

**ACTIONS
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, DECEMBER 5, 2012
6:30 P.M.**

1. **Call to Order**
Mayor Burnside called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, and Councilors Baker, George, German, Jones, and Whatley were present.

Also Present
Finance Director Mike Showers, Community Development Director Mike Jenkins, Town Manager Russ Martin, Town Clerk Deborah Barber, and Assist to the Clerk Stephanie Sunstrom

3. **Pledge of Allegiance**
Sheila Stubler led the pledge.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) There are no minutes for approval
 - b) **Set Next Meeting, Date and Time:**
 - 1) December 19, 2012 at 6:30 p.m. – Regular Session
 - 2) December 26, 2012 at 6:30 p.m. – Council Hears P&Z Matter – **CANCELLED**
 - 3) January 2, 2013 at 6:30 p.m. – Regular Session – **CANCELLED**
 - 4) **January 9, 2013 at 6:30 p.m. – Special Session**
 - 5) January 16, 2013 at 6:30 p.m. – Regular Session
 - 6) January 23, 2013 at 6:30 p.m. – Council Hears Planning & Zoning Matters
 - 7) January 30, 2013 at 6:30 – CIP Work Session
 - c) **Possible authorization to move forward with the budget-approved Mobile Data Computer project for patrol vehicles.** Staff Resource: Marshal Nancy Gardner

On a motion by Kovacovich, seconded by Baker, the Council voted unanimously to approve the Consent Agenda as presented.

5. **Special Announcements & Presentations** – There are no special announcements or presentations. Council took no action on this item.

6. **Council Informational Reports.**
Baker reported that she had attended the Arizona Municipal Risk Retention Pool (AMRRP) retreat and that goals for the 76 member communities included improving communication through e-tools in order to make reporting, training, and communication simpler and easier. She advised that they would make every effort to get the premium notices out earlier because they know that we are all working on our budgets. She noted that work comp losses were on the increase. She advised that AMRRP is owned by the members. She also attended the NACOG meeting in October, noting that a primary goal is transportation. She reported that Public Works Director Ron Long stays on top of the Town's transportation goals and issues through continuous efforts with NACOG.

Whatley reported that she attended the first annual 3-mile Bea Richmond Walk. She expressed appreciation for the efforts of Peggy Dickey, Ellie Espinoza, and Tony Gioia for organizing the walk and noted that they had raised over \$1,000.

George reported that he attended a joint meeting with the Verde River Basin Partnership and Verde River Institute, noting that they are starting discussions to get more synergy going between the groups to become more efficient.

Kovacovich expressed appreciation to the Maintenance staff for the Christmas lights and decorations, noting that they were beautiful.

Burnside advised that he had also participated in the Bea Richmond Walk and that he had instructed Debbie Barber and Mike Jenkins to meet with Russ Martin about items he had discussed with them.

7. **Call to the Public for items not on the agenda.**

Sheila Stubler said that it was "tussie-mussie" (a triangular-shaped paper ornament filled with candy) at the Fort. Gerry Laurito distributed one to each Council member. She advised that the Town's events were included on their flyer, noting that upcoming events at the Fort included a Victorian Ornament Workshop and display and Candlelight Tours.

Chandler Plante asked for permission to do the Martin Luther King Walk every year so that he would not have to keep coming back to Council to request permission. Burnside thanked Chandler and advised him to speak to the Manager so that we could make an agenda item to discuss.

Janice Plante, Chandler's mother, asked for permission to use the gym as they did last year, noting that they are working with AmeriCorps and the event is growing. She also asked if they could hang banners at the Circle K intersection and if the Town could put the event on the marquee.

Adrienne Martin of AmeriCorps also spoke to the MLK event, asking Council members to attend and speak.

Clerk Barber advised that the Town has procedures in place to help them plan a successful event and she invited them to come to her office for assistance.

8. **Discussion, consideration, and possible appointment of members to the following:**

- a) **Planning & Zoning Commission – Appoint 2 members to 3-year terms beginning January 1, 2013 and ending December 31, 2016. Applicants are B.J Davis, Bradford Gordon, and Jim Hisrich. Staff Resource: Debbie Barber**
- b) **Board of Adjustments & Appeals – Appoint member(s) to 3-year terms beginning January 1, 2013 and ending December 31, 2016. There are 3 vacant seats. Applicant(s) are Bradford Gordon. Staff Resource: Debbie Barber**

On a motion by German, seconded by Baker, the Council voted to appoint Brad Gordon and Jim Hisrich to the Planning & Zoning Commission for 3-year terms beginning January 1, 2013 and ending December 31, 2016. Whatley, George, and Burnside voted, 'No'.

On a motion by Burnside, seconded by German, the Council voted unanimously to appoint Bradford Gordon to the Board of Adjustments for a 3-year term beginning January 1, 2013 and ending December 31, 2016.

9. **Discussion, consideration, and possible approval of Resolution 2012-873, amending Resolution 2011-844, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending the Town of Camp Verde Procedures and Operations Guide, and superseding all resolutions or parts of resolutions adopted by the Town of Camp Verde in conflict with the provisions of this resolution or any part of this resolution are hereby repealed, effective as of the effective date that this resolution is effective. The resolution includes Exhibits A, B & C, which make substantive amendments to the Financial Operations Guide and adds Section 3.9, Attendance**

by Remote Conferencing to the "Town of Camp Verde Procedures and Operations Guide", which applies all Town staff and elected and appointed officials. Staff Resource: Mike Showers/Debbie Barber
On a motion by Burnside, seconded by German, the Council voted unanimously to approve Resolution, as amended, Exhibit A, B, and C.

On a motion by Burnside, seconded by George, the Council voted unanimously to approve an amendment to the motion that allows no more than three members to attend a meeting by remote conferencing.

10. **Discussion, consideration, and possible direction to staff to notify the Camp Verde Sanitary District (District) of the Town's willingness to prepare a resolution approving the dissolution and accepting Trusteeship of the District contingent upon voter approval of the electors of both the District and the Town, which if approved, would allow transfer of all powers duties, and responsibilities.** Staff Resource: Russ Martin

On a motion by Whatley, seconded by Burnside, the Council directed staff to notify the Camp Verde Sanitary District of the Town's willingness to prepare a resolution approving the dissolution and accepting Trusteeship of the District contingent upon voter approval of the electors of both the District and the Town, with German and Baker voting, "No".

11. **Discussion, consideration, and possible approval of Resolution 2012-876, a joint resolution of the Mayors and Common Councils of the Cities of Cottonwood and Sedona, Towns of Jerome, Clarkdale, and Camp Verde, Chairman and Council of the Yavapai-Apache Nation, Yavapai County, Arizona supporting the widening of State Route 260 between Cottonwood and Camp Verde.** Staff Resource: Russ Martin

On a motion by German, seconded by Baker, the Council voted unanimously approved Resolution 2012-876, a joint resolution of the Mayors and Common Councils of the Cities of Cottonwood and Sedona, Towns of Jerome, Clarkdale, and Camp Verde, Chairman and Council of the Yavapai-Apache Nation, Yavapai County, Arizona supporting the widening of State Route 260 between Cottonwood and Camp Verde with the changes that have been mentioned.

12. **Call to the Public for items not on the agenda.**

Nancy Floyd said that the downtown improvements are amazing, with the buildings and grass. She said that the Christmas lights are up on Rio Verde Lane and encouraged people to come by. She advised that she worked for a credit card company and noted that the Town can restrict what can be charged with merchant codes.

Bob Johnson from Verde Lakes asked questions about the cost to him should the Sanitary District be acquired by the Town. Martin explained that there would be no costs and that it would be many years before the service would reach that far.

13. **Manager/Staff Report**

Martin advised that the Employee Christmas party is next Friday at 5:00 p.m. and that AZCOPS Union is providing turkey and ham for the event. He also advised that there is an angel tree with families in need in the main lobby. He explained that the gifts would be delivered at the party. He also reminded Council that this Saturday night is the light parade and that Grasshopper basketball has started. He noted that concessions have started by the Library Endowment.

Whatley requested an agenda item, which is quoted verbatim due to its complexity: "I would like it written into the Town Code that Council members who are unable to attend a regular meeting, special session, or work session, those Council members will be required to attend telephonically or listen to the minutes of the regular meeting, special session, or work session. Executive Sessions will not be attended telephonically, but will be listened to in the Clerk's Office at a later date. They need to know that if they miss a meeting, they need to take the time to go in to the Clerk's Office; I've done it before, gone in there and listened to an

executive session. It was a lot of executive session history. It was about 2 ½ hours. Um, but um, I think they need to know that in order to keep up to date with what's going on, they need to make that effort to attend the entire meeting. So I would like to see that on a future agenda."

14. **Adjournment**

On a motion by German, seconded by Baker, the meeting was adjourned at 8:56 p.m.

Bob Burnside, Mayor

Deborah Barber, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session held on December 5, 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2012.

Deborah Barber, Town Clerk