

DRAFT

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 5, 2011
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion**

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Mayor Burnside, Vice Mayor Kovacovich, Councilors Buchanan, George, Whatley, Baker and German were present.

Also Present: Town Manager Russ Martin, Public Works Director Ron Long, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by German.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Executive Session (Recorded) – September 28, 2011
- 2) Special Session – September 28, 2011
- 3) Executive Session (Recorded) – September 21, 2011
- 4) Special Session – September 21, 2011
- 5) Regular Session – September 21, 2011

b) Set Next Meeting, Date and Time:

- 1) October 19, 2011 at 6:30 p.m. – Regular Session
- 2) October 26, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters
- 3) November 2, 2011 at 6:30 p.m. – Regular Session
- 4) November 16, 2011 at 6:30 p.m. – Regular Session/Council Hears Planning & Zoning Tentatively Combined
- 5) November 23, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters - **CANCELLED**

c) Possible approval of a Special Event Liquor License application for Greater Phoenix Youth at Risk, Inc. to be used at the Verde Valley Fall Festival located at Jackpot Ranch on October 21, 22, & 23, 2011 from 10:00 a.m. to 6:00 p.m. and from 10:00 a.m. to 4:00 p.m. on Sunday, 10/23/11. Staff Resource: Debbie Barber

d) Possible award of bid and authorization to execute contract documents for the Salt Mine Road Stabilization and Improvements Project (Bid 11-092) between the Town of Camp Verde with the lowest responsive bidder to be determined upon bid opening scheduled for October 4, 2011. Staff Resource: Ron Long

On a motion by Kovacovich, seconded by Whatley, the Consent Agenda was unanimously approved as presented, pulling Items 4.a)4) and 5), and Item 4.d).

Mayor Burnside requested that the Minutes, Items 4.a)4) and 5) be pulled for corrections, and that Item 4.d) be pulled for discussion.

4.a)4) and 5): Approval of the Minutes

On a motion by Kovacovich, seconded by Baker, the Council unanimously approved **Items 4.a)4) and 5)**, with the changes made.

Burnside referred to **Item 4.a)4)**, the Minutes of the September 21st Special Session and requested a change to the statement that the Special Session was recessed at 5:04 p.m. and reconvened at 4.51 p.m. Also, on Page 4 of **Item 4.a)5)**, the Minutes of the September 21st Regular Session, last paragraph, Burnside stated that for clarification and the recording only, Baker correctly referenced that Camp Verde uses the Uniform Building Code; for the record, it should be

clarified that Camp Verde uses the International Building Code 2006.

4.d): Possible award of bid and authorization to execute contract documents for the Salt Mine Road Stabilization and Improvements Project (Bid 11-092) between the Town of Camp Verde with the lowest responsive bidder to be determined upon bid opening scheduled for October 4, 2011.

On a motion by German, seconded by Baker, the Council unanimously moved to approve the agreement and authorize the Mayor to execute the agreement for the Salt Mine Road Stabilization Improvements Project between the Town of Camp Verde and the lowest responsible bidder.

On a motion by German to amend the original motion, seconded by Baker, the Council unanimously approved adding the contingency amount.

Burnside noted that the Background Information on the Agenda Item Submission Form stated that prior to the Regular Meeting on October 5 staff will review the bid for compliance with all bid procedures; during the Regular Meeting staff will make their recommendation for awarding the bid to the responsive bidder offering the Town. Burnside requested that presentation.

Public Works Director Ron Long presented a breakdown of the bids received and opened on Tuesday, October 4; noting that the low bidder was C.T. Price. Long said staff is recommending approval of the Base Bid price plus the added alternates for a total of \$49,413.00, as well as a contingency item in the amount of \$9,883.00, to be used only as authorized by the Town Engineer and the Town Manager, amounting to a total of \$59,296.00. Long detailed the research into the background and qualifications of C.T.Price and their standing as a contractor. In response to a question from Baker, Long explained the proposed contingency item that would be funded by the Town, pointing out that it was a common provision in connection with construction projects. Baker and Burnside further discussed with Long the bidding process, his engineer's estimate, the various factors that form the basis for the ultimate award of a contract, and the distinction between a "responsive" bid and a "responsible bidder."

5. **Special Announcements & Presentations**

There were no announcements or presentations.

6. **Council Informational Reports.**

German reported on her attendance at the Superintendent's Advisory Council first meeting for this academic year, during which the technology changes in education were addressed. Also, a recent Arizona School Board Association brought forth an excellent discussion on why some people are more successful than others; a presentation was given about young people in particular and how many "strings," or support from people that they have in their lives.

George reviewed his recent activities and meetings, including a September 22 meeting presented by the Yavapai County Assessor, and on September 26 the Verde River Basin Partnership meeting. He volunteered to be the representative from Camp Verde at future meetings of the VRBP. On September 27 he attended a meeting on economic development, and water management in the Verde Valley; September 28 was the Committee Meeting of the Verde Valley Transportation Planning Organization. On October 29 there will be a showing of the Kingdom of the Spiders, and there will be a free fee day at Fort Verde on that date.

Whatley added that the Spiders event starts at 3:30. Trick or Treat Main Street will be held on Halloween Night; the football team is now 6-0, and Friday night will be playing Tempe Prep at Valley Christian Academy. On September 24th Whatley participated in Clean-Up Day sponsored by the LDS Church. Whatley reminded everyone of the Fort Verde Days Parade at 10:00 on October 8. Whatley said she had attended the Sedona book sale on October 1, and brought back a copy of the Official Book of the Arizona Centennial; she displayed the book and reviewed the section highlighting Camp Verde.

7. **Call to the Public for items not on the agenda.**

(Comments from the following individuals are summarized.)

Gary Thompson, from the Camp Verde Chamber of Commerce, said he had been contacted by Alcantara, a member business that belongs in the County and is close to the Town borders and interested in becoming annexed and collecting sales tax for the Town of Camp Verde. He also commented on the Centennial Book and the Clean-Up Day described by Whatley, as well as the Kingdom of the Spiders upcoming event. Mr. Thompson noted the Grand Opening of The Horn this Saturday at 11:00 a.m.

Ramona Aldridge, also representing the Chamber tonight, gave an update on the Board meetings since there has been no Town Council liaison attending the meetings since June. She reviewed five items of interest, including formation of a Quick Response Team to advocate for existing or potential businesses; the desire to work together to improve lines of communication between the Town, Visitors Center and the Chamber; the float and activities planned for the parade this year; and there will be a Chamber Plaque for a Chamber Choice Award float. The Chamber will be working with the Historical Society on the Centennial Historical Celebration, and Healthy Thymes carries Centennial merchandise. The Chamber plans on finding a way to capitalize on the 50,000 visitors per month at the Montezuma Castle.

Justin Wertz again spoke on the campaign in connection with skateboarding, and the stress on safety measures.

Howard Parrish referred to the Colonel's Daughter event and thanked Ron Long for providing a water truck to keep the dust down, adding that those who were not there missed a really good show.

Debra Allenbaugh from the Jackpot Ranch, wanted to thank the Council for approving the promotion; if anyone has questions, her phone number is 602-446-3120.

There was no further public input.

8. ~~**Presentation and discussion with Thomas Combrink, Northern Arizona University, W.A. Franke College of Business, concerning the Arizona Wine Tourism industry. Mr. Combrink served as senior researcher for the Arizona Office of Tourism study that included 11 wineries across the State. This report was released in June 2011 and has been presented to other Councils.**~~ Staff Resource: Melissa Preston this item will be heard on the October 19th Meeting.

9. **Presentation by Henry Provencio, Team Leader of Four Forest Restoration Initiative (4FRI). 4FRI is a collaborative effort to restore forest ecosystems on portions of four national forests, the Coconino, Kaibab, Apache-Sitgreaves, and Tonto, along the Mogollon Rim in Northern Arizona.** Staff Resource: Debbie Barber
There was no action taken.

Town Clerk Barber introduced the speaker, Henry Provencio, who gave a comprehensive report on the subject Restoration Initiative that is primarily along the Mogollon Rim focusing on 2.4 million acres of Ponderosa Pine forest that extends all the way from the Grand Canyon to the border with New Mexico and Arizona. Mr. Provencio noted that the Initiative is a collaborative effort supported by approximately 30 stakeholders, and reviewed the plans to accomplish the main goals of the 4FRI.

The Council discussed in detail with Mr. Provencio the contracting process for the logging issues, the Memorandum of Understanding between the 4FRI and the U.S. Forest Service, and concern regarding road closures as part of the restoration efforts. Mr. Provencio noted that the issue of cattle grazing is outside the scope of this project, but there would more than likely be more opportunity for increasing the allotments for cattle grazing.

10. **Discussion, consideration, and possible approval of Resolution 2011-856, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting the "Save Arizona's Forest Environment" (SAFE) Plan.** Staff Resource: Requested by Council at the 9-21 Regular Session for further discussion & public input.

On a motion by Buchanan, seconded by German, the Council **voted 5-2** to approve Resolution 2011-856, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting the "Save Arizona's

Forest Environment" (SAFE) Plan, as requested by the Council at the 9-21 Regular Session for further discussion and public input; **with Whatley and George opposed.**

Councilor Buchanan explained that he had planned for the Forest Service to present their viewpoints on the topic, as well as to invite input from both the public and the Cattle Growers Association. Paul Groseta, Yavapai Cattle Growers President, thanked Mr. Provencio for his presentation on 4FRI. Mr. Groseta said that the main thing the Cattle Growers is seeking is emergency relief for five years, that 4FRI is a project, whereas the SAFE Plan is only an idea that needs Congressional approval and is facing many hurdles. Mr. Groseta added that last night the Cities of Cottonwood and Kingman had endorsed the SAFE Plan.

In connection with the invitation for public input, Mr. Provencio said he wanted to make clear that there is no competition between 4FRI and SAFE. There was a brief discussion with Mr. Provencio regarding the issue of the NEPA process as it relates to the 4FRI project in response to concern from Baker.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Charlotte Salsman stated that she is in favor of the SAFE program; we need to have the cattle back out there.

Howard Parrish commented on the millions of board feet of lumber going to waste in the trees lying on the ground, with Forest Service signs stating "No Wood Cutting."

W. Shill said he supports the Cattlemen's initiative; to let the forest get overgrown, or have controlled fires, is a true waste of our natural resources. He would like the Town to support the Initiative.

Don Goddard said he had recently tried to buy some rough cut 2 x 12's; we have the largest Ponderosa Pine forest in the United States, and the 2x12's can't be bought from our forest.

Steve Harris commented that one of the reasons for the big fires is without enough cattle on the forest, the grass grows so much that there is too much fuel to feed the fires; he supports the SAFE Plan.

There was no further public input.

German commented that the public should realize that the governmental restrictions that are imposed, such as the NEPA process, tend to tie the hands of the Forest Service in many areas; they should be given kudos for doing what they are doing; it is a start. Buchanan said he appreciated getting more information, as he had requested. He said he is definitely in support of the Cattle Growers, and both of the plans working together can be helpful. Whatley questioned whether 4FRI and SAFE have been working together, and she personally trusts the Forest Service to manage our public land. George also expressed some concern regarding the SAFE Plan.

11. **Discussion, consideration, and possible direction to staff to prepare and authorization for the Mayor to execute all necessary paperwork to complete the exchange of land on Hollamon Street between the Town (a portion of 44 W. Hollamon) and the owner of parcel 404-22-007B (a portion of the northwest corner of Hollamon & Main Streets) in order to facilitate the progress of the Hollamon Street Sidewalk project on the North side of Hollamon.**

Staff Resource: Ron Long

On a motion by German, seconded by Kovacovich, the Council voted 6-1 to direct staff to prepare an authorization for the Mayor to execute all necessary paperwork to complete the exchange of land on Hollamon Street between the Town (a portion of 44 W. Hollamon) and the owner of Parcel 404-22-007B (a portion of the northwest corner of Hollamon and Main Streets) in order to facilitate the progress of the Hollamon Street Sidewalk project on the North side of Hollamon; **with Baker opposed.**

Long said that this item has been brought back to follow up on the July 20th meeting and that a copy of the Minutes of that meeting were attached to the packet. A survey has identified the subject two equal sections of property. The Town

property is currently used for parking for the businesses located in that area. Long referred to the CDBG grant received for a sidewalk project along Hollamon Street; plans have been made to have the sidewalk located on the north side of Hollamon Street and right across the subject properties. The proposed trade of properties would allow the Town to construct the sidewalk continuously on down the north side, and to provide room to make future improvements on the intersection on Hollamon, which Long pointed out were shown on the drawings that had been presented on July 20. The trade is equal in land value, and Long recommended that the costs of survey work, document preparation and recordation be split equally between the Town and the owners of the other parcel, so that the benefits to each of the parties would be fair and equal.

The Council discussed with Long the proposed project and property trade, with Baker requesting a further explanation regarding the decision to construct the sidewalk on the north side of Hollamon, instead of having it on the south side and keeping and improving the parking lot that the Town currently has, which had been originally considered. Long reviewed the factors that had influenced the decision, including issues of drainage, right-of-way, and existing driveways on the south side. Long confirmed that no concern regarding the project had been expressed by any of the property owners along Hollamon Street.

12. **Call to the Public for items not on the agenda.**

There was no public input.

13. **Manager/Staff Report**

Town Manager Martin reported that he had a recent version of the Map from the Independent Redistricting Committee, and displayed the change that had been made showing the area that would include Camp Verde, and would be in the 1st Congressional District. If interested, the document includes a list of the schedule of open meetings throughout the State. Martin also announced that he will be out of the office Wednesday and Thursday next week, visiting family in New Mexico; Dave Smith will be available, or Martin can be reached by cell phone.

14. **Adjournment**

On a motion by German, seconded by Baker, the meeting was adjourned at 7:59 p.m.

Bob Burnside, Mayor

Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 5th day of October 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2011.

Debbie Barber, Town Clerk