



It's in your hands ~ "Build a stronger community – Shop Locally"

**AGENDA  
REGULAR SESSION  
MAYOR AND COUNCIL  
COUNCIL CHAMBERS · 473 S. Main Street, Room #106  
WEDNESDAY, DECEMBER 7, 2011  
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
  - a) **Approval of the Minutes:**
    - 1) Regular Session – November 16, 2011
  - b) **Set Next Meeting, Date and Time:**
    - 1) December 14, 2011 at 5:30 p.m. – Work Session with the Chamber of Commerce
    - 2) December 21, 2011 at 6:30 p.m. – Regular Session/Council Hears P&Z Matters (Tentatively Combined)
    - 3) December 28, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
    - 4) January 4, 2012 at 6:30 p.m. – Regular Session
    - 5) January 11, 2012 at 5:30 p.m. – Work Session – CIP
    - 6) January 18, 2012 at 4:00 p.m. – Special Session – Annual Performance Review of Manager
    - 7) January 18, 2012 at 6:30 p.m. – Regular Session
    - 8) January 25, 2012 at 6:30 p.m. – Council Hears Planning & Zoning Matters
5. **Special Announcements & Presentations** – There are no announcements or presentations.
6. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
7. **Call to the Public for items not on the agenda.**
8. **Discussion, consideration, and possible appointment to the following:**
  - ❖ **Three (3) members to the Planning and Zoning Commission, with terms beginning January 1, 2012 and expiring December 31, 2015. Applicants are Greg Blue, Dave Freeman, and Chip Norton.**
  - ❖ **Two (2) members to the Board of Adjustments and Appeals, with terms beginning January 1, 2012 and expiring December 31, 2015. Applicants are Jim Bullard and Doug Stevens. Staff Resource: Debbie Barber**
9. **Discussion, consideration, and possible direction to staff to prepare an ordinance amending Town Code Chapter 10, Article 10-2, Section 10-2-1.A, Declaration of Nuisance, to include "Noxious Weeds". If approved, the ordinance will be brought back for consideration at a later date. Staff Resource: Mike Jenkins**
10. **Discussion, consideration, and possible approval of Resolution 2011-850 a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona specifying the location of community-wide (Event and Show) sign areas located in the Town's right-of-way or on Town-owned property to allow for temporary signs to be placed in these areas under the requirements of Part 4, Section 404.D of the Planning and Zoning Ordinance. These Council Specified area are located on the attached Exhibits. Staff Resource: Mike Jenkins**

11. **Discussion, consideration, and possible approval of Ordinance 2011-A378, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Chapter 7, Article 7-10 Municipal Development Fees (Impact Fees) of the Town Code placing a moratorium on and suspending the collection of all Development Impact Fees.** Staff Resource: Mike Jenkins
12. **Discussion, consideration, and possible direction to staff to pursue enforcement or direct changes to the Town Code, Article 9-2, Off-Premises Canvassing and Signage.** Staff Resource: Russ Martin
13. **Discussion, consideration, and possible approval of an amendment to the Special Events Policies and Procedures Guide, adding an "Established Promoter Status" and allowing the waiver of deposits for community-wide events.** Staff Resource: Debbie Barber
14. **Call to the Public for items not on the agenda.**
15. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
16. **Adjournment**

Posted by:

*W Jones*

Date/Time:

*12-1-2012*

*9:15 a.m*

*Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.*

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

H.C.1

**DRAFT**  
**MINUTES**  
**REGULAR SESSION**  
**MAYOR AND COUNCIL**  
**COUNCIL CHAMBERS**  
**WEDNESDAY, NOVEMBER 16, 2011**  
**6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Burnside, Vice Mayor Kovacovich, Councilors Buchanan, George, Whatley and Baker were present; Councilor German was absent.

**Also Present:** Town Manager Russ Martin, Public Works Director Ron Long, Community Development Director Mike Jenkins, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Baker.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

- 1) Regular Session – November 2, 2011
- 2) Council Hears Planning & Zoning Matters – October 26, 2011
- 3) Regular Session – October 19, 2011

**b) Set Next Meeting, Date and Time:**

- 1) November 23, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
- 2) December 7, 2011 at 6:30 p.m. – Regular Session
- 3) December 14, 2011 at 4:00 p.m. – Special Session – Manager's Annual Evaluation
- 4) December 14, 2011 at 5:30 p.m. – Work Session with the Chamber of Commerce
- 5) December 21, 2011 at 6:30 p.m. – Regular Session/Council Hears P&Z Matters (Combined)
- 6) December 28, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**

**c) Possible recommendation of approval for a special event liquor license application from Golden Cobra Center of Fitness fundraiser to be held at the Steve Coury complex located at 5980 E. Coury Dr. on December 10, 2011. The event is to fund a trip to the West Coast Classic in California. Staff Resource: Debbie Barber**

On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented, with the change of the Manager's Annual Evaluation into January.

Town Manager Martin requested that the Manager's Annual evaluation scheduled for December 14 be moved to a date in January since one Councilor would not be available for the December meeting; he would prefer that all seven members would be present for the evaluation. Whatley suggested that the date be moved to the second week in January, or after.

5. **Special Announcements & Presentations**

- **Proclamation declaring the week of November 13-19 as the 90<sup>th</sup> annual observance of "American Education Week"**
- **Welcome to the new businesses:**
  - ❖ **Biddle Outdoor Center – Sedona**
  - ❖ **PDQ Snacks (Special Event) – Sedona**
  - ❖ **Midway West Amusements (Special Event) – Sun City**
  - ❖ **Audra Guest (Special Event) – Sedona**
  - ❖ **Patrick Ellis (Special Event) – Kingman**

- ❖ **Seasoned (Special Event) – Peoria**
- ❖ **Dr. Bounce Extreme Events (Special Events) – Queen Creek**
- ❖ **Marie’s Barber Shop – 74 Hollamon Street, Camp Verde**
- ❖ **CT Price Contracting, Inc. – Glendale**
- ❖ **Digital Ease, LLC – 3100 S. Dove Court, Camp Verde**
- ❖ **All About You Hair Studio – 452 W. Finnie Flat Rd., Camp Verde**
- ❖ **SandzDesignz (Special Event) – Mesa**
- ❖ **AAncor J. Innovations – Henderson, NV**
- ❖ **CCCVL – PO Box 3762, Camp Verde**

Mayor Burnside formally proclaimed the week of November 13-19 as the 90<sup>th</sup> annual observance of “American Education week,” and welcomed each new business as listed above, expressing appreciation for them.

**6. Council Informational Reports.**

**Buchanan** reported on a meeting that he and Martin had with the Chamber of Commerce yesterday; the upcoming meeting on December 14 was discussed. Based on the open dialogue at yesterday’s meeting, Buchanan feels the December 14 meeting will work out well.

**Whatley** said she attended the Sanitary District meeting on November 10, although there was a problem with having a quorum, that was finally resolved and the meeting was held.

**George** announced that there was a chance to set a Guinness Book of World Records picking up trash between Camp Verde, Cottonwood and Sedona, and everyone is invited to join the ADOT Adopt-A-Highway permittees; George said the participants will meet in Cottonwood Saturday morning and that flyers are available for more information.

**Burnside** said he had a breakfast meeting with Tom Thurman, existing District 2 Supervisor, Yavapai County; Mr. Thurman had taken the initiative to meet with and inform the Mayor that he was in Town; Burnside commented that it was a kind gesture on Mr. Thurman’s part. Burnside also reported on attending a Verde Valley Medical Center luncheon, together with Martin, during which Verde Valley Medical outlined the increasing need for medical help and their expansion plans. Burnside described a successful project initiated by a group of doctors in a small town, in essence trading labor for medical services, and directed a request to Town Manager Martin to research the possibility of the community working together to develop a similar program for Camp Verde, trading one particular skill or talent for another.

**7. Call to the Public for items not on the agenda.**

**Chandler Plante** addressed the Council to request permission to hold a Martin Luther King, Jr., March in Camp Verde on 2012, displaying a poster that he had designed, together with a petition already containing 62 signatures in support of the proposed event. *Martin said that the Clerk’s Office and Marshal’s Office will work with Chandler to arrange the Special Event.*

**Justin Wertz** reported on his ongoing efforts in connection with the skateboard project he had previously outlined.

**David Milbourne**, a new property owner in Camp Verde, said a problem had surfaced in August of this year; he distributed pictures of construction equipment and trailers located on the right-of-way on Stagecoach every day. He said he had contacted Planning & Zoning and was told there was nothing they can do. Mr. Milbourne believes this is a safety hazard for vehicles and pedestrians alike, and needs to be addressed, and hopes the Council can do something about it. *Burnside requested that Martin bring a report to Council pertaining to Mr. Milbourne’s request.*

There was no further public input.

Councilor Baker requested Item #8:

- 8. Discussion, consideration, and possible approval of Resolution 2011-858, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona expressing respect, appreciation, and**

**congratulations to the Camp Verde Unified School District Faculty and Students.**

On a motion by Baker, seconded by Whatley, the Council unanimously approved Resolution 2011-858, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona expressing respect, appreciation, and congratulations to the Camp Verde Unified School District Faculty and the Students, with Baker and Whatley reading Resolution 2011-858 verbatim into the record.

**Councilor Baker** explained that she had requested this item, but that it is intended to be an expression from the entire Council. Baker said that not only does the Council want to thank the Camp Verde School District Sports Department for all the activities they have excelled in, but to recognize and thank all the students for their contributions and leadership demonstrated by all the staff and administration. Baker commented on how important it is to have good teachers, staff and community who show support for our children nowadays. Baker wants all the faculty and students to understand and remember that all the Council members and the entire community respect them, and the parents and students who work so hard, especially in today's society. Baker personally thanked the Superintendent and Principal Weir, and all the others who are in attendance at this meeting.

**PUBLIC INPUT**

(Comments from the following individuals are summarized.)

**Daria Weir**, Counselor at Camp Verde Middle School, introduced **Rucker Pike**, Secretary of the Student Council, and **Alyssa Watkins**, President of the Student Council, each of whom described the school and community activities in which they are deeply involved.

**Debi Pottorff**, Principal at the Elementary School, introduced her students, **Angel Brady** and **Kaylee Barker**, who are with the gifted students program, and described their fund-raising efforts. Ms. Pottorff told the Council that it means a lot to be recognized and it is a great step forward to join together and be a community.

**Bob Weir** said that the school has come a long way during the last few years and it is nice to see that people appreciate what we have done; the help from community involvement has been a big factor in our success. He especially thanked the Town for allowing the school to have its parade each year, and Basha's, and the Marshal for allowing the bonfire downtown the last two years. Mr. Weir reviewed how the athletic programs have excelled and the upgrading to the new Divisions. Mr. Weir also commented on the academics and the extreme pride in the teachers. He then introduced **Amy**, Senior Class President, who described the various fund-raising activities the students are involved in, and then **Cody** and **Chris** commented on their participation in sports and fund-raising projects, and expressed appreciation for the Council recognition. Mr. Weir said that he had been in contact with the Town Manager and Council members regarding how the school can volunteer and participate in the community efforts to clean up around the Town.

**Dan Brown**, Superintendent, commented on how much he loves his job, and spoke at length on two very distinct projects being worked on to get Camp Verde to the next higher level in education; he believes that Camp Verde is good, and is on the way to becoming great. The two areas are the cognitive, where the focus is on textbooks and the concept of understanding the standards of what needs to be mastered at each grade level. The other element is what is called the affective, or the social/emotional growth of the students and understanding of the great value of education in their lives. Mr. Brown reiterated the gratitude of the school for the Council recognition, adding that he is also working with Martin on creating an IGA with the goal of working more closely at community to school level. Mr. Brown also noted the attendance of Board Member **Rick Anderson** as well as **Dr. Lee**, and thanked Councilor Baker for her kind words.

There was no further public input.

Following the public input, the Mayor and each of the Council members expressed their deep appreciation and heartfelt thanks for the Camp Verde School District, the schools, the staff, and the sports program and all their impressive accomplishments, and the emphasis of the Administration on the importance of education. After the Council unanimously approved the subject Resolution, it was then signed by Mayor Burnside and presented to Superintendent Dan Brown who said the document will be proudly displayed in the District Office.

9. **Discussion, consideration, and possible approval of Resolution 2011-857, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services.** Staff Resource: All Departments

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved Resolution 2011-857, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services.

Immediately following the motion made and seconded to approve the subject Resolution, Burnside requested that Martin add to the items to be brought back a clarification as to whether there is any other group that would qualify for the \$20, outside of the Farmers Market.

Martin said he had asked two department heads to be present for specific questions the Council may have in connection with previous specific issues, and the former comments have been noted and hopefully satisfactorily addressed in the draft document. Referring to the question regarding reducing the Farmers Market fee to \$20, Martin said that staff continues to recommend leaving that at the \$20 per day. The Pool fees have not been raised in response to the understanding of the general direction of the Council. As for trying to simplify the building fees, the more such a move is considered, the more it appears to become complicated and perceived as unfair; based on the very different situations involved in every building permit that comes forward, one simple fee is not as easy as it might appear. The International Building Code is not perfect; it is set up to be representative of the relative cost of doing and preparing for the different inspections, and the ultimate responsibility as a community to live up to anything that might fail at an inspection in future years. Martin said he feels comfortable that the Code and the way it is interpreted and applied through the fee schedule is standard and well accepted amongst similarly situated departments and entities.

Burnside reiterated his original two main concerns, beginning with the fee for a "site review per sheet." Although it has been explained that the charge is made only for what is actually looked at, Burnside believes that is exposing the department head to a possible conflict, or irritation, with a general contractor who might have had previous problems. Burnside said that he would have recommended including the statement, "applicable print," which would preclude the title page and only apply to the data actually being reviewed. Burnside said he would like to discuss the next issue further, referring to the last page and the reference to "Manufacturing Permit Fees are established by the State Department of Fire, Building and Life Safety Offices." Burnside outlined for staff his concerns regarding the fees listed for Manufactured Home (495), Factory Built/Modular Building (496), and Mobile Home Rehabilitation (497). In particular, he questioned whether the fee for Mobile Home Rehabilitation was sufficient to cover the actual cost of the inspections. Burnside said he felt that the fee for the last item, Factory Built/Modular Building (498), made no sense at all based on the various sizes involved. He said he would like to discuss these issues further, perhaps based on more research, or just have Council accept what is presented, adding that this is the third time he has expressed these same concerns, with no changes, recommendations or explanations having been made.

Whatley repeated her objection to the animal license fees and the minimal difference between the license fees for an altered or unaltered dog, as well as the difference between obtaining a license before or after March 1<sup>st</sup> each year, and adoption fees, and questioned how those fees were arrived at. During the ensuing discussion, Martin pointed out that setting such fees is a policy decision of Council as to what level it should be implemented.

Martin confirmed that pursuant to statutory requirements, the schedule of fees will be introduced approximately 60 days prior to adoption of the preliminary, or roughly the final budget, sometime in April or May. Whatley suggested that the issue of altered and unaltered pets be researched with other communities in the meantime. Martin acknowledged the concerns that had been expressed by the Mayor and suggested that those points will be looked into and updated in the near future. Jenkins said that the issues regarding the building fees and the IGA with the State will be addressed in April with a presentation that should clear up any questions; also, more information will be available following an audit this year by the Department of Manufactured Housing. Martin added that, in brief, the State could set the fees, they allow the Town to do it per the IGA, and staff will get back to Council with more information, as discussed. A brief discussion

followed regarding the statutory requirement for the public process involved in creating new fees.

10. **Call to the Public for items not on the agenda.**

(Comments from the following individual are summarized.)

**Justin Wertz** added further comments regarding the progress of the skateboard project and the interest in the common issue throughout the United States.

There was no further public input.

11. **Manager/Staff Report**

Martin said that staff will be putting the Manager's Report and all of the reports from other departments together for presentation at the same time every month; that will be a process moving forward next year. Martin commented on the upcoming Nation Exodus event on Friday; tomorrow he and Councilor George will be attending the Verde Economics meeting on the campus, and then on to the Intergovernmental meeting in Jerome; anyone interested may ride up with them.

12. **Adjournment**

On a motion by Baker, seconded by Kovacovich, the meeting was adjourned at 7:54p.m.

---

Bob Burnside, Mayor

---

Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 16<sup>th</sup> day of November 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

---

Debbie Barber, Town Clerk



Town of Camp Verde

**Agenda Item Submission Form – Section I**

**Meeting Date: December 7, 2011**

Consent Agenda       Decision Agenda       Executive Session Requested

Presentation Only       Action/Presentation

**Requesting Department:** Clerk's Office

**Staff Resource/Contact Person:** Debbie Barber

**Agenda Title (be exact):** Discussion, consideration and possible appointment of 3 members to the Planning & Zoning Commission and 2 members to the Board of Adjustment and Appeals. All terms are for 3 years and begin on January 1, 2012.

**List Attached Documents:** Letter of Interest

**Estimated Presentation Time:** N/A

**Estimated Discussion Time:** 10 Minutes

**Reviews Completed by:**

**Department Head:** Debbie Barber

**Town Attorney Comments:** N/A

**Finance Department** N/A

**Fiscal Impact:**

**Budget Code:** \_\_\_\_\_ **Amount Remaining:** \_\_\_\_\_

**Comments:**

**Background Information:** Town Code states that prior to the expiration of terms for board and commission members, the Town Clerk shall call for letters of interest from the general public. Staff has advertised for letters of interest by posting at Town Hall, Bashas, the Library and on the web site.

**Recommended Action (Motion):** Move to appoint

**Instructions to the Clerk:** N/A – Section II not applicable.



# Camp Verde, Arizona

## LETTER OF INTEREST

Name: <b>GREGORY BLUE</b>		Date: <b>04-20-2011</b>	
Home Address: <b>1717 MURDOCK CAMP VERDE, AZ 86322</b>			
Mailing Address, if different: <b>95 E. CLIFF HOUSE DR. #A CAMP VERDE, AZ 86322</b>			
Email Address: <b>GREGORYBLUE@HOTMAIL.COM</b>			
Home Telephone: <b>567-5683</b>		Work Telephone: <b>300-4747</b>	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Length of residency in the Town of Camp Verde: <b>10 YEARS</b>		Do you operate a business in Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name and address of business (if applicable): <b>ZUMA S/W CUSTOM CONSTRUCTION 95 E. CLIFF HOUSE DR. #A CAMP VERDE, AZ 86322</b>			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession:			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: <b>ZORC - 2010, HOUSING COMMISSION - 2008, ADOT BYPASS COMMISSION 2006</b>			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. <b>PLANNING + ZONING COMMISSION</b>		3.	
2.		4.	
Education and Community Service			
Schools Attended:		Degree:	Year:
<b>SANTA BARBARA HIGH SCHOOL</b>		<b>GENERAL</b>	<b>1969</b>
Civic Activities-Service Organizations		Office Held:	Year Begun: Year Ended:
① <b>CITY OF COTTONWOOD</b>		<b>COUNCIL</b>	<b>1990 1997</b>
② " "		<b>P&amp;Z COMMISSION</b>	<b>1988 1990</b> (B) →
Please state why you would like to be appointed to a Town Board, Commission, or Committee: <b>EVERY DECISION MADE SHOULD BE FOR THE BENEFIT OF THE FUTURE OF CAMP VERDE.</b>			
Have you ever been charged and convicted of a crime? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes please explain.			
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?			
(a) <b>PROVIDE CLEAR, CONCISE &amp; ACCURATE INFORMATION FOR THE COUNCIL'S FINAL DECISION</b>			
(b) <b>IMPARTIAL &amp; FAIR REPRESENTATION OF PLANNING &amp; ZONING CODES</b>			
(c) <b>A WORKING RELATIONSHIP W/ OTHER BOARDS, COMMITTEE MEMBERS PROVIDING CLARITY OF ZONING &amp; PLANNING CODES</b>			

#3 CITY OF COTTONWOOD DEVELOPMENT REVIEW 1986 1989

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee: FROM YEARS OF SERVICE ON BOARDS, COMMISSIONS, AS WELL AS ACTUAL BUILDING AND DEVELOPMENT THROUGH THE VERDE VALLEY, I AM AN EXPERIENCED STAKEHOLDER IN THE FUTURE AND QUALITY OF LIFE IN CAMP VERDE.

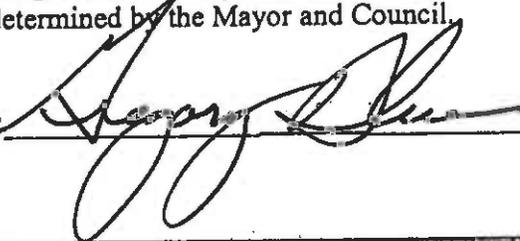
Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

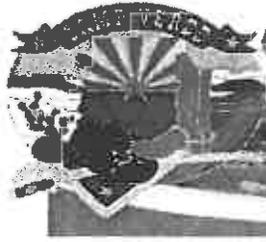
If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:  Date: 11.27.2011

	Date:
Date Contacted & Invited to Appear before Council	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to	



# Camp Verde, Arizona

## LETTER OF INTEREST

Name: <b>DAVE FREEMAN</b>		Date: <b>11/27/11</b>	
Home Address: <b>1155 S Rio Verde Ln.</b>			
Mailing Address, if different:			
Email Address: <b>dkfreeman@npqcable.com</b>			
Home Telephone: <b>→ same</b>		Work Telephone: <b>928-254-7820</b>	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Length of residency in the Town of Camp Verde: <b>6 years</b>		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Name and address of business (if applicable):			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: <b>retired - build race cars &amp; hot rods as hobby - Prior Owned Construction Company - General Contractor 35 years</b>			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: <b>P&amp;Z 2008-11 Housing 2006-8</b>			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. <b>P&amp;Z</b>		3.	
2.		4.	

### Education and Community Service

Schools Attended:	Degree:	Year:	
<b>Central Michigan University</b>	<del>1968</del> <b>M.A.</b>	<b>1968-9</b>	
<b>UCLA</b>	<b>B.S.</b>	<b>1960-68</b>	
Civic Activities-Service Organizations	Office Held:	Year Begun:	Year Ended:
<b>CCCVL</b>	<b>Board member</b>	<b>2008</b>	<b>—</b>

Please state why you would like to be appointed to a Town Board, Commission, or Committee: **I feel that my experience can be helpful to improving the great town of CV**

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

(a) **Council - Provide clear and well-thought-out recommendations**

(b) **CV - Take into account all aspects of a situation and be fair and follow codes & ordinances**

(c) **peer - Provide clear communication and reach out to all other members for ideas, advice and coordination of possible solutions.**

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

I have been on PIZ for 2 terms and felt I have contributed to its overall success in its review of new ordinances, provided well thought out recommendations to Council and served as chairman during contentious situations ("Pig Problem").

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: Daniel Dennis Date: 11/27/11

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	



# Camp Verde, Arizona

## LETTER OF INTEREST

Name: <b>CHIP NORTON</b>		Date: <b>11-23-2011</b>	
Home Address: <b>1825 MONROE LANE</b>			
Mailing Address, if different: <b>PO BOX 1671, CAMP VERDE</b>			
Email Address: <b>NORTONCHIP@gmail.com</b>			
Home Telephone: <b>928-300-9013</b>		Work Telephone: <b>SAME</b>	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Length of residency in the Town of Camp Verde: <b>11 YEARS</b>		Do you operate a business in Camp Verde? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Name and address of business (if applicable):			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession: <b>RETIRED BUILDING CONTRACTOR</b>			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: <b>PLANNING AND ZONING; 2010 TO PRESENT</b>			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. <b>PLANNING &amp; ZONING</b>		3.	
2.		4.	
<b>Education and Community Service</b>			
Schools Attended:		Degree:	Year:
Civic Activities-Service Organizations		Office Held:	Year Begun: Year Ended:
Please state why you would like to be appointed to a Town Board, Commission, or Committee: <b>TO SERVE THE COMMUNITY</b>			
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?			
(a) <b>TO PROVIDE THE COUNCIL WITH AN INFORMED RECOMMENDATION.</b>			
(b) <b>TO PERFORM DUE DILIGENCE IN AN OBJECTIVE MANNER.</b>			
(c) <b>TO BE RESPECTFUL TO OTHER COMMISSIONERS AND TO PARTICIPATE AND ADD VALUE TO DISCUSSIONS.</b>			

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:

BECAUSE OF MY EXPERIENCE ON  
THE PIZ COMMISSION AND MY  
CAREER EXPERIENCE IN PROJECT  
PLANNING.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature:  Date: 11-23-2011

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	



# Camp Verde, Arizona

11-28-11P01:27 RCVD

## LETTER OF INTEREST

Name: <u>Jim Bullard</u>	Date: <u>11-28-11</u>
--------------------------	-----------------------

Home Address: 2250 N. Amorre Dr. Camp Verde, AZ 86322

Mailing Address, if different:

Email Address: jb2squared@hotmail.com

Home Telephone: 928-301-8011 Work Telephone: 567-5281

Are you a resident of the Town of Camp Verde?  Yes  No  
Do you own commercial property in the Town of Camp Verde?  Yes  No

Length of residency in the Town of Camp Verde: 50 years  
Do you operate a business in Camp Verde?  Yes  No

Name and address of business (if applicable):  
Camp Verde Water

If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession:  
Housing Contractor

Are you now serving, or have you ever served, on a Town of Camp Verde board or commission?  
 Yes  No If yes, please list names of board/commission and dates served:

**Board & Commission preference (s):** Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:

1. <u>Board of adjustments appeal</u>	3.
2.	4.

### Education and Community Service

Schools Attended:	Degree:	Year:
<u>Camp Verde High</u>		
<u>NAU</u>		<u>4 1/2 yrs</u>

Civic Activities-Service Organizations	Office Held:	Year Begun:	Year Ended:

Please state why you would like to be appointed to a Town Board, Commission, or Committee: I want to give my service to the town

What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?

(a) make decision on appeals and variance

(b)

(c)

**Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee:**

---

---

---

---

---

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: Jim Bullard Date: 11-28-11

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	



# Camp Verde, Arizona

## LETTER OF INTEREST

Name: <b>DOUG STEVENS</b>		Date: <b>11-21-11</b>	
Home Address: <b>1470 RIO VERDE LANE CAMP VERDE AZ 86322</b>			
Mailing Address, if different:			
Email Address: <b>DRSTEVENS@CEMEXUSA.COM</b>			
Home Telephone: <b>928 567 5270</b>		Work Telephone: <b>928 567 2244</b>	
Are you a resident of the Town of Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Do you own commercial property in the Town of Camp Verde <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Length of residency in the Town of Camp Verde: <b>7 YEARS</b>		Do you operate a business in Camp Verde? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name and address of business (if applicable): <b>CEMEX 3600 OLD HWY 279 CAMP VERDE AZ 86322</b>			
If you are not in business in The Town of Camp Verde, please list your occupation; or if retired, please indicate your former occupation or profession:			
Are you now serving, or have you ever served, on a Town of Camp Verde board or commission? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list names of board/commission and dates served: <b>BOARD OF ADJUSTMENTS AND APPEALS 2008-2011</b>			
Board & Commission preference (s): Refer to the last page for a list of Boards & Commissions. List your choices in order of preference:			
1. <b>BOARD OF ADJUSTMENT/APPEALS</b>		3.	
2.		4.	
<b>Education and Community Service</b>			
Schools Attended:		Degree:	Year:
<b>NORTHERN ARIZONA UNIVERSITY</b>		<b>BACHELOR</b>	<b>1985</b>
Civic Activities-Service Organizations		Office Held:	Year Begun: Year Ended:
Please state why you would like to be appointed to a Town Board, Commission, or Committee: <b>I WOULD LIKE TO CONTINUE TO SERVE THE CITIZENS AND THE TOWN OF CAMP VERDE</b>			
What do you believe is the key responsibility of Board, Commission or Committee member to: (a) The Town Council, (b) The citizens of Camp Verde (c) other Board, Commission or Committee members?			
(a) <b>FOLLOW THE LAWS AND CODES ESTABLISHED BY THE TOWN OF CAMP VERDE CONCERNING BUILDING CODES/CONSIST</b>			
(b) <b>BE FAIR AND CONSISTENT ON THE ADMINISTRATION OF BUILDING/CONSTRUCTION CODES ESTABLISHED BY THE TOWN</b>			
(c) <b>ATTEND THE MEETINGS SCHEDULED AND PARTICIPATE</b>			

Please state the reasons why you feel you are qualified to serve on a Board, Commission or Committee: I HAVE HAD THE PRIVILEGE OF

SERVING ON THE BOARD OF ADJUSTMENTS  
AND APPEALS FOR THE LAST 3 YEARS. I  
WOULD LIKE TO CONTINUE MY SERVICE TO  
THE TOWN AND CITIZENS OF CAMP VERDE.

Applications are kept on file for two years. During that time, your application will be considered when there is an opening for the Board or Commission for which you have applied. As a candidate to a Board, Commission or Committee, your name, address and telephone number will be available to the media and public.

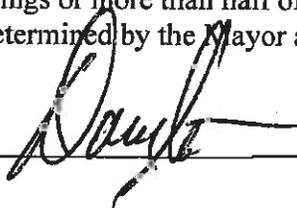
Please notify the Clerk's Office at (928) 567-6631, extension 100 if you move or no longer wish to be considered for appointment.

If you have a current resume and/or certificate that may be applicable to your Board, Commission or Committee interest, please attach a copy to this application.

Mail or deliver your completed application to: Town of Camp Verde, Attn: Clerk's Office, 473 S. Main Street, Camp Verde, AZ 86322.

If appointed to a Board/Commission/Committee, I understand that Members of boards or commissions may be removed for cause including excessive lack of attendance, absences of three consecutive meetings or more than half of all scheduled meetings in any municipal year, or improper conduct as determined by the Mayor and Council.

Applicant's Signature: \_\_\_\_\_



Date: \_\_\_\_\_

11-21-11

	Date:
Date Contacted & Invited to Appear before Council:	
Staff Contacting Individual	
Date Appointed by Council	
Board or Commission appointed to:	

9



Town of Camp Verde

**Agenda Item Submission Form – Section I**

**Meeting Date:**

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation

**Requesting Department:** Council member Bruce George

**Staff Resource/Contact Person:** Michael Jenkins – Community Development Director

**Agenda Title (be exact):** Request for Council direction on the possible amendment of the Town Code, under Chapter 10, Article 10-2, Section 10-2-1.A (Declaration of Nuisance), to include an additional item as number 7 (Noxious Weeds).

**List Attached Documents:**

- Draft language for the proposed item number 7 addition.
- Noxious Weed list from the Arizona Department of Agriculture
- Photo of the Yellow Star Thistle
- Letter from Council Member Bruce George to fellow Council members.
- E-mail from property owners of Millwood Estates.

**Estimated Presentation Time:** 20 minutes

**Estimated Discussion Time:** 20 minutes

**Reviews Completed by:** The Town Attorney was not asked for a review of this issue until direction has been received from the Town Council.

**Department Head:**                       **Town Attorney Comments:**

**Background Information:** Over the last several years staff (Public Works & Community Development) have received complaints on MILLWOOD- ESTATES concerning weeds and the fear of a fire threat due to their uncontrolled growth. Also during this time, it was noticed by the public that a noxious weed called the Yellow Star Thistle was overtaking the area in the subdivision and the Right of Way. The Public Works Department investigated the citizen complaints and determined that the Right of Way needed to be cleared of weed overgrowth and has been controlling the weed overgrowth and noxious weed issue in the Right of Way for the last two summer seasons.

During that time frame it was observed by the Public Works Department that the paved roadways within the vacant MILLWOOD ESTATES subdivision were being used as a party area and an area for people to change their vehicle

oil. Since the Public Works Department had no authority to remove the weeds outside the Right of Way on the interior roads of MILLWOOD, the Community Development Department contacted the owners of the properties in the subdivision with a courtesy notice to remove the weed overgrowth. Shortly thereafter, a local citizen approached the Public Works Department with a proposal to place his cattle in the subdivision to graze down the weed overgrowth with all of the owner's approvals.

An additional proviso of the citizen wanting to place his cattle in the subdivision was to allow for the closure of the two entrances into the subdivision with locked gates to keep the cattle enclosed and secure. This appeared to be a perfect interim solution until some development in the vacant subdivision could be started.

This summer there were further complaints received by the Public Works & Community Development Departments about the Yellow Star Thistle. Currently there is not a noxious weed Ordinance or Code to require removal and control of the Yellow Star Thistle or any other noxious weed within Camp Verde. The noxious weed issue was brought to the Town Manager's attention who directed the Community Development Director to look into other Cities and Towns and how they addressed the noxious weed issue.

The Community Development Director discovered through provided materials that the Town of Payson had included a noxious weed provision in their Town Code. Since a noxious weed would be considered a nuisance and since nuisances are now addressed in the Town Code, language was drafted by the Community Development Director (copy attached) as a possible amendment to the Town Code under Chapter 7, Article 10-2, Section 10-2-1.A. Additionally, the Community Development Director contacted the Supervisor for the VERDE NATURAL RESOURCE CONSERVATION DISTRICT. It was described by the supervisor ( Chip Norton) that the district participates in some weed eradication programs through a combination of manual, herbicide and grazing removal based on an eradication plan based on available capacity by the district and financial and/or physical assistance from the requestor.

Chapter 10, Section 10-2-3 of the Town Code, (Abatement of Nuisances by Town – Assessment of Costs), requires that the Town Manager abate a nuisance should the owner, lessee or occupant fail to remove the nuisance within a certain time frame. It can be reasonably expected that additional costs to the Town could be incurred and carried until the sale of the violating property with the Town utilizing a lien process. The code leaves no other alternatives except for the Town to incur the abatement costs.

It is suggested that all other possible measures should be looked at prior to including noxious weeds as a nuisance violation such as the VERDE NATURAL RESOURCE CONSERVATION DISTRICT resource.

**Recommended Action:** Please see the attached letter with recommendations from Council member Bruce George.

**Instructions to the Clerk:** NA

**SECTION 10-2-1 DECLARATION OF NUISANCE**

It is hereby declared to be a public nuisance, fire hazard, and hazard to public health and safety to allow the accumulation of rubbish, trash, filth, debris, abandoned inoperable vehicles, dilapidated buildings and structures, litter, garbage, dead animals, brush, street cleaning, industrial wastes, or other unsanitary matter of any kind on any property, buildings, lots, grounds, tracts of land and the contiguous sidewalks, streets, and alleys. Additionally declared are:

- A. Property and Hazards:** No use or structure shall be operated or maintained in such a manner as to be an explosive or fire hazard; nor cause smoke, soot, dust, radiation, odor, noise, vibration, heat, glare, toxic fumes or other negative impact on the community to be emitted into the atmosphere at any time to such an extent as to constitute a nuisance; contribute to neighborhood deterioration; nor divert water-carried waste or pollutants into any open water course or groundwater supply. Any such condition determined by the Town to constitute imminent peril to public health, safety or welfare shall be ceased immediately
1. **Disposing of Materials:** Trash and garbage must be kept contained prior to off-site disposal so as not to be a nuisance. Additionally:
    - a. Open garbage must not be stored in any residential or commercial lot for more than seven days.
    - b. Commercial dumpsters must be kept clean, emptied regularly, kept in good repair, and continuously covered.
    - c. The Town will notify the property owner of any violations of the above and take enforcement action, if necessary.
  2. **Fire Hazard:** In order to ensure the safety of its residents and protect property, the Town will among other things, enforce fire hazard codes. Additionally:
    - a. The property owner shall be responsible for the removal of dry grasses and weeds exceeding six inches in height AND deemed to constitute a fire hazard by the Fire Marshal or the Zoning Inspector.
    - b. The dispensing, handling, or disposal of fuels, paint thinner, or similar explosive or fire-producing materials shall comply with Underwriters Laboratories, Inc. standards or better.
  3. **Graffiti:** To avoid negative impact on the community, and to prevent the spread of gang activity, this nuisance must be removed immediately.
  4. **Unclaimed Publications:** Unclaimed publications include either depositing the material, or failure to clean it up from the property by removing it.
    - a. If the publication is subscribed to, the property owner or tenant shall be responsible for the unclaimed publications.
    - b. If the material is unsolicited, the publisher shall be responsible for the unclaimed publications.
  5. **Unsafe Structures and Equipment:** Per 7-2-108 of the Town Code,
  6. **Fences, Screen Walls and Retaining Walls:** All fences, screen walls and retaining walls on the premises shall be safe and structurally sound. They shall be maintained so that they do not constitute a blighting, or deteriorated condition.
    - b. Noxious Weeds: It is unlawful to cause, suffer or allow an accumulation of noxious weeds or plants detrimental to the health of animals or humans, to grow on any lot or parcel land. Noxious weeds are defined as plants which are determined by the Arizona Department of Agriculture Noxious Weed list. It is the responsibility of the property owner, lessee, occupant or an agent of such owner, lessee or occupant, having control over any occupied or unoccupied lot or any parcel of land within the Town Limits of the Town of Camp Verde to eradicate such weeds, pollen or emanations which may be carried through the air to any public place.**

## Arizona Department of Agriculture

### Prohibited, Regulated and Restricted Noxious Weeds

---

#### PROHIBITED:

The following noxious weeds (includes, plants, stolons, rhizomes, cuttings and seed) are prohibited from entry into the state.

*Acrotilon repens* (L.) DC. -- Russian knapweed,  
*Aegilops cylindrica* Host. -- Jointed goatgrass,  
*Aihagi pseudalhagi* (Bieb.) Desv. -- Camelthorn,  
*Alternanthera philoxeroides* (Mart.) Griseb. -- Alligator weed,  
*Cardaria pubescens* (C.A. Mey) Jarmolenko -- Hairy whitetop,  
*Cardaria chalepensis* (L.) Hand-Muzz -- Lens podded hoary cress,  
*Cardaria draba* (L.) Desv. -- Globed-podded hoary cress (Whitetop),  
*Carduus acanthoides* L. -- Plumeless thistle,  
*Cenchrus echinatus* L. -- Southern sandbur,  
*Cenchrus incertus* M.A. Curtis -- Field sandbur,  
*Centaurea calcitrapa* L. -- Purple starthistle,  
*Centaurea iberica* Trev. ex Spreng. -- Iberian starthistle,  
*Centaurea squarrosa* Willd. -- Squarrose knapweed,  
*Centaurea sulphurea* L. -- Sicilian starthistle,  
→ *Centaurea solstitialis* L. -- Yellow starthistle (St. Barnaby's thistle),  
*Centaurea diffusa* L. -- Diffuse knapweed,  
*Centaurea maculosa* L. -- Spotted knapweed,  
*Chondrilla juncea* L. -- Rush skeletonweed,  
*Cirsium arvense* L. Scop. -- Canada thistle,  
*Convolvulus arvensis* L. -- Field bindweed,  
*Coronopus squamatus* (Forsk.) Ascherson -- Creeping wartcress (Coronopus),  
*Cucumis melo* L. var. *Dudaim* Naudin -- Dudaim melon (Queen Anne's melon),  
*Cuscuta* spp. -- Dodder,  
*Drymaria arenarioides* H.B.K. -- Alfombrilla (Lightningweed),  
*Eichhornia crassipes* (Mart.) Solms -- Floating water hyacinth,  
*Eichhornia azurea* (SW) Kunth. -- Anchored water hyacinth,  
*Elytrigia repens* (L.) Nevski -- Quackgrass,  
*Euphorbia esula* L. -- Leafy spurge,  
*Halogeton glomeratus* (M. Bieb.) C.A. Mey -- Halogeton,  
*Helianthus ciliaris* DC. -- Texas blueweed,  
*Hydrilla verticillata* Royale -- Hydrilla (Florida-elodea),  
*Ipomoea* spp. -- Morning glory. All species except *Ipomoea carnea*, Mexican bush morning glory;  
*Ipomoea triloba*, three-lobed morning glory (which is considered a restricted pest); and *Ipomoea aborescens*, morning glory tree,  
*Ipomoea triloba* L. -- Three-lobed morning glory,  
*Isatis tinctoria* L. -- Dyers woad,  
*Linaria genistifolia* var. *dalmatica* -- Dalmation toadflax,  
*Lythrum salicaria* L. -- Purple loosestrife,  
*Medicago polymorpha* L. -- Burclover,  
*Nassella trichotoma* (Nees.) Hack. -- Serrated tussock,  
*Onopordum acanthium* L. -- Scotch thistle,  
*Orobanche ramosa* L. -- Branched broomrape,  
*Panicum repens* L. -- Torpedo grass,  
*Peganum harmala* L. -- African rue (Syrian rue),  
*Pennisetum ciliare* (L.) Link -- buffelgrass,  
*Portulaca oleracea* L. -- Common purslane,  
*Rorippa austriaca* (Crantz.) Bess. -- Austrian fieldcress,

Salvinia molesta – Giant salvinia  
Senecio jacobaea L. -- Tansy ragwort,  
Solanum carolinense L. -- Carolina horsenettle,  
Sonchus arvensis L. -- Perennial sowthistle,  
Solanum viarum Dunal -- Tropical Soda Apple,  
Stipa brachychaeta Godr. -- Puna grass,  
Striga spp. -- Witchweed,  
Trapa natans L. -- Water-chestnut,  
Tribulus terrestris L. -- Puncturevine.

#### **REGULATED:**

The following noxious weeds are regulated (includes plants, stolons, rhizomes, cuttings and seed) and if found within the state may be controlled or quarantined to prevent further infestation or contamination.

Cenchrus echinatus L. -- Southern sandbur,  
Cenchrus incertus M.A. Curtis -- Field sandbur,  
Convolvulus arvensis L. -- Field bindweed,  
Eichhornia crassipes (Mart.) Solms -- Floating water hyacinth,  
Medicago polymorpha L. -- Burclover,  
Pennisetum ciliare (L.) Link -- buffelgrass,  
Portulaca oleracea L. -- Common purslane,  
Salvinia molesta-- Giant Salvinia \*  
Tribulus terrestris L. -- Puncturevine.

\* Added by Director's Administrative Order DAO 99-03 on 8/25/99

#### **RESTRICTED:**

The following noxious weeds are restricted (includes plants, stolons, rhizomes, cuttings and seed) and if found within the state shall be quarantined to prevent further infestation or contamination.

Acroptilon repens (L.) DC. -- Russian knapweed,  
Aegilops cylindrica Host. -- Jointed goatgrass,  
Alhagi pseudalhagi Bieb.) Desv. -- Camelthorn,  
Cardaria draba (L.) Desv. -- Globed-podded hoary cress (Whitetop),  
Centaurea diffusa L. -- Diffuse knapweed,  
Centaurea maculosa L. -- Spotted knapweed,  
Centaurea solstitialis L. -- Yellow starthistle (St. Barnaby's thistle),  
Cuscuta spp. -- Dodder,  
Eichhornia crassipes (Mart.) Solms -- Floating water hyacinth  
Elytrigia repens (L.) Nevski -- Quackgrass,  
Euryops sunbcarnosus subsp. vulgaris -- Sweet resinbush,  
Halogeton glomeratus (M. Bieb.) C.A. Mey -- Halogeton,  
Helianthus ciliaris DC. -- Texas blueweed,  
Ipomoea triloba L. -- Three-lobed morning glory,  
Linaria genistifolia var. dalmatica -- Dalmation toadflax,  
Onopordum acanthium L. -- Scotch thistle.

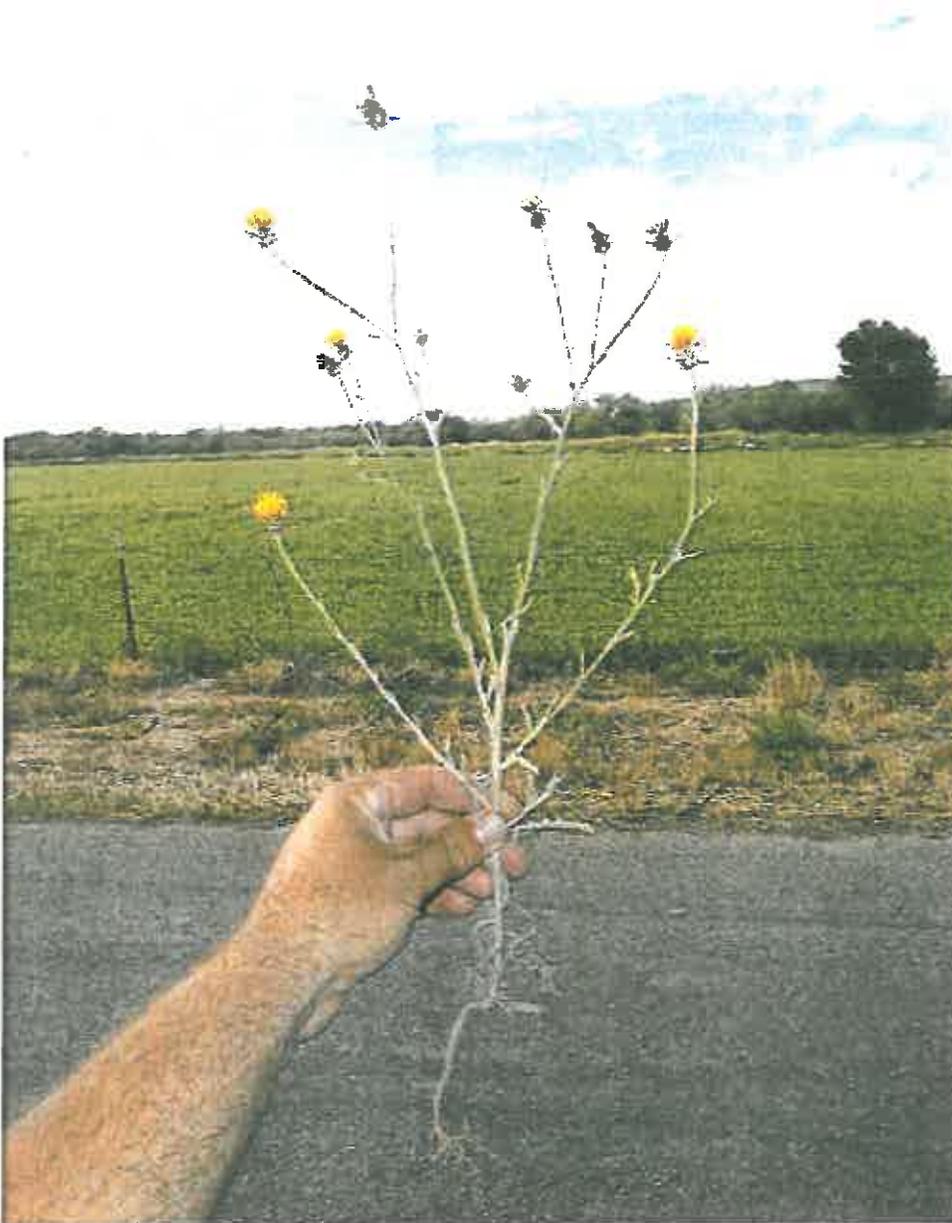
**The following commodities are hosts or carriers of the prohibited, regulated or restricted plants:**

1. All plants other than those categorized as a regulated or restricted pest;
2. Forage, straw and feed grains;
3. Live and dead flower arrangements
4. Ornamental displays; and

5. Any appliance, construction or dredging equipment, boat, boat trailer or related equipment, or any other vehicle with soil attached or carrying plant debris.

Additional weed species are regulated by the federal government and may not be transported without specific permit. The federal noxious weed list may be obtained at the following web site

<http://www.aphis.usda.gov/ppq/weeds/>



Yellow Starthistle - Entire Plant



Yellow Starthistle Flower

Dear Mayor and fellow Council members;

I'm sorry to say that I won't be able to attend the December 7<sup>th</sup> council meeting, especially since you will have an agenda item that I have been working on for some time.

The background on this is that in July I received a call from a very concerned resident concerning a noxious weed that was growing and rapidly spreading in some nearby pastures. The weed is yellow star thistle and besides being an invasive plant to this area and in fact the western United States it will kill horses that eat it. The resident had done a lot of research on this and then later I verified and did my own research. I will attach copies of the descriptions on this plant for you to read. I contacted the U S Forest Service, checked with the county, and looked up Arizona statutes but could find no help for eradicating this weed. So I looked up what other towns had done about this and found several that had ordinances that dealt with noxious weeds. We cannot eliminate all invasive weeds since there are too many to mention and there are other groups that are educating the public and trying to stop the spread of them. But the ordinances that I found are specific in that if the plant harms livestock then it must be stopped. Cows can digest yellow star thistle with no harmful effects but then the seeds are spread in the manure. Horses however do die after eating this plant over a period of time and Camp Verde as a western rural town has many residents that have horses. I personally don't want to be on the side of not caring about the health of our horses.

The ordinance will be an addition to the section on weeds that are overgrown and similarly we the town would send a letter to the owner of any lot that has yellow star thistle or other dangerous weeds growing on it and request that they remove it. If after two weeks they have not been able to do so we would use town resources to remove the weed and then bill the owner for the cost of the eradication. The time frame between notifying and removing must be kept short because during the growing season the weeds grow very fast and spread rapidly.

The addition of this ordinance will give us the Town a tool to use when our residents have a problem with this or other harmful weeds. As I said the first step should be a friendly notice to educate the landowner of the problem that they may not have been aware of and then later to help protect neighboring fields if the weeds remain and continue growing.

Thank you for your attention in this matter,

Bruce M George

Camp Verde Council Member

Camp Verde Council and Staff 2/1  
2/11

To: Council Member and Ron Long  
From: Property owners of Millwood Estates

We would like to propose an option to opening the road in Millwood estates. The expense for the town to maintain the right of ways as well the expense to the home owners would be an unnecessary and costly maintenance. The Homeowners are proposing a plan. We would like to an alternative.

Please consider that we spray for all the weeds with a representative of the town of Camp Verde to acknowledge the completion of the remedy. Also we would like to generate a maintenance program that would allow the town to confirm it completion.

Sincerely

Millwood Home owners

Send me e-mail Jeremy Back 11-17-2011



Town of Camp Verde

**Agenda Item Submission Form – Section I**

**Meeting Date: December 7, 2011**

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation

**Requesting Department:** Community Development

**Staff Resource/Contact Person:** Michael Jenkins, Community Development Director

**Agenda Title (be exact):** Discussion, consideration, and possible approval of Resolution 2011-850, a Resolution of the Mayor and Common of the Town of Camp Verde, Yavapai County, Arizona specifying the location of Community Wide (EVENT & SHOW) Sign Areas located in the Town's Right of Way or on Town owned property to allow for temporary signs to be placed in these areas under the requirements of Part 4, Section 404.D of the Planning and Zoning Ordinance. These Council specified areas are located on the attached exhibits.

**List Attached Documents:**

- Aerial Photo exhibits showing the specified locations of Community Wide (EVENT & SHOW) Temporary Sign Areas.
- Resolution 2011-850

**Estimated Presentation Time: 20 minutes**

**Estimated Discussion Time: 20 minutes**

**Reviews Completed by:**

- Department Head:                       Town Attorney Comments:

Finance Review:     Budgeted     Unbudgeted     N/A

Finance Director Comments/Fund:

**Fiscal Impact:**

**Budget Code:** \_\_\_\_\_ **Amount Remaining:** \_\_\_\_\_

**Comments:**

***Recommended Action (Motion):*** Move to Approve or Deny Resolution 2011-850, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona specifying the location of Community Wide (EVENT & SHOW) Sign Areas located in the Town's Right of Way or on Town owned property to allow for temporary signs to be placed in these areas under the requirements of Part 4, Section 404.D of the Planning & Zoning Ordinance as indicated on the attached Council selected exhibits. The Council also specifies that these locations are in general with the final sign locations being determined by the Town of Camp Verde's Public Works Department who will determine these locations based on site visibility, clear view zones and practicality.

***Instructions to the Clerk:*** Based on the Council's selections of the attached exhibits for the temporary (Event & Show) Sign Areas, some exhibits may be removed or others may be added. Once the Council makes their final decision, the exhibits need to be attached to the Resolution accordingly. Please see Michael Jenkins.

**Agenda Item Submission Form – Section II (Staff Report)**

**Town of Camp Verde**

**Agenda Item Submission Form – Section II (Staff Report)**

There are a total of 12 Community Wide (EVENT & SHOW) Sign areas that have been proposed. These selected sites were provided by the Council at their meeting of October 26, 2011 with direction to Staff to include other areas by the Casino, Finnie Flat & Hwy. 260 intersection, West side of I-17 and South side of 260, along Hwy. 260 at the East side of Town and along Montezuma Castle Hwy.

These sites were reviewed off of the Yavapai County GIS aerial mapping system and due to the inherent inaccuracies from these digital maps it is recommended by staff that the Council authorize the Camp Verde Public Works Department to determine all final sign are locations based on site visibility, clear view zones and practicality.

It is the Council's prerogative to eliminate or add to any of the proposed areas as presented in the exhibits.

**Department: Community Development**

**Staff Resource/Contact Person: Michael Jenkins – Community Development Director**

**Contact Information:** ext. 118, [Mike.jenkins@campverde.az.gov](mailto:Mike.jenkins@campverde.az.gov)

**Statement of the Problem or Opportunity:**

By Allowing for these Community Wide (EVENT & SHOW) Temporary Sign Areas, organizations and citizens will have locations to post their event & show signs and remain within the requirements of the Planning & Zoning Ordinance thus removing possible traffic hazards that could cause clear view zone visibility obstruction.

**DRAFT**



**RESOLUTION 2011-850**

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA SPECIFYING THE LOCATION OF COMMUNITY WIDE (EVENT & SHOW) SIGN AREAS LOCATED IN THE TOWN'S RIGHT OF WAY OR ON TOWN OWNED PROPERTY TO ALLOW FOR TEMPORARY SIGNS TO BE PLACED IN THESE AREAS UNDER THE REQUIREMENTS OF PART 4, SECTION 404.D OF THE PLANNING AND ZONING ORDINANCE. THESE COUNCIL SPECIFIED AREAS ARE LOCATED ON THE ATTACHED EXHIBITS.**

The Common Council of the Town of Camp Verde hereby resolves as follows:

1. The Common Council hereby finds as follows:
  - A. Several of the Council specified locations of Community Wide (Event & Show) Temporary Sign Areas have been utilized by the Community for multiple years and is considered as a benefit to the Town. Also, additional Council specified locations for these temporary signs have been selected to provide for a broader noticing of the public of local Events and Shows.
  - B. The proposed use will not constitute a threat to the health, safety, welfare or convenience of the general public and should be approved.
  - C. It is also realized by the Mayor and Common Council that these approved specified locations of Community Wide (Event & Show) sign areas are identified on the attached exhibits in proximity only. Due to the Yavapai County GIS map inherent inaccuracies, these specified locations shall be in general with the Final installed sign locations being determined by the Town of Camp Verde Public Works Department who will determine these locations based on site visibility, clear view zones and practicality.

The Common Council of the Town of Camp Verde hereby approves the Community Wide (Event & Show) Temporary Sign areas to be located in the Town's Right of Way or on Town owned properties as shown on the exhibits attached.

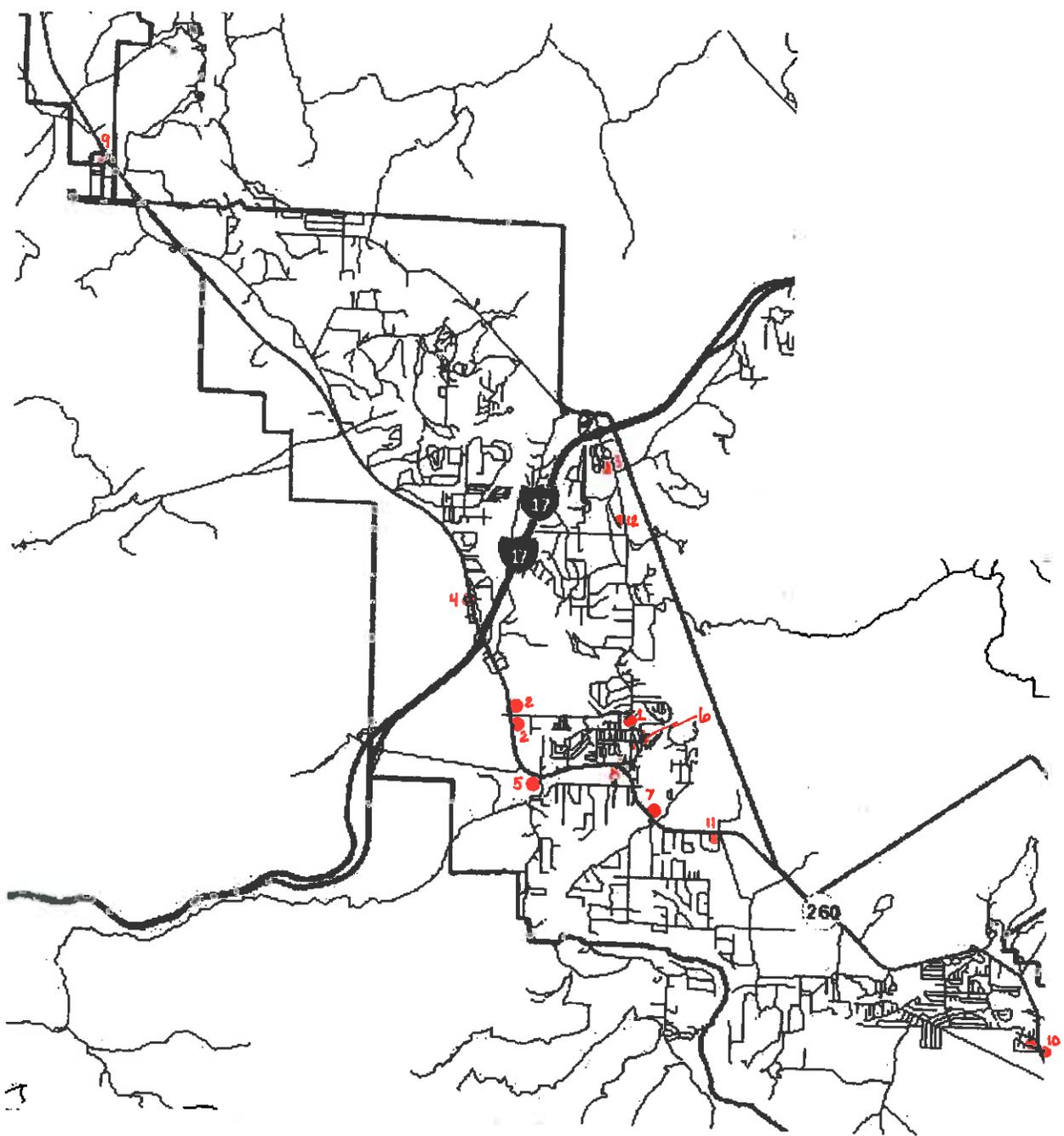
**PASSED AND ADOPTED AT A REGULAR SESSION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA ON DECEMBER 7, 2011.**

\_\_\_\_\_  
**Bob Burnside, Mayor**

**Date:** \_\_\_\_\_

Approved as to form: \_\_\_\_\_  
**Town Attorney**

**Attest:** \_\_\_\_\_  
**Deborah Barber, Town Clerk**







VERDE VALLEY  
FARMERS' MARKET  
SATURDAYS  
JUNE - OCTOBER  
11:00 AM - 1:00 NOON  
977-7556  
BUY LOCAL - EAT FRESH

LEFT TURN ONLY

LEFT TURN ONLY  
260 26

RESTAURANT

08/23/2011 11:06

# Exhibit B

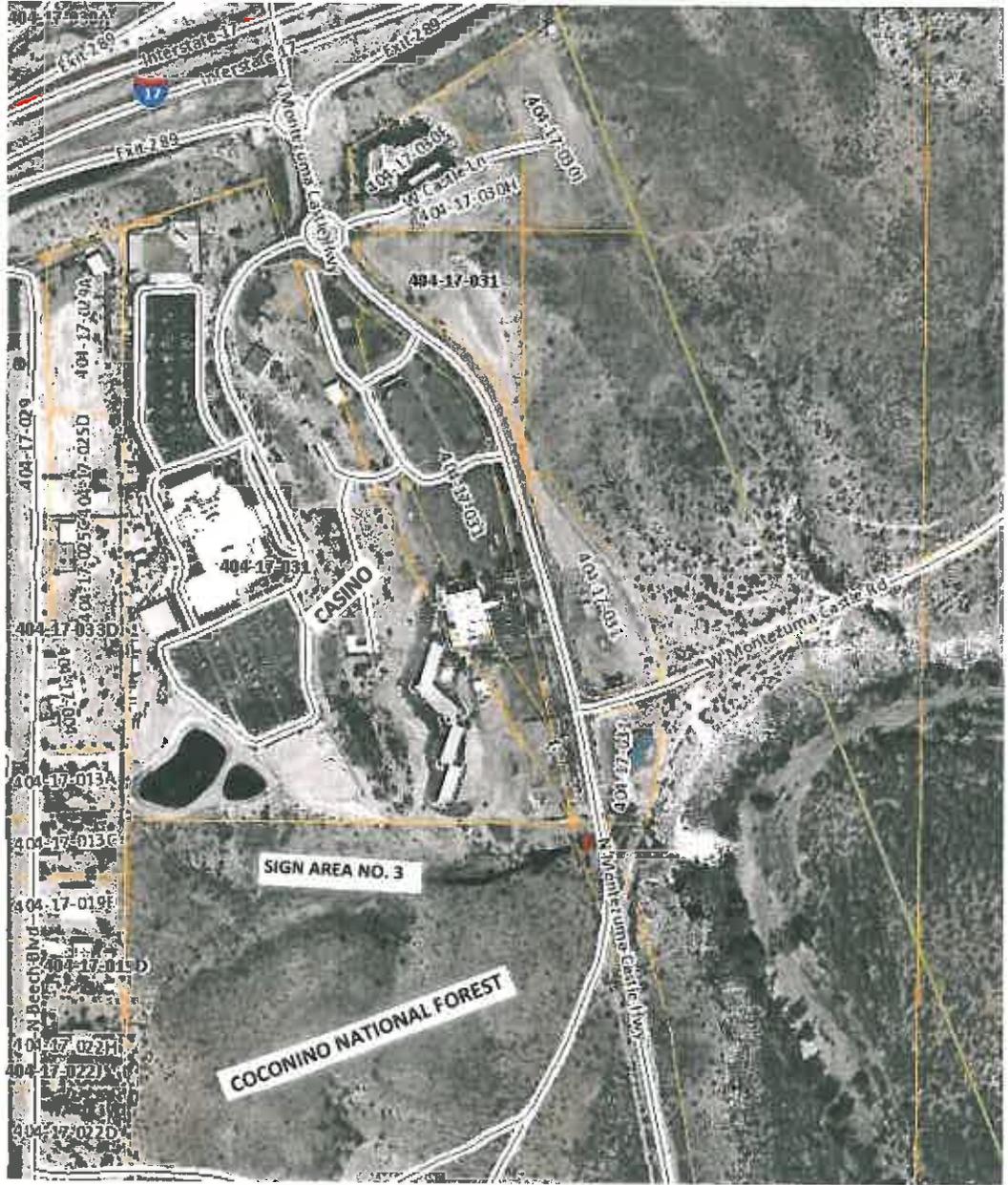
## Proposed Temporary (EVENT & SHOW) sign area no. 2



*Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.*

Map printed on 10/31/2011

Proposed Temporary (EVENT & SHOW) sign area no. 3

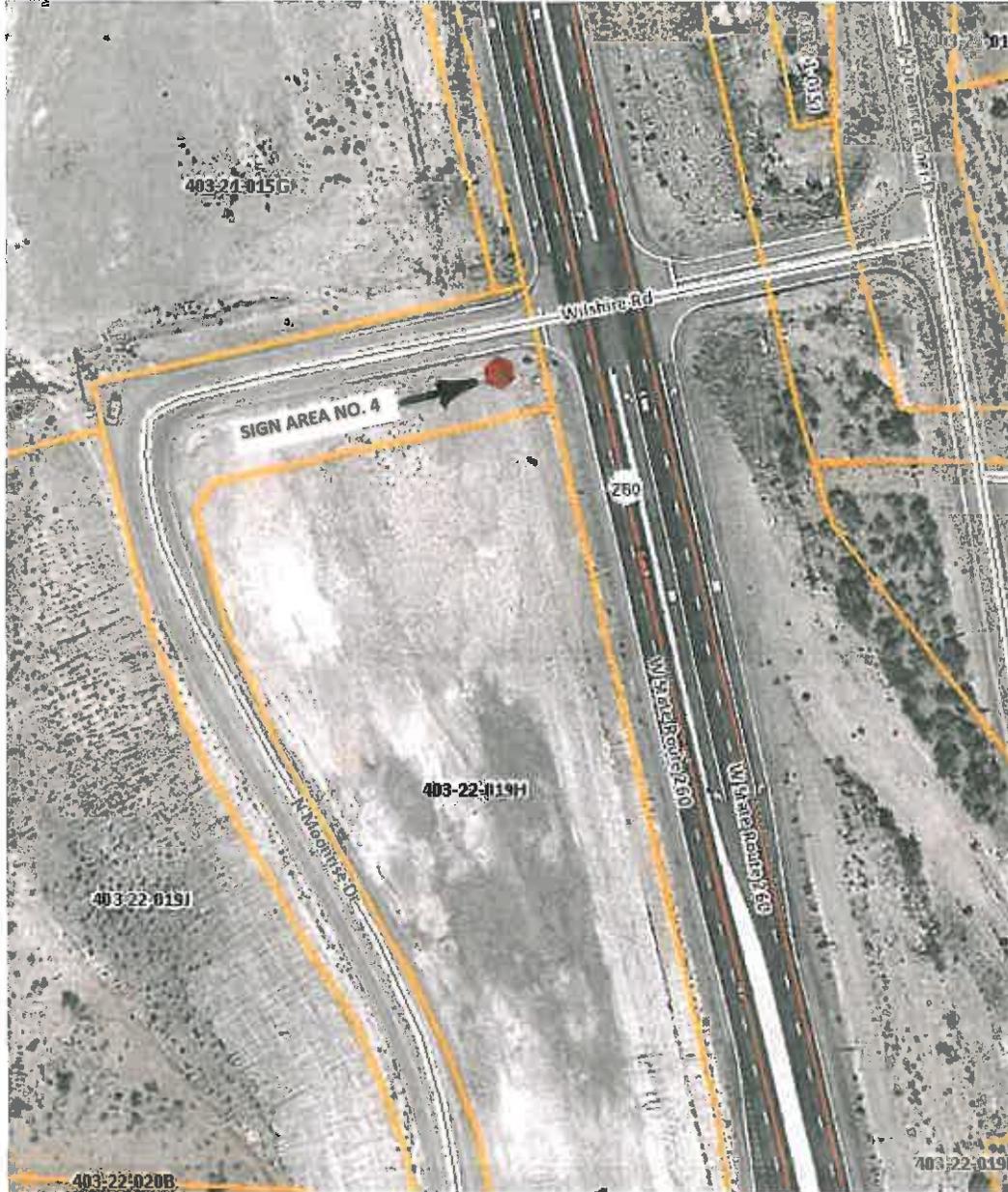


Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

Map printed on: 10.31.2011

# Exhibit D

## Proposed Temporary (EVENT & SHOW) sign area no. 4



*Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.*

Map printed on: 10/31/2011

# Exhibit E

## Proposed (EXISTING) Temporary (EVENT & SHOW) sign area no. 5



Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

Map printed on: 10/31/2011



11/07/2011 16:15

# Exhibit F

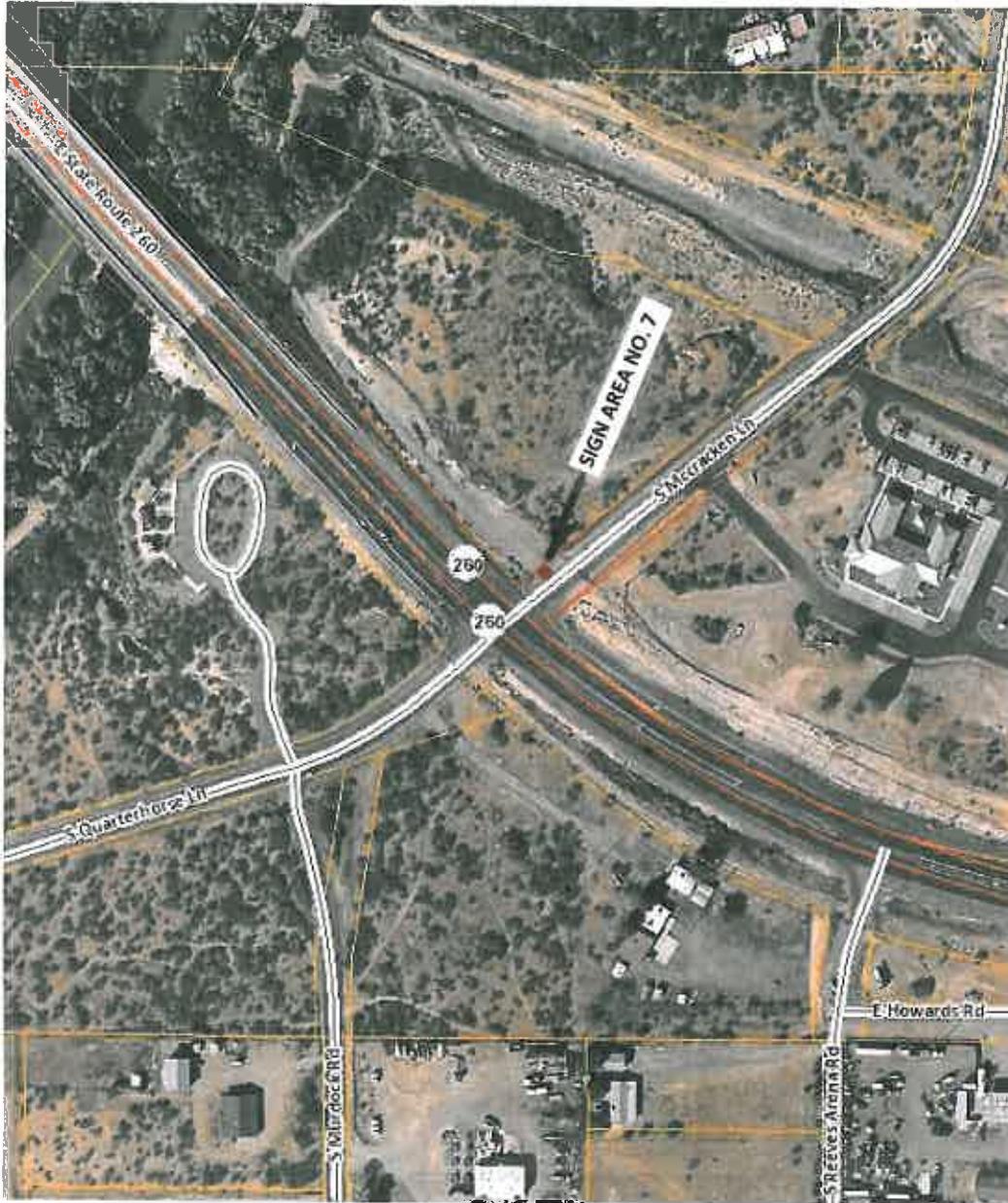
## Proposed Temporary (EVENT & SHOW) Sign area no. 6



*Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.*

Map printed on: 11/7/2011

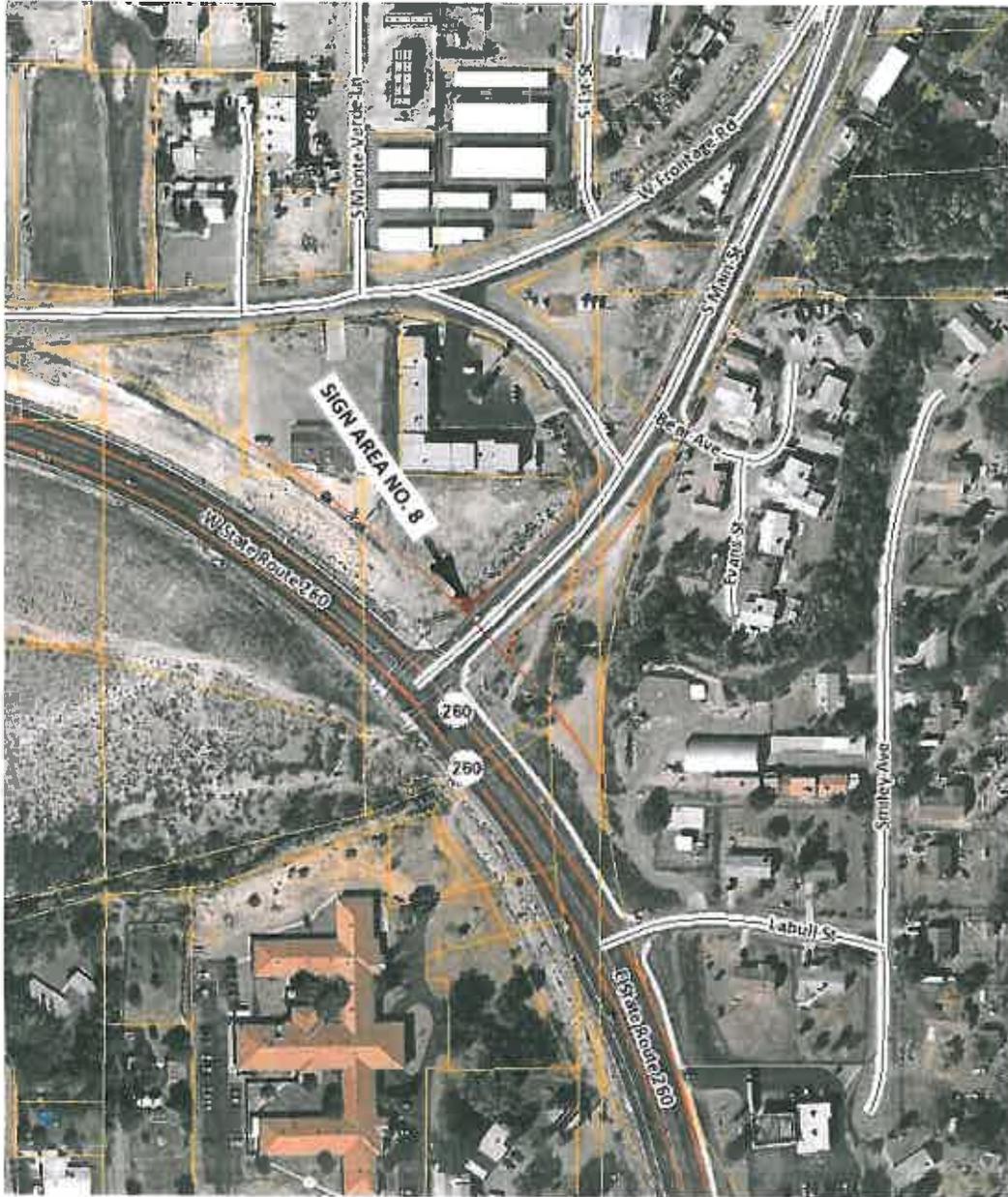
## Proposed Temporary (EVENT & SHOW) sign area no. 7



*Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.*

Map printed on: 11.8.2011

## Proposed Temporary (EVENT & SHOW) sign area no. 8

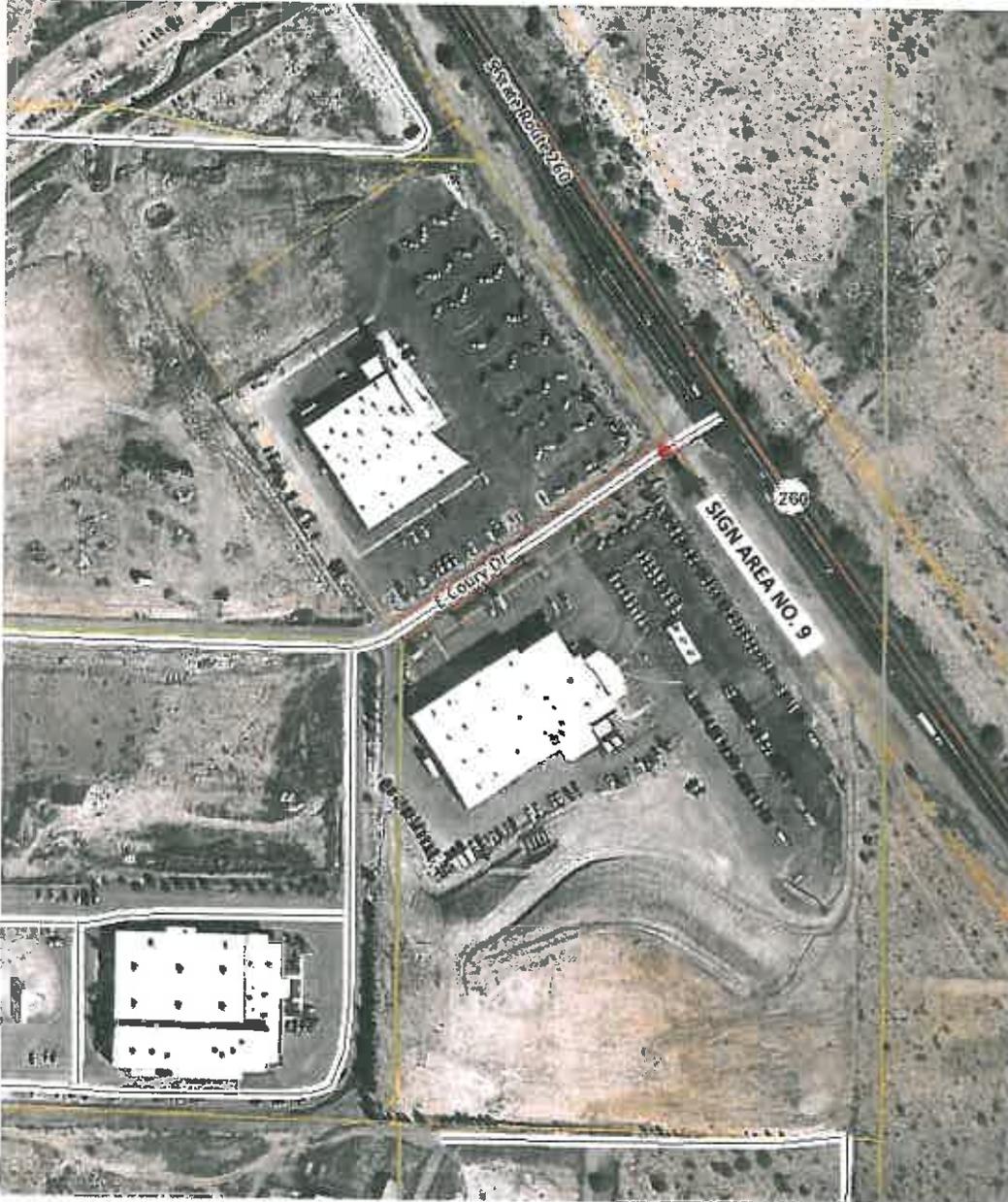


*Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.*

Map printed on: 11.8.2011

# Exhibit I

## Proposed Temporary (EVENT & SHOW) sign area no. 9



*Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.*

Map printed on: 11/5/2011

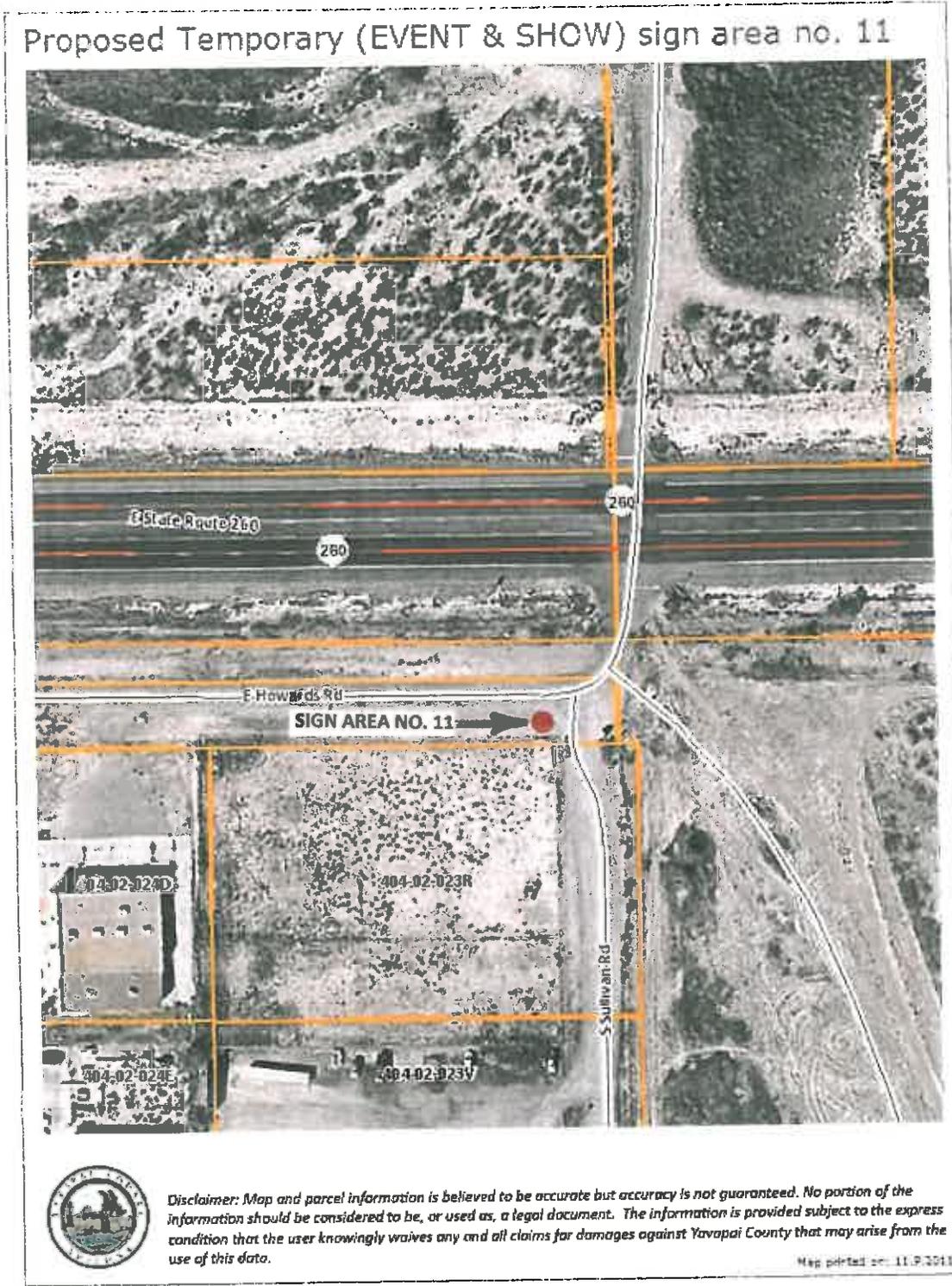
## Proposed Temporary (EVENT & SHOW) sign area no. 10



*Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.*

Map printed on: 11/8/2011

# Exhibit K



# Exhibit L





Town of Camp Verde

**Agenda Item Submission Form – Section I**

**Meeting Date: December 7, 2011**

Consent Agenda       Decision Agenda       Executive Session Requested

Presentation Only       Action/Presentation

**Requesting Department:** Community Development

**Staff Resource/Contact Person:** Michael Jenkins, Community Development Director

**Agenda Title (be exact):** Public Hearing, discussion and possible approval or denial of Ordinance 2011 – A378 of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona Amending Chapter 7, Article 7-10 (MUNICIPAL DEVELOPMENT FEES) of the Town Code placing a Moratorium on and suspending the collection of all Development Impact Fees.

**List Attached Documents:** 1. Ordinance 2011 – A378

**Estimated Presentation Time:** 20 minutes

**Estimated Discussion Time:** 20 minutes

**Reviews Completed by:** Michael Jenkins & Bill Sims

**Department Head:**       **Town Attorney Comments:** The Town Attorney has reviewed Ordinance 2011- A378 with minor revisions which have been completed on the Ordinance as presented to Council.

Finance Review:  Budgeted     Unbudgeted     N/A Direction Only

Finance Director Comments/Fund:

**Fiscal Impact:**

**Budget Code:** \_\_\_\_\_ **Amount Remaining:** \_\_\_\_\_

**Comments:**

**Background Information:** At the Council meeting of October 26, 2011, Staff presented a Summary Report to the Council highlighting the changes to the requirements and providing the current operating status of the DEVELOPMENT IMPACT FEE program. Staff also requested direction from the Council concerning two options that were provided. The Council selected option two, directing staff to prepare the required documents to implement a Moratorium to suspend collection of all Development Fees effective January 1, 2012 for the Development Fees ordinance as listed in the Town Code under Chapter 7, Article 7-10.

Staff has consulted the Town Attorney and as based on State Statute, an Ordinance placing this Moratorium and suspension for the collection of all Development Impact Fees has been prepared for Council adoption.

Since all Public Hearing advertising and posting requirements must be met for this Ordinance adoption, staff had to extend this Public Hearing to the December 7, 2011 Council meeting date. This will cause the effective date of Ordinance 2011 – A378 to be January 7, 2012 instead of January 1, 2012.

**Recommended Action (Motion):** A motion to approve or deny Ordinance 2011- A378 Amending Chapter 7, Article 7-10 of the Town Code placing a Moratorium and suspending the collection of all Development Impact Fees, dated December 7, 2011 with an effective date of January 7, 2012 and expiring on August 1, 2014 at which time all requirements of Arizona Senate Bill 1525 would have to be met by the Town prior to resuming Development Impact Fee collection.

**Instructions to the Clerk:**



**DRAFT**

**ORDINANCE 2011- A378**

**AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF  
THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA  
AMENDING CHAPTER 7, ARTICLE 7-10 (MUNICIPAL DEVELOPMENT FEES) OF THE  
TOWN CODE PLACING A MORATORIUM ON AND SUSPENDING THE COLLECTION OF  
ALL DEVELOPMENT IMPACT FEES**

**WHEREAS**, Chapter 7, Article 7-10, Section 7-10-3 (General Provisions, Applicability), Item 4 (Amendments) of the Town Code allows for the amendment of the Development Fee Code and requires a written report detailing the reasons and need for the establishment of a new Development Fee and proper notice and public hearing as set forth in A.R.S. §9-463.05 (C), and

**WHEREAS**, it is recognized by the Council and Staff that neither an increase nor the establishment of a new development fee results from this Moratorium and therefore does not have to meet the 75 day waiting period as set forth in A.R.S. §9-463.05 (C), and

**WHEREAS**, at the regular Council meeting of October 26, 2011 a written report detailing the reasons and need for this Amendment was provided to the Town Council, and

**WHEREAS**, proper notice and a public hearing as set forth in A.R.S. §9-463.05 (C) have been completed, and

**WHEREAS**, the Town Council has an abiding interest in protecting the public health safety and welfare by amending the Development Fee Code from time to time as needed.

**NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE AS FOLLOWS:**

**Section 1. Effective Date and Term.** The effective date of this **Town of Camp Verde Town Code Amendment Suspending the collection of all Development Fees**, dated December 7, 2011, shall be January 7, 2012 and expire on August 1, 2014 at which time all requirements of Arizona Senate Bill 1525 would have to be met by the Town prior to resuming Development Impact Fee collection.

**DRAFT**

**PASSED AND APPROVED** by a majority vote of the Town Council of the Town of Camp Verde, Arizona on this 7<sup>th</sup> day of December 2011.

\_\_\_\_\_  
Bob Burnside, Mayor

Date: \_\_\_\_\_

Approved as to form:

Attest: \_\_\_\_\_  
Deborah Barber, Town Clerk

\_\_\_\_\_  
W. J. Sims, Town Attorney

**POSTED BY:** \_\_\_\_\_ **DATE/TIME** \_\_\_\_\_



Town of Camp Verde

**Meeting Date: December 7, 2011**

- Consent Agenda       Decision Agenda       Executive Session Requested  
 Presentation Only       Action/Presentation

**Requesting Department:** Administration

**Staff Resource/Contact Person:** Russ Martin

**Agenda Title (be exact):** Discussion, consideration and possible direction to the staff to pursue enforcement or direct changes to the Town Code, Article 9-2, Off-Premises Canvassing and signage.

**List Attached Documents:**

1. Town Code Section 9-2 Relating to the off-premise canvassing business
2. Proposed changes by Sedona Pines, LLC

**Estimated Presentation Time:** 5 minutes

**Estimated Discussion Time:** 15 minutes

**Reviews Completed by:**

- Department Head: Russ Martin** (comments included in report)
- Town Attorney Comments:** Town Attorney has reviewed this agenda item suggesting some changes to the background and is prepared to assist the Town with enforcement procedures or code changes as requested by Council
- Finance Department**

**Fiscal Impact:** N/A

**Budget Code:** N/A      **Amount Remaining:** N/A

**Comments:**

**Background Information:** Town Council met on September 7, 2011 and directed staff (prior to any enforcement) to work with the representatives of Sedona Pines, LLC relative to coming into compliance regarding the off-premise canvassing ordinance recently passed, (business section, not land use), taking into consideration the options that have been suggested by said representatives.

A proposal by Sedona Pines, LLC is included in the packet but no compromised version was able to be created jointly by staff and representatives of Sedona Pines, LLC that would be to either's satisfaction. Staff is seeking

*Council's direction relative to enforcement of the ordinance or preparation of changes proposed by Sedona Pines, LLC.*

*Ideas/Items discussed by both parties included:*

*Use of the terms Tourist Information and how that affects the public/visitor*

*Distance from main "Tourist Information" sign to notification of Sales Solicitation requirement*

*Location and Size of Sales Solicitation signage for clarity to public*

***Recommended Action (Motion): Direct staff to:***

*Direct staff to pursue enforcement relative to the Town Code, Article 9-2, off-premise canvassing recently passed and Sedona Pines, LLC who is affected by the enforcement of the Town Code.*

***Instructions to the Clerk:*** None at this time.

THE FOLLOWING SHEETS  
ARE RECOMMENDATIONS  
AS SUBMITTED BY SEDONA PINES LLC

## ARTICLE 9-2

---

### OFF-PREMISES CANVASSING AND SIGNAGE

---

#### 9-2 Definitions

##### 9-2-1 Limitations on Off-Premises Canvassing Activity

##### 9-2-3 Specific Prohibitions and Appropriate Conduct

##### 9-2-4 Violations and penalties

---

#### SECTION 9-2 DEFINITIONS

---

- A. "Off-premises solicitations" mean activities initiated by businesses or its representatives that is meant to engage the public in a conversation in order to consummate a business transaction.
- B. "Visitor's Center" **The town of Camp Verde visitor center** means the Town of Camp Verde facility operated as the Town's official visitor's center.
- C. "Visitor's Center Signage" means that signage that is specific to the Town's official Visitor's Center. No other signage implying that a business is the Town's official visitor's center will be permitted.
- D. "Business" means any commercial activity in which any real property, timeshare interests, goods, services, or edibles are sold or offered for sale or for rent within the corporate limits of the Town.
- E. "Business Agent" means the employee, representative, agent, or solicitor of any business.
- F. "Enclosed Structure" means a structure having a roof and supported by columns or walls. Enclosed structure does not include any sidewalks under a roofed area **Except private property.**
- G. "Goods" shall mean any tangible item, including, but not limited to edibles, merchandise, products, supplies, coupons, pamphlets, brochures, and maps.
- H. "Off-Premises Canvassing" (OPC) means person-to-person efforts initiated by a business agent solely intended to interest, entice pedestrians in or solicit the participation of any person to participate in commercial transactions with a business, including, but not limited to offers of goods, cash, discounts on products or services, or other items including the offering of free goods or services of value made in exchange for or with the intent to induce the recipient's willingness to receive information relating to a possible commercial transaction, except when done entirely within an enclosed structure.
- I. "OPC Employer" means any business or other person who directly hires or otherwise contracts with an OPC solicitor to conduct OPC activities on its behalf.
- J. "OPC solicitor" shall mean any person engaged in off-premises canvassing.
- K. **"Product" shall mean the real property comprising the primary business of a resort or commercial lodging establishment but only that portion of real property that is owned by a resort or commercial lodging establishment which is used exclusively for resort or commercial lodging activity.** Product also means any real property that is owned leased or rented for the production of any OPC produced tours.
- L. "Sidewalk" means any outside walkway, public **or private**, used by pedestrians. **Does not include any side walks under a private roof line.**
- M. "Street" shall mean all that area dedicated to public use for public street purposes and is within the jurisdiction and control of the Town of Camp Verde or the Arizona Department of Transportation and shall include, but not be limited to public roadways, parkways, and alleys.

---

#### SECTION 9-2-1 LIMITATIONS ON OFF-PREMISES CANVASSING ACTIVITY

---

No person shall engage in off-premise canvassing within the corporate limits of the Town of Camp Verde, shall only be done with an enclosed business rented or leased by the timeshare developer.

---

## SECTION 9-2-2 SIGNAGE

---

It shall be unlawful for any person, company, corporation, OPC solicitor or OPC employer or entity engaged in the procurement of prospective customers for sales, solicitations, presentation or substantially similar activity, to identify or advertise itself by means of any sign, that utilizes the following phrases or substantially similar phrases, The Camp Verde "Tourist Information", The Camp Verde "Tourist Center", The Camp Verde "Visitor Information", The Camp Verde "Visitor Center", ", unless: The Town

- A. The identity of the business is disclosed on the face of the building in letters of sufficient size to be clearly readable to the public, but in no event less than 50% of the average size of the sign text, which is larger; and
- B. The words "Sales Solicitation" are caused to be printed within thirty days after April 20, 2011 in an unobscured manner, in at least clearly readable three-quarter (3/4) inch block letters within two feet of aforementioned signage concerning tourist or visitor information either on the doors to the building or on the exterior wall of the building immediately adjacent to the door with in 12ft ;or if the business operates from a booth within another business establishment, the same shall be printed on the front panel of the booth in a location clearly and consistently visible to any persons passing by.
- C. The following notice is provided in clearly visible and readable three-quarter (3/4) inch block letters on the doors of the building, or on the exterior wall of the building immediately adjacent to the doors or on any booth referred to in subsection B. Complaints or concerns about sales solicitation activity may be reported to theTown of Camp Verde by calling 928-567-6631.
- D. Such signs shall comply in all material respects with any ordinances or rules specifying signage standards within the Town of Camp Verde

---

## SECTION 9-2-3 SPECIFIC PROHIBITIONS AND APPROPRIATE CONDUCT

---

In addition to the provisions of any other applicable term of this Article, it shall be considered unlawful and a violation of this Article for an OPC solicitor to:

- A. Interfere with or obstruct the free travel or passage of any pedestrian on any street or sidewalk or obstruct or otherwise impede any person's free movement or access to or from any public street or sidewalk.
- B. Throw, place, or deposit solid waste, litter, paper, documents or handbills on any street or sidewalk.
- C. Intentionally inflict emotional distress by verbal or physical harassment or coercion on any person.
- D. Misrepresent in any way the price, quality, or nature of the product being promoted.
- E. Misrepresent the source or sponsor of any information offered or provided.
- F. OPC solicitors shall conduct themselves in accordance with the following standards:
  1. No OPC solicitor shall touch a person without consent during a solicitation.
  2. No OPC solicitor shall solicit using any offensively loud sound, vociferous speech, boisterous conduct, or profane or vulgar language.
  3. No OPC solicitor shall solicit an occupant of a vehicle in a public street whether the vehicle is moving, stopped, or parked.

---

## SECTION 9-2-4 VIOLATIONS AND PENALTIES

---

1. Any responsible OPC employer and each responsible OPC solicitor shall be jointly and severally liable for any violations of this Article.
2. Any violations of the terms of this Article shall be punishable by a civil fine or in the alternative, may be prosecuted as a class 1 misdemeanor. In addition, the Town may bring suit for injunctive relief where warranted.
3. The Code Enforcement Official of the Community Development Department is charged with the implementation and enforcement of this Article.

EXISTING

TOWN CODE

SECTION 9-2-2

SECTION 9-3

---

### SECTION 9-2-2 SIGNAGE

---

It shall be unlawful for any person, company, corporation, OPC solicitor or OPC employer or entity engaged in the procurement of prospective customers for sales, solicitations, presentation or substantially similar activity, to identify or advertise itself by means of any sign, that utilizes the following phrases or substantially similar phrases, "Tourist Information", "Tourist Center", "Visitor Information", "Visitor Center", "Activity Center", "Activity Information", unless:

- A. The identity of the business is disclosed on the face of the sign in letters of sufficient size to be clearly readable to the public, but in no event less than 50% of the average size of the sign text, which is larger; and
- B. The words "Sales Solicitation" are caused to be printed within thirty days after April 20, 2011 in an unobscured manner, in at least clearly readable three-quarter (3/4) inch block letters within two feet of aforementioned signage concerning tourist or visitor information either on the doors to the building or on the exterior wall of the building immediately adjacent to the door; or if the business operates from a booth within another business establishment, the same shall be printed on the front panel of the booth in a location clearly and consistently visible to any persons passing by.
- C. The following notice is provided in clearly visible and readable three-quarter (3/4) inch block letters on the doors of the building, or on the exterior wall of the building immediately adjacent to the doors or on any booth referred to in subsection B. Complaints or concerns about sales solicitation activity may be reported to the Town of Camp Verde by calling 928-567-6631.
- D. Such signs shall comply in all material respects with any ordinances or rules specifying signage standards within the Town of Camp Verde

---

### SECTION 9-2-3 SPECIFIC PROHIBITIONS AND APPROPRIATE CONDUCT

---

In addition to the provisions of any other applicable term of this Article, it shall be considered unlawful and a violation of this Article for an OPC solicitor to:

- A. Interfere with or obstruct the free travel or passage of any pedestrian on any street or sidewalk or obstruct or otherwise impede any person's free movement or access to or from any public street or sidewalk.
- B. Throw, place, or deposit solid waste, litter, paper, documents or handbills on any street or sidewalk.
- C. Intentionally inflict emotional distress by verbal or physical harassment or coercion on any person.
- D. Misrepresent in any way the price, quality, or nature of the product being promoted.
- E. Misrepresent the source or sponsor of any information offered or provided.
- F. OPC solicitors shall conduct themselves in accordance with the following standards:
  1. No OPC solicitor shall touch a person without consent during a solicitation.
  2. No OPC solicitor shall solicit using any offensively loud sound, vociferous speech, boisterous conduct, or profane or vulgar language.
  3. No OPC solicitor shall solicit an occupant of a vehicle in a public street whether the vehicle is moving, stopped, or parked.

---

### SECTION 9-2-4 VIOLATIONS AND PENALTIES

---

1. Any responsible OPC employer and each responsible OPC solicitor shall be jointly and severally liable for any violations of this Article.
2. Any violations of the terms of this Article shall be punishable by a civil fine or in the alternative, may be prosecuted as a class 1 misdemeanor. In addition, the Town may bring suit for injunctive relief where warranted.
3. The Marshal's Office and Code Enforcement Official of the Community Development Department is charged with the implementation and enforcement of this Article.

ARTICLE 9-3

---

BUSINESS LICENSES (2008-A355)

---

- 9-3 Definitions
- 9-3-1 Purpose
- 9-3-2 Registration and License
- 9-3-3 Issuance of Business License
- 9-3-4 Payment
- 9-3-5 Posting of Business License
- 9-3-6 License not Transferable
- 9-3-7 Fees
- 9-3-8 Penalty

---

SECTION 9-3 DEFINITIONS (2008-A355)

---

- A. "Business" means occupation, work, or trade in which a person is engaged; commercial, industrial, or professional dealings; the buying and selling of commodities; and any commercial store or factory. For the purposes of this Article, "Business" also includes those property owners that offer for lease three (3) or more residential units and/or one (1) or more commercial unit(s) that are located within the incorporated limits of the Town of Camp Verde.
- B. "Business Location" means the physical location (address) of the business location. If business location includes more than one parcel, all parcel numbers must be listed on the Application for Business License and receive a Zoning Clearance approval before a Business License will be issued.
- C. "Home Occupation" means an occupation, profession, activity or use located in a residential district, and which uses is merely incidental to the residential use and does not change the character of the neighborhood by externally detectable lighting, noise, odor, or appearance associated with the activity, and is created and operated as a sole proprietorship with no more than one non-residential employee. No storage or use of toxic materials and/or chemicals that are utilized in connection with a Home Occupation are permitted in a residential district.
- D. "Property Owner" means the legal owner of the land/parcel on which the business is conducted.
- E. "Occupier of Land" means a business owner that does not own the land/parcel on which the business is conducted.
- F. "Telecommuting" means working from home as an employee or employer by way of electronic transmission devices. Telecommuting does not require a Business License.
- G. "Toxic Materials/Chemicals" mean liquid, aerosol, or solid substances that are harmful, destructive, deadly, or poisonous to human, animal, or fowl.

---

SECTION 9-3-1 PURPOSE (2008-A355)

---

The Council has determined that it is in the best interest of the public to maintain a list of business activities within the Town to provide contacts for emergency services, directories, compliance with zoning codes, building and fire codes, tax, and/or other ordinances and statutes.

---

SECTION 9-3-2 REGISTRATION AND LICENSE (2008-A355)

---

It is unlawful for any person, firm, organization, corporation or other entity to engage in business within the corporate limits of the Town without first obtaining a Business License in compliance with the provisions of this Chapter.

---

SECTION 9-3-3 ISSUANCE OF BUSINESS LICENSE (2008-A355)

---

It is the duty of the Town Clerk to prepare and issue a Business License under this Article for every person, firm, company, or corporation liable therefore; the period of time covered; the name of the person, firm or corporation for whom issued; the type of business; the location or place of business and verification of privilege tax license.

---

SECTION 9-3-3.1 CERTIFICATE OF COMPLIANCE (2008-A355)

---

No operation of any new business, excluding Home Occupation or service businesses that do not have a permanent location, will be allowed or Business License issued within the limits of the Town without the issuance of a Certificate of Compliance from the Building Department. The Certificate of Compliance requires a physical inspection of the building to verify that the proposed business activity and building are in compliance with all zoning, building, and fire codes, as approved by the Building Official.

Issuance of the Business License does not imply that the Town in any way regulates or warrants the manner in which the operator does business.

---

SECTION 9-3-4 PAYMENT (2008-A355)

---

- A. All Business License fees shall be paid at the office of the Town Clerk.
- B. Business Licenses are issued for a 12-month period. Annual renewal payments are due on the first day of the month in which the license was first issued. For example, renewal fees for License #000 issued on January 30, 2008 becomes due on January 1, 2009.
- C. The Business License and registration for all businesses which do not pay the required fees within thirty days of their due date will be cancelled. A new application and associated fees will be required to reinstate the Business License.
- D. A full fee shall be paid for each fee period.
- E. A separate Business License must be obtained for each branch established or separate place of business in which any business is carried on. If a business location includes more than one parcel, all parcel numbers must be listed on the Application for Business License. All parcels must receive Zoning Clearance approval before a Business License will be issued.

---

SECTION 9-3-5 POSTING OF CERTIFICATE (2008-A355)

---

Every person, firm, company, or corporation, having a Business License under the provisions of this Article, shall keep such Business License posted and exhibited, while in force, in some conspicuous part of the place of business. Every person having such Business License and not having a fixed place of business shall carry such Business License with him at all times while carrying on that business for which the same was granted. Every person, firm, company, or corporation having a Business License under the provisions of this Article shall produce and exhibit the same whenever requested to do so by any officer authorized to issue, inspect, or collect by the Town.

---

SECTION 9-3-6 LICENSE NOT TRANSFERABLE (2008-A355)

---

No Business License issued under the provisions of this Article shall in any manner be assignable or transferable to any other person, firm, company, or corporation.

---

 SECTION 9-3-7 FEES (2008-A355)
 

---

All businesses liable shall pay a set fee as set forth by the Council by resolution. Fees are non-refundable and are not set on a pro rata basis.

---

 SECTION 9-3-8 PENALTY (2008-A355)
 

---

It is unlawful for any person to commence, transact, or carry on any business within the Town without first having obtained a license from the Town or to comply with all provisions of this Chapter. Violations shall be punishable under Chapter 1, Article 1-8 with each day that such business is practiced, transacted or carried on constituting a separate offense. It shall be the duty of any authorized personnel or officer of the Town to enforce the provisions of this Chapter.

---

 ARTICLE 9-4
 

---



---

 MINING (2000-A160) (2001-A180)
 

---

- 9-4-1 General Provisions
- 9-4-2 Definitions
- 9-4-3 Permitting Requirements and Procedures
- 9-4-4 General Regulations
- 9-4-5 Administration

---

 SECTION 9-4-1 GENERAL PROVISIONS
 

---

- A. Authority. The authority of the Town to establish the regulations in this Article is granted by ARS 9-462.01 Zoning Regulations, as may be amended, and 9-240 B5(c) General Powers of Common Council, as may be amended.
- B. Purpose. It is the intent of the Town to establish regulations on uses that mine, quarry, or extract resources which are taken from the natural environment. These regulations are intended to aid in managing the Town's resources by complimenting the federal, state, county, and local regulations.
- C. Applicability and Exemptions. The regulations contained in this Article apply to all business operations that mine, quarry or extract natural resources as defined herein. This Article shall not be construed to prevent, restrict or otherwise regulate the use or occupation of land or improvements for railroad, grazing or general agricultural purposes. Mining, quarrying or processing of natural resources for personal use, as defined herein, are exempt from the requirements of this Article.

Any existing legal non-conforming operations as of the date of adoption of this Article are considered a "grandfathered" right of continued use unless one or a combination of the following occur:

1. Operations on the site were illegally installed on the property as defined herein as a non-conforming use;
2. The mining, quarrying, or extracting operations are discontinued for a period of six continuous months or more unless the Director grants written permission;
3. The land area used for the mining, stockpiling, and/or processing operations is increased, by purchase or annexation, to encompass more than the original land area used for the mining operation, this Article is not to be construed to require a permit for operations where mining is moving from one location to another within the boundaries of the property lines where an existing non-conforming mining operation is located;

13.



**Agenda Item Submission Form – Section I**

**Meeting Date:** December 7, 2011

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation

**Requesting Department:** Clerk's Office

**Staff Resource/Contact Person:** Department Heads

**Agenda Title (be exact):** Discussion, consideration, and possible approval of an amendment to the Special Events Policies and Procedures Guide, adding an Established Promoter Status and allowing the waiver of deposits for community-wide events.

**List Attached Documents:** Special Events Policies & Procedures Guide, page 6; Camp Verde Promotions Letter

**Estimated Presentation Time:** 2 Minutes

**Estimated Discussion Time:** 5 Minutes

**Reviews Completed by:**

**Department Head:** Debbie Barber       **Town Attorney Comments:** N/A

**Finance Department** N/A

**Fiscal Impact:**

**Budget Code:** N/A      **Amount Remaining:** \_\_\_\_\_

**Comments:**

**Background Information:** Council approved the Special Events Policies & Procedures Guide (Handbook) as part of the Town's Procedures and Operations Guide in April 2011. Since its adoption, promoters of events, such as Ft. Verde Days, Corn Festival, Pecan & Wine Festival and Kingdom of the Spiders event have spoken with staff about the requirement for large deposits. Some of the deposits exceed \$1,000 to cover keys and cleaning. The promoters have indicated that they could have put the \$1,000 into the event, as opposed to tying the money up in key and cleaning deposits. They point out that their events serve the entire community and bring visitors to Town. In addition, depending on a number of factors, it can sometimes take up to 3 weeks before the check is returned to the promoter.

**Recommended Action (Motion):** Move to approve the amendment to the Special Events Policies and Procedures Guide, adding an Established Promoter Status and allowing the waiver of deposits for community-wide events.

**Instructions to the Clerk:** If approved, make changes to the Special Events Guide and post the new guide to the web and shared drive.

Section II not required.

are offered as an explanation as to what might be required for various events. (You will be informed of your specific requirements during the initial Planning Meeting.)

- a. If you need to close a public thoroughfare, such as you would do in a neighborhood block party, request a Street Closure Permit from Public Works at 385 S. Main, telephone number 567-6631 ext. 136.
- b. If you plan to sell alcohol, submit a separate Liquor License application to the Clerk's Office, including the appropriate site map where alcohol will be confined, at least 60 days before your event. This requires Council approval, so plan to attend a Council meeting to answer questions. Council meetings are held on the first and third Wednesdays of each month at 6:30 p.m. at 473 S. Main, Ste. 106. Liquor License application fees are due at the time of submission of your application.

After receiving Council approval, submit your Liquor License application to the State Department of Liquor Licenses and Control. Sample forms are included as an exhibit in this Handbook. Note: you must include a **completed copy of your liquor license with state approval** PRIOR to receiving your special event permit. Thus, it is imperative that you **DO NOT** wait too long to begin the liquor permitting process.

3. The Clerk's Office will review your application packet with you to determine if it is complete. After review, the application will be forwarded to the appropriate departments and the Camp Verde Fire District for review and comment.
4. The reviewing departments will make comments, note requirements, and calculate fees. Upon completion, each department will forward their information to the Clerk's Office. This process may take up to eight (8) working days, excluding holidays.
5. Upon receipt of Department Review, the Clerk's Office will tabulate the fees (WHICH ARE SET BY COUNCIL RESOLUTION EACH YEAR), note additional requirements and contact you that your permit is approved contingent upon payment of fees and deposits, and the completing of the agreement. In some cases, fees may be waived. Be sure to bring proper documentation to the Planning Meeting if you plan to request a fee waiver. This document will then become part of your contract with the Town. Note: ~~Deposit fees and~~ Insurance REQUIREMENTS are NEVER waived.
  - **ESTABLISHED PROMOTER STATUS – IF YOU HAVE SUCCESSFULLY COMPLETED TWO (2) ANNUAL EVENTS THAT ARE COMMUNITY-WIDE EVENTS WITHOUT DEPOSIT-RELATED ISSUES, YOU MAY BE ELIGIBLE FOR ESTABLISHED PROMOTER STATUS DURING YOUR THIRD YEAR. THE TOWN CLERK SHALL DETERMINE ELIGIBILITY. ESTABLISHED PROMOTER STATUS ALLOWS WAIVER OF DEPOSITS. HOWEVER, AS PREVIOUSLY NOTED, INSURANCE REQUIREMENTS ARE NEVER WAIVED. THE CLERK'S DECISION MAY BE APPEALED TO THE TOWN MANAGER.**
6. You will receive your permit after you submit your signed contract, all required documents, and pay your fees and deposits. You should then follow the remaining steps of the Event Planning Checklist to ensure that you have a successful event.

11-21-11 dko BK JB

P.O. Box 1970  
Camp Verde, AZ 86322  
928-300-7077  
928-301-0922

.....  
**Camp Verde Promotions**

October 29, 2011

Russ Martin

Council Members

Dear Russ and Council,

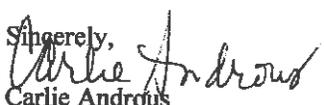
As a promoter of the Cornfest and Fort Verde Days, I would like to request that, after 3 years, we no longer be required to pay a security deposit for the Town facilities. It is my belief that our record of having no unresolved problems speaks of our creditability in caring for the facilities.

I understand that charges for the power and the water would be assessed as in the past. I would be helpful with the power if the boxes were marked with the number of watts/amps each would accommodate.

Further, I request that we, in whatever capacity, be a part of the IGA, with the school district, if at all possible. At Ft. Verde Days, 2 of the high school groups requested a non-profit booth, but the insurance was worse than a nightmare to deal with. (Poor Carol, is all I can say). Any help you can offer in this area would be GREATLY appreciated.

Thanks for your consideration in these requests.

You are all wonderful to work with and I for one greatly appreciate each of you !!!

Sincerely,  
  
Carlie Androus  
Camp Verde Promotions

.....