

**MINUTES  
REGULAR SESSION  
MAYOR AND COUNCIL  
COUNCIL CHAMBERS  
WEDNESDAY, SEPTEMBER 5, 2012  
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion**

1. **Call to Order**  
The meeting was called to order at 6:30 p.m.
  
2. **Roll Call**  
Mayor Burnside, Vice Mayor Kovacovich, Councilors Whatley, George, Baker, Jones and German were present.  
  
**Also Present:** Town Manager Russ Martin, Economic Development Director Melissa Preston, Library Director Kathy Hellman, and Recording Secretary Margaret Harper
  
3. **Pledge of Allegiance**  
The Pledge was led by German.
  
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items.  
Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
  - a) **Approval of the Minutes:**
    - 1) Regular Session – August 15, 2012
    - 2) Special Session – August 15, 2012
  - b) **Set Next Meeting, Date and Time:**
    - 1) September 12, 2012 at 5:00 p.m. – Work Session
    - 2) September 19, 2012 at 6:30 p.m. – Regular Session
    - 3) September 26, 2012 at 6:30 p.m. – Council Hears Planning & Zoning Matters
  - c) **Possible approval of a professional service contract for Timothy W. Grier, PC for indigent legal services for the Camp Verde Municipal Court. This is a budgeted item. Staff Resource: Judge Harry Cipriano**
  - d) **Possible approval of a vendor contract with Quality Copy Inc. for self-serve, coin operated printing, copying and faxing services for the Camp Verde Library patrons. Staff Resource: Kathy Hellman**
  - e) **Possible approval of ordinance 2012-A386, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County Arizona, approving the sale of real property located at 2095 W. Horseshoe Bend Drive, Camp Verde, Arizona. Staff Resource: Russ Martin**

On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented, with Item 4.d) pulled.

Burnside requested that Item 4.d) be pulled for discussion.

**4.d) Possible approval of a vendor contract with Quality Copy Inc. for self-serve, coin operated printing, copying and faxing services for the Camp Verde Library patrons**

On a motion by Burnside, seconded by German, the Council unanimously voted to approve the contract as stated in the agenda packets.

Library Director Kathy Hellman described the subject device that she came across in Anaheim at the American Library Convention that will provide printing, copying and fax services to Camp Verde Library patrons. The initial trial period is for 50 days, at no obligation to the Town, and there will never be any cost to the Town. In response to questions from the Council, Hellman said that the vendor would provide all the supplies for its operation, with maintenance the responsibility of staff, similar to any copy machine. No

monetary benefit to the Town is anticipated at this time since that depends upon an extreme number of copies being made. When asked about the contract requirement for use of a specific amount of paper, Hellman said that the contract could be open-ended; the vendor knows that the Town is building a new Library.

#### 5. Council Informational Reports

**Kovacovich** commented that he enjoyed the League Conference; the keynote speaker was very good.

**George** reported on his attendance at the Verde River Basin Partnership Education Outreach meeting; they will have a booth at Verde River days on September 29. He also attended the Education Foundation meeting where he had suggested a Chili Cook-off event on the 4<sup>th</sup> Friday, in February or March.

**Burnside** also commented on the League Conference; it was very informative. Referring to five newspapers from different areas, Burnside said that all of the communities and citizens are having the same problem with the current situation; the only difference is the magnitude.

#### 6. Special Announcements & Presentations –

- **Possible approval of a proclamation declaring September 11, 2012 as a “Day to Remember”**  
Following the presentation made in Item 8 below, Mayor Burnside formally proclaimed and declared September 11, 2012 as a “Day to Remember.”

**Note:** Richard Dehnert, representing the Verde Valley Guidance Clinic in connection with Item 9 below, was invited to share his comments at this time; his presentation is summarized in Item 9.

#### 7. Call to the Public for items not on the agenda.

(Comments from the following individual are summarized.)

**Bob Johnson** reported on problems of flooding caused by a microburst in Verde Lakes recently, and said he wanted to put some pressure on engineering to address the situation; also, there is a need for weeds to be cut out there. (*Burnside requested the Town Manager to look into those complaints.*)

There was no further public input.

#### 8. Presentation by Prescott Valley Council Member Mary Mallory on Prescott Valley Healing Field of Northern Arizona. Staff Resource: Melissa Preston

Melissa Preston introduced Mary Mallory, who presented a video showing the many different communities and groups who have undertaken Healing Field projects consisting of row after row of flags being displayed to commemorate and show respect for those who had lost their lives in the National tragedy of the terrorist attack on the World Trade Center on September 11, 2001. Following the video, Ms. Mallory commented on how the project has grown into a National expression of respect, and a wellspring of human kindness. She outlined the upcoming Prescott Valley Healing Field event, and explained that volunteers as well as cash are always needed; for any questions, her phone number is 533-8896.

Mayor Burnside sponsored the following item:

#### 9. Presentation by Northern Arizona Regional Behavioral Health Authority, followed by possible approval of a proclamation designating September as “National Recovery Month”.

Burnside formally proclaimed the designation of September as “National Recovery Month.,” and presented a copy of the Proclamation to the speaker.

The Northern Arizona Regional Behavioral Health Authority was represented by Richard Dehnert from the Verde Valley Clinic who outlined the significant problems of mental health and substance abuse disorders affecting lives, and the efforts being made in prevention and treatment, stressing that recovery is possible. Mr. Dehnert urged the Council to support recovery by approving the subject Proclamation, and invited

everyone to a Recovery Celebration scheduled for Saturday, September 22; it will feature testimonials from individuals in recovery.

10. **Progress update, discussion, and possible direction to staff relative to the Library Construction Project to include development of final scoping (cost) and preparation for final financing and construction timeline.** Staff Resource: Kathy Hellman/Russ Martin

On a motion by German, seconded by George, the Council unanimously voted to direct staff to engage professionals in developing a final scope including size, cost and financial package to present to Council for future consideration.

Town Manager Martin said that the Town is now at a point where it can start spending some resources, and it is important to understand what they are being spent on. Before construction starts, which is anticipated by next year, several things need to be done, the first of which is financing. Martin outlined three options; one, financing through USDA; two, private financing with bonding companies; and three, contacting local banks. Martin commented on architect Joel Westervelt's outstanding dedication and contribution to the community. When it is time to engage the group of professionals, that will be brought before the Council in the future. The Town has decided on the site for the Library, the flood level has been estimated, and the first step will be to get a permit to build from County Flood Control and then the design can go forward. Martin said he will check in again with the Council to finalize the scope and final cost. Martin outlined the estimated cost of between 1.3 to 1.9 million, and the finances on hand, including proceeds from the sale of properties and the approximately \$300,000 raised by CCCVL. The team that has been assembled to lead the project consists of Joel Westervelt, Linda Harkness, Kathy Hellman, Gerry Laurito, and Mike Showers. In response to a question from Council, Martin said he expects to hear back from Yavapai County regarding the floodplain when the Council has given approval for staff to go forward with the professional services, possibly a couple of weeks from now when the County has that information on board.

The Council members discussed construction details with Westervelt consisting of two phases, which he described; as far as "turn key" completion, Westervelt said he anticipates being close to it. Martin stated that Kathy Hellman would be at the helm of the Library project; he would not try to micro-manage it. Any ideas or assistance from volunteers will be welcomed throughout the construction and landscaping process. Kathy Hellman described her experience throughout the construction and completion of the Prescott Valley Library; that experience will be valuable during this project.

#### **PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Bob Johnson** said he has been in Camp Verde 30 years and asked if anyone had ever seen flooding in that area where the Library is planned.

There was no further public input.

The Council discussion continued with a comment from Whatley explaining that she has lived right there in that area for 25 years, and only one time was it ever close to flooding; there has been no evidence of any flooding on the side where the Library will be constructed. In response to a question from Burnside, Linda Harkness said that the intent of CCCVL is to be there for whatever is seen as important, and they will continue with the fundraising. Burnside asked Martin if he felt comfortable that there will be no more outcry for the building being a part of the Master Plan shown on the map in his office. Martin said he anticipated that there will be some outcry, but the decision has been made to start with the site that has been selected; staff will continue to work with that until it has been proven impossible. When asked about whether he would set up workshops for input, Martin commented that he would consider that if it would help, but that "government by committee does not work very well." The public can bring comments to his attention, but the project will get done. Burnside asked Martin if he will be requesting Council approval for the location; Martin replied, "No," that the location has been decided upon.

German wanted to say that the entire community deserves commendation for their perseverance in hanging in there and continuing to raise money, and expressed appreciation for Westervelt's volunteer work and Martin's efforts to keep the ball rolling.

11. **Call to the Public for items not on the agenda.**

There was no public input.

12. **Manager/Staff Report**

In connection with the upcoming Sustainability conference, Martin said to let him know who will be attending so that arrangements can be made for transportation or carpooling; there will be a 9/11 Ceremony at noon at the Ramada; next Friday is Lynda Moore's last day, stop by and wish her well; Martin commented on Council getting prepared for the Work Session scheduled for 5:00 p.m. next Wednesday, and referred to the Goal Memo he had talked about earlier.

13. **Adjournment**

On a motion by Baker, seconded by German, the meeting was adjourned at 7:44 p.m.

 9-21-12

Bob Burnside, Mayor



Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 5<sup>th</sup> day of September 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3 day of October, 2012.



Debbie Barber, Town Clerk