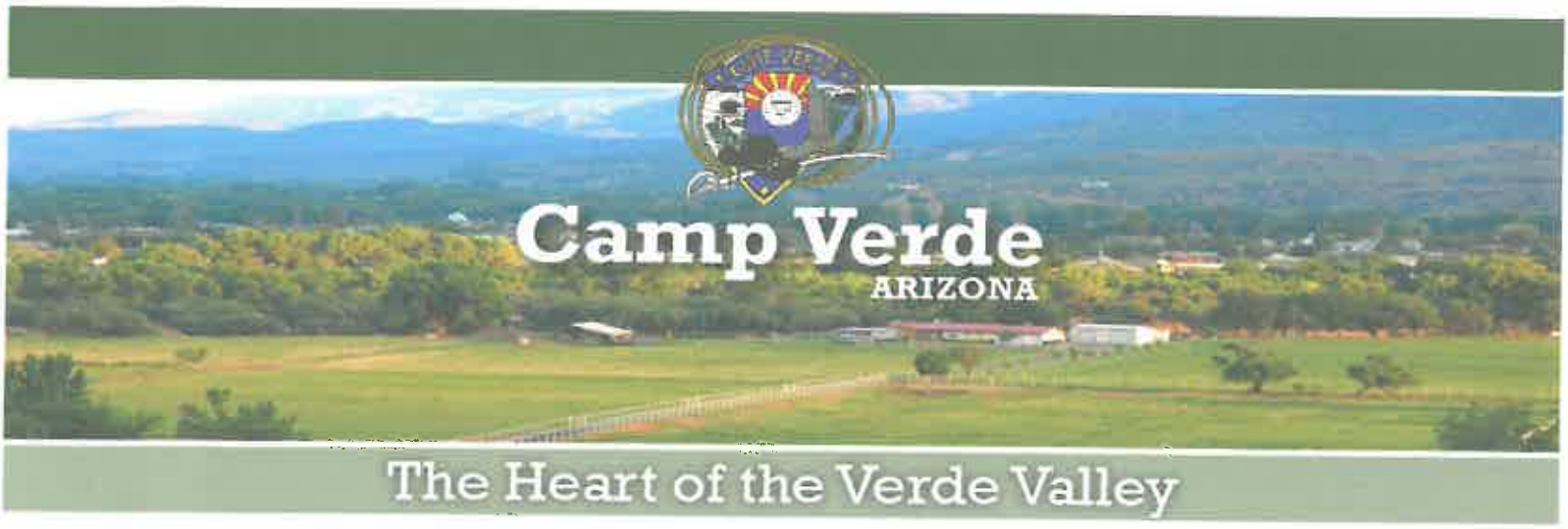

Support your local merchants.

AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, AUGUST 7, 2013 at 6:30 P.M.

Note: Council member(s) may attend Council Sessions either in person or by telephone, video, or internet conferencing.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) July 17, 2013 – Regular Session
      2) July 17, 2013 – Special Session
      3) July 17, 2013 – Work Session
      4) July 17, 2013 – Executive Session
   b) **Set Next Meeting, Date and Time:**
      1) August 14, 2013 at 6:30 p.m. – Work Session
      2) August 21, 2013 at 6:30 p.m. – Regular Session
      3) August 28, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
      4) September 4, 2013 at 6:30 p.m. – Regular Session
      5) September 11, 2013 at 6:30 p.m. – Work Session
      6) September 18, 2013 at 6:30 p.m. – Regular Session
      7) September 25, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters

5. **Special Announcements & Presentations –** There are no special announcements or presentations.

6. **Call to the Public for items not on the agenda.**

7. **Public Hearing and discussion, consideration, and possible recommendation of approval of a Series 10 (beer and wine store) liquor license application for Dollar General Store #11208, located at 1000 W. Finnie Flat Road.** Staff Resource: Debbie Barber

8. **Discussion, consideration, and possible approval of an agreement with the Chamber of Commerce for professional services and funding in the amount of $12,000.** Staff Resource: Russ Martin

9. **Discussion, consideration, and possible approval of an Intergovernmental Agreement between the Town and the Camp Verde Sanitary District outlining the relationship as required by Arizona Revised Statutes with regard to operations and debt.** Staff Resource: Russ Martin

10. **Update by Mayor German and possible discussion relative to a request from Aunt Rita's Foundation Board Member Edwin Leslie inviting Camp Verde and other AZ cities and towns to participate in World AIDS Day by displaying an AIDS Awareness banner.**

11. **Call to the Public for items not on the agenda.**

12. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

13. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

14. **Adjournment**

Posted by: U Jones Date/Time: 8-1-2013 11:15 a.m

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

1.a

DRAFT MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, JULY 17, 2013 at 6:30 P.M.

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**
Mayor German called the meeting to order at 6:30 P.M.

2. **Roll Call**
Mayor Charles German, Vice Mayor Jackie Baker, Councilor Gordon, Jones, German and Whatley were present. Councilor George was absent-attempts were made to connect with Councilor George via the telephone but because of technical difficulties, the attempts were unsuccessful.

Also Present
Town Manager Russ Martin, Community Development Director Michael Jenkins, Public Works Director Ron Long, Town Clerk Deborah Barber and Recording Secretary Rita Severson.

3. **Pledge of Allegiance**
The Pledge was led by Mayor German

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) June 19, 2013 – Special Session
      2) June 19, 2013 – Regular Session
      3) June 21, 2013 – Council/Manager Retreat
      4) June 26, 2013 – Council Hears Planning & Zoning Matters
   b) **Set Next Meeting, Date and Time:**
      1) July 24, 2013 at 5:00 – Special Session – Public Hearing & Adoption of FY 2013/14 Budget
      2) July 24, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
      3) August 7, 2013 at 6:30 p.m. – Regular Session
      4) August 21, 2013 at 6:30 p.m. – Regular Session
      5) August 28, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters
   c) **Possible approval of recommendations for FY 13 year-end budget adjustments, moving budgeted wages from the HR Department in General Admin to the Maintenance Department in Public Works.** Staff Resource: Mike Showers

   On a motion by Baker, seconded by Jones, the Council unanimously approved the Consent Agenda, as presented, cancelling the August 28th meeting because Council members will be attending the League Conference

5. **Special Announcements & Presentations -**
   - **Possible approval of Proclamation declaring August 2013 as Drowning Impact Awareness Month.**

Councilor German read the proclamation and Mayor German proclaimed August 2013 as "Drowning Impact Awareness Month".

6. **Call to the Public for items not on the agenda.**
John Maddox representing Homes for our Troops addressed the Mayor and Council regarding an effort to assist and support with fund raising efforts to build Sgt. Jordan Maynard and his family home in Camp Verde; the Sergeant returned home from his tour with an injury that took both of his legs. Mr. Maddox asked the Mayor and Council to consider a proclamation to honor Sgt. Maynard and the sacrifice he made for his country.

Mayor and Council directed Town Manager Russ Martin to formulate a proclamation.

7. **Public Hearing to receive comments on the proposed debt levy for Camp Verde Sewer District.** Staff Resource: Russ Martin

Public Hearing opened:

Nancy Floyd stated she would like to see more clarification of the costs, she is on a fixed income and this will directly affect her even though she is not connected to the Sewer District.

James Strava also indicated he would like a clearer explanation of the amounts and how they were calculated. He is not a user of the Sewer District.

John Teaque stated he was in the Sewer District, but would like to have a clearer understanding of the numbers before Council approves the proposed debt levy.

There was no other public input.

Public Hearing closed.

Council Discussion:
Mayor and Council asked staff to help supply a better clarification of the costs and charges to insure that the citizens had the information that they needed to fully understand the changes in the levy and user fees.

Manager Martin told Council that this information is readily available on the Town's website along with the information that was supplied for tonight's agenda. Martin gave more detail on the amortization for the loan on the Levy. He explained how the County is involved with the increased assessed value on each citizen's home and the County will collect the taxes for the Town. He explained that the Sanitary District Board would have taken on this effort, but now that the Town is the trustee for the Levy and Sewer District, the Council is doing it. Martin also added that there will also be a revenue generator on the business side of the Sewer District and that it is minimal at this time, He advised that there would be an annual review of the user fees.

8. **Public Hearing to receive comments on the proposed user fees for Camp Verde Sewer District.** Staff Resource: Russ Martin

Public Hearing opened.

James Strava told the Mayor and Council that the user fees would not affect him, but that he feels the $.50 cent increase per fixture is too high and worth a little more investigation.

John Maddox indicated that he has worked in this type of environment and would like the Council to keep in mind the cost of repairs and maintenance a Sewer District could need, noting that there is always the unforeseeable and that a reserve of funds will be needed to keep the Sewer District running properly.

There was no other public input.

Public Hearing closed.

Council Discussion:

Councilor Gordon wanted to know if the operational part of the levy will be decreased to all of the tax payers.

Martin explained that the Levy included the debt and operational expenses, but now that the Town is the trustee these two items have been separated and that only the users would have the operational costs assessed in their user fees.

9. **Discussion, consideration, and possible approval of the debt levy certifying to Yavapai County the amount necessary to be collected for this purpose, acting as Trustee to the Camp Verde Sanitary District.** Staff Resource: Russ Martin
On a motion by Jones, seconded by Gordon, Council voted 4 to 2 to approve the debt levy certifying to Yavapai County the amount necessary to be collect for this purpose, acting as Trustee to the Camp Verde Sanitary District. Vice Mayor Baker and Councilor Carol German voted no.

10. **Discussion, consideration, and possible approval of sewer fees, specifically increasing monthly user rates to offset the removal of the operational levy.** Staff Resource: Russ Martin
On a motion by Jones, seconded by Gordon, Council voted 4 to 2 to approve sewer fees, specifically increasing monthly user rates to offset the removal of the operational levy. Vice Mayor Baker and Councilor Carol German voted no.

11. **Public Hearing, followed by discussion, consideration, and possible recommendation of approval of Series 7 (beer and wine bar) Liquor License application for White Hills Winery LLC located at 325 S. Main Street, Camp Verde, AZ.** Staff Resource: Deborah Barber
On a motion by Gordon, seconded by German, the Council unanimously approved series 7 (beer and wine bar) Liquor License application for White Hills Winery LLC located at 325 S. Main Street, Camp Verde, AZ.

Barber explained that State Law required a public hearing prior to recommending approval of a liquor license. She advised that these were new licenses submitted by Barbara Goetting. She advised that the applications had been posted for the required 20-day period and there were no comments. She also advised that Mrs. Goetting was in the audience if Council members had questions.

Public Input
There was no public input.

12. **Public Hearing, followed by discussion, consideration, and possible recommendation of approval of Series 10 (beer and wine store) Liquor License application for White Hills Winery located at 325 S. Main Street, Camp Verde, AZ.** Staff Resource: Deborah Barber
On a motion by Baker, seconded by Gordon, the Council unanimously approved series 10 (beer and wine store) Liquor License application for White Hills Winery located at 325 S. Main Street, Camp Verde, AZ.

Public Input
There was no public input.

13. **Public Hearing, followed by discussion, consideration, and possible recommendation of approval of Series 12 liquor license application (Restaurant) for White Hills Winery LLC (The Horn) located at 348 S. Main Street, Camp Verde, AZ.** Staff Resource: Deborah Barber
On a motion by Whatley, seconded by German, the Council unanimously approved series 12 liquor license application (Restaurant) for White Hills Winery LLC (The Horn) located at 348 S. Main Street, Camp Verde, AZ.

Public Input
There was no public input.

14. **Public Hearing, followed by discussion, consideration, and possible recommendation of approval of Series 3 liquor license application (Microbrewery) for Verde Brewing Company LLC located at 348 S.**

Main Street, Camp Verde, AZ. Staff Resource: Deborah Barber

On a motion by German, seconded by Baker, the Council unanimously approved series 3 liquor license application (Microbrewery) for Verde Brewing Company LLC located at 348 S. Main Street, Camp Verde, AZ.

Public Input
Alex Goetting addressed the Mayor and Council; he thanked Camp Verde in general for an easier process and stated that his vision for the brewing company is to build on the strengths of the Verde Valley.

Mayor German requested that item 16 be heard before item 15.

16. **Presentation by Nikki Miller relative to a memorial for the 19 Granite Mountain Hotshots who lost their lives in the Yarnell Hill Fire, followed by discussion, consideration, and possible authorization to proceed with fundraising efforts and discussion as to the possible location of the memorial, to include Rezzonico Family Park. (The presentation and discussion is limited to 10 minutes.)**
On a motion by German, seconded by Baker, the Council unanimously approved authorization to proceed with fundraising efforts and discussion as to the possible location of the memorial.

Nikki Miller addressed the Council by giving a brief history of her background, noting that she has dealt with forest fire issues her whole life. She said that she would like to see a memorial built in the center of the State in honor of the 19 firefighters that lost their lives in the Yarnell fire, noting that the center of the State monument is in Rezzonico Family Park. She suggested a burnt tree with wild flowers growing at its base. She said that this would represent both the devastation and beauty of the recovery. She asked Council for permission to begin fundraising for a monument, noting that the timing of this request coincides with the Corn Festival.

Council Discussion:
In general, the Mayor and Council were supportive of the idea of the fundraising, but concerned that the location in Rezzonico Family Park needed further consideration since there was no design yet for the park or how it will relate to the new library. Council members also felt that Prescott would be doing a memorial since the hotshot crew was from there and there was really no need for two memorials. Miller assured Council that if Prescott planned a memorial, she would donate any funds that were collected to their memorial.

15. **Commander Girtz and Sergeant Berrelez will update Council on the K-9 Memorial fundraising efforts, followed by discussion, consideration, and possible authorization to place the K-9 Memorial at Rezzonico Family Park. (The presentation and discussion is limited to 10 minutes.)**
As in the previous presentation, Council fully supported the efforts of the fundraising, but that designating an area in the park was premature. Council wanted Sgt. Berrelez to understand at this time there will be no decision on the location of a K-9 memorial in the park until the master plan with the library is in place.

Sgt. Berrelez updated the Council on the K-9 program through Marshal's office and the history of the first K-9 Jake. K-9 Officer Jake was named after Officer Jake Teague who was killed. Berrelez also advised that Officer Teague was his best friend. Sgt. Berrelez explained that would like to have the memorial in the Rezzonico Family Park so that it would be centrally located and available to more visitors, noting that the Marshal's office is also a good place, but that there are not a lot of visitors that frequent the office.

Public Input
John Teague in response to Councilor Whatley's request explained that Officer Jake Teague was his son. Mr. Teague fully supported the memorial, but he also thought that it would be good to have a memorial of fallen officers and K-9s at the Marshall's Office too.

17. **Presentation and possible discussion of the following Quarterly Reports**
    a. **Board of Adjustments and Appeals**
    b. **Planning & Zoning Commission**

Council took no action on this item.

Community Development Director read the quarterly reports to Council.

18. **Discussion, consideration and possible direction to staff regarding possible improvements as it relates to the development of Blackbridge Lane.**

Councilor Gordon opened the discussion with his concerns of public safety and possibly improvements to the Blackbridge Lane and Montezuma Castle Highway during the construction of the library. He said that this intersection has been a dangerous maneuver in the past and adding the library will increase the traffic flow through it. Martin indicated that this end of Blackbridge Lane would become a cul-de-sac that would make traffic head out to the other end of Blackbridge and Montezuma Castle Highway. Public Works Director Ron Long told Council that in a 2010 study, NACOS awarded funding for a study in this area for the year 2015.

Manager Martin advised that staff could look into this concern and bring it back to a work session with possible options.

19. **Call to the Public for items not on the agenda.**

David White wanted the Council to be aware that he is against the positioning of the proposed new library and he really feels this will enhance the flooding possibilities. He said that a significant drainage project should be completed with the building of the library.

20. **Council Informational Reports.**

Councilor Gordon reported about his tour of the Sedona Recycling plant. It is a very impressive operation and they hire their employees from Rainbow Acres. Mayor German also attended the tour and was equally impressed noting that it will be many years before there will be any type of revenue generated from the recycling efforts.

21. **Manager/Staff Report**

Martin notified the Mayor and Council that he will be out of the office next Wednesday through Friday on vacation and that Marshal Gardner would be in charge. He advised that he will be in Mexico and that it might be difficult to contact him. He advised that the Council meeting on 7/24 would have an item for the Sanitary District IGA and adoption of the FY13/14 budget.

22. **Adjournment**

On a motion by Mayor German, seconded by Jones, the Council unanimously voted to adjourn the meeting at 8:41 P.M.

_____

Charles German, Mayor

_____

Rita Severson, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on July 17, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2013.

_____

Deborah Barber, Town Clerk

DRAFT MINUTES
SPECIAL SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, JULY 17, 2013
4:00 P.M.

Minutes are a summary of the actions taken. They are not verbatim.

1. **Call to Order**
Mayor German called the meeting to order at 4:00 p.m.

2. **Roll Call**
Mayor German, Vice Mayor Baker, and Councilors Carol German, Jessie Jones, Brad Gordon, and Robin Whatley were present. Councilor George was absent.

Also Present
Town Manager Russ Martin, Public Works Director Ron Long, Town Clerk Deborah Barber, and Recording Secretary Stephanie Sunstrom. Town Attorney Bill Sims attended telephonically.

Martin advised that the Town received a Notice of Claim relative to the payment of the fire hydrant. He suggested that Council discuss this matter in Executive Session for legal advice, noting that the attorney was present telephonically.

On a motion by German, seconded by Baker, the Council voted unanimously to discuss this item in Executive Session, pursuant to ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice and §38-431.03(A)(4) for discussion or consultation with the attorney in order to consider Council's position regarding contracts that are the subject of negotiation, in pending or contemplated litigation, or in settlement discussions in order to avoid or resolve litigation.

The meeting was recessed at 4:05 p.m. and reconvened at 4:39 p.m.

3. **Discussion, consideration, and possible direction to staff relative to the Notice of Claim filed by California Hotwood, Inc.**
Council took no action on this item.

4. **Adjournment**
On a motion by German, seconded by Jones, the meeting was adjourned at 4:39 p.m.

_____
Charles German, **Mayor**

_____
Stephanie Sunstrom, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on July 17, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2013.

_____
Debbie Barber, Town Clerk

4.a.3

DRAFT MINUTES
WORK SESSION
MAYOR and COMMON COUNCIL
of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS - 473 S. Main Street, # 106
WEDNESDAY, JULY 17, 2013 at 5:00 p.m.

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Council discussion to facilitate future research.

1. **Call to Order**
Mayor German called the meeting to order at 5:00 p.m.

2. **Roll Call**
Mayor German, Vice Mayor Baker, and Councilors Carol German, Jessie Jones, Brad Gordon, and Robin Whatley. Councilor George was absent/present telephonically.

Also Present
Town Manager Russ Martin, Community Development Director Mike Jenkins, Town Clerk Deborah Barber, and Recording Secretary Rita Severson

3. **Discussion of a potential procedural change that would have the Council holding regular work or pre-sessions prior to Council meetings on a regular basis.**
Martin advised that the Council had discussed the possibility of holding work sessions before each regular session, noting that it might cut down on the regular meeting time, while allowing more discussion and public participation. Martin felt that this might make it easier for Council to make decisions and referred to the examples of two communities so that used this process. He noted that Sedona discussed the consent items directly from the agenda and that their work session mirrored their regular sessions. The other example was from the City of Surprise. Martin advised that this was his preferred method, noting that Council would not be making a decision on major items until a later time. He explained that when Council got to the business meeting, the discussions would reflect earlier discussions. He asked for Council's direction as to whether they would like to consider the pre-meetings.

After discussion, Council members generally agreed to use the 2nd Wednesday of each month that is already scheduled for work sessions rather than holding additional meetings before the regular session. The primary reason for this is that it allows working people to attend. Whatley agreed with the pre-sessions, noting that it would be a good idea to thoroughly discuss items before making decisions. George suggested a 6-month trial period for the work sessions.

Mayor German explained that he originally thought that a pre-meeting would allow public input and allow Council members to come up with ideas without having to make a decision in the meeting in which it was first presented. He explained that he was looking at the opportunity for the community to weigh in and express their concerns before the item gets to a decision meeting. He thanked Council for their input, noting that the 6:30 p.m. meeting time does meet the needs of working people. German summarized that Council would use the 2nd Wednesday of each month for work sessions for future events and reassess it in six months.

Martin explained that his point of the pre-meetings was to require less time of Council. He advised that the amount of information that Council will receive in these work sessions might not be complete and it was

important for Council members to recognize that these matters would be unfinished and rough. He advised that Council could set meetings as necessary.

4. **Discussion and consideration of becoming a Vietnam War Commemorative Partner and potential for hosting Welcome Home Day in Camp Verde in 2014.**
Martin explained that Senator Gail Griffin had gotten the resolution to the point that if we want to become a partner, there may be resources available. He explained that this was a commitment to put on a couple of events over 3 years. John Maddox and Ron Luce helped with Cottonwood's celebration to bring the Viet Nam Wall to the Verde Valley. Martin advised that he was seeking Council permission to engage groups to determine what could be done, noting that March 30 is the National Welcome Home Day. He advised that there are several spring events happening at this time, noting that this might be an opportune time to honor the Viet Nam veterans.

After a brief discussion, Council directed staff to move forward in checking with other communities for a Verde Valley-wide effort and to work with Mr. Maddox, other interested groups, the newspapers, the Yavapai Apache Nation, and other communities and to bring this information back to Council at a later meeting.

Public Input
John Maddox explained that there were two separate things going on. He said that he was talking about the Welcome Home Viet Nam Veteran's Day, while the other action was a separate scenario with the Town committing to two events per year for three years. He advised that Camp Verde would be the host community for the Welcome Home Viet Nam Veteran's Day, noting that he would like to build this day as a Verde Valley event.

There was no other public input.

5. **Presentation and discussion of the update process for the General Plan from Community Development Director Michael Jenkins**
Jenkins distributed Ordinance 2001-A199 which designates the Town Staff as the Planning Agency for the General Plan. He advised that over the past year and a half, staff had been working with the P&Z Commission and various elements of the General Plan. He noted that the large map on the wall in Council Chambers is the land use plan from the General Plan. He explained that since 2005, there have been several amendments. Jenkins advised that some of these amendments needed to be added to the map. He further advised that there were several people and agencies that agreed to help with this effort. He also stated that the Town's land use information has been uploaded to Yavapai County's GIS system, noting that this allows anyone to see what is acceptable and required.

Jenkins explained that during the General Plan update, each department would have responsibilities that touch on each of the General Plan elements. He advised that the P&Z Commission plans to address the Land Use element first. He explained that there would be several work sessions beginning in August in which public input would be taken. With regard to public outreach and participation in the General Plan update, Jenkins advised that there would be banners strategically placed throughout the Town and the newspaper would be running updates as they unfold, as well as advertising for the public meetings.

Martin stated that the Town has a good General Plan and that he did not anticipate many changes. He said that the update would consist of tweaking and updating those elements that need to be updated. He encouraged Council members to get involved, noting that the final approval of the General Plan would come from the voters.

6. **Adjournment**

On a motion by Jones, seconded by Carol German, the meeting was adjourned at 5:56 p.m.

_____

Charles German, Mayor

_____

Deborah Barber, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on July 17, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2013.

_____

Deborah Barber, Town Clerk

7

Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: August 7th 2013

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation*

Requesting Department: Clerk's Office

Staff Resource/Contact Person: Town Clerk Deborah Barber

Agenda Title (be exact): Public Hearing, followed by discussion, consideration, and possible recommendation of approval of Series 10 liquor license application (beer and wine store) for Dollar General Store # 11208 located at 1000 W Finnie Flat Rd. Camp Verde, AZ.

List Attached Documents: Liquor License Applications

Estimated Presentation Time: 5 Minutes

Estimated Discussion Time: 5 Minutes

Reviews Completed by:

☐ ***Department Head:*** ☐ ***Town Attorney Comments:*** N/A

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Fiscal Impact: None

Budget Code: _____ ***Amount Remaining:*** _____

Comments:

Background Information: Clare Abel has submitted a Series 10 liquor license application (beer and wine store) that the Town received and posted on July 10th 2013 for 20 days as required by law. Staff has not received any comments regarding the Liquor License Application.

Recommended Action (Motion): Move to recommend approval of the series 10 liquor license application (beer and wine store) for Dollar General Store #11208 located at 1000 W Finnie Flat Rd, Camp Verde, AZ.

Instructions to the Clerk: Section II not required

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.gov
602-542-5141

APPLICATION FOR LIQUOR LICENSE

TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- ☐ MORE THAN ONE LICENSE
- ☐ INTERIM PERMIT ***Complete Section 5***
- ☒ NEW LICENSE ***Complete Sections 2, 3, 4, 13, 14, 15, 16***
- ☐ PERSON TRANSFER (Bars & Liquor Stores ONLY) ***Complete Sections 2, 3, 4, 11, 13, 15, 16***
- ☐ LOCATION TRANSFER (Bars and Liquor Stores ONLY) ***Complete Sections 2, 3, 4, 12, 13, 15, 16***
- ☐ PROBATE/WILL ASSIGNMENT/DIVORCE DECREE ***Complete Sections 2, 3, 4, 9, 13, 16*** (fee not required)
- ☐ GOVERNMENT ***Complete Sections 2, 3, 4, 10, 13, 15, 16***

SECTION 2 Type of ownership:

- ☐ J.T.W.R.O.S. ***Complete Section 6***
- ☐ INDIVIDUAL ***Complete Section 6***
- ☐ PARTNERSHIP ***Complete Section 6***
- ☐ CORPORATION ***Complete Section 7***
- ☒ LIMITED LIABILITY CO. ***Complete Section 7***
- ☐ CLUB ***Complete Section 8***
- ☐ GOVERNMENT ***Complete Section 10***
- ☐ TRUST ***Complete Section 6***
- ☐ OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s): Series 10 10133254

1. Type of License(s): Series 10

2. Total fees attached: Department Use Only $ 100.00

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.

The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: ☐ Mr. ☐ Ms. Abel (Last) Clare (First) Hollie (Middle)
(Insert one name ONLY to appear on license)

2. Corp./Partnership/L.L.C.: DG Retail, LLC
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: Dollar General Store # 11208
(Exactly as it appears on the exterior of premises)

4. Principal Street Location: 1000 W FINNIE FLAT RD (Do not use PO Box Number) CAMP Verde (City) - YAVAPAI (County) 86322-5950 (Zip)

5. Business Phone: (928) 567 3773 Daytime Phone: (602)234-9920 Email: chabel@bcattorneys.com

6. Is the business located within the incorporated limits of the above city or town? ☒ YES ☐ NO

7. Mailing Address: 100 Mission Ridge, Goodlettsville, TN 37072 (City) (State) (Zip)

8. Price paid for license only bar, beer and wine, or liquor store: Type _____ $ _____ Type _____ $ _____

DEPARTMENT USE ONLY

Fees: 100.00 Application | _____ Interim Permit | _____ Site Inspection | _____ Finger Prints | $ 100.00 TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? ☒ YES ☐ NO

Accepted by: SB Date: 06-27-13 Lic. # 10133254

1/7/2013 *Disabled individuals requiring special accommodation, please call (602) 542-9027.

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.
2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location._____
4. Is the license currently in use? ☐ YES ☐ NO If no, how long has it been out of use?_____

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____ (Print full name), declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER, MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

X_____ (Signature)

My commission expires on: _____

State of _____ County of_____

The foregoing instrument was acknowledged before me this

____ day of _____ _____
Day Month Year

_____
(Signature of NOTARY PUBLIC)

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SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $22 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name. (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
☐ ☐						
☐ ☐						
☐ ☐						
☐ ☐						

) Y R A S S E C E N F

2. Is any person, other than the above, going to share in the profits/losses of the business? ☐ YES ☐ NO
If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary

Last	First	Middle	Mailing Address	City State Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $22 PROCESSING FEE FOR EACH CARD.

☐ CORPORATION ***Complete questions 1, 2, 3, 5, 6, 7, and 8.***

☐ L.L.C. ***Complete 1, 2, 4, 5, 6, 7, and 8.***

1. Name of Corporation/L.L.C.: DG Retail, LLC
   (Exactly as it appears on Articles of Incorporation or Articles of Organization)
2. Date Incorporated/Organized: 9/1/2005 State where Incorporated/Organized: Tennessee
3. AZ Corporation Commission File No.: _____ Date authorized to do business in AZ: _____
4. AZ L.L.C. File No: R-1226423-6 Date authorized to do business in AZ: 9/1/2005
5. Is Corp./L.L.C. Non-profit? ☐ YES ☒ NO
6. List all directors, officers and members in Corporation/L.L.C.:

Last First Middle	Title	Mailing Address City State Zip
See attached list of directors and officers.		
DG Promotions, Inc	Member	100 Mission Ridge, Goodlettsville, TN 37072

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last First Middle	% Owned	Mailing Address City State Zip
DG Promotions, Inc./Member	100	100 Mission Ridge, Goodlettsville, TN 37072
See attached stock affidavit.		
No individual owns 10% or more		
of the stock in DG Promotions. Inc		

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
   (Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)
2. Is club non-profit? ☐ YES ☐ NO
3. List officer and directors:

Last First Middle	Title	Mailing Address City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

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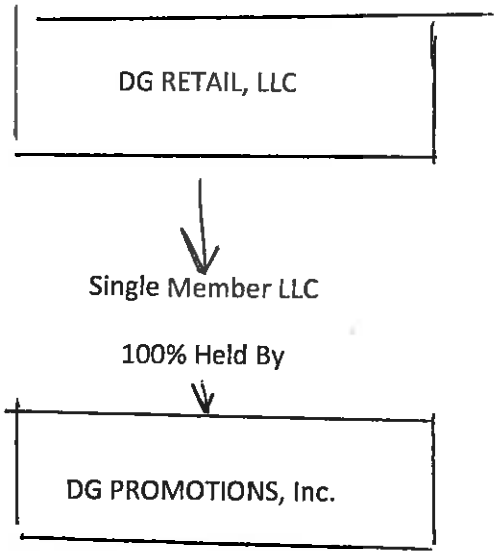
DG RETAIL, LLC

Single Member LLC

100% Held By

DG PROMOTIONS, Inc.



Officers/Directors of DG Promotions

Steven Ray Deckard	Pres. - Operations
John Wayne Feray	Sr. V.P. – Finance
James Patrick Smits	Sr. V.P. - Merchandising
Robert Ragan Stephenson	Legal Counsel-Asst. Secretary

No individual owns 10% or more of the stock.

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AFFIDAVIT

DG Promotions, Inc., a C Corporation incorporated in the State of Tennessee is a wholly owned subsidiary of Dollar General Corporation. The stock of Dollar General Corporation is publicly traded on the New York Stock Exchange with 1,000,000,000 shares authorized and approximately 332,326,972 shares issued as of May 31, 2012.

Steven Ray Deckard, Chief Executive Officer

DG Promotions, Inc.

STATE OF Tennessee)

) ss.

County of Davidson)

Sworn to and subscribed before me this 25 day of June, 2013, by Steven R. Deckard, who is personally known to me as the Chief Executive Officer, of DG Promotions, Inc.

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SECTION 9 **Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:**

1. Current Licensee's Name: _____
(Exactly as it appears on license) Last First Middle

2. Assignee's Name: _____
Last First Middle

3. License Type: _____ License Number: _____ Date of Last Renewal: _____

4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

SECTION 10 **Government: (for cities, towns, or counties only)**

1. Governmental Entity: _____

2. Person/designee: _____ _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 **Person to Person Transfer:**

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

1. Current Licensee's Name: _____ Entity: _____
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc)

2. Corporation/L.L.C. Name: _____
(Exactly as it appears on license)

3. Current Business Name: _____
(Exactly as it appears on license)

4. Physical Street Location of Business: Street _____
City, State, Zip _____

5. License Type: _____ License Number: _____

6. If more than one license to be transfered: License Type: _____ License Number: _____

7. Current Mailing Address: Street _____
(Other than business)
City, State, Zip _____

8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer? ☐ YES ☐ NO

9. Does the applicant intend to operate the business while this application is pending? ☐ YES ☐ NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

10. I, _____, hereby authorize the department to process this application to transfer the
(print full name)
privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, _____, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER
(print full name)
STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

_____
(Signature of CURRENT LICENSEE)

State of _____ County of _____
The foregoing instrument was acknowledged before me this

_____ _____
Day Month Year

My commission expires on: _____

_____
(Signature of NOTARY PUBLIC)

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

1. Current Business: (Exactly as it appears on license) Name _____
   Address _____
2. New Business: (Physical Street Location) Name _____
   Address _____
3. License Type: _____ License Number: _____
4. If more than one license to be transferred: License Type: _____ License Number: _____
5. What date do you plan to move? _____ What date do you plan to open? _____

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizonal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

a) Restaurant license (§ 4-205.02)
b) Hotel/motel license (§ 4-205.01)
c) Government license (§ 4-205.03)
d) Fenced playing area of a golf course (§ 4-207 (B)(5))

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1. Distance to nearest school: 589 ft. Name of school Camp Verde United Christian School
   Address 903 Finnie Flat Rd, Camp Verde, AZ 86322
   City, State, Zip
2. Distance to nearest church: 3544 ft. Name of church New Beginnings Church of the Nazerene
   Address 644 S 7th St, Camp Verde, AZ 86322
   City, State, Zip
3. I am the: ☒ Lessee ☐ Sublessee ☐ Owner ☐ Purchaser (of premises)
4. If the premises is leased give lessors: Name Kanaiyalal Patel
   Address 3005 E Friess Dr, Phoenix, AZ 85032
   City, State, Zip

4a. Monthly rental/lease rate $ $8,350.62 What is the remaining length of the lease 6 yrs. 1 mos.

4b. What is the penalty if the lease is not fulfilled? $ 0 or other _____
(give details – attach additional sheet if necessary)

5. What is the total **business** indebtedness for this license/location excluding the lease? $ 0
Please list lenders you owe money to.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? Business is a discount general merchandise retailer.

SECTION 13 - continued

7. Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?

☐ YES ☒ NO If yes, attach explanation.

8. Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? ☐ YES ☒ NO

9. Is the premises currently licensed with a liquor license? ☐ YES ☒ NO If yes, give license number and licensee's name:

License #_____(exactly as it appears on license) Name _____

SECTION 14 Restaurant or hotel/motel license applicants:

1. Is there an existing restaurant or hotel/motel liquor license at the proposed location? ☐ YES ☐ NO
   If yes, give the name of licensee, Agent or a company name:

   _____ and license #: _____
   Last First Middle

2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.

3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.

4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this ☐ hotel/motel ☐ restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

   _____
   applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

_____
applicants initials

SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

1. Check ALL boxes that apply to your business:

☒ Entrances/Exits ☒ Liquor storage areas Patio: ☐ Contiguous
☐ Service windows ☐ Drive-in windows ☐ Non Contiguous

2. Is your licensed premises currently closed due to construction, renovation, or redesign? ☐ YES ☒ NO
   If yes, what is your estimated opening date? _____
   month/day/year

3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.

4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).

5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows,or increase or decrease to the square footage after submitting this initial drawing.

applicants initials

SECTION 15 **Diagram of Premises**

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consume dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.

Total Square Footage: 8740

Public: 7264

Non-Public: 1476

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SECTION 16 **Signature Block**

I, Clare Hollie Abel, hereby declare that I am the OWNER/AGENT filing this
(print full name of applicant)
application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

x Clare Hollie Abel
(signature of applicant listed in Section 4, Question 1)

BETH BRIGGS
NOTARY PUBLIC
MARICOPA COUNTY, ARIZONA
MY COMM. EXPIRES 8-03-14

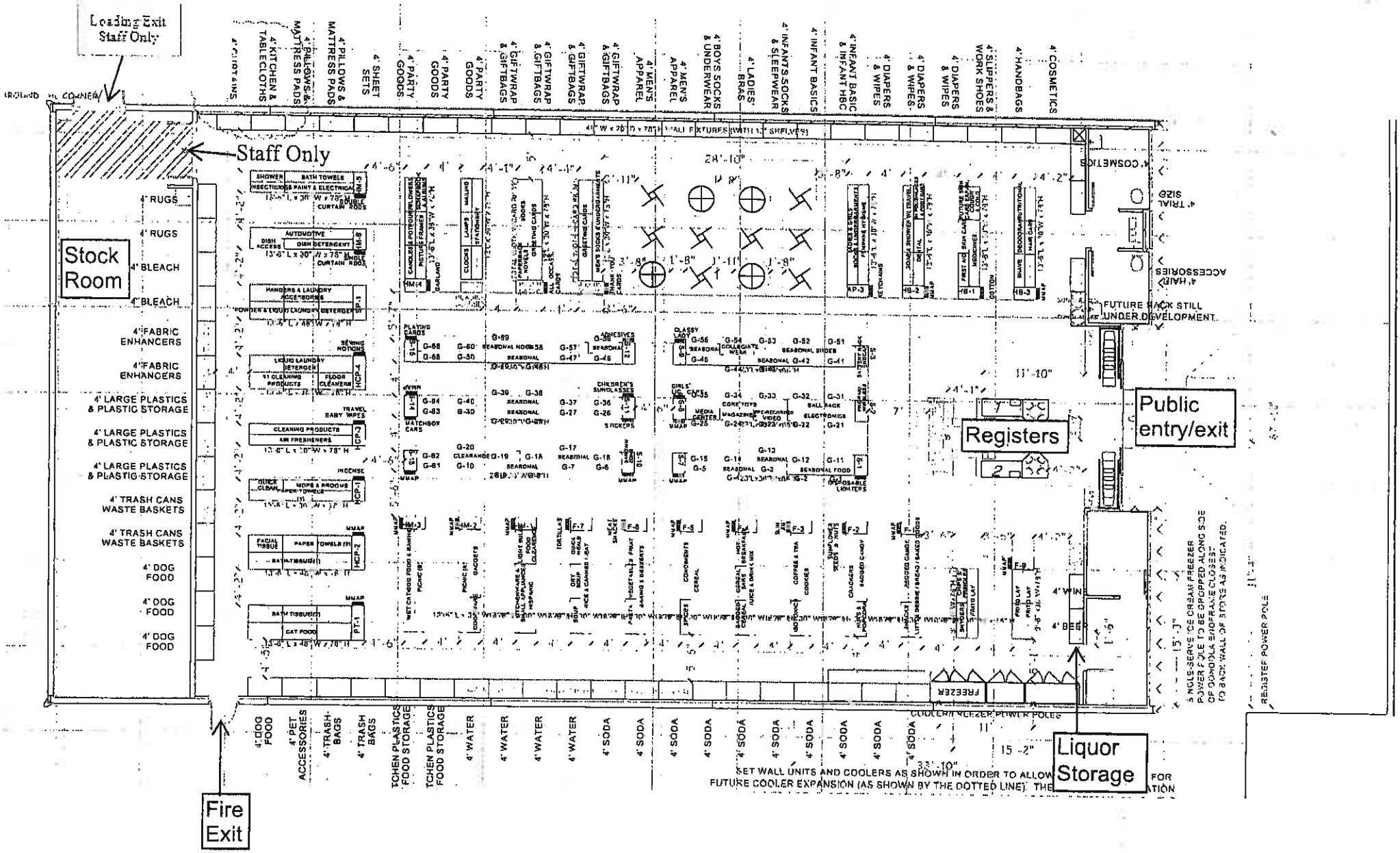
My commission expires on: 03 · 08 · 14
Day Month Year

State of ARIZONA County of MARICOPA

The foregoing instrument was acknowledged before me this
10TH of JUNE, 2014
Day Month Year

BETH BRIGGS
signature of NOTARY PUBLIC

Store 11208



8,740 sq. ft.

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Town of Camp Verde

Meeting Date: August 7, 2013

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation* ☐ *Pre-Session Agenda*

Requesting Department: *Administration*

Staff Resource/Contact Person: *Russ Martin*

Agenda Title (be exact): *Discussion, consideration and possible approval of an agreement with the Chamber of Commerce for professional service and funding in the amount of $12,000.*

List Attached Documents:

1. Draft Professional Services agreement

Estimated Presentation Time: *5 minutes*

Estimated Discussion Time: *15 minutes*

Reviews Completed by:

☒ ***Department Head: Russ Martin*** (*comments included in report*)

☒ ***Town Attorney Comments:*** The Town Attorney has reviewed the agreement. It has always been and continues to be his concern that public monies are spent in a way that meets the criteria of the "Gift Clause". This is intended to ensure that public monies are spent for public purposes. That being said many communities in the state share accommodations tax with the local visitor bureau and/or the local Chamber of Commerce, many through a professional services agreement to ensure return on use of the public dollar is shown.

☒ ***Finance Department:*** Not budgeted, Contingency is an option or reduction in other lines throughout the budget.

Background Information: The Chamber has requested $12,000 so that they can earnestly hire someone to do membership services to a level that would support the Chamber without the future assistance of the Town; besides our own membership and possibly an occasional fundraising sponsorship. They have stated that without this kind of resource that they are unable to sustain the level of volunteer work currently being offered by members to assist in redevelopment of the Chamber for the benefit of its members, which includes the Town.

It is important to recognize the relationship the Town Council wants to have with the community businesses. It is often through the Chamber that this relationship is cultivated, however membership is lacking and to truly have a more positive relationship with the business community some mechanism is necessary to attempt to reach out to businesses, as well as do our part to assist in their success which in turn assists the Town in its success.

The following is the primary component of the agreement attempting to not only satisfy the requirements of

state law in regards to public monies, but establish items that will assist the Chamber and the Town in bringing about the success both desire.

1. **Purpose of the Agreement**: The TOWN hereby retains the CHAMBER to promote, develop business services for the TOWN and its surrounding areas, and to render specific professional and technical services to the TOWN. It is understood and agreed that the CHAMBER, while retained under this Agreement, will also be rendering other services to its members
2. **Marketing/Promotion Coordination:** The CHAMBER, in coordination with the Town shall promote Camp Verde and its events to the businesses and residents of the area and beyond. To this end the CHAMBER shall assist in the development of promotional products such as maps and brochures.
3. **Business Education:** The CHAMBER shall hold business educational seminars to assist in local business development.
4. **Council Relations with Business:** The CHAMBER shall hold business outreach to assist in development of better communications. To this end the CHAMBER shall organize mixers, listening sessions, or other techniques on the TOWN's behalf as may be reasonably requested by the Town.
5. **General Services:** The CHAMBER shall assist the TOWN in items such as incubator development, lobbying and development of projects for the mutual benefit of the CHAMBER the TOWN and the community as may be reasonably requested by the Town.

Recommended Action (Motion):

Move to approve the professional service agreement with the Chamber of Commerce allocating $12,000 from Contingency for funding such purposes.

Chamber Agreement Draft 7/10/13—[WJS Review 8-1-13]

Agreement for Contracted Services
Between
The Town of Camp Verde
and the
Camp Verde Chamber of Commerce

This Agreement for Contracted Services ("Agreement") is entered into this TBD day of _____TBD_____, 2013 ("Effective Date") by and between the CHAMBER of Commerce, a non-profit corporation, hereinafter referred to as "**CHAMBER**" and the Town of Camp Verde, an Arizona municipal corporation, hereinafter referred to as "**TOWN**."

WHEREAS, pursuant to A.R.S,§ 9-500.11, the TOWN desires to appropriate funds to promote the economic welfare of the Town by enhancing tourism and promoting Camp Verde as a destination and by assisting visitors to Camp Verde and Camp Verde residents with information and facilities which improve the quality of their experience when in Camp Verde; and

WHEREAS, the TOWN receives a significant portion of its tax revenue from tourist spending in the community and sales tax revenue from businesses; and

WHEREAS, the TOWN desires to maintain a strong and vital local economy by assisting in the retention of existing businesses, the attraction of new businesses, and tourism that are deemed desirable; and

WHEREAS, the CHAMBER is qualified and has the expertise, organization to provide business services, and promote Camp Verde, and such efforts will generate tax revenue to assist the TOWN in providing facilities and services to all residents of Camp Verde.

NOW, THEREFORE IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS OF THE PARTIES, AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

1. **Purpose of the Agreement**: The TOWN hereby retains the CHAMBER to promote, develop business services for the TOWN and its surrounding areas, and to render specific professional and technical services to the TOWN. It is understood and agreed that the CHAMBER, while retained under this Agreement, will also be rendering other services to its members
2. **Marketing/Promotion Coordination:** The CHAMBER, in coordination with the Town shall promote Camp Verde and its events to the businesses and residents of the area and beyond. To this end the CHAMBER shall assist in the development of promotional products such as maps and brochures.
3. **Business Education:** The CHAMBER shall hold business educational seminars to assist in local business development.
4. **Council Relations with Business:** The CHAMBER shall hold business outreach to assist in development of better communications. To this end the CHAMBER shall organize mixers, listening sessions, or other techniques on the TOWN's behalf as may be reasonably requested by the Town.
5. **General Services:** The CHAMBER shall assist the TOWN in items such as incubator development, lobbying and development of projects for the mutual benefit of the CHAMBER the TOWN and the community as may be reasonably requested by the Town.

6. **Coordination**: The TOWN Council Liaison to the CHAMBER and the Town Manager will meet periodically with the CHAMBER to discuss the coordination between the TOWN and the CHAMBER on items of mutual interest that promotes tourism and provides visitor information.

7. **Payment:** The TOWN shall make payments to the CHAMBER of $6,000 upon commencement of this Agreement and an additional $3,000 six months after the Effective Date and $3000 nine months after the Effective Date.

8. **Annual Financial Audit:** The CHAMBER shall provide the TOWN with a copy of its annual financial audit.

9. **Termination:** If and in the event that a dispute between the parties arises as to the service to be provided under this Agreement, then the TOWN and the CHAMBER shall attempt to resolve said dispute. If the parties are unable to resolve the dispute directly, the parties may elect to mediate the dispute. If the parties are unable to resolve the dispute directly or by mediation within forty-five (45) days following the initial request for mediation by either party, either party may terminate this Agreement by giving the other party thirty (30) days written notice of termination. This Agreement is entered into in the State of Arizona and shall be construed and interpreted under the laws of the State of Arizona including, without limitation, the provisions of A.R.S.§ 38-511.

10. **Term**: This Agreement will be in force from the Effective Date through June 30, 2014.

11. **Independent Contractor**:

    a. The parties agree that the CHAMBER provides specialized services and that the CHAMBER enters this Agreement with the TOWN as an independent contractor. Nothing in this Agreement shall be construed to constitute the CHAMBER, nor any of its personnel, volunteers, or directors, as agents, employees, or representatives of the Town of Camp Verde.
    b. As an independent contractor, the CHAMBER is solely responsible for all labor and expenses in connection with this Agreement (including, without limitation all workers compensation benefits and employee tax and social security withholding) and for any and all damages, which may arise during the operation of this Agreement.

12. **Insurance, Liability and Indemnity**: The CHAMBER agrees to procure and maintain at its sole expense insurance adequate to meet TOWN Policies currently requiring:

    a. Certificate of Insurance for a General Liability Insurance Policy against claims for bodily injury, death and property damage with limits of at least:

        1. Each Occurrence $1,000,000
        2. General Aggregate.....$2,000,000

    b. In addition, the Certificate of Insurance must name the Town of Camp Verde, Arizona as an Additional Insured in connection with the facilities as provided herein and must briefly describe the services being performed, e.g. Lease of TOWN Facilities.
    c. Certificate of Insurance for Workers' Compensation Insurance Policy (Statutory).
    d. All Certificate(s) of Insurance referenced above and completed (signed by all pertinent parties) Services and Lease Agreement as provided herein shall be delivered simultaneously to the TOWN. Upon the TOWN's receipt of both the aforementioned documents the

Agreement will be considered fully executed.

e. CHAMBER liability under this Agreement is not in any way limited by the insurance required by this Agreement.

f. CHAMBER shall keep said policies in force for the duration of the Agreement and for any possible extension thereof.

13. **Indemnification**: CHAMBER assumes and agrees to hold harmless, indemnify and defend the TOWN, its officers, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries, judgments and all liability of every kind, nature, and description for injury to persons including wrongful death, or damage to property or both occurring during, or in consequence, of the performance or failure to perform by CHAMBER. The TOWN assumes no liability, obligation or responsibility of any nature whatsoever, in connection with this Agreement except for payment of fees as stated or referred to herein.

14. **Subcontracting**: It is understood and agreed that the CHAMBER is free to contract with other parties or to otherwise provide additional services.

15. **Immigration Law Compliance**:

    a. Under the provisions of A.R.S. § 41-4401, the CHAMBER hereby warrants to the TOWN that the CHAMBER and each of its subcontractors (if any) will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulation that relate to their employees and A.R.S. § 23-214 (A) (hereinafter "Contractor Immigration Warranty").

    b. A breach of the Contractor Immigration Warranty shall constitute a material breach of this contract and shall subject the CHAMBER to penalties up to and including termination of this contract at the sole discretion of the TOWN.

    c. The TOWN retains the legal right to inspect the papers of any contractor or subcontractor employee who works on this contract to ensure that the contractor or subcontractor is complying with the Contractor Immigration Warranty. The TOWN agrees to assist the TOWN in regard to any such inspections.

    d. The TOWN may, at its sole discretion, conduct random verification of the employment records of the CHAMBER and any subcontractors to ensure compliance with Contractor's Immigration Warranty. The CHAMBER agrees to assist the TOWN in regard to any random verifications performed.

    e. Neither the CHAMBER nor any subcontractor shall be deemed to have materially breached the Contractor Immigration Warranty if the CHAMBER or any subcontractor establishes that it has complied with the employment verification provision prescribed by sections 274A ad 274B of the Federal Immigration and nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214, Subsection A.

    f. The foregoing provisions of subparagraphs a-e of this article must be included in any contract that the CHAMBER enters into with any and all its subcontractors who provide service under this contract or any subcontract.

16. Miscellaneous Provisions.

    a. The titles used in this Agreement are for general reference only and are not a part of the Agreement.

    b. This Agreement shall be interpreted as though prepared by both parties.

c. Any provision of this Agreement held to violate any law shall be deemed void, and all remaining provisions shall continue in full force and effect.
d. This Agreement comprises a final and complete repository of the understandings between the parties and supersedes all prior or contemporary communications, representations or agreements, whether oral or written, relating to the subject matter of this Agreement.

APPROVAL AND EXECUTION BY CHAMBER

PASSED AND APPROVED BY CHAMBER OF COMMERCE ON THE _____ day of _____ _____, 2013.

Camp Verde CHAMBER of Commerce

By: _____
Steve Goetting, CHAMBER of Commerce Chairman

ATTEST:

Camp Verde CHAMBER of Commerce

By: _____

Print Name: _____

APPROVAL AND EXECUTION BY TOWN

IN WITNESS WHEREOF to be executed by their duly authorized officials on _____, 2013

_____
Charlie German, Mayor

Attest: _____
Debbie Barber, Town Clerk

APPROVED AS TO FORM:

_____
William J. Sims, Town Attorney

9

Town of Camp Verde

Meeting Date: August 7, 2013

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation* ☐ *Pre-Session Agenda*

Requesting Department: *Administration*

Staff Resource/Contact Person: *Russ Martin*

Agenda Title (be exact): *Discussion and consideration and adoption of an Intergovernmental Agreement between the Town of Camp Verde and the Sanitary District outlining the relationship guided by Arizona Revised Statue in regards to how operations and debt will be handled.*

List Attached Documents:

1. IGA between the Town and District

Estimated Presentation Time: *10 minutes*

Estimated Discussion Time: *15 minutes*

Reviews Completed by:

☒ ***Department Head: Russ Martin*** *(comments included in report)*

☒ ***Town Attorney Comments:*** The attorney developed the IGA for your consideration after the past couple of months to clarify how and how long the District will continue and how the relationship between the District and Town will be handled.

☐ ***Finance Department:*** N/A

Background Information: This document outlines the relationship and is important to clarify the relationship especially to the debt of the Sanitary District and the tax and assessments levied on the existing properties. This also establishes clearly our responsibilities moving forward as wastewater providers. As the budget and now this IGA get consideration and possible adoption it will also clarify the Trustee relationship to the debt the County will continue to collect on those properties within the old district boundary. On the other hand, solely fees will be charged by the Town to offset the costs of operation without further operational levies.

Recommended Action (Motion): *Move to approve the IGA between the Town and the Sanitary District clarifying the roles and responsibilities.*

INTERGOVERNMENTAL AGREEMENT
BETWEEN
TOWN OF CAMP VERDE
AND
CAMP VERDE SANITARY DISTRICT

THIS INTERGOVERNMENTAL AGREEMENT ("**Agreement**") is made and entered into as of this 7 day of August, 2013 ("**Effective Date**") by and between the TOWN OF CAMP VERDE, an Arizona municipal corporation ("**Town**") with offices at 473 S. Main Street, Suite 102, Camp Verde, AZ 86322 and the CAMP VERDE SANITARY DISTRICT, ("**District**"), a political subdivision of the State of Arizona with offices at 473 S. Main Street, Suite 102, Camp Verde, AZ 86322.

RECITALS:

A. Pursuant to A.R.S. §48-2029, the qualified electors of the Town and the District have voted to approve the dissolution of the District; and

B. The District currently has outstanding debt and, as a result, the District shall be administered by the Town Council as trustees of the District until such debt is fully discharged; and

C. Until such debt is fully discharged, the indebtedness and obligations of the District shall not be the obligations of the Town as required by AR.S. §48-2029.D; and

D. Until such debt is fully discharged, the operation of the District shall continue but the District has hereby contracted with the Town to carry out such operational responsibilities.

NOW, THEREFORE, in consideration of the above recitals and the mutual promises contained herein and other good and valuable consideration, the parties agree as follows:

AGREEMENT:

1. **Purpose**. The purpose of this Agreement is to set forth the terms and conditions for the dissolution of the District and the operation of the District pending such final dissolution.

2. **Term**. The term of this Agreement shall commence as of the Effective Date and shall automatically terminate on the date that all District indebtedness is paid in full.

3. **Town Obligations.**

a. During the Term the Town shall operate the District utilizing Town staff and personnel.

b. As of the Effective Date, the Camp Verde Town Council shall serve as the governing body of the District by serving as trustees for the benefit of the District.

c. As of the Effective Date, on behalf of the District the Town shall charge and collect fees to pay for the costs of operating and maintaining the assets of the District from the customers of the District as such fees may be established pursuant to procedures consistent with A.R.S. § 48-2026. Hereafter during the term of this Agreement, on behalf of the District the Town shall charge and collect fees from the customers of the District pursuant to A.R.S. § 9-

511.01. All fees collected by the Town on behalf of the District to pay for the costs of operating and maintaining the assets of the District shall be deposited in a separate account of the Town from which all expenses of the District (other than debt service) shall be paid.

4. **District Obligations**.

a. The District hereby transfers title to all personal property owned by the District and this Section 4 shall be deemed a bill of sale for such personal property.

b. The District hereby transfers title to all real property owned by the District pursuant to the deed attached hereto as Exhibit A.

c. On behalf of the District, the Town Council, serving as trustees for the benefit of the District, shall certify to the Yavapai County Board of Supervisors the amount necessary to pay interest and principal on all outstanding indebtedness of the District as required by A.R.S. § 48-2025.

5. **Advisory Board**. The following persons served on the Board of the Directors prior to the Effective Date: Chip Norton, Gregg Freeman, Richard Rynearson, Carol Rynearson, Charlotte Chase. The terms of such prior Board members have not expired and such Board members desire to serve as an advisory committee to the members of the Town Council who are serving as the governing body of the District following the Effective Date.

6. **Severability.** In the event that a court of competent jurisdiction shall hold any part or provision of this Agreement void or of no effect, the remaining provisions of this Agreement shall remain in full force and effect, to the extent that the continued enforcement of such remaining terms shall continue to reflect substantially the intent of the parties hereto.

7. **Immigration Laws**.

a. Under the provisions of A.R.S. § 41-4401, each party hereby warrants to the other that each party and all of its subcontractors (if any) will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulation that relate to their employees and A.R.S. § 23-214 (A) (hereinafter "**Contractor Immigration Warranty**")

b. A Breach of the Contractor Immigration Warranty shall constitute a material breach of this Agreement and shall subject the breaching party to penalties up to and including termination of this Agreement at the sole discretion of the non-breaching party.

c. Each party retains the legal right to inspect the papers of any contractor or subcontractor employee of the other party who works on this Agreement to ensure that the contractor or subcontractor is complying with the Contractor Immigration Warranty. Each party agrees to assist the other party in regard to any such inspections.

d. Each party may, at its sole discretion, conduct random verification of the employment records of the other party and any of its subcontractors to ensure compliance with Contractor's Immigration Warranty. Each party agrees to assist the other party in regard to any random verification(s) performed.

e. A party will not be considered in material breach of this Agreement or the Contractor Immigration Warranty if the party establishes that it has complied with the employment verification provision prescribed by sections 274A ad 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214, Subsection A.

f. The foregoing provisions of subparagraphs A-E of this article must be included in any contract that a party enters into with any and all its subcontractors who provide service under this Agreement or any subcontract.

g. Pursuant to A.R.S. §§ 35-391.06 and 35-393.06, each party certifies that it does not have a scrutinized business operation as defined in A.R.S. §§ 35-391 and 35-393 in either Sudan or Iran.

8. **Miscellaneous**.

a. Failure to comply with the terms of this Agreement shall not provide the basis of any third party action against either of the parties, and there are no third party beneficiaries of the terms of this Agreement.

b. This District and the Town hereby consent to simultaneous representation of the District and Town by the Town Attorney.

9. **Authority and Notices**.

a. The individuals signing below, on behalf of either party, hereby represents and warrants that such individual is duly authorized to execute and deliver this Agreement on behalf of either party and that this Agreement is binding upon either party in accordance with its terms.

b. Unless otherwise specified herein, any notice or other communication required or permitted to be given under this Agreement shall be in writing and mailed to the address given below for the party to be notified, or to such other address, notice of which is given in compliance with this Section:

If to Town:

Town of Camp Verde Clerk's Office
473 S. Main Street, Suite 102
Camp Verde, Arizona 86322
Fax No.: (928) 567-9061

If to District:

Camp Verde Sanitary District
473 S. Main Street, Suite 102
Camp Verde, AZ 86322
Fax No.: (928) 567-9061

IN WITNESS WHEREOF, the parties have executed this Agreement by signing their names on the day and date first written above.

TOWN OF CAMP VERDE

By: _____
Charlie German, Mayor

ATTEST:

_____
Town Clerk

APPROVAL AS TO FORM:

_____
William J. Sims, Town Attorney

CAMP VERDE SANITARY DISTRICT

By: _____
Board Chairman

ATTEST:

_____
Clerk of the Board

Date: _____

EXHIBIT "A"

No. 254-217-317192

Description for a parcel of land being a portion of Lot 4, Section 5, Township 13 North, Range 5 East of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, more particularly described as follows:

To find the PLACE OF BEGINNING, begin at the Northwest corner of said Section 5;

Thence East (record) South 89 degrees, 59 minutes East (record BLM) along the North line of said Section 5, 205.79 feet (measured) to a point on the Easterly right of way line of Highway 260, the Camp Verde to Clear Creek Road as recorded in Map 18, Page 59, of the Yavapai County Records being the TRUE POINT OF BEGINNING;

Thence continuing East (record) South 89 degrees, 59 minutes East (record BLM) along the North line of said Section 5, 84.77 feet;

Thence South 68.00 feet;

Thence West 73.00 feet to a point on the Easterly right of way line of Highway 260, the Camp Verde to Clear Creek Road as recorded in Map 18, Page 59 of the Yavapai County Records;

Thence Northwesterly along the arc of a curve to the left being the Easterly right of way line of said Highway 260 having a radius of 1005.04 feet (record Map 18, Page 59 of Yavapai County Records), 1005.21 feet (measured), a distance of 69.03 feet with a long chord of North 9 degrees, 48 minutes, 52 seconds West, 69.01 feet to the PLACE OF BEGINNING.

There is reserved unto the Grantor, it successors and assigns a 25.00 foot wide ingress, egress easement being the Northerly 25.00 feet of the above described parcel.

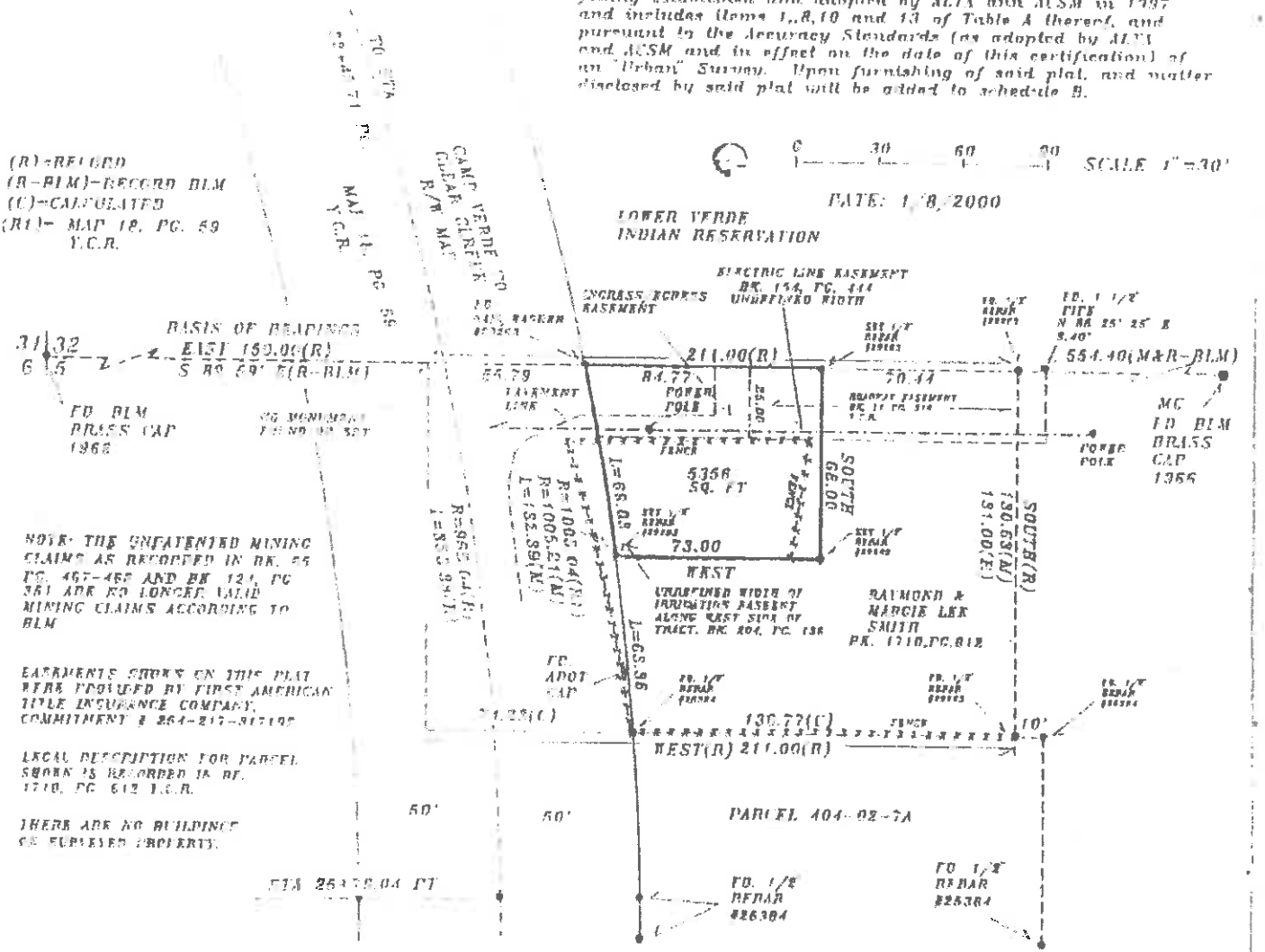
EXHIBIT "A"

ALTA/ACSM LAND TITLE SURVEY
SPLIT OF A PORTION OF LOT 4,
SECTION 6, T 13N, R 6E, G&SRBM
YAVAPAI COUNTY, AZ.

CERTIFICATION:
TO CAMP VERDE SANITARY DISTRICT:
This is to certify that this map or plat and the survey on which it is based were made in accordance with Minimum Standard Detail requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and ACSM in 1997 and includes items 1,,8,10 and 13 of Table A thereof, and pursuant to the Accuracy Standards (as adopted by ALTA and ACSM and in effect on the date of this certification) of an "Urban" Survey. Upon furnishing of said plat, and matter disclosed by said plat will be added to schedule B.

(R)=RECORD
(R-BLM)=RECORD BLM
(C)=CALCULATED
(R1)= MAP 18, PG. 59 Y.C.R.

SCALE 1"=30'
DATE: 1/8/2000



THIS PLAT DOES NOT PURPORT TO VERIFY THE OWNERSHIP OF ANY PROPERTY SHOWN OR INCLUDED IN THIS SURVEY. ANY EASEMENTS OR OTHER ENCUMBRANCES SHOULD BE DETERMINED BY A TITLE SEARCH.

THIS PLAT WAS PREPARED FROM FIELD NOTES OF A SURVEY PERFORMED UNDER MY DIRECT SUPERVISION DURING THE MONTH OF JANUARY, 2000, AND THE SAME IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Timothy L. Hammes, R.L.S. 29263
P.O. BOX 551
SEDONA, AZ. 86339
(520) 282-5696

HAMMES SURVEYING CO.
P.O. BOX 551
SEDONA, AZ. 86339

THIS PLAT IS SUBJECT TO ALL EASEMENTS AND RIGHT-OF-WAYS.

Description for a parcel of land being a portion of Lot 4, Section 6, T 13N, R 6E, G&S.R.B.M., Yavapai County, Arizona more particularly described as follows:

To find the place of beginning, begin at the NW corner of said Section 6; thence East (record), S 89 59' E., (record BLM) along the North line of said Section 6, 205.79 feet(measured) to a point on the easterly right of way line of Highway 260, the Camp Verde to Clear Creek road as recorded in Map 18, page 59 of the Yavapai County Records being the true point of beginning;
thence continuing East (record), S 89 59' E., (record BLM) along the North line of said Section 6, 84.77 feet;
thence South 68.00 feet;
thence West 73.00 feet to a point on the easterly right of way line of Highway 260, the Camp Verde to Clear Creek road as recorded in Map 18, page 59 of the Yavapai County Records;
thence northwesterly along the arc of a curve to the left being the easterly right of way line of said Highway 260 having a radius of 1005.04 feet(record Map 18, page 59 of Y.C.R.), 1005.21 feet(measured), a distance of 69.03 feet with a long chord of N 9 48' 52" W, 69.01 feet to the place of beginning containing 5356 square feet more or less.

Subject to an 25.00 foot wide ingress/egress easement being the northerly 25.00 feet of the above described parcel.

EXHIBIT A

QUIT CLAIM DEED

AZA 32294

QUITCLAIM DEED

THIS DEED, made this 2nd day of May, 2005, between the UNITED STATES OF AMERICA, acting by and through the Forest Service, United States Department of Agriculture, 333 Broadway SE, Albuquerque, New Mexico 87102-3498, hereinafter called Grantor, and the CAMP VERDE SANITARY DISTRICT, County of Yavapai, State of Arizona, hereinafter called Grantee.

WITNESSETH: The Grantee has applied for conveyance of National Forest System land under the authorities of the Sisk Act of December 4, 1967 (81 Stat. 531, as amended; 16 U.S.C. 484a), and the National Forest Townsite Act of July 31, 1958 (72 Stat. 483; 7 U.S.C. 1012a; 16 U.S.C. 478a) as amended by Section 213 of the Federal Land Policy and Management Act of 1976 (90 Stat. 2760), the provisions of which have been met.

NOW THEREFORE, the Grantor, for and in consideration of the sum of One Million One Hundred Thousand Dollars ($1,100,000), the receipt whereof is hereby duly acknowledged, does hereby remise, release, and quitclaim unto the Grantee, its successors and assigns, all its right, title, interest, and claim in and to the following described land containing 160.94 record (161.79 surveyed) acres, more or less, situated in Yavapai County, Arizona:

GILA AND SALT RIVER MERIDIAN, Yavapai County, Arizona

T. 13 N., R. 5 E.
sec. 4–Lots 1 and 5, NE¼NW¼NW¼, W½W½NW¼NE¼.
T. 14 N., R. 5 E.
sec. 33–Lots 2, 8 and 9.

Sisk Act authority: 57 acres.
Townsite Act authority: 103.94 acres.

More particularly described in that certain plat recorded April 21, 2005, Book 122 of Land Surveys, pages 29-31; as amended by plat recorded April 26, 2005, in Book 122 of Land Surveys, page 57, official records of Yavapai County, Arizona.

SUBJECT TO:

EXCEPTING AND RESERVING TO THE UNITED STATES a right-of-way thereon for Ditches or canals constructed by the authority of the United States according to the provisions of the Act of August 30, 1890 (43 U.S.C. 945).

ACKNOWLEDGMENT

STATE OF NEW MEXICO)
) ss.
COUNTY OF BERNALILLO)

The foregoing instrument was acknowledged before me this 2nd day of May, 2005, by H. Wayne Thornton, known to me to be the Director of Lands and Minerals, Region 3, Forest Service, United States Department of Agriculture, who being by me duly sworn stated that he signed said instrument on behalf of the United States of America under authority duly given, and he executed same as the free act and deed of the United States of America for the consideration and purposes therein contained.

Patricia Mares
Notary Public

My Commission expires: 11-30-05

OFFICIAL SEAL
PATRICIA MARES
Notary Public
State of New Mexico
My Commission Expires 11-30-05

SEAL

Recording Requested by:
FIRST AMERICAN TITLE

When recorded mail to:

CAMP VERDE SANITARY DISTRICT
SUZY BURNSIDE
PO Box 1205
Camp Verde, AZ 86322

Exempt from Affidavit
ARS 1134-A3

SPECIAL WARRANTY DEED

Escrow No. 254-217-317192

For the consideration of TEN AND NO/100 DOLLARS, and other valuable considerations, I or we,

MARGIE LEE SMITH, a widow

the GRANTOR

does hereby convey to

CAMP VERDE SANITARY DISTRICT, a political subdivision of the State of Arizona

the GRANTEE

the following described real property situate in Yavapai County, Arizona:

SEE EXHIBIT "A" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

SUBJECT TO: Existing taxes, assessments, covenants, conditions, restrictions, rights of way and easements of record.

And the GRANTOR binds itself and its successors to warrant the title against its acts and none other, subject to the matters above set forth.

DATED: January 12, 2000

MARGIE LEE SMITH
Margie Lee Smith

STATE OF ARIZONA)
) ss.
County of ~~Yavapai~~ Coconino)

On Margie Lee Smith 1-24-00, before me, the undersigned Notary Public, personally appeared MARGIE LEE SMITH, a widow, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

OFFICIAL SEAL
ROBERT E. GAYLORD
Notary Public State of Arizona
COCONINO County

My Commission Expires

Robert E. Gaylord
Notary Public

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Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: August 7, 2013

☐ *Consent Agenda* ☒ *Decision Agenda* ☐ *Executive Session Requested*

☐ *Presentation Only* ☐ *Action/Presentation*

Requesting Department: Mayor & Council

Staff Resource/Contact Person: Debbie Barber

Agenda Title (be exact): Update by Mayor German and possible discussion relative to a request from Aunt Rita's Foundation Board Member Edwin Leslie inviting Camp Verde to participate in World AIDS Day by displaying an AIDS Awareness banner.

List Attached Documents: E-mail from Mayor Greg Stanton and sample banner

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 3 minutes

Reviews Completed by:

☒ ***Department Head:*** Debbie Barber

☐ ***Town Attorney Comments:*** N/A.

☐ ***Finance Department***
Fiscal Impact:
Budget Code: _____ ***Amount Remaining:*** _____
Comments:

Background Information: Aunt Rita's Foundation Board Member Edwin Leslie sent an e-mail to Arizona Cities and Towns inviting them to participate in World AIDS Day by displaying an AIDS awareness banner that will be provided at no cost. As stated in the e-mail, funding for HIV education and outreach has been dramatically reduced. Project HIVAZ is to reverse this trend by creating a statewide educational campaign about HIV prevention, education, and treatment.

Because of the short response time, I consulted with staff and we agreed that it was appropriate to send a response stating that we would be willing to display the banner. I am bringing this to Council's attention to determine if there is any concern about the Town's participation in this project.

Recommended Action (Motion): No action needed unless the majority of Council wishes to withdraw the response to display the banner.

Instructions to the Clerk: N/A

Debbie Barber

From: Charles German
Sent: Wednesday, July 24, 2013 12:02 PM
To: Debbie Barber
Subject: FW: Join Mayor Greg Stanton IMPORTANT UPDATE
Attachments: HIVAZ_20x40_3 banners.pdf

Importance: High

This is what I was talking about.... charlie

From: Edwin Leslie [mailto:Eleslie@leslie-hospitality.com]
Sent: Wednesday, July 24, 2013 12:01 PM
To: 'Edwin Leslie'
Subject: RE: Join Mayor Greg Stanton IMPORTANT UPDATE
Importance: High

I realize this is last minute but if you could respond at least by Thursday July 25th to confirm that your City / Town is willing to hang the banner as part of World Aids Day we would appreciate it.

I want to make sure all those that are interested in participating get full recognition by the Press at the event on Friday Night. Attached please find a final version of the Art Work for the Banner.

Edwin

From: Edwin Leslie [mailto:Eleslie@leslie-hospitality.com]
Sent: Tuesday, July 23, 2013 9:36 AM
Subject: RE: Join Mayor Greg Stanton
Importance: High

Good Day

As a board member of Aunt Ritas Foundation I would like to invite you to join me, Phoenix Mayor Greg Stanton and his wife, Nicole Stanton at Red is the Night . If you can attend the event which is being held on Friday night 6 pm at AE England Civic Space Park, 444 Central Avenue, Phoenix, Arizona please RSVP to me by email so I can assure that you are included in all VIP information.

Funding for HIV education and outreach in Arizona has dramatically reduced over the past years causing HIV infections to trend up. The sole purpose of ProjectHIVAZ is to reverse this trend by creating a statewide educational campaign designed to provide important knowledge to everyone in Arizona about HIV prevention, education, and treatment. Our Mission: Aunt Rita's Foundation raises and equally distributes funds to Central Arizona programs that prevent HIV/AIDS or assist those living with HIV/AIDS. Aunt Rita's Foundation accomplishes this through direct public education and signature fund-raising events.

Most importantly we would like to ask you to join Mayor Stanton in displaying the banner shown in the photo above in your city on World Aids Day. ***Our hope is to have every city in Arizona display this banner for a***

month starting on November 20th. We will provide you with the banner to display in your city, as well as posters to distribute to local business owners that wish to display them and participate as well.

If you can attend the event which is being held on Friday night 6 pm at AE England Civic Space Park, 444 Central Avenue, Phoenix, Arizona please RSVP to me by email so I can assure that you are included in all VIP information.

In addition if you can agree to host a banner in your city please advise no later than 4 pm on Thursday, July 25th to me by email so that you will be included in Mayor Stanton's announcement. You would also be included in the press release that will go out.

If you have any questions please feel free to call me at 480.595.3703 Office, 281.468.4230 Mobile or email at Eleslie@leslie-hospitality.com

Thank you so much for your support!

Regards,

Edwin W. Leslie, CHA
President & CEO
Leslie Hospitality Consulting, LLC

Board Member

AUNT RITA'S FOUNDATION

All messages created in this system belong to the Town of Camp Verde and should be considered a public record subject to disclosure under the Arizona Public Records Law (A.R.S. § 39-121 et seq.) Town employees, Town public officials, and those who generate email to them, should have no expectation of privacy related to the use of this technology. The content of this message may contain the private views and opinions of the sender and does not constitute a formal view and/or opinion of the Town unless specifically stated. The contents of this email and any attachments may contain confidential and/or proprietary information, and is intended only for the person/entity to whom it was originally addressed. Any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this email in error please notify the sender immediately by return e-mail and delete this message and any attachments from your system.

Furthermore, to ensure compliance with the Open Meeting Law, Council or Board/ Commission / Committee members who are recipients of this message should not forward it to other members of the Council or Board / Commission / Committee of the Town of Camp Verde. Council Members or Board / Commission / Committee members may reply to a staff member regarding this message, but they should not send a copy of a reply to other Council or Board / Commission / Committee members.

Please consider our environment before printing this email.

KNOW YOUR STATUS

HIVAZ.ORG

ALL THINGS HIV IN ARIZONA

AFTERHOURS

CREATIVE