



**AMENDED AGENDA**  
**WORK SESSION**  
**MAYOR AND COMMON COUNCIL**  
**Of the TOWN OF CAMP VERDE**  
**COUNCIL CHAMBERS · 473 S. Main Street, Room #106**  
**WEDNESDAY, APRIL 30, 2014 at 4:00 p.m.**

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance:**
4. **Discussion, consideration, and possible direction to staff relative to the Draft FY ~~2013/14~~ 2014/15 Tentative Budget. Discussion may include, in no particular order, and not limited to the following budget units. Note: Any items not addressed at this meeting may be carried over to a subsequent meeting.**
  - a. Revenues
  - b. General Government
    - Municipal Court
    - Library
    - Economic Development
    - Risk Management
    - Non-departmental
    - Finance
    - Mayor & Council
    - Clerk
    - Town Manager
    - HR
    - IT
    - Public Works
      - ✓ Public Works
      - ✓ Stormwater Management
      - ✓ Wastewater/Sewer
      - ✓ Maintenance
      - ✓ Parks & Recreation
        - Parks & Recreation
        - Pool
        - Programs
      - ✓ HURF – Streets
    - Community Development
      - ✓ Community Development
      - ✓ Planning & Zoning
      - ✓ Building
      - ✓ Code Enforcement
    - Marshal's Office
      - ✓ Marshal's Office
      - ✓ Animal Control
  - c. Capital Improvements

**Adjournment**

Posted by: *J. Jones* Date/Time: *4-24-2014 10:15 a.m.*

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.



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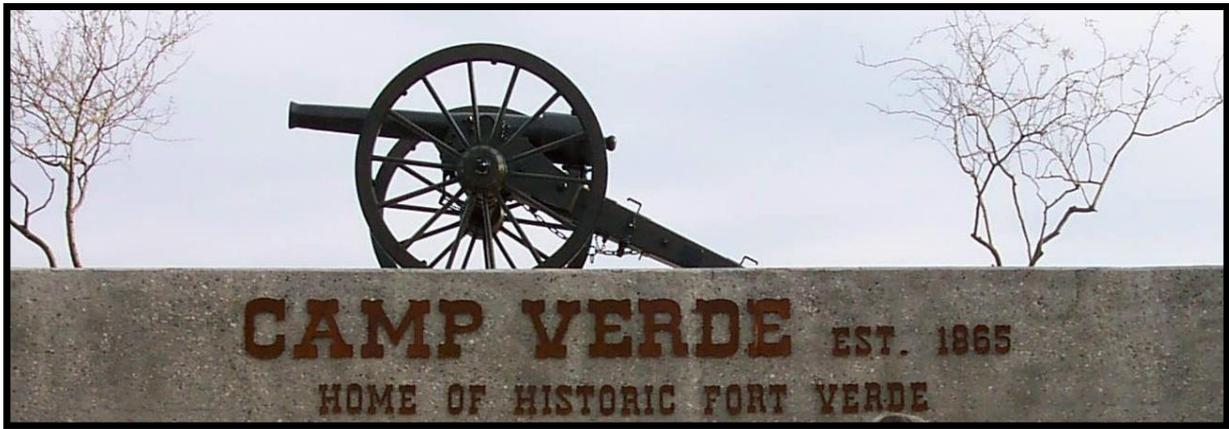
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**It's in Your Hands**  
**Build a Stronger Community**  
**Shop Locally**

**Proposed General Fund Budget**  
**for Fiscal Year**  
**2014-15**

**Town of Camp Verde, Arizona**

473 S Main Street  
Camp Verde, AZ 86322  
(928) 554-0000  
[www.campverde.az.gov](http://www.campverde.az.gov)

The Center Of It All

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**General Fund  
General Purpose Revenues**

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Local Revenues</b>							
<b>Sales Taxes</b>							
Town Sales Tax	2,176,612	2,467,921	1,089,056	44%	2,321,200	-5.9%	2,396,100
Accomodation Tax	131,748	120,000	67,143	56%	134,000	11.7%	126,145
Construction Tax (2% CIP)	157,408	144,000	52,633	37%	151,200	5.0%	151,190
Construction Tax (1% Debt)	78,704	72,000	26,316	37%	75,600	5.0%	75,590
<b>Total Sales Taxes</b>	<b>\$ 2,544,472</b>	<b>\$ 2,803,921</b>	<b>\$ 1,235,148</b>	<b>44%</b>	<b>\$ 2,682,000</b>	<b>-4.3%</b>	<b>\$ 2,749,025</b>
<b>Franchise Fees</b>							
APS Franchise Fee	209,946	210,000	119,201	57%	220,000	4.8%	220,000
Camp Verde Water Franchise Fee	21,862	22,050	11,094	50%	22,000	-0.2%	22,000
NPG Cable Franchise Fee	10,567	10,500	5,493	52%	11,000	4.8%	11,000
UNS Gas Franchise Fee	7,951	8,400	2,526	30%	8,000	-4.8%	8,000
<b>Total Franchise Fees</b>	<b>\$ 250,326</b>	<b>\$ 250,950</b>	<b>\$ 138,314</b>	<b>55%</b>	<b>\$ 261,000</b>	<b>4.0%</b>	<b>\$ 261,000</b>
<b>Miscellaneous</b>							
Yavapai County - Fort Verde IGA	0	0	20,000	#DIV/0!	0	#DIV/0!	0
Refunds & Reimbursements	28,867	0	3,448	N/A	0	#DIV/0!	0
Miscellaneous	965	0	136	N/A	0	#DIV/0!	0
Surplus Property Sales	(229)	0	7,708	N/A	0	#DIV/0!	0
Proceeds from Sale of Assets		0	0	N/A	0	#DIV/0!	0
Scrap Sales	80	0	312	N/A	0	#DIV/0!	0
Interest	16,276	25,000	9,721	39%	20,000	-20.0%	20,000
<b>Total Miscellaneous</b>	<b>\$ 45,959</b>	<b>\$ 25,000</b>	<b>\$ 41,325</b>	<b>100%</b>	<b>\$ 20,000</b>	<b>-20.0%</b>	<b>\$ 20,000</b>
<b>Total Local Revenues</b>	<b>\$ 2,840,757</b>	<b>\$ 3,079,871</b>	<b>\$ 1,414,787</b>	<b>46%</b>	<b>\$ 2,963,000</b>	<b>-3.8%</b>	<b>\$ 3,030,025</b>
<b>Intergovernmental Revenues</b>							
Urban Revenue Sharing	1,110,654	1,213,000	606,524	50%	1,316,000	8.5%	1,316,000
State Sales Tax	889,975	915,000	449,409	49%	980,000	7.1%	980,000
Vehicle License Tax	567,262	565,000	294,313	52%	600,000	6.2%	600,000
<b>Total Intergovernmental Revenues</b>	<b>\$ 2,567,891</b>	<b>\$ 2,693,000</b>	<b>\$ 1,350,246</b>	<b>50%</b>	<b>\$ 2,896,000</b>	<b>7.5%</b>	<b>\$ 2,896,000</b>
<b>Total General Purpose Revenues</b>	<b>\$ 5,408,648</b>	<b>\$ 5,772,871</b>	<b>\$ 2,765,033</b>	<b>48%</b>	<b>\$ 5,859,000</b>	<b>1.5%</b>	<b>\$ 5,926,025</b>

## General Fund Departmental Expense Summaries & Operating Transfers

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>General Fund Net Department Cost</b>							
Mayor & Council	20,131	44,004	21,258	48%	48,175	9.5%	48,175
Town Manager	186,837	207,545	107,532	52%	195,060	-6.0%	190,490
Town Clerk	181,682	193,615	86,132	44%	258,905	33.7%	191,220
Finance	184,799	220,847	131,295	59%	228,155	3.3%	224,440
Human Resources	14,862	27,565	13,491	49%	68,085	147.0%	26,585
Risk Management	272,869	273,040	140,485	51%	330,064	20.9%	299,910
Economic Development	165,292	171,415	53,422	31%	172,480	0.6%	139,120
Information Technology	213,358	130,635	71,214	55%	131,215	0.4%	141,725
Magistrate Court	86,326	64,315	61,161	95%	147,615	129.5%	121,615
Public Works Engineer	85,238	109,955	54,000	49%	119,730	8.9%	115,230
Storm Water	28,604	93,295	35,057	38%	333,155	257.1%	118,000
Maintenance	441,363	488,425	235,215	48%	576,855	18.1%	513,290
Community Development	67,918	119,510	55,877	47%	118,300	-1.0%	115,300
Building	(46,963)	3,580	(17,583)	N/A	(12,465)	-448.2%	(33,365)
Planning & Zoning	39,758	55,820	22,210	40%	48,785	-12.6%	41,435
Code Enforcement	91,550	62,245	22,318	36%	86,240	38.5%	69,890
Marshal	1,971,961	2,087,903	979,566	47%	2,496,475	19.6%	2,303,060
Animal Control	77,645	71,550	54,492	76%	75,825	6.0%	66,925
Library	246,188	258,340	166,951	65%	288,575	11.7%	287,085
Parks & Rec	118,721	127,438	61,590	48%	147,953	16.1%	143,615
Pool	24,455	56,882	22,077	39%	76,180	33.9%	76,180
Children's Rec	2,990	8,015	4,456	56%	10,750	34.1%	8,950
Non Departmental	150,556	334,450	71,417	21%	343,210	2.6%	335,745
<b>Total Net Departmental Costs</b>	<b>\$ 4,626,140</b>	<b>\$ 5,210,389</b>	<b>\$ 2,453,633</b>	<b>47%</b>	<b>\$ 6,289,322</b>	<b>20.7%</b>	<b>\$ 5,544,620</b>

### Non-Departmental Operating Transfers

Transfer In from Y-A Gaming Fund		0	0		0	#DIV/0!	0
Transfer In from Fed Grants Fund		0	0		(12,316)	#DIV/0!	(12,316)
Transfer Out to CIP Fund	157,408	163,000	74,991		0	-100.0%	0
Transfer Out to Non-Fed Grants Fund		0	0		0	#DIV/0!	0
Transfer Out to Fed Grants Fund		14,210	0		0	-100.0%	0
Transfer Out to Debt Serv. (All Const Tax)		0	0		226,800	#DIV/0!	226,780
Transfer Out to Debt Service Fund	289,661	385,272	272,495		158,765	-58.8%	158,785
Transfer Out to Library Bldg Fund		0	0		0	#DIV/0!	0
<b>Total Non-Departmental Operating Transfers</b>	<b>\$ 447,069</b>	<b>\$ 562,482</b>	<b>\$ 347,486</b>		<b>\$ 373,249</b>	<b>-33.6%</b>	<b>\$ 373,249</b>

### Net Effect on General Fund Balance

General Revenues	(5,408,648)	(5,772,871)	(2,765,033)	48%	(5,859,000)	1.5%	(5,926,025)
Net Departmental Costs & Transfers	5,073,209	5,772,871	2,801,119	49%	6,662,571	15.4%	5,917,869
Use of / (Surplus to) Fund Balance	<b>\$ (335,439)</b>	<b>\$ -</b>	<b>\$ 36,086</b>		<b>\$ 803,571</b>		<b>\$ (8,156)</b>

## General Fund Expenditures by Category

EXPENSE CATEGORY	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Salary Related Expenditures</b>						
Salaries	2,765,383	3,190,615	1,459,623	3,516,035	10.2%	3,358,325
Pro Tem Judges	684	2,700	152	2,700	0.0%	2,700
Overtime	72,640	41,000	34,479	62,000	51.2%	42,000
Holiday Pay	1,265	11,400	0	12,700	11.4%	12,700
Uniform Allowance	23,321	31,200	12,825	28,200	-9.6%	25,800
FICA	134,337	158,955	73,816	179,745	13.1%	176,045
Medicare	40,406	47,540	21,238	52,560	10.6%	49,950
Retirement	340,809	417,095	190,838	545,095	30.7%	511,445
Unemployment Insurance	2,344	1,140	278	6,520	471.9%	6,240
Workman's Compensation	69,754	78,905	48,003	90,620	14.8%	81,715
Health, Dental, Life & STD Insurance	400,760	494,870	224,420	584,525	18.1%	551,445
<b>Total Salary Related Expenditures</b>	<b>\$ 3,851,703</b>	<b>\$ 4,475,420</b>	<b>\$ 2,065,672</b>	<b>\$ 5,080,700</b>	<b>13.5%</b>	<b>\$ 4,818,365</b>
<b>Operational Expenditures</b>						
Training	20,152	31,750	11,933	35,715	12.5%	29,800
Tuition Reimbursement	0	2,500	500	2,500	0.0%	1,000
Travel	19,675	23,050	10,511	26,550	15.2%	23,800
Uniforms	6,145	2,400	4,656	4,900	104.2%	4,000
Office Supplies	27,987	24,200	11,796	23,400	-3.3%	22,100
Subscriptions/Memberships	15,783	20,355	14,997	21,845	7.3%	21,945
Books/Tapes/Publications	25,538	22,820	12,512	29,625	29.8%	25,225
Printing	3,821	7,275	2,221	8,325	14.4%	6,475
Advertising	19,844	17,200	4,375	7,625	-55.7%	6,925
Postage	4,754	7,050	4,275	7,025	-0.4%	7,025
Computer Services/Software	140,666	125,108	65,522	150,350	20.2%	148,610
Auto Repair/Maintenance	51,437	20,950	28,954	28,700	37.0%	22,600
Fuel	68,465	60,550	36,964	67,500	11.5%	61,500
Utilities	144,720	151,329	82,742	164,995	9.0%	159,830
Waste Removal	6,985	7,850	3,908	7,875	0.3%	8,475
Cell Phone	4,432	13,100	6,545	17,700	35.1%	15,400
Pest Control	2,433	3,200	1,169	2,943	-8.0%	2,455
Consulting Services	156,293	70,500	32,183	97,958	38.9%	73,500
Legal Services	38,737	42,400	15,229	54,500	28.5%	40,600
Contract Labor/Services	106,710	138,090	85,682	337,136	144.1%	141,940
Interpreters	387	500	(13)	500	0.0%	500
Equipment & Maint	28,934	32,090	14,365	38,010	18.4%	27,830
Service Charges	5,901	5,500	129	5,500	0.0%	5,000
Credit Card Processing Fees	1,660	1,500	941	0	-100.0%	0
Liability Insurance	169,528	172,200	90,014	172,200	0.0%	172,200
Legal Defense	0	15,000	0	40,015	166.8%	30,015
Safety / Security Program	4,193	5,500	2,619	5,000	-9.1%	3,000
Department Specific Expenditures	407,526	342,835	145,450	445,380	29.9%	268,070
Employee Term Payouts	0	25,000	0	25,000	0.0%	25,000
Contingency	0	200,000	0	200,000	0.0%	200,000
<b>Total Operational Expenditures</b>	<b>\$ 1,482,706</b>	<b>\$ 1,591,802</b>	<b>\$ 690,179</b>	<b>\$ 2,028,772</b>	<b>27.5%</b>	<b>\$ 1,554,820</b>
<b>Equipment/Capital Expenditures</b>						
Office Equipment/Furniture	26,093	0	23,429	38,465	#DIV/0!	38,500
Equipment Lease	7,584	5,400	3,545	5,550	2.8%	5,550
<b>Total Equipment/Capital Expenditures</b>	<b>\$ 33,677</b>	<b>\$ 5,400</b>	<b>\$ 26,974</b>	<b>\$ 44,015</b>	<b>715.1%</b>	<b>\$ 44,050</b>
<b>Total General Fund Expenditures</b>	<b>\$ 5,368,086</b>	<b>\$ 6,072,622</b>	<b>\$ 2,782,825</b>	<b>\$ 7,153,487</b>	<b>17.8%</b>	<b>\$ 6,417,235</b>

# MAYOR & COUNCIL

**Department Staffing** – All positions are elected by the citizens of Camp Verde

- Mayor
- Vice Mayor (appointed bi-annually by the Council)
- Council Members (5)

**Accomplishments for the Fiscal Year 2013-14**

1. Maintained a balanced budget while completing capital projects such as Hollamon Street, Library design, and park improvements
2. Maintained a strong commitment to citizen satisfaction
3. Maintained active watch on legislation
4. Continued the partnership with State Parks to keep Ft. Verde State Park open
5. Continued to promote economic development through public/private partnerships with event promoters

**Performance Objectives for Fiscal Year 2014-15**

1. Continue our commitment to fiscal responsibility. We will maintain a balanced budget to the extent possible without eliminating services.
2. Continue our strong commitment to citizen satisfaction
3. Keep an active watch on legislative matters with potential impact to the Town of Camp Verde
4. Work actively toward a building a strong economy
5. Work actively with the Yavapai-Apache Nation and local businesses to develop and maintain a sustainable and healthy economy
6. Work in partnership with Arizona State Parks to ensure that Fort Verde remains open

**Department Statistics** July 1, 2013 – March 5, 2014 (9 months only)

1. 22 New Resolutions and Ordinances approved
2. 23 Liquor and Wine Festival Permits approved
3. 65 Council Meetings, including Regular, Special, Work, and Executive Sessions

**Budget Points of Interest**

1. N/A

## Mayor & Council

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	3,650	22,200	11,100		22,200	0.0%	22,200
FICA	226	1,380	688		1,380	0.0%	1,380
Medicare	56	325	161		325	0.0%	325
Unemployment	23	45	22		225	400.0%	225
Workman's Compensation	77	340	146		340	0.0%	340
<b>Total Wages &amp; Related</b>	<b>\$ 4,032</b>	<b>\$ 24,290</b>	<b>\$ 12,117</b>	<b>50%</b>	<b>\$ 24,470</b>	<b>0.7%</b>	<b>\$ 24,470</b>
<b>Operating Expenditures</b>							
Training	2,270	5,000	2,307		5,000	0.0%	5,000
Travel	4,989	4,750	1,239		4,750	0.0%	4,750
Office Supplies	25	0	0		0	0.0%	0
Electric	1,610	1,300	982		1,300	0.0%	1,300
Gas/Propane	222	309	42		300	-2.9%	300
Water	160	150	65		150	0.0%	150
Sewer	412	450	274		450	0.0%	450
Waste Removal	200	120	115		120	0.0%	120
Pest Control	39	35	21		35	0.0%	35
Legal Services	5,738	6,000	4,056		10,000	66.7%	10,000
Public Relations	97	1,000	0		1,000	0.0%	1,000
Dinner/Reception Expense	337	600	40		600	0.0%	600
<b>Total Operating Expenditures</b>	<b>\$ 16,099</b>	<b>\$ 19,714</b>	<b>\$ 9,141</b>	<b>46%</b>	<b>\$ 23,705</b>	<b>20.2%</b>	<b>\$ 23,705</b>
<b>Total Departmental Expenditures</b>	<b>\$ 20,131</b>	<b>\$ 44,004</b>	<b>\$ 21,258</b>		<b>\$ 48,175</b>	<b>9.5%</b>	<b>\$ 48,175</b>
<b>Net Effect on General Fund</b>	<b>\$ 20,131</b>	<b>\$ 44,004</b>	<b>\$ 21,258</b>	<b>48%</b>	<b>\$ 48,175</b>	<b>9.5%</b>	<b>\$ 48,175</b>

# Town Clerk

## Department Staffing

- Town Clerk
- Deputy Town Clerk
- Administrative Clerk
- Transcriptionist Pool

## Accomplishments for the Fiscal Year 2013-14

1. Hired and trained Administrative Clerk & Transcriptionists
2. Attended 65 Council meetings (47 through 3/19/14 – 18 regular meetings on schedule through remainder of the year)
3. Completed the 2010 Community Development Block Grant close-out (Hollamon Street project)
4. Completed the HOME Grant Owner-Occupied Housing Rehabilitation project
5. Completed the Citizen Participation Plan for the upcoming CDBG application
6. Completed the 2014 CDBG application (Arnold Street project)

## Performance Objectives for Fiscal Year 2014-15

1. Enhance focus on bringing the Town's records into compliance with State law, which includes purging, preparing retention/destruction forms, and filing and indexing.
2. Update Records Management Manual and Town Code as needed
3. Provide training to every department with regard to the Town's Records Management policy and encourage digital storage of all records for ease of access
4. Attend Certification training and conferences
5. Administer the 2014 CDBG street improvement project

## Department Statistics

1. 65 Council Meetings, including Regular, Special, Work and Executive Session (plus additional meetings that are not yet scheduled)
2. 22 New Resolutions and Ordinances Processed (through March 5, 2013)
3. 120 New documents processed (through March 5, 2013)
4. 604 Business Licenses on File (through March 19, 2013)
5. 21 Liquor and Wine Festival Permits Processed (through March 19, 2103)
6. 23 Special Event Applications Processed

## Budget Points of Interest

1. Admin Clerk salary increase due to full-time status and commensurate with experience of new hire
2. Increase in training expenses as the Clerk's Office training monies were transferred to Council in 2012/13 in order to have the necessary funds for Council members to attend the League Conference. Training is now needed for certifications.
3. Increase in office supplies as the Clerk's Office supports the Clerk's Office and Council

# Town Clerk

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	134,665	139,135	66,718		151,050	8.6%	141,450
FICA	8,039	8,630	4,071		9,365	8.5%	8,770
Medicare	1,880	2,020	952		2,190	8.4%	2,055
Retirement	13,785	16,060	7,577		17,520	9.1%	16,410
Unemployment	108	40	9		210	425.0%	210
Workman's Compensation	367	380	237		410	7.9%	385
Health, Dental & Life Ins	14,352	15,295	7,645		24,810	62.2%	16,540
<b>Total Wages &amp; Related</b>	<b>\$ 173,196</b>	<b>\$ 181,560</b>	<b>\$ 87,209</b>	<b>48%</b>	<b>\$ 205,555</b>	<b>13.2%</b>	<b>\$ 185,820</b>
<b>Operating Expenditures</b>							
Training	364	500	360		1,800	260.0%	1,000
Travel	151	500	249		1,000	100.0%	600
Office Supplies	1,943	1,500	1,252		2,250	50.0%	2,000
Subscriptions/Memberships	439	500	476		600	20.0%	600
Advertising	292	2,000	1,016		2,000	0.0%	2,000
Computer Services/Software	0	0	0		4,500	N/A	0
Electric	1,955	1,800	1,192		1,800	0.0%	1,800
Gas/Propane	270	500	51		700	40.0%	700
Water	196	415	49		600	44.6%	600
Sewer	500	600	333		600	0.0%	600
Waste Removal	243	140	140		300	114.3%	300
Pest Control	47	50	25		50	0.0%	50
Legal Services	0	1,000	88		1,000	0.0%	1,000
Contract Labor/Services	1,050	12,000	1,950		12,000	0.0%	7,500
Office Equipment	0	0	0		1,500	N/A	1,500
Elections	18,388	0	0		37,000	N/A	0
Recording Fees	8	50	50		150	200.0%	150
Records Management	1,010	2,000	942		2,000	0.0%	2,000
<b>Total Operating Expenditures</b>	<b>\$ 26,856</b>	<b>\$ 23,555</b>	<b>\$ 8,173</b>	<b>35%</b>	<b>\$ 69,850</b>	<b>196.5%</b>	<b>\$ 22,400</b>
<b>Total Departmental Expenditures</b>	<b>\$ 200,052</b>	<b>\$ 205,115</b>	<b>\$ 95,382</b>		<b>\$ 275,405</b>	<b>34.3%</b>	<b>\$ 208,220</b>
<b>Revenues</b>							
Copies	5	0	5		0	N/A	0
Bus. License Fees	14,785	10,000	7,120		15,000	50.0%	15,000
Liquor License Fees	3,580	1,500	2,025		1,500	0.0%	2,000
Special Event Permits	0	0	100		0	N/A	
<b>Total Departmental Revenues</b>	<b>\$ 18,370</b>	<b>\$ 11,500</b>	<b>\$ 9,250</b>	<b>80%</b>	<b>\$ 16,500</b>	<b>43.5%</b>	<b>\$ 17,000</b>
<b>Net Effect on General Fund</b>	<b>\$ 181,682</b>	<b>\$ 193,615</b>	<b>\$ 86,132</b>	<b>44%</b>	<b>\$ 258,905</b>	<b>33.7%</b>	<b>\$ 191,220</b>

# Town Manager

## Department Staffing

- Position 1 (1.0)
- Position 2 (0.35)

## Accomplishments for the Fiscal Year 2013-14

1. IGA completed for \$66 million dollar funding allocation to the SR 260 widening project
2. Library building: began ground construction
3. Completed revisions to Personnel Manual
4. E-Civis Grant Software
5. Advanced and continue to implement trusteeship with the Waste Water Treatment Plant (WWTP) via an IGA as required by Arizona Revised Statutes including operations/debt/additions to the Position, Classification and Salary Plan
6. Conducted 2 annual employee trainings focusing on the following topics: Sexual Harassment training and dangers of texting while driving
7. Supported Emergency Operations Center planning/training/table top exercise

## Performance Objectives for Fiscal Year 2014-15

1. Develop use of greener technology in all departments that includes solar power
2. Complete construction of new library
3. Ensure final design of SR 260 improvements
4. Balancing the budget
5. Development of a more specific Capital Improvement Project (CIP) Plan for the responsible use of public revenues (taxpayer dollars)
6. In partnership with Economic Development Director, develop fresh opportunities and marketing for Town activities

## Budget Points of Interest

1. Continuing 2<sup>nd</sup> year of 3 year cycle for grant acquisition software funding via e-Civis, Inc.
2. Due to aging vehicles that require repairs which exceed value of same allocated \$20,000 in the CIP for a sedan

# Town Manager

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	138,735	142,385	69,087		133,110	-6.5%	129,285
FICA	7,848	8,830	3,970		8,255	-6.5%	8,015
Medicare	1,835	2,065	928		1,930	-6.5%	1,875
Retirement	15,467	16,435	7,858		15,440	-6.1%	15,000
Unemployment	30	25	1		95	280.0%	95
Workman's Compensation	379	385	245		360	-6.5%	350
Health, Dental & Life Ins	11,858	12,620	6,297		11,165	-11.5%	11,165
<b>Total Wages &amp; Related</b>	<b>\$ 176,152</b>	<b>\$ 182,745</b>	<b>\$ 88,386</b>	<b>48%</b>	<b>\$ 170,355</b>	<b>-6.8%</b>	<b>\$ 165,785</b>
<b>Operating Expenditures</b>							
Training	755	1,250	319		1,250	0.0%	1,250
Travel	720	1,000	25		1,000	0.0%	1,000
Office Supplies	1,432	750	166		750	0.0%	750
Subscriptions/Memberships	875	1,200	877		1,200	0.0%	1,200
Books/Tapes/Publications	0	200	0		100	-50.0%	100
Printing	62	500	0		100	-80.0%	100
Postage	0	50	0		25	-50.0%	25
Electric	1,035	1,000	631		1,200	20.0%	1,200
Gas/Propane	143	200	27		150	-25.0%	150
Water	299	250	148		300	20.0%	300
Sewer	265	300	177		350	16.7%	350
Waste Removal	129	150	74		150	0.0%	150
Cell Phone	1,107	1,200	516		1,200	0.0%	1,200
Pest Control	25	50	13		30	-40.0%	30
Legal Services	234	200	673		500	150.0%	500
Contract Labor/Services	2,500	15,500	15,400		15,400	-0.6%	15,400
Public Relations	1,104	1,000	100		1,000	0.0%	1,000
<b>Total Operating Expenditures</b>	<b>\$ 10,685</b>	<b>\$ 24,800</b>	<b>\$ 19,146</b>	<b>77%</b>	<b>\$ 24,705</b>	<b>-0.4%</b>	<b>\$ 24,705</b>
<b>Total Departmental Expenditures</b>	<b>\$ 186,837</b>	<b>\$ 207,545</b>	<b>\$ 107,532</b>		<b>\$ 195,060</b>	<b>-6.0%</b>	<b>\$ 190,490</b>
<b>Net Effect on General Fund</b>	<b>\$ 186,837</b>	<b>\$ 207,545</b>	<b>\$ 107,532</b>	<b>52%</b>	<b>\$ 195,060</b>	<b>-6.0%</b>	<b>\$ 190,490</b>

# Finance

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	101,284	110,905	53,705		114,435	3.2%	114,435
FICA	6,265	6,875	3,308		7,095	3.2%	7,095
Medicare	1,465	1,610	774		1,660	3.1%	1,660
Retirement	11,293	12,800	6,198		13,095	2.3%	13,095
Unemployment	31	30	3		170	466.7%	170
Workman's Compensation	276	300	191		310	3.3%	310
Health, Dental & Life Ins	14,357	16,825	8,559		17,905	6.4%	17,905
<b>Total Wages &amp; Related</b>	<b>\$ 134,971</b>	<b>\$ 149,345</b>	<b>\$ 72,738</b>	<b>49%</b>	<b>\$ 154,670</b>	<b>3.6%</b>	<b>\$ 154,670</b>
<b>Operating Expenditures</b>							
Training	465	2,250	1,153		2,315	2.9%	1,750
Travel	1,493	2,000	1,123		2,250	12.5%	1,750
Office Supplies	1,707	2,500	695		2,000	-20.0%	1,800
Subscriptions/Memberships	430	1,080	685		1,215	12.5%	1,215
Books/Tapes/Publications	178	250	0		250	0.0%	0
Printing	0	600	297		500	-16.7%	500
Advertising	375	600	828		600	0.0%	400
Computer Services/Software	152	0	0		0	N/A	0
Software Recurring Fees	15,116	23,800	26,136		27,000	13.4%	27,000
Electric	540	580	349		600	3.4%	600
Gas/Propane	117	140	19		140	0.0%	140
Water	89	130	46		115	-11.5%	115
Sewer	88	110	59		125	13.6%	125
Waste Removal	62	50	33		65	30.0%	65
Pest Control	8	12	4		10	-16.7%	10
Consulting Services	5,000	7,000	0		6,000	-14.3%	4,000
Legal Services	0	400	130		300	-25.0%	300
Contract Labor/Services	24,000	30,000	27,000		30,000	0.0%	30,000
<b>Total Operating Expenditures</b>	<b>\$ 49,820</b>	<b>\$ 71,502</b>	<b>\$ 58,557</b>	<b>82%</b>	<b>\$ 73,485</b>	<b>2.8%</b>	<b>\$ 69,770</b>
<b>Equipment/Capital Expenditures</b>							
Equipment Lease	8	0	0		0	N/A	0
<b>Total Equipment/Capital Expenditures</b>	<b>\$ 8</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Total Departmental Expenditures</b>	<b>\$ 184,799</b>	<b>\$ 220,847</b>	<b>\$ 131,295</b>		<b>\$ 228,155</b>	<b>3.3%</b>	<b>\$ 224,440</b>
<b>Net Effect on General Fund</b>	<b>\$ 184,799</b>	<b>\$ 220,847</b>	<b>\$ 131,295</b>	<b>59%</b>	<b>\$ 228,155</b>	<b>3.3%</b>	<b>\$ 224,440</b>

# Human Resources

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	19	8,910	4,306		10,060	12.9%	10,060
FICA	2	555	259		625	12.6%	625
Medicare	0	130	60		150	15.4%	150
Retirement	2	1,030	497		1,170	13.6%	1,170
Unemployment	2	5	0		15	200.0%	15
Workman's Compensation	0	25	15		30	20.0%	30
Health, Dental & Life Ins	7	1,530	661		1,655	8.2%	1,655
<b>Total Wages &amp; Related</b>	<b>\$ 32</b>	<b>\$ 12,185</b>	<b>\$ 5,798</b>	<b>48%</b>	<b>\$ 13,705</b>	<b>12.5%</b>	<b>\$ 13,705</b>
<b>Operating Expenditures</b>							
Training	479	700	0		700	0.0%	700
Tuition Reimbursement	0	2,500	500		2,500	0.0%	1,000
Travel	0	300	0		300	0.0%	300
Office Supplies	336	400	217		400	0.0%	400
Subscriptions/Memberships	0	480	0		480	0.0%	480
Advertising	3,514	1,500	1,762		1,500	0.0%	1,500
Legal Services	1,410	1,000	488		1,000	0.0%	1,000
Contract Labor/Services	0	0	0		40,000	N/A	0
Personnel Expenses	3,260	4,000	150		2,000	-50.0%	2,000
Recruitment Expenses	5,063	3,000	3,568		4,000	33.3%	4,000
Employee Recognition	768	1,500	1,008		1,500	0.0%	1,500
<b>Total Operating Expenditures</b>	<b>\$ 14,830</b>	<b>\$ 15,380</b>	<b>\$ 7,693</b>	<b>50%</b>	<b>\$ 54,380</b>	<b>253.6%</b>	<b>\$ 12,880</b>
<b>Total Departmental Expenditures</b>	<b>\$ 14,862</b>	<b>\$ 27,565</b>	<b>\$ 13,491</b>		<b>\$ 68,085</b>	<b>147.0%</b>	<b>\$ 26,585</b>
<b>Net Effect on General Fund</b>	<b>\$ 14,862</b>	<b>\$ 27,565</b>	<b>\$ 13,491</b>	<b>49%</b>	<b>\$ 68,085</b>	<b>147.0%</b>	<b>\$ 26,585</b>

# Risk Management

## Department Staffing

- Position 1 (.65)

## Accomplishments for the Fiscal Year 2013-14

1. Collected \$44,491.30 by seeking insurance coverages and restitution judgments relative to damaged Town property. Collected funds were coded back to line items depending on allocation type.
2. In partnership with the Town Marshal/Yavapai County began Emergency Operations Center (EOC) Management including: 1) All-Hazards Preparedness training for Senior Elected and Appointed Officials; and 2) planning/training/table top exercise for 26 employees.
3. Updated 'Hazard Communication Program' replacing the 'Hazard Communications System'.
4. Collected/downloaded to the "S" drive approximately 350 Certificates of Insurance; frequently requiring a policy review to verify the particulars of the insurance coverage.

## Performance Objectives for Fiscal Year 2014-15

1. In partnership with the Town Marshal continue to develop Emergency Operations Planning including a joint table top exercise with other agencies.
2. Continue to update the Global Harmonizing System (GHS) and train end users to standards.
3. Continue creating a solid foundation for Risk Management including partnering with Verde Valley HR/Risk Managers to evaluate options to share resources.

## Budget Points of Interest

1. Wage/time appropriation for the Risk Manager: Previously, 35% of the Risk Manager's time/wages was allocated to Risk Management. The percentage of wage/time allocation has evolved to 65% with respect to Risk Management's role in protecting the Town's business interests.
2. Appropriation for Legal Services (711000) includes:
  - a. Attorney expenses that cannot be allocated to a specific department.
  - b. Expenses when AMRRP (Risk Pool) partially/totally does not cover a complaint and Risk Management has to engage an attorney to process the complaint. Currently, the Town has: 1) several complaints which may not be entirely covered by insurance.
3. Appropriation for Legal Defense (722100) includes:
  - a. AMRRP General Liability (GL) and Errors and Omissions (E & O) deductibles are currently \$5,000/each occurrence.
  - b. AMRRP expenses are based on tiered costs i.e. the Town is responsible, on a sliding scale, for expenses incurred by AMRRP in processing a complaint. The Town has pending complaints, therefore, \$10,000 is appropriated to cover uninsured deductibles and expenses.
4. Appropriation for Prosecuting Attorney Carrie Montavon – 'Contract Labor' (712000). Although Ms. Montavon has incurred an extra expense to provide the Town with her insurance/indemnification, she has not raised her rates since 2007. The current Agreement (2<sup>nd</sup> year of 5-year) with Ms. Montavon (in part) indicates that compensation shall be adjusted, annually, based on the increase or decrease in the U.S. Department of Labor, Bureau of Labor Statistics Consumer Price Index (CPI). The FY 14/15 contract amount is 72,136 (\$71,000 X 1.6) and continues the contract with Ms. Montavon.
5. Consultant Services (710000). This is a shared position between four Verde Valley municipalities (Cities Cottonwood and Sedona and Towns of Camp Verde and Clarkdale). These entities require a service which they are unable to provide with current staffing levels.
6. Liability Insurance Revenues/AKA defense fund (433050). AMRRP will not distribute dividends/rebate to the Town in FY 14/15. However, there is a small amount of revenue appropriated from accrued interest on the principle balance of this line item.

## Risk Management

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	17,197	17,745	8,530		34,500	94.4%	33,495
FICA	1,065	1,100	528		2,140	94.5%	2,080
Medicare	249	260	123		500	92.3%	490
Retirement	1,917	2,050	984		4,005	95.4%	3,885
Unemployment	5	5	0		50	900.0%	50
Workman's Compensation	47	50	30		95	90.0%	90
Health, Dental & Life Ins	2,499	2,680	1,338		5,380	100.7%	5,380
<b>Total Wages &amp; Related</b>	<b>\$ 22,979</b>	<b>\$ 23,890</b>	<b>\$ 11,533</b>	<b>48%</b>	<b>\$ 46,670</b>	<b>95.4%</b>	<b>\$ 45,470</b>
<b>Operating Expenditures</b>							
Training	605	600	0		600	0.0%	600
Travel	0	200	0		200	0.0%	200
Office Supplies	191	300	0		200	-33.3%	200
Subscriptions/Memberships	55	250	0		200	-20.0%	200
Books/Tapes/Publications	0	200	0		100	-50.0%	100
Printing	79	100	0		100	0.0%	100
Advertising	0	200	0		100	-50.0%	100
Consulting Services	0	500	0		14,458	2791.6%	0
Legal Services	3,543	7,500	819		7,500	0.0%	5,000
Contract Labor/Services	71,000	71,000	35,500		72,136	1.6%	72,140
Pers. Protection Equipment	505	300	0		300	0.0%	300
Liability Insurance	169,528	172,200	90,014		172,200	0.0%	172,200
Legal Defense	0	15,000	0		40,015	166.8%	30,015
Safety / Security Program	4,193	5,500	2,619		5,000	-9.1%	3,000
Medical Supplies	191	300	0		300	0.0%	300
<b>Total Operating Expenditures</b>	<b>\$ 249,890</b>	<b>\$ 274,150</b>	<b>\$ 128,952</b>	<b>47%</b>	<b>\$ 313,409</b>	<b>14.3%</b>	<b>\$ 284,455</b>
<b>Total Departmental Expenditures</b>	<b>\$ 272,869</b>	<b>\$ 298,040</b>	<b>\$ 140,485</b>		<b>\$ 360,079</b>	<b>20.8%</b>	<b>\$ 329,925</b>
<b>Revenues</b>							
Liability Ins. Rebate	0	25,000	0		0	-100.0%	0
Legal Defense Cash Reserve	0	0	0		30,015		30,015
<b>Total Departmental Revenues</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>		<b>\$ 30,015</b>	<b>20.1%</b>	<b>\$ 30,015</b>
<b>Net Effect on General Fund</b>	<b>\$ 272,869</b>	<b>\$ 273,040</b>	<b>\$ 140,485</b>	<b>51%</b>	<b>\$ 330,064</b>	<b>20.9%</b>	<b>\$ 299,910</b>

# Economic Development

## Department Staffing

- Economic Development Director (1) and 2 part time (12 hours/week) Visitor Center attendants

## Accomplishments for the Fiscal Year 2013-14

1. Obtained lobbying support and organized property owners, regional economic interests and valley leaders to successfully acquire \$66 million for the widening of State Route 260. Worked with the same groups to satisfy their needs and successfully develop an access management plan for SR260.
2. Assisted in a community wide effort while lobbying hospital staff to have Verde Valley Medical Center develop a 29 acre parcel at SR260 and Finnie Flat Road. VVMC announced in March it will build a \$15 million facility on site by the end of 2015.
3. Developed and launched a new tourism Website, visitcampverde.com.
4. Developed and launched a new tourism ad campaign centered on the visitcampverde.com logo and website
5. Developed new tourism tools including a Facebook page, literature and a new logo
6. Launched an economic development strategic plan through Arizona public Service's Focus Future program, which will also serve as the economic development element of the Town's General Plan.
7. Developed and executed a plan for the Town's special events, making them economical, sustainable, citizen driven and all together better events
8. Developed and launched a regional tourism strategic planning process funded through a Walton Family Foundation grant
9. Completed a water conservation needs assessment funded by a \$20,000 grant received from Western Resource Advocates. This study will be the basis of a water conservation program meant to ensure adequate water supplies for future growth
10. Assisted in the completion and initiation of the following heritage based projects: Downtown Historic Building Walk (completed), Salt Mine Heritage Site (in process) and Clear Creek Ruin (in process)
11. Completed half the credits needed (4 of 8) to obtain Arizona Professional (AzPro) certification through the Arizona Association for Economic Development
12. Completed the International Economic Development Council Basic Economic Development course, the first step in receiving IEDC certification
13. Developed a strong foundation on which Camp Verde can grow, including infrastructure planning, regional partnerships, community cohesiveness and a reputation for leadership and accomplishment

## Performance Objectives for Fiscal Year 2014-15

1. Continue to build partnerships
2. Continue developing Web presence including a new website devoted to Camp Verde's economic development efforts
3. Develop a building/district ordinance and water conservation ordinance/plan
4. Organize a business advisory commission
5. Develop a river recreation plan
6. Work with landowners and real estate interests to begin marketing the SR260 corridor

## Budget Points of Interest

1. Flexibility will be the key, as not all of the opportunities that will arise have been clearly defined. Priorities could change as "targets of opportunity" arise
2. The FY2015 Economic Development Department budget represents an approximate 10 percent reduction from FY2014

## Economic Development

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	57,983	80,300	39,101		85,430	6.4%	81,625
FICA	3,594	4,980	2,403		5,300	6.4%	5,060
Medicare	841	1,165	562		1,240	6.4%	1,185
Retirement	5,876	7,540	3,623		7,705	2.2%	7,705
Unemployment	18	30	15		210	600.0%	210
Workman's Compensation	158	220	139		525	138.6%	515
Health, Dental & Life Ins	5,982	7,650	3,822		8,270	8.1%	8,270
<b>Total Wages &amp; Related</b>	<b>\$ 74,452</b>	<b>\$ 101,885</b>	<b>\$ 49,665</b>	<b>49%</b>	<b>\$ 108,680</b>	<b>6.7%</b>	<b>\$ 104,570</b>
<b>Operating Expenditures</b>							
Training	1,253	2,500	1,616		2,500	0.0%	1,250
Office Supplies	291	300	0		300	0.0%	300
Subscriptions/Memberships	273	400	0		1,000	150.0%	1,000
Advertising	14,280	10,000	250		0	-100.0%	0
Consulting Services	0	5,000	0		5,000	0.0%	2,000
Web Campaign	15,137	5,000	0		7,000	40.0%	7,000
Business Recruitment & PR	1,161	2,000	611		3,000	50.0%	3,000
Special Events	0	12,500	242		12,500	0.0%	7,500
Incubator Feasibility Study	19,980	0	0		0	N/A	0
Projects	219	15,000	0		15,000	0.0%	5,000
Visitor's Center	446	8,830	1,038		20,000	126.5%	10,000
Fort Verde Operations	38,000	10,000	0		0	-100.0%	0
<b>Total Operating Expenditures</b>	<b>\$ 91,040</b>	<b>\$ 71,530</b>	<b>\$ 3,757</b>	<b>5%</b>	<b>\$ 66,300</b>	<b>-7.3%</b>	<b>\$ 37,050</b>
<b>Total Departmental Expenditures</b>	<b>\$ 165,492</b>	<b>\$ 173,415</b>	<b>\$ 53,422</b>		<b>\$ 174,980</b>	<b>0.9%</b>	<b>\$ 141,620</b>
<b>Revenues</b>							
Advertising Sponsorships	200	2,000	0		2,500	25.0%	2,500
<b>Total Departmental Revenues</b>	<b>\$ 200</b>	<b>\$ 2,000</b>	<b>\$ -</b>		<b>\$ 2,500</b>	<b>25.0%</b>	<b>\$ 2,500</b>
<b>Net Effect on General Fund</b>	<b>\$ 165,292</b>	<b>\$ 171,415</b>	<b>\$ 53,422</b>	<b>31%</b>	<b>\$ 172,480</b>	<b>0.6%</b>	<b>\$ 139,120</b>

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## IT Services

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	0	4,495	2,074		4,920	9.5%	4,920
FICA	0	280	126		305	8.9%	305
Medicare	0	65	29		75	15.4%	75
Retirement	0	520	235		570	9.6%	570
Unemployment	0	5	0		10	100.0%	10
Workman's Compensation	0	15	7		15	0.0%	15
Health, Dental & Life Ins	0	765	343		830	8.5%	830
<b>Total Wages &amp; Related</b>	<b>\$ -</b>	<b>\$ 6,145</b>	<b>\$ 2,814</b>	<b>46%</b>	<b>\$ 6,725</b>	<b>9.4%</b>	<b>\$ 6,725</b>
<b>Operating Expenditures</b>							
Training	0	750	0		750	0.0%	0
Computer Services/Software	24,731	14,940	15,914		14,940	0.0%	12,000
Internet / Wireless / Telephone	44,979	26,500	22,053		26,500	0.0%	45,000
Software Recurring Fees	27,748	36,800	0		36,800	0.0%	28,000
Consulting Services	115,900	45,000	30,433		45,000	0.0%	50,000
Office Equipment	0	500	0		500	0.0%	0
<b>Total Operating Expenditures</b>	<b>\$ 213,358</b>	<b>\$ 124,490</b>	<b>\$ 68,400</b>	<b>55%</b>	<b>\$ 124,490</b>	<b>0.0%</b>	<b>\$ 135,000</b>
<b>Total Departmental Expenditures</b>	<b>\$ 213,358</b>	<b>\$ 130,635</b>	<b>\$ 71,214</b>		<b>\$ 131,215</b>	<b>0.4%</b>	<b>\$ 141,725</b>
<b>Net Effect on General Fund</b>	<b>\$ 213,358</b>	<b>\$ 130,635</b>	<b>\$ 71,214</b>	<b>55%</b>	<b>\$ 131,215</b>	<b>0.4%</b>	<b>\$ 141,725</b>

# Non-Departmental

## Budget Points of Interest

1. The cost for copier paper (703200) has decreased as a result of Council receiving their agenda packets electronically.
2. Subscription/Memberships (703500) consist of the Town's portion of the NACOG's Rural Transportation Liaison and Economic Development Administration for the regional planning grant; \$8,970 annual dues to League of Arizona Cities and Towns; and \$366 for other unforeseen expenses
3. Postage (703900) is now being processed for the library through administration; as a result these expenses were higher than budgeted and will necessitate an increase in this expenditure line-item
4. Utilities were increased based on FY 13/14 expenses
5. Equipment Rental (713000) with the installation of a new Pitney Bowes machine and lease Agreement, expenses were reduced
6. Recycling (784000) in the recent past funds were not appropriated to the regional recycler due to the Town's financial challenges and the desire for same to be self-sustaining. However, the regional recycler requested an appropriation in the amount of \$6,000 in the middle of FY 13/14, subsequently, funds were appropriated. A March 7, 2014 letter from same requested a FY 14/15 appropriation of \$12,000.
7. Emergency Services Agreement (785000) is an Intergovernmental Agreement (IGA) with Yavapai County for coordination of emergency services in the event of a substantial emergency
8. Water Adjudication (794000) is an appropriation for water rights acquisition. Expenses would include legal, hydrologist fees and engineering studies.
9. Yavapai County Water Advisory Committee (796000) is committed to preserving sustainable water resources within Yavapai County by developing and enacting a total water management strategy. Funds provided to this committee are utilized to fund studies used in developing the management strategy.

## Non-Departmental

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Operating Expenditures</b>							
Copier Paper	2,551	2,500	1,533		2,500	0.0%	2,500
Subscriptions/Memberships	11,056	11,500	10,840		11,600	0.9%	11,600
Postage	3,992	6,000	3,747		6,000	0.0%	6,000
Auto Repair/Maintenance	359	1,500	1,070		1,500	0.0%	1,000
Fuel	660	600	190		600	0.0%	600
Electric	9,276	9,150	6,299		13,765	50.4%	13,200
Gas/Propane	4,545	6,000	841		4,000	-33.3%	4,000
Water	1,899	2,400	835		2,400	0.0%	2,500
Sewer	712	960	495		2,200	129.2%	2,200
Waste Removal	250	300	136		300	0.0%	300
Pest Control	413	600	166		360	-40.0%	360
Consulting Services	31,500	0	0		0	N/A	0
Equipment Rental	1,020	1,020	510		840	-17.6%	840
Equipment Maint. Agreements	3,404	2,900	1,936		3,125	7.8%	3,125
Service Charges	5,901	5,500	129		5,500	0.0%	5,000
Conference Room Supplies	0	200	0		200	0.0%	200
Recycling	6,000	0	0		12,000	N/A	6,000
Emergency Services Agreement	4,675	4,675	4,675		4,675	0.0%	4,675
Bus. Incentive - Coury	28,416	25,000	12,077		30,000	20.0%	30,000
Stewards of Public Lands	0	1,500	0		0	-100.0%	0
Verde Valley Senior Center	17,500	12,500	12,500		0	-100.0%	0
Water Adjudication	2,276	3,000	1,794		5,000	66.7%	5,000
Yavapai County Water Advisor	11,645	11,645	11,644		11,645	0.0%	11,645
Miscellaneous	2,506	0	0		0	N/A	0
Employee Termination Payouts	0	25,000	0		25,000	0.0%	25,000
Contingency	0	200,000	0		200,000	0.0%	200,000
<b>Total Operating Expenditures</b>	<b>\$ 150,556</b>	<b>\$ 334,450</b>	<b>\$ 71,417</b>	<b>21%</b>	<b>\$ 343,210</b>	<b>2.6%</b>	<b>\$ 335,745</b>
<b>Net Effect on General Fund</b>	<b>\$ 150,556</b>	<b>\$ 334,450</b>	<b>\$ 71,417</b>	<b>21%</b>	<b>\$ 343,210</b>	<b>2.6%</b>	<b>\$ 335,745</b>

# Court

## Accomplishments for the past Fiscal Year 2013-14

1. Court Operational Review by AOC completed and the findings very minor on items needing to be adjusted by the Court.
2. Acquired the necessary training by all Court personnel to fulfill our newly re-instated mandate of 16 hr COJET training requirements for the year.
3. Worked with Administrative of the Courts to implement an electronic document management system (EDMS) to handle document storage.
4. Attained compliance with administrative orders, rules of court (regarding the retention of records) and Court Order Monitoring by assigning this duty to one clerk fulltime.
5. Completion of the Arizona Supreme Court Leadership Institute of Arizona ACM -ACE program.

## Goals for the upcoming Fiscal Year 2014-15

1. Work with Council towards the courts security and or relocating of the Courts building.
2. Acquire yearly COJET training of 16 hours for all court staff for the year.
3. Continue the implementation of a Court operations/ procedures manual to include court financial procedures.
4. Remain in compliance with regards to record retention standards.
5. Continue to monitor court orders.
6. Implement all suggested procedures from the Court Operational Review.

## Statistics:

Fiscal year to day 2014 from July 7-1-2013 thru March 1, 2014

Total Misdemeanor/FTA	537
DUI	95
Serious Traffic	10
Criminal traffic	135
Civil traffic	1351
Harassment injunction	14
Order of Protection	14

# Municipal Court

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	237,189	246,245	115,864		248,650	1.0%	248,650
Pro Tem Judge Salaries	684	2,700	152		2,700	0.0%	2,700
FICA	14,185	15,435	6,938		15,585	1.0%	15,585
Medicare	3,317	3,610	1,623		3,645	1.0%	3,645
Retirement	26,182	28,420	13,301		28,845	1.5%	28,845
Unemployment	167	85	8		450	429.4%	450
Workman's Compensation	645	525	381		530	1.0%	530
Health, Dental & Life Ins	35,594	38,235	17,202		41,350	8.1%	41,350
<b>Total Wages &amp; Related</b>	<b>\$ 317,963</b>	<b>\$ 335,255</b>	<b>\$ 155,469</b>	<b>46%</b>	<b>\$ 341,755</b>	<b>1.9%</b>	<b>\$ 341,755</b>
<b>Operating Expenditures</b>							
Training	1,411	1,500	231		2,000	33.3%	1,500
Travel	601	1,000	490		1,700	70.0%	1,200
Office Supplies	2,461	3,000	1,199		3,000	0.0%	3,000
Subscriptions/Memberships	150	300	106		200	-33.3%	200
Books/Tapes/Publications	210	300	0		300	0.0%	300
Printing	562	700	0		700	0.0%	700
Electric	3,105	2,800	1,893		2,800	0.0%	2,800
Gas/Propane	428	520	81		520	0.0%	520
Water	952	765	519		765	0.0%	765
Sewer	794	900	529		900	0.0%	900
Waste Removal	386	240	222		240	0.0%	240
Telephone	851	905	431		905	0.0%	905
Pest Control	75	80	40		80	0.0%	80
Legal Services	0	500	0		500	0.0%	500
Contract Labor/Services	1,251	1,400	525		1,400	0.0%	1,400
Interpreters	387	500	(13)		500	0.0%	500
Equipment Rental	8,250	9,000	4,125		9,000	0.0%	9,000
Equipment Maint. Agreements	870	0	0		0	N/A	0
Office Equipment	484	500	0		500	0.0%	500
Court Appointed Attorneys	15,065	14,000	7,025		14,000	0.0%	14,000
Jury Fees	116	200	92		200	0.0%	200
Recording System	540	0	0		600	N/A	600
Security System	251	350	251		350	0.0%	350
Public Relations	0	200	37		200	0.0%	200
<b>Total Operating Expenditures</b>	<b>\$ 39,200</b>	<b>\$ 39,660</b>	<b>\$ 17,783</b>	<b>45%</b>	<b>\$ 41,360</b>	<b>4.3%</b>	<b>\$ 40,360</b>
<b>Equipment/Capital Expenditures</b>							
Capital Lease	2,513	3,400	1,391		3,500	2.9%	3,500
<b>Total Equipment/Capital Expenditures</b>	<b>\$ 2,513</b>	<b>\$ 3,400</b>	<b>\$ 1,391</b>		<b>\$ 3,500</b>	<b>2.9%</b>	<b>\$ 3,500</b>
<b>Total Departmental Expenditures</b>	<b>\$ 359,676</b>	<b>\$ 378,315</b>	<b>\$ 174,643</b>		<b>\$ 386,615</b>		<b>\$ 385,615</b>
<b>Revenues</b>							
Fees, Fines & Forfeitures	255,974	300,000	109,575		225,000	-25.0%	250,000
Court Appointed Attorney Reimb's	17,376	14,000	3,907		14,000	0.0%	14,000
<b>Total Departmental Revenues</b>	<b>\$ 273,350</b>	<b>\$ 314,000</b>	<b>\$ 113,482</b>	<b>36%</b>	<b>\$ 239,000</b>	<b>-23.9%</b>	<b>\$ 264,000</b>
<b>Net Effect on General Fund</b>	<b>\$ 86,326</b>	<b>\$ 64,315</b>	<b>\$ 61,161</b>	<b>95%</b>	<b>\$ 147,615</b>	<b>129.5%</b>	<b>\$ 121,615</b>

# Public Works Department

## Engineering Division

### Department Staffing

- Public Works Director/Engineer (.47)
- Public Works Analyst (.45)
- Public Works Deputy Director (.15)
- Administrative Assistant (.17)

### Accomplishments for the Fiscal Year 2013-2014

1. Obtained survey and Forest Service Easement to the Community Park and Sewer Utility
2. Worked with NAU engineering students to design the entrance and preliminary grading at the Community Park
3. Worked with ADOT for the SR-260 widening project and Industrial Way roundabout
4. Completed the Job Order Contract Request for Qualifications
5. Worked with the architect and Kathy Hellman for the Library bid
6. Worked with Yavapai Apache Nation to establish two transportation stops for the Nation's buses

### Performance Objectives for Fiscal Year 2014-2015

1. Oversee the construction of the Library
2. Continue to provide engineering support to Community Development
3. Hire consultant for the Tri-Intersection design
4. Complete the Finnie Flat Sidewalk construction

### Budget Points of Interest

Wages in all the Public Works Divisions have been adjusted to better reflect the disbursement of Administrative support

# Public Works Engineer

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	59,088	74,300	35,578		78,655	5.9%	78,655
FICA	3,662	4,610	2,198		4,880	5.9%	4,880
Medicare	857	1,080	514		1,140	5.6%	1,140
Retirement	6,497	8,575	4,106		9,125	6.4%	9,125
Unemployment	17	15	0		90	500.0%	90
Workman's Compensation	968	1,455	734		1,140	-21.6%	1,140
Health, Dental & Life Ins	6,420	8,565	4,223		10,255	19.7%	10,255
<b>Total Wages &amp; Related</b>	<b>\$ 77,509</b>	<b>\$ 98,600</b>	<b>\$ 47,353</b>	<b>48%</b>	<b>\$ 105,285</b>	<b>6.8%</b>	<b>\$ 105,285</b>
<b>Operating Expenditures</b>							
Training	235	1,000	248		1,000	0.0%	1,000
Travel	2,027	1,750	2,386		1,750	0.0%	1,750
Office Supplies	718	400	567		450	12.5%	450
Subscriptions/Memberships	245	400	0		400	0.0%	400
Books/Tapes/Publications	0	250	0		250	0.0%	250
Printing	224	150	0		150	0.0%	150
Advertising	100	100	201		100	0.0%	100
Computer Services/Software	0	0	0		1,200	N/A	1,200
Auto Repair/Maintenance	0	50	0		300	500.0%	300
Fuel	80	150	0		200	33.3%	200
Electric	899	900	583		920	2.2%	920
Gas/Propane	252	325	40		300	-7.7%	300
Water	148	200	77		200	0.0%	200
Sewer	147	170	98		190	11.8%	190
Waste Removal	104	90	56		90	0.0%	90
Pest Control	14	20	7		25	25.0%	25
Consulting Services	0	2,500	0		3,000	20.0%	2,000
Legal Services	1,940	3,000	2,125		3,500	16.7%	2,000
Office Equipment	1,046	400	153		420	5.0%	420
<b>Total Operating Expenditures</b>	<b>\$ 8,179</b>	<b>\$ 11,855</b>	<b>\$ 6,541</b>	<b>55%</b>	<b>\$ 14,445</b>	<b>21.8%</b>	<b>\$ 11,945</b>
<b>Equipment/Capital Expenditures</b>							
Finnie Flat Sidewalk Project	0	0	1,906		0	N/A	0
<b>Total Equipment/Capital Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,906</b>		<b>\$ -</b>		<b>\$ -</b>
<b>Total Departmental Expenditures</b>	<b>\$ 85,688</b>	<b>\$ 110,455</b>	<b>\$ 55,800</b>		<b>\$ 119,730</b>	<b>8.4%</b>	<b>\$ 117,230</b>
<b>Revenues</b>							
Plan Review Fees	450	500	1,800		0	-100.0%	2,000
<b>Total Departmental Revenues</b>	<b>\$ 450</b>	<b>\$ 500</b>	<b>\$ 1,800</b>		<b>\$ -</b>	<b>-100.0%</b>	<b>\$ 2,000</b>
<b>Net Effect on General Fund</b>	<b>\$ 85,238</b>	<b>\$ 109,955</b>	<b>\$ 54,000</b>	<b>49%</b>	<b>\$ 119,730</b>	<b>8.9%</b>	<b>\$ 115,230</b>

# Public Works Department

## Stormwater Management Division

### Department Staffing

- Public Works Director/Engineer (.08)
- Public Works Deputy Director (.40)
- Public Work Analyst (.08)
- Streets Foreman (.10)
- Streets Supervisor (.15)
- Senior Equipment Operator (.10)
- Maintenance Worker (.10)
- Streets Laborer (.10)
- Administrative Assistant (.44)

### Accomplishments for the Fiscal Year 2013-14

1. Submitted the annual MS4 report to ADEQ and completed required street sweeping
2. Complete Phase II Cliffs Parkway Drainage Improvements
3. Identify, prioritize a comprehensive 5 year stormwater improvement projects to be funded by Yavapai County Flood
4. Begin a master list and maintenance schedule for all Town owned storm water structures.
5. Repaired Detention ponds on Armoire
6. Improved Drainage along Quarterhorse
7. MS4 Training

### Performance Objectives for Fiscal Year 2014-2015

- 1 Purchase, training and enter BMPS into new MS4 Software
- 2 Update and approve Storm Water Management Plan and Ordinance
- 3 Map all outfalls
- 4 Continued Education on Stormwater regulations
- 5 Hire Stormwater Maintenance Worker
- 6 Improve Drainage
  - a. Verde Lakes
  - b. Quarterhorse
  - c. Amorie Area
  - d. McCracken
  - e. Main Street

### Budget Points of Interest

1. Includes addition of one full-time field technician
2. Software purchase and training

# Stormwater

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	17,669	58,980	21,337		98,035	66.2%	76,820
FICA	1,094	3,660	1,300		6,080	66.1%	4,765
Medicare	256	855	304		1,425	66.7%	1,115
Retirement	1,849	6,350	2,462		11,375	79.1%	8,915
Unemployment	9	25	3		180	620.0%	110
Workman's Compensation	305	2,025	738		4,500	122.2%	2,385
Health, Dental & Life Ins	2,000	8,950	3,291		19,710	120.2%	11,440
<b>Total Wages &amp; Related</b>	<b>\$ 23,182</b>	<b>\$ 80,845</b>	<b>\$ 29,435</b>	<b>36%</b>	<b>\$ 141,305</b>	<b>74.8%</b>	<b>\$ 105,550</b>
<b>Operating Expenditures</b>							
Training	268	1,000	0		2,000	100.0%	1,000
Travel	459	1,200	359		1,500	25.0%	1,200
Office Supplies	1,972	250	65		500	100.0%	250
Subscriptions/Memberships	0	100	0		400	300.0%	100
Books/Tapes/Publications	0	100	0		250	150.0%	100
Printing	293	150	0		1,500	900.0%	150
Computer Services/Software	0	500	0		3,700	640.0%	500
Software Recurring Fees	0	0	0		800	N/A	0
Auto Repair/Maintenance	0	0	0		1,000	N/A	0
Fuel	0	0	0		5,500	N/A	0
Cell Phone	0	450	0		2,400	433.3%	450
Consulting Services	2,293	3,000	0		7,000	133.3%	3,000
Legal Services	137	300	0		1,500	400.0%	300
Contract Labor/Services	0	0	0		150,000	N/A	0
Equipment Rental	0	0	0		2,000	N/A	0
Office Equipment	0	200	0		2,500	1150.0%	200
Maintenance Equipment	0	200	198		2,500	1150.0%	200
Safety Equipment	0	0	0		500	N/A	0
OSHA Medical Supplies	0	0	0		500	N/A	0
Infrastructure Maintenance	0	0	0		500	N/A	0
Recording Fees	0	0	0		300	N/A	0
Permits	0	5,000	5,000		5,000	0.0%	5,000
<b>Total Operating Expenditures</b>	<b>\$ 5,422</b>	<b>\$ 12,450</b>	<b>\$ 5,622</b>	<b>45%</b>	<b>\$ 191,850</b>	<b>1441.0%</b>	<b>\$ 12,450</b>
<b>Total Departmental Expenditures</b>	<b>\$ 28,604</b>	<b>\$ 93,295</b>	<b>\$ 35,057</b>		<b>\$ 333,155</b>	<b>257.1%</b>	<b>\$ 118,000</b>
<b>Net Effect on General Fund</b>	<b>\$ 28,604</b>	<b>\$ 93,295</b>	<b>\$ 35,057</b>	<b>38%</b>	<b>\$ 333,155</b>	<b>257.1%</b>	<b>\$ 118,000</b>

# Public Works Department

## Maintenance Division

### Department Staffing

- Public Works Director (.022)
- Deputy Director (.05)
- Maintenance Foreman (1.0)
- Parks Lead Worker (1.0)
- Public Works Admin. (.10)
- Public Works Analyst (.17)
- Maintenance Worker (2.85)
- Custodian (2.0)

### Accomplishments for the Fiscal Year 2013-14

1. Updated signage and added Gutters at Ramada
2. Improvements to the Senior Center
3. Worked with Parks & Recreation Division & So. Verde High School to purchase safety wall mats for Gym walls, installed by Maintenance.
4. Worked with Parks & Recreation Division to have contractor refinish Community Center Gym floor.
5. Worked with Parks & Recreation Division to have old bleachers removed by Yavapai Adult Probation, purchase new bleachers & install new bleachers by contractor in Community Center Gym.
6. Worked with Parks & Recreation Division & volunteers to have Community Center Gym walls repainted by Yavapai Adult Probation & AmeriCorps volunteers.
7. Worked with Parks & Recreation Division to ensure preparations for events, facility rentals and other program needs.
8. Hired full time Grounds Maintenance Worker and Facilities Maintenance Worker
9. Installed fencing at Rezzonico Park – East side to be installed upon completion of Library
10. Fabricated sign frame for Rezzonico Park
11. Fabricated Bench for front of Public Works Building
12. Installed field lights and new electrical at Community Center Field (unbudgeted)
13. Installed new front doors to Gym
14. Worked with Parks & recreation Division to installed new Handicap railing and chlorine system at pool
15. Installed new Handicap Ramp and Railing at Arch Center
16. New Fence along Hollamon entry of Community Center Field
17. New well pumps at Butler Park

### Performance Objectives for Fiscal Year 2014-15

- Re-Key all Town Buildings with new core series and work with Admin. to set-up electronic key records
- Advertise and hire a part-time employee to assist with grounds and facilities maintenance.

**Budget Points of Interest:** Wages have been adjusted some to better reflect time spent by Public Works Admin Support. Auto Repair/Maintenance reflects the need for tires on the Dump Truck, Bucket Truck and mower. Expenses for Rio Verde Plaza reflect the possible opening of this building and the known repairs needed.

# Maintenance

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	252,189	266,980	123,216		293,490	9.9%	275,690
Overtime	245	0	0		0	N/A	0
FICA	15,471	16,555	7,585		18,200	9.9%	17,095
Medicare	3,677	3,870	1,774		4,260	10.1%	4,000
Retirement	26,076	30,260	13,998		34,045	12.5%	31,980
Unemployment	301	105	27		590	461.9%	520
Workman's Compensation	9,403	10,170	5,993		11,100	9.1%	10,370
Health, Dental & Life Ins	44,807	54,065	26,214		61,115	13.0%	61,115
<b>Total Wages &amp; Related</b>	<b>\$ 352,169</b>	<b>\$ 382,005</b>	<b>\$ 178,807</b>	<b>47%</b>	<b>\$ 422,800</b>	<b>10.7%</b>	<b>\$ 400,770</b>
<b>Operating Expenditures</b>							
Training	3,350	3,000	0		3,000	0.0%	3,000
Travel	692	1,000	0		1,000	0.0%	1,000
Uniforms	3,450	2,400	1,376		3,900	62.5%	3,000
Office Supplies	83	300	138		300	0.0%	300
Books/Tapes/Publications	0	0	0		100	N/A	100
Advertising	0	100	100		200	100.0%	200
Software Recurring Fees	1,200	1,200	0		2,800	133.3%	2,800
Auto Repair/Maintenance	1,723	2,500	3,767		5,600	124.0%	4,000
Fuel	5,677	4,500	2,458		5,000	11.1%	5,000
Electric	2,273	2,400	1,468		2,650	10.4%	2,500
Gas/Propane	584	750	94		750	0.0%	500
Water	1,023	750	433		750	0.0%	750
Sewer	382	420	255		420	0.0%	420
Waste Removal	262	250	142		250	0.0%	250
Cell Phone	1,605	2,200	982		2,200	0.0%	2,050
Pest Control	36	500	19		500	0.0%	50
Legal Services	0	200	0		200	0.0%	0
Equipment Rental	0	250	0		250	0.0%	0
Office Equipment	0	100	0		100	0.0%	0
Maintenance Equipment	3,159	3,500	4,690		4,600	31.4%	4,000
Building Maintenance	44,059	48,000	15,923		50,000	4.2%	48,000
Rio Verde Plaza Maintenance	0	0	0		30,000	N/A	0
Safety Equipment	6	600	552		1,000	66.7%	600
OSHA Medical Supplies	380	800	112		800	0.0%	400
Graffiti Clean-Up	0	200	0		250	25.0%	200
Fire Extinguishers	3,243	2,400	72		2,600	8.3%	2,000
Park Facilities Maintenance	12,521	10,000	3,663		12,000	20.0%	12,000
Grounds Maintenance	5,636	10,000	5,356		15,000	50.0%	12,000
Flags & Banners	763	1,400	4		2,435	73.9%	2,000
Fertilizer / Herbicides	1,155	6,200	3,816		6,200	0.0%	6,200
Visitor's Center Maintenance	255	800	842		1,500	87.5%	1,500
Janitorial Supplies	5,969	7,000	3,521		7,000	0.0%	7,000
Mats & Rugs	2,229	2,700	1,205		2,700	0.0%	2,700
<b>Total Operating Expenditures</b>	<b>\$ 101,715</b>	<b>\$ 116,420</b>	<b>\$ 50,988</b>	<b>44%</b>	<b>\$ 166,055</b>	<b>42.6%</b>	<b>\$ 124,520</b>

**Maintenance (Cont'd)**

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND	
<b>Equipment/Capital Expenditures</b>							
Structural	0	0	9,083		0	N/A	0
<b>Total Equipment/Capital Expenditures</b>	\$ -	\$ -	\$ 9,083		\$ -		\$ -
<b>Total Departmental Expenditures</b>	\$ 453,884	\$ 498,425	\$ 238,878		\$ 588,855	18.1%	\$ 525,290
<b>Operating Transfers</b>							
Transfer In from Parks Fund (Maint)	(12,521)	(10,000)	(3,663)		(12,000)	20.0%	(12,000)
<b>Total Departmental Revenues</b>	\$ (12,521)	\$ (10,000)	\$ (3,663)		\$ (12,000)	20.0%	\$ (12,000)
<b>Net Effect on General Fund</b>	\$ 441,363	\$ 488,425	\$ 235,215	48%	\$ 576,855	18.1%	\$ 513,290

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# Community Development

## Department Staffing:

Community Development Director  
Assistant Planner  
Chief Building Official  
Building Permit Technician

## Accomplishments for the Fiscal Year 2013-2014

1. Initiated the update of the Town's General Plan with the introduction of Character Areas under the Land Use Element.
2. Facilitated Public Input meetings, and prepared amendments to the Administrative Code for the 2012 Building Codes.
3. With the internal processes developed and in place for zoning and nuisance violations, the department has experienced a great success in achieving volunteer compliance with issuing of citations as a last resort.

## Performance Objectives for Fiscal Year 2014-2015:

1. Continue to review incomplete or expired approvals for subdivisions and bring recommendations of voiding to the Town Council.
2. Continue the Public input process for the General Plan and its 10 elements.
3. Continue to evaluate staff levels as service demands increase.

## Significant Expenditure Changes:

- This Fiscal budget is not proposing any Significant Expenditure Changes other than the request for a part time Building Permit Technician to cover the ever increasing levels of submittals, General Plan Update and high levels of complaints for zoning & nuisance violations.

## Fiscal Notes

- \* All utility expenditures for the following departments are included under the Community Development Department Umbrella.

### Statistics

1. 339 Permits Building and Planning & Zoning
2. 6 New Resolutions and Ordinances
3. 18 Planning & Zoning Gen. Plan Work Sessions & Regular Sessions
4. 1 Board of Adjustment & Appeals
5. 3 Council Hears Planning & Zoning
6. 87 Residential Zoning Clearances
7. 41 Commercial Zoning Clearances
8. 71 Total Code Enforcement Complaints
9. 62 Violations Found
10. 4 Violations Not Found
11. 46 Cases Closed
12. 6 Citations Issued
13. 8 Nuisance Abatements
14. 2 Liens Recorded

# Community Development

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	34,439	73,815	37,182		75,045	1.7%	75,045
FICA	1,974	4,580	2,138		4,655	1.6%	4,655
Medicare	461	1,070	500		1,090	1.9%	1,090
Retirement	3,821	8,520	4,291		8,705	2.2%	8,705
Unemployment	11	15	0		70	366.7%	70
Workman's Compensation	563	1,465	958		1,490	1.7%	1,490
Health, Dental & Life Ins	4,446	7,650	3,897		8,270	8.1%	8,270
<b>Total Wages &amp; Related</b>	<b>\$ 45,715</b>	<b>\$ 97,115</b>	<b>\$ 48,966</b>	<b>50%</b>	<b>\$ 99,325</b>	<b>2.3%</b>	<b>\$ 99,325</b>
<b>Operating Expenditures</b>							
Training	1,015	1,000	79		1,000	0.0%	1,000
Travel	0	500	0		500	0.0%	500
Office Supplies	28	200	57		200	0.0%	200
Subscriptions/Memberships	569	600	0		650	8.3%	650
Books/Tapes/Publications	0	120	0		75	-37.5%	75
Printing	9	50	0		0	-100.0%	0
Advertising	15	100	0		0	-100.0%	0
Auto Repair/Maintenance	714	400	13		600	50.0%	600
Fuel	251	400	168		400	0.0%	400
Electric	3,335	3,600	2,034		3,600	0.0%	3,600
Gas/Propane	460	800	87		600	-25.0%	600
Water	906	1,000	352		750	-25.0%	750
Sewer	852	1,200	568		1,200	0.0%	1,200
Waste Removal	415	500	238		350	-30.0%	350
Cell Phone	272	0	0		0	N/A	0
Pest Control	80	100	43		100	0.0%	100
Legal Services	8,643	6,000	448		6,000	0.0%	3,000
Equipment Maint. Agreements	767	2,000	908		600	-70.0%	600
Credit Card Processing Fees	1,660	1,500	941		0	-100.0%	0
Safety Equipment	202	300	0		300	0.0%	300
Maps / Cartography	0	50	0		50	0.0%	50
<b>Total Operating Expenditures</b>	<b>\$ 20,193</b>	<b>\$ 20,420</b>	<b>\$ 5,936</b>	<b>29%</b>	<b>\$ 16,975</b>	<b>-16.9%</b>	<b>\$ 13,975</b>
<b>Equipment/Capital Expenditures</b>							
Equipment Lease	2,092	2,000	993		2,050	2.5%	2,050
<b>Total Equipment/Capital Expenditures</b>	<b>\$ 2,092</b>	<b>\$ 2,000</b>	<b>\$ 993</b>		<b>\$ 2,050</b>	<b>2.5%</b>	<b>\$ 2,050</b>
<b>Total Departmental Expenditures</b>	<b>\$ 68,000</b>	<b>\$ 119,535</b>	<b>\$ 55,895</b>		<b>\$ 118,350</b>	<b>-1.0%</b>	<b>\$ 115,350</b>
<b>Revenues</b>							
Copies	82	25	18		50	100.0%	50
<b>Total Departmental Revenues</b>	<b>\$ 82</b>	<b>\$ 25</b>	<b>\$ 18</b>		<b>\$ 50</b>	<b>100.0%</b>	<b>\$ 50</b>
<b>Net Effect on General Fund</b>	<b>\$ 67,918</b>	<b>\$ 119,510</b>	<b>\$ 55,877</b>	<b>47%</b>	<b>\$ 118,300</b>	<b>-1.0%</b>	<b>\$ 115,300</b>

# Building Department

## **Responsibilities:**

The Building Division is responsible for effectively enforcing all building codes and other applicable codes that have been adopted by the Town of Camp Verde and to establish the minimum requirements to safeguard the public's health, safety and general welfare.

## **2013/2014 FY Accomplishments:**

1. Renewed International Code Council (ICC) certification for Permit Technician and Plans Examiner to maintain 100% ICC department certification levels.
2. Attended and gained 100% department FEMA certification level for EOC Management and Operations.
3. Held fifteen public meetings on the potential adoption of the 2012 Building Codes and successfully drafted technical amendments and revised administrative sections to propose and recommend to Town Council for adoption.

## **2014/2015 FY Goals:**

1. Improve customer service and project processing times by obtaining another ICC certification for Residential Plans Examiner and Permit Technician.
2. Revise and update all Building Department forms and webpages to reflect the changes in the adoption of the 2012 Building Codes.
3. Revise and update Tyler INCODE to incorporate changes that have been made in departmental procedures over the course of the past few years.
4. Renew any expiring IGA agreements or department certifications.

## **Statistics:**

Permits Issued In 11/12FY: 312  
Permits Applied For 12/13FY: 402  
Permits Issued In 12/13FY: 385  
Issuance Rate: 95.7%

# Building Department

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	82,224	93,765	40,769		137,025	46.1%	137,025
FICA	4,684	5,815	2,512		8,500	46.2%	8,500
Medicare	1,096	1,360	588		1,990	46.3%	1,990
Retirement	9,036	10,820	4,705		15,900	47.0%	15,900
Unemployment	29	30	13		280	833.3%	280
Workman's Compensation	1,068	1,170	745		1,520	29.9%	1,520
Health, Dental & Life Ins	13,585	15,295	6,978		28,945	89.2%	28,945
<b>Total Wages &amp; Related</b>	<b>\$ 111,722</b>	<b>\$ 128,255</b>	<b>\$ 56,310</b>	<b>44%</b>	<b>\$ 194,160</b>	<b>51.4%</b>	<b>\$ 194,160</b>
<b>Operating Expenditures</b>							
Training	1,435	1,750	1,152		2,250	28.6%	2,000
Travel	0	1,000	951		1,750	75.0%	1,500
Office Supplies	1,107	750	154		1,200	60.0%	1,000
Subscriptions/Memberships	125	300	159		350	16.7%	350
Books/Tapes/Publications	1,965	0	0		500	N/A	500
Printing	302	525	24		525	0.0%	525
Advertising	110	300	190		300	0.0%	300
Auto Repair/Maintenance	64	500	44		500	0.0%	500
Fuel	1,932	2,400	708		2,500	4.2%	2,500
Cell Phone	0	300	137		500	66.7%	300
Consulting Services	1,600	2,500	850		7,500	200.0%	7,500
Equipment	0	0	0		500	N/A	500
<b>Total Operating Expenditures</b>	<b>\$ 8,640</b>	<b>\$ 10,325</b>	<b>\$ 4,369</b>	<b>42%</b>	<b>\$ 18,375</b>	<b>78.0%</b>	<b>\$ 17,475</b>
<b>Total Departmental Expenditures</b>	<b>\$ 120,362</b>	<b>\$ 138,580</b>	<b>\$ 60,679</b>		<b>\$ 212,535</b>	<b>53.4%</b>	<b>\$ 211,635</b>
<b>Revenues</b>							
Plan Review Fees	52,540	50,000	23,847		65,000	30.0%	75,000
Building Permits	114,785	85,000	54,415		160,000	88.2%	170,000
<b>Total Departmental Revenues</b>	<b>\$ 167,325</b>	<b>\$ 135,000</b>	<b>\$ 78,262</b>		<b>\$ 225,000</b>	<b>66.7%</b>	<b>\$ 245,000</b>
<b>Net Effect on General Fund</b>	<b>\$ (46,963)</b>	<b>\$ 3,580</b>	<b>\$ (17,583)</b>	<b>-491%</b>	<b>\$ (12,465)</b>	<b>-448.2%</b>	<b>\$ (33,365)</b>

# Planning & Zoning

## Department Staffing:

Community Development Director  
Assistant Planner  
Building Permit Technician

## Accomplishments for the Fiscal Year 2013 – 2014

1. In addition to the statistics provided below, Current Planning is experiencing an increase in submittals for Zoning, General Plan Amendments, Use Permits and Minor Land Divisions while maintaining historical service levels. These increases are expected to continue through this fiscal year.

## Performance Objectives for Fiscal Year 2014 - 2015:

1. Continue to participate on the General Plan update to provide technical input to the Commission and Council.
2. Complete research to provide for a proposed update to the Planning & Zoning Ordinance addressing the Sign Ordinances and to create a Heritage Preservation Ordinance.

## Fiscal Notes

As can be seen from the Accomplishments for the Fiscal Year 2013 - 2014 above, the current trend is indicating an increase in these types of projects. The Department will continue to evaluate staff levels as service demands increase.

### Statistics

1. 27 Planning & Zoning Permits
2. 6 Ordinances & Resolutions
3. 18 Planning & Zoning Gen. Plan Work Sessions & Regular Sessions
4. 1 Board of Adjustment & Appeals
5. 3 Council Hears Planning & Zoning
6. 87 Residential Zoning Clearances
7. 41 Commercial Zoning Clearances

## Planning & Zoning

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	43,870	38,965	19,300		39,605	1.6%	39,605
FICA	2,590	2,420	1,196		2,460	1.7%	2,460
Medicare	605	565	280		575	1.8%	575
Retirement	4,835	4,500	2,227		4,595	2.1%	4,595
Unemployment	14	15	0		70	366.7%	70
Workman's Compensation	426	105	69		110	4.8%	110
Health, Dental & Life Ins	7,329	7,650	3,693		8,270	8.1%	8,270
<b>Total Wages &amp; Related</b>	<b>\$ 59,669</b>	<b>\$ 54,220</b>	<b>\$ 26,765</b>	<b>49%</b>	<b>\$ 55,685</b>	<b>2.7%</b>	<b>\$ 55,685</b>
<b>Operating Expenditures</b>							
Training	0	0	265		0	N/A	0
Office Supplies	646	1,000	478		1,000	0.0%	750
Printing	0	2,000	485		2,000	0.0%	2,000
Advertising	800	2,000	28		2,500	N/A	2,000
Consulting Services	0	5,000	900		10,000	100.0%	5,000
Legal Services		0	117		0	N/A	0
Maps / Cartography	0	1,500	0		1,500	0.0%	0
General Plan	0	5,000	0		1,000	-80.0%	1,000
Recording Fees	4	100	0		100	0.0%	0
<b>Total Operating Expenditures</b>	<b>\$ 1,450</b>	<b>\$ 16,600</b>	<b>\$ 2,273</b>	<b>14%</b>	<b>\$ 18,100</b>	<b>9.0%</b>	<b>\$ 10,750</b>
<b>Total Departmental Expenditures</b>	<b>\$ 61,119</b>	<b>\$ 70,820</b>	<b>\$ 29,038</b>		<b>\$ 73,785</b>	<b>4.2%</b>	<b>\$ 66,435</b>
<b>Revenues</b>							
Permit Fees	21,361	15,000	6,828		25,000	66.7%	25,000
<b>Total Departmental Revenues</b>	<b>\$ 21,361</b>	<b>\$ 15,000</b>	<b>\$ 6,828</b>		<b>\$ 25,000</b>	<b>66.7%</b>	<b>\$ 25,000</b>
<b>Net Effect on General Fund</b>	<b>\$ 39,758</b>	<b>\$ 55,820</b>	<b>\$ 22,210</b>	<b>40%</b>	<b>\$ 48,785</b>	<b>-12.6%</b>	<b>\$ 41,435</b>

# Code Enforcement

## Department Staffing:

Community Development Director  
Animal Control/Code Enforcement Officer

## Accomplishments for the Fiscal Year 2013 - 2014:

1. With the Nuisance Violation Section being transferred to the Town Code, the processes for enforcement are different than under a Zoning Violation. The Community Development Department revised the enforcement violation documents to now address Nuisance & Zoning Violation individually.
2. A new item was also added to the Town Code for Off-Premise Solicitation (Signage). Documents and processes for enforcement have now been created to address this new item.
3. A newly state defined issue has been included in the Arizona Revised Statutes for hoarding. The Community Development Director and Code Enforcement Officer have been attending conferences with other Code Enforcement officials to address collaborative measures to handle these types of complaints.

## Performance Objectives for Fiscal Year 2014 - 2015:

1. The Community Development Director will continue to provide training to the Code Enforcement Officers to become familiar with the entire Planning & Zoning Ordinance, the Town Code and the Justice Court procedures for expert witnesses.
2. Provide technical support for the updating of the Planning and Zoning Ordinance.

## Significant Expenditure Changes:

- For the last two years, the Code Enforcement Division has depleted their Nuisance Abatement Budget Line Item well before the end of the fiscal year. Additional Abatement funds will be requested this fiscal year to cover the anticipated financial liabilities.

## Fiscal Notes

- \* Additional Abatement funding will be requested this fiscal year.

### Statistics

1. 71 Total Code Enforcement Complaints
2. 62 Violations Found
3. 4 Violations Not Found
4. 46 Cases Closed
5. 6 Citations Issued
6. 8 Nuisance Abatements
7. 2 Liens Recorded

## Code Enforcement

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	53,225	34,300	11,262		35,630	3.9%	35,630
FICA	2,955	2,130	638		2,210	3.8%	2,210
Medicare	726	500	149		520	4.0%	520
Retirement	5,835	3,960	1,229		4,135	4.4%	4,135
Unemployment	65	15	0		70	366.7%	70
Workman's Compensation	971	680	290		705	3.7%	705
Health, Dental & Life Ins	9,516	7,650	2,430		8,270	8.1%	8,270
<b>Total Wages &amp; Related</b>	<b>\$ 73,293</b>	<b>\$ 49,235</b>	<b>\$ 15,998</b>	<b>32%</b>	<b>\$ 51,540</b>	<b>4.7%</b>	<b>\$ 51,540</b>
<b>Operating Expenditures</b>							
Training	750	500	115		1,000	100.0%	1,000
Travel	0	500	296		1,000	100.0%	1,000
Office Supplies	13	200	30		200	0.0%	100
Auto Repair/Maintenance	8	0	0		0	N/A	0
Fuel	132	0	0		0	N/A	0
Cell Phone	420	450	187		400	-11.1%	400
Nuisance Abatement	5,980	5,000	5,840		8,000	60.0%	6,000
Dangerous Bldg. Abatement	12,200	7,000	0		24,000	242.9%	10,000
Recording Fees	48	360	32		100	-72.2%	100
<b>Total Operating Expenditures</b>	<b>\$ 19,551</b>	<b>\$ 14,010</b>	<b>\$ 6,500</b>	<b>46%</b>	<b>\$ 34,700</b>	<b>147.7%</b>	<b>\$ 18,600</b>
<b>Total Departmental Expenditures</b>	<b>\$ 92,844</b>	<b>\$ 63,245</b>	<b>\$ 22,498</b>		<b>\$ 86,240</b>	<b>36.4%</b>	<b>\$ 70,140</b>
<b>Revenues</b>							
Zoning Fines	1,294	1,000	180		0	-100.0%	250
<b>Total Departmental Revenues</b>	<b>\$ 1,294</b>	<b>\$ 1,000</b>	<b>\$ 180</b>		<b>\$ -</b>	<b>-100.0%</b>	<b>\$ 250</b>
<b>Net Effect on General Fund</b>	<b>\$ 91,550</b>	<b>\$ 62,245</b>	<b>\$ 22,318</b>	<b>36%</b>	<b>\$ 86,240</b>	<b>38.5%</b>	<b>\$ 69,890</b>

# Marshal's Department

## Department Staffing

- Marshal (1)
- Commander (1)
- Sergeant (4)
- Deputy (12)
- SRO (1)
- Detective (1)
- Dispatcher supervisor (1)
- Dispatcher (8)
- Admin Assistant (1)
- Property and Evidence (1)
- Records Specialist (1)
- Records Clerk (1/2)

## Accomplishments for the Fiscal Year 2013-14

1. Marshal's Office volunteers (VIPS) contributed over 4000 hours.
2. CVMO employees received over 100 hours of individual training.
3. Began dispatching for Jerome and Clarkdale.
4. Received a grant from Homeland Security for interoperability radio communications for \$120,000.
5. Conducted annual National Night Out
6. CVMO and other local agencies held active shooter training at the HS and trained 61 officers.
7. Created a Crime Scene Investigation response team comprised of 4 civilian employees.
8. Held an Employee Awards / Appreciation banquet.
9. Awarded a donation of a memorial for K9 Jake and set up at CVMO.
10. Implemented a Therapy Dog program.
11. Received a DUI Command van from YCSO.
12. Received an armored vehicle from Cottonwood PD for officer down situations/shootings

## Performance Objectives for Fiscal Year 2014-15

1. Continue to update operating procedure/policy manual
2. Recertify sworn personnel on taser guns (has not been done since 2004)
3. Provide qualification on rifles.

## Budget Points of Interest

1. The dispatch 911 record/logger needs to be replaced (approximate cost of \$38,000.)
2. Wage increase \$73,692

## Department Statistics FY 2012-2013 (stats from July 2012 to March 2013)

Homicide – 1	Domestic Violence – 126
Sexual Assaults – 0	DUI Arrests – 30
Residential Burglary – 31	Juvenile Arrests – 55
Commercial Burglary – 3	Adult Arrests – 187
Thefts – 166	Traffic Accidents – 101
Motor Vehicle Theft – 14	Citations Issued - 485

# Marshal's Department

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	1,206,998	1,406,045	620,303		1,566,670	11.4%	1,467,500
Overtime	71,223	40,000	34,438		60,000	50.0%	40,000
Holiday Pay Premium	1,265	11,000	0		12,300	11.8%	12,300
Uniform Allowance	21,746	29,400	12,150		26,400	-10.2%	24,000
FICA	40,887	47,905	23,068		58,415	21.9%	58,350
Medicare	18,420	21,550	9,370		24,150	12.1%	22,385
Retirement	178,702	199,480	86,669		274,915	37.8%	247,215
Retirement Penalty	0	26,550	17,192		54,395	104.9%	54,785
Unemployment	867	440	77		2,430	452.3%	2,290
Workman's Compensation	51,116	56,635	35,050		63,345	11.8%	57,340
Health, Dental & Life Ins	181,556	240,495	105,852		276,635	15.0%	260,095
<b>Total Wages &amp; Related</b>	<b>\$ 1,772,780</b>	<b>\$ 2,079,500</b>	<b>\$ 944,169</b>	<b>45%</b>	<b>\$ 2,419,655</b>	<b>16.4%</b>	<b>\$ 2,246,260</b>
<b>Operating Expenditures</b>							
Training	3,632	6,000	2,445		6,000	0.0%	5,000
Travel	7,920	6,000	2,996		6,000	0.0%	5,000
Uniforms	2,028	0	3,280		1,000	N/A	1,000
Office Supplies	5,903	6,000	2,478		6,000	0.0%	5,500
Subscriptions/Memberships	1,637	1,295	1,854		2,000	54.4%	2,000
Books/Tapes/Publications	562	600	0		600	0.0%	600
Printing	612	1,250	848		1,500	20.0%	1,000
Postage	61	0	0		0	N/A	0
Computer Services/Software	25,307	19,868	131		30,610	54.1%	30,610
Auto Repair/Maintenance	48,569	15,000	23,406		18,000	20.0%	15,000
Fuel	57,102	50,000	32,039		50,000	0.0%	50,000
Electric	21,746	20,000	12,767		20,000	0.0%	20,000
Gas/Propane	1,926	3,500	1,965		3,500	0.0%	3,500
Water	2,924	3,000	1,513		3,000	0.0%	3,000
Sewer	2,310	2,880	1,540		2,880	0.0%	2,880
Waste Removal	642	1,800	328		1,800	0.0%	1,800
Cell Phone	1,028	8,500	4,723		11,000	29.4%	11,000
Pest Control	333	315	178		315	0.0%	315
Legal Services	15,353	15,000	3,750		20,000	33.3%	15,000
Contract Labor/Services	0	0	1,765		0	N/A	0
Equipment Maint. Agreements	1,786	1,440	1,195		1,195	-17.0%	1,195
Office Equipment	247	2,630	0		2,630	0.0%	2,000
Equipment Maintenance	5,958	0	0		5,000	N/A	1,000
Patrol/Investigation Equip.	32,587	7,500	10,292		10,000	33.3%	10,000
Patrol/Investigation Equip. Maint	5,325	3,000	2,594		3,500	16.7%	3,500
Communication Equipment	985	800	1,839		0	-100.0%	0
Communication Equip. Maint	14,782	2,000	3,336		3,000	50.0%	3,000
Repeater/Generator Maint	1,671	1,800	4,690		1,800	0.0%	1,800
Crime Prevention	1,564	1,500	855		2,000	33.3%	1,000
Advocacy Center	2,825	2,825	2,646		2,825	0.0%	2,800
Volunteers	1,436	2,000	769		3,900	95.0%	2,000
Medical Supplies	433	1,000	0		1,000	0.0%	500
K-9 Expenditures	1,301	2,500	435		2,500	0.0%	1,500
<b>Total Operating Expenditures</b>	<b>\$ 270,495</b>	<b>\$ 190,003</b>	<b>\$ 126,657</b>	<b>67%</b>	<b>\$ 223,555</b>	<b>17.7%</b>	<b>\$ 203,500</b>

**Marshal's Department (Cont'd)**

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	2014-15 MANAGER RECOMMEND
<b>Equipment/Capital Expenditures</b>						
Equipment	9,177	0	0		38,465	N/A 38,500
Equipment Lease	2,963	0	1,161		0	N/A 0
<b>Total Equipment/Capital Expenditures</b>	<b>\$ 12,140</b>	<b>\$ -</b>	<b>\$ 1,161</b>		<b>\$ 38,465</b>	<b>#DIV/0! \$ 38,500</b>
<b>Total Departmental Expenditures</b>	<b>\$ 2,055,415</b>	<b>\$ 2,269,503</b>	<b>\$ 1,071,987</b>	<b>47%</b>	<b>\$ 2,681,675</b>	<b>18.2% \$ 2,488,260</b>
<b>Revenues</b>						
Copies	1,387	1,400	441		1,000	-28.6% 1,000
Fingerprint Fees	835	800	280		600	-25.0% 600
Auto Impound Fees	7,200	800	2,400		5,000	525.0% 5,000
Miscellaneous	432	0	0		0	N/A 0
Yav-Apache Dispatch	73,600	178,600	89,300		178,600	0.0% 178,600
<b>Total Departmental Revenues</b>	<b>\$ 83,454</b>	<b>\$ 181,600</b>	<b>\$ 92,421</b>	<b>51%</b>	<b>\$ 185,200</b>	<b>2.0% \$ 185,200</b>
<b>Net Effect on General Fund</b>	<b>\$ 1,971,961</b>	<b>\$ 2,087,903</b>	<b>\$ 979,566</b>	<b>47%</b>	<b>\$ 2,496,475</b>	<b>19.6% \$ 2,303,060</b>

# Animal Control

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	30,510	34,910	16,171		36,240	3.8%	36,240
Overtime	1,172	1,000	41		2,000	100.0%	2,000
Holiday Pay Premium	0	400	0		400	0.0%	400
Uniform Allowance	1,575	1,800	675		1,800	0.0%	1,800
FICA	1,787	2,365	984		2,510	6.1%	2,510
Medicare	453	555	230		590	6.3%	590
Retirement	3,604	4,400	1,844		4,695	6.7%	4,695
Unemployment	75	15	9		70	366.7%	70
Workman's Compensation	669	105	437		800	661.9%	800
Health, Dental & Life Ins	6,998	7,650	3,389		8,270	8.1%	8,270
<b>Total Wages &amp; Related</b>	<b>\$ 46,843</b>	<b>\$ 53,200</b>	<b>\$ 23,780</b>	<b>45%</b>	<b>\$ 57,375</b>	<b>7.8%</b>	<b>\$ 57,375</b>
<b>Operating Expenditures</b>							
Training	1,020	500	1,050		1,000	100.0%	1,000
Travel	150	500	363		1,000	100.0%	1,000
Uniforms	667	0	0		0	N/A	0
Office Supplies	9	250	98		250	0.0%	250
Subscriptions/Memberships	0	150	0		150	0.0%	150
Printing	1,678	1,250	567		1,250	0.0%	1,250
Auto Repair/Maintenance	0	1,000	654		1,000	0.0%	1,000
Fuel	2,631	2,500	1,401		3,000	20.0%	2,500
Electric	209	1,500	0		1,500	0.0%	1,500
Gas/Propane	0	0	156		500	N/A	500
Water	0	0	0		300	N/A	300
Telephone	0	300	0		0	-100.0%	0
Office Equipment	0	2,000	191		500	-75.0%	500
Animal Control Equipment	1,035	4,000	562		2,000	-50.0%	2,000
Animal Cremations	1,355	1,000	0		0	-100.0%	0
Shelter Fees	0	0	2,195		12,000	N/A	4,000
Facility Lease Payments	12,093	12,000	1,224		0	-100.0%	0
<b>Total Operating Expenditures</b>	<b>\$ 20,847</b>	<b>\$ 26,950</b>	<b>\$ 8,461</b>	<b>31%</b>	<b>\$ 24,450</b>	<b>-9.3%</b>	<b>\$ 15,950</b>
<b>Equipment/Capital Expenditures</b>							
Equipment	16,916	0	23,429		0	N/A	0
<b>Total Equipment/Capital Expenditures</b>	<b>\$ 16,916</b>	<b>\$ -</b>	<b>\$ 23,429</b>		<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>
<b>Total Departmental Expenditures</b>	<b>\$ 84,606</b>	<b>\$ 80,150</b>	<b>\$ 55,670</b>		<b>\$ 81,825</b>	<b>2.1%</b>	<b>\$ 73,325</b>
<b>Revenues</b>							
Dog Licenses	5,021	5,400	643		5,400	0.0%	5,400
Impound Fees	1,890	2,200	485		600	-72.7%	1,000
Adoption Fees	50	1,000	50		0	-100.0%	0
<b>Total Departmental Revenues</b>	<b>\$ 6,961</b>	<b>\$ 8,600</b>	<b>\$ 1,178</b>	<b>14%</b>	<b>\$ 6,000</b>	<b>-30.2%</b>	<b>\$ 6,400</b>
<b>Net Effect on General Fund</b>	<b>\$ 77,645</b>	<b>\$ 71,550</b>	<b>\$ 54,492</b>	<b>76%</b>	<b>\$ 75,825</b>	<b>6.0%</b>	<b>\$ 66,925</b>



130 Black Bridge Road | Camp Verde AZ 86322

# CAMP VERDE COMMUNITY LIBRARY

*good company always Welcome...*

## Accomplishments for the past Fiscal Year 2013-14

1. Participated in Town Events: Pecan & Wine Festival, 4<sup>th</sup> of July Parade, National Night Out, Trick or Treat on Main, Fort Verde Days – producing a Creator Faire at Ft Verde Days (*one reason our program attendance is so high*)
2. Launched LSTA Grant-funded Teen Advisory Board & began Baby Literacy programming
3. Partnered with Parks & Recreation in Teen Pool Party, Movie Nights and other events
4. Demolished former Marshal's Office in preparation for new library
5. Created library presence on Facebook
6. Submitted library plans to County and Town for review in preparation for project Bid

## Goals for the upcoming Fiscal Year 2014-15

1. Explore partnerships like ASU's Alexandria Network to provide more opportunities the community
2. Work through EDGE Benchmark resources to determine where we should focus improving library services
3. Increase hours by 3 - 11.5 hours/week (open later Friday & Saturday – open on Mondays)
4. Complete and occupy the new library building
5. Continue and expand involvement in community events throughout the year
6. Fund more projects through grant monies

## Department Staffing

- Library Director (1)
- Youth Services Librarian (1)
- FT - Library Specialist (2)
- PT- Library Specialist (2)
- PT- Library Clerk (4)

### Focus on In-Library Activity (7/13 – 2/14)

	FYTD-14	FYTD-113	% increase
Public PCs	5,715	4,284	33.4%
Traffic Count	20,218	17,867	13.2%
Total Circulation	64,628	62,962	2.6%
A/V Media Circulation	7,509	5,209	44.2%
Total New Items	1,414	614	130.3%
Programs	453	145	212.4%
Program Attendance	4,456	861	417.5%
Volunteer Hours	3,696	1,913	31.1%

# Library

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	208,849	222,105	107,542		231,600	4.3%	230,310
FICA	12,944	13,770	6,636		14,360	4.3%	14,280
Medicare	3,027	3,225	1,552		3,360	4.2%	3,340
Retirement	21,244	22,100	8,647		26,865	21.6%	26,720
Unemployment	280	110	37		805	631.8%	805
Workman's Compensation	554	1,460	382		1,755	20.2%	1,750
Health, Dental & Life Ins	32,303	30,590	13,379		33,080	8.1%	33,080
<b>Total Wages &amp; Related</b>	<b>\$ 279,201</b>	<b>\$ 293,360</b>	<b>\$ 138,175</b>	<b>47%</b>	<b>\$ 311,825</b>	<b>6.3%</b>	<b>\$ 310,285</b>
<b>Operating Expenditures</b>							
Training	693	600	315		200	-66.7%	400
Travel	410	450	34		450	0.0%	650
Office Supplies	5,606	3,000	2,558		1,300	-56.7%	1,750
Cataloging Supplies	0	0	0		3,000	N/A	2,000
Subscriptions/Memberships	(128)	1,700	0		1,300	-23.5%	1,700
Books/Tapes/Publications	22,623	20,800	12,512		22,000	5.8%	18,000
Media - Reserve Fund	0	0	0		5,100	N/A	5,100
Postage	701	1,000	528		1,000	0.0%	1,000
Computer Services/Software	1,433	1,500	1,288		1,500	0.0%	1,500
Electric	7,604	6,500	4,767		8,500	30.8%	8,500
Gas/Propane	1,212	3,000	2,024		4,000	33.3%	4,000
Water	503	750	277		600	-20.0%	500
Waste Removal	642	700	328		700	0.0%	700
Pest Control	522	500	202		500	0.0%	500
Legal Services	1,739	1,000	2,184		2,000	100.0%	2,000
Contract Labor/Services	5,829	5,500	3,007		6,000	9.1%	5,500
Equipment Rental	268	0	0		0	N/A	0
Office Equipment	655	500	59		500	0.0%	500
Equipment Maintenance	73	500	0		500	0.0%	0
Volunteer Expense	1,099	1,100	19		1,100	0.0%	1,200
Library Programs	2,664	3,500	594		3,500	0.0%	3,000
Records Cataloging	938	1,000	810		800	-20.0%	1,000
Library Network Services	5,619	6,000	0		0	-100.0%	0
<b>Total Operating Expenditures</b>	<b>\$ 60,705</b>	<b>\$ 59,600</b>	<b>\$ 31,506</b>	<b>53%</b>	<b>\$ 64,550</b>	<b>8.3%</b>	<b>\$ 59,500</b>
<b>Total Departmental Expenditures</b>	<b>\$ 339,906</b>	<b>\$ 352,960</b>	<b>\$ 169,681</b>		<b>\$ 376,375</b>	<b>6.6%</b>	<b>\$ 369,785</b>
<b>Revenues</b>							
Copies	286	50	170		200	300.0%	200
Fines & Forfeitures	2,958	3,800	1,964		2,500	-34.2%	2,500
Surplus Property Sales	670	770	596		0	-100.0%	0
Yav County Library District	89,804	90,000	0		80,000	-11.1%	80,000
Library Reserve Funds	0	0	0		5,100	N/A	5,100
<b>Total Departmental Revenues</b>	<b>\$ 93,718</b>	<b>\$ 94,620</b>	<b>\$ 2,730</b>	<b>3%</b>	<b>\$ 87,800</b>	<b>-7.2%</b>	<b>\$ 82,700</b>
<b>Net Effect on General Fund</b>	<b>\$ 246,188</b>	<b>\$ 258,340</b>	<b>\$ 166,951</b>	<b>65%</b>	<b>\$ 288,575</b>	<b>11.7%</b>	<b>\$ 287,085</b>

# Public Works Department/Parks & Recreation Division

## Parks & Recreation Admin

### Department Staffing

- Public Works Director (0.10)
- Parks & Recreation Coordinator (0.90)

### Accomplishments for the Fiscal Year 2013-14

1. Worked with the public to rent & schedule various Parks and Recreation facilities and parks.
2. Worked with local non-profits and other stakeholders to assist with special events usage of Parks & Recreation facilities and fields.
3. Worked with Little League, AYSO and Youth Football and other user groups to schedule field usage and lights.
4. Scheduled use of Town Banner poles & Marquee lettering.
5. Receipted all money for facility rentals and program fees.
6. Generated work orders to Maintenance for events, facility rentals, banners, marquee lettering and program requirements.
7. Provided excellent customer service to the public and other internal and external customers
8. Worked with So. Verde High School to purchase safety wall mats for Gym walls, installed by Maintenance.
9. Coordinated with Maintenance to have contractor refinish Community Center Gym floor.
10. Coordinated with Maintenance to have old bleachers removed by Yavapai Adult Probation, purchase new bleachers & install new bleachers by contractor in Community Center Gym.
11. Coordinated with Maintenance & volunteers to have Community Center Gym walls repainted by Yavapai Adult Probation & AmeriCorps volunteers.
12. Coordinated with AmeriCorps & Philadelphia Church of God to paint room 204.
13. Coordinated with Maintenance to ensure preparations for events, facility rentals and program needs.
14. Hired temporary part time receptionist/recreation aide to assist with office and program delivery work.

### Performance Objectives for Fiscal Year 2014-15

1. Continue to increase partnership relationships to provide additional opportunities and improvements without increasing budgetary costs.

**Budget Points of Interest:** Wages include a part-time employee who assists with Grasshopper sign-up and games, Halloween, Christmas Bazaar, movie night, camp out, field trips. AmeriCorps is providing an employee through their program in FY 14/15, this individual will assist with clerical duties, advertising, schedule coordination, and additional community outreach. The Town pays a nominal fee which is reflected in Contract Labor

# Parks & Rec

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	42,233	52,975	24,516		59,380	12.1%	59,380
FICA	2,402	3,285	1,313		3,685	12.2%	3,685
Medicare	562	770	307		865	12.3%	865
Retirement	4,216	5,645	2,686		6,890	22.1%	6,890
Unemployment	60	25	2		140	460.0%	140
Workman's Compensation	711	355	484		510	43.7%	510
Health, Dental & Life Ins	6,106	8,795	4,301		8,270	-6.0%	8,270
<b>Total Wages &amp; Related</b>	<b>\$ 56,290</b>	<b>\$ 71,850</b>	<b>\$ 33,609</b>	<b>47%</b>	<b>\$ 79,740</b>	<b>11.0%</b>	<b>\$ 79,740</b>
<b>Operating Expenditures</b>							
Training	0	350	278		350	0.0%	350
Travel	63	400	0		400	0.0%	400
Office Supplies	965	600	111		600	0.0%	600
Subscriptions/Memberships	57	100	0		100	0.0%	100
Advertising	358	300	0		325	8.3%	325
Auto Repair/Maintenance	0	0	0		200	N/A	200
Fuel	0	0	0		300	N/A	300
Electric	44,636	40,000	22,428		44,000	10.0%	40,000
Gas/Propane	4,546	6,000	855		5,500	-8.3%	5,000
Water	3,040	3,000	1,549		3,000	0.0%	3,000
Sewer	1,911	2,400	1,274		2,400	0.0%	2,700
Waste Removal	3,578	3,150	1,878		3,150	0.0%	3,750
Pest Control	509	588	273		588	0.0%	550
Legal Services	0	300	351		500	66.7%	0
Contract Labor/Services	0	0	0		8,000	N/A	8,000
Office Equipment	0	0	0		450	N/A	450
Rec. Equipment	5,720	0	0		0	N/A	0
OSHA Medical Supplies	364	500	0		400	-20.0%	200
Permits	400	400	0		450	12.5%	450
<b>Total Operating Expenditures</b>	<b>\$ 66,147</b>	<b>\$ 58,088</b>	<b>\$ 28,997</b>	<b>50%</b>	<b>\$ 70,713</b>	<b>21.7%</b>	<b>\$ 66,375</b>
<b>Total Departmental Expenditures</b>	<b>\$ 122,445</b>	<b>\$ 129,938</b>	<b>\$ 62,606</b>		<b>\$ 150,453</b>	<b>15.8%</b>	<b>\$ 146,115</b>
<b>Revenues</b>							
Facility Rental Fees	3,724	2,500	1,016		2,500	0.0%	2,500
<b>Total Departmental Revenues</b>	<b>\$ 3,724</b>	<b>\$ 2,500</b>	<b>\$ 1,016</b>		<b>\$ 2,500</b>	<b>0.0%</b>	<b>\$ 2,500</b>
<b>Net Effect on General Fund</b>	<b>\$ 118,721</b>	<b>\$ 127,438</b>	<b>\$ 61,590</b>	<b>48%</b>	<b>\$ 147,953</b>	<b>16.1%</b>	<b>\$ 143,615</b>

# Public Works Department /Parks & Recreation Division

## Heritage Pool Program

### Department Staffing

- Recreation Coordinator (.10)
- Head Lifeguard (Three Seasonal Employees)
- Maintenance (.15)
- Life Guards (Seasonal Employees as required)

### Accomplishments for the Fiscal Year 2013-14

1. Provided a safe, fun swim season for several hundred children & adults per week
2. Provided swim lessons to 125 children.
3. Hosted a free teen pool party w/ Community Library as part Of Teen Advisory Board development
4. Hosted a free water safety introduction class in cooperation with Northern Arizona Council of Government - Home Based Head Start
5. Extended pool season until the end of September
6. Michael Marshall, Parks & Recreation Coordinator, attended training and became a Certified Pool Operator through theNational Swimming Pool Foundation and Certified Lifeguard Manager through the American Red Cross.
7. Worked with Facility Maintenance to coordinate completion of pool upgrades including handicapped access ramp, new pool chlorination system and expanded hardscape areas.

### Performance Objectives for Fiscal Year 2014-15

1. Increase professionalism of pool operations
2. Increase quality of visitor experience at the pool

### Budget Points of Interest

1. 706000 (Expense) – Electric – Increased account to \$6,500 from \$5,000 to more accurately reflect actual costs including those associated with longer pool season.
2. Wages are slightly higher, again to account for an extended season.

# Heritage Pool

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	39,009	52,770	29,092		54,275	2.9%	54,275
FICA	2,393	3,275	1,779		3,365	2.7%	3,365
Medicare	560	765	416		790	3.3%	790
Retirement	572	1,080	509		1,105	2.3%	1,105
Unemployment	222	45	47		230	411.1%	230
Workman's Compensation	964	910	674		935	2.7%	935
Health, Dental & Life Ins	1,045	1,915	906		2,070	8.1%	2,070
<b>Total Wages &amp; Related</b>	<b>\$ 44,765</b>	<b>\$ 60,760</b>	<b>\$ 33,423</b>	<b>55%</b>	<b>\$ 62,770</b>	<b>3.3%</b>	<b>\$ 62,770</b>
<b>Operating Expenditures</b>							
Training	152	1,000	0		1,000	0.0%	1,000
Electric	7,159	5,000	3,460		6,500	30.0%	6,500
Gas/Propane	2,958	8,000	5,493		9,000	12.5%	9,000
Waste Removal	72	360	218		360	0.0%	360
Telephone	312	350	218		350	0.0%	350
Pest Control	332	350	178		350	0.0%	350
OSHA Med Supplies	0	150	0		150	0.0%	150
Pool Chemicals	4,128	5,500	2,100		5,500	0.0%	5,500
Pool Supplies	4,215	3,700	307		3,700	0.0%	3,700
Equipment Maintenance	4,070	3,000	266		3,000	0.0%	3,000
Concession Supplies	42	200	0		300	50.0%	300
Permits	397	900	0		500	-44.4%	500
<b>Total Operating Expenditures</b>	<b>\$ 23,837</b>	<b>\$ 28,510</b>	<b>\$ 12,240</b>	<b>43%</b>	<b>\$ 30,710</b>	<b>7.7%</b>	<b>\$ 30,710</b>
<b>Total Departmental Expenditures</b>	<b>\$ 68,602</b>	<b>\$ 89,270</b>	<b>\$ 45,663</b>		<b>\$ 93,480</b>	<b>4.7%</b>	<b>\$ 93,480</b>
<b>Revenues</b>							
User Fees	17,926	17,000	8,430		17,000	0.0%	17,000
Concession Sales	221	400	168		300	-25.0%	300
<b>Total Departmental Revenues</b>	<b>\$ 18,147</b>	<b>\$ 17,400</b>	<b>\$ 8,598</b>	<b>49%</b>	<b>\$ 17,300</b>	<b>-0.6%</b>	<b>\$ 17,300</b>
<b>Operating Transfers</b>							
Transfer In from YAN Fund	(26,000)	(14,988)	(14,988)		0	-100.0%	0
<b>Total Operating Transfers</b>	<b>\$ (26,000)</b>	<b>\$ (14,988)</b>	<b>\$ (14,988)</b>		<b>\$ -</b>	<b>-100.0%</b>	<b>\$ -</b>
<b>Net Effect on General Fund</b>	<b>\$ 24,455</b>	<b>\$ 56,882</b>	<b>\$ 22,077</b>	<b>39%</b>	<b>\$ 76,180</b>	<b>33.9%</b>	<b>\$ 76,180</b>

# Public Works Department /Parks & Recreation Division

## Parks & Recreation Programming

### Department Staffing

- Referees & Umpires (Seasonal employees as required)
- Scorekeepers (Seasonal employees as required)
- Timers (Seasonal employees as required)
- Summer & seasonal/part time staff (3)

### Accomplishments for the Fiscal Year 2013-14

1. Conducted a successful co-ed youth basketball program for 79, 1<sup>st</sup> – 4<sup>th</sup> graders & 40, 5<sup>th</sup> – 8<sup>th</sup> graders.
2. Basketball programs included registering participants, receipting fees, recruiting volunteer coaches, officials, scheduling & attending games as well as providing uniforms and trophies for participants.
3. Worked with Community Library to host eight Free Family Friday double feature movie nights.
4. Held two Parent/Child campouts in conjunction with movie nights.
5. Worked with the Library Endowment and other non-profit groups to provide refreshments at basketball games as a fundraising opportunity.
6. Conducted six summer program day trips.
7. Conducted six Diamondback game trips.
8. Provided adult Co-ed softball league.
9. Provided a safe and enjoyable Trick or Treat community event, larger Christmas Craft Bazaar and Parade of Lights.
10. Worked with various agencies to provide free health talk program and Fall Health Fair.

### Performance Objectives for Fiscal Year 2014-15

1. Provide additional bus trips for children summer programs and additional community trips on a self-supporting revenue/expense basis.
2. Continue and expand Grasshopper Basketball program, Trick or Treat on Main, Parade of Lights and Christmas Bazaar.
3. Provide organized men's, women's and co-ed sports leagues
4. Continue working with partners to provide opportunities.

### Budget Points of Interest

1. 421002 (Revenue) – Adult Rec Prog – Reduced account to \$2,000 from \$3,800 to more accurately reflect expected revenue.

# Programming

ACCOUNT TITLE	2012-13 AUDITED ACTUALS	2013-14 ADJUSTED BUDGET	2013-14 THROUGH DEC 2013	% of Bud	2014-15 DEPT REQUESTED	% CHANGE	2014-15 MANAGER RECOMMEND
<b>Expenditures</b>							
<b>Wages &amp; Related</b>							
Salaries	4,358	8,385	2,870		6,030	-28.1%	6,030
FICA	270	520	178		375	-27.9%	375
Medicare	63	125	42		90	-28.0%	90
Unemployment	10	15	5		60	300.0%	60
Workman's Compensation	87	130	58		95	-26.9%	95
<b>Total Wages &amp; Related</b>	<b>\$ 4,788</b>	<b>\$ 9,175</b>	<b>\$ 3,153</b>	<b>34%</b>	<b>\$ 6,650</b>	<b>-27.5%</b>	<b>\$ 6,650</b>
<b>Operating Expenditures</b>							
Contract Labor/Services	1,080	2,690	535		2,200	-18.2%	2,000
Equipment Rental	25	1,000	0		500	-50.0%	0
Rec. Equipment	728	3,650	400		3,000	-17.8%	2,000
Children's Programs	5,232	5,000	2,269		5,100	2.0%	5,000
Adult Programs	190	300	125		500	66.7%	500
Community Programs	29	6,100	3,567		6,100	0.0%	6,100
Rec Programs Sponsors	4,763	0	0		0	N/A	0
Summer Program	1,144	8,600	174		5,000	-41.9%	5,000
<b>Total Operating Expenditures</b>	<b>\$ 13,191</b>	<b>\$ 27,340</b>	<b>\$ 7,070</b>	<b>26%</b>	<b>\$ 22,400</b>	<b>-18.1%</b>	<b>\$ 20,600</b>
<b>Total Departmental Expenditures</b>	<b>\$ 17,979</b>	<b>\$ 36,515</b>	<b>\$ 10,223</b>		<b>\$ 29,050</b>	<b>-20.4%</b>	<b>\$ 27,250</b>
<b>Revenues</b>							
Children's Rec Program	4,765	13,600	3,077		7,000	-48.5%	7,000
Adult Rec Program	1,361	3,800	590		2,000	-47.4%	2,000
Community Programs	3,083	5,000	1,460		6,000	20.0%	6,000
Child Rec Program Support	0	2,100	40		1,500	-28.6%	1,500
Child Rec Tuition Support	280	1,500	300		800	-46.7%	800
Community Program Support	0	2,500	300		1,000	-60.0%	1,000
<b>Total Departmental Revenues</b>	<b>\$ 9,489</b>	<b>\$ 28,500</b>	<b>\$ 5,767</b>	<b>20%</b>	<b>\$ 18,300</b>	<b>-35.8%</b>	<b>\$ 18,300</b>
<b>Operating Transfers</b>							
Transfer In from YAN Fund	(5,500)	0	0		0	N/A	0
<b>Total Operating Transfers</b>	<b>\$ (5,500)</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>
<b>Net Effect on General Fund</b>	<b>\$ 2,990</b>	<b>\$ 8,015</b>	<b>\$ 4,456</b>	<b>56%</b>	<b>\$ 10,750</b>	<b>34.1%</b>	<b>\$ 8,950</b>

## **ADDITIONAL INFORMATION**

**BUDGET WORK SESSION**

**APRIL 30, 2014**

**4:00 P.M.**

**ATTACHED IS AN EXPENSE/REVENUE REPORT THAT HAD BEEN REQUESTED BY  
A COUPLE OF COUNCIL MEMBERS**

## Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 100 - Mayor &amp; Council</b>						
Expense	44,004.00	44,004.00	2,157.77	33,142.80	10,861.20	24.68 %
Department: 100 - Mayor & Council Total:	44,004.00	44,004.00	2,157.77	33,142.80	10,861.20	24.68 %
<b>Department: 110 - Town Manager</b>						
Expense	207,545.00	207,545.00	20,706.61	171,872.87	35,672.13	17.19 %
Department: 110 - Town Manager Total:	207,545.00	207,545.00	20,706.61	171,872.87	35,672.13	17.19 %
<b>Department: 120 - Town Clerk</b>						
Revenue	11,500.00	11,500.00	1,425.00	14,196.75	2,696.75	23.45 %
Expense	205,115.00	205,115.00	21,010.63	162,208.98	42,906.02	20.92 %
Department: 120 - Town Clerk Surplus (Deficit):	-193,615.00	-193,615.00	-19,585.63	-148,012.23	45,602.77	
<b>Department: 130 - Finance</b>						
Expense	221,297.00	221,297.00	16,891.70	185,683.65	35,613.35	16.09 %
Department: 130 - Finance Total:	221,297.00	221,297.00	16,891.70	185,683.65	35,613.35	16.09 %
<b>Department: 140 - Human Resources</b>						
Expense	27,565.00	27,565.00	1,661.12	22,959.17	4,605.83	16.71 %
Department: 140 - Human Resources Total:	27,565.00	27,565.00	1,661.12	22,959.17	4,605.83	16.71 %
<b>Department: 160 - Risk Management</b>						
Revenue	25,000.00	25,000.00	0.00	0.00	-25,000.00	-100.00 %
Expense	298,040.00	298,040.00	56,295.89	231,851.95	66,188.05	22.21 %
Department: 160 - Risk Management Surplus (Deficit):	-273,040.00	-273,040.00	-56,295.89	-231,851.95	41,188.05	
<b>Department: 170 - Economic Development</b>						
Revenue	2,000.00	2,000.00	0.00	0.00	-2,000.00	-100.00 %
Expense	173,415.00	173,415.00	16,419.97	109,380.36	64,034.64	36.93 %
Department: 170 - Economic Development Surplus (Deficit):	-171,415.00	-171,415.00	-16,419.97	-109,380.36	62,034.64	
<b>Department: 300 - Municipal Court</b>						
Revenue	314,000.00	314,000.00	55,543.81	137,314.59	-176,685.41	-56.27 %
Expense	378,315.00	378,315.00	40,700.47	305,195.55	73,119.45	19.33 %
Department: 300 - Municipal Court Surplus (Deficit):	-64,315.00	-64,315.00	14,843.34	-167,880.96	-103,565.96	
<b>Department: 500 - Community Development</b>						
Revenue	25.00	25.00	2.25	52.75	27.75	111.00 %
Expense	119,535.00	119,535.00	11,790.52	94,841.64	24,693.36	20.66 %
Department: 500 - Community Development Surplus (Deficit):	-119,510.00	-119,510.00	-11,788.27	-94,788.89	24,721.11	
<b>Department: 510 - Building Department</b>						
Revenue	135,000.00	135,000.00	7,176.47	134,614.11	-385.89	-0.29 %
Expense	138,580.00	138,580.00	14,048.31	104,160.05	34,419.95	24.84 %
Department: 510 - Building Department Surplus (Deficit):	-3,580.00	-3,580.00	-6,871.84	30,454.06	34,034.06	
<b>Department: 520 - Planning &amp; Zoning</b>						
Revenue	15,000.00	15,000.00	832.40	21,359.50	6,359.50	42.40 %
Expense	70,820.00	70,820.00	6,160.91	49,010.77	21,809.23	30.80 %
Department: 520 - Planning & Zoning Surplus (Deficit):	-55,820.00	-55,820.00	-5,328.51	-27,651.27	28,168.73	
<b>Department: 540 - Code Enforcement</b>						
Revenue	1,000.00	1,000.00	0.00	960.00	-40.00	-4.00 %
Expense	63,245.00	63,245.00	3,428.64	52,478.38	10,766.62	17.02 %
Department: 540 - Code Enforcement Surplus (Deficit):	-62,245.00	-62,245.00	-3,428.64	-51,518.38	10,726.62	
<b>Department: 600 - Marshal's Department</b>						
Revenue	181,600.00	181,600.00	1,507.64	191,747.05	10,147.05	5.59 %
Expense	2,269,503.00	2,269,503.00	235,640.19	1,862,919.09	406,583.91	17.92 %
Department: 600 - Marshal's Department Surplus (Deficit):	-2,087,903.00	-2,087,903.00	-234,132.55	-1,671,172.04	416,730.96	
Report Surplus (Deficit):	-3,531,854.00	-3,531,854.00	-380,425.16	-2,885,460.51	646,393.49	

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-3,531,854.00	-3,531,854.00	-380,425.16	-2,885,460.51	646,393.49
Report Surplus (Deficit):	-3,531,854.00	-3,531,854.00	-380,425.16	-2,885,460.51	646,393.49



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 100 - Mayor &amp; Council</b>							
<b>Expense</b>							
<a href="#">01-100-20-600000</a>	SALARIES	22,200.00	22,200.00	1,850.00	18,500.00	3,700.00	16.67%
<a href="#">01-100-20-601000</a>	FICA	1,380.00	1,380.00	114.70	1,147.00	233.00	16.88%
<a href="#">01-100-20-601100</a>	MEDICARE	325.00	325.00	26.86	268.60	56.40	17.35%
<a href="#">01-100-20-601300</a>	UNEMPLOYMENT INSURANCE	45.00	45.00	11.69	59.92	-14.92	-33.16%
<a href="#">01-100-20-601400</a>	WORKERS COMPENSATION	340.00	340.00	24.35	243.50	96.50	28.38%
<a href="#">01-100-20-701000</a>	TRAINING	5,000.00	5,000.00	0.00	2,307.38	2,692.62	53.85%
<a href="#">01-100-20-701500</a>	TRAVEL	4,750.00	4,750.00	0.00	1,501.79	3,248.21	68.38%
<a href="#">01-100-20-706000</a>	ELECTRIC	1,300.00	1,300.00	116.05	1,400.44	-100.44	-7.73%
<a href="#">01-100-20-706100</a>	GAS/PROPANE	309.00	309.00	14.12	185.64	123.36	39.92%
<a href="#">01-100-20-706200</a>	WATER	150.00	150.00	0.00	95.39	54.61	36.41%
<a href="#">01-100-20-706300</a>	SEWER	450.00	450.00	0.00	418.46	31.54	7.01%
<a href="#">01-100-20-706400</a>	WASTE REMOVAL	120.00	120.00	0.00	172.35	-52.35	-43.63%
<a href="#">01-100-20-706700</a>	PEST CONTROL	35.00	35.00	0.00	31.29	3.71	10.60%
<a href="#">01-100-20-711000</a>	LEGAL SERVICES	6,000.00	6,000.00	0.00	6,513.00	-513.00	-8.55%
<a href="#">01-100-20-757100</a>	PUBLIC RELATIONS	1,000.00	1,000.00	0.00	12.00	988.00	98.80%
<a href="#">01-100-20-757301</a>	DINNER/RECEPTION EXPENSE	600.00	600.00	0.00	286.04	313.96	52.33%
	<b>Expense Total:</b>	<b>44,004.00</b>	<b>44,004.00</b>	<b>2,157.77</b>	<b>33,142.80</b>	<b>10,861.20</b>	<b>24.68 %</b>
	<b>Department: 100 - Mayor &amp; Council Total:</b>	<b>44,004.00</b>	<b>44,004.00</b>	<b>2,157.77</b>	<b>33,142.80</b>	<b>10,861.20</b>	<b>24.68 %</b>

<b>Department: 110 - Town Manager</b>							
<b>Expense</b>							
<a href="#">01-110-20-600000</a>	SALARIES	142,385.00	142,385.00	16,428.13	118,371.18	24,013.82	16.87%
<a href="#">01-110-20-601000</a>	FICA	8,830.00	8,830.00	963.98	6,807.03	2,022.97	22.91%
<a href="#">01-110-20-601100</a>	MEDICARE	2,065.00	2,065.00	225.46	1,592.01	472.99	22.91%
<a href="#">01-110-20-601200</a>	RETIREMENT	16,435.00	16,435.00	1,895.81	13,545.37	2,889.63	17.58%
<a href="#">01-110-20-601300</a>	UNEMPLOYMENT INSURANCE	25.00	25.00	0.00	49.88	-24.88	-99.52%
<a href="#">01-110-20-601400</a>	WORKERS COMPENSATION	385.00	385.00	58.33	420.25	-35.25	-9.16%
<a href="#">01-110-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	12,620.00	12,620.00	1,051.22	10,502.06	2,117.94	16.78%
<a href="#">01-110-20-701000</a>	TRAINING	1,250.00	1,250.00	0.00	318.98	931.02	74.48%
<a href="#">01-110-20-701500</a>	TRAVEL	1,000.00	1,000.00	0.00	62.09	937.91	93.79%
<a href="#">01-110-20-703000</a>	OFFICE SUPPLIES	750.00	750.00	0.00	185.93	564.07	75.21%
<a href="#">01-110-20-703500</a>	SUBSCRIPTIONS/MEMBERSHIPS	1,200.00	1,200.00	0.00	877.28	322.72	26.89%
<a href="#">01-110-20-703600</a>	BOOKS/TAPES/PUBLICATIONS	200.00	200.00	0.00	0.00	200.00	100.00%
<a href="#">01-110-20-703700</a>	PRINTING	500.00	500.00	0.00	0.00	500.00	100.00%
<a href="#">01-110-20-703900</a>	POSTAGE	50.00	50.00	0.00	0.00	50.00	100.00%
<a href="#">01-110-20-706000</a>	ELECTRIC	1,000.00	1,000.00	74.60	900.27	99.73	9.97%
<a href="#">01-110-20-706100</a>	GAS/PROPANE	200.00	200.00	9.08	119.33	80.67	40.34%
<a href="#">01-110-20-706200</a>	WATER	250.00	250.00	0.00	246.85	3.15	1.26%
<a href="#">01-110-20-706300</a>	SEWER	300.00	300.00	0.00	269.01	30.99	10.33%
<a href="#">01-110-20-706400</a>	WASTE REMOVAL	150.00	150.00	0.00	110.79	39.21	26.14%
<a href="#">01-110-20-706600</a>	CELL PHONE	1,200.00	1,200.00	0.00	946.73	253.27	21.11%
<a href="#">01-110-20-706700</a>	PEST CONTROL	50.00	50.00	0.00	20.16	29.84	59.68%
<a href="#">01-110-20-711000</a>	LEGAL SERVICES	200.00	200.00	0.00	672.75	-472.75	-236.38%
<a href="#">01-110-20-712000</a>	CONTRACT LABOR / SERVICES	15,500.00	15,500.00	0.00	15,400.00	100.00	0.65%
<a href="#">01-110-20-757100</a>	PUBLIC RELATIONS	1,000.00	1,000.00	0.00	454.92	545.08	54.51%
	<b>Expense Total:</b>	<b>207,545.00</b>	<b>207,545.00</b>	<b>20,706.61</b>	<b>171,872.87</b>	<b>35,672.13</b>	<b>17.19 %</b>
	<b>Department: 110 - Town Manager Total:</b>	<b>207,545.00</b>	<b>207,545.00</b>	<b>20,706.61</b>	<b>171,872.87</b>	<b>35,672.13</b>	<b>17.19 %</b>

<b>Department: 120 - Town Clerk</b>							
<b>Revenue</b>							
<a href="#">01-120-40-410000</a>	COPIES	0.00	0.00	0.00	6.75	6.75	0.00%

Budget Report

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">01-120-40-412000</a>	BUSINESS LICENSE FEES	10,000.00	10,000.00	1,225.00	11,390.00	1,390.00	113.90%
<a href="#">01-120-40-412100</a>	LIQUOR LICENSE FEES	1,500.00	1,500.00	200.00	2,675.00	1,175.00	178.33%
<a href="#">01-120-40-414101</a>	SPECIAL EVENT PERMITS	0.00	0.00	0.00	125.00	125.00	0.00%
<b>Revenue Total:</b>		<b>11,500.00</b>	<b>11,500.00</b>	<b>1,425.00</b>	<b>14,196.75</b>	<b>2,696.75</b>	<b>23.45 %</b>
<b>Expense</b>							
<a href="#">01-120-20-600000</a>	SALARIES	139,135.00	139,135.00	16,097.40	114,820.65	24,314.35	17.48%
<a href="#">01-120-20-601000</a>	FICA	8,630.00	8,630.00	986.31	7,006.35	1,623.65	18.81%
<a href="#">01-120-20-601100</a>	MEDICARE	2,020.00	2,020.00	230.68	1,638.74	381.26	18.87%
<a href="#">01-120-20-601200</a>	RETIREMENT	16,060.00	16,060.00	1,857.65	13,127.76	2,932.24	18.26%
<a href="#">01-120-20-601300</a>	UNEMPLOYMENT INSURANCE	40.00	40.00	9.42	118.61	-78.61	-196.53%
<a href="#">01-120-20-601400</a>	WORKERS COMPENSATION	380.00	380.00	57.15	407.64	-27.64	-7.27%
<a href="#">01-120-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	15,295.00	15,295.00	1,274.20	12,742.00	2,553.00	16.69%
<a href="#">01-120-20-701000</a>	TRAINING	500.00	500.00	0.00	360.00	140.00	28.00%
<a href="#">01-120-20-701500</a>	TRAVEL	500.00	500.00	0.00	268.26	231.74	46.35%
<a href="#">01-120-20-703000</a>	OFFICE SUPPLIES	1,500.00	1,500.00	39.77	1,468.36	31.64	2.11%
<a href="#">01-120-20-703500</a>	SUBSCRIPTIONS/MEMBERSHIPS	500.00	500.00	0.00	537.80	-37.80	-7.56%
<a href="#">01-120-20-703800</a>	ADVERTISING	2,000.00	2,000.00	0.00	1,369.48	630.52	31.53%
<a href="#">01-120-20-706000</a>	ELECTRIC	1,800.00	1,800.00	140.91	1,700.51	99.49	5.53%
<a href="#">01-120-20-706100</a>	GAS/PROPANE	500.00	500.00	17.14	225.41	274.59	54.92%
<a href="#">01-120-20-706200</a>	WATER	415.00	415.00	0.00	48.89	366.11	88.22%
<a href="#">01-120-20-706300</a>	SEWER	600.00	600.00	0.00	508.13	91.87	15.31%
<a href="#">01-120-20-706400</a>	WASTE REMOVAL	140.00	140.00	0.00	209.34	-69.34	-49.53%
<a href="#">01-120-20-706700</a>	PEST CONTROL	50.00	50.00	0.00	38.02	11.98	23.96%
<a href="#">01-120-20-711000</a>	LEGAL SERVICES	1,000.00	1,000.00	0.00	263.25	736.75	73.68%
<a href="#">01-120-20-712000</a>	CONTRACT LABOR	12,000.00	12,000.00	300.00	3,750.00	8,250.00	68.75%
<a href="#">01-120-20-758100</a>	RECORDING FEES	50.00	50.00	0.00	50.00	0.00	0.00%
<a href="#">01-120-20-758200</a>	RECORDS MANAGEMENT	2,000.00	2,000.00	0.00	1,549.78	450.22	22.51%
<b>Expense Total:</b>		<b>205,115.00</b>	<b>205,115.00</b>	<b>21,010.63</b>	<b>162,208.98</b>	<b>42,906.02</b>	<b>20.92 %</b>
<b>Department: 120 - Town Clerk Surplus (Deficit):</b>		<b>-193,615.00</b>	<b>-193,615.00</b>	<b>-19,585.63</b>	<b>-148,012.23</b>	<b>45,602.77</b>	

Department: 130 - Finance

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Expense</b>							
<a href="#">01-130-20-600000</a>	SALARIES	110,905.00	110,905.00	12,832.65	92,113.22	18,791.78	16.94%
<a href="#">01-130-20-601000</a>	FICA	6,875.00	6,875.00	791.83	5,674.13	1,200.87	17.47%
<a href="#">01-130-20-601100</a>	MEDICARE	1,610.00	1,610.00	185.22	1,327.12	282.88	17.57%
<a href="#">01-130-20-601200</a>	RETIREMENT	12,800.00	12,800.00	1,480.89	10,630.00	2,170.00	16.95%
<a href="#">01-130-20-601300</a>	UNEMPLOYMENT INSURANCE	30.00	30.00	0.00	80.53	-50.53	-168.43%
<a href="#">01-130-20-601400</a>	WORKERS COMPENSATION	300.00	300.00	45.57	327.14	-27.14	-9.05%
<a href="#">01-130-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	16,825.00	16,825.00	1,382.51	14,089.47	2,735.53	16.26%
<a href="#">01-130-20-701000</a>	TRAINING	2,250.00	2,250.00	0.00	1,433.00	817.00	36.31%
<a href="#">01-130-20-701500</a>	TRAVEL	2,000.00	2,000.00	130.25	1,430.95	569.05	28.45%
<a href="#">01-130-20-703000</a>	OFFICE SUPPLIES	2,500.00	2,500.00	0.00	978.77	1,521.23	60.85%
<a href="#">01-130-20-703500</a>	SUBSCRIPTIONS/MEMBERSHIPS	1,080.00	1,080.00	0.00	870.00	210.00	19.44%
<a href="#">01-130-20-703600</a>	BOOKS/TAPES/PUBLICATIONS	250.00	250.00	0.00	0.00	250.00	100.00%
<a href="#">01-130-20-703700</a>	PRINTING	600.00	600.00	0.00	297.28	302.72	50.45%
<a href="#">01-130-20-703800</a>	ADVERTISING	600.00	600.00	0.00	827.86	-227.86	-37.98%
<a href="#">01-130-20-704200</a>	SOFTWARE MAINT FEES	23,800.00	23,800.00	0.00	26,136.49	-2,336.49	-9.82%
<a href="#">01-130-20-706000</a>	ELECTRIC	580.00	580.00	38.08	489.31	90.69	15.64%
<a href="#">01-130-20-706100</a>	GAS/PROPANE	140.00	140.00	4.70	75.46	64.54	46.10%
<a href="#">01-130-20-706200</a>	WATER	130.00	130.00	0.00	68.29	61.71	47.47%
<a href="#">01-130-20-706300</a>	SEWER	110.00	110.00	0.00	89.67	20.33	18.48%
<a href="#">01-130-20-706400</a>	WASTE REMOVAL	50.00	50.00	0.00	50.04	-0.04	-0.08%
<a href="#">01-130-20-706700</a>	PEST CONTROL	12.00	12.00	0.00	6.75	5.25	43.75%
<a href="#">01-130-20-710000</a>	CONSULTING SERVICES	7,000.00	7,000.00	0.00	1,000.00	6,000.00	85.71%
<a href="#">01-130-20-711000</a>	LEGAL SERVICES	400.00	400.00	0.00	129.50	270.50	67.63%
<a href="#">01-130-20-712000</a>	CONTRACT LABOR/SERVICES	30,000.00	30,000.00	0.00	27,000.00	3,000.00	10.00%
<a href="#">01-130-20-713100</a>	EQUIPMENT MAINT. AGREEMENT	450.00	450.00	0.00	558.67	-108.67	-24.15%

Budget Report

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Expense Total:</b>		<b>221,297.00</b>	<b>221,297.00</b>	<b>16,891.70</b>	<b>185,683.65</b>	<b>35,613.35</b>	<b>16.09 %</b>
<b>Department: 130 - Finance Total:</b>		<b>221,297.00</b>	<b>221,297.00</b>	<b>16,891.70</b>	<b>185,683.65</b>	<b>35,613.35</b>	<b>16.09 %</b>
<b>Department: 140 - Human Resources</b>							
<b>Expense</b>							
<a href="#">01-140-20-600000</a>	SALARIES	8,910.00	8,910.00	1,027.68	7,596.25	1,313.75	14.74%
<a href="#">01-140-20-601000</a>	FICA	555.00	555.00	62.16	456.61	98.39	17.73%
<a href="#">01-140-20-601100</a>	MEDICARE	130.00	130.00	14.54	106.77	23.23	17.87%
<a href="#">01-140-20-601200</a>	RETIREMENT	1,030.00	1,030.00	118.60	876.61	153.39	14.89%
<a href="#">01-140-20-601300</a>	UNEMPLOYMENT INSURANCE	5.00	5.00	0.00	6.95	-1.95	-39.00%
<a href="#">01-140-20-601400</a>	WORKERS COMPENSATION	25.00	25.00	3.65	26.99	-1.99	-7.96%
<a href="#">01-140-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	1,530.00	1,530.00	127.49	1,158.62	371.38	24.27%
<a href="#">01-140-20-701000</a>	TRAINING	700.00	700.00	0.00	0.00	700.00	100.00%
<a href="#">01-140-20-701110</a>	TUITION REIMBURSEMENT	2,500.00	2,500.00	0.00	500.00	2,000.00	80.00%
<a href="#">01-140-20-701500</a>	TRAVEL	300.00	300.00	0.00	0.00	300.00	100.00%
<a href="#">01-140-20-703000</a>	OFFICE SUPPLIES	400.00	400.00	0.00	336.75	63.25	15.81%
<a href="#">01-140-20-703500</a>	SUBSCRIPTIONS / MEMBERSHIPS	480.00	480.00	0.00	199.00	281.00	58.54%
<a href="#">01-140-20-703800</a>	ADVERTISING	1,500.00	1,500.00	0.00	1,917.47	-417.47	-27.83%
<a href="#">01-140-20-711000</a>	LEGAL SERVICES	1,000.00	1,000.00	0.00	3,939.00	-2,939.00	-293.90%
<a href="#">01-140-20-752000</a>	PERSONNEL EXPENDITURES	4,000.00	4,000.00	0.00	567.00	3,433.00	85.83%
<a href="#">01-140-20-752100</a>	EMPLOYEE SAFETY PROGRAM	0.00	0.00	0.00	30.00	-30.00	0.00%
<a href="#">01-140-20-752200</a>	RECRUITMENT EXPENSES	3,000.00	3,000.00	307.00	4,169.10	-1,169.10	-38.97%
<a href="#">01-140-20-752300</a>	EMPLOYEE RECOGNITION PROGRA	1,500.00	1,500.00	0.00	1,072.05	427.95	28.53%
<b>Expense Total:</b>		<b>27,565.00</b>	<b>27,565.00</b>	<b>1,661.12</b>	<b>22,959.17</b>	<b>4,605.83</b>	<b>16.71 %</b>
<b>Department: 140 - Human Resources Total:</b>		<b>27,565.00</b>	<b>27,565.00</b>	<b>1,661.12</b>	<b>22,959.17</b>	<b>4,605.83</b>	<b>16.71 %</b>
<b>Department: 160 - Risk Management</b>							
<b>Revenue</b>							
<a href="#">01-160-40-433050</a>	LIABILITY INSURANCE REBATE	25,000.00	25,000.00	0.00	0.00	-25,000.00	-100.00%
<b>Revenue Total:</b>		<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-25,000.00</b>	<b>-100.00 %</b>
<b>Expense</b>							
<a href="#">01-160-20-600000</a>	SALARIES	17,745.00	17,745.00	2,047.08	14,670.86	3,074.14	17.32%
<a href="#">01-160-20-601000</a>	FICA	1,100.00	1,100.00	126.81	908.44	191.56	17.41%
<a href="#">01-160-20-601100</a>	MEDICARE	260.00	260.00	29.64	212.37	47.63	18.32%
<a href="#">01-160-20-601200</a>	RETIREMENT	2,050.00	2,050.00	236.21	1,692.95	357.05	17.42%
<a href="#">01-160-20-601300</a>	UNEMPLOYMENT INSURANCE	5.00	5.00	0.00	12.42	-7.42	-148.40%
<a href="#">01-160-20-601400</a>	WORKERS COMPENSATION	50.00	50.00	7.25	51.99	-1.99	-3.98%
<a href="#">01-160-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	2,680.00	2,680.00	222.98	2,229.82	450.18	16.80%
<a href="#">01-160-20-701000</a>	TRAINING	600.00	600.00	0.00	0.00	600.00	100.00%
<a href="#">01-160-20-701500</a>	TRAVEL	200.00	200.00	0.00	58.64	141.36	70.68%
<a href="#">01-160-20-703000</a>	OFFICE SUPPLIES	300.00	300.00	0.00	112.61	187.39	62.46%
<a href="#">01-160-20-703500</a>	SUBSCRIPTIONS / MEMBERSHIPS	250.00	250.00	0.00	55.00	195.00	78.00%
<a href="#">01-160-20-703600</a>	BOOKS & TAPES	200.00	200.00	0.00	0.00	200.00	100.00%
<a href="#">01-160-20-703700</a>	PRINTING	100.00	100.00	0.00	0.00	100.00	100.00%
<a href="#">01-160-20-703800</a>	ADVERTISING	200.00	200.00	0.00	0.00	200.00	100.00%
<a href="#">01-160-20-710000</a>	CONSULTANT SERVICES	500.00	500.00	0.00	0.00	500.00	100.00%
<a href="#">01-160-20-711000</a>	LEGAL SERVICES	7,500.00	7,500.00	0.00	838.50	6,661.50	88.82%
<a href="#">01-160-20-712000</a>	CONTRACT LABOR/PROCECUTOR	71,000.00	71,000.00	5,916.67	65,083.37	5,916.63	8.33%
<a href="#">01-160-20-713230</a>	PERS. PROTECTION EQUIPMENT	300.00	300.00	0.00	102.09	197.91	65.97%
<a href="#">01-160-20-722000</a>	LIABILITY INSURANCE	172,200.00	172,200.00	47,709.25	143,190.75	29,009.25	16.85%
<a href="#">01-160-20-722100</a>	LEGAL DEFENSE	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%
<a href="#">01-160-20-722500</a>	SAFETY / SECURITY PROGRAM	5,500.00	5,500.00	0.00	2,618.94	2,881.06	52.38%
<a href="#">01-160-20-751300</a>	MEDICAL SUPPLIES	300.00	300.00	0.00	13.20	286.80	95.60%
<b>Expense Total:</b>		<b>298,040.00</b>	<b>298,040.00</b>	<b>56,295.89</b>	<b>231,851.95</b>	<b>66,188.05</b>	<b>22.21 %</b>
<b>Department: 160 - Risk Management Surplus (Deficit):</b>		<b>-273,040.00</b>	<b>-273,040.00</b>	<b>-56,295.89</b>	<b>-231,851.95</b>	<b>41,188.05</b>	

Budget Report

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 170 - Economic Development</b>							
<b>Revenue</b>							
<a href="#">01-170-40-451100</a>	ADVERTISING SPONSORSHIPS	2,000.00	2,000.00	0.00	0.00	-2,000.00	-100.00%
	<b>Revenue Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,000.00</b>	<b>-100.00%</b>
<b>Expense</b>							
<a href="#">01-170-20-600000</a>	SALARIES	80,300.00	80,300.00	9,612.00	67,361.96	12,938.04	16.11%
<a href="#">01-170-20-601000</a>	FICA	4,980.00	4,980.00	592.22	4,140.14	839.86	16.86%
<a href="#">01-170-20-601100</a>	MEDICARE	1,165.00	1,165.00	138.50	968.33	196.67	16.88%
<a href="#">01-170-20-601200</a>	RETIREMENT	7,540.00	7,540.00	869.67	6,232.63	1,307.37	17.34%
<a href="#">01-170-20-601300</a>	UNEMPLOYMENT INSURANCE	30.00	30.00	13.07	81.22	-51.22	-170.73%
<a href="#">01-170-20-601400</a>	WORKERS COMP	220.00	220.00	34.13	239.15	-19.15	-8.70%
<a href="#">01-170-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	7,650.00	7,650.00	637.10	6,371.00	1,279.00	16.72%
<a href="#">01-170-20-701000</a>	TRAINING	2,500.00	2,500.00	0.00	1,989.88	510.12	20.40%
<a href="#">01-170-20-703000</a>	OFFICE SUPPLIES	300.00	300.00	14.44	14.44	285.56	95.19%
<a href="#">01-170-20-703500</a>	SUBSCRIPTIONS / MEMBERSHIPS	400.00	400.00	0.00	273.00	127.00	31.75%
<a href="#">01-170-20-703800</a>	ADVERTISING	10,000.00	10,000.00	0.00	5,077.05	4,922.95	49.23%
<a href="#">01-170-20-710000</a>	CONSULTING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%
<a href="#">01-170-20-741110</a>	WEB CAMPAIGN	5,000.00	5,000.00	0.00	136.50	4,863.50	97.27%
<a href="#">01-170-20-741120</a>	BUSINESS RECRUITMENT & PR	2,000.00	2,000.00	418.88	1,029.74	970.26	48.51%
<a href="#">01-170-20-741130</a>	SPECIAL EVENTS	12,500.00	12,500.00	0.00	9,057.87	3,442.13	27.54%
<a href="#">01-170-20-757100</a>	PROJECTS	15,000.00	15,000.00	1,500.00	2,500.00	12,500.00	83.33%
<a href="#">01-170-20-780000</a>	VISITOR'S CENTER	8,830.00	8,830.00	2,589.96	3,760.45	5,069.55	57.41%
<a href="#">01-170-20-780200</a>	ARCH CENTER PEST CONTROL	0.00	0.00	0.00	147.00	-147.00	0.00%
<a href="#">01-170-20-781000</a>	FORT VERDE OPERATIONS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%
	<b>Expense Total:</b>	<b>173,415.00</b>	<b>173,415.00</b>	<b>16,419.97</b>	<b>109,380.36</b>	<b>64,034.64</b>	<b>36.93%</b>
<b>Department: 170 - Economic Development Surplus (Deficit):</b>		<b>-171,415.00</b>	<b>-171,415.00</b>	<b>-16,419.97</b>	<b>-109,380.36</b>	<b>62,034.64</b>	

**Department: 300 - Municipal Court**

<b>Revenue</b>							
<a href="#">01-300-40-413000</a>	FEES, FINES & FORFEITURES	300,000.00	300,000.00	53,569.39	128,367.98	-171,632.02	-57.21%
<a href="#">01-300-40-431000</a>	MUNICIPAL COURT APPOINTED AT	14,000.00	14,000.00	1,974.42	8,946.61	-5,053.39	-36.10%
	<b>Revenue Total:</b>	<b>314,000.00</b>	<b>314,000.00</b>	<b>55,543.81</b>	<b>137,314.59</b>	<b>-176,685.41</b>	<b>-56.27%</b>
<b>Expense</b>							
<a href="#">01-300-20-600000</a>	SALARIES	246,245.00	246,245.00	28,822.99	200,938.14	45,306.86	18.40%
<a href="#">01-300-20-600010</a>	PRO TEM JUDGES WAGES	2,700.00	2,700.00	494.00	646.00	2,054.00	76.07%
<a href="#">01-300-20-601000</a>	FICA	15,435.00	15,435.00	1,721.57	11,942.03	3,492.97	22.63%
<a href="#">01-300-20-601100</a>	MEDICARE	3,610.00	3,610.00	402.61	2,792.86	817.14	22.64%
<a href="#">01-300-20-601200</a>	RETIREMENT	28,420.00	28,420.00	3,269.17	23,061.35	5,358.65	18.86%
<a href="#">01-300-20-601300</a>	UNEMPLOYMENT INSURANCE	85.00	85.00	6.23	238.81	-153.81	-180.95%
<a href="#">01-300-20-601400</a>	WORKERS COMPENSATION	525.00	525.00	159.26	725.95	-200.95	-38.28%
<a href="#">01-300-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	38,235.00	38,235.00	3,185.50	29,943.70	8,291.30	21.69%
<a href="#">01-300-20-701000</a>	TRAINING	1,500.00	1,500.00	440.00	969.92	530.08	35.34%
<a href="#">01-300-20-701500</a>	TRAVEL	1,000.00	1,000.00	0.00	703.37	296.63	29.66%
<a href="#">01-300-20-703000</a>	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	2,208.27	791.73	26.39%
<a href="#">01-300-20-703500</a>	SUBSCRIPTIONS/MEMBERSHIPS	300.00	300.00	0.00	203.09	96.91	32.30%
<a href="#">01-300-20-703600</a>	BOOKS/TAPES/PUBLICATIONS	300.00	300.00	0.00	0.00	300.00	100.00%
<a href="#">01-300-20-703700</a>	PRINTING	700.00	700.00	0.00	350.66	349.34	49.91%
<a href="#">01-300-20-706000</a>	ELECTRIC	2,800.00	2,800.00	223.80	2,700.81	99.19	3.54%
<a href="#">01-300-20-706100</a>	GAS/PROPANE	520.00	520.00	27.23	358.01	161.99	31.15%
<a href="#">01-300-20-706200</a>	WATER	765.00	765.00	0.00	788.85	-23.85	-3.12%
<a href="#">01-300-20-706300</a>	SEWER	900.00	900.00	0.00	807.03	92.97	10.33%
<a href="#">01-300-20-706400</a>	WASTE REMOVAL	240.00	240.00	0.00	332.37	-92.37	-38.49%
<a href="#">01-300-20-706500</a>	TELEPHONE	905.00	905.00	0.00	646.47	258.53	28.57%
<a href="#">01-300-20-706700</a>	PEST CONTROL	80.00	80.00	0.00	60.16	19.84	24.80%
<a href="#">01-300-20-711000</a>	LEGAL	500.00	500.00	0.00	0.00	500.00	100.00%
<a href="#">01-300-20-712000</a>	CONTRACT LABOR/SERVICES	1,400.00	1,400.00	0.00	787.97	612.03	43.72%
<a href="#">01-300-20-712100</a>	INTERPRETERS	500.00	500.00	168.30	155.10	344.90	68.98%
<a href="#">01-300-20-713000</a>	EQUIPMENT LEASES	9,000.00	9,000.00	0.00	8,250.00	750.00	8.33%

Budget Report

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">01-300-20-713210</a>	OFFICE EQUIPMENT	500.00	500.00	0.00	500.00	0.00	0.00%
<a href="#">01-300-20-755500</a>	COURT APPOINTED ATTORNEYS	14,000.00	14,000.00	1,500.00	11,225.00	2,775.00	19.82%
<a href="#">01-300-20-755800</a>	JURY FEES	200.00	200.00	0.00	91.78	108.22	54.11%
<a href="#">01-300-20-755900</a>	RECORDING SYSTEM	0.00	0.00	0.00	591.04	-591.04	0.00%
<a href="#">01-300-20-757000</a>	SECURITY SYSTEM	350.00	350.00	0.00	251.28	98.72	28.21%
<a href="#">01-300-20-757100</a>	PUBLIC RELATIONS	200.00	200.00	0.00	36.64	163.36	81.68%
<a href="#">01-300-20-802000</a>	EQUIPMENT LEASE	3,400.00	3,400.00	279.81	2,888.89	511.11	15.03%
<b>Expense Total:</b>		<b>378,315.00</b>	<b>378,315.00</b>	<b>40,700.47</b>	<b>305,195.55</b>	<b>73,119.45</b>	<b>19.33 %</b>
<b>Department: 300 - Municipal Court Surplus (Deficit):</b>		<b>-64,315.00</b>	<b>-64,315.00</b>	<b>14,843.34</b>	<b>-167,880.96</b>	<b>-103,565.96</b>	

**Department: 500 - Community Development**

**Revenue**

<a href="#">01-500-40-410000</a>	COPIES	25.00	25.00	2.25	52.75	27.75	211.00%
<b>Revenue Total:</b>		<b>25.00</b>	<b>25.00</b>	<b>2.25</b>	<b>52.75</b>	<b>27.75</b>	<b>111.00 %</b>

**Expense**

<a href="#">01-500-20-600000</a>	SALARIES	73,815.00	73,815.00	8,517.60	62,734.41	11,080.59	15.01%
<a href="#">01-500-20-601000</a>	FICA	4,580.00	4,580.00	499.01	3,606.39	973.61	21.26%
<a href="#">01-500-20-601100</a>	MEDICARE	1,070.00	1,070.00	116.71	843.48	226.52	21.17%
<a href="#">01-500-20-601200</a>	RETIREMENT	8,520.00	8,520.00	982.92	7,239.47	1,280.53	15.03%
<a href="#">01-500-20-601300</a>	UNEMPLOYMENT INSURANCE	15.00	15.00	0.00	31.61	-16.61	-110.73%
<a href="#">01-500-20-601400</a>	WORKERS COMPENSATION	1,465.00	1,465.00	220.35	1,618.59	-153.59	-10.48%
<a href="#">01-500-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	7,650.00	7,650.00	637.10	6,445.45	1,204.55	15.75%
<a href="#">01-500-20-701000</a>	TRAINING	1,000.00	1,000.00	0.00	79.43	920.57	92.06%
<a href="#">01-500-20-701500</a>	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00%
<a href="#">01-500-20-703000</a>	OFFICE SUPPLIES	200.00	200.00	0.00	56.81	143.19	71.60%
<a href="#">01-500-20-703500</a>	SUBSCRIPTIONS/MEMBERSHIPS	600.00	600.00	0.00	639.00	-39.00	-6.50%
<a href="#">01-500-20-703600</a>	BOOKS/TAPES/PUBLICATIONS	120.00	120.00	0.00	0.00	120.00	100.00%
<a href="#">01-500-20-703700</a>	PRINTING	50.00	50.00	0.00	0.00	50.00	100.00%
<a href="#">01-500-20-703800</a>	ADVERTISING	100.00	100.00	0.00	0.00	100.00	100.00%
<a href="#">01-500-20-705000</a>	AUTO REPAIR/MAINTENANCE	400.00	400.00	0.00	135.63	264.37	66.09%
<a href="#">01-500-20-705500</a>	FUEL	400.00	400.00	0.00	181.78	218.22	54.56%
<a href="#">01-500-20-706000</a>	ELECTRIC	3,600.00	3,600.00	240.38	2,900.96	699.04	19.42%
<a href="#">01-500-20-706100</a>	GAS/PROPANE	800.00	800.00	29.24	384.56	415.44	51.93%
<a href="#">01-500-20-706200</a>	WATER	1,000.00	1,000.00	0.00	498.14	501.86	50.19%
<a href="#">01-500-20-706300</a>	SEWER	1,200.00	1,200.00	0.00	866.81	333.19	27.77%
<a href="#">01-500-20-706400</a>	WASTE REMOVAL	500.00	500.00	0.00	356.94	143.06	28.61%
<a href="#">01-500-20-706600</a>	CELL PHONE	0.00	0.00	0.00	22.78	-22.78	0.00%
<a href="#">01-500-20-706700</a>	PEST CONTROL	100.00	100.00	0.00	64.84	35.16	35.16%
<a href="#">01-500-20-711000</a>	LEGAL SERVICES	6,000.00	6,000.00	0.00	1,033.50	4,966.50	82.78%
<a href="#">01-500-20-713100</a>	EQUIPMENT MAINT. AGREEMENT	2,000.00	2,000.00	381.78	2,059.71	-59.71	-2.99%
<a href="#">01-500-20-721000</a>	CREDIT CARD PROCESSING	1,500.00	1,500.00	0.00	1,499.55	0.45	0.03%
<a href="#">01-500-20-751200</a>	SAFETY EQUIPMENT	300.00	300.00	0.00	52.93	247.07	82.36%
<a href="#">01-500-20-756001</a>	MAPS/CARTOGRAPHY	50.00	50.00	0.00	0.00	50.00	100.00%
<a href="#">01-500-20-802000</a>	EQUIPMENT LEASE	2,000.00	2,000.00	165.43	1,488.87	511.13	25.56%
<b>Expense Total:</b>		<b>119,535.00</b>	<b>119,535.00</b>	<b>11,790.52</b>	<b>94,841.64</b>	<b>24,693.36</b>	<b>20.66 %</b>
<b>Department: 500 - Community Development Surplus (Deficit):</b>		<b>-119,510.00</b>	<b>-119,510.00</b>	<b>-11,788.27</b>	<b>-94,788.89</b>	<b>24,721.11</b>	

**Department: 510 - Building Department**

**Revenue**

<a href="#">01-510-40-414000</a>	PLAN REVIEW FEES	50,000.00	50,000.00	2,034.47	42,458.56	-7,541.44	-15.08%
<a href="#">01-510-40-414100</a>	PERMIT FEES	0.00	0.00	0.00	-25.00	-25.00	0.00%
<a href="#">01-510-40-414300</a>	BUILDING PERMITS	85,000.00	85,000.00	5,142.00	92,180.55	7,180.55	108.45%
<b>Revenue Total:</b>		<b>135,000.00</b>	<b>135,000.00</b>	<b>7,176.47</b>	<b>134,614.11</b>	<b>-385.89</b>	<b>-0.29 %</b>

**Expense**

<a href="#">01-510-20-600000</a>	SALARIES	93,765.00	93,765.00	10,382.31	71,673.59	22,091.41	23.56%
<a href="#">01-510-20-601000</a>	FICA	5,815.00	5,815.00	640.72	4,416.52	1,398.48	24.05%
<a href="#">01-510-20-601100</a>	MEDICARE	1,360.00	1,360.00	149.85	1,032.91	327.09	24.05%
<a href="#">01-510-20-601200</a>	RETIREMENT	10,820.00	10,820.00	1,198.11	8,271.10	2,548.90	23.56%

Budget Report

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">01-510-20-601300</a>	UNEMPLOYMENT INSURANCE	30.00	30.00	0.00	87.04	-57.04	-190.13%
<a href="#">01-510-20-601400</a>	WORKERS COMPENSATION	1,170.00	1,170.00	184.22	1,292.07	-122.07	-10.43%
<a href="#">01-510-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	15,295.00	15,295.00	1,274.20	12,075.24	3,219.76	21.05%
<a href="#">01-510-20-701000</a>	TRAINING	1,750.00	1,750.00	0.00	1,151.97	598.03	34.17%
<a href="#">01-510-20-701500</a>	TRAVEL	1,000.00	1,000.00	0.00	950.64	49.36	4.94%
<a href="#">01-510-20-703000</a>	OFFICE SUPPLIES	750.00	750.00	0.00	227.18	522.82	69.71%
<a href="#">01-510-20-703500</a>	SUBSCRIPTIONS/MEMBERSHIPS	300.00	300.00	0.00	159.00	141.00	47.00%
<a href="#">01-510-20-703700</a>	PRINTING	525.00	525.00	183.32	207.69	317.31	60.44%
<a href="#">01-510-20-703800</a>	ADVERTISING	300.00	300.00	0.00	190.27	109.73	36.58%
<a href="#">01-510-20-705000</a>	AUTO REPAIR/MAINTENANCE	500.00	500.00	35.58	79.32	420.68	84.14%
<a href="#">01-510-20-705500</a>	FUEL	2,400.00	2,400.00	0.00	1,112.93	1,287.07	53.63%
<a href="#">01-510-20-706600</a>	CELL PHONE	300.00	300.00	0.00	182.58	117.42	39.14%
<a href="#">01-510-20-710000</a>	CONSULTING SERVICES	2,500.00	2,500.00	0.00	1,050.00	1,450.00	58.00%
<b>Expense Total:</b>		<b>138,580.00</b>	<b>138,580.00</b>	<b>14,048.31</b>	<b>104,160.05</b>	<b>34,419.95</b>	<b>24.84 %</b>

**Department: 510 - Building Department Surplus (Deficit): -3,580.00 -3,580.00 -6,871.84 30,454.06 34,034.06**

**Department: 520 - Planning & Zoning**

**Revenue**

<a href="#">01-520-40-414100</a>	PERMIT FEES	15,000.00	15,000.00	832.40	21,359.50	6,359.50	142.40%
<b>Revenue Total:</b>		<b>15,000.00</b>	<b>15,000.00</b>	<b>832.40</b>	<b>21,359.50</b>	<b>6,359.50</b>	<b>42.40 %</b>

**Expense**

<a href="#">01-520-20-600000</a>	SALARIES	38,965.00	38,965.00	4,495.20	32,785.95	6,179.05	15.86%
<a href="#">01-520-20-601000</a>	FICA	2,420.00	2,420.00	278.70	2,032.54	387.46	16.01%
<a href="#">01-520-20-601100</a>	MEDICARE	565.00	565.00	65.19	475.42	89.58	15.85%
<a href="#">01-520-20-601200</a>	RETIREMENT	4,500.00	4,500.00	518.76	3,783.60	716.40	15.92%
<a href="#">01-520-20-601300</a>	UNEMPLOYMENT INSURANCE	15.00	15.00	0.00	37.51	-22.51	-150.07%
<a href="#">01-520-20-601400</a>	WORKERS COMPENSATION	105.00	105.00	15.96	117.11	-12.11	-11.53%
<a href="#">01-520-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	7,650.00	7,650.00	637.10	6,241.18	1,408.82	18.42%
<a href="#">01-520-20-701000</a>	TRAINING	0.00	0.00	0.00	265.00	-265.00	0.00%
<a href="#">01-520-20-703000</a>	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	580.42	419.58	41.96%
<a href="#">01-520-20-703700</a>	PRINTING	2,000.00	2,000.00	0.00	561.26	1,438.74	71.94%
<a href="#">01-520-20-703800</a>	ADVERTISING	2,000.00	2,000.00	0.00	63.78	1,936.22	96.81%
<a href="#">01-520-20-710000</a>	CONSULTING SERVICES	5,000.00	5,000.00	150.00	1,950.00	3,050.00	61.00%
<a href="#">01-520-20-711000</a>	LEGAL SERVICES	0.00	0.00	0.00	117.00	-117.00	0.00%
<a href="#">01-520-20-756001</a>	MAPS/CARTOGRAPHY	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%
<a href="#">01-520-20-756100</a>	GENERAL PLAN	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%
<a href="#">01-520-20-758100</a>	RECORDING FEES	100.00	100.00	0.00	0.00	100.00	100.00%
<b>Expense Total:</b>		<b>70,820.00</b>	<b>70,820.00</b>	<b>6,160.91</b>	<b>49,010.77</b>	<b>21,809.23</b>	<b>30.80 %</b>

**Department: 520 - Planning & Zoning Surplus (Deficit): -55,820.00 -55,820.00 -5,328.51 -27,651.27 28,168.73**

**Department: 540 - Code Enforcement**

**Revenue**

<a href="#">01-540-40-414200</a>	ZONING FINES	1,000.00	1,000.00	0.00	960.00	-40.00	-4.00%
<b>Revenue Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>960.00</b>	<b>-40.00</b>	<b>-4.00 %</b>

**Expense**

<a href="#">01-540-20-600000</a>	SALARIES	34,300.00	34,300.00	2,071.22	17,568.92	16,731.08	48.78%
<a href="#">01-540-20-601000</a>	FICA	2,130.00	2,130.00	81.98	951.91	1,178.09	55.31%
<a href="#">01-540-20-601100</a>	MEDICARE	500.00	500.00	27.60	231.13	268.87	53.77%
<a href="#">01-540-20-601200</a>	RETIREMENT	3,960.00	3,960.00	239.12	1,945.62	2,014.38	50.87%
<a href="#">01-540-20-601300</a>	UNEMPLOYMENT INSURANCE	15.00	15.00	0.00	19.01	-4.01	-26.73%
<a href="#">01-540-20-601400</a>	WORKERS COMPENSATION	680.00	680.00	53.65	453.52	226.48	33.31%
<a href="#">01-540-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	7,650.00	7,650.00	318.72	3,682.20	3,967.80	51.87%
<a href="#">01-540-20-701000</a>	TRAINING	500.00	500.00	0.00	115.00	385.00	77.00%
<a href="#">01-540-20-701500</a>	TRAVEL	500.00	500.00	0.00	467.87	32.13	6.43%
<a href="#">01-540-20-703000</a>	OFFICE SUPPLIES	200.00	200.00	136.35	165.98	34.02	17.01%
<a href="#">01-540-20-706600</a>	CELL PHONE	450.00	450.00	0.00	280.22	169.78	37.73%
<a href="#">01-540-20-756210</a>	NUISANCE ABATEMENT	5,000.00	5,000.00	500.00	6,340.00	-1,340.00	-26.80%
<a href="#">01-540-20-756220</a>	DANGEROUS BUILDING ABATEMEN	7,000.00	7,000.00	0.00	20,225.00	-13,225.00	-188.93%

Budget Report

For Fiscal: 2013-2014 Period Ending: 04/30/2014

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">01-540-20-758100</a>	RECORDING FEES	360.00	360.00	0.00	32.00	328.00	91.11%
	<b>Expense Total:</b>	<b>63,245.00</b>	<b>63,245.00</b>	<b>3,428.64</b>	<b>52,478.38</b>	<b>10,766.62</b>	<b>17.02 %</b>
	<b>Department: 540 - Code Enforcement Surplus (Deficit):</b>	<b>-62,245.00</b>	<b>-62,245.00</b>	<b>-3,428.64</b>	<b>-51,518.38</b>	<b>10,726.62</b>	
<b>Department: 600 - Marshal's Department</b>							
<b>Revenue</b>							
<a href="#">01-600-40-410000</a>	COPIES	1,400.00	1,400.00	325.00	1,133.75	-266.25	-19.02%
<a href="#">01-600-40-414504</a>	FINGERPRINTING FEES	800.00	800.00	205.00	585.00	-215.00	-26.88%
<a href="#">01-600-40-416100</a>	AUTO IMPOUND FEES	800.00	800.00	900.00	5,100.00	4,300.00	637.50%
<a href="#">01-600-40-480000</a>	MISCELLANEOUS REVENUES	0.00	0.00	77.64	6,328.30	6,328.30	0.00%
<a href="#">01-600-41-440000</a>	DISPATCH SERVICES	178,600.00	178,600.00	0.00	178,600.00	0.00	0.00%
	<b>Revenue Total:</b>	<b>181,600.00</b>	<b>181,600.00</b>	<b>1,507.64</b>	<b>191,747.05</b>	<b>10,147.05</b>	<b>5.59 %</b>
<b>Expense</b>							
<a href="#">01-600-20-600000</a>	SALARIES	1,406,045.00	1,406,045.00	159,161.54	1,101,666.26	304,378.74	21.65%
<a href="#">01-600-20-600100</a>	OVERTIME	40,000.00	40,000.00	6,581.87	57,242.07	-17,242.07	-43.11%
<a href="#">01-600-20-600200</a>	HOLIDAY PAY	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00%
<a href="#">01-600-20-600300</a>	UNIFORM ALLOWANCE	29,400.00	29,400.00	0.00	18,375.00	11,025.00	37.50%
<a href="#">01-600-20-601000</a>	FICA	47,905.00	47,905.00	6,171.45	41,871.00	6,034.00	12.60%
<a href="#">01-600-20-601100</a>	MEDICARE	21,550.00	21,550.00	2,358.03	16,588.28	4,961.72	23.02%
<a href="#">01-600-20-601200</a>	RETIREMENT	199,480.00	199,480.00	20,749.21	150,122.20	49,357.80	24.74%
<a href="#">01-600-20-601210</a>	RETIREMENT ACR	26,550.00	26,550.00	5,415.05	33,306.72	-6,756.72	-25.45%
<a href="#">01-600-20-601300</a>	UNEMPLOYMENT INSURANCE	440.00	440.00	13.06	1,214.65	-774.65	-176.06%
<a href="#">01-600-20-601400</a>	WORKERS COMPENSATION	56,635.00	56,635.00	8,519.97	61,324.14	-4,689.14	-8.28%
<a href="#">01-600-20-602000</a>	HEALTH, DENTAL & LIFE INSURANC	240,495.00	240,495.00	19,558.89	184,292.52	56,202.48	23.37%
<a href="#">01-600-20-701000</a>	TRAINING	6,000.00	6,000.00	25.00	2,308.61	3,691.39	61.52%
<a href="#">01-600-20-701500</a>	TRAVEL	6,000.00	6,000.00	175.37	4,193.37	1,806.63	30.11%
<a href="#">01-600-20-702000</a>	UNIFORMS	0.00	0.00	0.00	3,619.80	-3,619.80	0.00%
<a href="#">01-600-20-703000</a>	OFFICE SUPPLIES	6,000.00	6,000.00	0.00	3,522.63	2,477.37	41.29%
<a href="#">01-600-20-703500</a>	SUBSCRIPTIONS/MEMBERSHIPS	1,295.00	1,295.00	60.00	2,364.05	-1,069.05	-82.55%
<a href="#">01-600-20-703600</a>	BOOKS/TAPES/PUBLICATIONS	600.00	600.00	0.00	0.00	600.00	100.00%
<a href="#">01-600-20-703700</a>	PRINTING	1,250.00	1,250.00	0.00	2,070.04	-820.04	-65.60%
<a href="#">01-600-20-704000</a>	COMPUTER SERVICES/SOFTWARE	19,868.00	19,868.00	2,995.45	19,837.42	30.58	0.15%
<a href="#">01-600-20-705000</a>	AUTO REPAIR/MAINTENANCE	15,000.00	15,000.00	0.00	26,427.14	-11,427.14	-76.18%
<a href="#">01-600-20-705500</a>	FUEL	50,000.00	50,000.00	140.01	44,207.95	5,792.05	11.58%
<a href="#">01-600-20-706000</a>	ELECTRIC	20,000.00	20,000.00	1,579.26	18,888.90	1,111.10	5.56%
<a href="#">01-600-20-706100</a>	GAS/PROPANE	3,500.00	3,500.00	77.84	3,026.37	473.63	13.53%
<a href="#">01-600-20-706200</a>	WATER	3,000.00	3,000.00	28.44	2,285.38	714.62	23.82%
<a href="#">01-600-20-706300</a>	SEWER	2,880.00	2,880.00	0.00	2,348.50	531.50	18.45%
<a href="#">01-600-20-706400</a>	WASTE REMOVAL	1,800.00	1,800.00	0.00	491.76	1,308.24	72.68%
<a href="#">01-600-20-706600</a>	CELL PHONE	8,500.00	8,500.00	0.00	7,411.69	1,088.31	12.80%
<a href="#">01-600-20-706700</a>	PEST CONTROL	315.00	315.00	0.00	269.69	45.31	14.38%
<a href="#">01-600-20-711000</a>	LEGAL SERVICES	15,000.00	15,000.00	0.00	11,250.00	3,750.00	25.00%
<a href="#">01-600-20-712000</a>	CONTRACT LABOR	0.00	0.00	0.00	2,038.37	-2,038.37	0.00%
<a href="#">01-600-20-713100</a>	EQUIPMENT MAINT. AGREEMENT	1,440.00	1,440.00	0.00	1,195.32	244.68	16.99%
<a href="#">01-600-20-713210</a>	OFFICE EQUIPMENT	2,630.00	2,630.00	0.00	504.31	2,125.69	80.82%
<a href="#">01-600-20-754000</a>	PATROL/INVESTIGATION EQUIPME	7,500.00	7,500.00	96.14	12,171.71	-4,671.71	-62.29%
<a href="#">01-600-20-754100</a>	PATROL/INVESTIGATION EQUIPME	3,000.00	3,000.00	0.00	5,803.47	-2,803.47	-93.45%
<a href="#">01-600-20-754200</a>	COMMUNICATION EQUIPMENT &	800.00	800.00	1,836.48	3,947.01	-3,147.01	-393.38%
<a href="#">01-600-20-754300</a>	COMMUNICATION EQUIPMENT M	2,000.00	2,000.00	0.00	3,701.48	-1,701.48	-85.07%
<a href="#">01-600-20-754400</a>	REPEATER/GENERATOR MAINTENA	1,800.00	1,800.00	0.00	5,692.08	-3,892.08	-216.23%
<a href="#">01-600-20-754700</a>	CRIME PREVENTION	1,500.00	1,500.00	0.00	855.41	644.59	42.97%
<a href="#">01-600-20-754800</a>	ADVOCACY CENTER	2,825.00	2,825.00	0.00	2,662.33	162.67	5.76%
<a href="#">01-600-20-754850</a>	VOLUNTEERS IN POLICE SERVICES	2,000.00	2,000.00	0.00	1,050.01	949.99	47.50%
<a href="#">01-600-20-754900</a>	MEDICAL SUPPLIES	1,000.00	1,000.00	0.00	658.34	341.66	34.17%
<a href="#">01-600-20-755200</a>	K-9 EXPENDITURES	2,500.00	2,500.00	97.13	951.92	1,548.08	61.92%
<a href="#">01-600-20-802000</a>	EQUIPMENT LEASE	0.00	0.00	0.00	693.19	-693.19	0.00%

Budget Report

For Fiscal: 2013-2014 Period Ending: 04/30/2014

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">01-600-20-882300</a> LEASE MISC. FEES	0.00	0.00	0.00	468.00	-468.00	0.00%
<b>Expense Total:</b>	<b>2,269,503.00</b>	<b>2,269,503.00</b>	<b>235,640.19</b>	<b>1,862,919.09</b>	<b>406,583.91</b>	<b>17.92 %</b>
<b>Department: 600 - Marshal's Department Surplus (Deficit):</b>	<b>-2,087,903.00</b>	<b>-2,087,903.00</b>	<b>-234,132.55</b>	<b>-1,671,172.04</b>	<b>416,730.96</b>	
<b>Report Surplus (Deficit):</b>	<b>-3,531,854.00</b>	<b>-3,531,854.00</b>	<b>-380,425.16</b>	<b>-2,885,460.51</b>	<b>646,393.49</b>	