	0	3,000	2,000	2,000
Subscriptions/Memberships	(128)	1,700	312	1,300	1,700	1,700
Books/Tapes/Publications	*22,623*	20,800	20,711	22,000	22,000	22,000
Media - Reserve Fund	*0*	0	0	5,100	5,100	5,100
Postage	701	1,000	789	1,000	1,000	1,000
Computer Services/Software	1,433	1,500	1,288	1,500	1,500	1,500
Electric	*7,604*	6,500	6,370	8,500	8,200	8,200
Gas/Propane	*1,212*	3,000	2,994	4,000	4,000	4,000
Water	*503*	750	392	600	550	550
Waste Removal	*642*	700	492	700	660	660
Legal Services	1,739	1,000	2,672	2,000	2,000	2,000
Contract Labor/Services	5,829	5,500	4,520	6,000	5,500	5,500
Equipment Rental	268	0	0	0	0	0
Office Equipment	655	500	59	500	500	500
Equipment Maintenance	73	500	0	500	0	0
Volunteer Expense	1,099	1,100	251	1,100	1,200	1,200
Library Programs	*2,664*	3,500	1,055	3,500	3,000	3,000
Records Cataloging	938	1,000	810	800	1,000	1,000
Library Network Services	5,619	6,000	0	0	0	0
Total Operating Expenditures	**$ 60,183**	**$ 59,100**	**$ 47,791**	**$ 64,050**	**$ 62,710**	**$ 62,710**
Total Departmental Expenditures	**$ 339,384**	**$ 352,460**	**$ 241,762**	**$ 376,525**	**$ 373,645**	**$ 373,645**
Revenues						
Copies	286	50	249	200	200	200
Fines & Forfeitures	2,958	3,800	2,660	2,500	2,500	2,500
Surplus Property Sales	670	770	671	0	0	0
Yav County Library District	89,804	90,000	80,901	80,000	80,000	80,000
Total Departmental Revenues	**$ 93,718**	**$ 94,620**	**$ 84,481**	**$ 82,700**	**$ 82,700**	**$ 82,700**
Net Effect on General Fund	**$ 245,666**	**$ 257,840**	**$ 157,281**	**$ 293,825**	**$ 290,945**	**$ 290,945**
Planned Use of Rest'd Reserve Funds	**0**	**0**	**0**	**5,100**	**5,100**	**5,100**

Parks & Rec

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	42,233	52,975	36,598	59,380	59,380	59,380
FICA	2,402	3,285	1,953	3,685	3,685	3,685
Medicare	562	770	457	865	865	865
Retirement	4,216	5,645	3,989	6,890	6,890	6,890
Unemployment	60	25	50	140	140	140
Workman's Compensation	711	355	721	665	665	665
Health, Dental & Life Ins	6,106	8,795	6,499	8,270	8,270	8,270
Total Wages & Related	**$ 56,290**	**$ 71,850**	**$ 50,267**	**$ 79,895**	**$ 79,895**	**$ 79,895**
Operating Expenditures						
Training	0	350	278	350	350	350
Travel	63	400	0	400	400	400
Office Supplies	965	600	177	600	600	600
Subscriptions/Memberships	57	100	75	100	100	100
Advertising	358	300	0	325	325	325
Auto Repair/Maintenance	0	0	391	200	200	200
Fuel	0	0	0	300	300	300
Electric	44,636	40,000	29,688	44,000	31,880	31,880
Gas/Propane	4,546	6,000	3,117	5,500	4,000	4,000
Water	3,040	3,000	2,348	3,000	710	710
Waste Removal	3,578	3,150	2,818	3,150	2,330	2,330
Legal Services	0	300	448	500	500	500
Contract Labor/Services	0	0	0	8,000	8,000	8,000
Office Equipment	0	0	0	450	450	450
Rec. Equipment	5,720	0	0	0	0	0
OSHA Medical Supplies	364	500	69	400	200	200
Permits	400	400	400	450	450	450
Total Operating Expenditures	**$ 63,727**	**$ 55,100**	**$ 39,809**	**$ 67,725**	**$ 50,795**	**$ 50,795**
Total Departmental Expenditures	**$ 120,025**	**$ 126,950**	**$ 90,076**	**$ 147,620**	**$ 130,690**	**$ 130,690**
Revenues						
Facility Rental Fees	3,724	2,500	1,096	2,500	2,500	2,500
Total Departmental Revenues	**$ 3,724**	**$ 2,500**	**$ 1,096**	**$ 2,500**	**$ 2,500**	**$ 2,500**
Net Effect on General Fund	**$ 116,301**	**$ 124,450**	**$ 88,980**	**$ 145,120**	**$ 128,190**	**$ 128,190**

Heritage Pool

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	39,009	52,770	31,251	54,275	54,275	54,275
FICA	2,393	3,275	1,900	3,365	3,365	3,365
Medicare	560	765	444	790	790	790
Retirement	572	1,080	756	1,105	1,105	1,105
Unemployment	222	45	57	230	230	230
Workman's Compensation	964	910	760	1,220	1,220	1,220
Health, Dental & Life Ins	1,045	1,915	1,379	2,070	2,070	2,070
Total Wages & Related	**$ 44,765**	**$ 60,760**	**$ 36,547**	**$ 63,055**	**$ 63,055**	**$ 63,055**
Operating Expenditures						
Training	152	1,000	0	1,000	1,000	1,000
Electric	7,159	5,000	4,738	6,500	7,000	7,000
Gas/Propane	2,958	8,000	8,073	9,000	9,000	9,000
Telephone	312	350	320	350	350	350
OSHA Med Supplies	0	150	138	150	150	150
Pool Chemicals	4,128	5,500	2,544	5,500	5,500	5,500
Pool Supplies	4,215	3,700	354	3,700	3,700	3,700
Equipment Maintenance	4,070	3,000	2,000	3,000	3,000	3,000
Concession Supplies	42	200	0	300	300	300
Permits	397	900	0	500	500	500
Total Operating Expenditures	**$ 23,433**	**$ 27,800**	**$ 18,167**	**$ 30,000**	**$ 30,500**	**$ 30,500**
Total Departmental Expenditures	**$ 68,198**	**$ 88,560**	**$ 54,714**	**$ 93,055**	**$ 93,555**	**$ 93,555**
Revenues						
User Fees	17,926	17,000	8,430	17,000	17,000	17,000
Concession Sales	221	400	168	300	300	300
Total Departmental Revenues	**$ 18,147**	**$ 17,400**	**$ 8,598**	**$ 17,300**	**$ 17,300**	**$ 17,300**
Operating Transfers						
Transfer In from YAN Fund	(26,000)	(14,988)	(14,988)	0	0	0
Total Operating Transfers	**$ (26,000)**	**$ (14,988)**	**$ (14,988)**	**$ -**	**$ -**	**$ -**
Net Effect on General Fund	**$ 24,051**	**$ 56,172**	**$ 31,128**	**$ 75,755**	**$ 76,255**	**$ 76,255**

Programming

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	*4,358*	8,385	4,128	6,030	6,030	6,030
FICA	*270*	520	256	375	375	375
Medicare	*63*	125	60	90	90	90
Unemployment	*10*	15	14	60	60	60
Workman's Compensation	*87*	130	84	125	125	125
Total Wages & Related	**$ 4,788**	**$ 9,175**	**$ 4,542**	**$ 6,680**	**$ 6,680**	**$ 6,680**
Operating Expenditures						
Contract Labor/Services	*1,080*	2,690	535	2,200	2,000	2,000
Equipment Rental	*25*	1,000	118	500	0	0
Rec. Equipment	*728*	3,650	1,184	3,000	2,000	2,000
Children's Programs	*5,232*	5,000	2,573	5,100	5,000	5,000
Adult Programs	*190*	300	125	500	500	500
Community Programs	*29*	6,100	3,707	6,100	6,100	6,100
Rec Programs Sponsors	4,763	0	0	0	0	0
Summer Program	1,144	8,600	174	5,000	5,000	5,000
Total Operating Expenditures	**$ 13,191**	**$ 27,340**	**$ 8,416**	**$ 22,400**	**$ 20,600**	**$ 20,600**
Total Departmental Expenditures	**$ 17,979**	**$ 36,515**	**$ 12,958**	**$ 29,080**	**$ 27,280**	**$ 27,280**
Revenues						
Children's Rec Program	4,765	13,600	5,092	7,000	7,000	7,000
Adult Rec Program	*1,361*	3,800	781	2,000	2,000	2,000
Community Programs	*3,083*	5,000	1,660	6,000	6,000	6,000
Child Rec Program Support	0	2,100	40	1,500	1,500	1,500
Child Rec Tuition Support	280	1,500	600	800	800	800
Community Program Support	*0*	2,500	300	1,000	1,000	1,000
Total Departmental Revenues	**$ 9,489**	**$ 28,500**	**$ 8,473**	**$ 18,300**	**$ 18,300**	**$ 18,300**
Operating Transfers						
Transfer In from YAN Fund	(5,500)	0	0	0	0	0
Total Operating Transfers	**$ (5,500)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Net Effect on General Fund	**$ 2,990**	**$ 8,015**	**$ 4,485**	**$ 10,780**	**$ 8,980**	**$ 8,980**

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CIP Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Operating Expenditures						
Building Maint HVAC Units	52,455	0	0	0	0	0
Building Maint Resurface Gym Floor	0	17,000	16,453	0	0	0
Park Facilities Maint - Pool Upgrades	133,172	30,000	11,555	28,306	28,306	28,306
Infrastructure Maint	0	0	456	0	0	0
Total Operating Expenditures	**$ 185,627**	**$ 47,000**	**$ 28,464**	**$ 28,306**	**$ 28,306**	**$ 28,306**
Capital Expenditures						
300 Bldg Attic Insulation	7,490	0	0	0	0	0
3 New Gym Doors	0	20,000	0	20,000	20,000	20,000
Public Works Office Changes	0	19,000	0	19,000	19,000	19,000
Court Improvements	0	0	0	168,780	168,780	168,780
Transit Stop	0	15,000	0	15,000	15,000	15,000
Vehicles	0	0	281,618	0	0	0
Equipment	475,962	0	0	0	0	0
Maint Equipment /Fleet Update	8,548	0	0	0	0	0
New Gym Bleachers	0	45,000	38,487	0	0	0
411: Cliffs/Finnie Flat Drainage Project	528,069	0	0	0	0	0
411: Basha's Drain Channel Project	5,000	15,000	0	15,000	15,000	15,000
PW Yard Facility Improvements	122,144	0	0	0	0	0
Rezzonico Park - Fencing, Signage, Etc.	0	25,000	25,000	0	0	0
Field Electric Expansion	0	12,000	8,957	0	0	0
Verde Lakes Drive Culverts	0	62,400	0	62,400	62,400	62,400
Finnie Flat Sidewalk Enhancement	67,713	180,831	0	200,835	200,835	200,835
Hollamon & VC Parking Lots	3,000	47,000	0	47,000	47,000	47,000
CommPark: Pre Development Costs	3,000	79,700	4,970	74,700	74,700	74,700
Material for Comm Park Entrance	0	20,000	0	20,000	20,000	20,000
Expenditures from Food Tax Revenues	0	0	0	450,000	450,000	450,000
Total Capital Expenditures	**$ 1,220,926**	**$ 540,931**	**$ 359,032**	**$ 1,092,715**	**$ 1,092,715**	**$ 1,092,715**
Revenues						
Other Financing Sources - Lease Financing	764,664	0	0	0	0	0
Interest	54	0	55	0	0	0
Total Revenues	**$ 764,718**	**$ -**	**$ 55**	**$ -**	**$ -**	**$ -**
Operating Transfers						
Transfer In from General Fund	(157,408)	(163,000)	(63,000)	(450,000)	(450,000)	(450,000)
Transfer In from Parks Fund	(226,200)	0	0	0	0	0
Transfer In from Magistrate Fund	0	0	0	(100,000)	(100,000)	(100,000)
Transfer In from Non-Fed Grants Fund	(230,694)	0	0	0	0	0
Transfer In from Impact Fees Fund	0	0	0	(68,780)	(68,780)	(68,780)
Transfer In from HURF Fund	(20,000)	(120,000)	0	(140,000)	(140,000)	(140,000)
Total Operating Transfers	**$ (634,302)**	**$ (283,000)**	**$ (63,000)**	**$ (758,780)**	**$ (758,780)**	**$ (758,780)**
Net Effect on CIP Fund	**$ 7,533**	**$ 304,931**	**$ 324,441**	**$ 362,241**	**$ 362,241**	**$ 362,241**
Prior Year Ending CIP Fund Balance	$ 694,215	$ 686,682	$ 686,682	$ 362,241	$ 362,241	$ 362,241
Estimated Ending CIP Fund Balance	**$ 686,682**	**$ 381,751**	**$ 362,241**	**$ 0**	**$ 0**	**$ 0**

Parks Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Operating Transfers						
Transfer to Gen Fund for Park Maint	12,521	10,000	6,696	12,000	12,000	12,000
Transfer to CIP for Rezzonico & Butler Imprvs	46,000	0	0	0	0	0
Transfer to CIP for Community Park Imprvs	86,200	0	0	0	0	0
Transfer to CIP for Pool Imprvs	94,000	0	0	0	0	0
Total Operating Transfers	**$ 238,721**	**$ 10,000**	**$ 6,696**	**$ 12,000**	**$ 12,000**	**$ 12,000**
Net Effect on Parks Fund	**$ 238,721**	**$ 10,000**	**$ 6,696**	**$ 12,000**	**$ 12,000**	**$ 12,000**
Prior Year Ending Fund Balance	$ (364,485)	$ (364,485)	$ (603,206)	$ (609,902)	$ (609,902)	$ (609,902)
Estimated Ending Fund Balance	**$ (603,206)**	**$ (374,485)**	**$ (609,902)**	**$ (621,902)**	**$ (621,902)**	**$ (621,902)**

HURF Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	210,268	261,540	166,300	226,200	226,200	226,200
Overtime	312	0	202	700	700	700
FICA	13,095	16,215	10,282	14,025	14,025	14,025
Medicare	3,062	3,795	2,405	3,280	3,280	3,280
Retirement	21,226	29,600	19,163	26,240	26,240	26,240
Unemployment Insurance	114	90	292	365	365	365
Workman's Compensation	15,538	16,955	14,694	19,680	19,680	19,680
Health Insurance	32,944	46,190	31,433	43,170	43,170	43,170
Total Wages & Related	**$ 296,559**	**$ 374,385**	**$ 244,771**	**$ 333,660**	**$ 333,660**	**$ 333,660**
Operational Expenditures						
Training	962	500	0	2,500	2,500	2,500
Travel	12	500	29	500	500	500
Uniforms	3,658	3,500	1,371	2,750	2,750	2,750
Office Supplies	376	600	593	300	300	300
Subscriptions/Memberships	304	300	0	600	600	600
Books/Tapes/Publications	80	100	0	100	100	100
Printing	330	200	92	200	200	200
Advertising	104	500	32	200	200	200
Computer Services/Software	1,200	1,200	0	1,500	1,500	1,500
Auto Repair/Maintenance	27,192	15,000	19,554	30,000	30,000	30,000
Fuel	18,791	18,000	22,036	28,000	28,000	28,000
Electric	3,153	3,000	3,996	4,200	4,200	4,200
Traffic Signal Electricity	9,608	9,000	7,334	10,000	10,000	10,000
Main Street Lights/Irrigation Electricity	7,251	10,000	4,923	10,000	10,000	10,000
Gas/Propane	1,578	3,000	650	1,000	1,000	1,000
Water	1,613	1,300	1,213	1,500	1,500	1,500
Sewer	147	1,440	149	200	200	200
Waste Removal	534	600	574	600	600	600
Telephone	0	0	0	750	750	750
Cell Phone	2,205	2,800	1,785	3,000	3,000	3,000
Pest Control	286	600	235	600	600	600
Legal Services	98	2,000	663	1,000	1,000	1,000
Contract Labor/Services	0	5,000	2,055	5,000	5,000	5,000
Equipment Rental	0	1,200	68	1,500	1,500	1,500
Equipment Maint. Agreements	455	450	559	275	275	275
Office Equipment	1,069	600	167	3,600	3,600	3,600
Maintenance Equipment	7,330	2,500	7,224	2,500	2,500	2,500
Liability Insurance	10,000	10,000	10,000	10,000	10,000	10,000
OSHA Medical Supplies	3,608	1,650	681	2,900	2,900	2,900
Mapping	13	200	550	200	200	200
Recording Fees	0	300	0	100	100	100
Street Maintenance	18,575	60,000	8,381	85,000	85,000	85,000
Street Striping	132	25,000	2,595	25,000	25,000	25,000
Chip Seal / Maintenance	15,306	65,000	13,632	0	0	0
Right-of-Way Aquisition	0	3,000	0	0	0	0
Street & Safety Signing	23,178	5,000	1,366	5,000	5,000	5,000
Traffic Signal Maintenance	2,687	4,000	(6,204)	5,000	5,000	5,000
Small Tools	2,631	2,500	924	3,000	3,000	3,000
Litter Abatement	0	500	39	500	500	500
Total Operational Expenditures	**$ 164,466**	**$ 261,040**	**$ 107,266**	**$ 249,075**	**$ 249,075**	**$ 249,075**

HURF Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Equipment/Capital Expenditures						
Equipment	0	0	0	22,000	22,000	22,000
Equipment Lease	8	0	0	0	0	0
Structural	0	0	0	12,000	12,000	12,000
Vehicles	0	0	0	20,000	20,000	20,000
Street Construction	24,518	50,000	2,526	0	0	0
Street Paving	0	25,000	0	0	0	0
Total Equipment/Capital Expenditures	**$ 24,526**	**$ 75,000**	**$ 2,526**	**$ 54,000**	**$ 54,000**	**$ 54,000**
Total Expenditures	**$ 485,551**	**$ 710,425**	**$ 354,563**	**$ 636,735**	**$ 636,735**	**$ 636,735**
Revenues						
HURF Revenue	750,879	750,000	555,993	809,000	809,000	809,000
Refunds/Reimbursements	50	800	0	0	0	0
Surplus Property Sales	1,279	600	0	2,100	2,100	2,100
Interest	9,026	5,000	9,240	5,000	5,000	5,000
Total Departmental Revenues	**$ 761,234**	**$ 756,400**	**$ 565,233**	**$ 816,100**	**$ 816,100**	**$ 816,100**
Operating Transfers						
Transfer Out to CIP Fund	20,000	28,000	0	48,000	48,000	48,000
Transfer Out to CIP Fund (Reserve)	0	92,000	0	92,000	92,000	92,000
Transfer Out to CDBG Fund	23,960	0	0	152,000	152,000	152,000
Transfer Out to Fed Grants Fund	0	7,253	0	35,100	35,100	35,100
Transfer Out to Debt Service Fund	102,849	166,318	165,535	165,490	165,490	165,490
Total Operating Transfers	**$ 146,809**	**$ 293,571**	**$ 165,535**	**$ 492,590**	**$ 492,590**	**$ 492,590**
Net Effect on HURF Fund	**$ (128,874)**	**$ 247,596**	**$ (45,135)**	**$ 313,225**	**$ 313,225**	**$ 313,225**
Beginning HURF Reserve Balance (Est'd)	$ 1,146,087	$ 915,686	$ 1,274,961	$ 1,320,096	$ 1,320,096	$ 1,320,096
8-year Repayment Plan Set-aside	$ 514,000	$ 464,000	$ 464,000	$ 414,000	$ 414,000	$ 414,000
Ending HURF Reserve Balance (Est'd)	**$ 760,961**	**$ 204,090**	**$ 856,096**	**$ 592,871**	**$ 592,871**	**$ 592,871**

Federal Grants Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
HSIP Grant						
Street & Safety Signing	0	75,000	0	75,000	75,000	75,000
HSIP Grant Reveneus	0	(75,000)	0	(75,000)	(75,000)	(75,000)
Net HSIP Grant	$ -	$ -	$ -	$ -	$ -	$ -
ADOT Grants						
ADOT Black Bridge Grant Expenditures	0	127,253	0	0	0	0
ADOT Tri-Intersection Grant Expenditures	0	0	0	119,430	119,430	119,430
Finnie Flat Sidewalk Grant Exps	0	0	4,800	0	0	0
ADOT Black Bridge Grant Revenues	0	(120,000)	0	0	0	0
ADOT Tri-Intersection Grant Revenues	0	0	0	(84,330)	(84,330)	(84,330)
Finnie Flat Sidewalk Grant Revenues	(26,299)	0	0	0	0	0
Operating Transfer In from HURF	0	(7,253)	0	(35,100)	(35,100)	(35,100)
Net ADOT Black bridge Grant	$ (26,299)	$ -	$ 4,800	$ -	$ -	$ -
FEMA Flood Control Grants						
Infrastructure	0	0	0	1,800,000	1,800,000	1,800,000
FEMA Grant Revenue	0	0	0	(1,300,000)	(1,300,000)	(1,300,000)
Transfer In fm Non-Federal Grants Fund	0	0	0	(200,000)	(200,000)	(200,000)
Transfer In fm General Fund	0	0	0	(300,000)	(300,000)	(300,000)
Net FEMA Grans	$ -	$ -	$ -	$ -	$ -	$ -
School Resource Officer						
Wages & ERE	0	14,210	0	0	0	0
SRO Grant	0	0	0	0	0	0
Operating Transfer in from General Fund	0	(14,210)	0	0	0	0
Net SRO Program	$ -	$ -	$ -	$ -	$ -	$ -
PANT Grant						
Wages & ERE	7,502	62,675	8,592	15,000	15,000	15,000
PANT Grant Revenues	(7,502)	(62,675)	(3,073)	(15,000)	(15,000)	(15,000)
Net PANT Grant	$ -	$ -	$ 5,519	$ -	$ -	$ -
Az. State Library Grants						
Website	0	0	0	10,700	10,700	10,700
Books	0	0	0	25,000	25,000	25,000
TAB Manager's Salary	0	0	0	10,000	10,000	10,000
Transfer to Library Fund	0	0	0	37,000	37,000	37,000
Grant Revenue	0	0	0	(82,700)	(82,700)	(82,700)
Net GOHS Grant	$ -	$ -	$ -	$ -	$ -	$ -
Gov's Office of Highway Safety Grant						
GOHS Grant Expenditures	0	0	9,763	0	0	0
Overtime for DUI Enforcement	6,330	50,000	5,586	25,000	25,000	25,000
GOHS Grant Revenues	0	(50,000)	(16,355)	(25,000)	(25,000)	(25,000)
Net GOHS Grant	$ 6,330	$ -	$ (1,006)	$ -	$ -	$ -

Federal Grants Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Homeland Security Grant						
Expenditures	0	90,000	0	185,000	185,000	185,000
Revenues	0	(90,000)	0	(185,000)	(185,000)	(185,000)
Net Program Revenues	$ -	$ -	$ -	$ -	$ -	$ -
Library Services & Technology Grant						
LSTA Grant Expenditures	800	33,455	24,232	0	0	0
LSTA Grant Revenues	(800)	(33,455)	(32,655)	0	0	0
Net Program Revenues	$ -	$ -	$ (8,423)	$ -	$ -	$ -
GOEP Lighting Grant						
Grant Exps	14,661	0	0	0	0	0
APS Rebate	0	0	0	0	0	0
Grant Revs	(14,661)	0	0	0	0	0
Net HSIP Grant	$ -	$ -	$ -	$ -	$ -	$ -
ADOC Energy Grant						
Operating Transfer Out to Gen. Fund	0	0	0	12,316	12,316	12,316
Net ADOC Grant	$ -	$ -	$ -	$ 12,316	$ 12,316	$ 12,316
DOJ Grant						
Uniforms / Vests	0	0	0	8,000	8,000	8,000
Grant Revenues	0	0	0	(8,000)	(8,000)	(8,000)
Net PANT Grant	$ -	$ -	$ -	$ -	$ -	$ -
Net Effect on Fed Grants Fund	$ (19,969)	$ -	$ 890	$ 12,316	$ 12,316	$ 12,316

Non-Federal Grants Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
RICO Grant						
Expenditures						
Grant Exps	67,829	112,052	36,539	31,718	31,718	31,718
Yav. County Anti-Racketeering Rev's	(67,829)	(50,000)	(38,257)	(30,000)	(30,000)	(30,000)
Net RICO Grants	$ -	$ 62,052	$ (1,718)	$ 1,718	$ 1,718	$ 1,718
RICO Year End Balance Estimate						
Prior Year Ending RICO Balance	0	26,563	0	1,718	1,718	1,718
Estimated Ending RICO Balance	$ -	$ (35,489)	$ 1,718	$ -	$ -	$ -
Gov's Office of Emergency MGT						
Infrastructure	0	0	0	350,000	350,000	350,000
GOEM Grant Revenue	0	0	0	(262,500)	(262,500)	(262,500)
Transfer In fm General Fund	0	0	0	(37,500)	(37,500)	(37,500)
Net GOE Grant	$ -	$ -	$ -	$ 50,000	$ 50,000	$ 50,000
Yavapai County Flood Control Grant						
Drainage Channel Project (CIP Fund)	0	75,000	171	100,000	100,000	100,000
Yavapai County Flood Control Grant	(230,694)	(75,000)	0	(350,000)	(350,000)	(350,000)
Transfer Out to Federal Grants	0	0	0	200,000	200,000	200,000
Transfer Out to CIP Fund	230,694	0	0	0	0	0
Net Yavapai County Grants	$ -	$ -	$ 171	$ (50,000)	$ (50,000)	$ (50,000)
Animal Control Grant						
Spay Neuter costs	5,500	15,000	0	10,000	10,000	10,000
Grant Revenues	(5,500)	(15,000)	0	(10,000)	(10,000)	(10,000)
Net Animal Control Grant	$ -	$ -	$ -	$ -	$ -	$ -
100 Club Grant						
Patrol Equipment	0	5,000	3,600	5,000	5,000	5,000
K9 Expenses	0	0	0	2,500	2,500	2,500
Grant Revenues	0	(5,000)	(3,600)	(7,500)	(7,500)	(7,500)
Net 100 Club Grant	$ -	$ -	$ -	$ -	$ -	$ -
Walton Family Grant						
Expenditures	0	0	0	50,000	50,000	50,000
Revenues	0	0	0	(50,000)	(50,000)	(50,000)
Net Walton Family Grant	$ -	$ -	$ -	$ -	$ -	$ -
CVUSD - School Resource Officer						
Wages & ERE	0	42,625	32,500	50,000	50,000	50,000
SRO Grant	0	(42,625)	(32,500)	(50,000)	(50,000)	(50,000)
Net SRO Grant	$ -	$ -	$ -	$ -	$ -	$ -
Volunteer in Policing Grant						
Grant Exnpenses	0	0	0	5,000	5,000	5,000
Grant Revenues	0	0	0	(5,000)	(5,000)	(5,000)
Net VIP Grant	$ -	$ -	$ -	$ -	$ -	$ -
Net Effect on Non-Fed Grants Fund	$ -	$ 62,052	$ (1,547)	$ 1,718	$ 1,718	$ 1,718

CDBG Grants Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Project Expenditures						
Allocated Wage & ERE	0	0	0	0	0	0
Street Project Admin	0	0	0	5,300	5,300	5,300
Street Project	0	0	0	411,200	411,200	411,200
Hollamon St. Improvements	372,345	0	0	0	0	0
Hollamon Grant Administration	43	0	0	0	0	0
Total Project Expenditures	**$ 372,388**	**$ -**	**$ -**	**$ 416,500**	**$ 416,500**	**$ 416,500**
Revenues						
Street Project	0	0	0	264,500	264,500	264,500
Hollamon St. Improv's Revenue	342,985	0	0	0	0	0
Hollamon Grant Admin Revenue	5,443	0	0	0	0	0
Total Revenues	**$ 348,428**	**$ -**	**$ -**	**$ 264,500**	**$ 264,500**	**$ 264,500**
Operating Transfers						
Transfers In from HURF Fund	(23,960)	0	0	(152,000)	(152,000)	(152,000)
Total Revenues	**$ (23,960)**	**$ -**	**$ -**	**$ (152,000)**	**$ (152,000)**	**$ (152,000)**
Net Effect on CDBG Fund	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Housing Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Revolving Loan (158)						
New Project Expenditures	73,124	95,430	14,000	70,000	70,000	70,000
Loan Payments	(15,621)	(15,430)	(11,476)	(15,600)	(15,600)	(15,600)
Home Sale	41,794	0	0	0	0	0
Interest on Cash	(2,030)	(2,000)	(1,295)	(1,600)	(1,600)	(1,600)
Net Revolving Loan Grant	**$ 97,267**	**$ 78,000**	**$ 1,229**	**$ 52,800**	**$ 52,800**	**$ 52,800**
Home Grant (159)						
Wages & ERE		0	0	0	0	0
Home Grant Admin Exp's	437	0	0	0	0	0
Home Grant Rehab Exp's	34,355	0	0	0	0	0
Home Grant Rehab Rev's	(25,000)	0	0	0	0	0
Home Grant Admin Rev's		0	0	0	0	0
Net Home Grant	**$ 9,792**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Net Effect on Fund	**$ 107,059**	**$ 78,000**	**$ 1,229**	**$ 52,800**	**$ 52,800**	**$ 52,800**
Parks & Rec Year End Balance Estimate						
Prior Year Ending Housing Fund Balance	$ 176,021	$ 68,962	$ 68,962	$ 67,733	$ 67,733	$ 67,733
Estimated Ending Housing Fund Balance	**$ 68,962**	**$ (9,038)**	**$ 67,733**	**$ 14,933**	**$ 14,933**	**$ 14,933**

Yavapai-Apache Nation Gaming Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Project Expenditures						
CVHS Tutor	16,639	15,000	15,000	30,000	30,000	30,000
MUHS Tutor	15,019	74,863	51,079	65,765	65,765	65,765
Clarkdale-Jerome School	10,000	0	0	12,000	12,000	12,000
Mountain View Preparatory	0	5,700	5,700	0	0	0
Sunny Side Charter School	0	15,000	15,000	0	0	0
United Christian School	0	0	0	11,000	11,000	11,000
American Heritage Academy	0	0	0	11,000	11,000	11,000
Beaver Creek School District	0	0	0	12,000	12,000	12,000
Cott-Oak Creek School district	0	0	0	5,000	5,000	5,000
South Verde High	0	0	0	5,000	5,000	5,000
St. Joseph's Catholic School	0	0	0	1,000	1,000	1,000
Rimrock High School	0	0	0	3,000	3,000	3,000
Camp Verde Senior Center	7,000	7,500	3,303	4,197	4,197	4,197
Total Project Expenditures	**$ 48,658**	**$ 118,063**	**$ 90,082**	**$ 159,962**	**$ 159,962**	**$ 159,962**
Operating Transfers						
Transfer Out to Gen Fund	0	0	0	11,734	11,734	11,734
Transfer Out to Gen Fund: Heritage Pool	26,000	14,988	14,988	0	0	0
Transfer Out to Gen Fund: Children's Rec	5,500	0	0	0	0	0
Transfer Out to Library Bldg Fund	500	0	0	0	0	0
Total Operating Transfers	**$ 32,000**	**$ 14,988**	**$ 14,988**	**$ 11,734**	**$ 11,734**	**$ 11,734**
Revenues						
Yav-Apache Gaming Compact Revenues	73,188	0	113,734	0	0	0
Total Departmental Revenues	**$ 73,188**	**$ -**	**$ 113,734**	**$ -**	**$ -**	**$ -**
Net Effect on YAN Gaming Funds	**$ 7,470**	**$ 133,051**	**$ (8,664)**	**$ 171,696**	**$ 171,696**	**$ 171,696**
YAN Year End Balance Estimate						
Prior Year Ending YAN Gaming Fund Balance	$ 170,502	$ 133,051	$ 163,032	$ 171,696	$ 171,696	$ 171,696
Estimated Ending YAN Gaming Fund Balance	**$ 163,032**	**$ -**	**$ 171,696**	**$ -**	**$ -**	**$ -**

Library Building Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Project Expenditures						
Library Building	151,649	946,560	191,032	4,263,703	4,263,703	4,263,703
Total Project Expenditures	**$ 151,649**	**$ 946,560**	**$ 191,032**	**$ 4,263,703**	**$ 4,263,703**	**$ 4,263,703**
Revenues						
Donations	10,788	350,000	5,197	370,000	370,000	370,000
Other Financing Sources	2,121	0	0	3,490,000	3,490,000	3,490,000
Interest	4,899	2,000	3,004	500	500	500
Total Departmental Revenues	**$ 17,808**	**$ 352,000**	**$ 8,201**	**$ 3,860,500**	**$ 3,860,500**	**$ 3,860,500**
Operating Transfers						
Transfers In from YAN Fund	(500)	0	0	0	0	0
Transfers In from Fed Grants Fund	0	0	0	(37,000)	(37,000)	(37,000)
Transfers In from Impact Fee Fund	0	(46,434)	0	(46,350)	(46,350)	(46,350)
Total Operating Transfers	**$ (500)**	**$ (46,434)**	**$ -**	**$ (83,350)**	**$ (83,350)**	**$ (83,350)**
Net Effect on Library Fund	**$ 133,341**	**$ 548,126**	**$ 182,831**	**$ 319,853**	**$ 319,853**	**$ 319,853**
Library Fund Year End Balance Estimate						
Prior Year Ending Library Fund Balance	$ 636,025	$ 514,018	$ 502,684	$ 319,853	$ 319,853	$ 319,853
Estimated Ending Library Fund Balance	**$ 502,684**	**$ (34,108)**	**$ 319,853**	**$ -**	**$ -**	**$ -**

Magistrate Special Revenue Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Local JCEF (310)						
Operating Expenditures						
Training	1,623	2,000	1,293	2,000	2,000	2,000
Total Operating Expenditures	**$ 1,623**	**$ 2,000**	**$ 1,293**	**$ 2,000**	**$ 2,000**	**$ 2,000**
Revenues						
Local JCEF	4,674	4,720	2,116	4,178	4,178	4,178
Net JCEF Program	**$ (3,051)**	**$ (2,720)**	**$ (823)**	**$ (2,178)**	**$ (2,178)**	**$ (2,178)**
Local JCEF Year End Balance Estimate						
Prior Year Ending Local JCEF Balance	33,705	35,773	36,756	37,579	37,579	37,579
Estimated Ending Local JCEF Balance	**$36,756**	**$38,493**	**$37,579**	**$39,757**	**$39,757**	**$39,757**
Fill the GAP (320)						
Revenues						
Fill the GAP	3,910	3,150	1,292	2,550	2,550	2,550
Net Fill the GAP Program	**$ (3,910)**	**$ (3,150)**	**$ (1,292)**	**$ (2,550)**	**$ (2,550)**	**$ (2,550)**
Fill the GAP Year End Balance Estimate						
Prior Year Ending Fill the GAP Balance	9,803	12,492	13,713	15,005	15,005	15,005
Estimated Ending Fill the GAP Balance	**$13,713**	**$15,642**	**$15,005**	**$17,555**	**$17,555**	**$17,555**
Court Enhancement (330)						
Operating Expenditures						
Legal	0	1,700	3	1,700	1,700	1,700
Miscellaneous	365	2,250	661	4,000	4,000	4,000
Total Operating Expenditures	**$ 365**	**$ 3,950**	**$ 664**	**$ 5,700**	**$ 5,700**	**$ 5,700**
Total Departmental Expenditures	**$ 365**	**$ 3,950**	**$ 664**	**$ 5,700**	**$ 5,700**	**$ 5,700**
Revenues						
Court Enhancement	47,979	48,600	20,742	41,000	41,000	41,000
Other Financing Sources		0				
Total Department Revenues	**$ 47,979**	**$ 48,600**	**$ 20,742**	**$ 41,000**	**$ 41,000**	**$ 41,000**
Operating Transfers						
Transfers Out to CIP Fund	0	0	0	100,000	100,000	100,000
Total Operating Transfers	**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**
Net Court Enhancement Program	**$ (47,614)**	**$ (44,650)**	**$ (20,078)**	**$ 64,700**	**$ 64,700**	**$ 64,700**
Court Enhancement Year End Balance Estimate						
Prior Year Ending Court Enhancement Balance	79,596	114,851	127,210	147,288	147,288	147,288
Estimated Ending Court Enhancement Balance	**$127,210**	**$159,501**	**$147,288**	**$82,588**	**$82,588**	**$82,588**
Net Effect on Magistrate Fund	**$ (54,575)**	**$ (50,520)**	**$ (22,193)**	**$ 59,972**	**$ 59,972**	**$ 59,972**

Donations & Restricted Monies Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Safety Equipment Program						
Expenses	0	4,400	0	8,088	8,088	8,088
Revenues	(1,745)	(1,600)	(2,289)	(3,000)	(3,000)	(3,000)
Net Safety Equipment	**$ (1,745)**	**$ 2,800**	**$ (2,289)**	**$ 5,088**	**$ 5,088**	**$ 5,088**
Safety Equip Year End Balance Estimate						
Prior Year Ending Safety Equip Balance	1,054	2,800	2,799	5,088	5,088	5,088
Estimated Ending Safety Equip Balance	**$ 2,799**	**$ -**	**$ 5,088**	**$ -**	**$ -**	**$ -**
Volunteers in Police Services						
Expenses	23	430	0	427	427	427
Donations	(100)	0	0	0	0	0
Net Volunteers	**$ (77)**	**$ 430**	**$ -**	**$ 427**	**$ 427**	**$ 427**
VIP Year End Balance Estimate						
Prior Year Ending VIP Balance	350	430	427	427	427	427
Estimated Ending VIP Balance	**$427**	**$0**	**$427**	**$0**	**$0**	**$0**
General CVMO						
Expenses	270	930	0	980	980	980
Donations	(200)	0	(50)	0	0	0
Net General CVMO	**$ 70**	**$ 930**	**$ (50)**	**$ 980**	**$ 980**	**$ 980**
CVMO Year End Balance Estimate						
Prior Year Ending CVMO Balance	1,000	930	930	980	980	980
Estimated Ending CVMO Balance	**$930**	**$0**	**$980**	**$0**	**$0**	**$0**
K-9						
Expenses	1,490	1,815	426	2,336	2,336	2,336
Donations	(1,541)	0	(450)	(500)	(500)	(500)
Net K-9	**$ (51)**	**$ 1,815**	**$ (24)**	**$ 1,836**	**$ 1,836**	**$ 1,836**
K-9 Year End Balance Estimate						
Prior Year Ending K-9 Balance	1,761	1,815	1,812	1,836	1,836	1,836
Estimated Ending K-9 Balance	**$ 1,812**	**$ -**	**$ 1,836**	**$ -**	**$ -**	**$ -**
Animal Shelter						
Expenses	2,398	5,000	0	25	25	25
Donations	(610)	0	(25)	0	0	0
Net Animal Shelter	**$ 1,788**	**$ 5,000**	**$ (25)**	**$ 25**	**$ 25**	**$ 25**
Animal Shelter Year End Balance Estimate						
Prior Year Ending Animal Shelter Balance	1,788	5,000	0	25	25	25
Estimated Ending Animal Shelter Balance	**$ -**	**$ -**	**$ 25**	**$ -**	**$ -**	**$ -**

Donations & Restricted Monies Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Book Purchases						
Book Purchases	624	13	13	0	0	0
Donations	0	0	0	0	0	0
Net Book Purch's	**$ 624**	**$ 13**	**$ 13**	**$ -**	**$ -**	**$ -**
Book Purch's Year End Balance Estimate						
Prior Year Ending Book Purch's Balance	637	13	13	0	0	0
Estimated Ending Book Purch's Balance	**$13**	**$0**	**$0**	**$0**	**$0**	**$0**
General Library						
Expenditures	2,285	6,800	1,884	33,957	33,957	33,957
Donations	(1,294)	(2,000)	(1,322)	(30,000)	(30,000)	(30,000)
Net General Library	**$ 991**	**$ 4,800**	**$ 562**	**$ 3,957**	**$ 3,957**	**$ 3,957**
Library Year End Balance Estimate						
Prior Year Ending Library Balance	5,510	4,800	4,519	3,957	3,957	3,957
Estimated Ending Library Balance	**$4,519**	**$0**	**$3,957**	**$0**	**$0**	**$0**
Parks & Rec						
Expenditures	200	4,000	3,000	3,952	3,952	3,952
Donations	(200)	0	(3,000)	0	0	0
Net Parks & Rec	**$ -**	**$ 4,000**	**$ -**	**$ 3,952**	**$ 3,952**	**$ 3,952**
Parks & Rec Year End Balance Estimate						
Prior Year Ending Parks & Rec Balance	3,952	4,000	3,952	3,952	3,952	3,952
Estimated Ending Parks & Rec Balance	**$3,952**	**$0**	**$3,952**	**$0**	**$0**	**$0**
Net Effect on Fund	**$ 1,600**	**$ 19,788**	**$ (1,813)**	**$ 16,265**	**$ 16,265**	**$ 16,265**

Impact Fees Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
General Gov't (199)						
Operating Transfer Out to CIP Fund	0	0	0	68,780	68,780	68,780
Interest	(203)	(300)	(79)	(107)	(107)	(107)
Net General Gov't	**$ (203)**	**$ (300)**	**$ (79)**	**$ 68,673**	**$ 68,673**	**$ 68,673**
Gen. Gov't Year End Balance Estimate						
Prior Year Ending Gen. Gov't Balance	68,594	68,594	68,594	68,673	68,673	68,673
Estimated Ending Gen. Gov't Balance	**$68,797**	**$68,894**	**$68,673**	**$0**	**$0**	**$0**
Police Services (699)						
CVMO Vehicles	14,725	63,983	0	74,000	74,000	74,000
Interest	(186)	0	(68)	(78)	(78)	(78)
Net Police Services	**$ 14,539**	**$ 63,983**	**$ (68)**	**$ 73,922**	**$ 73,922**	**$ 73,922**
Police Services Year End Balance Estimate						
Prior Year Ending Police Services Balance	73,854	73,854	73,854	73,922	73,922	73,922
Estimated Ending Police Services Balance	**$59,315**	**$9,871**	**$73,922**	**$0**	**$0**	**$0**
Library (799)						
Operating Transfer Out to Library Fund	0	46,434	0	46,350	46,350	46,350
Interest	(137)	(100)	(53)	(53)	(53)	(53)
Net Library	**$ (137)**	**$ 46,334**	**$ (53)**	**$ 46,297**	**$ 46,297**	**$ 46,297**
Library Year End Balance Estimate						
Prior Year Ending Library Balance	46,244	46,244	46,244	46,297	46,297	46,297
Estimated Ending Library Balance	**$46,381**	**(90)**	**$46,297**	**$0**	**$0**	**$0**
Parks & Rec (899)						
Parks & Rec Expenditures	0	0	0	101,772	101,772	101,772
Interest	(440)	(700)	(118)	(100)	(100)	(100)
Net Parks & Rec	**$ (440)**	**$ (700)**	**$ (118)**	**$ 101,672**	**$ 101,672**	**$ 101,672**
Parks & Rec Year End Balance Estimate						
Prior Year Ending P&R Balance	101,114	101,554	101,554	101,672	101,672	101,672
Estimated Ending P&R Balance	**$101,554**	**$102,254**	**$101,672**	**$0**	**$0**	**$0**
Net Effect on Fund	**$ 13,759**	**$ 109,317**	**$ (318)**	**$ 290,564**	**$ 290,564**	**$ 290,564**

911 Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Project Expenditures						
911 Expenditures	720	2,560	57	2,503	2,503	2,503
Total Project Expenditures	**$ 720**	**$ 2,560**	**$ 57**	**$ 2,503**	**$ 2,503**	**$ 2,503**
Revenues						
911 Distributions	0	0	0	0	0	0
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Net Effect on 911 Fund	**$ 720**	**$ 2,560**	**$ 57**	**$ 2,503**	**$ 2,503**	**$ 2,503**
Prior Year Ending 911 Fund Balance	$ 3,410	$ 2,560	$ 2,560	$ 2,503	$ 2,503	$ 2,503
Estimated Ending 911 Fund Balance	**$ 2,690**	**$ -**	**$ 2,503**	**$ -**	**$ -**	**$ -**

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Debt Service Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Sanitary District						
Principal	60,102	62,110	62,108	64,185	64,185	64,185
Interest	58,666	56,626	56,626	54,520	54,520	54,520
Total Sanitary District Expenditures	**$ 118,768**	**$ 118,736**	**$ 118,734**	**$ 118,705**	**$ 118,705**	**$ 118,705**
2011 Rev Bond - Public Works Yard						
Principal	63,800	70,116	70,115	72,860	72,860	72,860
Interest	38,048	35,430	35,430	32,640	32,640	32,640
Misc. Charges	1,000	1,800	1,000	1,000	1,000	1,000
Total PW Yard Expenditures	**$ 102,848**	**$ 107,346**	**$ 106,545**	**$ 106,500**	**$ 106,500**	**$ 106,500**
GADA Loan - Marshal's Office						
Principal	90,000	95,000	95,000	100,000	100,000	100,000
Interest	74,950	70,325	70,325	65,450	65,450	65,450
Misc. Charges	425	800	425	425	425	425
Total Marshal's Office Expenditures	**$ 165,375**	**$ 166,125**	**$ 165,750**	**$ 165,875**	**$ 165,875**	**$ 165,875**
Butler Park						
Principal	5,274	0	0	0	0	0
Interest	37	0	0	0	0	0
Misc. Charges	208	0	0	0	0	0
Total Butler Park Expenditures	**$ 5,519**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Equipment Lease Purchase						
Principal	0	149,703	149,703	150,050	150,050	150,050
Interest	0	9,680	9,680	9,335	9,335	9,335
Total Lease Expenditures	**$ -**	**$ 159,383**	**$ 159,383**	**$ 159,385**	**$ 159,385**	**$ 159,385**
Total Debt Expenditures	**$ 392,510**	**$ 551,590**	**$ 550,412**	**$ 550,465**	**$ 550,465**	**$ 550,465**
Operating Transfers						
Transfers In from GF	(210,957)	(169,272)	(244,507)	(158,175)	(158,175)	(158,175)
Transfers In from GF (Const Tax)	(78,704)	(216,000)	(140,370)	(226,800)	(226,800)	(226,800)
Transfers In from HURF	(102,849)	(166,318)	(165,535)	(165,490)	(165,490)	(165,490)
Total Operating Transfers	**$ (392,510)**	**$ (551,590)**	**$ (550,412)**	**$ (550,465)**	**$ (550,465)**	**$ (550,465)**
Net Effect on Debt Service Fund	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Sewer

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Expenditures						
Wages & Related						
Salaries	261,248	282,790	198,472	318,510	293,375	318,510
Overtime	0	0	0	0	10,000	0
FICA	16,197	17,530	12,274	19,750	18,810	19,750
Medicare	3,788	4,110	2,870	4,620	4,400	4,620
Retirement		32,640	22,904	36,950	35,195	36,950
Unemployment	2,221	965	402	575	505	575
Workman's Compensation	7,837	9,540	7,549	14,130	13,355	14,130
Health, Dental & Life Ins	85,011	53,550	40,048	66,960	59,380	66,960
Total Wages & Related	**$ 376,303**	**$ 401,125**	**$ 284,519**	**$ 461,495**	**$ 435,020**	**$ 461,495**
Operating Expenditures						
Training		2,500	1,866	2,200	2,200	2,200
Travel		1,000	1,740	1,500	1,500	1,500
Office Supplies		8,000	6,930	2,200	2,200	2,200
Subscriptions/Memberships		1,500	784	500	500	500
Printing		0	1,170	4,000	4,000	4,000
Postage		4,200	2,449	3,500	3,500	3,500
Internet Wireless Access		2,050	900	1,500	1,500	1,500
Software Recurring Fees		0	1,404	1,400	1,400	1,400
Auto Repair/Maintenance		6,000	4,760	8,000	8,000	8,000
Fuel		10,000	4,835	8,000	8,000	8,000
Electric - Operations	133,815	100,500	65,148	90,000	90,000	90,000
Water		0	467	700	700	700
Waste Removal		0	1,085	1,900	1,900	1,900
Telephone		4,500	1,093	1,450	1,450	1,450
Cell Phone		0	2,888	4,100	4,100	4,100
Pest Control		0	265	500	500	500
Consulting Services	17,121	20,000	12,600	9,000	9,000	9,000
Legal Services		4,000	40	4,000	4,000	4,000
Audit		13,000	13,000	13,000	13,000	13,000
Service Charges		1,500	837	1,100	1,100	1,100
Liability Insurance		28,000	62	6,900	6,900	6,900
Personnel Expenditures		0	525	300	300	300
Lagoon Closure		10,000	0	25,000	25,000	25,000
Lab Equipment		2,000	0	2,000	2,000	2,000
Lab Services		28,000	18,309	25,000	25,000	25,000
Lab Supplies		5,500	3,775	5,500	5,500	5,500
Plant Operations	250,954	205,000	115,378	0	0	0
Contracted Services - Plant				13,440	13,440	13,440
Maintenance - Plant				90,275	90,275	90,275
Operational Supplies - Plant				30,970	30,970	30,970
Rental Equipment - Plant				2,940	2,940	2,940
Uniforms - Plant		0	4,911	6,800	6,800	6,800
Polymer - Plant				12,810	12,810	12,810
Chlorine - Plant				29,400	29,400	29,400
Sludge Disposal - Plant				46,000	46,000	46,000

Sewer Fund (Cont'd)

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Operating Expenditures (cont'd)						
Mosquito Control - Plant		5,500	1,684	5,500	5,500	5,500
Contracted Services - Collections				3,150	3,150	3,150
Maintenance - Collections				38,850	38,850	38,850
Operational Supplies - Collections				2,940	2,940	2,940
Rental Equipment - Collections				2,730	2,730	2,730
Permits	25,975	10,000	2,806	10,000	10,000	10,000
Total Operating Expenditures	**$ 427,865**	**$ 472,750**	**$ 271,711**	**$ 519,055**	**$ 519,055**	**$ 519,055**
Equipment/Capital Expenditures						
Vehicles & Equipment	0	50,000	0	5,000	35,000	5,000
Structural Improvements	0	72,050	0	1,378,725	1,378,725	1,378,725
Total Equipment/Capital Expenditures	**$ -**	**$ 122,050**	**$ -**	**$ 1,383,725**	**$ 1,413,725**	**$ 1,383,725**
Total Expenditures	**$ 804,168**	**$ 995,925**	**$ 556,230**	**$ 2,364,275**	**$ 2,367,800**	**$ 2,364,275**
Revenues						
Operating Fees						
User Fees	630,906	801,435	572,999	804,000	804,000	804,000
Account Transfer Fees	0	2,520	1,260	1,000	1,000	1,000
Septage Fees	177,133	100,000	109,230	135,000	135,000	135,000
W.A.S. Fees	0	59,000	29,084	35,000	35,000	35,000
Port-a-Potty Fees	0	9,000	7,527	10,000	10,000	10,000
Connection Fees	7,330	3,500	1,750	3,500	3,500	3,500
Inspection Fees	0	160	80	200	200	200
Late Fees	0	6,700	2,907	2,500	2,500	2,500
Other Operating Revenues	8,340	0	243	953,725	953,725	953,725
Total Operating Fees	**$ 823,709**	**$ 982,315**	**$ 725,080**	**$ 1,944,925**	**$ 1,944,925**	**$ 1,944,925**
Net Operating (Gain)/Loss	**$ (19,541)**	**$ 13,610**	**$ (168,850)**	**$ 419,350**	**$ 422,875**	**$ 419,350**
Non-Operating Items						
Depreciation	715,264	720,000	540,000	740,000	740,000	740,000
Grant Revenue	(310,734)	0	(23,971)	(425,000)	(425,000)	(425,000)
Interest	(3,834)	(4,000)	(1,330)	(1,200)	(1,200)	(1,200)
Other Income	0	0	(6,795)	0	0	0
Total Non-Operating Items	**$ 400,696**	**$ 716,000**	**$ 507,904**	**$ 313,800**	**$ 313,800**	**$ 313,800**
Net Effect on Sewer Fund	**$ 381,155**	**$ 729,610**	**$ 339,054**	**$ 733,150**	**$ 736,675**	**$ 733,150**
Sewer Year End Balance Estimate						
Prior Year Ending Reserve Balance	$ 84,361	$ 418,470	$ 418,470	$ 619,416	$ 619,416	$ 619,416
Estimated Ending Reserve Balance	**$ 418,470**	**$ 408,860**	**$ 619,416**	**$ 626,266**	**$ 622,741**	**$ 626,266**

Sewer District Debt Service Fund

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 APPROVED BUDGET	2013-14 THROUGH MAR 14	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	2014-15 COUNCIL PROPOSED
Principal & Interest						
Debt Principle Payments	635,188	662,000	62,108	666,100	666,100	666,100
Interest on Debt	492,488	525,000	291,137	481,900	481,900	481,900
Total Principal & Interest	**$ 1,127,676**	**$ 1,187,000**	**$ 353,245**	**$ 1,148,000**	**$ 1,148,000**	**$ 1,148,000**
Revenue Sources						
Property Taxes	959,347	1,167,000	837,638	1,104,200	1,104,200	1,104,200
Property Taxes (USDA Reserve)	0	0	0	37,000	37,000	37,000
Property Tax Allowance for Bad Debt	0	(75,000)	0	(75,000)	(75,000)	(75,000)
IGA with Town of Camp Verde	119,771	119,771	118,734	118,700	118,700	118,700
Interest	0	0	1,942	1,500	1,500	1,500
Total Tax Levy & IGA	**$ 1,079,118**	**$ 1,211,771**	**$ 958,314**	**$ 1,186,400**	**$ 1,186,400**	**$ 1,186,400**
Net Adjustment to Fund Balance	**$ 48,558**	**$ (24,771)**	**$ (605,069)**	**$ (38,400)**	**$ (38,400)**	**$ (38,400)**

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Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: June 18, 2014

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation*

Requesting Department: Public Works/Engineering Division & Camp Verde Community Library

Staff Resource/Contact Person: Ron Long & Kathy Hellman

Agenda Title (be exact): *Review, discussion and possible award of the Community Library Bid #14 -110, to the low bidder: BEC. Discussion may include: financing, award the low bidder an Agreement for the complete build out, or Agreement for completion of only the first floor, or rejection of all bids.*

List Attached Documents: Bid opening information (1 Page) Opening Bid break-down (1 Page)

Bid Comparison (2 Pages) Architect Comments and Plan Pages (9 Pages)

Scope of work for the Agreement (1 Page) Agreement (10 Pages)

Estimated Presentation Time: 5 Minutes.

Estimated Discussion Time: 15 Minutes

Reviews Completed by:

☒ ***Department Head: Ron Long (Project Mgr.) & Kathy Hellman, Library Director*** ☒ ***Town Attorney***
Comments: Signed Agreement

☒ ***Finance Department***

Fiscal Impact:

Budget Code: __Amount Remaining: ___

Comments: This project will be financed - See Comments from Finance (4 Pages)

Background Information:

- November 26, 2013, publicized a pre- announcement of the upcoming bid opportunity for the Community Library, Bid #14-107. The notice was advertised on Town and Public Purchase web sites, local newspapers, plan rooms in Prescott and Cottonwood.
- Request for Bids advertised beginning March 12, 2014.
- Pre-bid meeting was held March 26, 2014. Over 50 people attended.
- Bid opening on April 23, 2013. Seven bids were received.
- June 11, 2014, Work Session - public comments, staff presentation of five options the project as designed and bid, Town Manager, Russ Martin, discussed financing scenarios

Attachment guide:

Bid Comparison (2 pages) details each bidder's lump-sum base bid with *Deductions* from the Base Bid for:

- Omission of the Rear Terrace
- Omission of the North Reading Terrace
- Quality reduction of Mechanical (HVAC)
- Quality reduction of flooring

The second portion of each bidder's detail provides prices for *Additions* to the base bid consisting of:

- Addition for Solar PV panels and equipment
- Addition to complete the upper level build-out
- Demolition of the existing building
- Complete landscape and irrigation plan
- Alternate terrace configuration and concrete steps

see the NOTE on Page 2 of the Bid Comparison Sheets: estimated costs for furniture, shelving, audio/visual and IT wiring, interior blinds/solar shades, (FFE) and construction contingency. These items, essential to the library, are not included in the bids.

Recommended Action (Motion): Move to approve the Community Library project for a total cost of $4,430,000; authorize the Mayor to execute the Agreement with BEC in the amount of $3,582,000 for the full build out of the library. And direct staff to follow the Financial Operations Guide for the procurement of the Furniture, Fixtures & Equipment, Solar System, Demolition of the Current Library building, contingencies, and complete the Landscaping for a total cost not to exceed $848,000.

Instructions to the Clerk: Obtain signatures from Mayor and Contractor

COMMUNITY LIBRARY
BID OPENING #14-107
APRIL 23, 20014 3:15 P.M.

BIDDER	BID SCHEDULE – BASE BID ONLY
BEC SOUTHWEST	$ 3,110,000
D. L. WITHERS CONSTRUCTION	$ 3,659,000
DANSON CONSTRUCTION LLC	$ 3,309,000
DNG CONSTRUCTION	$ 4,149,100
FCI CONSTRUCTORS INC	$ 3,449,000
RYTAN LLC	$ 3,985,000
TIERRA VERDE BUILDERS	$ 3,424,980

April 23, 2014 @3:15 p.m.

Community Library - Opening Bid Breakdown

BEC	
BASE BID	3,110,000
Rear Terrace	(112,000)
Child. Terrace	(35,000)
D/G Mech. System	(16,000)
Flooring Grade	(45,000)
Solar System	$ 61,000
2nd Floor	$ 472,000
Demo Current Bld	$ 48,000
Landscape	$ 89,000
East Terrace	$ 27,000

DANSON	
BASE BID	$ 3,309,000
Rear Terrace	(154,000)
Child. Terrace	(56,000)
D/G Mech. System	(26,000)
Flooring Grade	0
Solar System	$ 69,000
2nd Floor	$ 529,000
Demo Current Bld	$ 105,000
Landscape	$ 83,000
East Terrace	$ 40,000

TIERRA VERDE	
BASE BID	$ 3,424,980
Rear Terrace	(79,655)
Child. Terrace	(60,264)
D/G Mech. System	(24,000)
Flooring Grade	(31,500)
Solar System	$ 48,908
2nd Floor	$ 362,304
Demo Current Bld	$ 60,095
Landscape	$ 59,285
East Terrace	$ 24,295

FCI CONSTRUCTORS	
BASE BID	$ 3,449,000
Rear Terrace	(137,000)
Child. Terrace	(59,000)
D/G Mech. System	(26,000)
Flooring Grade	(27,000)
Solar System	$ 69,000
2nd Floor	$ 568,000
Demo Current Bld	$ 90,000
Landscape	$ 67,000
East Terrace	$ 69,000

SEE PAGE TWO OF BID COMPARISONS FOR ADDITIONAL COSTS NOT INCLUDED IN CONTRACT PRICE

DL WITHERS	
BASE BID	$ 3,659,000
Rear Terrace	(139,000)
Child. Terrace	(46,000)
D/G Mech. System	(25,800)
Flooring Grade	(26,900)
Solar System	$ 70,000
2nd Floor	$ 554,000
Demo Current Bld	$ 77,000
Landscape	$ 65,000
East Terrace	$ 21,000

RYTAN LLC	
BASE BID	$ 3,985,000
Rear Terrace	(164,000)
Child. Terrace	(53,000)
D/G Mech. System	(25,000)
Flooring Grade	0
Solar System	$ 74,000
2nd Floor	$ 537,000
Demo Current Bld	$ 125,000
Landscape	$ 80,000
East Terrace	$ 34,000

DNG CONSTRUCTION	
BASE BID	$ 4,149,100
Rear Terrace	(201,861)
Child. Terrace	(75,662)
D/G Mech. System	(55,430)
Flooring Grade	(5,012)
Solar System	$ 65,752
2nd Floor	$ 468,500
Demo Current Bld	$ 33,412
Landscape	$ 66,814
East Terrace	$ 17,628

CAMP VERDE COMMUNITY LIBRARY
BID COMPARISON

May 7, 2014

BEC - PREFERRED OPTION "A"		BEC - OPTION "B"		DANSON- PREFERRED OPTION "A"		DANSON - OPTION "B"	
BASE BID	$ 3,110,000	BASE BID	$ 3,110,000	BASE BID	$ 3,309,000	BASE BID	$ 3,309,000
Rear Terrace		Rear Terrace	(112,000)	Rear Terrace		Rear Terrace	(154,000)
Child. Terrace		Child. Terrace	(35,000)	Child. Terrace		Child. Terrace	(56,000)
D/G Mech. System		D/G Mech. System		D/G Mech. System		D/G Mech. System	
Flooring Grade		Flooring Grade	(45,000)	Flooring Grade		Flooring Grade	0
TOTAL DEDUCTS		TOTAL DEDUCTS	$ (192,000)	TOTAL DEDUCTS	$ -	TOTAL DEDUCTS	$ (210,000)
BID LESS DEDUCTS	$ 3,110,000	**BID LESS DEDUCTS**	$ 2,726,000	**BID LESS DEDUCTS**	$ 3,309,000	**BID LESS DEDUCTS**	$ 2,889,000
Solar System	$ 61,000	Solar System		Solar System	$ 69,000	Solar System	
2nd Floor	$ 472,000	2nd Floor		2nd Floor	$ 529,000	2nd Floor	
Demo Current Bld	$ 48,000	Demo Current Bld		Demo Current Bld	$ 105,000	Demo Current Bld	
Landscape	$ 89,000	Landscape		Landscape	$ 83,000	Landscape	
Finish East Side		Finish East Side	$ 27,000	Finish East Side		Finish East Side	$ 40,000
PREFERED OPTION	$ 3,780,000	OPTION "B"	$ 2,753,000	PREFERED OPTION	$ 4,095,000	PREFERED OPTION	$ 2,929,000

Tierra Verde - PREFERRED OPTION "A"		Tierra Verde - OPTION "B"		FCI - PREFERRED OPION "A"		FCI- OPTION "B"	
BASE BID	$ 3,424,980	BASE BID	$ 3,424,980	BASE BID	$ 3,449,000	BASE BID	$ 3,449,000
Rear Terrace		Rear Terrace	(79,655)	Rear Terrace		Rear Terrace	(137,000)
Child. Terrace		Child. Terrace	(60,264)	Child. Terrace		Child. Terrace	(59,000)
D/G Mech. System		D/G Mech. System		D/G Mech. System		D/G Mech. System	
Flooring Grade		Flooring Grade	(31,500)	Flooring Grade		Flooring Grade	(27,000)
TOTAL DEDUCTS	$ -	TOTAL DEDUCTS	$ (171,419)	TOTAL DEDUCTS		TOTAL DEDUCTS	$ (223,000)
BID LESS DEDUCTS	$ 3,424,980	**BID LESS DEDUCTS**	$ 3,082,142	**BID LESS DEDUCTS**	$ 3,449,000	**BID LESS DEDUCTS**	$ 3,003,000
Solar System	$ 48,908	Solar System		Solar System	$ 69,000	Solar System	
2nd Floor	$ 362,304	2nd Floor		2nd Floor	$ 568,000	2nd Floor	
Demo Current Bld	$ 60,095	Demo Current Bld		Demo Current Bld	$ 90,000	Demo Current Bld	
Landscape	$ 59,285	Landscape		Landscape		Landscape	
Finish East Side		Finish East Side	$ 24,295	Finish East Side		Finish East Side	$ 69,000
PREFERED OPTION	**$ 3,955,572**	**OPTION "B"**	**$ 3,106,437**	**PREFERED OPTION**	**$ 4,176,000**	**OPTION "B"**	**$ 3,072,000**

CAMP VERDE COMMUNITY LIBRARY
BID COMPARISON - Page 2

May 7, 2014

DL WITHERS- PREFERRED OPT. "A"	
BASE BID	$ 3,659,000
Rear Terrace	
Child. Terrace	
D/G Mech. System	
Flooring Grade	
TOTAL DEDUCTS	$ -
BID LESS DEDUCTS	**$ 3,659,000**
Solar System	
2nd Floor	$ 554,000
Demo Current Bld	
Landscape	$ 65,000
Revise E. Terrace	
PREFERRED OPTION	**$ 4,278,000**

DL WITHERS- OPT. "B"	
BASE BID	$ 3,659,000
Rear Terrace	
Child. Terrace	
D/G Mech. System	(25,800)
Flooring Grade	(26,900)
TOTAL DEDUCTS	$ (52,700)
BID LESS DEDUCTS	**$ 3,553,600**
Solar System	
2nd Floor	
Demo Current Bld	
Landscape	
Revise E. Terrace	$ 21,000
OPTION "B"	**$ 3,574,600**

RYTAN- PREFERRED OPTION "A"	
BASE BID	$ 3,985,000
Rear Terrace	
Child. Terrace	
D/G Mech. System	
Flooring Grade	
TOTAL DEDUCTS	$ -
BID LESS DEDUCTS	**$ 3,985,000**
Solar System	
2nd Floor	$ 537,000
Demo Current Bld	
Landscape	$ 80,000
Revise E. Terrace	
PREFERRED OPTION	**$ 4,602,000**

RYTAN- OPTION "B"	
BASE BID	$ 3,985,000
Rear Terrace	
Child. Terrace	
D/G Mech. System	(25,000)
Flooring Grade	0
TOTAL DEDUCTS	$ (25,000)
BID LESS DEDUCTS	**$ 3,935,000**
Solar System	
2nd Floor	
Demo Current Bld	
Landscape	
Revise E. Terrace	$ 34,000
OPTION "B"	**$ 3,969,000**

DNG - PREFERRED OPTION "A"	
BASE BID	$ 4,149,100
Rear Terrace	
Child. Terrace	
D/G Mech. System	
Flooring Grade	
TOTAL DEDUCTS	$ -
BID LESS DEDUCTS	**$ 4,149,100**
Solar System	
2nd Floor	$ 468,500
Demo Current Bld	
Landscape	$ 66,814
Revise E. Terrace	
PREFERRED OPTION	**$ 4,684,414**

DNG - OPTION "B"	
BASE BID	$ 4,149,100
Rear Terrace	
Child. Terrace	
D/G Mech. System	(55,430)
Flooring Grade	(5,012)
TOTAL DEDUCTS	$ (60,442)
BID LESS DEDUCTS	**$ 4,028,216**
Solar System	
2nd Floor	
Demo Current Bld	
Landscape	
Revise E. Terrace	$ 17,628
OPTION "B"	**$ 4,045,844**

****NOTE: THE FOLLOWING ESTIMATED COSTS ARE IN *ADDITION* TO THE CONTRACT AMOUNT - THE ITEMS BELOW ARE *NOT* PROVIDED BY THE CONTRACTOR****

	PREFERRED "A"	OPTION "B"
FURNITURE & SHELVING	$ 325,000	$ 162,500
REAR STAIRS	$ 75,000	$ -
AUDIO/VISUAL & IT WIRING	$ 35,000	$ 35,000
INTERIOR BLINDS/SOLAR SHADES	$ 20,000	$ 20,000
CONSTRUCTION CONTINGENCY	$ 175,000	$ 175,000.00
TOTAL REQUIRED ADDITIONAL FUNDS	**$ 630,000**	**$ 392,500**

JOEL WESTERVELT ARCHITECT

12 June 2014

Kathy D Hellman, MLIS
Library Director | Camp Verde Community Library
Kathy.Hellman@campverde.az.gov
P: 928.567-3414 | C: 928.713-4764

RE: ***Camp Verde Community Library.***
130 Black Bridge Road
Camp Verde, Arizona

Kathy:

I am writing you in response to some of the recent comments that have been made pertaining to the Library project.

Library Design Process. Throughout the design process, the Architect has given several public presentations of the Library design for public scrutiny & input. Design drawings have been made available for public viewing at the current library. Additionally, as point of contact for the Client, the Library Director has given the Architect spatial & design requirements received from library staff and patron comments. The Architect, in turn has incorporated these components where possible to ensure the building integrity & function remains intact.

Custom level of detailing. The building design motif is a simple economical form in the vernacular tradition, typical of rural agricultural buildings. With this economical savings, we are upgrading the building detailing. This isn't just an average 'steel building'. It is a community facility that must reflect uniqueness and character. Our community deserves to have a public library that is not just an average building. This is why you hired an Architect. Please be assured that I have always been committed to acting in the best interest of my Client, the Town of Camp Verde.

Design Decisions. ***Economy, durability/maintenance, function & beauty are the influencing factors.*** *Vitruvius, the famous ancient Roman Architect notes the three 'classic' architectural values of firmitas, utilitas, and venustas in good buildings.* Hundreds of design decisions are made on a project of this scope, ie. What type of finishes to use...flooring, countertops, cabinets, int. & ext. wall/ceiling surfaces, insulation, roofing.; How to detail the assemblies and what the pros/cons are for each choice. Each has merit & could be an option. And, one must look at the impact on other building systems. ie. a post in the middle of a room is most economical structurally, but compromises the function of the space. Deep beam are economical, but lower the ceiling height of a room. There are always alternative ways to construct the ultimate set of plans. These judgments are made based on experience and consultation with building trades specialists.

Inconsistencies/ Ambiguity of Plans. Plans and specifications are explicit on the building's construction. While not perfect, certain inconsistencies were brought to the Architect's attention during the bidding process. Responses were issued to satisfy the bidders questions. This is a normal process in construction.

Over Budget Comment.

Cost of work noted in Architect's contract for 2-sty build-out is.... $3.2 mill., plus $200k for rear terrace platform= $3.4 mill.
Cost of work for Base Bid, less FFE was updated to... $2.7 mill. on 12/18/2013 at construction procurement meeting.
Actual Bids: ***Cost of work for Base Bid, less FFE*** is.... $3.1 mill. Using deducts reduces this to $2.89 mill.
($189k, or 7% higher than 12/18 estimate by Architect)

Contributing Factors for $189k excess:

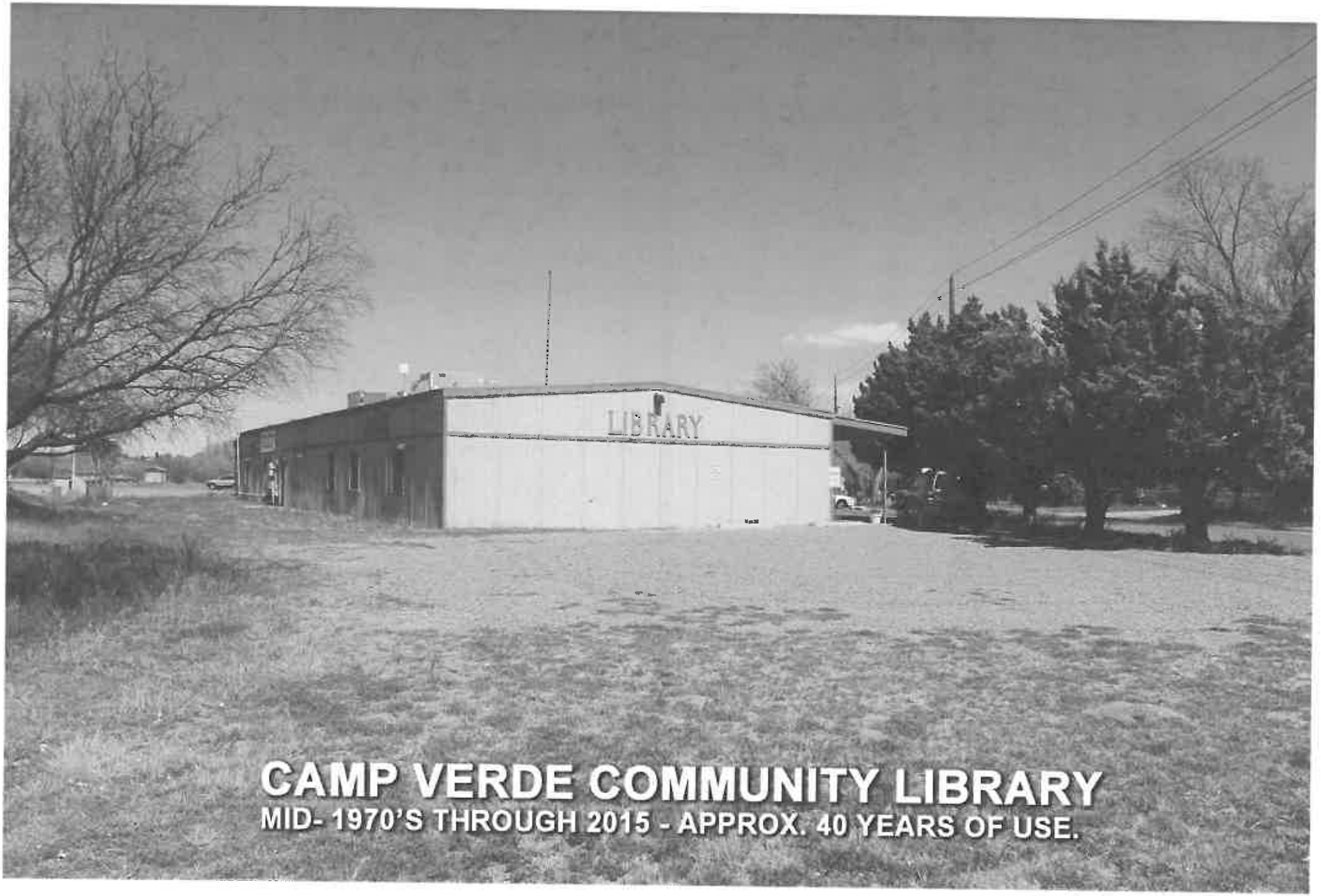
- Warranty requirements- 2 years vs. 1 year.
- Bonding & insurance requirements- higher limits.
- Soils Engineering- Foundation design requiring additional slurry backfill
- No substitutions on door hardware (Town req'ment)

Hopefully this dispels concerns that have been raised at Town meetings. Let me know if you require any further information.

Best Regards,

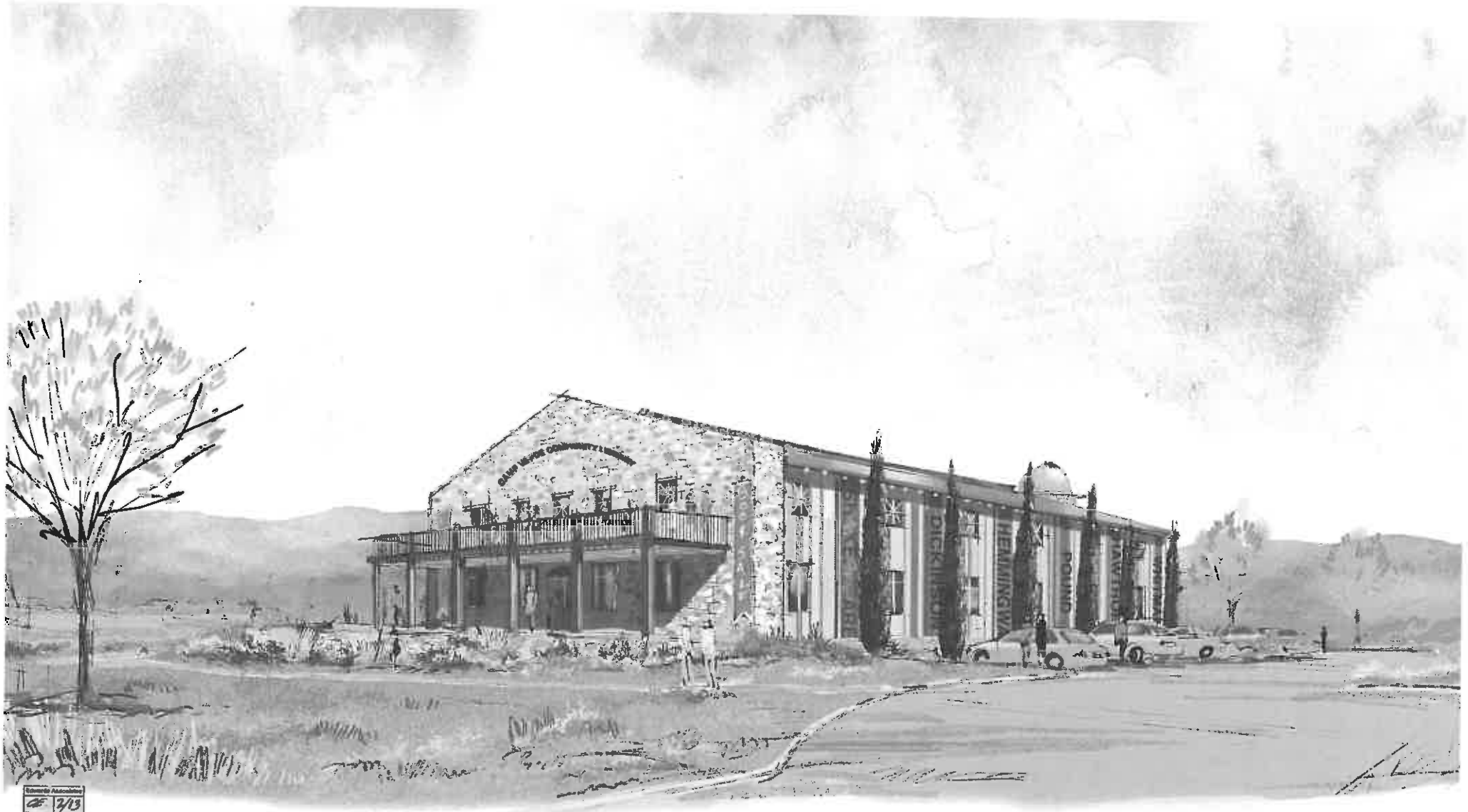
Joel Westervelt AIA

93 ARNOLD STREET CAMP VERDE, ARIZONA 86322 928-567-2255



CAMP VERDE COMMUNITY LIBRARY

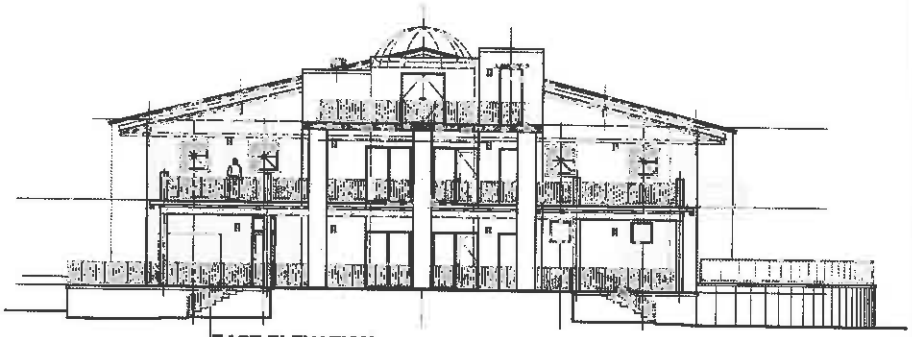
MID- 1970'S THROUGH 2015 - APPROX. 40 YEARS OF USE.



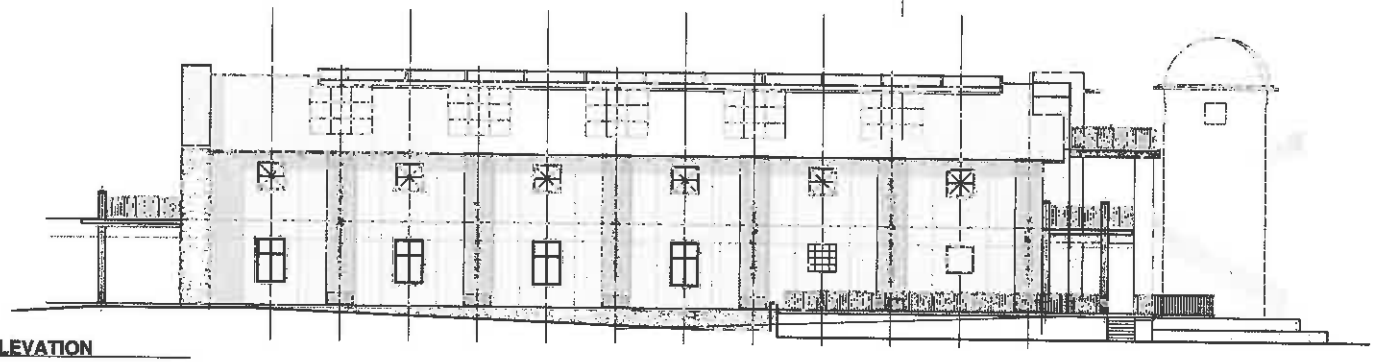
CAMP VERDE COMMUNITY LIBRARY

JOEL WESTERVELT AIA ARCHITECT CAMP VERDE, ARIZONA

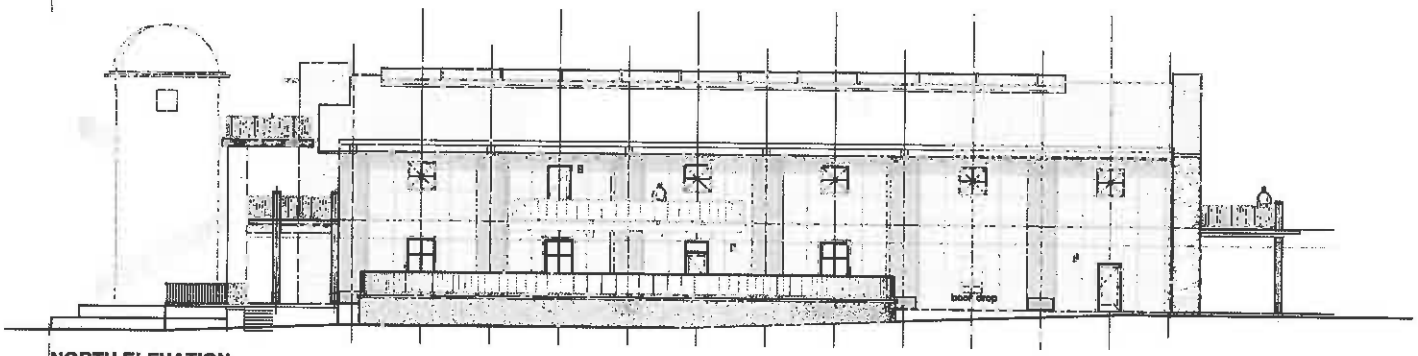
WEST ELEVATION



EAST ELEVATION



SOUTH ELEVATION

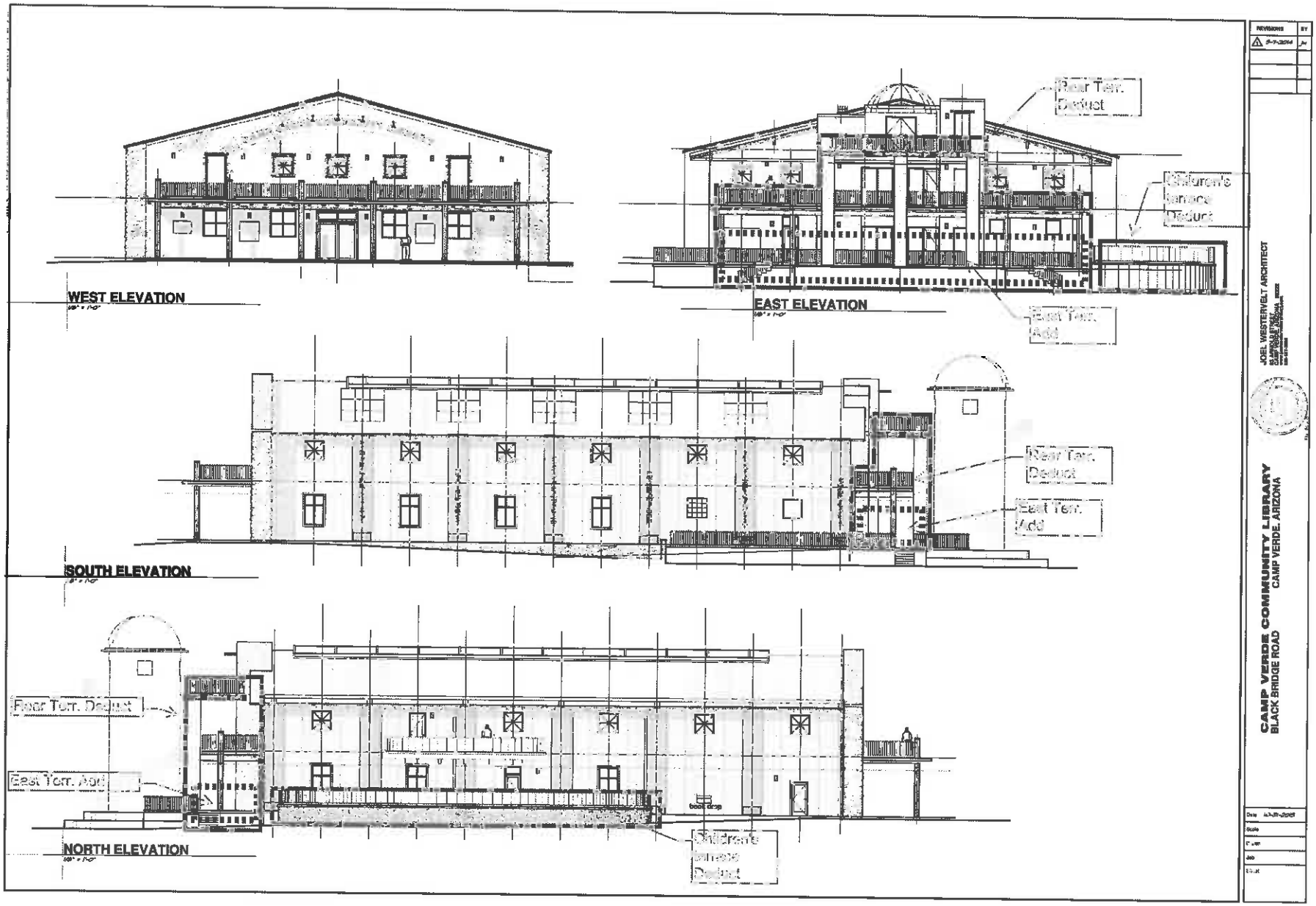


NORTH ELEVATION

REVISIONS	BY
2-7-14	JW

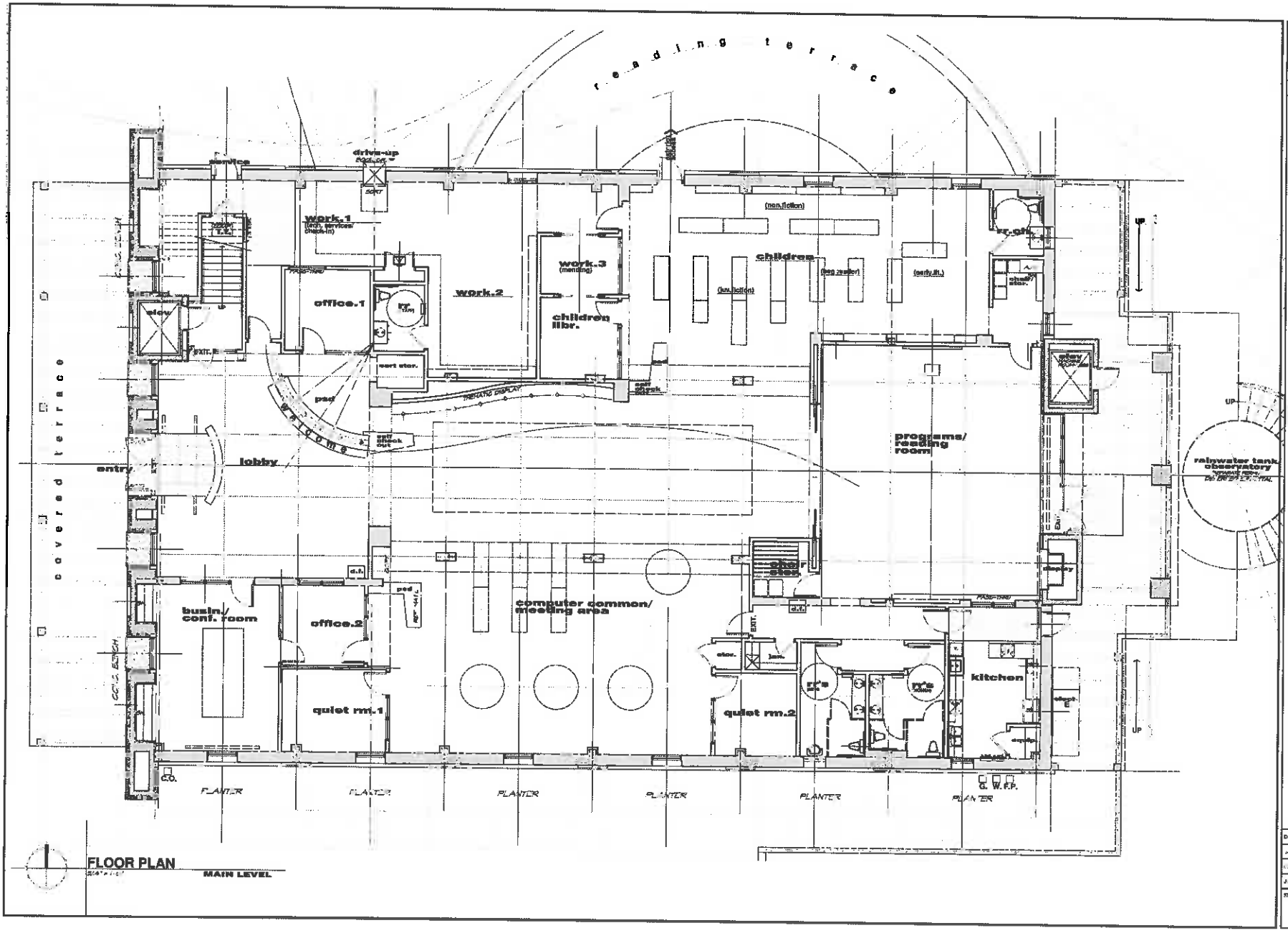
JOEL WESTERVELT ARCHITECT

CAMP VERDE COMMUNITY LIBRARY
BLACK BRIDGE ROAD CAMP VERDE, ARIZONA



JOEL WESTERVELT ARCHITECT

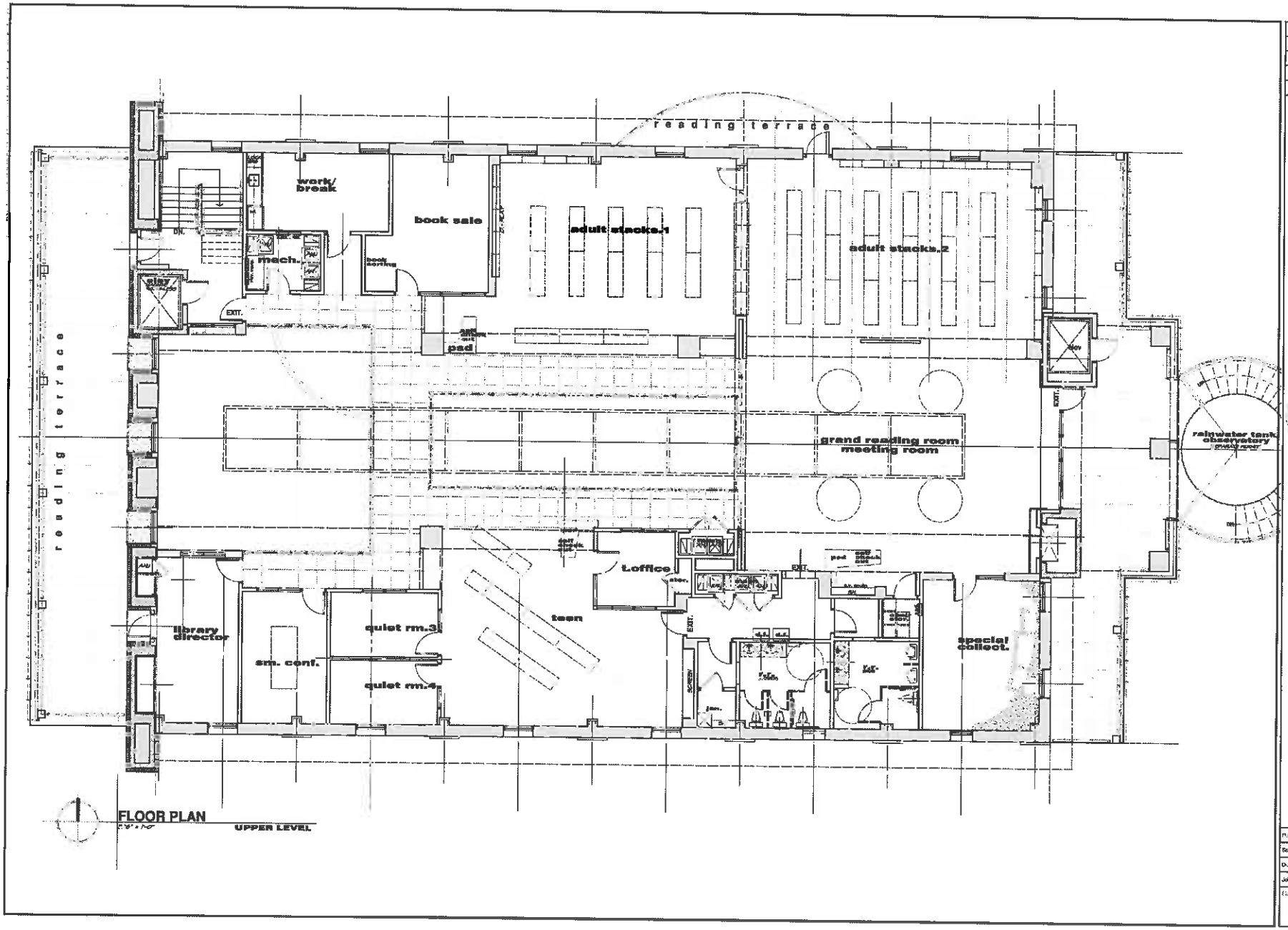
CAMP VERDE COMMUNITY LIBRARY
BLACK BRIDGE ROAD
CAMP VERDE, ARIZONA

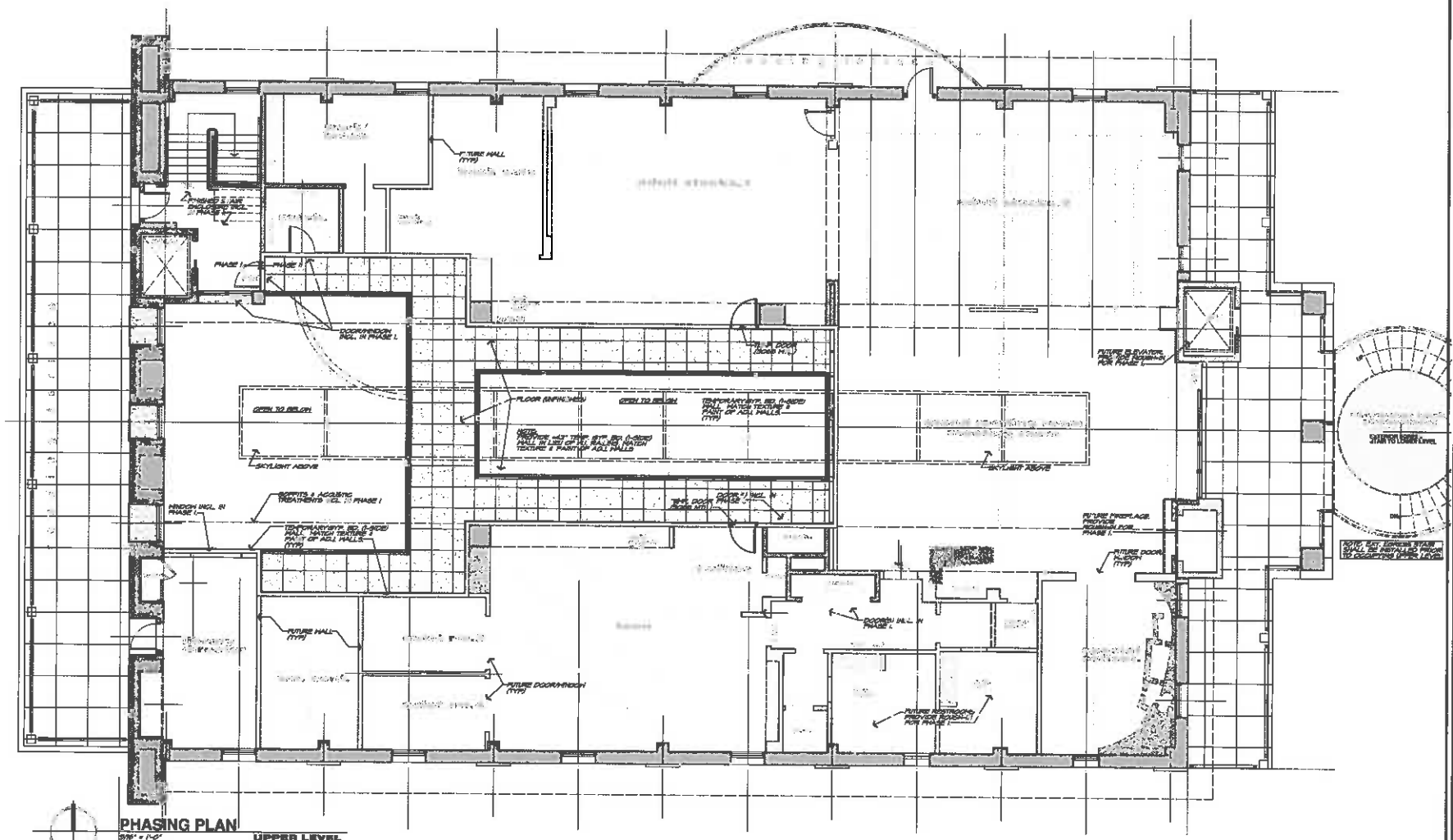


REVISIONS | BY

JOEL WESTERVELT ARCHITECT

CAMP VERDE COMMUNITY LIBRARY
BLACK BRIDGE ROAD CAMP VERDE, ARIZONA


reading terrace
work/ break
book sale
adult stacks.1
adult stacks.2
mech.
book sorting
EXIT.
psd
grand reading room
meeting room
rainwater tank observatory
reading terrace
library director
sm. conf.
quiet rm.3
quiet rm.4
teen
t.office
special collect.
FLOOR PLAN
UPPER LEVEL
REVISIONS
BY
JOEL WESTERVELT ARCHITECT
CAMP VERDE COMMUNITY LIBRARY
BLACK BRIDGE ROAD
CAMP VERDE, ARIZONA
Scale
Job



PHASING PLAN

3/16" = 1'-0"

UPPER LEVEL

REVISIONS	BY
3-7-2014	JH

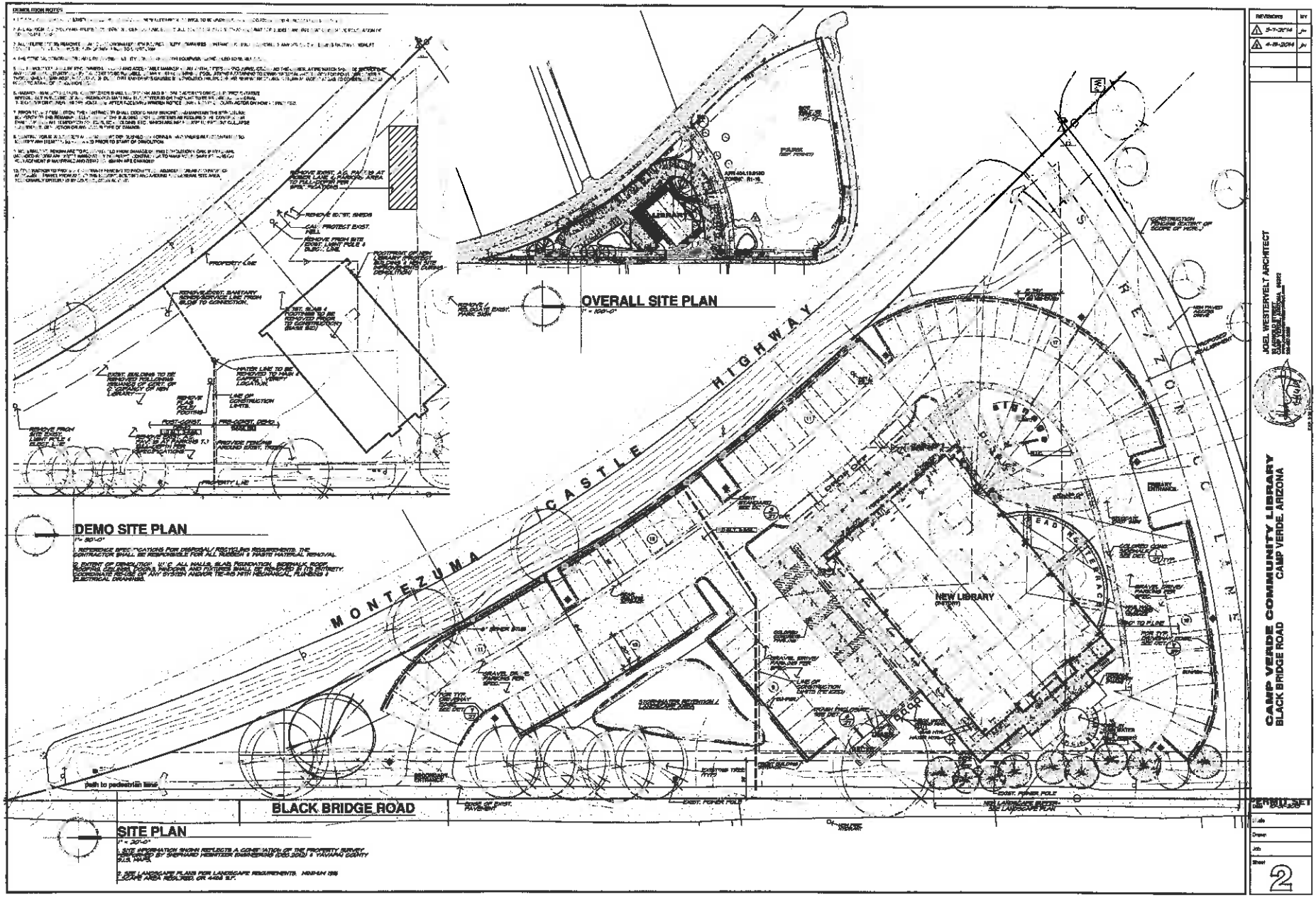
JOEL WESTERVELT ARCHITECT

CAMP VERDE COMMUNITY LIBRARY
BLACK BRIDGE ROAD
CAMP VERDE, ARIZONA

PERMIT SET

Date 10-31-2013

Sheet 25


DEMOLITION NOTES
OVERALL SITE PLAN
DEMO SITE PLAN
SITE PLAN
MONTEZUMA CASTLE HIGHWAY
BLACK BRIDGE ROAD
NEW LIBRARY
CAMP VERDE COMMUNITY LIBRARY
BLACK BRIDGE ROAD
CAMP VERDE, ARIZONA
JOEL WESTERVELT ARCHITECT
2

TOWN OF CAMP VERDE COMMUNITY LIBRARY		
BEC - LOW BIDDER		
BASE BID	$	3,110,000
Rear Terrace		INCLUDED
Child. Terrace		INCLUDED
D/G Mech. System		INCLUDED
Flooring Grade		INCLUDED
COMPLETE 2ND FLOOR	$	472,000
COMPLETE BUILD - OUT	**$**	**3,582,000**
PROCURED BY TOWN		
Solar System	$	61,000
Demo Current Bld	$	48,000
Landscape	$	89,000
FURNITURE & SHELVING	$	325,000.00
REAR STAIRS	$	75,000.00
AUDIO/VISUAL & IT WIRING	$	35,000.00
INTERIOR BLINDS/SOLAR SHA	$	20,000.00
CONTINGICIES	$	195,000.00
TOTAL FOR COMPLETE PROJECT:		**$4,430,000**

Town of Camp Verde - Public Works Department
Community Library
14-107

AGREEMENT

THIS AGREEMENT, made and entered into this 7th day of May, 2014, by and between the Town of Camp Verde, Yavapai County, State of Arizona (herein called the "**Town**") acting herein by the **Mayor, Charles German,** and Common Council, party of the first part, and Building & Engineering Contractors Southwest, Inc. (hereinafter called the "**CONTRACTOR**") party of the second part.

WITNESSETH THAT:

The Town of Camp Verde desires to engage the CONTRACTOR to render construction services for the COMMUNITY LIBRARY in Camp Verde, Arizona - Bid NO: 14-107

1. **Work**
CONTRACTOR shall complete all work as specified in the bid documents and set forth in the 74 page Plan Set, Specifications and Special Provisions attached and incorporated in this Agreement. CONTRACTOR shall furnish the qualified personnel, materials, equipment and other items necessary to carry out the terms of this Agreement. CONTRACTOR shall be responsible for, and in full control of, the work of all such personnel.

2. **Access to Information**
It is agreed that all information, data reports, records as exist, available and necessary for carrying out of the work outlined in the 74-Page Plan Set, Specifications and Special Provisions have been furnished to the CONTRACTOR by the TOWN and its agencies. CONTRACTOR hereby acknowledges receipt of same. The TOWN and its agencies will cooperate with the CONTRACTOR in every way possible to facilitate the performance of the work described herein.

3. **Project Manager - Administration**
The TOWN has designated the Public Works Director, Ron Long P.E., as Project Administrator; Project Management will be facilitated by Ron Long and Troy Odell, Public Works Deputy Director. The Project Manager(s) shall be empowered to perform all administrative functions as required for management of the project.

4. **Agreement Times**
The work will be completed and ready for final payment within 365 calendar days of the date in the Notice to Proceed. The CONTRACTOR has submitted a project schedule to the TOWN Project Manager with their sealed bid.

5. **Compensation**
The maximum amount of compensation and reimbursement to be paid hereunder shall not exceed: Three Million Five Hundred Eighty Two Thousand Dollars ($3,582,000)
Originals of the Applications for Payment are to be submitted to:

The Town of Camp Verde
Attention: Public Works
395 S. Main Street
Camp Verde, AZ 86322

Project Manager shall verify completion of all work as outlined in Plan Set, Special Provisions and Exhibit "A ".Payment under this contract shall be made as outlined in Exhibit "A, Item 5".

6. Termination of agreement

a. If, for any reason, the CONTRACTOR shall fail to fulfill in a timely and proper manner his/her obligations under this agreement, or if the CONTRACTOR shall violate any of the covenants, agreements, or stipulations of this agreement, the TOWN shall thereupon have the right to terminate the agreement by giving written notice to the CONTRACTOR of such termination and specifying the effective date thereof. In such event, all finished or unfinished site or structural improvements as well as all materials or equipment acquired or stored by the CONTRACTOR under this agreement shall, at the option of the TOWN, become the TOWN's property and the CONTRACTOR shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Notwithstanding the above, the CONTRACTOR shall not be relieved of liability to the TOWN for damages sustained by the TOWN by virtue of any breach of the agreement by the CONTRACTOR, and the TOWN may withhold any payments to the CONTRACTOR for the purpose of set-off until such time as the exact amount of damages due the TOWN from the CONTRACTOR is determined.

b. The TOWN may terminate this agreement at any time by giving at least ten (10) days' notice in writing to the CONTRACTOR. If the agreement is terminated by the TOWN as provided herein, the CONTRACTOR will be paid as provided in the Addendum for the time expended and expenses incurred up to
the termination date. If this agreement is terminated due to the fault of the CONTRACTOR, Paragraph 7.a hereof relative to termination shall apply.

c. This agreement may be terminated as per A.R.S. §38-511, Conflict of Interest.

7. Miscellaneous Provisions

a. This Agreement shall be construed under and in accordance with the laws of the State of Arizona, and all obligations of the parties created hereunder are performable in Camp Verde, Yavapai County, Arizona.

b. This Agreement shall be binding upon and ensure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Agreement.
In any case one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable said holding shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision and never been contained herein.

c. Action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover, in addition to costs, such sum as the court including the appellate court, may adjudge reasonable as attorney fees.

d. This Agreement represents the entire understanding of the TOWN and CONTRACTOR as to those matters contained in this Agreement, and no prior oral or written understanding shall be of any force or effect with respect This Agreement may be amended only by mutual agreement of the parties hereto in writing to be attached to and incorporated into this Agreement.

8. Project Familiarity and Identification of Conflicts

In order to induce the TOWN to enter into this Agreement, CONTRACTOR makes the following representation:

a. CONTRACTOR has familiarized himself/herself with the nature and extent of the agreement documents, work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the work.

b. CONTRACTOR has given the Project Manager a written notice of all conflicts, errors, or discrepancies discovered in the agreement documents and the written resolution thereof by the Project Manager is acceptable to the CONTRACTOR.

c. CONTRACTOR has examined and carefully studied the agreement documents and other related data identified in the bidding documents.

d. CONTRACTOR is familiar with and satisfied as to all federal, state and local laws and regulations that may affect cost, progress, performance and furnishing of the work.

9. Insurance

The CONTRACTOR shall procure and maintain, at CONTRACTOR's sole expense, until completion of the contract, coverage's as specified in Exhibit "A, Item 3".

Certificate(s) of Insurance naming the Town of Camp Verde and CONTRACTOR as co-insured verifying the minimum coverage's specified in Exhibit "A, Item 3" shall be delivered to the Town prior to issuance of the Notice to Proceed:

10. Indemnity

CONTRACTOR agrees, to the fullest extent permitted by law, to indemnify, defend, save and hold harmless the Town of Camp Verde, its departments, agencies, boards, commissions, and its officers, officials, agents, and employees (hereinafter referred to as "Indemnities") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of CONTRACTOR or any of its owners, officers, directors, agents, employees or sub-CONTRACTORs. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such CONTRACTOR to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising from the negligent or willful acts or omissions of the Indemnitee, be indemnified by CONTRACTOR from and against any and all claims. It is agreed that CONTRACTOR will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this Agreement, the CONTRACTOR agrees to waive all rights of subrogation against the Town of Camp Verde, its officers, officials, agents and employees for losses arising from the work performed by the CONTRACTOR for the TOWN.

11. Agreement Documents

The agreement documents which comprise the entire agreement between the TOWN and the CONTRACTOR concerning the work consist of the following:

a. This Agreement including: Terms and Conditions: Exhibit "A"
b. AIA Document AS201-2007 SP; General Conditions of the Contract for Construction
c. Supplement/Amendments to AIA AS201-2007 General Conditions of the Contract for Construction
d. Design Documents : 74 page Plan Set and Specifications
e. Bid, Performance, Payment and other Bonds: The bidder to whom an award is made will be required to execute a Bid Bond in 10 percent of the amount of the bid and Performance and Payment Bond, each in 100 percent of the amount of the bid.
f. Certificate(s) of Insurance – General Liability, Umbrella, Worker's Comp., Builder's Risk
g. Notice of Award
f. Notice to Proceed
g. All bidding documents
   i) Request for Bids
   ii) Information for Bidders
   iii) Bidder Information and Qualification Sheet
   iv) Subcontractor List
   v) Bid Certification
   iv) Project Bid & CONTRACTOR's Schedule

IN WITNESSETH HEREOF, the parties have hereunto set their hands and seals.

Town of Camp Verde

Approved as to Form:

Town Attorney

Mayor, Charles German

Attest:

Town Clerk, Debbie Barber

Town Manager, Russ Martin

CONTRACTOR: Building & Engineering Contractors Southwest, Inc. (BEC Southwest)

Name/Title

Exhibit "A"
TERMS AND CONDITIONS

1. Changes

The Town of Camp Verde may request changes in the scope of the services of the AGREEMENT to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONTRACTOR'S compensation, which are mutually agreed upon by and between the Town of Camp Verde and the CONTRACTOR, shall be incorporated in written amendments to this agreement.

2. Personnel

a. The CONTRACTOR represents that he/she has, or will secure at his own expense, all personnel required in performing the services under this agreement.

b. All of the services required hereunder will be performed by the CONTRACTOR or under his/her supervision and all personnel engaged in the work shall be fully qualified, authorized and permitted for such work under state and local law to perform such services.

c. None of the work or services covered by this agreement shall be subcontracted without the prior written approval of the Town of Camp Verde. Any work or services subcontracted hereunder shall be specified by written agreement or agreement and shall be subject to each provision of this agreement.

3. Insurance

The Contractor is responsible for obtaining Certificates of Insurance and corresponding endorsement(s) establishing that the Contractor and all subcontractors have complied with insurance requirements as stated below. Copies of Certificate(s) of Insurance and corresponding endorsement(s) shall be forwarded to the Risk Manager via the Public Works Department. All Insurance Carrier(s) shall be lawfully authorized to do business in the State of Arizona and possess an "A-" or better A.M. Best rating.

The Contractor shall keep said policies in force for the duration of the Agreement and for any possible extension thereof. The policy shall not be suspended, voided, canceled or reduced in coverage for the duration of the Agreement and for any possible extension thereof without at least thirty (30) days' notice of cancellation of material change in coverage. Such notice shall be sent directly to Town of Camp Verde, Attn: Risk Manager, 473 S. Main Street, Ste. 102, Camp Verde, AZ 86322.

General Liability: Insurance provided hereunder shall protect the CONTRACTOR, subcontractor, subordinate contractor and the TOWN from claims for bodily injury, personal injury, and property damage which may arise out of the nature of the work or from operations under this Agreement.

The CONTRACTOR shall have general liability coverage on a *per project basis, per-occurrence, and in comprehensive form.*

At a minimum, the CONTRACTOR shall provide general liability and excess General Liability coverage in the following amounts:

$1,000,000 per occurrence/$2,000,000 Aggregate with a corresponding endorsement naming the Town of Camp Verde as additional insured.

Automobile: Shall be in the amount of $1,000,000 with a corresponding endorsement naming the Town of Camp Verde as additional insured

Umbrella: Shall be in the amount of $5,000,000 which will include commercial auto of $1,000,000 – with an endorsement naming the Town of Camp Verde as additional insured.

Workers' Compensation Insurance (Statutory): CONTRACTOR, subcontractor and any/all subordinate subcontractors, shall furnish to the Town with satisfactory proof that he or she has, for the period covered under the Agreement, full Workers' Compensation coverage for all persons whom the contractor may employ directly, or through subcontractors, in carrying out the work contemplated under the Agreement, and shall hold the Town free and harmless for all personal injuries of all persons whom the Contractor may employ directly or through subcontractors. Coverage Statutory, plus Coverage A: Each Accident, B: Each Employee and C: Disease, Each $1,000,000.

Builder's Risk Provided by Contractor

Unless otherwise provided, within the General Liability coverage the Contractor shall procure and maintain, Builder's Risk Insurance including a Right to Occupy Endorsement in the amount of 100% of the completed Contract Value (replacement cost basis) of the work being performed, as well as, subsequent modifications for the entire project at the site and coverage for a repeat for all phases of construction should the building be destroyed during construction; with an endorsement naming the Town of Camp Verde as additional insured. If material suppliers are not insureds under the builders risk policy, contingent business interruption coverage should be obtained which will cover any loss to a key supplier's facility.

On a **replacement cost basis, any voluntary deductibles shall not exceed $5,000,** such Builder's Risk Insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made or until no person or entity other than the Town has insurable interest in the property to be covered, whichever is earlier. The Builder's Risk Insurance shall include interests of the Town, the General Contractor, subcontractors and sub-tier contractors in the project.

Builder's Risk Coverage shall be on **a Special Covered Cause of Loss Form** and shall include theft, vandalism, malicious mischief, collapse, foundations, construction forms, false-work, debris removal including demolition, increased cost of construction, interruption coverage for soft costs (contractors and owners), not specifically involved in repairing the damaged property (e.g. traditional business expenses and expediting expense, advertising and promotional expenses, commissions or fees for the renegotiation of leases, architect's fees for recreating building design, expenses for additional insurance premiums for the necessary property and liability coverage to be in force for the additional time it will take to finish the project, interest on construction loans, taxes, and rental of construction equipment, storage, increases in labor wages, and building materials), flood and earthquake, all below (water and sewer mains/underground pipes, excavations) and above ground structures (site preparation, temporary structures, scaffolding).

Additionally, insured property shall include portions of the work located away from the site, but intended for use at the site (e.g. contractors' tools and equipment, or materials which will not ultimately become part of the structure) and shall also cover portions of the work in transit.

If the Town is damaged by failure of Contractor to maintain insurance as required in this section, then Contractor shall bear all reasonable costs properly attributable to that failure. The policy shall, specifically, permit partial or beneficial occupancy, at or prior to, substantial completion or final acceptance of the entire work. Partial occupancy or use of the work shall not commence until the insurance company or companies providing insurance have consented to such partial occupancy or use and the Town's Building Official has issued a Certificate of Occupancy (COO). Town and Contractor shall take reasonable steps to obtain consent of the insurance company or companies, and agree to take no action, other than upon mutual written consent, with respect to occupancy or use of the work that could lead to cancellation, lapse or reduction of insurance.

At any time during the Agreement, the Contractor fails to maintain Builder's Risk Insurance required by the Agreement and with all of the coverages in the amount described above, the Contractor shall so inform the Town as stated in writing prior to commencement of the work.

If the Town is damaged by the failure or neglect of the Contractor to purchase or maintain insurance as described above, without so notifying Town, then the Contractor shall bear all reasonable costs properly attributable thereto.

Waiver of Subrogation is to apply against all parties named as insureds, but only to the extent the loss is covered.

All deductibles will be assumed by the Contractor. Losses in excess of the deductible insured under the Builder's Risk shall be adjusted in conjunction with the Town.

Any insurance payments/proceeds shall be made payable to the Town subject to requirements of any applicable mortgage clause.

The Contractor shall pay subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements, written where legally required for validity, shall require subcontractors to make payments to their sub-tier contractors in similar manner.

With the execution of this Agreement, prior to the Notice To Proceed being issued, Contractor shall furnish to the TOWN any original Certificates of Insurance and corresponding endorsement(s) evidencing the required coverage to be in force on the date of this Agreement establishing that the Contractor and all subcontractors have complied with insurance requirements previously stated.

Contractor shall furnish to the Town of Camp Verde any renewal Certificates of Insurance and corresponding endorsement(s) evidencing the required coverage (if coverage has an expiration or renewal dates occurring during the term of this Agreement).

The receipt of any Certificate of Insurance and endorsement does not constitute an agreement by the Town of Camp Verde that insurance requirements have been met.

Failure of CONTRACTOR to obtain Certificates or other insurance evidence from other Sub-CONTRACTORS shall not be deemed a waiver by the Town of Camp Verde.

The CONTRACTOR'S liability under this Agreement is not in any way limited by the insurance required by this Agreement. Failure to comply with insurance requirements may be regarded as a breach of the Agreement terms.

4. Assign ability

The CONTRACTOR shall not assign any interest on this contact, and shall not transfer any interest in the same (whether by assignment or notation), without the prior written consent of the Town of Camp Verde thereto: Provided, however, that claims for money by the CONTRACTOR from the Town of Camp Verde under this agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the Town of Camp Verde.

5. Payment

Monthly progress payments for certified work and material delivered to the work site for the preceding month shall be paid on or before fourteen days after the estimate of the work is certified and approved. The submittal estimate shall be deemed certified and approved for payment after seven days from the date of submission unless the Town's Project Manager issues a written finding setting forth items not approved for payment.

Ten Percent (10%) of all progress payments shall be retained by the Town as insurance of proper performance of the Agreement or, at the option of CONTRACTOR, a substitute security may be provided by the CONTRACTOR in an authorized form approved by the Town. The CONTRACTOR is entitled to all interest from any such substitute security.

When the Agreement is fifty-percent (50%) completed, one-half of the amount retained or securities substituted, shall be paid to the CONTRACTOR upon the CONTRACTOR'S request provided the CONTRACTOR is making satisfactory progress on the Agreement and there is no specific cause or claim requiring a greater amount to be retained. After the Agreement is fifty-percent completed, no more than five percent (5%) of the amount of any subsequent progress payments made under the Agreement shall be retained providing the CONTRACTOR is making satisfactory progress on the project. If at any time the Town determines satisfactory progress is not being made ten percent (10%) retention shall be reinstated for all progress payments made under the Agreement sub-sequent to the determination.

Unless the Project Manager delivers specific written finding of deficiencies and expected cost to cure, any retention shall be paid, or substitute security shall be returned to the CONTRACTOR, within sixty day after final completion and acceptance of work under the Agreement. The Town may withhold an amount from the progress payment sufficient to pay the expensed the Town's Project Manager reasonably expect to incur in correcting the deficiency set forth in the written finding.

The CONTRACTOR, and all subcontractors, shall pay to his/her subordinate subcontractors or material suppliers, within seven days of receipt of each progress payment, unless otherwise agreed in writing by the parties, the respective amounts allowed the CONTRACTOR or subcontractor on account of the work performed or materials delivered to the extent of each such subcontractor's or material supplier's interest therein. No Agreement for construction may materially alter the rights of any contractor, subcontractor or material supplier to receive prompt and timely payment as provided under this section. These monthly progress payments to subcontractors or material suppliers shall be passed on payments received pursuant to this section. Any diversion by the CONTRACTOR or sub-contractor of payments received for work performed on an Agreement, or failure to reasonably account for the application or use of such payments, constitutes grounds for disciplinary action by the registrar of contractors. The subcontractor or material supplier shall notify the registrar of contractors and the TOWN in writing of any payment less than the amount or percentage approved for the class or item of work as set forth in this section.

The subcontractor may notify the Town's Project Manager in writing requesting that the subcontractor be notified by the Town in writing within five days from payment of each

progress payment made to the CONTRACTOR. The subcontractor's request remains in effect for the duration of the subcontractor's work on the project.

Nothing in this section prevents the CONTRACTOR at the time of application/certification to the Town form withholding application/certification to the Town for payment to the subcontractor or material supplier for unsatisfactory job progress, defective work or materials not remedied, dispute work or materials, third party claims filed or reasonable evidence that claim will be filed, failure of a subcontractor to make timely payment for labor, equipment and materials, the subcontract cannot be completed for the unpaid balance or the subcontract sum or a reasonable amount for retention that does not exceed the actual percentage retained by the Town.

If any periodic or final payment to a CONTRACTOR is delayed after the date due, interest shall be paid at the rate of one percent per month or a fraction of the month on such unpaid balance as may be due.

6. Liquidated Damages

Town of Camp Verde and CONTRACTOR recognize that time is of the essence of this Agreement and that the TOWN will suffer financial loss if the work is not completed within the time specified. They also recognize the delays, expense and difficulties involved in proving the actual loss suffered by the TOWN if the work is not competed on time. Accordingly, instead of requiring any such proof, the Town and the CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR and the CONTRACTOR's surety, shall be liable for and shall pay the TOWN $710 (Seven Hundred Ten Dollars) for each calendar day that expires after the time specified for final/substantial completion until the work is substantially complete and ready for final payment.

7. Copyright

No report, plan drawing or other documents produced in whole or in part under this agreement shall be the subject of an application for copyright by or on behalf of the CONTRACTOR.

8. Compliance with Local Laws

The CONTRACTOR and subcontractor(s) shall comply with all applicable laws, ordinances and codes of the State and Local and Federal governments; the CONTRACTOR and subcontractor(s) shall save the TOWN harmless with respect to any damages arising from any tort done by the CONTRACTOR or representatives in performing any of the work embraced by this agreement.

9. Compliance with Federal and State Laws

CONTRACTOR understands and acknowledges the applicability to it of the Americans with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989. The CONTRACTOR must also comply with A.R.S. § 34-301, as amended, "Employment of Aliens on Public Works Prohibited", and A.R.S. § 34-302, as amended, "Residence Requirement for Employees".

Under the provisions of A.R.S. §41-4401, CONTRACTOR hereby warrants to the Town that the CONTRACTOR and each of its Sub-CONTRACTORs ('Sub-CONTRACTORs") will comply with, and are obligated under the Agreement to comply with, all Federal Immigrations laws and regulations that relate to their employees and A.R.S. §23-214(A) (hereinafter "CONTRACTOR Immigration Warranty").

A breach of the CONTRACTOR Immigration Warranty shall constitute a material breach of the Agreement and shall subject the CONTRACTOR to penalties up to and including terminations of this Agreement at the sole discretion of the TOWN.

The TOWN retains the legal right to inspect the papers of any CONTRACTOR or Sub-CONTRACTOR employee who works on this Agreement to ensure that the CONTRACTOR or Sub-CONTRACTOR is complying with the CONTRACTOR Immigration Warranty. CONTRACTOR agrees to assist the TOWN in regard to any such inspections.

The TOWN may, at its sole discretion, may conduct random verification of the employment records of the CONTRACTOR and any of the Sub-CONTRACTORs to ensure compliance with the CONTRACTOR Immigration Warranty. CONTRACTOR agrees to assist the TOWN in regard to any random verification performed.

Neither the CONTRACTOR nor any of Sub-CONTRACTOR shall be deemed to have materially breached the CONTRACTOR Immigration Warranty if the CONTRACTOR or Sub-CONTRACTOR establishes that is has complied with the employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S.§23-214, Subsection A.

10. Interest of Members of the Town of Camp Verde Governing Body

No member of the Governing body of the Town of Camp Verde and no other officer, employee, or agent of the Town of Camp Verde who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct, or indirect, in this agreement; and the CONTRACTOR shall take appropriate steps to assure compliance.

11. Interest of CONTRACTOR and Employees

The CONTRACTOR covenants that he/she presently has no interest and shall not acquire interest, direct or indirect, which would conflict in any manner or degree with the performance of his/her services hereunder. The CONTRACTOR further covenants that no person having any such interest shall be employed in the performance of this Agreement.

10.

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: June 18, 2014

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation* ☐ *Pre-Session Agenda*

Requesting Department: Mayor & Council

Staff Resource/Contact Person: Deborah Barber

Agenda Title (be exact: Discussion, consideration, and possible appointment of Council members as Town representatives and alternates to various boards, committees, and organizations

List Attached Documents:

Estimated Presentation Time: 5

Estimated Discussion Time: 5

Reviews Completed by:

☒ ***Department Head:*** Deborah Barber ☐ ***Town Attorney Comments:*** N/A

☐ ***Finance Department*** N/A
Fiscal Impact: None
Budget Code: N/A ***Amount Remaining:*** _____
Comments:

Background Information: At the first meeting in June of each year, Council members volunteer to represent the Town on various boards, committees, and organizations. Members should update the Council on their respective committees throughout the year. Please note, it has been requested that Council add Yavapai College with the CV Schools Education Foundation

Recommended Action (Motion): Direct staff to prepare a new Committee chart based on Council's selection

Instructions to the Clerk: N/A

2014/2015 DRAFT COUNCIL-COMMITTEE ASSIGNMENTS

APPOINTED 6-18-2014

COMMITTEES	2013/14	2014/15	MEETING TIME	MEETING PLACE	CONTACT PERSON
CV FIRE DISTRICT LIAISON	GORDON/BAKER		3RD THURSDAY AT 2:30 P.M.	417 S MAIN – TRAINING ROOM http://www.campverdefire.org	ROBIN COOK 567-9401 EXT 102
CV SCHOOLS EDUCATION FOUNDATION-Yavapai College Board	GEORGE/BAKER		QUARTERLY	CVUSD 410 Camp Lincoln Rd.	MARY HUDSON 567-8008
CHAMBER OF COMMERCE	JONES/GERMAN		LIASON TO ATTEND AT 8:30 A.M.	325 S. MAIN info@campverdechamber.com	
LIASON TO YAVAPAI-APACE NATION	BAKER/JONES		THURSDAY AT 9:00 A.M.	2400 W DATSI STREET	KARLA REIMER 567-1003 (Call Weekly to verify meeting)
INTERGOVERNMENTAL ASSOCIATIONS/MEETINGS	ALL MEMBERS			COMMUNITY ROTATION	
NACOG-REGIONAL COUNCIL	BAKER/MAYOR GERMAN		QUARTERLY-4TH THURSDAY AT 9:00 A.M.	HIGH COUNTRY CONFERENCE CENTER	928-774-1895
VV REGIONAL ECONOMIC DEV COUNCIL	BAKER/WHATLEY		1ST FRIDAY AT 9:00 A.M.	YC BOARD ROOM – 6TH STREET-COTTONWOOD	ROBYN PRUD'HOMMEBAUER 634-8100
LEAGUE RESOLUTIONS COMMITTEE	MAYOR GERMAN/		ANNUALLY	LEAGUE OF CITIES AND TOWNS CONFERENCE	KEN STROBECK EXECUTIVE DIRECTOR
VERDE VALLEY LAND PRESERVATION	GORDON/GERMAN		MONTHLY	ALTERNATE LOCATIONS	BOB ROTHROCK 634-3633
ARIZONA MUNICIPAL RISK RETENTION POOL (elected position only)	BAKER		MONTHLY	PHOENIX	
VERDE VALLEY TRANSPORTATION ORG	RON LONG/GEORGE		EVERY OTHER MONTH	COTTONWOOD	
VERDE VALLEY MOBILILTY	GEORGE		MONTHLY		JASON KELLY
WATER RELATED COMMITTEES					
VV WATER USERS LIAISON	GORDON/CAROL GERMAN		AS NEEDED	AS NEEDED	AS NEEDED
YC LOCAL DROUGHT IMPACT GROUP	BAKER/MAYOR GERMAN		ANNUALLY	TO BE ANNOUNCED	YC EXTENSION AGENT
YC WATER ADVISORY COMMITTEE	BAKER/MAYOR GERMAN		3RD WEDNESDAY AT 2:00 P.M.	YC BOARD ROOM - 6TH STREET – COTTONWOOD 1015 FAIR STREET-PRESCOTT	3RD WEDNESDAY 2:00
VERDE RIVER BASIN PARTNERSHIP	GEORGE/JONES		QUARTERLY		

Campus Advisory Committee

Campus Advisory Committee (CAC) membership includes neighbors; community, school, and business leaders; and Yavapai College students, faculty, and staff. Input from the Advisory committee helps to inform and guide the direction of the campus.

Purpose

- Enhance understanding of Yavapai College's mission, institutional goals, and its districtwide initiatives and plans.
- Enhance the capacity of the campus to respond to local needs and interests by soliciting local community input regarding campus programs, services, and initiatives.
- Integrate the campus into its surrounding community by providing formal inclusion in college/campus activities for members of local neighborhoods and businesses.

Composition of Committees

A. The size of the Campus Advisory Committee may vary in accordance with the needs and interests of the College's service area. Individuals appointed as follows:

- One representative from the municipalities of Clarkdale, Cottonwood, Camp Verde, and Sedona to serve a two-year term. =4
- One representative from a High School, and one from elementary/middle school to serve on a two-year term=2
- One member from each Yavapai College employee group (Faculty, Adjunct Faculty, and Classified Staff).=3
- Annually, the Dean will appoint one student.=1
- The Campus Dean will serve as a permanent member and shall coordinate meeting logistics, resources, etc.=1
- Two members of business and industry. =2

Total 13

Committee Operating Guidelines

B. The Advisory committee shall meet at least quarterly per year or as often as the Committee deems necessary to accomplish their work. The dean for the campus shall present an annual report to the Executive Leadership team regarding the work of the committee.

D. Specific projects will be assigned by the President on an ad hoc basis.