

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, APRIL 20, 2011
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Staff Retreat/Special Session – March 30, 2011
- 2) Work Session – March 23, 2011
- 3) Regular Session – March 16, 2011
- 4) Work Session – March 9, 2011

b) **Set Next Meeting, Date and Time:**

- 1) April 27, 2011 at 6:30 p.m. – Public Hearing/P&Z Code Rewrite
- 2) May 4, 2011 at 6:30 p.m. – Regular Session
- 3) May 6, 2011 at 9:00 a.m. – Budget Work Session
- 4) May 11, 2011 at 6:30 p.m. – Public Hearing/P&Z Code Rewrite
- 5) May 18, 2011 at 6:30 p.m. – Regular Session
- 6) May 25, 2011 at 6:30 p.m. – Public Hearing/P&Z Code Rewrite

- c) **Possible approval of Resolution 2011-840, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to the submission of projects for consideration in Arizona's 2012 Fiscal Year Highway Safety Plan.** Staff Resource Dave Smith

- d) **Possible approval of Resolution 2011-841, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to certain Exemptions for Motor Vehicles used by the Marshal's Office.** Staff Resource Dave Smith

- e) **Possible approval of a 2-year agreement with Carrie A. Kelly, PLLC, Attorney-at-Law for prosecutorial services in an amount of \$71,000 per year. This is a budgeted item.** Staff Resource: Russ Martin

- f) **Possible authorization to proceed with the carpet replacement in the Town Hall building located at 473 S. Main St., as proposed by Continental Flooring Co., State Contract EPS 060077-1, for \$22,677.59. This is a budgeted item.** Staff Resource: Ron Long

On a motion by Baker, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with Item 6 of the Minutes of March 16, 2011 clarified to reflect that the comment by Kovacovich was in reference to the Mayor having shaved off his beard.

Kovacovich requested a clarification to the Minutes of March 16, 2011, Item 6; he was concerned about how the report of a "welcome change in the Mayor's appearance" would be perceived in the future; his comment was in reference to Mayor Burnside shaving off his beard.

5. **Special Announcements & Presentations – Welcome to New Businesses for the month of March**

- **Continental Flooring Company – Scottsdale**
- **Best By Farr Plumbing Inc. – Cottonwood**
- **Shammy's Crazyed Out Hair – Camp Verde**
- **Verde Valley Archaeology Center, Inc. – Camp Verde**
- **Meridian Rehabilitation Inc. – Camp Verde**
- **Ucon Construction – Tempe**
- **Hold the Fort – Camp Verde**
- **Sedona Recycles - Sedona**

Proclamations:

- Possible approval of Proclamation declaring May 1, 2011 through May 7, 2011 as Municipal Clerks Week.

Presentation of Certificates of Election to:

- **Council Member-elect Alan Buchanan**

- Council Member-elect Bruce George
- Council Member-elect Carol German
- Mayor-elect Bob Burnside

Presentation of Certificates of Appreciation to the following recipients: Jim Ashton, Ron Brattain, Ray Floyd, Gary Kenfield, Chris Rynearson, Dick Rynearson, Teresa Goodwin, Debbie Hughes, Darby Martin, Lynda Moore, The Town Clerk's Office staff, American Legion, Veterans of Foreign Wars, Keith Tucker, and Parker Construction – Clay Parker.

There was no action taken.

6. **Council Informational Reports.**

Whatley commented on helping with the Dunk Tank at the Safety Fair; it was a fun family affair.

Kovacovich reported on attending the Tourism Roundup in Williams; it was nice to see the transformation of Williams from a little mining town to a developed tourist town now.

Garrison said that the Tourism Committee that she sits on worked for a year to put on that Tourism Forum, an all-day event. The tour of Bearizona was very enjoyable; all the animals were very active and it was really hard keeping Bob K. in line; it was a long day and a good one.

Baker also reported on the fun event at Basha's that was attended by many families and children; she expressed appreciation for Tire Pro and how they give back to the community with a lot of time and effort; dunking the Mayor was lots of fun. In connection with the History of the Soldier, Baker said there were over 100 Fourth Graders on the opening day. Volunteers are always needed at the Fort; Baker related how two little girls from Germany were sworn in as Junior Rangers, speaking in German. Later in the day, Baker and Whatley attended the Afternoon Tea, dressed in period fashions.

Burnside said he also enjoyed the Bigfoot Event; the beauty of it was that with all the kids and family, there was not one beer sold or asked for. He enjoyed the History of the Soldier; for the first time, the Boy Scouts held the flag as it was being raised. The Verde Valley Ag Council will have a meeting April 25th; the Yavapai County Tax Assessor Pearsall will be present at a subcommittee in Cottonwood on Thursday, April 28 at 5:30 p.m. in the County Administrative Building to answer questions or concerns that anyone might have about property tax reform. For the record, Burnside thanked those who had sent him letters; anyone who might have a problem or questions, send a letter, or call, and those concerns will be forwarded to the appropriate departments; if no answer is forthcoming, call the Mayor and he will follow up on it. Burnside thanked Maintenance for the improvement to the rain gutter at the Visitors Center that he had requested.

7. **Call to the Public for items not on the agenda.**

(Comments from the following individuals are summarized.)

Sandi Ashton said that her property backs up to Forest Service property, there is nothing there; and she asked if the Town could do anything about changing the 50-foot property line requirement so that she could build a barn instead of having to settle for a shed to house her horse. She is trying to get a permit to build a barn with no success, and is requesting that the Town address the situation to see if something could be done.

Fran Arries, speaking in connection with the contract coming up with APS, described at length the problems she has had with power surges that have destroyed her appliances, with no help or any resolution from APS.

There was no further public input.

8. **Discussion, consideration, and possible recommendation to the Arizona Department of Liquor**

Licenses & Control to approve the following liquor license applications:

A. Jason Barclay Morris, Arizona CVS Stores, LLC located at 522 Finnie Flat Road, Camp Verde. Staff Resource: Deborah Barber

B. Bruce Wayne Holbrook, Express Stop 4507 located at 1897 W Pueblo Ridge Suite A, Camp Verde. Staff Resource Deborah Barber

On a motion by Baker, seconded by Garrison, the Council unanimously recommended approval of the liquor license application for Jason Barclay Morris, Arizona CVS Stores, LLC located at 522 Finnie Flat Road, Camp Verde.

On a motion by Baker, seconded by Garrison, the Council unanimously recommended approval of the liquor license application for Bruce Wayne Holbrook, Express Stop 4507 located at 1897 W. Pueblo Ridge, Suite A, Camp Verde.

9. **Presentation by Bob Rothrock, President Verde Valley Land Preservation Institute, Inc. relative to the result of the regional open space study.**

There was no action taken.

10. **Quarterly reports/presentations to include possible discussion of the reports from the following:**

Staff Resource

- **Board of Adjustments**
- **Planning and Zoning Commission**
- **Camp Verde Chamber of Commerce**
- **Fort Verde State Park**

There was no action taken.

11. **Discussion, consideration, and possible direction to staff to proceed with making an application to the AZ Department of Commerce for the Arizona Biofuels Conversion (ABC) Grant Program to install storage and dispensing equipment at the Public Works Yard on Industrial Drive. If approved, this item will be budgeted in the FY 11/12 CIP.** Staff Resource: Ron Long

Burnside announced that this Item 11 has been canceled.

12. **Discussion, consideration, and possible direction to staff relative to adding the Verde Valley Regional Economic Development Organization (VVREO) to the Council Committee Assignments or appointing a staff member to attend the meetings.** Staff Resource: Russ Martin

Staff was directed to contact other municipalities to collect information on the issue of requiring confidentiality, together with other legal opinions, if any, in order to have a brief discussion after the new members have been seated as to whether or not to appoint a member to attend the meetings.

13. **Discussion, consideration, and possible direction to staff relative to submitting comments to the Coconino and Tonto National Forest Service about the proposed Fossil Creek Wild & Scenic Comprehensive River Management Plan.** Staff Resource: Mayor Burnside

Staff was directed to come back on May 4th. after talking with some of the members, with some bullet items to help facilitate some discussion, with perhaps a draft letter to consider.

14. **Discussion, consideration, and possible approval of Resolution 2011-844, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, adopting and establishing the "Town of Camp Verde Operations and Procedures Guide" and superseding all resolutions or parts of resolutions adopted by the Town of Camp Verde in conflict with the provisions of this resolution or any part of this resolution are hereby repealed, effective as of the day this resolution is effective.**

Staff Resource: Debbie Barber

On a motion by Baker, seconded by Roulette, the Council unanimously approved Resolution 2011-844, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and establishing the "Town of Camp Verde Operations and Procedures Guide" and superseding all resolutions or parts of resolutions adopted by the Town of Camp Verde in conflict with the provisions of this resolution or any part of this resolution are hereby repealed, effective as of the day this resolution is effective.

15. **Discussion, consideration, and possible approval of Ordinance 2011-A375, an ordinance of the Town of Camp Verde, Yavapai County, Arizona amending Town Code Section 11-1-6 Parks – Alcohol Use.** Staff Resource: Debbie Barber

On a motion by Roulette, seconded by Baker, the Council **voted 5-1** to approve Ordinance 2011-A375, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, amending Town Code Section 11-1-6 Parks-Alcohol Use, with one change to "NO MORE THAN THREE (3) ALCOHOL PERMITS ON TOWN PROPERTY IN A FISCAL YEAR," changing the six to three; **with Garrison opposed.**

On a motion by Baker, seconded by Whatley, the Council **voted 5-1** to amend the original Motion to specify that the Council may approve no more than three (3) alcohol permits on Town property in a fiscal year, noted as follows: Fort Verde Days, Pecan & Wine Festival, and the Corn Fest; **with Garrison opposed.**

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Alan Buchanan, Councilor-Elect

Bruce George, Councilor-Elect

Lisa Calzadilla

Henry Tarin

There was no further public input.

16. **Call to the Public for Items not on the Agenda.**

There was no public input.

17. **Advanced Approvals of Town Expenditures.**

There were no advanced approvals.

18. **Manager/Staff Report**

Martin reminded the members to register for the April 29th event. The members will be receiving the budget document the first part of next week; it will be simplified and direct. The May 6 Work Session will be a great opportunity for the public to understand how the Town's money is spent. As changes are made they will be posted on the internet.

19. **Adjournment**

On a motion by Baker, seconded by Garrison, the meeting was adjourned at 9:10 p.m.