

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, APRIL 17, 2013
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion**

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Mayor Burnside, Vice Mayor Kovacovich, Councilors Whatley, George, Jones and German were present; Councilor Baker was absent.

Also Present: Town Manager Russ Martin, Economic Development Director Steve Ayers, Community Development Director Mike Jenkins, Town Clerk Debbie Barber, Adm. Asst. Stephanie Sunstrom, and Recording Secretary Margaret Harper

3. Pledge of Allegiance

The Pledge was led by Stephanie Sunstrom.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) April 3, 2013 – Regular Session
- 2) March 27, 2013 – Work Session

b) Set Next Meeting, Date and Time:

- 1) April 24, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters
- 2) Friday, April 26, 2013 at 8:00 a.m. – Budget Work Session
- 3) May 1, 2013 at 6:30 p.m. – Regular Session
- 4) Friday, May 10, 2013 at 8:00 a.m. – Budget Work Session
- 5) May 15, 2013 at 6:30 p.m. – Regular Session
- 6) Friday, May 17, 2013 at 8:00 a.m. – Budget Work Session
- 7) May 22, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters

- c) Possible approval of a Special Event Liquor License application by the Verde Valley Rangers Mounted Sheriff's Posse for the 2013 Cornfest to be held on July 19 & 20, 2013. Staff Resource: Debbie Barber**
- d) Possible approval of a Special Event Liquor License application by Distant Drums RV Park for Wine Tasting & Sales to be held at the Distant Drums RV Park located at 583 W. Middle Verde Road on Thursday, April 25, 2013. Staff Resource: Debbie Barber**
- e) Possible award of contract to HACI, LLC (Mohave JOC No.– HACI-0609) for the HVAC Replacement Project and authorizing the Mayor to execute the contract in the amount of \$49,884.06. Staff Resource: Ron Long**
- f) Possible approval of an agreement (3 years initially with an option for an additional 3 years) with Carrie A. Montavon (Kelly) P.L.L.C. Attorney at Law for prosecutorial services. Staff Resource: Russ Martin**
On a motion by Kovacovich, seconded by George, the Consent Agenda was unanimously approved as presented, pulling Item 4.a.1 and changing 4.b.4 to Wednesday, May 8 at 4:00 p.m.

4.a.1 April 3, 2013-Regular Session

On a motion by Whatley, seconded by George, the Council voted 2-4 to oppose pulling Item 4.a.1 and bringing it back; with Kovacovich, Burnside, Jones, and German casting the opposing votes.

Councilor Whatley requested that Item 4.a.1, Minutes of April 3, 2013, be pulled for discussion. Whatley challenged the record of the action reported on Item 10 as a tie vote, and insisted that the audio did not confirm that action. After discussion, the majority expressed their belief that the record accurately reflected Council's actions. Whatley requested that her challenge be noted for the record. So noted.

There was no motion made to approve the minutes following this discussion. Thus, the Minutes of April 3, 2013 will be brought back for approval at the next available meeting.

5. **Special Announcements & Presentations**

- **Welcome to new Businesses – Natural Graze, LLC – Camp Verde, Interstate Carports Corp – San Jacinto, CA, Copper Creation – Clarkdale, Mike Steward Plumbing, Inc. – Cornville, Centennial Contractors Ent., Inc – Phoenix, Waternuts Aquatic Ent., Inc – Scottsdale, Verde Watershed Restoration – Cottonwood, The Nature Conservancy – Prescott, Complete Fire Protection, Inc., G-Vision Quest, Inc. – Camp Verde, and Verde Brewing Co. – Camp Verde, Special Event Vendor Licenses: Serenidee Studio – Clarkdale, Sug-Art – Sedona, VOC, Chef Wayne’s Creations – Cornville, Treasures by Treolo – Lake Havasu City, and Lori Hines, Author – Goodyear**

Mayor Burnside read the list of new businesses and requests for Special Event Vendor Licenses, and thanked everyone for their support and participation.

6. **Council Informational Reports**

Whatley said that she had attended the Denim & Lace event, and that it was fantastic.

German reported on her attendance at the Verde River Basin Partnership last Thursday at which the USGS presented the water study for the Verde Valley; it was very informative. German also attended the public hearing on the Library Use Permit, and added that the Denim & Lace event was wonderful.

Jones said she had attended the Cottonwood City Council meeting last night, together with Russ Martin and Steve Ayers; the Council unanimously voted to split the cost of the contract with the Consultant regarding the Hwy 260 issue.

George reported on his attendance at the Verde Valley Transportation Organization Committee meeting; the Verde Valley Caregivers communication system is now up and running. George will see that flyers regarding the service are distributed throughout the community.

Kovacovich also attended the presentation by the USGS last week that stressed the real concern over the water use issue; there appears to be no solution.

7. **Call to the Public for items not on the agenda.**

There was no public input.

8. **Presentation and possible discussion of the following Quarterly Reports**

- **Board of Adjustments and Appeals**
- **Planning & Zoning Commission**
- **Ft. Verde State Park**
- **Verde Valley Archaeology Center**

Community Development Director Mike Jenkins gave the quarterly report for the Board of Adjustments and Appeals, pointing out that Town Attorney Bill Sims participated in the March 12, 2013 meeting by teleconference in response to concerns that had been posed by the members regarding their duties and responsibilities, from the legal standpoint.

Chip Norton, Chairperson for the Planning & Zoning Commission, gave a detailed report on the issues addressed and actions taken by that Commission during the last quarter.

Sheila Stubler presented the quarterly report for the Fort Verde State Park events, volunteer participation, and number of tourists visiting during that period. Town Manager Martin noted that although the Park no longer is

operating under a contract with the Town, the report is being given voluntarily in the spirit of cooperation.

Ken Zoll, Director, Verde Valley Archaeology Center, reported on the activities of the Archaeology Center, and described the next major event featuring American Indian Art. He also introduced Robert Doyle, President of Canyon Records, whose company will also be participating in bringing Native American Art to the Center.

9. **Discussion, consideration, and possible approval of Resolution 2013-891, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona setting the date for an election to consider a franchise agreement with Camp Verde Water System.** Staff Resource: Debbie Barber
On a motion by Kovacovich, seconded by George, the Council unanimously approved Resolution 2013-891, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, setting the date for an election to consider a franchise agreement with Camp Verde Water System.

Town Clerk Barber explained that the Town has had an agreement with the Camp Verde Water System for 25 years; the current agreement is set to expire in August and a renewal of the agreement must be approved by public vote. The Camp Verde Water System's request to be placed on the ballot for a vote prior to the expiration of the current contract came in too late to do so. In order to avoid the cost of a special election, it has been requested that the current agreement be extended until the next regular election to be scheduled in August, 2014.

The Council discussion confirmed that the proposed Resolution provided for extending the provisions of the current Franchise Agreement pending the August 2014 election.

10. **Discussion, consideration, and possible approval of Resolution 2013-890, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the "Town of Camp Verde Procedures and Operations Guide" and superseding all resolutions or parts of resolutions adopted by the Town of Camp Verde in conflict with the provisions of this resolution or any part of this resolution are hereby repealed, effective as of the date that this resolution is effective.** Staff Resource: Russ Martin
On a motion by German, seconded by George, the Council unanimously approved Resolution 2013-890, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the "Town of Camp Verde Procedures and Operations Guide" and superseding all resolutions or parts of resolutions adopted by the Town of Camp Verde in conflict with the provisions of this resolution or any part of this resolution are hereby repealed, effective as of the date that this resolution is effective.

Carol Brown, Adm. Asst. to the Town Manager/Risk Manager, gave a comprehensive review of the performance objective identified in the FY 12/13 Budget for Risk Management, and explained that in order to meet the objective it is necessary to amend the original Risk Management Policies and Procedures, as specifically set forth in the Agenda caption, and action was taken accordingly.

11. **Discussion, consideration, and possible direction to staff regarding Rio Verde Plaza, to include but not be limited to future development, interim uses, types of tenants, and a timetable.** Staff Resource: Steve Ayers
Staff was directed to evaluate the minimum amount of repairs needed to make the building habitable, the cost of possibly renovating the weight room for the arts and music non-profits, and revisit the Westervelt original plan for offices.

Economic Development Director Steve Ayers reviewed the history of the acquisition of Rio Verde Plaza and the decisions made and later reversed that have resulted in the property remaining vacant and still in need of repairs. He pointed out that the latest estimate of the cost of rehabilitating the building was made in 2009 when there was consideration made to use the building for municipal offices. Ayers outlined in detail some proposed options to consider for use of the property, including renting it to create some revenue, selling the property, renovating the building or razing it and repurposing the property, or turning it over to area non-profits.

Following some brief comments from the Council, Mayor Burnside opened the issue for public input.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Bob Johnson questioned how much it would cost to make the building habitable.

Mike Showers spoke as the Executive Director of the Performing Arts Studio, a non-profit that was started in 2004, and has had a big role in fostering the musical arts in the high schools and the community. Showers said that the Rio Verde Plaza building would make a great base of operation for the group.

Stephanie Peters said that the building would provide a venue for after-school art and music programs for high school students.

Ed Lee explained that he works with programs involving indigenous people, and the building would provide a place for them; he also said that with his experience he could also act as the property manager.

Steve Goetting spoke in support of the previous speakers on the issue of the arts and seeing something happen with the building; he also questioned the cost, but said to look at the big picture.

There was no further public input.

The Council members expressed their opinions regarding the options presented by Ayers, generally agreeing that something should be done with the building. They questioned the cost to make it habitable, as well as whether the Town should take on the role of a landlord, thereby competing with commercial properties in the area. It was also agreed that the property should not be sold since it would become an especially valuable asset in the future. The idea of letting non-profits use it was considered favorably, with a suggestion that they could help provide labor and supplies for the renovations. The members were reminded that the plan designed by Joel Westervelt in 2009 could be used to create more office space for the future. Also, the building could serve as new Council chambers, with the Court taking over the present Council chambers, saving the cost of building a new Court facility. A suggestion was made to consider using the weight room for the Performing Arts Studio, as it would make a great rehearsal facility.

12. **Discussion, consideration, and possible direction to staff relative to updates and requested action(s) concerning proposed legislation, as described in the League of Arizona Cities and Towns Legislative Bulletins Issues #2 through #13. These bulletins are available at the Clerk's Office and on the web at <http://www.azleague.org/>.** Staff Resource: Russ Martin

Martin commented that there was no real update to offer; it's just a case of waiting until everybody comes out and there is a budget.

13. **Call to the Public for items not on the agenda.**
(Comments from the following individuals are summarized.)

Steve Goetting, Chairman of the Chamber of Commerce Board, gave a detailed update on the activities and contacts made by the Chamber of Commerce.

Bob Johnson commented on his attending the Verde River Basin Partnership meeting.

Sheila Stubler wanted to publicly acknowledge the invaluable work that volunteers have done in connection with the Fort Verde State Park, Steve Goetting and Chip Norton among others.

David White commented on finding that attendance at meetings does not always have any impact on the outcome; he urged everyone to make it a point to go to every meeting, without fail.

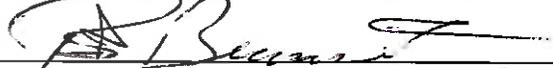
There was no further public input.

14. **Manager/Staff Report**

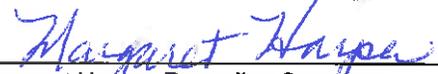
Martin urged all to attend the meeting next Tuesday, April 23, at 10:00 a.m. in the Marshal's Training Room, and to let him know who will be attending. It will be a presentation on grants. Martin asked the members to consider attending the ADOT Board meeting in Flagstaff on May 10 at 9:00 a.m. The issue will involve a decision on the 5-year plan. He added that Cottonwood has been very supportive of the Hwy 260 matter. Martin ended with a public apology for information he had failed to give the Council last year in connection with sales taxes.

15. **Adjournment**

On a motion by German, seconded by Jones, the meeting was adjourned at 7:56 p.m.



Bob Burnside, Mayor 5-1-13



Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 17th day of April 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3 day of May, 2013.



Debbie Barber, Town Clerk