



# Camp Verde, Arizona

## Council/Manager Retreat – “Working Together for the Future”

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**Agenda**  
**Council Chambers**  
**473 S. Main St., Ste. 106**  
**Friday, February 21, 2014 at 9:00 a.m.**

Note: Direction to staff may be given relative to the following items.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion, consideration, and possible direction to staff relative to, but not limited to the following matters:
  - a. Policy guidance relative to various strategic objectives (goals) that Council wishes to pursue and/or direct the Manager to achieve in the upcoming year
  - b. Council Direction Report
5. Adjournment

Posted by:

*V Jones*

Date/Time:

*2-13-2014*

*11:45 a.m.*

*Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.*

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

Council Direction Report  
2-5-14

<b>Russ Martin, Town Manager</b>		
3/21/12	Prepare agenda item to address Milborne complaint relative to heavy equipment parked in Town rights-of-way. Met w/CD and Public Works Director.	In Progress
5/2/12	Research/prepare mechanism for donations & publish to web	In Progress
11/7/12	Investigate options for Rezzonico Park Monument to bring back to Council and implement protection for safety ASAP. Temporary fencing installed.	In Progress
2/6/13	Pursue funding (\$1.8 million, 20-year loan) for 2-story, 17K sf library building (Option #1)	In Progress
2/20/13	Negotiate w/ ASP as discussed	In Progress
3/6/13	<i>Instruction from Mayor per Public Input</i> – James Rohr – parcel issue; Keith Ahart - allowing storage buildings on vacant lots	In Progress
4/3/13	Prepare a final draft of the Personnel Policy Manual for Council approval. Individual members of Council may provide input.	In Progress
7/17/13	Provide a clearer explanation to the public as to how the calculations were determined for the property tax and user fee increases for the Sanitary Division	In Progress
7/17/13	Bring back possible solutions to the Blackbridge/Montezuma Castle Hwy intersection to a work session for discussion	In Progress
7/17/13	Work with Mr. Maddox to formulate a proclamation honoring Sgt. Jordan Maynard	In Progress
7/17/13	Work with other communities and groups to come up with a plan to become a Vietnam War Commemorative Partner & bring this info back to Council – <b>Contacted Representative with the Arizona Dept. of Veterans Services in Phoenix re: an opportunity for the town of a Camp Verde to become a partner at the National Dept. of Defense for 50th Vietnam commemoration</b>	In Progress
8/21/13	Co-sponsor art exhibit 'A River Runs Through Us' with Clarkdale & Cottonwood	In Progress
10/2/13	Amend job description changing title to Youth Services Librarian	In Progress

<b>Mike Showers, Finance Director</b>		

<b>Debbie Barber, Town Clerk</b>		
1/15/14	Process Reso 14-909/IGA with ADOT for 260 Improvements <b>to adot for signature</b>	In Progress
1/15/14	Process Reso 14-906 authorization to submit CDBG app	<b>COMPLETE</b>
1/15/14	Process Reso 14-907 CDBG Residential Antidisplacement Plan	<b>COMPLETE</b>
1/15/14	Process Reso 14-908 CDBG Committing Local Funds	<b>COMPLETE</b>
2/5/14	Process Proclamation – Vietnam Veterans Remembrance	In Progress

<b>Nancy Gardner, Marshal</b>		
6/19/13	HR – Add Waste Water Operators 1 & II, Wastewater Manager, Public Works Analyst as amended, and Plans Examiner positions and job descriptions to the Position, Classification, and Salary Plan. Provide updated copy of Plan to Clerk's Office.	In Progress
11/20/13	Accept grant from 100 Club for the purchase of four X26E Tasers	In Progress
2/5/14	Proceed with PO for \$120,331 Homeland Security Grant	In Progress

<b>Steve Ayers, Economic Development Director</b>		
4/17/13	Evaluate minimum repairs & expenses needed for use of Rio Verde Plaza & the old weight room (for performing arts) & bring back recommendations specifically geared to occupancy by non-profits & other possible uses, such as office space, meeting rooms, or Council Chambers	In Progress
1/15/14	Approved fee waivers for Camp Verde Promotions for Ft. Verde Days, Spring Festival & Cornfest & report back to Council	In Progress
1/15/14	Bring draft rental agreement with AA, with atty rvw & bring back to Council	In Progress

<b>Mike Jenkins, Community Development Director</b>		
2/6/08	P&Z Commission to develop Water Conservation Program <b>See 4/4/12</b>	
4/4/12	Continue gathering info to present to the P&Z Commission develop a policy for a Town-sponsored water conservation education program as directed by Council 2008, to be incorporated into the General Plan update.	In Progress

<b>Kathy Hellman, Library Director</b>		

<b>Ron Long, Public Works Director</b>		
8/26/09	Move Forward w/ Community Park – 02/04/14 Map Recorded, will work w/FS to get permission to begin road constr..	In Progress
8/3/11	Place bike path, tour bus, & share the road signs on lanes that exist, be clearer and/or change existing bike signs to green signs; place share the road signs where possible and within budget, begin with areas where frequent activity takes place; check into the legality of sharing the road with others, such as horses, etc, and bring back to Council,. Tour bus signs will be delayed until the next meeting, at which time staff will research the possibility of restricting parking. <b>Bus signs are available will post when the parking lot is paved. Some Share the Road signs are ready to be installed at locations around Town. Crew will include these when the HSIP is started.</b>	In Progress
10/24/12	Proceed with roundabout & prepare IGA for design & construction for roundabout option at SR 260 & Goswick Way/Industrial Dr for Council approval- 01/24/13 – August 2013 We are working with ADOT to get corrections made to the IGA. Ron and Deborah are communicating with NACOG & ADOT representatives regarding the match for the project. The match is accounted for in the NACOG TIP (Transportation Improvement Project) for this project <b>Sept.23, 2013 –IGA has been resubmitted to ADOT for final review</b>	<b>COMPLETE</b>
1/9/13	Construct or purchase a plaque (Spur Landing with QR) honoring the donation of land for river access at Rezzonico Family Park, not to exceed \$250 <b>02/11/13 Staff is researching an appropriate web host for the QR and will need to check w/IT to see if this will impact our system</b>	In Progress
9/18/13	Proceed w/ PDM grant application for \$1.5 million for Verde Lakes	<b>COMPLETE</b>
12/18/13	Approved \$655K for UV Disinfection, Tertiary Filtration Unit, Influent Grinder Pump, & Rock Trap, & Headworks replacement projects for sanitation plant from WIFA loan monies	In Progress

1/15/14	Bring to Council final plans for all-purpose building before construction by the Old Guys	In Progress
1/15/14	Ck with atty to Include all 12 Contractors on the JOC list & bring back to Council ASAP	COMPLETE

<b>On-going Projects</b>		

Projects On Hold			
2/16/05	Long	Proceed w/ Walking History Tour proposal <i>Note: 9-12-06: I have been working on this project with Lynda Moore since Wendy left; 1-22-07 Signs are ready to be printed. 4-12-07 Signs are completed. I am meeting with Beck and Lee to start construction of the stands that will support the signs. 5-3-07 All signs are posted. Numbering of the signs - to be completed. 11-07 Signs had to be replaced due to faulty material, now working on map. When the map is completed, the project will be complete. 9-16-09 Project placed on hold by Council motion until funds become available.</i>	ON HOLD
3/18/09	Long	Advertise RFQ for Design/Build svcs for the Community Park: First Draft in review 5/13/09 RFQ for Hydrology Services ONLY is expected to be advertised by 6/15/09; 7/7/09 – 7 applications received – review & rating to be complete by 7/16. 08/27/09: see Sept 16 <sup>th</sup> Agenda item for presentation by Fluid Solutions; 9/14/09 Trying to coordinate w/ Town Water Atty and SRP to facilitate hydrology information/support. Provided information to SRP; SRP is still working on this Ron Long met w/Judy Adams RE: ACCESS SEE BELOW Updated Council in 6/8 Budget Work Session	ON HOLD
5/7/08	Long	Research abandonment and conveyance of Old Highway 279 to the Yavapai-Apache Nation 11-08 Expect future meetings w/ YAN 9-09 Staff is researching legal status of Old Hwy 279 prior to moving forward w/ meetings and/or negotiations	ON HOLD
1/16/10	Jenkins	Begin General Plan Amendment on Oasis property 2-8-10 General Plan Amendment & ZMC process began on 1-6-10. <b>Prior Manager placed this direction on hold in early 2010.</b>	ON HOLD

<b>Special Assignments for Council Members</b>		