

MINUTES
COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, October 24, 2012
6:30 P.M.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Mayor Burnside, Vice Mayor Kovacovich, Councilors Whatley, Baker, Jones and German were present; Councilor George was absent.

Also Present: Town Manager Russ Martin, Community Development Director Mike Jenkins, Public Works Director Ron Long, and Recording Secretary Margaret Harper

3. Pledge of Allegiance

The Pledge was led by Town Manager Martin.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1) Work Session - October 10, 2012

b) Set Next Meeting, Date and Time:

1) October 26, 2012 at 8:00 a.m. – Work Session – CIP

2) November 2, 2012 at 8:00 a.m. – Work Session – CIP& PARA

3) November 7, 2012 at 6:30 p.m. - Regular Session

4) November 9, 2012 at 8:00 a.m. – Work Session – CIP

5) November 16, 2012 at 8:00 a.m. – Work Session - CIP

6) November 21, 2012 at 6:30 p.m. – Regular Session

7) November 28, 2012 at 6:30 p.m. – Council Hears Planning & Zoning Matters

On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented.

5. Special Announcements & Presentations

There were no special announcements or presentations.

6. Council Informational Reports

Jones reviewed her attendance at the Chamber Board meeting, and their plans.

Baker reported on her attendance at the fund-raising dinner for the Verde Valley Archaeology Center; it was well attended.

Whatley also attended the dinner at the Center, and commented on the opening event coming up on November 7, 2012.

Burnside said he participated at the event at the Jackpot Ranch; reminded everyone of the Kingdom of the Spiders upcoming showing, adding that he was glad to see the repairs being done on The Horn.

7. Call to the Public for items not on the agenda.

(Comments from the following individuals are summarized.)

Justin Wertz said he was pleased to give an update on his ongoing responsibilities.

Jim McDonald expressed concern about the 22-inch steel plate at the Rezzonico Park; he feels it poses a problem for small children, for which the Town would be liable.

There was no further public input.

8. **Discussion, consideration, and possible direction to staff to work with Arizona Department of Transportation (ADOT) and Northern Arizona Council of Governments (NACOG) to move forward with the funding, design and construction of either, Option A – a Roundabout, or Option B – a Signal: to provide enhanced traffic circulation, connectivity and pedestrian movement at the intersection at State Route 260 and Goswick Way/Industrial Drive. (Staff Resource: Ron Long)**
On a motion by Baker, seconded by German, the Council unanimously to proceed with the Roundabout option and move forward with ADOT and to prepare an Intergovernmental Agreement (IGA) for the design and construction of the Roundabout option at SR-260 and Goswick Way/Industrial Drive for Council approval.

Public Works Director Ron Long introduced two guests representing ADOT, Megan Kintner and Alvin Stump. Ms. Kintner, Public Affairs, gave a comprehensive presentation, including a video, on ADOT's operating system and funding sources, including the 25-year revenue forecast and the contrasting anticipated transportation needs and revenue shortfall. Mr. Stump reviewed the need for safety measures at the subject intersection, and presented a cost comparison between a traffic signal and a roundabout.

The Council members discussed the proposed project, the cost for the Town's share and how to best finance it, and the option of borrowing as needed against grant funds that will be available from NACOG in 2014. It was generally agreed that it would make more sense to borrow against the future dollars, rather than spend too much of the Town's reserve funds at this time. The roundabout was determined to be the better resolution to the existing traffic problems.

9. **Discussion, consideration, and possible approval of Resolution 2012-873 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a public record that certain document filed with the Town Clerk and entitled as 'Part 3 Section 306 Mobile/Manufactured Home Park Standards', an amendment to the Planning & Zoning Ordinance. Ordinance 2011-A374.(Staff Resource: Mike Jenkins)**

Both Item 9 and Item 10 were tabled at this time, and staff was directed to go back and work on clarifying and correcting some language and conflicts in the Code that should be reviewed and taken care of, and then referred to Planning & Zoning Commission for recommendation to Council.

Community Development Director Jenkins explained that, after three public hearings on proposed amendments to Section 306 of the Town Code held by the Planning & Zoning Commission, to resolve a specific problem regarding regulation of older mobile/manufactured homes, some conflicting language was brought to staff's attention. After review, including staff's continuing concern about Proposition 207, it was decided to request tabling this item at this time in order to allow staff to make the necessary corrections that will be returned to the Planning & Zoning Commission for further review.

10. **Discussion, consideration, and possible approval of Ordinance 2012-A387 an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adding Text amendment changes to the Planning & Zoning Ordinance, Part 3 (General Regulation/Provisions), Section 306 (Mobile/Manufactured Home Standards and including Recreational Vehicle Park**

Standards).(Staff Resource: Mike Jenkins)
(This item was addressed together with the foregoing Item 9.)

11. **Discussion, consideration and possible approval of the placement of a Deputy Public Works Director position into the Town's Classification and Salary Plan, which will include the job description and salary range.** (Staff Resource: Ron Long)

On a motion by Burnside, seconded by Kovacovich, the Council unanimously approved the placement of a Deputy Public Works Director position into the Town's Classification and Salary Plan, which will include the job description and salary range.

Long explained that, prior to the loss of Steve Burroughs, a reorganization plan had been worked on that would have promoted Steve to Public Works Deputy Director, and included the hiring of a Street Superintendent. Council is being asked at this time to approve the Deputy Public Works Director position and to advertise to fill that position. During Council discussion, it was noted that there would be no change in the department's budget this year, that the intent is to get someone to fill that position perhaps in the spring, prior to next July, and that there is an individual who is capable of filling in as the foreman for the Street Department in the interim.

12. **Call to the Public for items not on the agenda.**

(Comments from the following individuals are summarized.)

Justin Wertz commented that it has been wonderful being at these meetings.

Ron Long conveyed a statement from the Public Works crew, and himself, urging the Council to consider naming the Street Yard the "Steve Burroughs Public Works Yard."

There was no further public input.

13. **Manager/Staff Report**

Martin reported on scheduling the meeting with the Yavapai-Apache Nation tentatively on Wednesday, November 28, 2012, sometime mid-morning. He reminded everyone of the "Kingdom of the Spiders" event ahead; the Town will be observing Halloween, starting at 5:00. There will be a memorial service for Steve Burroughs at the Clarkdale Park on Saturday, November 3, at 1:00 p.m.

14. **Adjournment**

On a motion by Baker, seconded by Jones, the meeting was adjourned at 8:19 p.m.

 11-7-12

Bob Burnside, Mayor


Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 24th day of October 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 16 day of November, 2012.



Debbie Barber, Town Clerk