



It's in your hands ~ "Build a stronger community – shop locally"

**AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, AUGUST 17, 2011
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Regular Session – August 3, 2011
 - 2) Special Session – August 3, 2011
 - b) **Set Next Meeting, Date and Time:**
 - 1) August 24, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
 - 2) September 7, 2011 at 6:30 p.m. – Regular Session
 - 3) September 21, 2011 at 6:30 p.m. – Regular Session
 - 4) September 28, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters
 - c) **Possible approval of a special event liquor license for the Verde Valley Mounted Sheriff's Posse for Fort Verde Days that is scheduled for Friday, October 7 and Saturday, October 8, 2011.** Staff Resource: Debbie Barber
 - d) **Possible direction to staff to proceed with the purchase of a used 2005 Vermeer BC 1000X wood chipper for \$17,511.36 so that tree and brush trimmings may be reduced to wood chips. This is a budgeted item in the CIP-HURF (\$25,000).** Staff Resource: Ron Long
 - e) **Possible direction to staff to proceed with the purchase of a Grizzly machine in the amount of \$11,298.59 for processing materials used for street construction. \$7,488.64 remains in the CIP wood chipper line item and the remaining balance of \$3,809.95 will be paid from HURF Capital Expenditure Account.** Staff Resource: Ron Long
5. **Special Announcements & Presentations –**
 - ❖ **Welcome to New Businesses**
 - ❖ Family Homestead Developers, Phoenix
 - ❖ Mexamigo, Inc., 851 Howards Road
 - ❖ Earthly Treasures (Cornfest Event), Casa Grande
 - ❖ Frozen Fun Shaved Ice (Cornfest Event), Tempe
 - ❖ Betty's Curios (Cornfest Event), Tucson
 - ❖ Triple B Variety (Cornfest Event), Casa Grande
 - ❖ Strawberry Silver Co. (Cornfest Event), Strawberry
 - ❖ DGP Concessions (Cornfest Event), Glendale
 - ❖ AZ Flywheelers (Cornfest Event), Cottonwood
 - ❖ Desert Development and Design, Prescott
 - ❖ Trapper & Tanya Moore (Cornfest Event), Camp Verde
 - ❖ Verde Valley Dub Werks, Mayer
 - ❖ Central Glass and Screen, Cottonwood
 - ❖ Izzy Bella Designs (Cornfest Event), Peoria
 - ❖ Julie Coester (Cornfest Event), Chandler
 - ❖ Pretty Hair Things & More (Cornfest Event), Phoenix

6. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
7. **Call to the Public for items not on the agenda.**
8. **Presentation by County Assessor Pam Pearsall relative to the new "Jobs Bill HB 2001" that was recently passed. House Bill 2001 gradually reduces property taxes generated by commercial properties, thus shifting the burden to Primary Occupied Properties. Note: this is for informational purposes only, as the Town of Camp Verde does NOT assess property taxes. Staff Resource: Debbie Barber**

Councilor Buchanan requesting item #9:

9. **Discussion, consideration, and possible approval of Resolution 2011-854, a resolution of the Common Council of the Town of Camp Verde, Arizona acknowledging preference of redistricting Map (to be determined) to the Yavapai County Board of Supervisors for redistricting Yavapai County.**
10. **Discussion, consideration, and possible approval of Resolution 2011-853, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled, "Town of Camp Verde Fiscal Year 2011-2012 Budget". Staff Resource: Mike Showers**
11. **Discussion, consideration, and possible approval of the placement of an Economic Development Director position into the Town's Classification and Salary Plan, which will include the job description and salary range. Staff Resource: Russ Martin**
12. **Discussion, consideration, and possible direction to staff to prepare for the sale and/or trade of Town-owned properties located on the west side of Cliffs Parkway, west side of McCracken Lane and the intersection of Highway 260 and Oasis Road. Staff Resource: Russ Martin**
13. **Discussion and possible direction to the Mayor to vote in favor of or against the attached resolutions as submitted to the League of Arizona Cities and Towns Resolutions Committee for consideration. Staff Resource: Debbie Barber**
14. **Call to the Public for items not on the agenda.**
15. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
16. **Adjournment**

Posted by:

D Jones

Date/Time:

8-11-2011

3:30 p.m.

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

H.A.1

MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, AUGUST 3, 2011
6:30 P.M.

 DRAFT

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Burnside, Vice Mayor Kovacovich, Councilors Buchanan, George, Whatley, Baker and German were present.

Also Present: Town Manager Russ Martin, Town Magistrate Harry Cipriano, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by George.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Regular Session – July 20, 2011
- 2) Council Hears Planning & Zoning Matters – June 22, 2011

b) **Set Next Meeting, Date and Time:**

- 1) August 10, 2011 at 4:00 p.m. – Retreat
- 2) August 10, 2011 at 6:00 p.m. – Open House – CIP
- 3) August 17, 2011 at 6:30 p.m. – Regular Session
- 4) August 24, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters

c) **Possible appointment of Ronald C. Ramsey, Esq. as an Assistant Magistrate for Camp Verde Municipal Court for a two-year term, effective August 4, 2011, and setting an hourly rate of \$38.00 per hour on an as-needed basis with a three-hour minimum. Anna Young, Esq. Assistant Magistrate has been appointed to the Yavapai County Superior Court and she will be unable to continue as an Assistant Magistrate for the Camp Verde Court.** Staff Resource: Honorable Harry Cipriano

On a motion by Kovacovich, seconded by Baker, the Consent Agenda, Items a) and b), was unanimously approved as presented, with the correction to a)2) as noted, and Item 4.c) pulled.

Whatley requested that Item 4a)2) Minutes of June 22, 2011 be pulled, adding that it was her mistake in reporting that she attended the Water Advisory Committee. It was not that Committee; (with input from the audience) it was the Verde River Basin Partnership.

Baker said she had a question regarding the Minutes of July 20, 2011, Item 9 on Page 3, third paragraph reporting that Burnside read aloud a letter which he realized was not on the agenda; although he believed it did pertain to the Hollamon Street project and he had promised to read it. Baker added that the Mayor has always been very particular about adhering to what can and cannot be said regarding an issue, and wondered if that can be done in the future, or was this a one-time thing. Burnside replied that it was a courtesy for Whatley because she could not attend or voice her whole opinion and join in the discussion; he would extend the same courtesy for any other Council member. Whatley interjected that she believed it pertained to the issue because it involved the CDBG that she was discussing.

Whatley requested that Item 4.c) be pulled for discussion.

4c) **Possible appointment of Ronald C. Ramsey, Esq. as an Assistant Magistrate for Camp Verde Municipal Court**

for a two-year term, effective August 4, 2011, and setting an hourly rate of \$38.00 per hour on an as-needed basis with a three-hour minimum. Anna Young, Esq. Assistant Magistrate, has been appointed to the Yavapai County Superior Court and she will be unable to continue as an Assistant Magistrate for the Camp Verde Court.

On a motion by Baker, seconded by German, the Council voted 4-3 to approve the appointment of Ronald C. Ramsey as an Assistant Magistrate for the Camp Verde Municipal Court for a two-year term, as requested by our Magistrate, effective August 4, 2011, and setting an hourly rate of \$38 per hour on an as-needed basis with a three-hour minimum; with Whatley, George and Burnside opposed.

Whatley noted that this same item came up on May 4, 2011, and it was pulled for future consideration; in that packet there was a resume; however, in this packet there is no information other than the name of the proposed appointee

The discussion was opened with input from Judge Cipriano who explained in detail the urgent need for an additional assistant brought on by several factors, including the request that he be immediately replaced as the hearing officer in one case, the increasing unavailability of the one other assistant Magistrate who is basically semi-retired, and the dearth of qualified individuals in the Verde Valley available to serve as associate. Cipriano outlined the qualifications of Judge Ramsey, his confidence in Judge Ramsey, and urged the Council to consider appointing him as Assistant Magistrate. Burnside pointed out that without the information in this packet the two new Council members would have no idea who the candidate is. Burnside suggested that Judge Cipriano recommend that the issue be continued to a future agenda, so that the necessary information will then be available historically.

Baker was not in favor of postponing the appointment, pointing out that Council candidates receive the same packets as the other members, so the resume would have been available; Ron Ramsey has served the Verde Valley for a number of years; he is now the Magistrate for the Town of Clarkdale; and the attorney for the League of Cities and Towns commented that Ron Ramsey was one of the best municipal law attorneys in the State of Arizona. Other cities and towns have relied on his expertise and he has done a good job for everyone. Baker added that she will not challenge our Magistrate's recommendation and his need; that is not the job of Council to challenge what the Magistrate wants to do for his court. German agreed with what Baker had said, adding that the Council needs to respect the recommendation of our current Magistrate; if the candidate is already a Magistrate, what difference does it make to see a resume. If there is another reason to object to his appointment, then that reason should be heard; the issue should be voted upon now and our court system supported. In response to a suggestion from Buchanan, there was a brief discussion on possibly setting the term for one year instead of two.

George said he understood that Ramsey was the Camp Verde Town Attorney at one time and had left under a cloud of something or other, and that bothers him. Cipriano responded that that was in the past, 20 years ago, Ramsey has proven himself and is widely well respected as an attorney in Yavapai County. Cipriano said he would not be recommending Ramsey if he felt he would bring discredit to the Town. In further discussion, Whatley referred to the Minutes of May 30, 2001, that memorialized a Council vote immediately relieving Ramsey of his duties as Town Attorney and placing him on Administrative Leave; Whatley questioned repeating the same mistake. Cipriano responded that although Judge Ramsey was not present to interject any comment, his understanding is that the Council at that time did not want to take Ramsey's legal advice; as a lawyer, what was being asked of him was unethical, and that is why the conflict arose.

5. **Special Announcements & Presentations**

There were no presentations or announcements

6. **Council Informational Reports.**

Whatley said that she recently attended the Sanitary District meeting at which the discussion involved investment options for their employees. Whatley said the Journal had reported that one year ago Burnside had begun working once again on the Copper Canyon Trailhead, and on Page 1 of this same issue there was an article reporting that the project is now underway. She said the theme for this year's Fort Verde Days is "Honoring Our Military;" the Grand Marshal will be a member of the Camp Verde Cavalry.

German added that everyone might consider volunteering to help with the Fort Verde Days event. German attended the Regional Chamber Mixer a week ago which was very well attended at Blazin' M Ranch.

George said he has been trying to look into the Verde Valley Transportation group, and has so far been unsuccessful.

Buchanan also attended the Chamber Regional Mixer; it was awesome. He had a lot of interaction with Council members from other towns; seems like everyone is getting on the same page. Buchanan has had contacts with Council members from other towns and the Wine Consortium through various Yavapai College functions, and everything is going along very well. He enjoyed the Night Out last night, and hopes he will be advised in advance if the next Chamber meeting is canceled.

Kovacovich commented that the new carpet throughout the building looks much better than it did when he went to school here.

Baker commented that she had been visiting her daughter in Cleveland, Ohio, during the recent heat wave of the century; it is nice to be back in Arizona. She also attended the Regional Chamber Mixer; it was a great event. Baker said she volunteered last week at the Fort; there were visitors from Israel and from eastern parts of the States.

Burnside said initial work has started on Copper Canyon; that should be done by next week and the next step will be waiting on the Forest Service to give a notice to proceed; hopefully, it will be done in a month. Channel 18, as of next Tuesday, will be also serving Cottonwood's Town Council. Burnside has received a letter from Andy Tobin, inviting the Mayors from District 1 to attend a meeting in his office on Tuesday, August 16 at 10:30 a.m. Also, the Guardians of the River, women in conjunction with Cottonwood, Camp Verde, Cornville and Jerome, the Pink Heals Tour 2011 Kickoff event. Burnside gave an update on the applications for the grant on the Archaeology Society; out of 96 participants, 36 have been selected, and on August 8 they will decide on the few the money will go to; Burnside said he is delighted that two of them are the Verde Food Council, and the Verde Valley Consortium. He suggested that it would be nice if the Mayor could send a letter of support of those two. Burnside noted that Ace Hardware was giving T-shirts away; in addition to 14% discount on any purchase.

7. **Call to the Public for items not on the agenda.**

(Comments from the following individuals are summarized.)

Howard Parrish advised Whatley that the Camp Verde Cavalry has not been contacted to see if they would accept. He added that his choice for Grand Marshal would be Della Boler. The Cavalry has led the parade since 1958 and does not need the recognition.

There was no further public input.

8. **Presentation by Friends of Legislative District 5 Shirley Dye relative to the Arizona Independent Redistricting Commission (IRC) populating Legislative District 5, followed by discussion, consideration, and possible direction to staff to 1) contact the IRC with support for leaving Legislative District 5 intact with the minor addition of the Town of Camp Verde to bring it into full compliance with IRC rules, or 2) contact the IRC with a request to remain with the Verde Valley Communities, or 3) take no action. Staff Resource: Russ Martin**

There was no action taken.

Town Manager Martin explained that Ms. Dye had contacted the Town and would like to make a presentation about why they believe that Camp Verde needs to be included in the District; there is no obligation to take any action at this time, the presentation is intended to present more information about the subject Legislative District that is at the State level.

Shirley Dye said that she has been making the rounds of the public meetings in Prescott, Pinetop and Flagstaff over the last five days in order to get a feel of what people are looking for, and they all seem to want Camp Verde. Ms. Dye gave a comprehensive outline of the specifics of the redistricting process currently underway, explaining why the Arizona Independent Redistricting Commission seeks to maintain the existing configuration of Legislative District 5, but with the

inclusion of Camp Verde; Ms. Dye had also provided copies of the current Arizona Legislative Districts Map and the Friends written proposal and Map for discussion. Camp Verde joining Legislative District 5 would keep the District a compact, contiguous and competitive one, which is what the Redistricting Committees are always looking for. Ms. Dye advised the Council that there will be a Town Hall meeting in Payson with Dr. Paul Gosar next Thursday night at 6:00 p.m., on Highway 260, at Tiny's Family Restaurant, and invited all to attend.

Following discussion with Ms. Dye regarding the details and statistics she had outlined, including the question of timing for making a decision, it was confirmed that everything is scheduled to be finished up some time in October, and there will be time to further study the issue of joining District 5 as well as to look into what District 1 has to offer.

9. **Discussion, consideration, and possible extension of the Vice Mayor's term until the first meeting in June 2013.**

Staff Resource: Debbie Barber

On a motion by Baker, seconded by George, the Council **voted 6-1** to extend Bob Kovacovich's Vice Mayor term one additional year in order to comply with our current Town Code; **with Buchanan opposed.**

Town Clerk Barber explained that the vote for Vice Mayor was done at the first meeting in June; at that time the Code provided for a one-year term. The Town Code has since been amended, and the Council could choose to extend the term to June 2013. If no action is taken, the term would end in June of 2012.

At the June 2011 meeting, the Council had discussed setting the term of the Vice Mayor to coincide with the term of the Mayor; however, the changes to the Town Code had not yet taken effect and the vote was restricted to a term of one year. After discussion, including possibly contacting the Town Attorney for further clarification, the Council determined that the better option would be to take action at this meeting to extend the term of the Vice Mayor for one year, to June 2013, after which the two-year term now provided by the Town Code would coincide with the term of Mayor.

Councilor George requested the following item:

10. **Discussion, consideration, and possible direction to staff relative to placing signs, such as Bike Path, Share the Road, and Tour Bus Parking to encourage safe bicycling and pedestrian traffic throughout the Town.**

On a motion by George, seconded by Baker, the Council unanimously directed staff to place bike path signs, tour bus parking signs, and "Share-the-Road" signs, and other possible signs that encourages pedestrian/bicycle traffic in areas that Council finds appropriate.

Following the motion made, Martin summarized his understanding that staff needs to perhaps consider additional bike path lanes, or signage on the ones that do exist, to be more clear and the color perhaps changed to a lime green; beyond that no bike path issues will be addressed until other safe and acceptable locations are brought to the attention of staff; the "Share-the-Road" signs, where possible and within cost, begin a process of placing the signs throughout the community where more frequent activity would occur, in conjunction with other signs already in place that refer to sharing the road; the issue of the legality of sharing the road with others will be checked into and brought back to Council. The cost will be relative to what Public Works Director Long and his budget will allow. Martin recommended that the Tour Bus Parking signage placement that was suggested be delayed to the next Council meeting, prior to which time staff will research the issue of possibly restricting parking for others in that location; that will also be brought back to Council.

Councilor George said he had been working on this issue when he served on the Parks & Recreation Commission, that Cottonwood and Sedona are known to be bicycle-friendly, and he would like to see Camp Verde also become bicycle-friendly. He suggested the entrances for the downtown area as areas for placement of three share-the-road signs, and then some bicycle path signs in town, and a possible area for a tour bus parking sign, and projected slides illustrating the proposed signs.

The Council discussed the proposed signage, including suggestions for their placement, possibly creating new bicycle paths, possible areas that would accommodate tour bus parking, and the issue of the cost involved. As for the share-the-road concept, it was suggested that not only motorized vehicles and bicycles use the road, there are also horses, quads and pedestrians to consider, so any sign should indicate those as well. After further discussion, action was taken on the

issue, with the Town Manager summarizing his understanding of the Council's decision.

11. **Call to the Public for items not on the agenda.**

(Comments from the following individuals are summarized.)

Shirley Brinkman, in connection with the discussion on tour buses, wanted to mention that a bus load of young people from Finland, a total of 48 people that came to see the old Jail and the Museum; they were thrilled to get their pictures taken at the Jail.

George Young reported that there is an FM radio station in Northern Arizona; one of their ads features the Cliff Castle Casino and Hotel and it is described as "just south of Sedona." Somewhere along the line, Camp Verde missed out.

There was no further public input.

12. **Manager/Staff Report**

There was no Manager/Staff report.

13. **Adjournment**

On a motion by Baker, seconded by Kovacovich,, the meeting was adjourned at 7:51 p.m.

Bob Burnside, Mayor

Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 3rd day of August 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2011.

Debbie Barber, Town Clerk

H.A.2

MINUTES
SPECIAL SESSION
MAYOR and COMMON COUNCIL
of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS 473 S. Main Street #106
WEDNESDAY, August 3, 2011
6:00 p.m.

 **DRAFT**

Minutes are a summary of the actions taken by Council. They are not verbatim.

1. **Call to Order**
Mayor Burnside called the meeting to order at 6:00 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, and Councilors Baker, Bruce, Buchanan, German, and Whatley were present. Manager Martin and Clerk Barber were also present. Attorney Steve Wene was present telephonically.

Mayor Burnside read the agenda item aloud and turned the item over to the Manager. Martin explained that Attorney Wene needed to update Council relative to water rights and recommended that Council convene an Executive Session.

On a motion by Baker, seconded by Kovacovich, the Council voted to go into Executive Session pursuant to ARS §38-431.03(A)(3) for discussion or consultation with the attorney for legal advice and §38-431.03(A)(4) for discussion or consultation with the attorney in order to consider Council's position regarding contracts that are the subject of negotiation.

The Special Session was recessed at 6:01 p.m. and reconvened at 6:23 p.m.

3. **Discussion, consideration, and possible direction to staff and/or discussion or consultation with the Town Attorney for legal advice regarding water rights.**
Martin advised the Council had received legal advice relative water rights and had given direction to continue with negotiations.

4. **Adjournment**
The Special Session was adjourned at 6:23 p.m.

Bob Burnside, Mayor

Deborah Barber, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the August 3, 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2011.

Deborah Barber, Town Clerk

A.C



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: August 17, 2011

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk's Office

Staff Resource/Contact Person: Deborah Barber

Agenda Title (be exact: Possible approval of a special event liquor license for the Verde Valley Mounted Sheriff's Posse for Fort Verde Days that is scheduled for Friday, October 7 and Saturday, October 8, 2011.

List Attached Documents: Application for Special Event License – October 7, 2011 – October 8, 2011

Estimated Presentation Time: 5

Estimated Discussion Time: 2

Reviews Completed by:

Department Head: Deborah Barber Town Attorney Comments: N/A

Finance Department N/A

Fiscal Impact: None

Budget Code: N/A Amount Remaining: _____

Comments:

Background Information:

Recommended Action (Motion): Approve special event liquor license for the Verde Valley Mounted Sheriff's Posse for Fort Verde Days that is scheduled for Friday, October 7 and Saturday, October 8, 2011.

Instructions to the Clerk: Section II not required. Process application.

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

400 W Congress #521
Tucson AZ 85701-1352
(520) 628-6595

APPLICATION FOR SPECIAL EVENT LICENSE

Fee = \$25.00 per day for 1-10 day events only
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.
PLEASE ALLOW 10 BUSINESS DAYS FOR PROCESSING.

**Application must be approved by local government before submission to Department of Liquor Licenses and Control. (Section #20)

DLLC USE ONLY

LICENSE #

1. Name of Organization: VERDE VALLEY RANGERS MOUNTED SHERIFF'S POSSE

2. Non-Profit/I.R.S. Tax Exempt Number: 86-0669881

3. The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and in existence for over 5 years)
 Civic Religious Political Party, Ballot Measure, or Campaign Committee

4. What is the purpose of this event? on-site consumption off-site consumption (auction) both

FUND RAISER

5. Location of the event: 75 E. HOLLAMON ST, CAMP VERDE, YAVAPAI, AZ 86322
Address of physical location (Not P.O. Box) City County Zip

Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)

6. Applicant: WILLIAMS JAMES L. 5-22-33
Last First Middle Date of Birth

7. Applicant's Mailing Address: 2315 S. SUNSET DR, CAMP VERDE, AZ 86322
Street City State Zip

8. Phone Numbers: (928) 567-0535 (928) 451-2598 (928) 567-6107
Site Owner # X-136 Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event: (Remember: you cannot sell alcohol before 10:00 a.m. on Sunday)

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>10-7-11</u>	<u>FRIDAY</u>	<u>4 PM</u>	<u>10:30 P.M.</u>
Day 2:	<u>10-8-11</u>	<u>SATURDAY</u>	<u>10 AM</u>	<u>10:30 AM</u>
Day 3:	_____	_____	_____	_____
Day 4:	_____	_____	_____	_____
Day 5:	_____	_____	_____	_____
Day 6:	_____	_____	_____	_____
Day 7:	_____	_____	_____	_____
Day 8:	_____	_____	_____	_____
Day 9:	_____	_____	_____	_____
Day 10:	_____	_____	_____	_____

*Disabled individuals requiring special accommodations, please call (602) 542-9027

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 4 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL
EVENT LIQUOR SALES.**

Name VERDE VALLEY RANGERS MOUNTED SHERIFF'S POSSE 100%
Percentage

Address P.O. BOX 2366, CAMP VERDE, AZ 86322

Name _____ Percentage

Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

_____ # Police Fencing
4 # Security personnel Barriers

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO

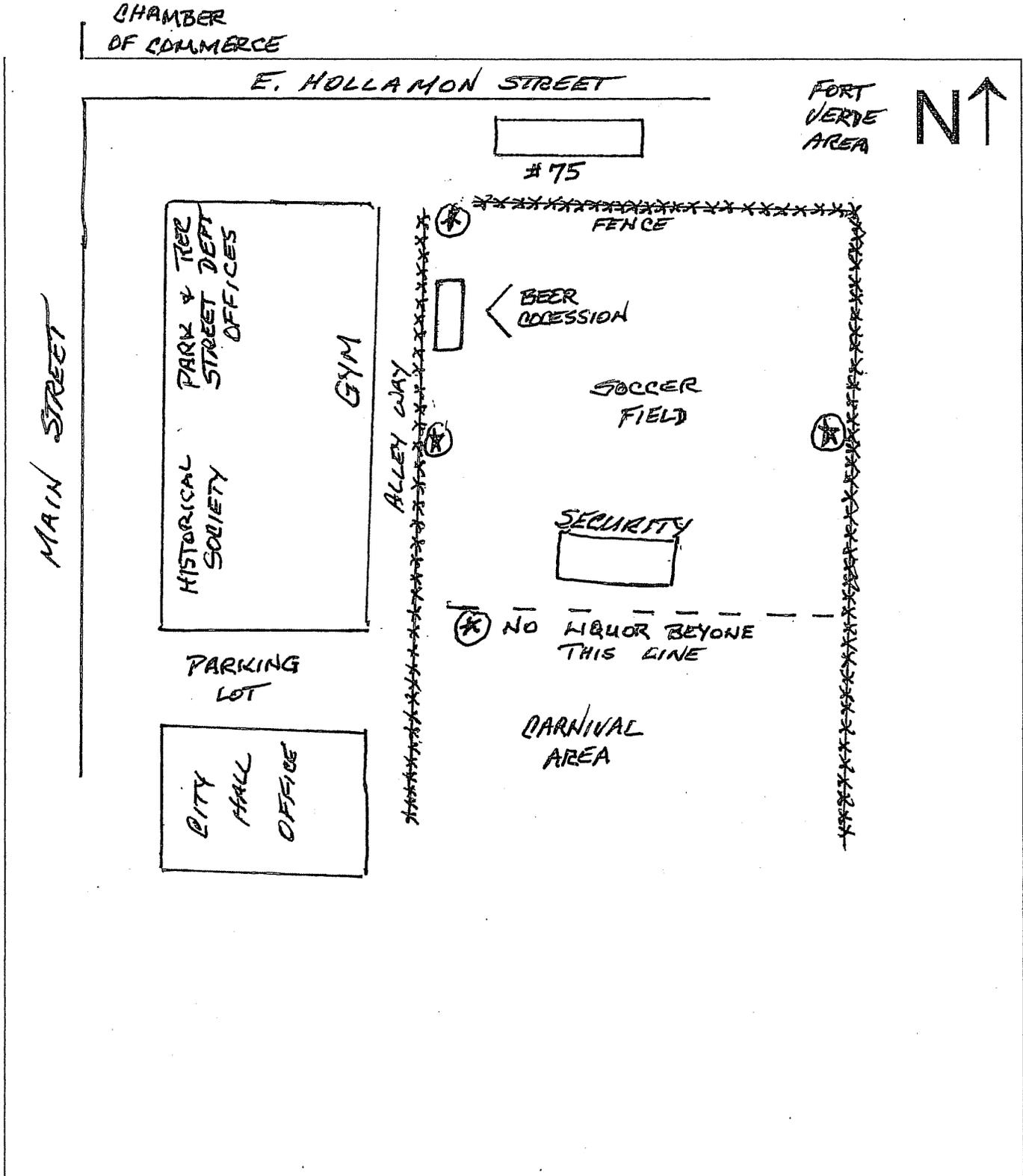
(ATTACH COPY OF AGREEMENT)

Name of Business () Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

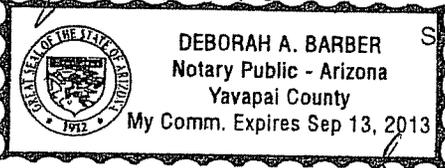
Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. I, JAMES LUTHER WILLIAMS declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

James Luther Williams CHAIR PERSON 8-2-11 (928) 451-2598
(Signature) (Title/Position) (Date) (Phone #)



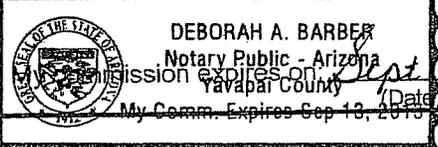
State of Arizona County of Yavapai
The foregoing instrument was acknowledged before me this 2 August 2011
Day Month Year

My Commission expires on: Sept 13, 2013 (Date)
Deborah A. Barber (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. I, JAMES LUTHER WILLIAMS declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

James Luther Williams State of Arizona County of Yavapai
(Signature) The foregoing instrument was acknowledged before me this 2 August 2011
Day Month Year



My Commission expires on: Sept 13, 2013 (Date)
Deborah A. Barber (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
(Government Official) (Title)
on behalf of _____ (Signature of OFFICIAL) (Date)
(City, Town or County)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

(Employee) (Date)

APPROVED DISAPPROVED BY: _____
(Title) (Date)

40.



Town of Camp Verde

Agenda Item Submission Form - Section I

Meeting Date: August 17, 2011

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Public Works

Staff Resource/Contact Person: Ron Long

Agenda Title (be exact): Discussion, Consideration and possible direction to staff to proceed with the purchase of a used 2005 Vermeer BC 1000XL wood chipper for use by the Streets Division of Public Works so that trees and brush trimmed from public rights of way may be reduced into wood chips.

List Attached Documents: 1.) Quote from RDO Equipment Co. - 2 pages 2.) Two (2) listings from machinerytrader.com -2 pages 3.) Two (2) listings from woodchippersnmore.com- 3 pages

Estimated Presentation Time: Consent Agenda

Estimated Discussion Time: Consent Agenda

Reviews Completed by:

- Department Head: Ron Long__ Town Attorney Comments:

Finance Review: Budgeted Unbudgeted N/A

Finance Department N/A *MA*

Fiscal Impact: Expense included in 2011/2012 budget

Budget Code: 2011/2012 CIP (Fund 03) - Vermeer Chipper **Amount Remaining:** \$25,000

Comments: This purchase is a Capital Expenditure

Background Information: See Section II Staff Report

Recommended Action (Motion): Move to direct staff to purchase the used 2005 Vermeer BC 1000XL Wood Chipper from RDO Equipment Co.

Instructions to the Clerk: Place this Item in the Consent Agenda

Agenda Item Submission Form – Section II (Staff Report)

Town of Camp Verde

Agenda Item Submission Form – Section II (Staff Report)

Department: Public Works

Staff Resource/Contact Person: Ron Long

Contact Information: Public Works: 928-567-0534

Background: (Note: During the budget process staff researched the cost of a chipper expecting to purchase a new one for approximately \$25,000. Shortly after the approval of the 11/12 budget, we found a used chipper; this machine has low hours, had been well maintained and surpasses our minimum requirements which actually make this choice a much better value for the variety of brush and trees that staff must dispose of. If we are able to purchase this used chipper, we will ask to use the remaining funds in this CIP line item: \$7,488.64 to aid in the purchase a Grizzly. Financially, this will enable the Town to fully utilize the CIP- HURF funds and maximize the HURF operational budget for needed street repairs and construction). The Street crew regularly clears trees and brush from the public rights of way as part of their scheduled land maintenance responsibilities as well as after storm events. The wood chipper will be used by the Street crew to reduce tree limbs and brush cuttings into wood chips or sawdust that can be recycled and used by the Town and the public as groundcover, compost or mulch. Currently, tree and brush cuttings take up a large area in the street yard until we are allowed to burn and the crew has time to manage the burn; with dry conditions there is always a concern for a stray ember. This equipment will help to manage materials storage in the Public Works Yard, the Town will be a better steward of our environment and eventually we will have sufficient wood chips to offer to the public.

Statement of the Problem or Opportunity: After comparing new and used equipment, it was determined that many good machines with low hours of use are available, of which all were located outside of Arizona and securing any of them would be an added cost. The attached proposals and on-line equipment listings offer four machines. The units found available when the search was performed ranged from 13 years old for \$12,900 to 5 years old for \$20,749, shipping added from \$950.00 to \$1,250.00 to the costs. The unit found at RDO equipment Co. is a 6 years old unit with approximately 1500 hours (250 hrs. per year) Cummins diesel powered. The unit will come completely serviced with new cutter knives, fresh oil, and will be delivered from Flagstaff. In addition, we have a right of refusal in the event that upon delivery and check-out we are not satisfied.

The engine and cutter bearings are designed to last a minimum of 5000 hours before any repairs or rebuilds are anticipated. RDO equipment Co being a Vermeer authorized service center can service the unit.

The purchase of this unit will allow a reduction in the current burning of vegetation gathered by the Streets and Parks and Rec. Divisions of Public Works, as directed by Arizona Department of Environmental Quality, ADEQ clean air compliance requirements. And reducing organics deposited into landfills.

Alternatives/Options/Solutions: The Street Division has researched the types of brush chippers that are available and has found several types of new and used Chippers. The price ranges do vary; based on age, hours, and location for shipping. We selected the Vermeer BC1000XL over the other brands because of its condition, service hours, and dealer location.

Comparative Analysis: The 2005 Vermeer BC1000XL meets our needs, is priced lower than other units, will be delivered and is serviced in our region.

Fiscal Impact to the Town: The total cost of the 2005 Vermeer BC1000XL is \$17,511.36: \$16,000.00 for the unit and \$1,511.35 tax. This will be funded from the 2011/2012 Capital Improvements as a designated line item.

Other Impacts: None

Conclusion: Based on research and analysis, the used 2005 Vermeer BC1000XL is the best available Wood Chipper at a competitive price.

Recommendation: Move to direct staff to purchase the 2005 Vermeer BC 1000XL Wood Chipper from RDO Equipment Co. for use by the Streets Division of Public Works.

Investment Proposal for:
TOWN OF CAMP VERDE
395 S. Main Street
Attn: Public Works
Camp Verde, AZ 86322
Phone: (928) 567-0534



Steve Rust
5500 East Penstock Avenue
Flagstaff, AZ 86004
Phone: (928) 526-0639
Mobile: (928) 607-5741
Fax: (928) 526-2498

Thank you for allowing me the opportunity to quote you this equipment. We appreciate your business. Steve

Equipment: USED 2005 VERMEER BC1000XL 1VRY1119351006007

Key Features

A002 DRUM
C001 AUTO FEED
D007 12"
E001 KNIVES - 2
F001 POWER - ENGINE: ADD HP TO FEATURE COMMENTS
G008 CUMMINS
H002 DIESEL

Serial Number

TBD (0 Approximated Hours)

Equipment Price \$16,000.00

Additional Items

Outside Parts and Labor

MISC REPAIRS

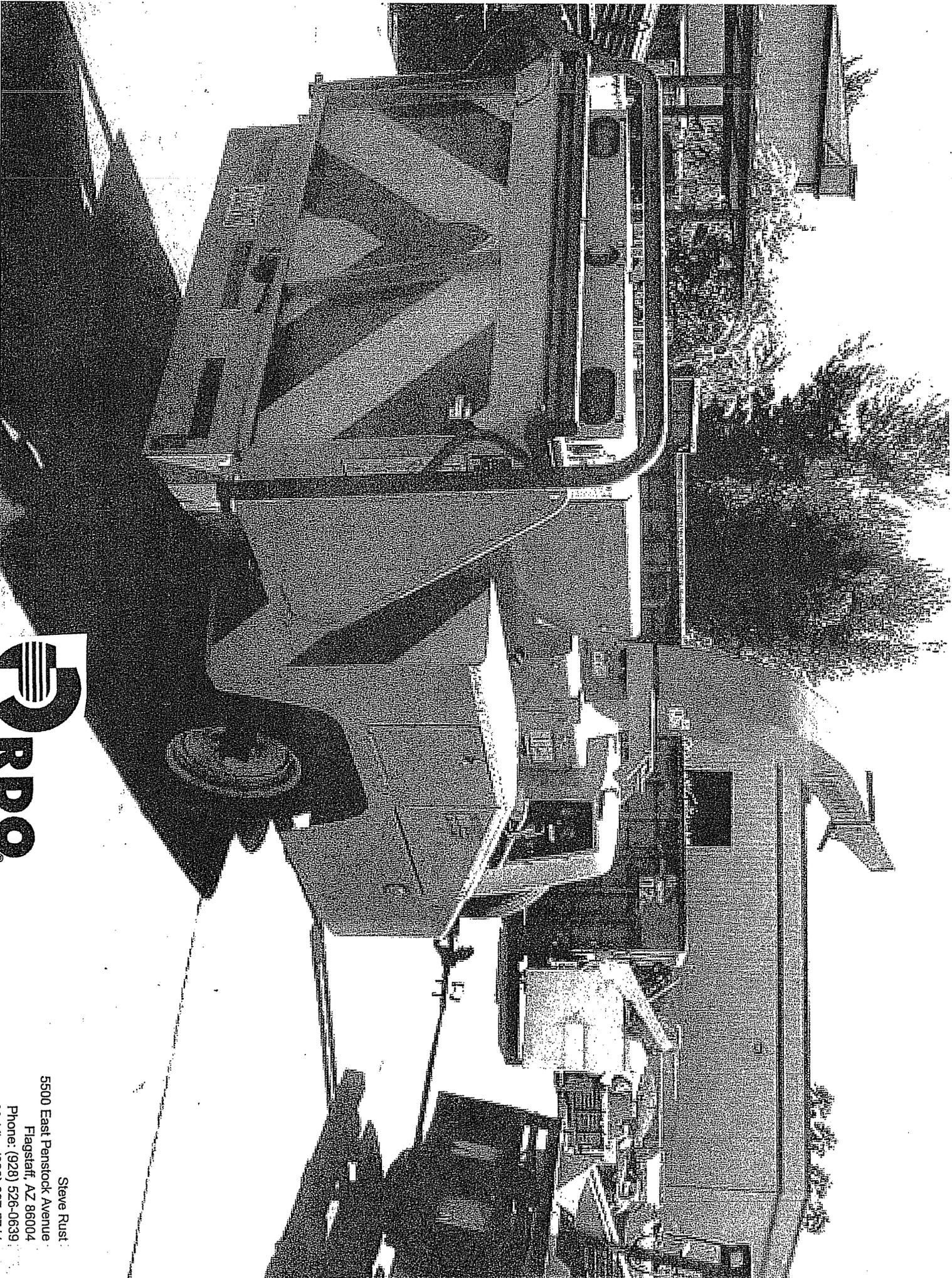
\$0.00

Estimated Conversion Price: \$16,000.00

PROPOSAL SUMMARY

Equipment Total	\$16,000.00
Sub Total	\$16,000.00
Estimated sales tax to apply (AZFL AZ FLAGSTAFF 9.446%)	\$1,511.36
Total Investment	<u>\$17,511.36</u>
1503 hrs	

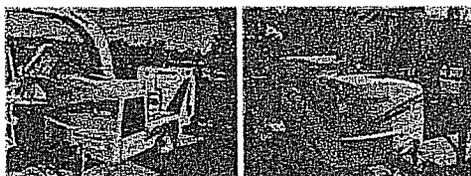
Steve Rust
Sales Representative
RDO EQUIPMENT CO.
SRust@rdoequipment.com



Steve Rust
5500 East Penslock Avenue
Flagstaff, AZ 86004
Phone: (928) 526-0639
Mobile: (928) 607-5741

2006 VERMEER BC1000

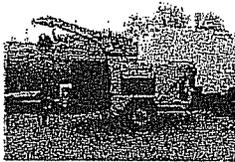
Contact:
Rental Solutions
Mark Nichols
Machine is located in:
American Canyon, California
Phone: (707)291-3238
Fax: (707)251-9779



Equipment Specifications

Year	2006
Manufacturer	VERMEER
Model	BC1000
Price	US \$20,749
Location	American Canyon, California
Condition	Used
Stock Number	13034
Hours	1,100
Horse Power	85

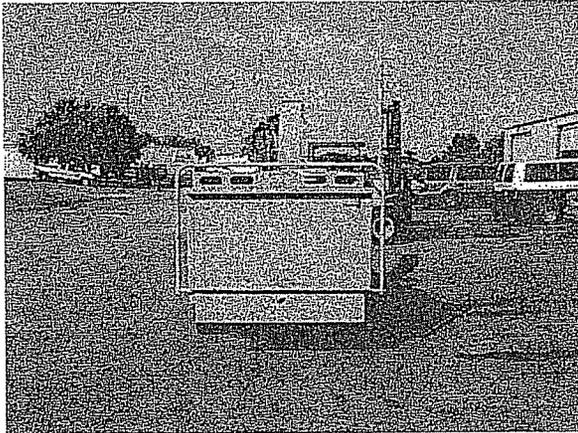
2006 VERMEER BC1800XL



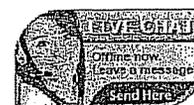
Contact:
john psensky
 Machine is located in:
monument, Colorado
 Phone: (719)492-8129

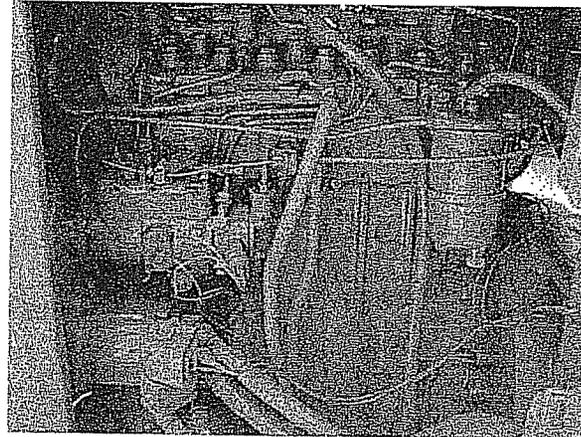
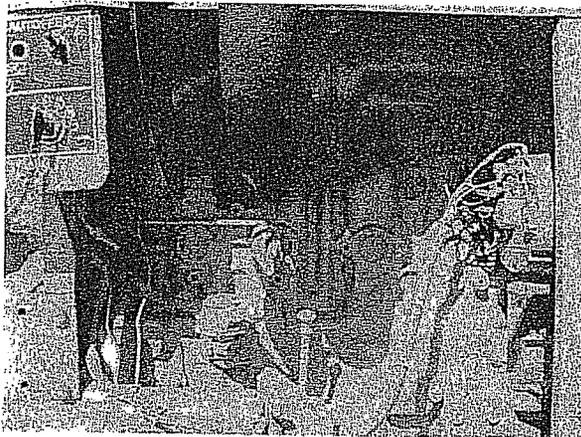
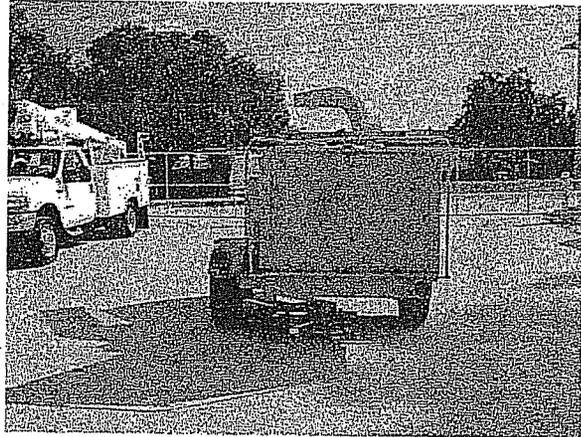
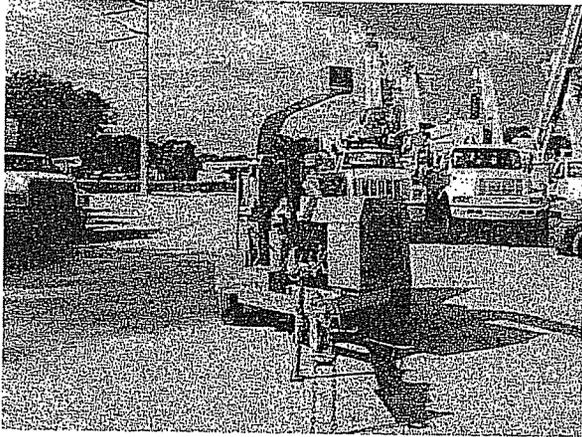
Equipment Specifications	
Year	2006
Manufacturer	VERMEER
Model	BC1800XL
Price	US \$29,500
Location	monument, Colorado
Condition	Used
Hours	1,650
Horse Power	170

Detailed Description



Stock # 03058	Chipper
Chassis	
Year/M/M:	2001 Vermeer BC 1000XL
Type:	DRUM
Engine:	CUMMINS
Infeed Size:	14"
Weight:	4,500 LBS
Length:	16'
Width:	6'
Height:	7'
Brakes:	YES
Tires Condition:	90%
Features	
Height Adjustable Chute:	Adjustable Flap
Hydraulic Swivel Chute:	YES
Axle:	SINGLE
Drum Hood/Engine Interlock Switch:	YES
Engine Safety Shut Downs:	YES
Hydraulic Winch:	Available \$1,500
Towing Safety Chains:	2
Price: \$16,900	





Stock # 00636	Chipper
Chassis	
Year/M/M:	1998 Vermeer BC 1250
Type:	DISC
Engine:	Ford Gas
Horse Power:	100 hp
Infeed Size:	12"
Weight:	4,500 LBS
Length:	12
Width:	5'11"
Height:	8'
Features	
Height Adjustable Chute:	MANUAL FLAP



Axle:	SINGLE
Steel Fenders:	YES
Electronic Feed Control:	YES
Disc Hood/Engine Interlock Switch:	YES
Engine Safety Shut Downs:	YES
Electric Brakes:	YES
Towing Safety Chains:	YES 2x
Price: \$12,900	



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 Although an effort is made to ensure accuracy, we are not responsible for errors, omissions, or typographical errors. Please contact Wood Chippers & More for verification of data before buying.

4.2.



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: August 17, 2011

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Public Works

Staff Resource/Contact Person: Ron Long

Agenda Title (be exact): Discussion, Consideration and possible direction to staff to proceed with the purchase of a Grizzly for use by the Streets Division of Public Works in order to process material for street construction purposes.

List Attached Documents: 1.) Quote from Blue Line Grizzly – 1 page 2.) Quote from Rock Tough, Inc. – 1 page 3.) On line information www.machinerytrader.com for two used models - 2 pages

Estimated Presentation Time: Consent Agenda

Estimated Discussion Time: Consent Agenda

Reviews Completed by:

- Department Head: Ron Long__ Town Attorney Comments:
- Finance Department N/A *NR*

Finance Review: Budgeted Unbudgeted N/A

Fiscal Impact: 2011/2012 Council approved budget

Budget Code: 2011/2012 CIP (Fund 03) – Veemer Chipper** **Amount Remaining:** \$7,488.64

****Comments:** This purchase is a Capital Expenditure: \$ 7,488.64. will be from the unused portion, of the 2011/2012 funds allocated for the purchase of the Streets Department Wood Chipper, The remaining balance of \$3,809.95 will be paid from the HURF Capital Expenditure account for Street Construction 20-000-20-871000

Background Information: See Section II Staff Report

Recommended Action (Motion): Move to direct staff to proceed with the purchase of a Grizzly from BlueLine for use by the Streets Division of Public Works in order to process material for street construction purposes.

Instructions to the Clerk: Place this Item in the Consent Agenda

Agenda Item Submission Form – Section II (Staff Report)

Town of Camp Verde

Agenda Item Submission Form – Section II (Staff Report)

Department: Public Works

Staff Resource/Contact Person: Ron Long

Contact Information: Public Works: 928-567-0534

Background: (Note: During the budget process staff researched the cost of a chipper expecting to purchase a new one for approximately \$25,000. Shortly after the approval of the 11/12 budget, we found a used chipper; this machine has low hours, had been well maintained and surpasses our minimum requirements which actually make this choice a much better value for the variety of brush and trees that staff must dispose of. If we are able to purchase this used chipper, we will ask to use the remaining funds in this CIP line item: \$7,488.64 to aid in the purchase a Grizzly. Financially, this will enable the Town to fully utilize the CIP- HURF funds and maximize the HURF operational budget for needed street repairs and construction). A Grizzly is an essential piece of equipment that is used to process materials for street construction. Materials are processed by dumping earthen or asphaltic materials onto the splayed deck bars of the grizzly to separate aggregate by size. However not all Grizzlies are built to the same specifications; a basic Grizzly does not have adjustable screening bars and therefore can only separate material above and below one set size, many Grizzlies are "homemade" because the concept is very basic, these typically don't hold up to heavy use. The Town currently has a "homemade" Grizzly with its separation bars welded in place and can only screen materials out that are over 4-inches in diameter.

Statement of the Problem or Opportunity: The Street Crew needs to process materials for aggregate base and to make asphalt. To properly process materials for street construction and paving we need the ability to separate materials into various aggregate sizes. Our "homemade" Grizzly can only be utilized for the separation and gradation of materials above and below a 4-inch diameter.

Alternatives/Options/Solutions: The Street Division has researched the types of Grizzlies that are available and has found several types of new and used Grizzlies of various sizes, spacing of the screening bars, and type of construction. The price ranges do vary; based on the size and shipping needs. We selected the Blue Line Grizzly over the other brands because of its sturdy construction and ability of the bar spacing to be easily reduced. Blue Line Grizzlies are manufactured locally and have a 3 cubic yard box with a deck bar spacing of 6 inches that can be reduced down to a 1-inch diameter with the deck reducer attachment.

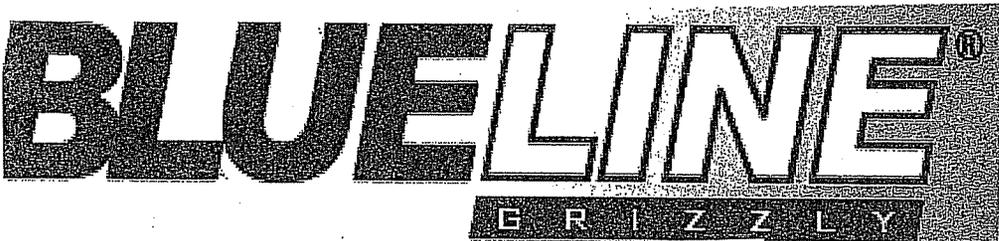
Comparative Analysis: The Blue Line Grizzly is well constructed, meets our needs, is priced lower than other brands, and is manufactured locally.

Fiscal Impact to the Town: The total cost of 3 Cubic Yard Blue Line Grizzly with a 6-inch bar spacing and a reducer attachment is \$11,298.59. If approved, this will be funded from two sources: approximately \$ 7,488.64. will be from the unused portion, of the 2011/2012 funds allocated for the purchase of the Streets Department Wood Chipper, The remaining balance of \$3,809.95 will be paid from the HURF Capital Expenditure account for Street Construction.

Other Impacts: None.

Conclusion: Based on research and analysis the Blue Line Grizzly is the best available Grizzly at a competitive price.

Recommendation: Direct staff to proceed with the purchase of a Grizzly from BlueLine for use by the Streets Division of Public Works in order to process material for street construction purposes.



Estimate

Date	Estimate #
8/1/2011	2011-39

www.bluelinegrizzly.com Located: Rimrock, AZ 86335

Name / Address
Town of Camp Verde Street Department 395 S. Main Street Camp Verde, AZ 86322

Project

Description	Total
One 3 Yard 6" minus BLUELINE Rock Grizzly Retail Price: \$9,275.00 with discount of \$1,000.00	8,275.00T
One 3 yard 1" minus Deck reducer Retail Price: \$3,250.00 with discount of \$1,000.00	2,250.00T
Dimensions: 9'-2" Tall 10'-3" inside of box 6'-8" deep Weight: 7000 lbs combined weight Side spillage plates are standard Time to manufacture is 10-15 business days One year weld and material defect warranty Freight on board: Client to pick up from fabrication yard Price quote is valid for 20 days	0.00
Material specifications: Main Deck Bars are 5/16"x4"x4" box tube, Filled with vibration dampening material, splayed from top to bottom, (reverse funnel effect) with no horizontal obstructions. Head bar is 5/16"x6"x6" box tube, Side wall material is 3/8"x2"x8" & 2"x6" rectangle tube, Front wall is 3/16" double plated, and material filled. All Gussets are 3/8" plate. Reducer deck bars are 1/4"x3x3" box tube and material filled	
The BLUELINE Grizzly contains many original and exclusive features. These features are as follows. The BLUELINE Grizzly is a very quiet unit to use because we fill the deck tubular and front wall with non-packing and vibration dampening material. The main deck is designed with splayed bars and no horizontal obstructions. When material is being processed, blinding of the deck is virtually non existent. The deck reducer is designed to be placed and removed with the loader bucket. Also, when the bucket engages the bucket bumpers from underneath the unit, the deck pivots at the top and free releases any clogging material. These features have created the first non blinding rock grizzly. This translates to The highest standard in Performance, Safety, and service life.	

Thank you for considering a BLUELINE Rock Grizzly!	Subtotal	\$10,525.00
	Sales Tax (7.35%)	\$773.59
	Total	\$11,298.59

QUOTE

Rock Tough, Incorporated

DATE: JULY 21, 2011

63360 Powell Butte Hwy, Bend, OR 97701
 Phone 541-383-3700 Fax 541-617-1108
 aknowles@snowlinemfg.com

EXPIRATION DATE 30-DAYS

TO Steve Burroughs
 Camp Verde Public Works Department
 395 S. Main Street
 Camp Verde, AZ 86324

SALESPERSON	JOB	PAYMENT TERMS	FREIGHT TERMS
AK		Net-30	Pre-pay Add

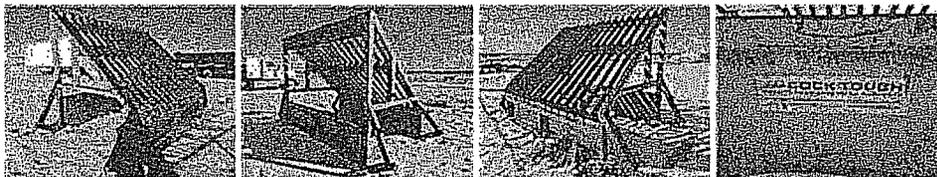
QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Rock Tough Static Grizzly AB-12 model 12' wide x 9'6" high x 7' deep constructed of 4"x4"x1/4" sq tube on the main frame 1/4" plate on three sides deck bars 3"x3"x1/4" sq tube turned on edge greatly increasing the bars resistance to bending with a 40 degree angle. Set at a 3" opening fully adjustable on 1" increments	10,260.00	\$10,260.00
1	Freight	1,800.00	\$1,800.00
SUBTOTAL			
SALES TAX			
TOTAL			\$12,060.00

Quotation prepared by: Art Kowal 7-21-11

To accept this quotation, sign here and return: _____

Contact:
ARROW MACHINERY CO
Machine is located in:
Arizona
Phone: (480)503-4134

2007 ROCK TOUGH ABT-10



Equipment Specifications

Year	2007
Manufacturer	ROCK TOUGH
Model	ABT-10
Price	US \$9,500
Location	Arizona
Condition	Used

General Information

10' wide static grizzly, adjustable bar spacing, trencher style. Good condition.

2000 ACME 820XLD



Equipment Specifications

Year	2000
Manufacturer	ACME
Model	820XLD
Price	US \$6,100
Location	Tucson, Arizona
Serial Number	0000000000
Condition	Used

General Information

Grizzly screen

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2161	CONT	FAMILY HOMESTEAD DEVELOPERS I	LARRY MCCREY 1820 E DEER VALLEY RD PHOENIX, AZ 85024	
2162	COMMENTS: REF	MEXAMIGO INC	851 HOWARDS ROAD CAMP VERDE, AZ 86322	
2163	COMMENTS: SPEC-V	EARTHLY TREASURES	LORI COPLEY 1157 E 11TH ST CASA GRANDE, AZ 85122	1157 E 11TH ST
2164	COMMENTS: SPEC-V	FROZEN FUN SHAVED ICE	ANDREW OGDEN 2401 E RIO SALADO PKWY #1104 TEMPE, AZ 85281	2401 E RIO SALADO PKWY #1
2165	COMMENTS: SPEC-V	BETTY'S CURIOS	2829 N TYNDALL AVE TUCSON, AZ 85719	2829 N TYNDALL AVE
2166	SPEC-V	TRIPLE B VARIETY	4506 MANAHA DR CASA GRANDE, AZ 85194	4506 MANAHA DR
2167	SPEC-V	STRAWBERRY SILVER CO	HCL BOX 1561 STRAWBERRY, AZ 85544	HCL BOX 1561
2177	SPEC-V	DGP CONCESSIONS	4917 W GELDING DRIVE GLENDALE, AZ 85306	4912 W GELDING DR
2178	SPEC-V	AZ FLYWHEELERS	PO BOX 2012 COTTONWOOD, AZ 86326	BOX 2012 COTTONWOOD
2179	CONT	DESERT DEVELOPMENT AND DESIGN	PO BOX 13069 PRESCOTT, AZ 86304	6752 INTERCAL WAY
2182	COMMENTS: SPEC-V	TRAPPER MOORE & TANUYA	PO BOX 998 CAMP VERDE, AZ 86322	PO BOX 998
2183	SERV	VERDE VALLEY DUB WERKS	20589 E ASH CREEK RD MAYER, AZ 86333	712 S MONTE VERDE 106
2184	COMMENTS: CONT	CENTRAL GLASS AND SCREEN INC	310 S 6TH STREET COTTONWOOD, AZ 86326	
2185	COMMENTS: SPEC-V	IZZY BELLA DESIGNS	6839 W JENAN DRIVE PEORIA, AZ 85345	6839 W JENAN DR
2186	SPEC-V	JULIE COESTER	1631 E CARLA VISTA DR CHANDLER, AZ 85225	3631 E CARLA VISTA DR
2187	SPEC-V	PRETTY HAIR THINGS & MORE	3524 W CARIBBEAN LN PHOENIX, AZ 85053	3524 W CARIBBEAN LN
TOTAL LICENSES:				16

5



Town of Camp Verde

Agenda Item Submission Form – Section I

Meeting Date: August 17, 2011

- Consent Agenda Decision Agenda Executive Session Requested
 Presentation Only Action/Presentation

Requesting Department: Clerk's Office

Staff Resource/Contact Person: Deborah Barber

Agenda Title (be exact): Presentation by County Assessor, Pam Pearsall, to give a brief presentation about the new legislation that was recently passed, referred to as the "Jobs Bill". Part of the new Bill affects property owners state-wide with regards to how their property is classified.

List Attached Documents: Copies of Notices to Property Owners

Estimated Presentation Time: 10

Estimated Discussion Time: 5

Reviews Completed by:

Department Head: Deborah Barber Town Attorney Comments: N/A

Finance Department N/A

Fiscal Impact: None

Budget Code: N/A Amount Remaining: _____

Comments:

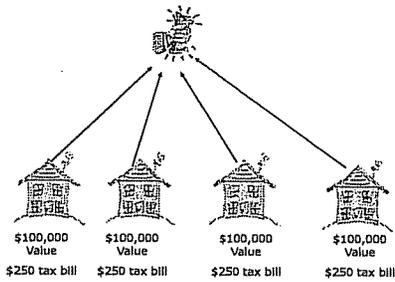
Background Information: County Assessor Pam Pearsall has requested time at the Council meeting to educate the community regarding the new 'Jobs Bill', that was recently passed

Recommended Action (Motion): No Action Required

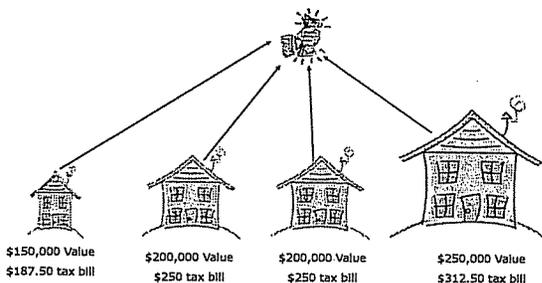
Instructions to the Clerk: Section II not required

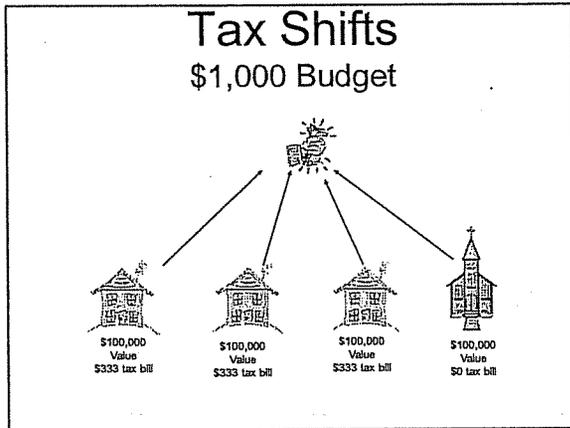
Pamela J. Pearsall
Yavapai County
Assessor

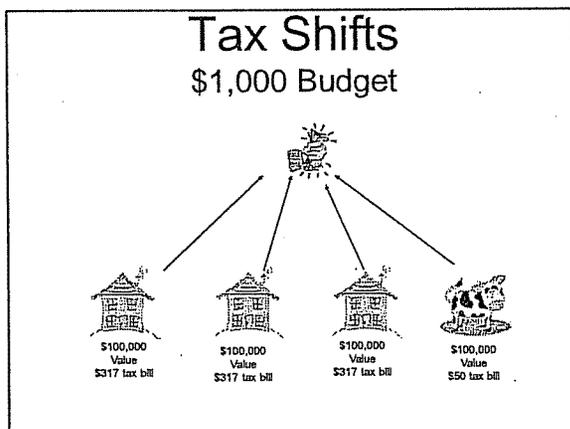
\$1,000 Budget



\$1,000 Budget







Three Elements Required In Property Tax Calculations:

- Assessments – Assessor
- Legal Class Code – Legislature
- Tax Rate – Taxing Jurisdictions

IN SUMMARY

- Look at your NOV
 - Check FCV Value
 - Check Classification
- If there is a request for information it is important to respond



THANK YOU

For further information, we are
on the web at
www.co.yavapai.az.us

or call us at
928-771-3220 (Prescott)
928-639-8121 (Cottonwood)

PAMELA J. PEARSALL
Assessor

RONALD D. GIBBS, CAE, AAS
Chief Deputy



10 South 6th Street
Cottonwood, AZ 86326
Phone (928) 639-8121
Fax (928) 639-8104

YAVAPAI COUNTY ASSESSOR
1015 Fair Street-Prescott, AZ 86305
Phone (928) 771-3220
Fax (928) 771-3181
www.co.yavapai.az.us

July 12, 2011

Notice to all Yavapai County Property Owners:

Jobs Bill HB 2001 Impacts on Future Tax Bills

There is much confusion about the details of the "Jobs Bill" that was recently passed by the Arizona State Legislature and how it will affect property owners. The main goal of this bill was to spur commercial investment in Arizona and thereby increase jobs. Commercial properties currently pay taxes at a 20% rate, but will gradually be reduced to 15%. It is hoped that the decreases in future property taxes these commercial properties pay will reduce their costs and increase their bottom lines, thereby encouraging expansion and making Arizona more competitive in attracting new business.

Unfortunately, when taxes are reduced for one classification of property, the burden of that reduction is shifted to the owners of the remaining property classifications. In order to reduce that burden on Primary Occupied Properties, the State Aid to Education Credit will be increased for properties that qualify as Class 3 (properties that receive the credit), and eliminated for properties that do not qualify as Class 3. Many properties that had previously qualified as a Class 3 will be changed to a Class 4 (properties that will not receive the credit). Basically, residential properties used for anything other than as a primary residence (vacation home, vacant home, bank-owned property, LLC, etc.), are now considered Class 4 properties effective July 1, 2011.

Yavapai County Assessor, Pamela Pearsall, has on her rolls approximately 5,864 residences (currently classified as Class 3) whose owners have out of state mailing addresses. To comply with the new law the Assessor must change these out of state owner's classifications to Class 4 as of July 1, 2011. With the removal of the Class 3 designation, these 5,864 owners will lose the State Aid to Education Credit and receive higher tax bills in 2012. This information will be sent in a Notice of Change card in Sept, 2011. If any of these 5,864 owners believe the Assessor's change is incorrect, they can then appeal under the guidelines of the new Jobs Bill to contest the change.

The new Jobs Bill legislation denies Class 3 status to financial institutions that have attained ownership of a residence through foreclosure. My staff will be culling our rolls looking for these ownerships and changing them to Class 4.

The new Jobs Bill does not allow Class 3 status to owners of multiple residences, such as owners with vacation homes. Only one residence can qualify as an owner's Primary Residence or those

rented to a qualified relative. My staff is culling our rolls for owners of multiple residences. Those that do not qualify will lose their Class 3 status and receive a higher tax bill in 2012.

All residences that do not qualify as a Primary Residence or not occupied by a qualifying relative that have been receiving a State Aid to Education Credit will lose the credit and experience a tax bill increase on their tax bill they'll receive in 2012.

If you have reported your home as a rental, you are not receiving the State Aid to Education Credit and that will not change.

If your home qualifies as your Primary Residence beginning July 1, 2011, and you have been receiving State Aid to Education Credit, you will continue to receive the credit. There will be no change in your treatment on the next tax bill. However, the new law directs the Assessor to include an Affidavit in the 2013 Notice of Value mailed in Jan of 2012 to all Class 3 properties receiving the State Aid to Education Credit. **The Affidavit needs to be signed under penalty of perjury**, declaring the owner's use of the residence with questions to be answered enabling the Assessor and the Department of Revenue to make proper judgment on the type of use. For those owners whose affidavit does not show supporting evidence of Primary Occupancy or qualified relative use, the class of the property will change, resulting in their not receiving the State Aid Credit on their next tax bill, and their tax bill will increase. **Those property owners that discard the affidavit or neglect to return it to the county could have their property default to Class 4, and will automatically lose the credit.** We do not want to see anyone entitled to this credit lose it for not filing out the necessary paperwork.

The County Assessor's Office is here to help you. If you have any questions, please contact our office or visit our website at www.co.yavapai.az.us/assessor.aspx

Pamela J. Pearsall, Yavapai County Assessor, serves all Yavapai County citizens



Notice To All Property Owners In Yavapai County

The Yavapai County Assessor's Office would like advise the public of coming changes dealing with property assessment and taxation. Please contact one of our offices for more information. In summary:

Yavapai County Assessor's Office

- ◆ If you have property classified as commercial or agricultural, your tax assessment ratios will be reduced.

1015 Fair Street
Prescott, AZ 86305
10 South 6th Street
Cottonwood, AZ 86326

- ◆ If you have property that is currently classified as a second home, a rental, vacant land, an LLC, or bank/lender owned, your classification will change, and you will lose the State Aid To Education Credit. You will have to pay the amount of the credit you had previously been receiving. This change will be shown in your future Notice of Value statement.

Prescott (928) 771-3220
Fax (928) 771-3181
Cottonwood (928) 639-8121
Fax (928) 639-8104

- ◆ If you have a property that is currently classified as an owner occupied primary residence, you will NOT lose the State Aid To Education Credit. However, it will be necessary for you to fill out and return an affidavit in order to retain the credit. If you don't, your property classification will change and you will lose the credit automatically. This will increase the amount you will owe on your property tax bill. The change and affidavit form will be mailed out in a future Notice of Value statement.

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Town of Camp Verde

Agenda Item Submission Form - Section I

Meeting Date: 8-17-11

- Consent Agenda
- Decision Agenda
- Executive Session Requested
- Presentation Only
- Action/Presentation

Requesting Department: Mayor and Council

Staff Resource/Contact Person: Council Member Buck Buchanan

Agenda Title (be exact): Discussion, consideration, and possible approval of Resolution 2011-854, a resolution of the Mayor and Common Council, Camp Verde, Yavapai County, Arizona acknowledging preference of Redistricting Map (to be determined) to the Yavapai County Board of Supervisors for redistricting Yavapai County.

List Attached Documents: Information from Sedona, Clarkdale, and Cottonwood; Resolution 2011-854

Estimated Presentation Time: 10 minutes

Estimated Discussion Time: 10-20 minutes

Reviews Completed by: N/A

Department Head:

Town Attorney Comments: N/A

Finance Department N/A

Fiscal Impact:

Budget Code:

Amount Remaining:

Comments:

Background Information: As we learned recently, other Verde Valley communities have either passed resolutions and/or sent letters to Yavapai County Board of Supervisor's that acknowledge their preference relative to the redistricting maps. Council, as a whole, has not been given the opportunity to consider the best choice for the Town of Camp Verde. Though the public comment period has ended, Council Member Buchanan feels strongly that Camp Verde should also have a voice and perhaps it will be considered at the US Department of Justice level.

Recommended Action (Motion): Move to approve Resolution 2011-854, a resolution of the Mayor and Common Council, Camp Verde, Yavapai County, Arizona acknowledging preference of Redistricting Map (to be determined) to the Yavapai County Board of Supervisors for redistricting Yavapai County.

Instructions to the Clerk: N/A



RESOLUTION 2011-854

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, ACKNOWLEDGING PREFERENCE OF REDISTRICTING MAP _ TO THE YAVAPAI COUNTY BOARD OF SUPERVISORS FOR REDISTRICTING YAVAPAI COUNTY

WHEREAS, the 2010 census determined the population of Yavapai County to be 211,033 with a growth rate of 26 percent since the last census, which made Yavapai County the third fastest growing county in the state and still the fourth largest county in Arizona based upon population; and,

WHEREAS, Yavapai County is currently divided into three Board Supervisor Districts and Arizona State Law requires counties with a population of 175,000 or more to have five supervisorial districts; and,

WHEREAS, after each census, counties are required by federal law to re-draw supervisorial district boundaries to equalize district populations; and,

WHEREAS, when creating the new districts, certain considerations must be observed, such as the new districts must have equal population, must not discriminate as prohibited by Federal Law, must be created by using existing election precincts, and must be contiguous; and,

WHEREAS, during the public input process for the five new supervisorial districts, four proposed maps, referred to as Map A, Map B, Map C, and Map D were drafted; and,

WHEREAS, based upon public input, and other considerations, the existing Board of Supervisors, by a majority vote, will select the new district map; and,

WHEREAS, the Camp Verde Town Council unanimously prefers Redistrict Map _____ because _____

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the Town of Camp Verde unanimously acknowledge preference of Redistricting Map _ to the Yavapai County Board of Supervisors for redistricting Yavapai County.

PASSED AND ADOPTED by the Mayor and Common Council on this 17th day of August, 2011

Approved as to Form:

Bob Burnside, Mayor

Town Attorney

Attest:

Deborah Barber, Town Clerk



CITY COUNCIL
AGENDA BILL

AB 1268
July 12, 2010
Regular Business

Agenda Item: 9b

Proposed Action & Subject: Discussion/possible action for council to provide comments and/or a preference on Yavapai County's four final redistricting proposals.

Department	City Manager's office
Time to Present	10 minutes
Total Time for Item	45 minutes
Other Council Meetings	None
Exhibits	A. Maps B. 2010 Yavapai County Election Precincts with Population (Map and Figures) C. Census Data D. Presentation

City Attorney Approval	Reviewed 7/5/11. M. Goimarac	Expenditure Required	\$ 0
City Manager's Recommendation	No recommendation	Amount Budgeted	\$
		Account No. (Description)	Finance <input checked="" type="checkbox"/> Approval

SUMMARY STATEMENT

Background: After each census, counties are required by Federal Law to re-draw supervisory district boundaries to equalize district populations. Arizona State Law requires counties with a population of 175,000 or more to have 5 supervisory districts (ARS 11-211), enacted in 2009. Currently there are 3 districts in Yavapai County

Open houses have been held across Yavapai County during February and March 2011 and again in June and July 2011 to inform citizens about the process and obtain input on how the new districts should be constructed.

The first round of open houses is complete and the public input, along with the applicable legal requirements, was into consideration in developing four potential district maps. At this time, the second round of public input is being sought with four maps on display for input.

The Board of Supervisors, after considering public input regarding the proposed maps, will select a final district map upon a majority vote at the regular Board of Supervisors meeting in

August 2011. The new map must be reviewed and accepted by the U.S. Department of Justice prior to implementation.

Election precincts create supervisor districts. Election precincts determine polling places.

	Population in 2000	Estimated Population in 2010*
District 1	59,508	43,137
District 2	53,067	43,137
District 3	54,942	43,137
District 4	N/A	43,137
District 5	N/A	43,137
County Totals	167,517	215,686

* 2009 Population estimate from the U.S. Census Bureau quick facts. Final counts will be available in February 2011.

Considerations When Creating the New Districts

1. The new districts must have equal population.
2. The new districts must not discriminate as prohibited by Federal Law.
3. The new districts must be created by using existing election precincts.
4. The new districts must be contiguous.

Other considerations...

- Visible Boundaries – natural or man-made
 - Other Boundaries – city/town, school, fire, etc.
 - Mix of rural and urban communities
 - Compactness – constituents to reside relatively close together
 - Communities of Interest – constituents who share cultural, geographic, economic or political ties
- Should they be kept whole?
- Should they be split to extend influence?

The new districts will be in place for the August 2012 primary election for the five member Board of Supervisors, with the new Supervisors taking office in January 2013.

Jack Fields, Deputy Attorney for Yavapai County, will make a formal presentation to the Council and will have larger maps available for viewing at the meeting.

Community Plan Compliant: Yes - No - Not Applicable

Board/Commission Recommendation: Applicable - Not Applicable

Alternative(s):

MOTION

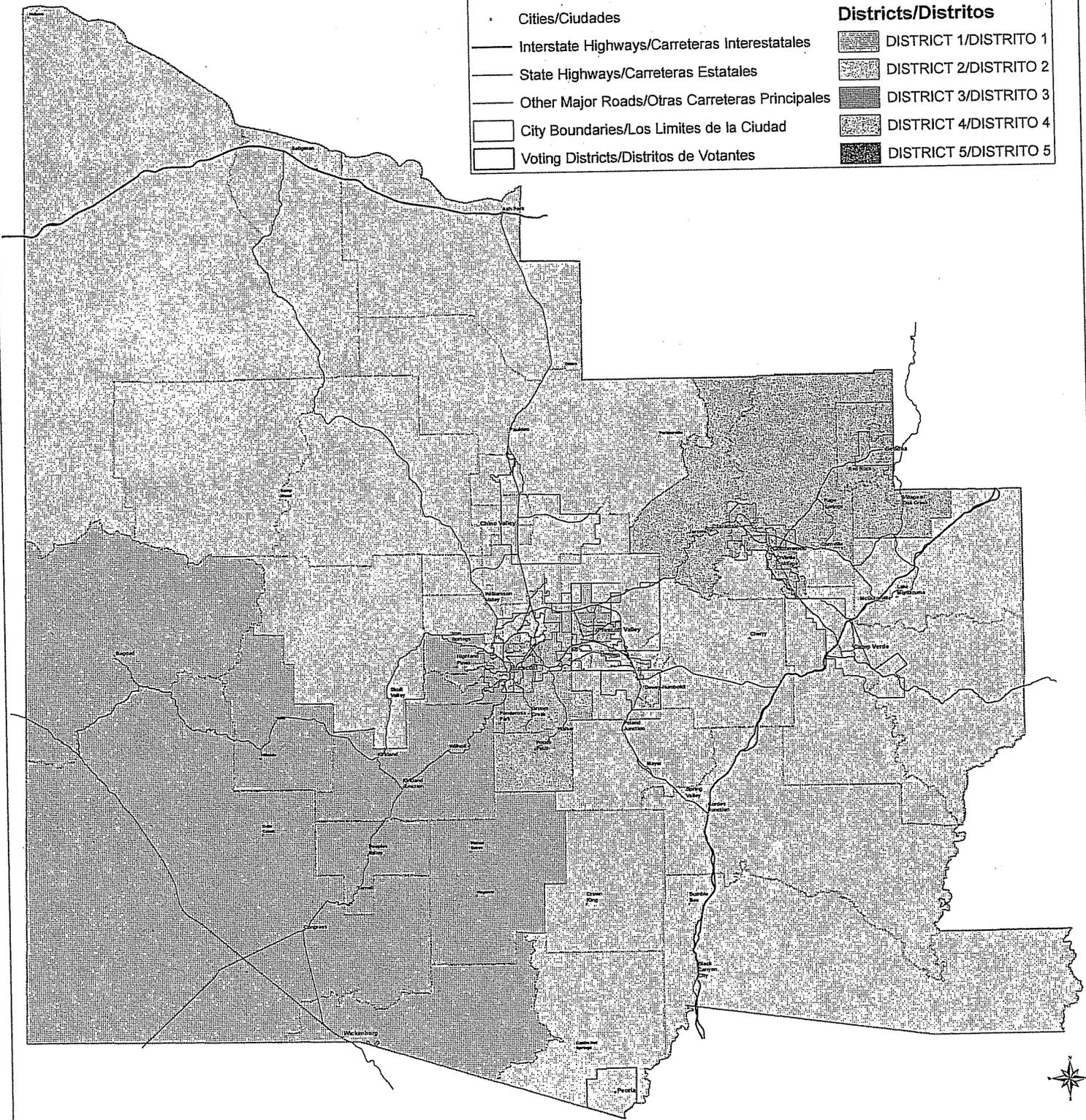
I move to: recommend Map ____.

Supervisor Districts/Distritos de Supervisores Map A/Mapa A



Legend/Leyenda

• Cities/Ciudades	DISTRICT 1/DISTRITO 1
— Interstate Highways/Carreteras Interestatales	DISTRICT 2/DISTRITO 2
— State Highways/Carreteras Estatales	DISTRICT 3/DISTRITO 3
— Other Major Roads/Otras Carreteras Principales	DISTRICT 4/DISTRITO 4
City Boundaries/Los Limites de la Ciudad	DISTRICT 5/DISTRITO 5
Voting Districts/Distritos de Votantes	



District/Distrito	Population/Poblacion	Deviation/Desviacion	% Deviation/% Desviacion	Sq Miles/Millas Cuadradas
District 1/Distrito 1	42,100	-107	-0.25%	3015
District 2/Distrito 2	41,490	-717	-1.70%	2265
District 3/Distrito 3	42,385	178	0.42%	129
District 4/Distrito 4	42,814	607	1.44%	2264
District 5/Distrito 5	42,244	37	0.09%	456

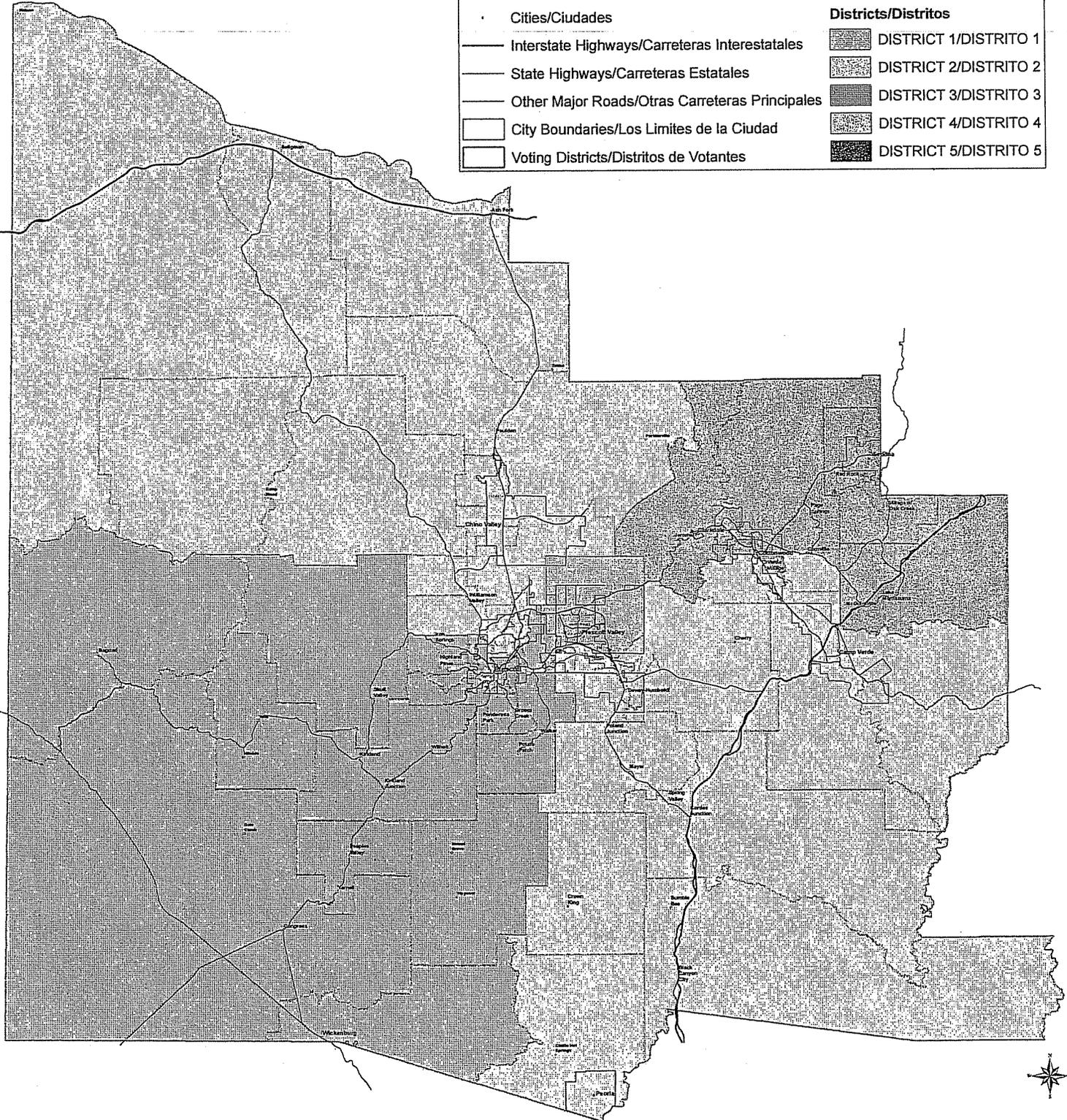
Supervisor Districts/Distritos de Supervisores

Map B/Mapa B



Legend/Leyenda

<ul style="list-style-type: none"> • Cities/Ciudades — Interstate Highways/Carreteras Interestatales — State Highways/Carreteras Estatales — Other Major Roads/Otras Carreteras Principales □ City Boundaries/Los Limites de la Ciudad □ Voting Districts/Distritos de Votantes 	<p>Districts/Distritos</p> <ul style="list-style-type: none"> DISTRICT 1/DISTRITO 1 DISTRICT 2/DISTRITO 2 DISTRICT 3/DISTRITO 3 DISTRICT 4/DISTRITO 4 DISTRICT 5/DISTRITO 5
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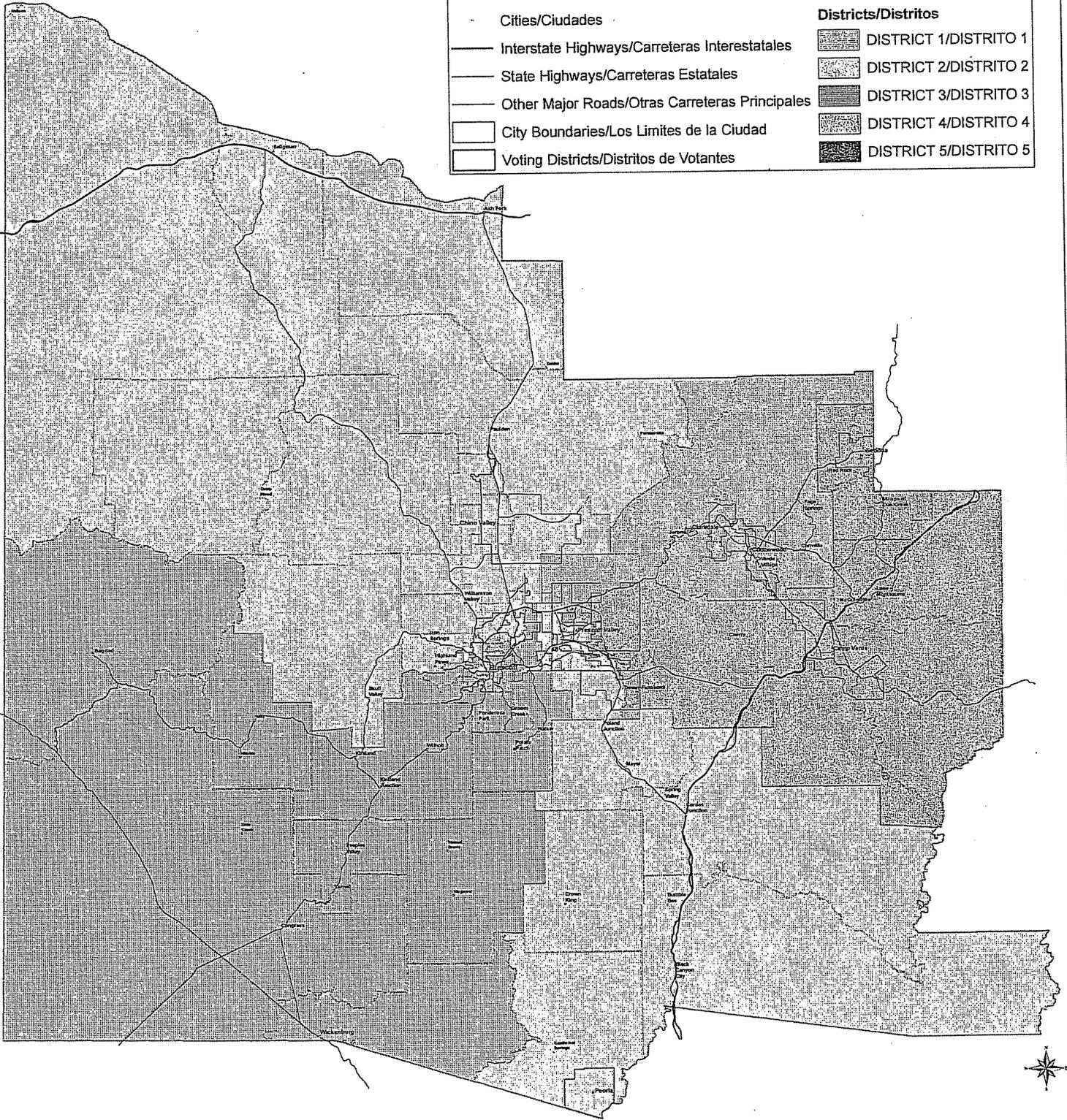
District/Distrito	Population/Poblacion	Deviation/Desviacion	% Deviation/% Desviacion	Sq Miles/Millas Cuadradas
District 1/Distrito 1	42,285	78	0.18%	2724
District 2/Distrito 2	42,418	211	0.5%	2616
District 3/Distrito 3	41,706	-501	-1.19%	99
District 4/Distrito 4	41,992	-215	-0.51%	2059
District 5/Distrito 5	42,632	425	1.01%	630

Supervisor Districts/Distritos de Supervisores Map C/Mapa C



Legend/Leyenda

—	Cities/Ciudades		DISTRICT 1/DISTRITO 1
—	Interstate Highways/Carreteras Interestatales		DISTRICT 2/DISTRITO 2
—	State Highways/Carreteras Estatales		DISTRICT 3/DISTRITO 3
—	Other Major Roads/Otras Carreteras Principales		DISTRICT 4/DISTRITO 4
□	City Boundaries/Los Limites de la Ciudad		DISTRICT 5/DISTRITO 5
□	Voting Districts/Distritos de Votantes		



District/Distrito	Population/Poblacion	Deviation/Desviacion	% Deviation/% Desviacion	Sq Miles/Millas Cuadradas
District 1/Distrito 1	42,532	325	0.77%	2996
District 2/Distrito 2	42,171	-36	-0.09%	2342
District 3/Distrito 3	43,053	846	2.0%	452
District 4/Distrito 4	41,118	-1,089	-2.58%	1402
District 5/Distrito 5	42,159	-48	-0.11%	935

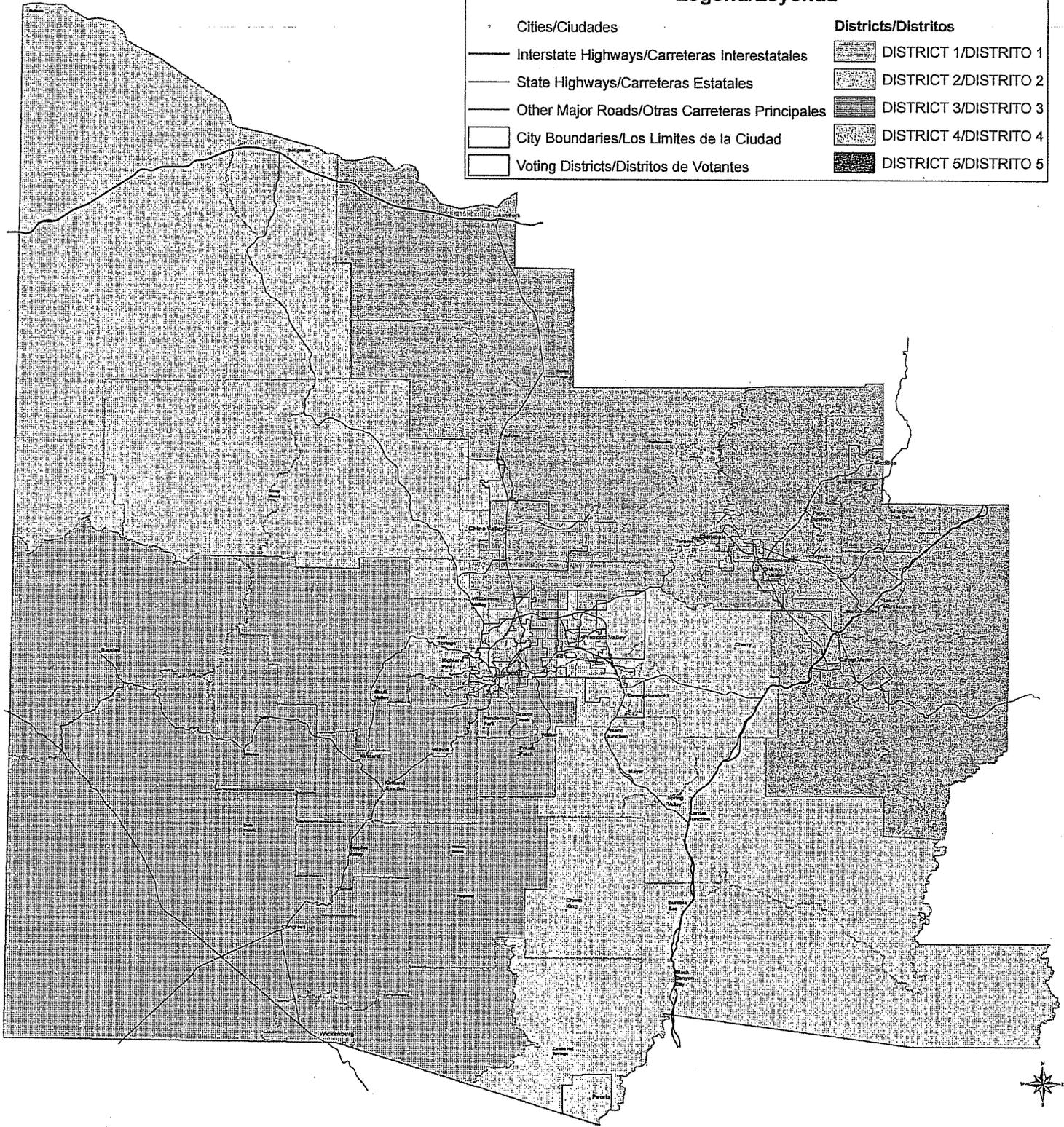
Supervisor Districts/Distritos de Supervisores

Map D/Mapa D



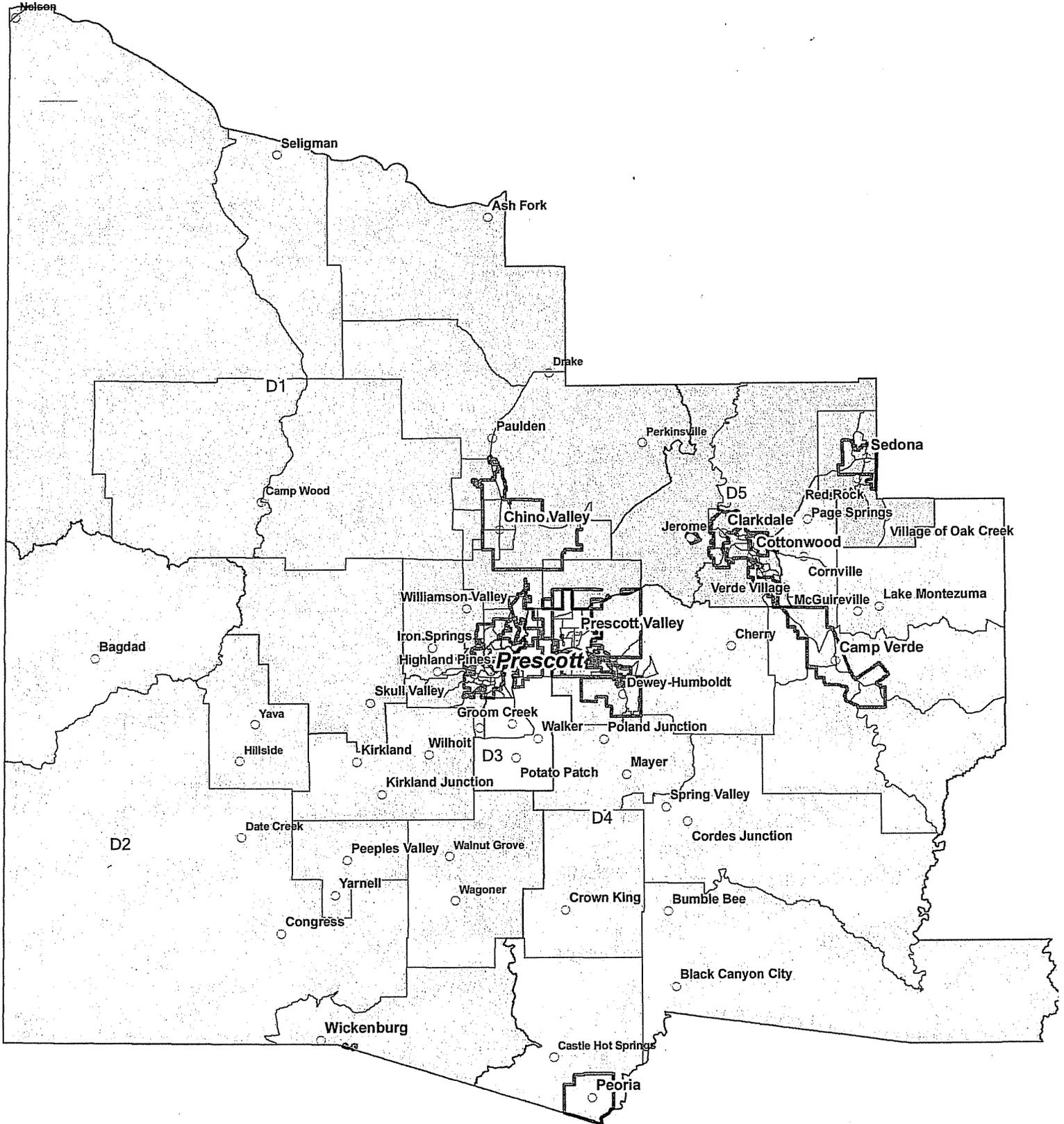
Legend/Leyenda

Cities/Ciudades	DISTRICT 1/DISTRITO 1
Interstate Highways/Carreteras Interestatales	DISTRICT 2/DISTRITO 2
State Highways/Carreteras Estatales	DISTRICT 3/DISTRITO 3
Other Major Roads/Otras Carreteras Principales	DISTRICT 4/DISTRITO 4
City Boundaries/Los Limites de la Ciudad	DISTRICT 5/DISTRITO 5
Voting Districts/Distritos de Votantes	



District/Distrito	Population/Poblacion	Deviation/Desviacion	% Deviation/% Desviacion	Sq Miles/Millas Cuadradas
District 1/Distrito 1	41,689	-518	-1.23%	1939
District 2/Distrito 2	42,332	125	0.3%	2596
District 3/Distrito 3	41,603	-604	-1.43%	1047
District 4/Distrito 4	43,165	958	2.27%	1615
District 5/Distrito 5	42,244	37	0.09%	933

Alternate A Map



DIST_ID	District	POP2010	POP2010_DEV
1	D1	42100	-107
2	D2	41490	-717
3	D3	42385	178
4	D4	41397	-810
5	D5	43661	1454

SORTED BY ELECTION PRECINCT

PRECINCT	PREC NUM	SQ MILES	LEG DIST	SUPER DIST	COLL DIST	JP DIST	CONG DIST	POP2000	POP2010	CHANGE
AGUA FRIA 1	86	31.0	1	1	2	MAYER	1	150	434	189.33%
AGUA FRIA 2	118	1.0	4	1	2	MAYER	1	436	480	10.09%
ANTELOPE	87	9.0	1	1	1	PRESCOTT	1	1534	1533	-0.07%
ASH FORK	43	329.0	1	1	1	SELIGMAN	1	858	1000	16.55%
BADGER	11	2.0	1	1	1	PRESCOTT	1	1442	1641	13.80%
BAGDAD	14	378.0	4	2	3	BAGDAD/YARNELL	1	1793	2130	18.80%
BEAVER CREEK	30	182.0	1	3	4	VERDE VALLEY	1	3431	4800	39.90%
BIG CHINO	92	156.0	1	1	1	PRESCOTT	1	2444	3755	53.64%
BIG PARK	34	5.0	1	3	4	VERDE VALLEY	1	1378	1395	1.23%
BRIDGEPORT	90	159.0	1	3	5	VERDE VALLEY	1	1747	2750	57.41%
CAMP VERDE 1	85	119.0	1	3	4	VERDE VALLEY	1	805	838	4.10%
CAMP VERDE 2	45	145.0	1	3	4	VERDE VALLEY	1	2258	2533	12.18%
CAMP WOOD 1	91	305.0	1	1	1	PRESCOTT	1	907	1679	85.12%
CAMP WOOD 2	98	322.0	4	1	1	PRESCOTT	1	37	41	10.81%
CANYON	46	481.0	4	2	4	MAYER	1	2761	2897	4.93%
CASTLE	97	2.0	1	2	2	PRESCOTT	1	4174	5043	20.82%
CASTLE HOT SPRINGS 1	15	182.0	4	2	4	MAYER	1	40	30	-25.00%
CASTLE HOT SPRINGS 2	2	22.0	4	2	4	MAYER	2	1	7	600.00%
CHERRY CREEK 1	108	180.0	1	1	2	MAYER	1	375	1135	202.67%
CHERRY CREEK 2	117	9.0	4	1	2	MAYER	1	1122	2633	134.67%
CHINO VALLEY 1	1	5.0	1	1	1	PRESCOTT	1	1854	2212	19.31%
CHINO VALLEY 2	66	5.0	1	1	1	PRESCOTT	1	1698	1982	16.73%
CLARKDALE	104	8.0	1	3	5	VERDE VALLEY	1	2110	2514	19.15%
CLEMENCEAU	36	2.0	1	3	5	VERDE VALLEY	1	2430	3080	26.75%
COFFEE POT	61	3.0	1	3	5	VERDE VALLEY	1	2567	2252	-12.27%
CONGRESS	16	1044.0	4	2	4	BAGDAD/YARNELL	1	1949	2167	11.19%
COPPER BASIN	18	0.0	1	2	3	PRESCOTT	1	1243	1280	2.98%
CORDES LAKES	48	373.0	4	2	4	MAYER	1	3302	4057	22.86%
CORNVILLE	40	36.0	1	3	5	VERDE VALLEY	1	2030	2039	0.44%
COTTONWOOD 1	37	2.0	1	3	5	VERDE VALLEY	1	2279	2256	-1.01%
COTTONWOOD 2	38	1.0	1	3	5	VERDE VALLEY	1	2554	2779	8.81%
COUGAR	57	3.0	1	1	1	PRESCOTT	1	2837	4193	47.80%
COUNTRY PARK	51	2.0	1	1	3	PRESCOTT	1	1319	1368	3.71%
COYOTE SPRINGS	114	45.0	1	1	2	PRESCOTT	1	702	2376	238.46%
CROWN KING	56	167.0	4	2	4	MAYER	1	176	197	11.93%
DEEP WELL	89	78.0	1	1	1	PRESCOTT	1	1370	1972	43.94%
DIAMOND VALLEY	88	21.0	1	1	1	PRESCOTT	1	1307	2517	92.58%

SORTED BY ELECTION PRECINCT

PRECINCT	PREC_NUM	SO_MILES	LEG_DIST	SUPER_DIST	COLL_DIST	JP_DIST	CONG_DIST	POP2000	POP2010	CHANGE
DRAKE	95	241.0	1	1	1	1	1	640	986	54.06%
FIR	107	2.0	1	3	5	5	1	2501	3562	42.42%
GLASSFORD	31	1.0	1	2	2	2	1	2981	3500	17.41%
GRANITE	35	59.0	1	1	3	3	1	541	1654	205.73%
GRANVILLE	78	2.0	1	2	2	2	1	54	2615	4742.59%
GROOM CREEK	19	16.0	4	2	2	2	1	666	599	-10.06%
HIDDEN VALLEY	73	1.0	1	2	2	2	1	1015	956	-5.81%
HILLSIDE	20	124.0	4	2	3	3	1	133	155	16.54%
HOLIDAY / WELLS FARGO	68	6.0	1	1	1	1	1	1366	1012	-25.92%
HORSESHOE	6	4.0	1	1	2	2	1	2313	2802	21.14%
HUMBOLDT	33	30.0	4	1	2	2	1	2393	2627	9.78%
JACKS CANYON	76	22.0	1	3	4	4	1	2187	2661	21.67%
JEROME	39	136.0	1	3	5	5	1	395	504	27.59%
KIRKLAND	21	171.0	4	2	4	4	1	855	1127	31.81%
LYNX CREEK	72	68.0	4	2	2	2	1	376	425	13.03%
MAYER	81	115.0	4	2	4	4	1	1498	1620	8.14%
MIDDLE VERDE	54	18.0	1	3	4	4	1	2769	2719	-1.81%
MILE HIGH	71	1.0	1	1	1	1	1	754	1561	107.03%
MILLER VALLEY EAST	4	1.0	1	1	3	3	1	2221	2164	-2.57%
MILLER VALLEY WEST	5	2.0	1	1	3	3	1	1666	1120	-32.77%
MINGUS	55	1.0	1	3	5	5	1	1940	2225	14.69%
MONTANA	112	1.0	1	1	1	1	1	1181	1663	40.81%
MONTEZUMA	65	34.0	1	3	4	4	1	2154	3372	56.55%
MOUNTAIN CLUB	82	4.0	1	2	3	3	1	1481	1700	14.79%
MOUNTAIN VIEW	93	1.0	1	2	2	2	1	2753	3205	16.42%
NORTHSIDE	69	1.0	1	1	1	1	1	1922	1813	-5.67%
ORCHARD	77	8.0	1	3	5	5	1	1384	1683	21.60%
PERKINSVILLE	67	4.0	1	1	1	1	1	1434	1457	1.60%
PINE KNOLL	22	0.0	1	2	3	3	1	926	967	4.43%
PINE LAKES	58	24.0	1	1	3	3	1	1958	1976	0.92%
PINON OAKS	96	8.0	1	1	1	1	1	995	1935	94.47%
PONDEROSA	59	3.0	4	2	2	2	1	266	355	33.46%
PRESOTT COUNTRY CLUB 1	50	6.0	1	2	2	2	1	102	182	78.43%
PRESOTT COUNTRY CLUB 2	119	3.0	4	2	2	2	1	2394	2583	7.89%
PRESOTT HEIGHTS	8	1.0	1	1	1	1	1	1436	832	-42.06%
PRESOTT NORTHWEST	7	1.0	1	1	3	3	1	1102	1160	5.26%
PRESOTT SOUTH	23	0.0	1	1	3	3	1	1334	1017	-23.76%

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Exhibit B
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SORTED BY ELECTION PRECINCT

PRECINCT	PREC_NUM	SQ_MILES	LEG_DIST	SUPER_DIST	COLL_DIST	JP_DIST	CONG_DIST	POP2000	POP2010	CHANGE
PRESCOTT SOUTHWEST	25	16.0	1	1	2	3	1	998	1262	26.45%
PRESCOTT VALLEY 1 / NAVAJO	12	1.0	1	1	2	2	1	3578	4012	12.13%
PRESCOTT VALLEY 2	94	1.0	1	1	2	2	1	2818	3200	13.56%
PRESCOTT WEST	26	0.0	1	1	2	3	1	1574	1225	-22.17%
PRONGHORN VIEW	3	4.0	1	1	1	2	1	382	4661	1120.16%
QUAIL SPRINGS	105	28.0	1	1	3	5	1	2858	3456	20.92%
RED ROCK 1	41	7.0	1	1	3	4	1	1045	1403	34.26%
RED ROCK 2	42	11.0	1	1	3	5	1	1533	1476	-3.72%
RED ROCK EAST	60	3.0	1	1	3	4	1	1879	1758	-6.44%
RED ROCK WEST	79	23.0	1	1	3	5	1	915	977	6.78%
RINCON	17	191.0	4	4	2	4	1	395	736	86.33%
ROSE LAKES	53	2.0	1	1	1	1	1	382	1318	245.03%
ROUND UP	52	4.0	1	1	2	2	1	3430	3757	9.53%
SANDRETTO	83	8.0	1	1	1	1	1	1691	1761	4.14%
SELIGMAN 1	44	200.0	1	1	1	1	1	500	514	2.80%
SELIGMAN 2	13	963.0	4	4	1	1	1	473	802	69.56%
SELIGMAN 3	120	1.0	2	2	1	1	2	0	0	0.00%
SENATOR	24	2.0	1	1	2	2	1	2121	2345	10.56%
SHADOW VALLEY	70	2.0	1	1	1	3	1	1172	1562	33.28%
SKULL VALLEY	27	252.0	4	4	1	3	1	457	609	33.26%
SPRUCE	74	30.0	1	1	1	1	1	1154	1900	64.64%
STONERIDGE	49	8.0	1	1	2	2	1	491	2262	360.69%
SUGAR LOAF	115	21.0	1	1	3	5	1	1553	1954	25.82%
SUPERSTITION	75	3.0	1	1	2	2	1	3060	3584	17.12%
TAYLOR HICKS	32	1.0	1	1	1	1	1	1160	2287	97.16%
THUMB BUTTE / DEARING PARK	62	6.0	1	1	1	3	1	1449	1690	16.63%
VERDE LAKES	47	114.0	1	1	3	4	1	1983	1998	0.76%
VERDE VILLAGE	63	5.0	1	1	3	5	1	2363	2390	1.14%
WALNUT GROVE	28	201.0	4	4	2	4	1	60	60	0.00%
WEST CHINO	116	30.0	1	1	1	1	1	1844	2512	36.23%
WESTERN	103	5.0	1	1	3	5	1	1682	2022	20.21%
WHIPPLE	9	1.0	1	1	1	3	1	1457	1371	-5.90%
WHITE SPAR	84	1.0	1	1	2	2	1	1150	1218	5.91%
WILD HORSE	109	24.0	1	1	3	4	1	2212	2518	13.83%
WILLIAMSON VALLEY	10	59.0	1	1	1	3	1	2014	2116	5.06%
WILLOW	80	2.0	1	1	1	1	1	1000	2181	118.10%
YARNELL	29	83.0	4	4	1	4	1	1119	1182	5.63%

SORTED BY ELECTION PRECINCT

PRECINCT	PREC_NUM	SQ_MILES	LEG_DIST	SUPER_DIST	COLL_DIST	JP_DIST	CONG_DIST	POP2000	POP2010	CHANGE
YAVAPAI HILLS	64	21.0	1	1	1	1	PRESCOTT	2059	2465	19.72%
TOTAL POPULATION								167517	211033	25.98%

SORTED BY SUPERVISOR DISTRICT

PRECINCT	PREC_NUM	SQ_MILES	LEG_DIST	SUPER_DIST	COLL_DIST	JP_DIST	CONG_DIST	POP2000	POP2010	CHANGE
AGUA FRIA 1	86	31.0	1	1	2	MAYER	1	150	434	189.33%
AGUA FRIA 2	118	1.0	4	1	2	MAYER	1	436	480	10.09%
ANTELOPE	87	9.0	1	1	1	PRESCOTT	1	1534	1533	-0.07%
ASH FORK	43	329.0	1	1	1	SELIGMAN	1	858	1000	16.55%
BADGER	11	2.0	1	1	1	PRESCOTT	1	1442	1641	13.80%
BIG CHINO	92	156.0	1	1	1	PRESCOTT	1	2444	3755	53.64%
CAMP WOOD 1	91	305.0	1	1	1	PRESCOTT	1	907	1679	85.12%
CAMP WOOD 2	98	322.0	4	1	1	PRESCOTT	1	37	41	10.81%
CHERRY CREEK 1	108	180.0	1	1	2	MAYER	1	375	1135	202.67%
CHERRY CREEK 2	117	9.0	4	1	2	MAYER	1	1122	2633	134.67%
CHINO VALLEY 1	1	5.0	1	1	1	PRESCOTT	1	1854	2212	19.31%
CHINO VALLEY 2	66	5.0	1	1	1	PRESCOTT	1	1698	1982	16.73%
COUGAR	57	3.0	1	1	1	PRESCOTT	1	2837	4193	47.80%
COUNTRY PARK	51	2.0	1	1	3	PRESCOTT	1	1319	1368	3.71%
COYOTE SPRINGS	114	45.0	1	1	2	PRESCOTT	1	702	2376	238.46%
DEEP WELL	89	78.0	1	1	1	PRESCOTT	1	1370	1972	43.94%
DIAMOND VALLEY	88	21.0	1	1	1	PRESCOTT	1	1307	2517	92.58%
DRAKE	95	241.0	1	1	1	PRESCOTT	1	640	986	54.06%
GRANITE	35	59.0	1	1	3	PRESCOTT	1	541	1654	205.73%
HOLIDAY / WELLS FARGO	68	6.0	1	1	1	PRESCOTT	1	1366	1012	-25.92%
HORSESHOE	6	4.0	1	1	2	PRESCOTT	1	2313	2802	21.14%
HUMBOLDT	33	30.0	4	1	2	MAYER	1	2393	2627	9.78%
MILE HIGH	71	1.0	1	1	1	PRESCOTT	1	754	1561	107.03%
MILLER VALLEY EAST	4	1.0	1	1	3	PRESCOTT	1	2221	2164	-2.57%
MILLER VALLEY WEST	5	2.0	1	1	3	PRESCOTT	1	1666	1120	-32.77%
MONTANA	112	1.0	1	1	1	PRESCOTT	1	1181	1663	40.81%
NORTHSIDE	69	1.0	1	1	1	PRESCOTT	1	1922	1813	-5.67%
PERKINSVILLE	67	4.0	1	1	1	PRESCOTT	1	1434	1457	1.60%
PINE LAKES	58	24.0	1	1	3	PRESCOTT	1	1958	1976	0.92%
PINON OAKS	96	8.0	1	1	1	PRESCOTT	1	995	1935	94.47%
PRESCOTT HEIGHTS	8	1.0	1	1	1	PRESCOTT	1	1436	832	-42.06%
PRESCOTT NORTHWEST	7	1.0	1	1	3	PRESCOTT	1	1102	1160	5.26%
PRONGHORN VIEW	3	4.0	1	1	2	PRESCOTT	1	382	4661	1120.16%
ROSE LAKES	53	2.0	1	1	1	PRESCOTT	1	382	1318	245.03%
SANDRETTO	83	8.0	1	1	1	PRESCOTT	1	1691	1761	4.14%
SELIGMAN 1	44	200.0	1	1	1	SELIGMAN	1	500	514	2.80%
SELIGMAN 2	13	963.0	4	1	1	SELIGMAN	1	473	802	69.56%

SORTED BY SUPERVISOR DISTRICT

PRECINGT	PREC_NUM	SQ_MILES	LEG_DIST	SUPER_DIST	COLL_DIST	UP_DIST	GONG_DIST	POP2000	POP2010	CHANGE
SELIGMAN 3	120	1.0	2	1	1	1	SELIGMAN	2	0	0.00%
SHADOW VALLEY	70	2.0	1	1	1	3	PRESCOTT	1	1172	33.28%
SKULL VALLEY	27	252.0	4	1	1	3	PRESCOTT	1	457	33.26%
SPRUCE	74	30.0	1	1	1	1	PRESCOTT	1	1154	64.64%
TAYLOR HICKS	32	1.0	1	1	1	1	PRESCOTT	1	1160	97.16%
THUMB BUTTE / DEARING PARK	62	6.0	1	1	1	3	PRESCOTT	1	1449	16.63%
WEST CHINO	116	30.0	1	1	1	1	PRESCOTT	1	1844	36.23%
WHIPPLE	9	1.0	1	1	1	3	PRESCOTT	1	1457	-5.90%
WILLIAMSON VALLEY	10	59.0	1	1	1	3	PRESCOTT	1	2014	5.06%
WILLOW	80	2.0	1	1	1	1	PRESCOTT	1	1000	118.10%
YAVAPAI HILLS	64	21.0	1	1	1	1	PRESCOTT	1	2059	19.72%
BAGDAD	14	378.0	4	2	2	3	BAGDAD/YARNELL	1	1793	18.80%
CANYON	46	481.0	4	2	2	4	MAYER	1	2761	4.93%
CASTLE	97	2.0	1	2	2	2	PRESCOTT	1	4174	20.82%
CASTLE HOT SPRINGS 1	15	182.0	4	2	2	4	MAYER	1	40	-25.00%
CASTLE HOT SPRINGS 2	2	22.0	4	2	2	4	MAYER	2	1	600.00%
CONGRESS	16	1044.0	4	2	2	4	BAGDAD/YARNELL	1	1949	11.19%
COPPER BASIN	18	0.0	1	2	2	3	PRESCOTT	1	1243	2.98%
CORDES LAKES	48	373.0	4	2	2	4	MAYER	1	3302	22.86%
CROWN KING	56	167.0	4	2	2	4	MAYER	1	176	11.93%
GLASSFORD	31	1.0	1	2	2	2	PRESCOTT	1	2981	17.41%
GRANVILLE	78	2.0	1	2	2	2	PRESCOTT	1	54	4742.59%
GROOM CREEK	19	16.0	4	2	2	2	PRESCOTT	1	666	-10.06%
HIDDEN VALLEY	73	1.0	1	2	2	2	PRESCOTT	1	1015	-5.81%
HILLSIDE	20	124.0	4	2	2	3	BAGDAD/YARNELL	1	133	16.54%
KIRKLAND	21	171.0	4	2	2	4	BAGDAD/YARNELL	1	855	31.81%
LYNX CREEK	72	68.0	4	2	2	2	PRESCOTT	1	376	13.03%
MAYER	81	115.0	4	2	2	4	MAYER	1	1498	8.14%
MOUNTAIN CLUB	82	4.0	1	2	2	3	PRESCOTT	1	1481	14.79%
MOUNTAIN VIEW	93	1.0	1	2	2	2	PRESCOTT	1	2753	16.42%
PINE KNOLL	22	0.0	1	2	2	3	PRESCOTT	1	926	4.43%
PONDEROSA	59	3.0	4	2	2	2	PRESCOTT	1	266	33.46%
PRESCOTT COUNTRY CLUB 1	50	6.0	1	2	2	2	MAYER	1	102	78.43%
PRESCOTT COUNTRY CLUB 2	119	3.0	4	2	2	2	MAYER	1	2394	7.89%
PRESCOTT SOUTH	23	0.0	1	2	2	3	PRESCOTT	1	1334	-23.76%
PRESCOTT SOUTHWEST	25	16.0	1	2	2	3	PRESCOTT	1	998	26.45%
PRESCOTT VALLEY 1 / NAVAJO	12	1.0	1	2	2	2	PRESCOTT	1	3578	12.13%

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SORTED BY SUPERVISOR DISTRICT

PRECINCT	PREC_NUM	SO_MILES	LEG_DIST	SUPER_DIST	COLL_DIST	JP_DIST	CONG_DIST	POP2000	POP2010	CHANGE	
PRESCOTT VALLEY 2	94	1.0	1	1	2	2	PRESCOTT	1	2818	3200	13.56%
PRESCOTT WEST	26	0.0	1	1	2	3	PRESCOTT	1	1574	1225	-22.17%
RINCON	17	191.0	4	4	2	4	BAGDAD/YARNELL	1	395	736	86.33%
ROUND UP	52	4.0	1	1	2	2	PRESCOTT	1	3430	3757	9.53%
SENATOR	24	2.0	1	1	2	2	PRESCOTT	1	2121	2345	10.56%
STONERIDGE	49	8.0	1	1	2	2	PRESCOTT	1	491	2262	360.69%
SUPERSTITION	75	3.0	1	1	2	2	PRESCOTT	1	3060	3584	17.12%
WALNUT GROVE	28	201.0	4	4	2	4	BAGDAD/YARNELL	1	60	60	0.00%
WHITE SPAR	84	1.0	1	1	2	2	PRESCOTT	1	1150	1218	5.91%
YARNELL	29	83.0	4	4	2	4	BAGDAD/YARNELL	1	1119	1182	5.63%
BEAVER CREEK	30	182.0	1	1	3	4	VERDE VALLEY	1	3431	4800	39.90%
BIG PARK	34	5.0	1	1	3	4	VERDE VALLEY	1	1378	1395	1.23%
BRIDGEPORT	90	159.0	1	1	3	5	VERDE VALLEY	1	1747	2750	57.41%
CAMP VERDE 1	85	119.0	1	1	3	4	VERDE VALLEY	1	805	838	4.10%
CAMP VERDE 2	45	145.0	1	1	3	4	VERDE VALLEY	1	2258	2533	12.18%
CLARKDALE	104	8.0	1	1	3	5	VERDE VALLEY	1	2110	2514	19.15%
CLEMENCEAU	36	2.0	1	1	3	5	VERDE VALLEY	1	2430	3080	26.75%
COFFEE POT	61	3.0	1	1	3	5	VERDE VALLEY	1	2567	2252	-12.27%
CORNVILLE	40	36.0	1	1	3	5	VERDE VALLEY	1	2030	2039	0.44%
COTTONWOOD 1	37	2.0	1	1	3	5	VERDE VALLEY	1	2279	2256	-1.01%
COTTONWOOD 2	38	1.0	1	1	3	5	VERDE VALLEY	1	2554	2779	8.81%
FIR	107	2.0	1	1	3	5	VERDE VALLEY	1	2501	3562	42.42%
JACKS CANYON	76	22.0	1	1	3	4	VERDE VALLEY	1	2187	2661	21.67%
JEROME	39	136.0	1	1	3	5	VERDE VALLEY	1	395	504	27.59%
MIDDLE VERDE	54	18.0	1	1	3	4	VERDE VALLEY	1	2769	2719	-1.81%
MINGUS	55	1.0	1	1	3	5	VERDE VALLEY	1	1940	2225	14.69%
MONTEZUMA	65	34.0	1	1	3	4	VERDE VALLEY	1	2154	3372	56.55%
ORCHARD	77	8.0	1	1	3	5	VERDE VALLEY	1	1384	1683	21.60%
QUAIL SPRINGS	105	28.0	1	1	3	5	VERDE VALLEY	1	2858	3456	20.92%
RED ROCK 1	41	7.0	1	1	3	4	VERDE VALLEY	1	1045	1403	34.26%
RED ROCK 2	42	11.0	1	1	3	5	VERDE VALLEY	1	1533	1476	-3.72%
RED ROCK EAST	60	3.0	1	1	3	4	VERDE VALLEY	1	1879	1758	-6.44%
RED ROCK WEST	79	23.0	1	1	3	5	VERDE VALLEY	1	915	977	6.78%
SUGAR LOAF	115	21.0	1	1	3	5	VERDE VALLEY	1	1553	1954	25.82%
VERDE LAKES	47	114.0	1	1	3	4	VERDE VALLEY	1	1983	1998	0.76%
VERDE VILLAGE	63	5.0	1	1	3	5	VERDE VALLEY	1	2363	2390	1.14%
WESTERN	103	5.0	1	1	3	5	VERDE VALLEY	1	1682	2022	20.21%

SORTED BY SUPERVISOR DISTRICT

PRECINCT	PREC_NUM	SQ_MILES	LEG_DIST	SUPER_DIST	GOLL_DIST	JP_DIST	CONG_DIST	POP2000	POP2010	CHANGE
WILD HORSE	109	24.0	1	3	4	VERDE VALLEY	1	2212	2518	13.83%
TOTAL POPULATION								167517	211033	25.98%

2000 YAVAPAI COUNTY CENSUS POPULATION TOTAL 167,517	
<u>WESTERN YAVAPAI COUNTY</u>	
CITY OF PRESCOTT	33,938
WILLIAMSON VALLEY AREA	2,907
MOUNTAIN CLUB AREA	888
GROOM CREEK AREA	650
HIGHLAND PINES AREA	636
PONDEROSA PARK AREA	300
DIAMOND VALLEY AREA	1,318
YAVAPAI PRESCOTT TRIBE	182
OTHER PRESCOTT VICINITY	5,042
TOWN OF CHINO VALLEY	7,835
PAULDEN	3,420
OTHER CHINO VALLEY VICINITY	4,092
TOWN OF PRESCOTT VALLEY	23,535
CASTLE CANYON MESA AREA	2,718
PRESCOTT COUNTRY CLUB AREA	2,394
COYOTE SPRINGS	2,939
OTHER P.V. VICINITY	0
DEWEY/HUMBOLDT AREA	3,556
MAYER AREA	1,408
POLAND JUNCTION AREA	211
SPRING VALLEY AREA	1,019
BLACK CANYON CITY AREA	2,697
CORDES LAKES AREA	2,058
CROWN KING AREA	123
BAGDAD AREA	1,578
YARNELL AREA	645
HILLSIDE AREA	129
CONGRESS AREA	1,717
WILHOIT AREA	664
KIRKLAND AREA	246
SKULL VALLEY AREA	283
ASH FORK AREA	457
SELIGMAN AREA	458
PEEPL'S VALLEY AREA	374
WALKER AREA	67
POTATO PATCH AREA	60
YAVA AREA	35
WAGONER AREA	29
KIRKLAND JUNCTION AREA	29
CASTLE HOT SPRINGS AREA	21
DRAKE AREA	14
BUMBLE BEE AREA	14
CAMP WOOD AREA	12
NELSON AREA	10
DATE CREEK AREA	8
WALNUT GROVE AREA	6
RURAL WESTERN YAVAPAI COUNTY	2,091
WESTERN YAVAPAI CO TOTAL	112,813

2010 YAVAPAI COUNTY CENSUS POPULATION TOTAL 211,033		26.0%
<u>WESTERN YAVAPAI COUNTY</u>		
CITY OF PRESCOTT	39,847	17%
WILLIAMSON VALLEY AREA	4,940	70%
MOUNTAIN CLUB AREA	1,090	23%
GROOM CREEK AREA	599	-8%
HIGHLAND PINES AREA	651	2%
PONDEROSA PARK AREA	355	18%
DIAMOND VALLEY AREA	2,254	71%
YAVAPAI PRESCOTT TRIBE	192	5%
OTHER PRESCOTT VICINITY	4868	-3%
TOWN OF CHINO VALLEY	10,805	38%
PAULDEN	4,322	26%
OTHER CHINO VALLEY VICINITY	5,592	37%
TOWN OF PRESCOTT VALLEY	38,785	65%
CASTLE CANYON MESA AREA	2,909	7%
PRESCOTT COUNTRY CLUB AREA	2,693	12%
COYOTE SPRINGS	2,361	-20%
OTHER P.V. VICINITY	55	100%
TOWN OF DEWEY/HUMBOLDT	3,894	10%
MAYER AREA	1,386	-2%
POLAND JUNCTION AREA	238	13%
SPRING VALLEY AREA	1,122	10%
BLACK CANYON CITY AREA	2,876	7%
CORDES LAKES AREA	2,770	35%
CROWN KING AREA	174	41%
BAGDAD AREA	2,016	28%
YARNELL AREA	654	1%
HILLSIDE AREA	96	-26%
CONGRESS AREA	2,037	19%
WILHOIT AREA	879	32%
KIRKLAND AREA	204	-17%
SKULL VALLEY AREA	433	53%
ASH FORK AREA	962	111%
SELIGMAN AREA	798	74%
PEEPL'S VALLEY AREA	530	42%
WALKER AREA	212	216%
POTATO PATCH AREA	17	-72%
YAVA AREA	32	-9%
WAGONER AREA	32	10%
KIRKLAND JUNCTION AREA	19	-34%
CASTLE HOT SPRINGS AREA	44	110%
DRAKE AREA	0	-100%
BUMBLE BEE AREA	43	207%
CAMP WOOD AREA	40	233%
NELSON AREA	8	-20%
DATE CREEK AREA	23	188%
WALNUT GROVE AREA	40	567%
RURAL WESTERN YAVAPAI COUNTY	2815	35%
YAVAPAI CO TOTAL	146,712	30%

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<u>EASTERN YAVAPAI COUNTY</u>	
CITY OF COTTONWOOD	9,179
VERDE VILLAGE/BRIDGEPORT	10,610
TOWN OF CLARKDALE	3,422
CORNVILLE AREA	3,335
TOWN OF CAMP VERDE	9,451
LAKE MONTEZUMA AREA	3,344
CITY OF SEDONA (Y.C. SIDE ONLY)	7,229
VILLAGE OF OAK CREEK AREA	5,245
TOWN OF JEROME	329
CHERRY AREA	60
RED ROCK AREA	344
PAGE SPRINGS AREA	257
RURAL EASTERN YAVAPAI COUNTY	2,738
EASTERN YAVAPAI CO TOTAL	55,543

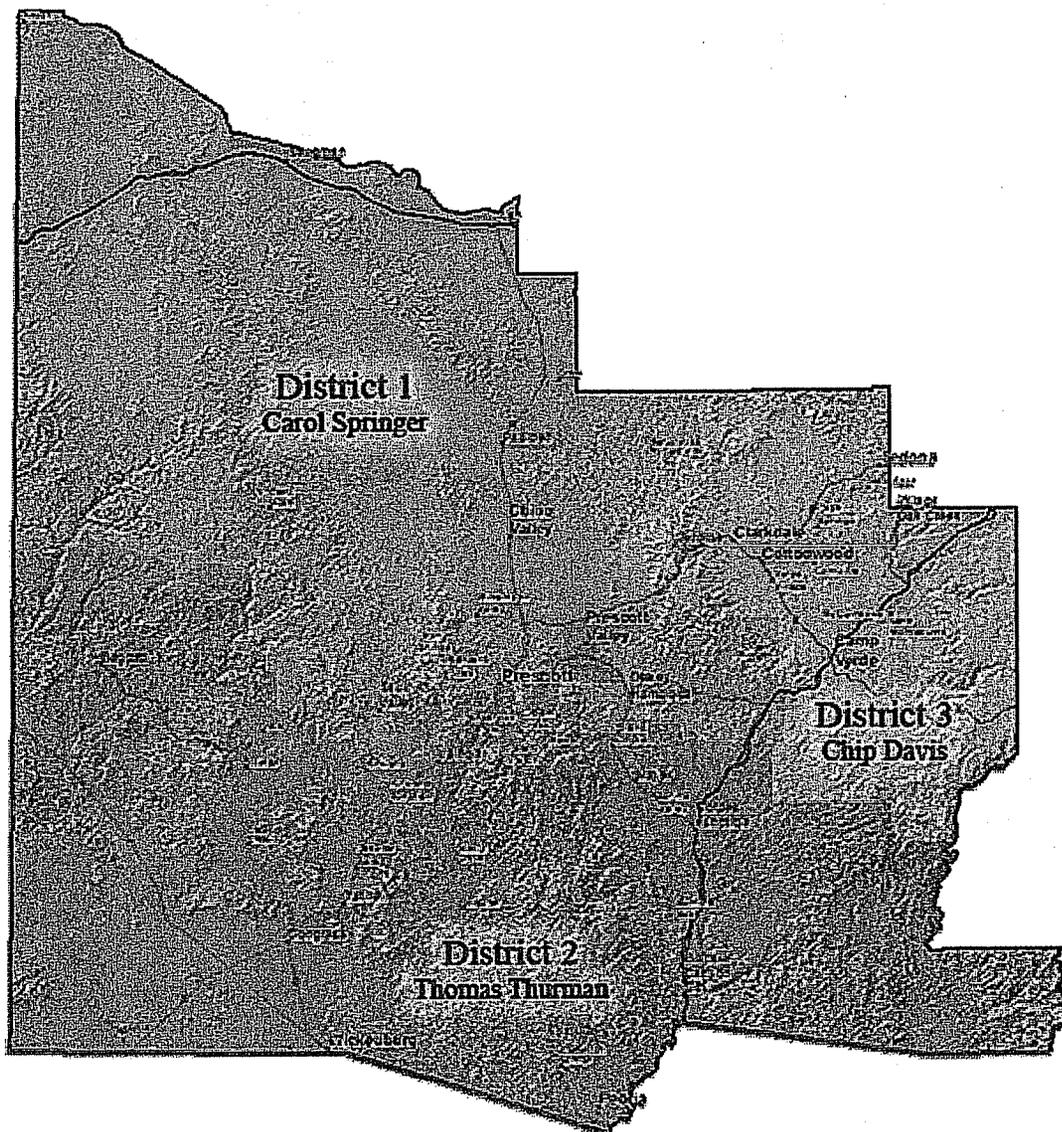
<u>EASTERN YAVAPAI COUNTY</u>		
CITY OF COTTONWOOD	11,197	22%
VERDE VILLAGE/BRIDGEPORT	13,483	27%
TOWN OF CLARKDALE	4,110	20%
CORNVILLE AREA	3,433	3%
TOWN OF CAMP VERDE	10,873	15%
LAKE MONTEZUMA AREA	4,775	43%
CITY OF SEDONA (Y.C. SIDE ONLY)	6,911	-4%
VILLAGE OF OAK CREEK AREA	6,335	21%
TOWN OF JEROME	444	35%
CHERRY AREA	75	25%
RED ROCK AREA	551	60%
PAGE SPRINGS AREA	306	19%
RURAL EASTERN YAVAPAI COUNTY	1,828	-33%
EASTERN YAVAPAI CO TOTAL	64,321	16%

Yavapai County Supervisor Redistricting

- [Home](#)
- [About Redistricting](#)
- [Press Coverage](#)
- [Upcoming Events](#)
- [Timeline](#)

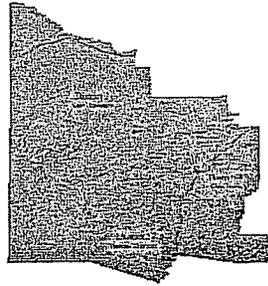
Current District Map

At the current time, Yavapai County is divided into three (3) supervisorial districts (see map below). For more detail on the current boundaries, please access the [Yavapai County GIS Interactive Mapping](#) application, and select the Supervisor Districts layer ([example](#)).





YAVAPAI COUNTY SUPERVISOR REDISTRICTING



Success Through Public Participation

WHY REDISTRICT?

•After each census, counties are required by Federal Law to re-draw supervisorial district boundaries to equalize district populations

•Arizona State Law requires counties with a population of 175,000 or more to have 5 supervisorial districts*

**ARS 11-211 enacted in 2009*

CENSUS 2010

- Yavapai County's population is 211,033
- Yavapai County experienced growth at a rate of 26%
- Yavapai County was the 3rd fastest growing County in the State
- Yavapai remains the 4th largest County in Arizona based on population

PUBLIC INPUT SURVEY RESULTS

Members of the community was asked to rank the following from 6 (most important) to 1 (least important)

CONSIDERATIONS TO CHOOSE FROM	OVERALL RANKING
<i>It is important to keep communities together in one district.</i>	3.72
<i>It is important to keep existing school and fire district boundaries within the same supervisor district.</i>	3.72
<i>It is important that constituents live closely together (compact districts).</i>	3.08
<i>It is important to work around visible boundaries such as mountains and rivers (natural).</i>	2.96
<i>It is important to have a mixture of rural and urban communities in each district.</i>	2.88
<i>It is important to divide a community into separate districts to expand their influence.</i>	2.22

These results reflect the averages from the 352 surveys that were returned during the 1st public participation phase in February and March 2011.

BOARD OF SUPERVISORS REDISTRICTING PRIORITIES

The Board of Supervisors was asked to rank each traditional redistricting goal. They scored them using the scale: 3 (very important), 2 (moderately important), 1 (least importance)

CONSIDERATIONS	RANK
Districts should have a mixture of rural and urban communities.	3
Districts should preserve communities of interest. Avoid unnecessarily dividing neighborhoods that have similar socio-economic, life-style or political interests.	3
Other — Districts should be geographically as equal as practicable based upon square miles	2
Districts should be compact. Compactness reinforces the ability of residents to relate to each other and to their representatives.	1
Districts should follow visible natural or man-made boundaries, such as mountains, rivers or roads.	1
District boundaries should observe the boundaries of other political subdivisions such as school districts, fire districts, cities and towns.	1

PROPOSED MAPS

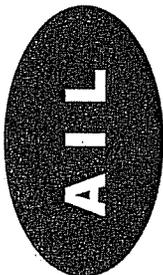
- 4 proposed maps were created by County staff based upon:
 - 2010 Census data
 - Federal requirements
 - Public input
 - Board of Supervisors adopted criteria
- All maps were required to meet the following criteria:
 - Have equal population
 - Not discriminate as prohibited by Federal Law
 - Be created by using existing election precincts
 - Be contiguous (geographically connected)
- The public is invited to comment on the proposed maps through July 31st

THE PROCESS

- **February/March 2011**
 - *Public open houses/presentations to provide information on the process and timeline of redistricting and to obtain input on how to redistrict the county districts*
- **April/May 2011**
 - Staff will draw 3 – 5 new supervisor district maps based upon public input, legal considerations and census data in April and May 2011.
- **June/July 2011**
 - 2nd Phase public input to review draft maps
- **August 2011**
 - Board of Supervisors to select final district map
 - Submit to Department of Justice for approval prior to implementation

– THE PROCESS, CON'T.

- | | |
|------------------------|---------------------------|
| • August 2012 | Primary Election |
| • November 2012 | General Election |
| • January 2013 | New 5 Member Board |



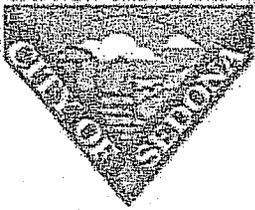
ACTION ITEM LIST

The AIL is intended to comply with the requirements of ARS 38-431(E) regarding the posting on the City website within 3 days of a statement of legal actions taken at the City Council meeting
 July 26, 2011 4:30 PM
 COUNCIL ATTENDANCE: All Present

NEXT ORD NO. 2011-08
 NEXT RES NO. 2011-17

• **PUBLIC FORUM:** No input received.

AB #		TOPIC	COUNCIL ACTION	STAFF
CONSENT AGENDA Vote 7-0. (Ward/Rayner)	AB 1253	Approval of extension of City of Sedona Paving, Concrete and Storm Drain Job Order Contract with Brewer Brothers Contracting, Inc. to June 30th, 2012.	Approved extension of City of Sedona Paving, Concrete and Storm Drain Job Order Contract with Brewer Brothers Contracting, Inc. to June 30th, 2012.	C. Mosley
	AB 1271	Approval of a new series 12 Restaurant Liquor License application for the Mesa Grill at Sedona Airport located at 1185 Airport Road.	Approved a new series 12 Restaurant Liquor License application for the Mesa Grill at Sedona Airport located at 1185 Airport Road.	J. Windham
REGULAR BUSINESS	AB 1277	Approval of a contract with the Humane Society of Sedona.	Removed from Consent and placed under Regular Business.	A. Welsh
	AB 1277	Approval of a contract with the Humane Society of Sedona.	Approved a contract with the Humane Society of Sedona. Vote: 7-0 (McIlroy/Litrell)	A. Welsh
	AB 1278	Discussion/possible action on a joint session with the Big Park Regional Coordinating Council on Yavapai County's four redistricting proposals.	<u>Commented on the proposal:</u> - Gordon Barbery Supported Map C on Yavapai County's redistricting proposal and stated they would send a letter of support for same. Vote: 7-0 (Hamilton/Ward)	A. Welsh



102 Roadrunner Drive
Sedona, Arizona 86336
TDD (928) 204-7102
www.SedonaAZ.gov

July 27, 2011

Carol Springer, Chairman
Yavapai County Board of Supervisors
1015 Fair Street
Prescott, AZ 86305-1852

Dear Supervisor Springer,

On July 26, 2011 the Sedona City Council reviewed the four proposed redistricting options for Yavapai County and unanimously voted in support of Option C:

Motion: Vice Mayor Hamilton moved that the Sedona City Council go on record to support Map C on Yavapai County's redistricting proposal and send a letter of support. Seconded by Councilor Ward. Vote: Motion carries unanimously with seven (7) in favor and zero (0) opposed.

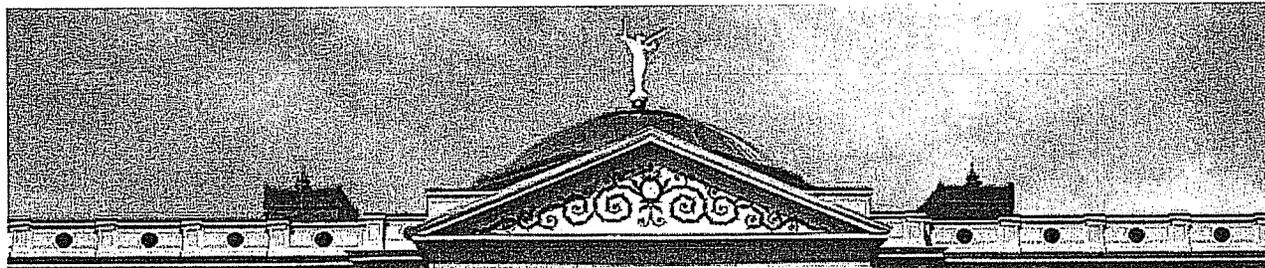
The Sedona City Council feels that the proportion of supervisors that represent the Verde Valley on the board of supervisors should not be at risk to change to a 4 to 1 ratio in the upcoming election. Map C provides the highest probability for a fair representation of governance that would best serve the interests of the Verde Valley, the greater Sedona area and Yavapai County. Should you have any questions, please do not hesitate to contact my office at (928) 204-7191.

Best Regards,

Mayor Rob Adams
radams@SedonaAZ.gov

Cc. Thomas Thurman, District 2 Supervisor
Chip Davis, District 3 Supervisor
Tim Ernster, City Manager
Randy Reed, City Clerk
City Council

Arizona State Legislature

Bill Number Search: 

Fiftieth Legislature - First Regular Session

[change session](#) | [printer friendly version](#)[Email a Member](#) | [Email Webmaster](#)[Senate](#)[House](#)[Legislative Council](#)[JLBC](#)[More Agencies](#)[Bills](#)[Committees](#)[Calendars/News](#)[ARS TITLE PAGE](#) [NEXT DOCUMENT](#) [PREVIOUS DOCUMENT](#)**11-211. Membership; qualifications; term**

A. There shall be in each county having a population of one hundred seventy-five thousand or more persons a board of supervisors consisting of five members who shall be qualified electors of their supervisorial district, and who shall be elected at a general election at which the president of the United States is elected. In each county having a population of less than one hundred seventy-five thousand persons, a board of supervisors shall consist of three members, except as prescribed by subsection B of this section, who shall be qualified electors of their supervisorial district and who shall be elected at a general election at which the president of the United States is elected. They shall enter upon their duties on January 1 subsequent to their election, and shall hold office for four years. No person holding any other county or precinct office is eligible to the office of supervisor.

B. Any county having a population of less than one hundred seventy-five thousand persons but more than one hundred thousand persons shall call an election to change from a three-member to a five-member board of supervisors, or from a five-member to a three-member board of supervisors, upon receipt by the board of supervisors of a petition containing signatures of qualified electors equal to at least ten per cent of the votes cast in the county at the preceding general election at which a president of the United States was elected. The board shall submit to the electors in such county, at a special election called for such purpose, the question whether or not such county shall elect five members or three members to the board of supervisors. The election shall be held before the first Monday in January preceding the next general election. The ballots shall contain the words: "Five supervisors, yes. Five supervisors, no." or "Three supervisors, yes. Three supervisors, no." If the majority of the qualified electors voting on the question votes in the affirmative, the board of supervisors shall redistrict the county in accordance with section 11-212. The county shall thereafter elect the prescribed number of members to the board of supervisors who shall have the same qualifications as provided in subsection A of this section for a board of supervisors with a population of one hundred seventy-five thousand or more persons, and shall hold office for a term of four years to commence on January 1.

RESOLUTION # 1364

**A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CLARKDALE,
ARIZONA, ACKNOWLEDGING PREFERENCE OF REDISTRICTING MAP C TO
THE YAVAPAI COUNTY BOARD OF SUPERVISORS FOR REDISTRICTING
YAVAPAI COUNTY**

WHEREAS, the 2010 census determined the population of Yavapai County to be 211,033 with a growth rate of 26 percent since the last census, which made Yavapai County the third fastest growing county in the state and still the fourth largest county in Arizona based upon population; and,

WHEREAS, Yavapai County is currently divided into three Board Supervisor Districts and Arizona State Law requires counties with a population of 175,000 or more to have five supervisorial districts; and,

WHEREAS, after each census, counties are required by federal law to re-draw supervisorial district boundaries to equalize district populations; and,

WHEREAS, when creating the new districts, certain considerations must be observed, such as the new districts must have equal population, must not discriminate as prohibited by Federal Law, must be created by using existing election precincts, and must be contiguous; and,

WHEREAS, during the public input process for the five new supervisorial districts, four proposed maps, referred to as Map A, Map B, Map C, and Map D were drafted; and,

WHEREAS, based upon public input, and other considerations, the existing Board of Supervisors, by a majority vote, will select the new district map; and,

WHEREAS, the Clarkdale Town Council unanimously prefers Redistrict Map C because it keeps Clarkdale, Cottonwood, Jerome, Verde Villages, Cornville and Page Springs together as a supervisory district and seems to be the best for the Verde Valley of the choices.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the Town of Clarkdale unanimously acknowledge preference of Redistricting Map C to the Yavapai County Board of Supervisors for redistricting Yavapai County.

PASSED AND ADOPTED by the Mayor and Common Council on this 26th day of July, 2011

APPROVED:

ATTEST:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk-Finance Director

minutes of the previous month's Board and Commission Meetings.
Board of Adjustments – Notice of Cancellation of Regular Meeting June 22, 2011.
Design Review Board – Notice of Cancellation of Regular Meeting June 1, 2011.
Heritage Conservancy Board minutes of the meeting held June 16, 2011.
Library Advisory Board minutes of the meeting held June 2, 2011.
Planning Commission minutes of the meeting held June 21, 2011.
General Plan Update Committee – Notice of Cancellation of Meeting June 20, 2011.

- D. Proclamation Proclaiming the Month of August 2011 as Drowning Impact Awareness Month**– Approval of a Proclamation declaring the month of August 2011 as Drowning Impact Awareness Month.
- E. Verde Valley Humane Society Impound Animal Agreement** – Approval of a 2011-2012 Verde Valley Humane Society Impound Animal Agreement.
- F. Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for the Yavapai College Foundation fundraising event to be held on Thursday, October 6, 2011 from 4:00 – 10:00 p.m. at 601 Black Hills Drive, Clarkdale, AZ.
- G. Job Order Contracting (JOC) for the Town's Engineering/Architectural Services** – Approval of the Selection Committee recommendation for firms identified through the Request for Qualifications (RFQ) for the Engineering/Architectural Services JOC process.

Councilmember Regner pulled Item G - Job Order Contracting (JOC) for the Town's Engineering/Architectural Services – Approval of the Selection Committee recommendation for firms identified through the Request for Qualifications (RFQ) for the Engineering/Architectural Services JOC process.

Vice Mayor Dehnert moved to accept Consent Agenda Items A – F as prepared by staff. Motion seconded by Councilmember Bohall. Motion approved unanimously.

Councilmember Regner moved to approve Consent Agenda Item G, the Selection Committee recommendation for firms identified through the Request for Qualifications (RFQ) for the Engineering/Architectural Services JOC process:

- Southwest Environmental Consultants, Inc.
- Shephard Westnitzer, Inc.
- Plateau Engineering, Inc.
- Lyon Engineering

Motion seconded by Councilmember Bohall. Motion approved unanimously

Councilmember Williams left the meeting after the Consent Agenda and reports at 6:50 p.m.

NEW BUSINESS

Town of Clarkdale

7-12-2011

- * 6. **YAVAPAI COUNTY REDISTRICTING PLAN** – Discussion and consideration of a preferred Yavapai County Redistricting Plan.

Councilmember Regner moved to direct staff to move forward with drafting a Resolution reflecting Map C as the preferred redistricting plan for the Yavapai County Board of Supervisors for the next council meeting. Motion seconded by Bohall. Motion approved unanimously.

7. **TOWN OF CLARKDALE CENTENNIAL LOGO**– Discussion and consideration of a Town of Clarkdale Centennial Logo.
Item deleted by Addendum
8. **CLARKDALE GENERAL PLAN 2011FINAL OVERVIEW** – A final overview of the 2011 General Plan document prior to the Call of Election.
Discussion only, no action taken.
9. **CALL OF ELECTION** – Approval of a Call of Election for Citizen approval of the Town of Clarkdale 2011 General Plan on November 8, 2012.
Item deleted by Addendum
10. **WORK SESSION REGARDING THE VERDE RIVER @ CLARKDALE** – A work session to discuss formulating a project to improve public access, while simultaneously restoring wildlife habitat, promoting economic development, and heighten awareness of the Verde River to become a performing asset for the Town of Clarkdale.
Discussion only, no action taken.
11. **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED “AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE”** - Discussion and consideration of Resolution # 1362, declaring as a public record that certain document filed with the Town Clerk relating to the privilege license tax and adopting the 2010-11 amendments to the tax code of the Town of Clarkdale by reference.

Councilmember Regner moved to adopt a Resolution # 1362, declaring as a public record that certain document filed with the Town Clerk entitled “THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE.” Motion seconded by Vice Mayor Dehnert. Motion approved unanimously.

12. **AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING "THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE " BY REFERENCE; ESTABLISHING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS.** - Discussion and consideration of Ordinance # 334, amending the 2010-2011 Tax Code of the Town of Clarkdale.

Councilmember Regner moved to adopt Ordinance #334, AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING "THE 2010-11 AMENDMENTS TO THE TAX CODE OF THE TOWN OF CLARKDALE " BY REFERENCE; ESTABLISHING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS in Article 8-2 of the Clarkdale Town Code. Motion seconded by Councilmember Bohall. Motion approved unanimously.

ADEQ who was impressed with our goals.

Mayor Joens reported the following: she returned from Iowa where she attended a reunion in Manilla and they were in the parade; tomorrow she and Mayor Rob Adams would be driving down to Phoenix to attend the League of Arizona Cities and Towns' resolution sub-committee meeting; Thursday the Council had been invited to the Red Rock Rehabilitation Center at 6 p.m. for a barbeque; she would be attending Chief Pat Haynie's retirement party that evening; on August 13 they were planning a Mayor and Council Let's Move luau from 2 p.m. and were seeking funds for this event; she attended the Verde River Basin Partners' coordinating committee meeting yesterday; she met with Supervisor Chip Davis this morning who had invited the Mayors to visit about **redistricting**; she would be attending the Greater Arizona Mayor's meeting in Flagstaff on Friday; and Vice Mayor Pfeifer would be participating in the NAMWUA (Northern Arizona Municipal Water User's Association) meeting on 1

Cottonwood
7-19-11

CALL TO THE PUBLIC

There were no comments from the public.



PRESENTATION BY REPRESENTATIVES OF YAVAPAI COUNTY REGARDING **REDISTRICTING** BOUNDARIES & COUNCIL

Ana Wayman-Trujillo, Yavapai County Recorder, gave a PowerPoint presentation regarding what had been occurring with the **redistricting** in Yavapai County. She was one of nine members of the **redistricting** committee that had been formed for Yavapai County which was not required by law, but something the Board of Supervisors and County Administrator decided to form in order to present information regarding the **redistricting** to the citizens of Yavapai County and receive public comments. **Redistricting** was required by federal and state laws that said after each census the counties were required to redraw supervisorial district line boundaries to equalize the district populations. Arizona law required counties with a population of 175,000 or more to have five supervisorial districts. The 2010 census showed Yavapai County to have 211,033 people. The maps of the proposed districts were posted on the county's website and she believed they were also available to view in Supervisor Davis' office. The deadline for the public to comment on the proposed districts was July 31.

Cottonwood
7-19-11

After brief discussion regarding the proposed **redistricting** maps, the consensus of the Council was it preferred Map C and directed Mayor Joens to write a letter to the Board of Supervisors indicating its preference.

PRESENTATION ON THE VALUE THE VERDE ECOTOURISM INITIATIVE

Melissa Meno gave a PowerPoint presentation on the Value the Verde ecotourism initiative which was a water conservation project that engaged the regional chambers, business associations, tourism groups and individual lodging, restaurant and supporting businesses in an ecotourism initiative. Branding the Verde Valley and its communities as ecotourism destinations would help attract visitors that will both add to economic strength and environmental protection. By approving and signing a compact the city would commit to conserving and protecting our water resources, reducing waste, being energy efficient, supporting our community, and educating our visitors.

Council Member Elinski asked if the city signed onto this, would they be able to get an energy audit for some of the city offices.

Ms. Meno stated those were the type of services they were offering.

The Council directed staff to look into energy audits city-wide, and for Mayor Joens to sign the compact for the City.

APPROVAL OF MINUTES—Work Session of 2/8/11 & Regular Meeting of 5/3/11

Council Member Norman moved to approve the minutes. The motion was seconded by Council Member Elinski, and carried unanimously.

UNFINISHED BUSINESS—None

CONSENT AGENDA—No items

NEW BUSINESS—The following items are for Council discussion, consideration, and legal action.

APPROVAL OF AN APS ELECTRICAL EASEMENT ACROSS A CITY OWNED PLOT IDENTIFIED AS APN 406-09-008 TO PROVIDE AN ELECTRICAL POWER UPGRADE TO THE CITY'S WASTEWATER TREATMENT PLANT

Mr. Biggs stated the Council had expressed a desire to increase the utilization of reclaimed water to better serve our residents and reduce the amount of potable water used for irrigation and construction purposes. The wastewater division had been working to upgrade the reclaimed water pumping capabilities of the treatment plant. This upgrade would allow them to better serve the Cottonwood Ranch subdivision and increase the volume current



Town of Camp Verde

Meeting Date: August 17, 2011

- Consent Agenda
- Decision Agenda
- Executive Session Requested
- Presentation Only
- Action/Presentation

Requesting Department: Finance Department

Staff Resource/Contact Person: Melissa Preston

Agenda Title (be exact): Adoption of Final 2011-12 Budget

List Attached Documents: FY 2011-12 Budget

Estimated Presentation Time: 5 min

Estimated Discussion Time: 15 min

Reviews Completed by: Russ Martin, Mel Preston

- Department Head:
- Town Attorney Comments:

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund:

Fiscal Impact: Budget document for FY 2011-12

Budget Code: _____ **Amount Remaining:** _____

Comments:

Background Information: Since the June preliminary adoption only one item is requested to be changed that does not change the amounts but changes the location of the expense. Unfortunately, Marshal Smith was right in suggesting that the School Resource Officer (SRO) grant is always at risk of not being funded, and this year that did occur, it was cut. In an effort to maintain the level of Deputy Staff we are requesting a shift in resources. Staff would like to take the \$30,000 that was budgeted for a new patrol vehicle and move it to the personnel lines in the Marshal's Budget. The resignation of a Deputy effective this week, delaying a hire until mid-November, and not bringing on an addition Deputy half-way through the year will allow us to not need an increase for this budgeted amount beyond taking these measures. The School District is unable to come up with any of the previously budgeted amount of \$65,125 for this program so this is what staff feels is necessary to maintain existing sworn staffing levels.

Recommended Action (Motion): Adopt Budget as presented with a transfer of \$30,000 in CIP line item 20-826000 to the Marshal's Office personnel line items as well as eliminating the grant revenue and expenses for the SRO program line items.

Instructions to the Clerk: Please include cover memo and Marshal's memo.

Agenda Item Submission Form – Section II (Staff Report)

Town of Camp Verde

Agenda Item Submission Form – Section II (Staff Report)

Department: Finance Department

Staff Resource/Contact Person: Melissa Preston

Contact Information: ext. 103; mel.preston@campverde.az.gov

Background:

This is the third and final draft of the Fiscal Year 2011-12 Budget for the Town of Camp Verde. Account numbers are listed according to the revised chart of accounts. There are a few new line items that have not yet been assigned accounts and will be added once the new budget is loaded into the financial software. Additionally, State of Arizona required Schedules A-F have not been included as the end of year data is not yet available for Fiscal Year 2010-11. Once completed, a section for the Schedules will be added to the budget document.

Statement of the Problem or Opportunity:

Alternatives/Options/Solutions:

Memo

To: Mayor and Town Council
From: Mel Preston
Cc: Russ Martin, Town Manager
Date: August 8, 2011
Re: 2011-2012 Budget

Attached you will find the final version of the 2011-2012 budget. Approval of this document is requested at the August 17, 2011 meeting.

Please note that there are a few line items that have not yet been assigned account numbers. Once they are available and a new budget is loaded into the system, they will be added to the document, but it will not affect any of the final numbers. All *existing* account numbers are listed in the new chart of accounts format for each department.

Attached you will find a request from the Marshal's Office to move CIP monies to the operational account. The proposed change would move expenses into different areas of the budget, but would have little impact on the final numbers. Before incorporating the changes into the document, staff is requesting your approval.

In addition, State-required Schedules A-F are outstanding and will be completed once the books have been closed for the end of the fiscal year. They will be added as an additional section to the budget book once they are finalized. You will receive this information once available.

Please contact me if you have questions. I am happy to speak with you at your convenience.

Mel Preston
(928) 567-6631 x 103
Mel.preston@campverde.az.gov



RESOLUTION 2011-853

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL
OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA,
ADOPTING AND DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT
FILED WITH THE TOWN CLERK AND ENTITLED
"TOWN OF CAMP VERDE FISCAL YEAR 2011-2012 BUDGET."**

BE IT RESOLVED, by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona:

That certain document entitled "Town of Camp Verde Fiscal Year 2011-2012 Budget," three (3) copies of which are on file in the office of the Town Clerk, is hereby declared a public record, and said copies are ordered to remain on file with the Town Clerk.

Passed and adopted by a majority vote of the Mayor and Common Council of the town of Camp Verde, Yavapai County, Arizona at the regular meeting of August 17, 2011.

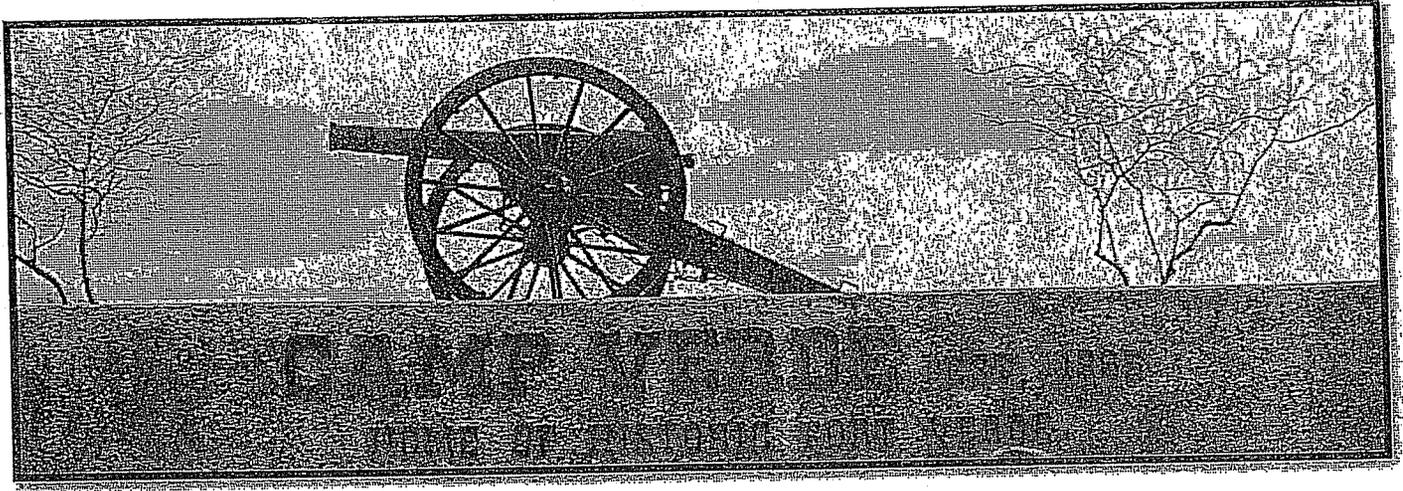
Bob Burnside, Mayor

Attest:

Approved as to form:

Deborah Barber, Town Clerk

Town Attorney



"It's in your hands - build a stronger community - shop locally."

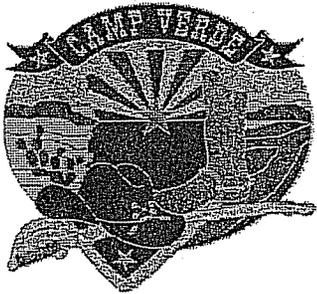
Town of Camp Verde, Arizona

473 S Main Street

Camp Verde, AZ 86322

(928) 567-6631

www.campverde.az.gov



Fiscal Year
2011-2012

Budget

General Purpose Revenues

Local Revenues

Fund 01-000

2009/2010 2010/2011 2010/2011 2010/2011 2011/2012 2011/2012 2011/2012
 AUDITED COUNCIL ADJUSTED ESTIMATED DEPARTMENT MANAGER COUNCIL

	ACTUALS	ADOPTION	BUDGET	ACTUALS	REQUESTED	RECOMMEND	ADOPTION
40-400101 Town Sales Tax	1,740,000	1,740,000	1,740,000	1,500,000	1,500,000	1,500,000	1,500,000
01-130-40-400105 1% Construction Tax - Allocated to Debt Serv Fund	121,000	40,000	40,000	43,410	40,000	40,000	40,000
01-903-40-400103 2% Construction Tax - Allocated to CIP Fund	242,000	80,000	80,000	86,822	80,000	80,000	80,000
Parks Fund Sales Tax Allocation	0	0	0	0	0	0	0
40-400102 Accommodation Tax	105,000	110,000	135,000	71,030	72,000	72,000	72,000
40-418100 APS Franchise	200,000	190,000	185,000	170,965	171,000	171,000	171,000
40-418200 CV Water System Franchise	21,000	20,000	20,000	17,229	18,000	18,000	18,000
40-418300 NPG Cable Franchise Fees	14,900	14,400	16,000	12,105	13,000	13,000	13,000
40-418400 UNS Gas Franchise Fees	4,500	4,500	4,500	7,734	8,000	8,000	8,000
40-433000 Reimbursement/Restitution	29,000	500	500	1,000	500	500	500
Rio Verde Plaza Rents	0	0	0	0	0	0	0
40-480000 Miscellaneous	8,000	10,000	10,000	10,000	10,000	10,000	10,000
40-481000 Surplus Property Sales - Town	0	4,000	4,000	32,000	4,000	4,000	4,000
40-490000 Investment Interest	12,780	6,000	40,000	7,600	40,000	40,000	40,000
	\$ 2,498,180	\$ 2,219,400	\$ 2,275,000	\$ 1,958,895	\$ 1,956,500	\$ 1,956,500	\$ 1,956,500

State Shared Revenues

43-401000 Urban Revenue Sharing	1,385,355	1,044,224	1,385,314	1,385,314	917,727	917,727	917,727
43-401500 State Sales Tax	787,425	804,989	824,927	824,927	822,612	822,612	822,612
	\$ 2,172,780	\$ 1,849,213	\$ 2,210,241	\$ 2,210,241	\$ 1,740,339	\$ 1,740,339	\$ 1,740,339

County Revenues

42-402000 Vehicle License Tax	583,115	588,311	620,000	620,000	577,351	577,351	577,351
	\$ 583,115	\$ 588,311	\$ 620,000	\$ 620,000	\$ 577,351	\$ 577,351	\$ 577,351

Total General Purpose Revenues

	\$ 5,254,075	\$ 4,656,924	\$ 5,105,241	\$ 4,790,136	\$ 4,274,190	\$ 4,274,190	\$ 4,274,190
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Operating Transfers

	0	0	0	0	0	0	0
Transfers In-Parks Fund	0	0	0	0	0	0	0
Transfers In-CIP Fund	0	0	0	0	0	0	0
Transfers Out-CIP Fund	(242,000)	(709,102)	(709,102)	0	(843,457)	(608,957)	(608,957)
Transfers Out-Parks Fund	0	0	0	0	0	0	0
Transfers Out-Non-Federal Grants Fund	0	0	0	0	0	0	0
04-000-49-551300 Transfers Out-Debt Service Fund	(264,585)	(168,695)	(305,625)	(127,871)	(537,141)	(537,141)	(537,141)
07-000-49-551500 Transfers Out-Library Building Fund	(100)	(100)	(100)	(100)	0	0	0
Transfers Out-HURF Fund	0	0	0	0	0	0	0
	\$ (506,685)	\$ (877,897)	\$ (1,014,827)	\$ (127,971)	\$ (1,380,598)	\$ (1,146,098)	\$ (1,146,098)

Net Available General Purpose Revenues

	\$ 4,747,390	\$ 3,779,027	\$ 4,090,414	\$ 4,662,165	\$ 2,893,592	\$ 3,128,092	\$ 3,128,092
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General Fund Departmental Subsidies

01-100 Mayor & Council	24,320	24,172	24,172	29,871	26,194	26,194	26,194
01-110 Town Manager	195,538	207,767	207,767	203,756	201,959	201,959	201,959
01-120 Town Clerk	200,185	230,220	230,220	230,220	165,399	165,399	165,399
01-130 Finance Department	237,353	334,936	334,906	273,908	240,945	240,945	240,945
01-140 Human Resources	46,414	61,926	61,926	61,926	51,511	47,481	47,481
01-160 Legal Department	147,089	122,089	122,089	122,089	122,089	122,089	122,089
01-999 Non-Departmental	543,797	488,591	488,598	429,653	430,328	440,328	440,328
01-180 Information Technology Services	0	77,973	77,973	77,973	141,729	141,729	141,729
01-420 Maintenance Division	329,324	371,687	371,687	371,687	378,010	378,010	378,010
01-300 Municipal Court	180,421	106,475	106,475	69,519	71,866	71,866	71,866
01-400 Public Works/Engineer	124,788	123,464	123,464	96,264	120,982	120,982	120,982
01-410 Storm Water Management	12,257	31,030	31,030	29,130	(13,631)	(13,632)	(13,632)
01-500 Community Development	83,375	41,868	41,868	41,868	43,486	43,486	43,486
01-510 Building Department	1,278	15,921	15,921	41,391	48,530	48,530	48,530
01-520 Current Planning	56,782	53,466	53,466	53,466	57,688	57,688	57,688
01-530 Long Range Planning	203,923	151,039	151,039	151,039	19,407	19,407	19,407
01-540 Code Enforcement	6,076	24,062	24,062	24,062	27,588	27,588	27,588
01-600 Marshal's Department	1,919,590	1,791,033	1,791,033	1,640,999	1,850,256	1,850,256	1,850,256
01-610 Animal Control	115,395	117,940	117,940	117,612	121,029	121,029	121,029
01-700 Camp Verde Community Library	136,728	105,409	105,409	99,662	107,067	102,067	102,067
Beaver Creek Library	(1,171)	5,993	5,993	5,993	0	0	0
01-710 Camp Verde Children's Library	84,050	105,153	105,153	105,153	101,607	99,107	99,107
01-800 Parks & Recreation	166,423	156,057	156,057	156,057	81,834	81,834	81,834
01-820 Pool	60,956	41,273	41,273	23,853	7,603	7,603	7,603
01-830 Children's Recreational Programs	(12,028)	4,134	4,134	(3,026)	617	617	617
01-840 Adult Recreational Programs	2,206	(132)	(132)	(3,362)	(270)	(270)	(270)
Senior Recreational Programs	0	0	0	0	0	0	0
Community Programs	6,443	4,456	4,456	3,290	4,526	4,526	4,526
01-000-20-999900 Contingency	20,500	100,000	27,725	20,500	200,000	200,000	200,000
01-000-20-999800 Employee Payouts Upon Termination of Employment	0	50,000	50,000	35,000	50,000	50,000	50,000
Total General Purpose Subsidies	\$ 4,892,011	\$ 4,948,004	\$ 4,875,706	\$ 4,509,556	\$ 4,658,349	\$ 4,656,818	\$ 4,656,818

Net <Subsidy From>/Contribution To General Fund Balance

	\$ (144,622)	\$ (1,168,977)	\$ (785,292)	\$ 152,609	\$ (1,764,757)	\$ (1,528,726)	\$ (1,528,726)
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Prior Year Ending General Fund Fund Balance

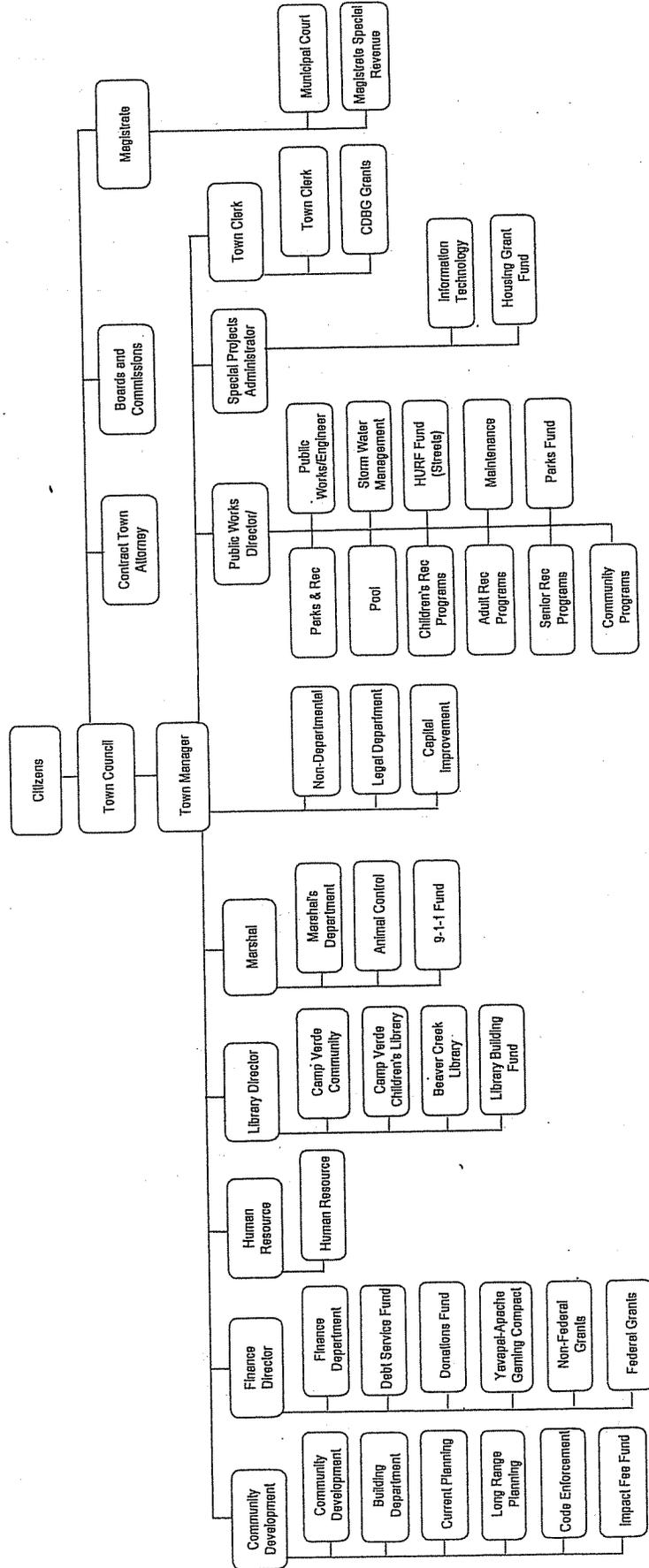
Estimated Ending General Fund Fund Balance (deficit)

	\$ 3,622,652	\$ 3,622,652	\$ 3,622,652	\$ 3,622,652	\$ 3,775,261	\$ 3,775,261	\$ 3,775,261
	\$ 3,622,652	\$ 2,453,675	\$ 2,837,360	\$ 3,775,261	\$ 2,010,503	\$ 2,246,534	\$ 2,246,534



Town of Camp Verde, Arizona

Town Organization Chart



Our Mission

The Mayor and Council are elected to serve the citizens of Camp Verde. Our Mission is to provide a natural and social environment suitable for a variety of commercial, recreational, and personal pursuits in which people can live, work, play, grow up and grow old reasonably safe from crime and harm; to reduce the hurt and suffering of the less fortunate; to recognize the worth of all people and the value of all elements of our Town; to elevate the trust and understanding of citizens through informed public consent, irreproachable stewardship of public resources, and the proactive pursuit and protection of shared values, without undue interference in their lives; and to protect and enrich the quality of life for current and future generations of Camp Verde residents, business, and visitors, while preserving the friendliness, historic character, rural western flavor, and small town atmosphere.

Department Duties/Description

- * Advocate and representative for citizens at all levels of government, regardless of candidate or party affiliation.
- * Perform legislative, budgetary, and policy-making functions.
- * Direct the responsible use of Town resources.
- * Establish vision and set directions for department activities to plan for future community challenges and opportunities.

Department Staffing:

All positions are elected by the citizens of the Town of Camp Verde

Mayor (1)

Vice Mayor (1) - Biennial appointment by the Council

Councilors (5)

Accomplishments for the Fiscal Year 2010/2011:

1. Completed a comprehensive review of the Town Code.
2. Completed a comprehensive review of the P&Z Ordinances.
3. Instituted the Town of Camp Verde Operations & Procedures Guide.
4. Approved a balanced budget.
5. Continued the partnership with State Parks to keep Ft. Verde State Historic Park open.
6. Instituted methods that support community events put on by private promoters
7. Continued the partnership with the Chamber of Commerce to operate the Visitors Center & promote economic development.

Performance Objectives for Fiscal Year 2011/2012:

1. Continue our commitment to fiscal responsibility in the downturned economy. We will maintain a balanced budget to the extent possible without eliminating services.
2. Continue our strong commitment to serving our citizen satisfaction.
3. Keep an active watch on legislative matters with potential impact to the Town.
4. Continue to work regionally and with the Yavapai Apache Nation to develop a regional approach to economic issues.
5. Work with local businesses to develop and maintain a sustainable and healthy economy.

Significant Expenditure Changes:

- * Office Supplies were negated in the FY10-11 budget and absorbed by the Clerk's Office
- * Critical training & travel expenses were eliminated in the FY10-11 budget. With new Council members coming on board in July, training is a higher priority. Attendance at the League of AZ Cities and Towns

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUEST	2011/2012 MANAGER RECOMMEN	2011/2012 COUNCIL ADOPTION
20-600000	Salaries	3,600	3,600	3,600	3,600	3,600	3,600
20-601000	FICA	223	223	223	223	223	223
20-601100	Medicare	52	52	52	52	52	52
20-601300	Unemployment	39	39	39	29	29	29
20-601400	Workman's Compensation	214	214	214	261	261	261
	Total Salary Expenditures	\$ 4,128	\$ 4,128	\$ 4,128	\$ 4,177	\$ 4,177	\$ 4,177

Operating Expenditures

01-100-20-701000	Training	300	300	300	2,300	2,300	2,300
20-701500	Travel	300	300	300	3,000	3,000	3,000
20-703000	Office Supplies	50	50	0	500	500	500
20-703500	Subscriptions/Memberships	0	0	0	0	0	0
20-705500	Fuel/Oil/Lube	0	0	0	1,000	1,000	1,000
20-706000	Electric	1,300	1,300	1,300	1,300	1,300	1,300
20-706100	Gas/Propane	309	309	309	309	309	309
20-706200	Water	150	150	150	150	150	150
20-706300	Sewer	380	380	380	380	380	380
20-706400	Waste Removal	120	120	120	120	120	120
20-706600	Cell Phone	0	0	0	0	0	0
20-706700	Pest Control	35	35	35	35	35	35
20-711000	Legal Services	16,000	16,000	16,000	16,000	16,000	16,000
20-757000	Security System	0	0	0	0	0	0
20-757100	Public Relations	500	500	500	500	500	500
20-757200	Special Committee Assignments	0	0	0	0	0	0
20-757301	Dinner/Reception Expense	600	600	600	600	600	600
20-757400	Televised Council Meetings	0	0	0	0	0	0
		\$ 20,044	\$ 20,044	\$ 20,044	\$ 26,194	\$ 26,194	\$ 26,194

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	0	0	0	0	0	0
20-801000	Computer Equipment	0	0	0	0	0	0
	Total Equipment/Capital Expenditures	\$ -					

Total Expenditures

\$ 24,172	\$ 24,172	\$ 24,172	\$ 26,194	\$ 26,194	\$ 26,194
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Revenues

Mayor & Council Revenues

N/A	0	0	0	0	0
Total Departmental Revenues	\$ -				

Net <Subsidy From>/Contribution To General Purpose Revenue **\$ (24,172) \$ (24,172) \$ (24,172) \$ (26,194) \$ (26,194) \$ (26,194)**

Our Mission

To serve the citizens of the Town of Camp Verde in ways that will demonstrate our commitment to excellence and to ensure that the day to day operations of the Town Government are carried out in an efficient and effective manner.

Department Duties/Description

To build partnerships with Council, staff and citizens that fosters the efficient administration of all the Town affairs, which are under the Town Manager's control.

Department Staffing:

Town Manager (1)
Assistant to the Town Manager (.95)

Accomplishments for the Fiscal Year 2010/2011:

1. Transitioned new Town Manager
2. Acquired the Public Works Yard on Industrial Drive.
3. Completed the Land Use Code Re-Write initiative, vis a vis the Special Projects Administrator
4. For Council's approval completed the Risk Management Policies & Procedures/Safety Program vis a vis the Risk Manager
5. Loss Control Audit - Improvements made in housekeeping and safety vis a vis the Maintenance Dept. and Risk Manager
6. Continue to represent the Town in the negotiation process relative to water rights
7. Transitioned Human Resources (HR) to Town Manager's Department
8. Continue to develop a plan, for Council's consideration, for the construction of an Animal Shelter in Camp Verde
9. Continue to support implementation of state-of-the-art software (including InCode) to improve the efficiency of the workforce
10. Pursue economic development initiatives within the development community
11. Worked with Tax Auditor to recapture construction, sales & rental transaction privilege tax collections with a yield of \$45,000.
12. Initiated an on-line safety training to help improve town staff understanding of safety (currently in test phase)

Performance Objectives for Fiscal Year 2011/2012:

1. Continue to support (acquire) the Public Works Yard on Industrial Drive
2. Implement Risk Management Policies and Procedures/Safety Program
3. Continue to represent the Town in the negotiation process relative to water rights
4. Continue to develop a plan for Council's consideration, for the construction of an Animal Shelter in Camp Verde
5. Continue to support implementation of state-of-the-art software (including InCode) to improve the efficiency of the workforce
6. Continue to pursue economic development initiatives within the development community
7. Capital Improvement Projects (CIP) - Revision

Significant Expenditure Changes:

- * Special Projects Administrator - Layoff 4/1/11 - Staffing reflected in LRP & IT
- * Increase in Town Manager's cell phone with text/calendar features to enhance communication & operations efficiency
- * Did not expend ICMA/ACMA membership funds in FY 10/11; however, will expend said funds in FY 11/12 to maintain networking w/colleagues by attending Arizona City/County Manager's Association and League of Arizona Cities and Towns Conference in order to improve management skills, develop partnerships and become privy to grant opportunities.

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
	20-600000	Salaries	157,617	157,617	157,617	149,486	149,486	149,486
	20-601000	FICA	9,772	9,772	9,772	9,268	9,268	9,268
	20-601100	Medicare	2,285	2,285	2,285	2,168	2,168	2,168
	20-601200	Retirement	15,525	15,525	15,525	15,098	15,098	15,098
	20-601300	Unemployment Insurance	147	147	147	113	113	113
	20-601400	Workman's Compensation	387	387	387	472	472	472
	20-602000	Health, Dental, Life & STD Insurance	12,483	12,483	12,483	13,559	13,559	13,559
		Total Salary Expenditures	\$ 198,217	\$ 198,217	\$ 198,217	\$ 191,434	\$ 191,434	\$ 191,434
Operating Expenditures								
	20-701000	Training	400	400	400	1,000	1,000	1,000
	20-701500	Travel	500	500	50	1,200	1,200	1,200
	20-703000	Office Supplies	1,800	1,800	1,500	1,800	1,800	1,800
	20-703500	Subscriptions/Memberships	1,400	1,400	100	1,400	1,400	1,400
	20-703600	Books/Tapes/Publications	200	200	25	200	200	200
	20-703700	Printing	500	500	100	500	500	500
	20-703900	Postage	75	75	25	0	0	0
	20-704000	Computer Services/Software	500	500	0	0	0	0
	20-706000	Electric	1,050	1,050	1,000	1,050	1,050	1,050
	20-706100	Gas/Propane	250	250	250	250	250	250
	20-706200	Water	400	400	357	400	400	400
	20-706300	Sewer	300	300	265	300	300	300
	20-706400	Waste Removal	100	100	81	100	100	100
	20-706600	Cell Phone	1,050	1,050	1,050	1,300	1,300	1,300
	20-706700	Pest Control	25	25	25	25	25	25
	20-711000	Legal Services	500	500	111	500	500	500
	20-757100	Public Relations	500	500	200	500	500	500
		Total Operating Expenditures	\$ 9,550	\$ 9,550	\$ 5,539	\$ 10,525	\$ 10,525	\$ 10,525
Equipment/Capital Expenditures								
	20-800000	Office Equipment/Furniture	0	0	0	0	0	0
	20-801000	Computer Equipment	0	0	0	0	0	0
		Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures			\$ 207,767	\$ 207,767	\$ 203,756	\$ 201,959	\$ 201,959	\$ 201,959
Revenues								
Town Manager Revenues								
		N/A	0	0	0	0	0	0
		Total Departmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net <Subsidy From>/Contribution To General Purpose Revenues			\$ (207,767)	\$ (207,767)	\$ (203,756)	\$ (201,959)	\$ (201,959)	\$ (201,959)

Our Mission

We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty in our community in which we are proud to serve.

Department Duties/Description

The Clerk's function is very much entwined with the basic tenets of democracy. Some key attributes of these tenets include balance of power/ separation of powers; open access to information; open decision-making; fair elections; accountability for decision-making; and due process or rule of law. As administrators of the legislative process, a Clerk's purpose is to ensure that these basic principles are upheld throughout the process of governing. While other employees and elected officials must comply with democratic procedural requirements, the Clerk is accountable for the legislative procedures including maintaining open and fair processes for citizen access to information and the public record. The Clerk also helps to clarify procedures and processes in dialogues that continually occur between administration, the Council, and the public. As such, the Clerk is responsible for the following:

- * The Clerk is the Election Official and performs those duties required by state statute
- * Maintains a true and accurate record of all business transactions by the Council and all other records that pertains to the business of the Town or that Council directs.
- * Serves as the Records Manager
- * Issues all licenses and permits that may be prescribed by State Statute, Town Ordinance, or the Town Code.
- * Provides administrative support to the Mayor and Council.
- * Prepares all agendas and agenda packets.
- * Updates Clerk's Office web page with current information and meeting audio
- * CDBG Program Management
- * Provides receptionist & IT services for the Admin Offices

Department Staffing:

Town Clerk (1)	Administrative Assistant (1/2)
Deputy Town Clerk (1)	Transcriptionist (contract)

Accomplishments for the Fiscal Year 2010/2011:

1. Completed the 2011 Election Cycle.
2. Met customer service objective through improved delivery services in the areas of licensing and permitting.
3. Improved accessibility and information on Clerk's Web page.
4. Completed policies to include Agenda Guidelines, Records Mgmt, Special Events.
5. All Clerk's Office staff attended CPR and AED training and are certified.
6. Completed audit of business licenses in preparation of new software.
7. Developed procedures for agenda preparation and records management.
8. Updated the Special Events procedures.

Performance Objectives for Fiscal Year 2011/2012:

1. Provide commission training on OML and Town policies.
2. Provide staff training on the new policies (Agenda Guidelines and Records Management).
3. Complete the business license conversion for InCode software.
4. Prepare for the installation of the InCode Document Management system.
5. Conduct at least one Citizen Academy.

Significant Expenditure Changes:

- * Business license revenues were initially reduced 20% due to a reduction in fees. A 50% reduction would have been more accurate.
- * Expenditure decreases due to no elections this year and loss of an employee.
- * Liquor license exceeded estimated revenues due to unanticipated license applications and special events.

Department Statistics for the Fiscal Year 2010/201 (7/1/10 through 4/1/11):

620 Business Licenses on File	* Council Meetings (July 1, 2010 - April 2011)
217 Information/Customer Service Requests	21 Regular Sessions
0 Formal Citizen Complaints	5 Special Sessions
0 Zoning Complaints Processed	5 Work Sessions
21 New Resolutions Processed	3 Executive Sessions
7 New Ordinances Processed	5 Amended Agendas/Additional Info Pkts
7 Special Events Permits Processed	
20 Liquor License Permits Processed	
106 Special Event Vendor Licenses	

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
			157,547	157,547	157,547	130,876	130,876	130,876
	20-600000	Salaries	0	0	0	0	0	0
	20-600100	Overtime	9,768	9,768	9,768	8,114	8,114	8,114
	20-601000	FICA	2,284	2,284	2,284	1,898	1,898	1,898
	20-601100	Medicare	15,516	15,516	15,516	13,219	13,219	13,219
	20-601200	Retirement	295	295	295	221	221	221
	20-601300	Unemployment Insurance	387	387	387	472	472	472
	20-601400	Workman's Compensation	18,564	18,564	18,564	30,248	30,248	30,248
	20-602000	Health, Dental, Life & STD Insurance						
		Total Salary Expenditures	\$ 204,362	\$ 204,362	\$ 204,362	\$ 161,644	\$ 161,644	\$ 161,644
Operating Expenditures			1,000	1,000	1,000	1,500	1,500	1,500
	20-701000	Training	500	500	500	1,200	1,200	1,200
	20-701500	Travel	1,000	1,000	1,000	2,000	2,000	2,000
	20-703000	Office Supplies	550	550	550	550	550	550
	20-703500	Subscriptions/Memberships	0	0	0	0	0	0
	20-703700	Printing	3,000	3,000	3,000	3,000	3,000	3,000
	20-703800	Advertising	1,313	1,313	1,313	0	0	0
	20-703900	Postage	1,000	1,000	1,000	0	0	0
	20-704000	Computer Services/Software	0	0	0	0	0	0
	20-705500	Fuel/Oil/Lube	1,800	1,800	1,800	1,800	1,800	1,800
	20-706000	Electric	500	500	500	500	500	500
	20-706100	Gas/Propane	415	415	415	415	415	415
	20-706200	Water	500	500	500	500	500	500
	20-706300	Sewer	140	140	140	140	140	140
	20-706400	Waste Removal	50	50	50	50	50	50
	20-705700	Pest Control	4,000	4,000	4,000	3,000	3,000	3,000
	20-711000	Legal Services	27,000	27,000	27,000	0	0	0
	20-758000	Election (3)	50	50	50	50	50	50
	20-758100	Recording Fees						
		Total Operating Expenditures	\$ 42,818	\$ 42,818	\$ 42,818	\$ 14,705	\$ 14,705	\$ 14,705
Equipment/Capital Expenditures			0	0	0	0	0	0
	20-800000	Office Equipment/Furniture	0	0	0	0	0	0
	20-801000	Computer Equipment						
		Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures			\$ 247,180	\$ 247,180	\$ 247,180	\$ 176,349	\$ 176,349	\$ 176,349
Revenues			10	10	10	0	0	0
	40-410000	Copies	16,000	16,000	16,000	10,000	10,000	10,000
	40-412000	Business License	200	200	200	950	950	950
	40-412100	Liquor License	750	750	750	0	0	0
	40-414101	Special Event Permit Fee						
		Total Departmental Revenues	\$ 16,960	\$ 16,960	\$ 16,960	\$ 10,950	\$ 10,950	\$ 10,950
Net <Subsidy From>/Contribution To General Purpose Revenues			\$ (230,220)	\$ (230,220)	\$ (230,220)	\$ (165,399)	\$ (165,399)	\$ (165,399)

Our Mission

To further the development of a viable and sustainable community, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

Department Duties/Description

- * To carry out all activities related to CDBG administration and activity implementation.
- * To ensure that each project meets a National Objective.
- * To encourage maximum public participation in project selection.
- * To ensure the project has a positive impact for the citizens we serve and the community as a whole.

Department Staffing:

- Town Clerk (0.064)
- Public Works Director/Engineer (0.05)
- Building Inspector (0.02)
- Town Manager/Finance Director (0.005)
- Administrative Assistant (0.067)

Accomplishments for the Fiscal Year 2010/2011:

1. Completed the environmental review for the Hollamon Street project (CDBG).

Performance Objectives for Fiscal Year 2011/2012:

1. Complete the Hollamon Street project (CDBG) to include construction of curbs, overlay, gutters, and sidewalks on the North Side of Hollamon to connect Main Street to 7th Street.

Note: depending on the actual project costs the sidewalk may not be able to extend to 7th Street.

Fiscal Notes

- * This process will encompass two (2) years from the time that the contracts are signed. Some amounts may be transferred to the next fiscal year if needed.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-999801	Hollamon St Improvement Exps	319,448	319,448	319,448	319,448	319,448	319,448
20-999915	Grant Admin (Hollamon St Improv)	24,725	24,725	24,725	24,725	24,725	24,725
20-600000	Salaries	12,822	12,822	12,822	12,500	12,500	12,500
20-601000	FICA	795	795	795	775	775	775
20-601100	Medicare	186	186	186	181	181	181
20-601200	Retirement	1,263	1,263	1,263	1,263	1,263	1,263
20-601300	Unemployment	16	16	16	12	12	12
20-601400	Worker's Compensation	86	86	86	70	70	70
20-602000	Health, Dental, Life & STD Ins	1,319	1,319	1,319	1,319	1,319	1,319
Total CDBG Grant Expenditures		\$ 360,659	\$ 360,659	\$ 360,659	\$ 360,293	\$ 360,374	\$ 360,374

Revenues

CDBG Grants Fund Revenues

46-433515	Hollamon Street Improvements	319,448	319,448	319,448	319,448	319,448	319,448
46-433601	Grant Admin (Hollamon St Improv)	52,025	52,025	52,025	52,025	52,025	52,025
Total CDBG Grant Revenues		\$ 371,473					

Net <Subsidy From>/Contribution
To CDBG Grants Fund Balance

\$ 10,814	\$ 10,814	\$ 10,814	\$ 11,180	\$ 11,099	\$ 11,099
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Prior Year Ending CDBG Fund Balance
Estimated Ending CDBG Fund Balance (deficit)

\$ -	\$ 10,814	\$ 21,628	\$ 32,442	\$ 32,442	\$ 32,442
\$ 10,814	\$ 21,628	\$ 32,442	\$ 43,622	\$ 43,541	\$ 43,541

Department Duties/Description

The Town of Camp Verde's Information Technology Services Department's exists to coordinate strategic plans for Town telecommunications and e-government; to assist Town employees in effective utilization of Town information and telecommunications technology; to design and implement tools that support Town goals; and to provide effective, economical, friendly, and courteous support to our customers in a timely manner.

Department Staffing:

- Special Projects Director (0.05)
- Administrative Assistant, shared position with Town Clerk's Office (0.10)
- Assistant to the Town Manager (0.05)

Accomplishments for the Fiscal Year 2010/2011:

1. The computer hardware replacement plan has continued.
2. The System Center has been implemented; which allows all computers to be updated automatically with security patches and system inventory management.
3. All computers have been updated to the new operating system, Windows 7 and are running Microsoft Office 2010.
4. The Disaster Recovery Plan has been developed and implemented.
Testing needs to be completed; the Communicator has been installed.
5. The Library has been migrated from wireless internet to DSL, which is faster, more reliable and less costly.
6. The Library and Marshal's Office has been networked to the main Town campus and currently in the testing phase.

Performance Objectives for Fiscal Year 2011/2012:

1. Continue with the hardware replacement plan.
2. Plan for improved collaborative structures and practices to increase productivity.

Fiscal Notes

- * Staff salary related expenditures are based on the amount of time that in-house staff members spend working on IT related tasks rather than utilizing the outside consultants.
- * Software Reoccurring Fees consists of annual Symantec Anti-Virus and Microsoft Office Professional software maintenance fees.

Information Technology Services
and 01-180

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 EST ACTUALS	2011/2012 DEPT REQ	2011/2012 MANAGER RECOMM	2011/2012 COUNCIL ADOPTION
20-600000	Salaries	9,723	9,723	9,723	14,742	14,742	14,742
20-601000	FICA	603	603	603	914	914	914
20-601100	Medicare	141	141	141	214	214	214
20-601200	Retirement	958	958	958	1,489	1,489	1,489
20-601300	Unemployment Insurance	15	15	15	11	11	11
20-601400	Workman's Compensation	24	24	24	29	29	29
20-602000	Health, Dental, Life & STD Insurance	1,280	1,280	1,280	3,129	3,129	3,129
Total Salary Expenditures		\$ 12,743	\$ 12,743	\$ 12,743	\$ 20,528	\$ 18,779	\$ 18,779

Operational Expenditures

20-704000	Computer Services/Software	0	0	0	56,200	56,200	56,200
20-704100	Internet Wireless Access	8,400	8,400	8,400	9,000	9,000	9,000
20-704200	Software Reoccurring Fees	2,750	2,750	2,750	2,750	2,750	2,750
20-710000	Consulting Services	54,080	54,080	54,080	55,000	55,000	55,000
Total Operation Expenditures		\$ 65,230	\$ 65,230	\$ 65,230	\$ 122,950	\$ 122,950	\$ 122,950

03-000

Equipment/Capital Expenditures

20-821800	Network/Infrastructure Upgrades	0	0	0	0	0	0
20-821300	InCode Software	0	0	0	0	0	0
Total Equipment/Capital Expenditures		\$ -					

Total Expenditures

\$ 77,973	\$ 77,973	\$ 77,973	\$ 143,478	\$ 141,729	\$ 141,729
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Revenues

Information Technology Services

N/A	0	0	0	0	0	0
Total Departmental Revenues	\$ -					

Net <Subsidy From>/Contribution To General Purpose Revenue **\$ (77,973) \$ (77,973) \$ (77,973) \$ (143,478) \$ (141,729) \$ (141,729)**

Our Mission

The Town of Camp Verde's Housing Grant Fund's mission is to promote and preserve community enhancement through Owner Occupied Home Rehabilitation activities to preserve decent, safe and attainable housing for low income Camp Verde citizens.

Department Staffing:

- Owner Occupied Home Rehabilitation Specialist (Consultant)
- Finance Clerk (payment and account tracking as well as annual reporting requirements)

Accomplishments for the Fiscal Year 2010/2011:

1. Maintained five (5) open loans payable to the Revolving Loan Fund (RLF).
2. Completed on-going grant obligations (e.g. furthering fair housing, RLF reporting, etc.)
- 3.

Performance Objectives for Fiscal Year 2011/2012:

1. Maintain five (5) open loans payable to the Revolving Loan Fund (RLF)
2. Complete on-going grant obligations (e.g. furthering fair housing, RLF reporting, etc)
3. Verify owner occupancy of Home Rehabilitation Program participants.
4. Administer HOME & State Housing Fund Grant if awarded in Spring 2011. (\$300,000 OOHR)

Fiscal Notes

- * Revolving Loan Fund balance as of December 31, 2010 - \$69,192.
- * June 30, 2011 estimated Revolving Loan Fund balance - \$77,690
- * June 30, 2012 estimated Revolving Loan Fund balance - \$96,101

Housing Grant Fund
Fund 18-158

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
		COUNCIL ADOPTION	ADJUSTED BUDGET	EST ACTUALS	DEPT REQUEST	MANAGER RECOM'ND	COUNCIL ADOPTION
20-999922	Local Revolving Loan Fund Exps*	70,000	70,000	971	95,000	95,000	95,000
	HOME Grant Administration Expenses	0	0	0	10,000	10,000	10,000
	HOME Grant Rehabilitation Expenses	0	0	0	100,000	100,000	100,000
	Total Housing Fund Expenditures	\$ 70,000	\$ 70,000	\$ 971	\$ 205,000	\$ 205,000	\$ 205,000

Revenues

Housing Fund Revenues

	HOME Grant Rehabilitation Reimb.	0	0	0	100,000	100,000	100,000
	HOME Grant Administration Reimb.	0	0	0	10,000	10,000	10,000
46-472000	Local Revolving Loan Fund Payments	18,201	18,201	12,299	18,201	18,201	18,201
40-490000	Local Revolving Loan Fund Interest	900	900	2,531	900	900	900
	Total Housing Fund Revenues	\$ 19,101	\$ 19,101	\$ 14,830	\$ 129,101	\$ 129,101	\$ 129,101

Net <Subsidy From>/Contribution To Housing Grant Fund Balan \$ (50,899) \$ (50,899) \$ 13,859 \$ (75,899) \$ (75,899) \$ (75,899)

Prior Year Ending Housing Grant Fund Balance \$ 77,000 \$ 77,000 \$ 77,000 \$ 90,859 \$ 90,859 \$ 90,859
 Estimated Ending Housing Grant Fund Balance (deficit) \$ 26,101 \$ 26,101 \$ 90,859 \$ 14,960 \$ 14,960 \$ 14,960

Departmental Duties/Description

Non-Departmental Expenditures are those expenditures not allocated to any one Town department.

Significant Expenditure Changes:

- * Fuel increased due to current and pending increases in fuel prices
- * Electric increased due to increased expenditures to-date (3/21/11)
- * Service Charges decreased.
- * Liability Insurance decreased due to revisions in coverage (vis a vis Town Manager and Risk Manager), and other departments reporting sale of assets and Public Works/on-line auction.
- * The lease for copiers in Administration will expire September 2011 and two units will be replaced by one. The \$6000 reduction in appropriation for copier expense in FY 11/12 (\$8,000 savings in FY 12/13 - 15/16) are a result of aggressive pricing and technological advances allowing color and B/W features to be combined into one unit

Fiscal Notes

- * Subscriptions/Memberships consists of \$1,613 for NACOG's portion of the Rural Transportation Liaison and Economic Development Administration for the regional planning grant, \$9,069 for the Town's annual dues to the League of Arizona Cities and Towns and other membership dues.
- * All postage has been reinstated to non-departmental expenses reduced - currently have \$8,000 in postage machine.
- * Utility expenditures are for those buildings/services that are not allocable to any one department.
- * Camp Verde Visitors Center funds are monies transferred to the Camp Verde Chamber of Commerce for the operation of the Visitors Center.
- * Fort Verde Historic State Park (FVHSP) IGA provides for the monies pledged in the Intergovernmental Agreement (IGA) with Arizona State Parks Board to provide funding to maintain the operations of Fort Verde State Park through June 30, 2011. The amount listed in the Manager's Recommendation column is for the period of July 1, 2011 through June 30, 2012. A new Intergovernmental Agreement will be required to support the funding of FVHSP for FY 11/12.
- * Recycling funds decreased due to funds only being appropriated through the conclusion of the agreement (August 15, 2011). The combination of the Town's budget constraints and the increase in citizen's recycling eliminates the need for Town funding. \$800 is budgeted to finish out contract obligation.
- * Emergency Services Agreement is an Intergovernmental Agreement with Yavapai County for coordination of emergency services in the event of a large emergency.
- * Camp Verde Sanitary District IGA Ground Lease provides for the annual lease payment of the 15 acres leased by the Town from the Camp Verde Sanitary District in accordance with the Intergovernmental Agreement (IGA).
- * Stewards of Public Lands are monies allocated to assist the Stewards of Public Lands volunteer group with their public land clean-up projects for needed supplies, dump fees, etc.
- * Verde Valley Senior Center are monies to help fund the Verde Valley Senior Center operations including the Meals-On-Wheels program that serve residents of Camp Verde.
- * Water Adjudication is an appropriation for water right acquisition. Expenses would include items such as legal and hydrologist fees and engineering studies.
- * Yavapai County Water Advisory Committee is committed to preserving sustainable water. resources within Yavapai County by developing and enacting a total water management strategy. Monies provided to this committee are used to fund studies used in developing the management strategy.
- * Yavapai County - Fort Verde State Park IGA Assistance are monies contributed by Yavapai County to assist the Town of Camp Verde in maintaining the operations of Fort Verde State Park due to drastic budget cuts to the State Parks from the State of Arizona.

Non-Departmental
Fund 01-999

Expenditures

ACCT #s	ACCOUNT TITLE	2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
		COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-703200	Copier Paper	3,500	3,500	3,500	3,500	3,500	3,500
20-703500	Subscriptions/Memberships	9,000	9,000	9,000	11,000	11,000	11,000
20-703801	Newspaper Town Page	0	0	0	0	0	0
20-703900	Postage	12,000	12,000	5,500	2,000	2,000	2,000
20-704100	Internet Wireless Access	0	0	0	0	0	0
20-704201	IT System Maint/Anti-Virus	0	0	0	0	0	0
20-705000	Auto Repair/Maintenance	3,600	3,600	3,600	3,600	3,600	3,600
20-705500	Fuel/Oil/Lube	200	200	200	400	400	400
20-706000	Electric	7,500	7,500	7,500	7,500	7,500	7,500
20-706100	Gas/Propane	5,000	5,000	5,000	5,000	5,000	5,000
20-706200	Water	1,500	1,500	1,500	1,500	1,500	1,500
20-706300	Sewer	500	500	500	500	500	500
20-706400	Waste Removal	400	400	400	400	400	400
20-706500	Telephone	12,800	12,800	12,800	13,500	13,500	13,500
20-706700	Pest Control	950	950	950	950	950	950
20-706800	Rio Verde Plaza Utility Expenses	0	0	0	0	0	0
20-710000	Consultant Services	0	0	0	0	0	0
20-711000	Legal Services	0	0	0	0	0	0
20-720000	Service Charges	10,000	10,000	10,000	5,000	5,000	5,000
20-722000	Liability Insurance	194,613	194,613	194,613	175,000	175,000	175,000
20-751900	Equip Maintenance-Office Equip	1,000	1,000	1,000	1,000	1,000	1,000
20-757300	Conf Rm Supplies (P&R Bldg)	300	300	300	300	300	300
20-780000	Camp Verde Visitors Center	55,000	55,000	55,000	55,000	55,000	55,000
20-780100	Tourism Marketing	25,000	25,000	25,000	25,000	25,000	25,000
20-780200	Economic Development Project	0	0	0	0	10,000	10,000
20-781000	Visitors Center - Pest Control	300	300	300	300	300	300
20-782000	Fort Verde State Historic Park IGA	105,000	105,000	90,000	75,000	75,000	75,000
20-782100	LTAf II Grant Match-Transit Voucher Program	0	0	0	0	0	0
20-784000	Recycling	7,200	7,200	7,200	800	800	800
20-785000	Emergency Services Agreement	4,000	4,000	4,000	4,675	4,675	4,675
20-786000	Camp Verde Sanitary Dist IGA Ground Lease	100	100	100	100	100	100
20-790000	Organizational Donations	0	0	0	0	0	0
20-791000	Stewards of Public Lands	1,500	1,500	1,500	1,500	1,500	1,500
20-792000	Natural Resources Committee	0	0	0	0	0	0
20-793000	Verde Valley Senior Center	12,500	12,500	12,500	12,500	12,500	12,500
	DWR-state imposed fee	0	0	0	15,153	15,153	15,153
20-794000	Water Adjudication	20,000	20,000	20,000	20,000	20,000	20,000
20-795000	Youth Count	0	0	0	0	0	0
20-796000	Yavapai County Water Advisory Committee	10,000	10,000	10,000	10,000	10,000	10,000
	Unplanned Grant Awards	0	0	0	2,000,000	2,000,000	2,000,000
	Total Operating Expenditures	\$ 503,463	\$ 503,463	\$ 496,963	\$ 2,451,178	\$ 2,461,178	\$ 2,461,178

Equipment/Capital Expenditures

20-802000	Equipment Lease (copy machine)	14,000	14,000	14,000	8,000	8,000	8,000
20-802000	Equipment Lease (postage meter)	1,128	1,128	1,128	1,150	1,150	1,150
Total Equipment/Capital Expenditures		\$ 15,128	\$ 15,128	\$ 15,128	\$ 9,150	\$ 9,150	\$ 9,150
Total Expenditures		\$ 518,591	\$ 518,591	\$ 518,591	\$ 2,460,328	\$ 2,470,328	\$ 2,470,328

Revenues

Non-Departmental Revenues

20-802000	Yavapai County - Fort Verde State Park IGA Assistan	30,000	30,000	30,000	30,000	30,000	30,000
	Unplanned Grant Awards	0	0	0	2,000,000	2,000,000	2,000,000
Total Departmental Revenues		\$ 30,000	\$ 30,000	\$ 30,000	\$ 2,030,000	\$ 2,030,000	\$ 2,030,000

Net <Subsidy From>/Contribution
To General Purpose Revenues

\$ (488,591)	\$ (488,591)	\$ (488,591)	\$ (430,328)	\$ (440,328)	\$ (440,328)
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Department Duties/Description

The Legal expense account is used to track the payments on the contract for the Town's Prosecution Contract for the Camp Verde Municipal Court, the costs associated with the Civil Hearing Officer, and litigation expenditures. The prosecution contract is not coded to the Camp Verde Municipal Court's budget as it is a conflict of interest for the Court to manage the prosecutor's contract.

Department Staffing:

Town Prosecutor (Contract)
Civil Hearing Officer

Fiscal Notes

- * The Prosecution Contract covers the Town's Prosecuting Attorney for the Municipal Court.
- * The Civil Hearing Officer provides services for the Community Development Department regarding issues of code non-compliance and discrepancies.
- * Legal Services in the amount of \$25,000 were included to cover a specific liability.
- * Miscellaneous legal/litigation expenses will cost \$10,000 beyond the \$25,000 above in legal services.
- * Insurance litigation deductibles are \$10,000 via Southwest Risk Services (SWRS) paid by the Town.
- * Expenses will go beyond insurance company's threshold of \$5,000.

Capital Improvement Funds

Capital Improvement Funds consists of the Capital Improvement Projects Fund and the Parks Fund. These funds are used for expenditures that are a structure, improvement, piece of equipment or other major asset having a useful life of at least two years.

The Capital Improvements Plan (CIP) is a critical piece in the Town's overall planning. It is the most important implementation tool of the General Plan. Development of the community's facilities and services is one of the primary functions of municipal government. Without a functional transportation system, water and wastewater facilities, public safety services, drainage systems, parks and recreation facilities, and other public facilities, a community cannot reach its potential as a quality place to live. While the Town does not currently provide all of these services to the entire community, it still must plan for them as development occurs.

The CIP is a multi-year plan that outlines current capital and infrastructure needs, future anticipated needs, current projects, and future costs to the community. It addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth and/or improve services. The CIP links the Town's planning and budgeting functions. The CIP is to be used as a guide in decision making.

The process for the CIP's development is divided into six key phases, culminating in the presentation of a Capital Improvement Plan (CIP) to the Town Council for approval. The phases are:

- * Development of CIP Evaluation Criteria. This process defines how CIP projects will be evaluated and prioritized.
- * Public Participation. A resident survey is developed, distributed, and analyzed.
- * Needs Assessment. Future needs are outlined utilizing the General Plan and taking growth patterns into consideration.
- * Financial Analysis. Examining of the Town's recent revenues, expenditures, current debt, and bond capacity.
- * Capital Projects Evaluation. CIP projects are evaluated and prioritized utilizing the developed Evaluation Criteria.
- * Development of CIP Document. All of the preceding steps culminate in the development of the CIP Document which includes an implementation section, outlines how the CIP will be updated on an annual basis.

The planning period for a CIP is five years. The expenditures proposed for the first year of the program are incorporated into the annual budget as the capital budget.

One of the most important aspects of the CIP process is it is not a once a year effort, but an important ongoing part of the Town's overall management process. New information and evolving priorities require continual review.

It is important to note that the Town's most recent Capital Improvements Plan document expired at the end of the 2006-2007 fiscal year. The Town is researching options relative to updating the CIP and maintaining it on an annual basis as is required.

Department Duties/Description

The Town of Camp Verde's Capital Improvement Projects Fund was established to provide for the infrastructure and capital needs of the departments of the departments within the Town. The Capital Improvement Projects Fund is funded by allocating two of the three cent Construction Tax. This tax is non-recurring revenue, thus it is proper to use these revenues solely for non-recurring (non-operating) expenditures such as capital projects. The remaining Service Fund which funds the GADA one cent of the Construction Tax is allocated to the Debt loan payment.

Accomplishments for the Fiscal Year 2010/2011:

1. Replacement of nine HVAC Units on the Public Works /Finance Building & Gym
2. Removed the Old Marshal's Trailer.
3. Completed the Design Work for the Rio Verde Plaza Remodel.
4. Installed New Gutters at the Marshal's Office, Historical Society Bldg., and Visitors Center.
5. Replaced the Carpets in Town Hall
6. Re-roofed Town Hall and 200 Bldg. Roofs.
7. Purchased 16.76 Acres of Land for the Establishment of a street yard.

Performance Objectives for Fiscal Year 2011/2012:

1. Please see page 6-3 and 6-4 for a listing of projects to be completed in the FY2011-2012.

Significant Expenditure Changes:

- * Capital Improvements Projects vary from year to year, therefore, the majority of the expenditure changes are significant.

Fiscal Notes

CIP Fund
Fund 03-000

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
		80,000	80,000	0	80,000	80,000	80,000
20-850100	Verde Lakes Drive Culverts	40,200	40,200	0	0	0	0
20-810000	Rio Verde Plaza Improvements	30,000	30,000	0	30,000	30,000	30,000
20-826000	CVMO Vehicles	0	0	0	0	0	0
20-822000	Public Works Vehicle (small 4X4 SUV)	5,000	5,000	5,000	5,000	0	0
	Library Enhancement	148,111	148,111	148,111	0	0	0
20-810100	Computer/networking infrastructure upgrades	68,199	68,199	68,199	0	0	0
	Governmental Software Package & Licensing	136,000	136,000	0	136,000	136,000	136,000
20-850300	Finnie Flat Sidewalk Transportation Enhancement	20,000	20,000	3,500	0	0	0
20-821000	Administration Vehicles	18,576	18,576	18,576	0	0	0
20-828100	Warranty and Re-Lamp at Butler Park	7,383	7,383	7,383	0	0	0
20-810100	Rain Gutters for Marshal's Office and Historical Society	13,000	13,000	0	13,000	13,000	13,000
20-842000	Sprinkler System for Town Grounds	22,775	22,775	22,775	0	0	0
	Replace Carpet in Town Hall	17,500	17,500	0	17,500	17,500	17,500
20-810300	Exterior Painting of Town Buildings	37,000	37,000	0	37,000	37,000	37,000
20-810400	Re-Roof of Town Buildings	20,868	20,868	20,868	0	0	0
20-822000	Maintenance Vehicle - 1/2 Ton 2-Wheel Drive Truck	444,145	444,145	444,145	0	0	0
20-834000	Purchase 15 Acres & Develop a Public Works Yard	0	0	0	5,800	5,800	5,800
20-834000	Taxes on 15 Acre Purchase (payment is under research)	180,000	180,000	0	280,000	280,000	280,000
20-810400	Cliffs/Finnie Flat Drainage Project	7,400	7,400	0	0	0	0
20-810400	Pool Cover	20,000	20,000	0	0	0	0
	Removal of Old CVMO Trailer	0	0	0	25,000	25,000	25,000
	Tres Rios Rd. Replace Ditch Crossing	0	0	0	35,000	35,000	35,000
	USFS Easement NEPA Study, Survey, & Plat	0	0	0	50,000	50,000	50,000
	Downtown Parking Lots (Hollamon & V.C)Material Only	0	0	0	25,000	25,000	25,000
	Basha's Drainage Channel Improv Clean & Rip Rap	0	0	0	180,000	180,000	180,000
	Public Works Yard Clear & Grub, Grade, & Imp Fence	0	0	0	25,000	25,000	25,000
	PW Yard Clean Up and Secure Buildings	0	0	0	70,000	0	0
	Gymnasium Repair Roof Structure & Re-roof	0	0	0	15,000	0	0
	Gym replace Double Doors & Install Proxy Card Hardware	0	0	0	10,000	10,000	10,000
	P& R and IT Rooms Install Security Roll Shutters	0	0	0	30,000	0	0
	Town Hall Replace 3 HVAC units	0	0	0	8,000	8,000	8,000
	Library Annex Rplace Heat Pump	0	0	0	5,000	5,000	5,000
	Repair and Cool Coat Existing Foam Roof	0	0	0	7,500	0	0
	New Banners and Flags	0	0	0	15,000	0	0
	Riding Mower (62" Deck & 0-Turn)	0	0	0	12,000	0	0
	Butler Park Improvements	0	0	0	80,000	0	0
	Re-Surface Pool	0	0	0	25,000	25,000	25,000
	Vermeer Chipper	0	0	0	15,000	15,000	15,000
	Uninterrupted Power Source for Traffic Signals	0	0	0	0	0	0
	Widen Access Road to the 15 Acres Leased from CVSD	0	0	0	6,000	6,000	6,000
	Pool Remodel Showers & Replace Hot Water Heater	0	0	0	43,300	43,300	43,300
	Murdock Rd Water Extension Project	0	0	0	0	0	0
	Total Requested Projects	\$ 1,316,157	\$ 1,316,157	\$ 738,557	\$ 1,286,100	\$ 1,051,600	\$ 1,051,600

Operating Transfers

04-000-49-550101	Operating Transfer Out - General Fund	0	0	0	0	0	0
01-000-49-550400	Operating Transfer Out - Parks Fund	0	0	0	0	0	0
11-000-49-552000	Operating Transfer Out - Streets/HURF Fund	0	0	0	0	0	0
	Total Operating Transfers	\$ -					

	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,316,157	\$ 1,316,157	\$ 738,557	\$ 1,286,100	\$ 1,051,600	\$ 1,051,600	\$ 1,051,600

Total Expenditures

Revenues

CIP Fund Revenues

06-000-49-500101	Operating Transfer In - General Fund	709,102	709,102	0	843,457	608,957	608,957
06-000-49-500101	Operating Transfer In - Streets/HURF Fund	0	0	224,145	350,000	350,000	350,000
	Total Departmental Revenues	\$ 709,102	\$ 709,102	\$ 224,145	\$ 1,112,000	\$ 958,957	\$ 958,957

	709,102	709,102	0	843,457	608,957	608,957
	0	0	224,145	350,000	350,000	350,000
	\$ 709,102	\$ 709,102	\$ 224,145	\$ 1,112,000	\$ 958,957	\$ 958,957
	\$ (607,055)	\$ (607,055)	\$ (514,412)	\$ (174,100)	\$ (92,643)	\$ (92,643)
	\$ 607,055	\$ 607,055	\$ 607,055	\$ 92,643	\$ 360,000	\$ 360,000
	\$ -	\$ -	\$ 92,643	\$ (81,457)	\$ 452,643	\$ 452,643

Net <Subsidy From>/Contribution To CIP Fund Balance

Prior Year Ending CIP Fund Balance
Estimated Ending CIP Fund Balance (deficit)

Capital Improvement Projects Fund

Five (5) Year Capital Improvement Project Requests

Description	Department	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
1. Replacement Patrol Vehicles and Emergency Equipment	Marshal	-	-	-	-	-
FY2011-2012 - Requested 4 vehicles		109,300	-	-	-	-
FY2012-2013 - Requested 4 vehicles		-	109,300	-	-	-
FY2013-2014 - Requested 4 vehicles		-	-	109,300	-	-
FY2014-2015 - Requested 4 vehicles		-	-	-	109,300	-
FY2015-2016 - Requested 4 vehicles		-	-	-	-	109,300
2. Replacement Administration Vehicles (two vehicles)	Town Manager	-	-	-	-	-
3. Computer/networking infrastructure upgrades - annual payment	Town Manager	61,556	-	-	-	-
25 Desktop Computers	Town Manager	38,500	38,500	38,500	38,500	38,500
6 Network Printers	Town Manager	-	-	-	-	-
Repair/replacement parts, cables, etc	Town Manager	-	-	-	-	-
Upgrades for old server (Hardware and OS)	Town Manager	-	-	-	-	-
Uninterruptable Power Supplies (50)	Town Manager	-	-	-	-	-
Point to Point Connections for Library and CVMO (50 mpbs)	Town Manager	-	-	-	-	-
4. Governmental Software Package with Annual Licensing & Maintenance	Finance	68,199	68,199	68,199	68,199	68,199
5. Improve the appearance and functionality of the interior of the Library building.	Library	2,000	-	-	-	-
6. Improve the appearance and functionality of the exterior of the Library building.	Library	3,000	3,000	-	-	-
7. Light pickup truck (2 wheel drive) for Building inspection	Building	-	18,000	-	-	-
8. Plotter	Community Dev	-	11,000	-	-	-
9. Community Development Vehicle	Community Dev	-	10,000	-	-	-
10. Rolling File System	Community Dev	14,000	-	-	-	-
11. Structural Repairs to Adult Literacy and Weight Room Roofs	Maintenance	25,000	-	-	-	-
12. Re-roof Gymnasium, Adult Literacy and Weight Room	Maintenance	45,000	-	-	-	-
13. Replace Gym Double Doors and Install Proxy Card Hardware	Maintenance	15,000	-	-	-	-
14. Install Security Roll Shutters on the IT and Parks & Recreation Room Windows	Maintenance	10,000	-	-	-	-
15. Replace 3 - HVAC Units on Town Hall	Maintenance	30,000	-	-	-	-
16. Replace Heat Pump on Library Annex Building	Maintenance	8,000	-	-	-	-
17. Repair and Cool Coat Existing Foam Roof on the Public Works/Finance Bldg	Maintenance	5,000	-	-	-	-
18. New Banners and Flags For Main Street	Maintenance	7,500	-	-	-	-
19. Riding Mower (62"Deck & 0-Turn)	Maintenance	15,000	-	-	-	-
20. Develop the Public Works/Street Yard	Public Works	-	-	-	-	-
Clean Up Site, Re-Grade & Make Repairs to Fence and Buildings		205,000	-	-	-	-
Remodel Existing Buildings		-	250,000	-	-	-
Pave Peterson Lane		-	-	120,000	-	-
21. Rio Verde Plaza Remodel (On Hold)	Public Works	-	-	-	-	-
22. Small 4X4 SUV	Public Works	-	-	28,000	-	-
23. Streets Department Equipment/Vehicle	HURF/Streets	-	-	-	-	-
FY 2011-2012 9-Wheel Roller (\$20,000)		20,000	-	-	-	-
FY2012-2013 - 1-Ton Chassis (\$20,000),		-	20,000	-	-	-
FY2013-2014 - 1/2 Ton Inspector Truck (\$28,000), Double Drum Vib/Roller (\$20,000),		-	-	78,000	-	-
Crack Seal Machine (\$30,000)		-	-	-	-	-
FY2014-2015 - Dump Truck/Sander (\$58,000), Chipper (\$35,000)		-	-	-	93,000	-
FY2015-2016 - Foreman's Truck (\$35,000), Road Side Mower (\$80,000)		-	-	-	-	115,000
24. Finnie Flat Sidewalk Transportation Enhancement	HURF/Streets	-	-	-	-	-
FY2011-2012 - Right of Way Acquisition		45,000	-	-	-	-
FY2011-2012 - Contingency Required by ADOT		91,000	-	-	-	-
25. Howards Road Reconstruction	HURF/Streets	-	-	-	-	-
FY2013-2014 - Reconstruct & Re-profile 1/2 of Howards Road		-	-	250,000	-	-
FY2014-2015 - Reconstruct & Re-profile 1/2 of Howards Road		-	-	-	250,000	-
26. Montezuma Castle Hwy Left Turn Access Improvement	HURF/Streets	-	-	-	-	-
FY2013-2014 - Cliff House Drive to Charolais		-	448,568	-	-	-
27. Road Improvement/Construction & Pavement Preservation	HURF/Streets	-	-	-	-	-
FY2011-2012 - Tres Rios - Widen & Reconstruct Over Verde Ditch, Place New Culvert		25,000	-	-	-	-
FY2013-2014 - Finnie Flat Road - Mill & Resurface 1,000 feet at SR 260		-	-	225,000	-	-
FY2014-2015 - Princess Road & Reeves Arena - Chip Seal		-	-	-	120,000	-
FY2015-2065 - Zachary Road - Chip Seal		-	-	-	-	60,000
28. Main Street Traffic Circle	HURF/Streets	-	-	-	-	-
FY2011-2012 - Right of Way Acquisition		-	15,000	-	-	-
FY2012-2013 - Construct Traffic Circle		-	-	250,000	-	-
Interrupted Power Source for Traffic Signals		15,000	-	-	-	-
29. 7th Street Widen & Overlay, Construct Sidewalk	HURF/Streets	-	-	-	325,000	-
30. Clean and Rip Rap the Basha's Drainage Channel	Storm Water	25,000	-	-	-	-
31. Howards Road Drainage Improvements	Storm Water	-	120,000	-	-	-
32. Cliffs/Finnie Flat Drainage Project (Town Contribution)	Storm Water	280,000	-	-	-	-
33. Repair and Improve Butler Park Restrooms, Install an ADA Drinking Fountain	Parks & Rec	16,000	-	-	-	-
34. Community Park Acquire USFS Easement & Develop Plat	Parks & Rec	35,000	-	-	-	-
35. Resurface Pool	Pool	80,000	-	-	-	-
		1,279,054	1,111,567	1,166,999	1,003,999	390,999

Our Mission

The Town of Camp Verde's Community Development Department manages growth through planning, zoning and building services while providing professional, competent, and consistent service to the public in order to enhance the community and the lives of the residents while protecting our heritage and natural surroundings in a manner that will maintain a balance between the quality of life and the economic stability of the Town.

Department Duties/Description

The Community Development Department oversees and prepares department procedures for the development process within the Town of Camp Verde. This division of the Department performs the management activities and is the direct contact to the Town Council and Town Manager. This division provides for and facilitates the activities and functions of Planning & Zoning Commission and the Board of Adjustments for the public hearing process to include the following:

- * Scheduling of Public Hearings once the applicant has made a complete submittal and received all staff approvals to be heard.
- * Posting of all Public Hearings and sending out the 300 foot contact letters as required by State Law.
- * Preparing all staff reports to the Council, Commission, and the Board of Adjustments.

Department Staffing:

Community Development Director (.42)

Assistant Planner/Administrative Assistant (0.03)

Accomplishments for the Fiscal Year 2010/2011:

1. Administrated the Planning & Zoning Ordinance rewrite adoption with the Planning & Zoning Commission and Town Council.
2. Provided research and verification of several high liability non-conforming uses diverting imminent legal liability for the Town.
3. Provided on going in-house training for staff.
4. Performed reviews of the rewrite draft document of the Planning & Zoning Ordinance as written or amended by the Consultant, P & Z Commission and Council.

Performance Objectives for Fiscal Year 2011/2012:

1. Continue to provide in-house training, particularly on the newly adopted Planning & Zoning Ordinance.
2. Continue to review existing subdivisions that have expired with their approvals and either expire or provide extensions as allowed.
3. Verify the new zoning maps and update as needed.
4. Convert to the incode software modules for permitting, revenue, receipting, billing and staff time sheets.

Significant Expenditure Changes:

- * Expenditures will remain virtually the same as the last fiscal year.

Fiscal Notes

- * All utility expenditures for the following departments are included in the Community Development Department:

Community Development	Long Range Planning
Building Department	Code Enforcement
Current Planning	

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
	20-600000	Salaries	24,933	24,933	24,933	24,933	24,933	24,933
	20-601000	FICA	1,546	1,546	1,546	1,546	1,546	1,546
	20-601100	Medicare	362	362	362	362	362	362
	20-601200	Retirement	2,456	2,456	2,456	2,518	2,518	2,518
	20-601300	Unemployment Insurance	38	38	38	28	28	28
	20-601400	Workman's Compensation	293	293	293	357	357	357
	20-602000	Health, Dental, Life & STD Insurance	3,201	3,201	3,201	3,477	3,477	3,477
		Total Salary Expenditures	\$ 32,828	\$ 32,828	\$ 32,828	\$ 33,221	\$ 33,220	\$ 33,220

Operational Expenditures

20-600000	Training	500	500	500	2,000	2,000	2,000
20-601000	Travel	200	200	200	870	870	870
20-601100	Office Supplies	300	300	300	300	300	300
20-601200	Subscriptions/Memberships	400	400	400	570	570	570
20-601300	Books/Tapes/Publications	0	0	0	0	0	0
20-601400	Printing	50	50	50	50	50	50
20-602000	Advertising	100	100	100	100	100	100
20-703900	Postage	400	400	400	0	0	0
20-704000	Computer Services/Software	400	400	400	0	0	0
20-705000	Auto Repair/Maintenance	400	400	400	400	400	400
20-705500	Fuel/Oil/Lube	400	400	400	600	600	600
20-706000	Electric	1,835	1,835	1,835	1,835	1,835	1,835
20-706100	Gas/Propane	360	360	360	400	400	400
20-706200	Water	460	460	460	460	460	460
20-706300	Sewer	530	530	530	530	530	530
20-706400	Waste Removal	150	150	150	150	150	150
20-706600	Cell Phone	130	130	130	0	0	0
20-706700	Pest Control	50	50	50	50	50	50
20-710000	Consulting Services	0	0	0	0	0	0
20-711000	Legal Services	1,000	1,000	1,000	1,000	1,000	1,000
20-730000	Commission Expense	0	0	0	0	0	0
20-751200	Safety Equipment	75	75	75	75	75	75
20-756001	Maps/Cartography	50	50	50	50	50	50
20-756100	General Plan	0	0	0	0	0	0
20-758100	Recording Fees	0	0	0	0	0	0
	Total Operational Expenditures	\$ 7,790	\$ 7,790	\$ 7,790	\$ 9,440	\$ 9,440	\$ 9,440

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	100	100	100	0	0	0
20-801000	Computer Equipment	500	500	500	0	0	0
20-802000	Equipment Lease	800	800	800	850	850	850
	Total Equipment/Capital Expenditures	\$ 1,400	\$ 1,400	\$ 1,400	\$ 850	\$ 850	\$ 850

Total Expenditures

\$ 42,018	\$ 42,018	\$ 42,018	\$ 43,511	\$ 43,510	\$ 43,510
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Revenues

Community Development Revenues

20-800000	Copies	150	150	150	25	25	25
20-801000	Permit Fees	0	0	0	0	0	0
20-802000	Zoning Fines	0	0	0	0	0	0
40-414400	Recording Fees	0	0	0	0	0	0
	Total Departmental Revenues	\$ 150	\$ 150	\$ 150	\$ 25	\$ 25	\$ 25

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (41,868)	\$ (41,868)	\$ (41,868)	\$ (43,486)	\$ (43,485)	\$ (43,485)
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Our Mission

The Town of Camp Verde Building Safety Division's mission is to provide the public with excellent customer service through our professionalism, dedication, and commitment to excellence. We are committed to providing our customers the most successful permitting experience possible before, during and after construction with expedient permit processing and inspection services.

Department Duties/Description

The Building Department is responsible for effectively enforcing all building codes and other applicable codes adopted by the Town of Camp Verde and to establish the minimum requirement to safeguard the public health, safety and general welfare through means of egress facilities, strength, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and emergency responders during emergency operations. Duties include:

- * Review, document, record and maintain the records of all permit submittals, inspection records and historical information.
- * Provide plan review to ensure that the plans submitted are designed to meet the requirements of the adopted building codes.
- * Provide inspections during each phase of construction, checking for structural strength, adequate sanitation and water, ventilation, stability, egress/ingress and safety from fire and other hazards.
- * Provide monthly building information internally and to the Department of Commerce, AZ Office of Manufactured Housing, ASU Realty Studies Division and the Building Statistics Department.
- * Provide annual audit information internally and to outside agencies.
- * Verify all contractors hold a Privilege Tax License with the Town of Camp Verde
- * Verify all contractors are licensed through the Arizona Registrar of Contractors (ROC) and that their license covers the scope of work to be performed.
- * Prepare and maintain annual budget
- * Prepare and maintain building safety division annual fee schedule
- * Research permit history for Realtors, lending companies and prospective property owners.
- * Correspond with several departments and governmental agencies to obtain approvals of submitted documents for construction.

Department Staffing:

- Community Development Director (0.11)
- Senior Planner/Acting Community Development Director (vacant)
- Chief Building Official (Contracted Service)
- Building Inspector (0.83)
- Permit Technician/Administrative Assistant (0.97)

Accomplishments for the Fiscal Year 2010/2011:

1. Prepared documents and attended Council meetings for adoption of the amended Building Department Fee Schedule
2. Preparation of 2011-2012 Budget for Building Department
3. Department lead for implementing new Incode software system for building permits and cash collections
4. Participation in and revisions to Planning & Zoning Ordinance Rewrite
5. Received Permit Tech of the Year Award from Arizona Building Officials for FY 2009/2010-Becky Oium
6. Renewed ICC Residential Inspector, Commercial Inspector and Building Inspector Certifications
7. Renewed ICC Permit Technician Certification - Becky Oium
8. Continued efforts regarding collection/disbursement of Camp Verde Fire District Review/Inspection Fees
9. Continued efforts to update and improve Building Department information and procedures
10. Attended Council/Staff meetings as necessary

Performance Objectives for Fiscal Year 2011/2012:

1. Robert Foreman: Obtain Fire Inspector I and II Certifications
2. Becky Oium: Obtain Residential Plans Examiner Certification

Significant Expenditure Changes:

Fiscal Notes

- * Continue IGA with Yavapai County for Building Support Services
- * Continue IGA with Camp Verde Fire District for Fire Services
- * Increase in Membership Dues for ICC and AZBO
- * Increase Legal Services for unforeseen legal issues.
- * Increase Credit Card Processing Fees due to shortage last fiscal year.

Department Statistics 2010/2011 (as of March 2011):

- * Permits - 212
- * Inspections - 526
- * Plan Reviews - 74
- * Phone Calls - 1943
- * Customers - 1267

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
	20-600000	Salaries	65,177	65,177	65,177	65,177	65,177	65,177
	20-601000	FICA	4,041	4,041	4,041	4,041	4,041	4,041
	20-601100	Medicare	945	945	945	945	945	945
	20-601200	Retirement	6,420	6,420	6,420	6,583	6,583	6,583
	20-601300	Unemployment Insurance	134	134	134	100	100	100
	20-601400	Workman's Compensation	488	488	488	596	596	596
	20-602000	Health, Dental, Life & STD Insurance	11,331	11,331	11,331	12,308	12,308	12,308
		Total Salary Expenditures	\$ 88,535	\$ 88,535	\$ 88,535	\$ 89,749	\$ 89,750	\$ 89,750

Operating Expenditures

20-701000	Training	350	350	350	1,300	1,300	1,300
20-701500	Travel	100	100	100	1,280	1,280	1,280
20-703000	Office Supplies	1,500	1,500	1,500	1,500	1,500	1,500
20-703500	Subscriptions/Memberships	250	250	250	300	300	300
20-703600	Books/Tapes/Publications	250	250	0	250	250	250
20-703700	Printing	525	525	330	525	525	525
20-703800	Advertising	50	50	0	50	50	50
20-703900	Postage	100	100	65	0	0	0
20-704000	Computer Services/Software	0	0	0	0	0	0
20-705000	Auto Repair/Maintenance	1,000	1,000	1,000	1,000	1,000	1,000
20-705500	Fuel/Oil/Lube	1,500	1,500	1,500	1,800	1,800	1,800
20-706000	Electric	1,650	1,650	1,650	1,800	1,800	1,800
20-706100	Gas/Propane	325	325	325	325	325	325
20-706200	Water	350	350	350	350	350	350
20-706300	Sewer	470	470	470	470	470	470
20-706400	Waste Removal	126	126	126	126	126	126
20-706600	Cell Phone	300	300	300	300	300	300
20-706700	Pest Control	40	40	40	40	40	40
20-710000	Consulting Services	10,000	10,000	1,250	10,000	10,000	10,000
20-711000	Legal Services	250	250	500	1,000	1,000	1,000
20-721000	Credit Card Processing Fees	1,000	1,000	1,500	1,500	1,500	1,500
20-751200	Safety Equipment	50	50	50	100	100	100
	Total Operating Expenditures	\$ 20,186	\$ 20,186	\$ 11,656	\$ 24,016	\$ 24,016	\$ 24,016

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	100	100	0	100	100	100
20-801000	Computer Equipment	500	500	0	0	0	0
20-802000	Equipment Lease	1,500	1,500	1,200	1,000	1,000	1,000
	Total Equipment/Capital Expenditures	\$ 2,100	\$ 2,100	\$ 1,200	\$ 1,100	\$ 1,100	\$ 1,100

Total Expenditures

\$ 110,821	\$ 110,821	\$ 101,391	\$ 114,865	\$ 114,866	\$ 114,866
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Revenues

Building Department Revenues

40-414000	Plan Review Fees	32,400	32,400	20,000	21,084	21,084	21,084
40-414100	Permit Fees	0	0	0	0	0	0
40-414300	Building Permits	62,500	62,500	40,000	45,252	45,252	45,252
	Total Departmental Revenues	\$ 94,900	\$ 94,900	\$ 60,000	\$ 66,336	\$ 66,336	\$ 66,336

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (15,921)	\$ (15,921)	\$ (41,391)	\$ (48,529)	\$ (48,530)	\$ (48,530)
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Department Duties/Description

The Current Planning division of the Community Development Department reviews and processes all new development proposals and applications and provides support to the Planning and Zoning Commission.

Department Staffing:

- Community Development Director (.32)
- Assistant Planner/Administrative Assistant (0.90)

Accomplishments for the Fiscal Year 2010/2011:

1. Initiated a review of all existing & current Use Permits and required all permits, soon to expire, to reapply & obtain new Use Permits.
2. Initiated, under Council Direction, the voiding of any expired subdivision processes and abandon and revert to acreage the Silvarado Subdivision, all in the Simonton Ranch Master Planned Community.

Performance Objectives for Fiscal Year 2011/2012:

1. Become familiar with, and provide any recommendation for the changes of the newly adopted Planning & Zoning Ordinance.

Significant Expenditure Changes:

- * Expenditures will remain virtually the same as the last fiscal year.

Fiscal Notes

Workman's Compensation calculations include 3.5 volunteer per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid. The volunteers include 50% of the Planning & Zoning Commission members.

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
	20-600000	Salaries	39,151	39,151	39,151	39,151	39,151	39,151
	20-601000	FICA	2,427	2,427	2,427	2,427	2,427	2,427
	20-601100	Medicare	568	568	568	568	568	568
	20-601200	Retirement	3,856	3,856	3,856	3,954	3,954	3,954
	20-601300	Unemployment Insurance	79	79	79	60	60	60
	20-601400	Workman's Compensation	248	248	248	302	302	302
	20-602000	Health, Dental, Life & STD Insurance	6,722	6,722	6,722	7,301	7,301	7,301
		Total Salary Expenditures	\$ 53,051	\$ 53,051	\$ 53,051	\$ 53,763	\$ 53,763	\$ 53,763

Operational Expenditures

20-701000	Training	0	0	0	0	0	0
20-701500	Travel	0	0	0	0	0	0
20-703000	Office Supplies	1,000	1,000	1,000	1,000	1,000	1,000
20-703500	Subscriptions/Memberships	0	0	0	0	0	0
20-703600	Books/Tapes/Publications	0	0	0	0	0	0
20-703700	Printing	100	100	100	100	100	100
20-703800	Advertising	1,000	1,000	1,000	1,000	1,000	1,000
20-703900	Postage	150	150	150	0	0	0
20-704000	Computer Services/Software	0	0	0	0	0	0
20-710000	Consulting Services	0	0	0	0	0	0
20-711000	Legal Services	5,000	5,000	5,000	5,000	5,000	5,000
20-730000	Commission Expense	0	0	0	0	0	0
20-756001	Maps/Cartography	25	25	25	25	25	25
20-758100	Recording Fees	0	0	0	0	0	0
	Total Operational Expenditures	\$ 7,275	\$ 7,275	\$ 7,275	\$ 7,125	\$ 7,125	\$ 7,125

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	0	0	0	0	0	0
20-801000	Computer Equipment	500	500	500	0	0	0
20-802000	Equipment Lease	1,640	1,640	1,640	1,800	1,800	1,800
	Total Equipment/Capital Expenditures	\$ 2,140	\$ 2,140	\$ 2,140	\$ -1,800	\$ 1,800	\$ 1,800

Total Expenditures

\$ 62,466	\$ 62,466	\$ 62,466	\$ 62,688	\$ 62,688	\$ 62,688
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Revenues

Current Planning Revenues

40-414100	Permit Fees	9,000	9,000	9,000	5,000	5,000	5,000
40-410000	Copies	0	0	0	0	0	0
40-414400	Recording Fees	0	0	0	0	0	0
	Total Departmental Revenues	\$ 9,000	\$ 9,000	\$ 9,000	\$ 5,000	\$ 5,000	\$ 5,000

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (53,466)	\$ (53,466)	\$ (53,466)	\$ (57,688)	\$ (57,688)	\$ (57,688)
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The Town of Camp Verde's Community Development Department manages growth through planning, zoning and building services while providing professional, competent, and consistent service to the public in order to enhance the community and the lives of the residents while protecting our heritage and natural surroundings in a manner that will maintain a balance between the quality of life and the economic stability of the Town.

Department Duties/Description

The Long Range Planning division of the Community Development Department coordinates, manages and updates the General Plan, Planning and Zoning Ordinances, and other related specific plans. This division also participates in regional planning activities with other agencies such as Yavapai County, ADOT, US Forest Service, local municipalities, and other State agencies.

Department Staffing:

- Community Development Director (0.09)
- Assistant Planner/Administrative Assistant (0.08)

Accomplishments for the Fiscal Year 2010/2011:

1. Completed the Planning and Zoning Ordinance rewrite.
2. Completed the Geo-File Generation and Plotting of the Town of Camp Verde Zoning Maps and the Land Use Map.

Performance Objectives for Fiscal Year 2011/2012:

1. Verify the plotted zoning maps.
2. Become well acquainted with the new Planning and Zoning Ordinance and provide any changes that are needed due to the re-write through the Planning and Zoning Commission and Town Council.

Significant Expenditure Changes:

- * With the completion of the Planning & Zoning Ordinance rewrite, Consulting Fees and the Special Project Directors' salary will be greatly reduced and eliminated respectively.

Fiscal Notes

- * Workman's Compensation calculations include 3.5 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid. The volunteers include 50% of the Planning & Zoning Commission members.

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
	20-600000	Salaries	71,445	71,445	71,445	11,466	11,466	11,466
	20-601000	FICA	4,430	4,430	4,430	711	711	711
	20-601100	Medicare	1,036	1,036	1,036	166	166	166
	20-601200	Retirement	7,037	7,037	7,037	1,158	1,158	1,158
	20-601300	Unemployment Insurance	102	102	102	77	77	77
	20-601400	Workman's Compensation	327	327	327	65	65	65
	20-602000	Health, Dental, Life & STD Insurance	8,642	8,642	8,642	1,565	1,565	1,565
		Total Salary Expenditures	\$ 93,019	\$ 93,019	\$ 93,019	\$ 15,207	\$ 15,207	\$ 15,207

Operational Expenditures

20-701000	Training	500	500	500	0	0	0
20-701500	Travel	50	50	50	0	0	0
20-703000	Office Supplies	200	200	200	200	200	200
20-703500	Subscriptions/Memberships	350	350	350	0	0	0
20-703600	Books/Tapes/Publications	0	0	0	0	0	0
20-703700	Printing	0	0	0	0	0	0
20-703800	Advertising	600	600	600	300	300	300
20-703900	Postage	100	100	100	0	0	0
20-704000	Computer Services/Software	720	720	720	0	0	0
20-710000	Consulting Services	50,000	50,000	50,000	2,000	2,000	2,000
20-711000	Legal Services	5,000	5,000	5,000	1,000	1,000	1,000
20-756001	Maps/Cartography	0	0	0	200	200	200
20-756100	General Plan	500	500	500	500	500	500
	Total Operational Expenditures	\$ 58,020	\$ 58,020	\$ 58,020	\$ 4,200	\$ 4,200	\$ 4,200

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	0	0	0	0	0	0
20-801000	Computer Equipment	0	0	0	0	0	0
20-802000	Equipment Lease	0	0	0	0	0	0
	Total Equipment/Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0

Total Expenditures

\$ 151,039	\$ 151,039	\$ 151,039	\$ 19,407	\$ 19,407	\$ 19,407
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Revenues

Long Range Planning Revenues

Total Departmental Revenues

0	0	0	0	0	0
\$0	\$0	\$0	\$0	\$0	\$0

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (151,039)	\$ (151,039)	\$ (151,039)	\$ (19,407)	\$ (19,407)	\$ (19,407)
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Code Enforcement

Our Mission

The Town of Camp Verde's Community Development Department manages growth through planning, zoning, and building services while providing professional, competent, and consistent service to the public in order to enhance the community and the lives of the residents while protecting our heritage and natural surroundings in a manner that will maintain a balance between the quality of life and the economic stability of the Town.

Department Duties/Description

The Code Enforcement Division investigates and seeks compliance of Land Development Code violations; reviews Business and Liquor License applications, along with Special Event Permits; Zoning Clearances are conducted for all building permits both residential and commercial; research and document the Town's defense for any court challenges and provides expert testimony concerning zoning violations; and support of the Board of Adjustments.

Department Staffing:

- Community Development Director (.07)
- Building Inspector/Acting Code Enforcement Officer (0.18)
- Building Administrative Assistant (0.02)

Accomplishments for the Fiscal Year 2010/2011:

1. Through the Planning & Zoning Ordinance rewrite, several important changes have occurred. These Changes are as follows:
 - A. In most cases, code violations will be cited to the Magistrate Court as a criminal violation.
 - B. The nuisance and code violations section of the Planning & Zoning Ordinance are now placed in the Town Code.

Performance Objectives for Fiscal Year 2011/2012:

1. From the Town Council's directive, Code & Nuisance Enforcement will become Pro-Active as well as reactive.

Significant Expenditure Changes:

- * With the anticipated increase in Code & Nuisance Complaint Enforcement it is understood that operational expenditures will grow. It is uncertain how big an impact this will be.

Fiscal Notes

- * Workman's Compensation calculations include 7 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid. The volunteers include the Board of Adjustment members.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-600000	Salaries	17,247	17,247	17,247	18,247	18,247	18,247
20-601000	FICA	1,069	1,069	1,069	1,131	1,131	1,131
20-601100	Medicare	250	250	250	265	265	265
20-601200	Retirement	1,699	1,699	1,699	1,843	1,843	1,843
20-601300	Unemployment Insurance	33	33	33	24	24	24
20-601400	Workman's Compensation	287	287	287	304	304	304
20-602000	Health, Dental, Life & STD Insurance	2,753	2,753	2,753	3,199	3,199	3,199
	Total Salary Expenditures	\$ 23,337	\$ 23,337	\$ 23,337	\$ 25,013	\$ 25,013	\$ 25,013

Operational Expenditures

20-701000	Training	0	0	0	0	0	0
20-701500	Travel	0	0	0	0	0	0
20-703000	Office Supplies	200	200	200	100	100	100
20-703500	Subscriptions/Memberships	0	0	0	0	0	0
20-703600	Books/Tapes/Publications	0	0	0	0	0	0
20-703700	Printing	0	0	0	0	0	0
20-703800	Advertising	50	50	50	0	0	0
20-703900	Postage	500	500	500	0	0	0
20-704000	Computer Services/Software	0	0	0	0	0	0
20-705000	Auto Repair/Maintenance	400	400	400	600	600	600
20-705500	Fuel/Oil/Lube	375	375	375	600	600	600
20-706600	Cell Phone	200	200	200	275	275	275
20-711000	Legal Services	100	100	100	2,000	2,000	2,000
20-730000	Commission Expense	0	0	0	0	0	0
	Total Operational Expenditures	\$ 1,825	\$ 1,825	\$ 1,825	\$ 3,575	\$ 3,575	\$ 3,575

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	0	0	0	0	0	0
20-801000	Computer Equipment	500	500	500	0	0	0
20-802000	Equipment Lease	400	400	400	1,000	1,000	1,000
	Total Equipment/Capital Expenditures	\$ 900	\$ 900	\$ 900	\$ 1,000	\$ 1,000	\$ 1,000

Total Expenditures

\$ 26,062	\$ 26,062	\$ 26,062	\$ 29,588	\$ 29,588	\$ 29,588
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Revenues

Code Enforcement Revenues

40-414100	Permit Fees	0	0	0	0	0	0
40-414200	Zoning Fines	2,000	2,000	2,000	2,000	2,000	2,000
	Total Departmental Revenues	\$ 2,000					

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (24,062)	\$ (24,062)	\$ (24,062)	\$ (27,588)	\$ (27,588)	\$ (27,588)
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Impact Fees

Department Duties/Description

The voters of the Town of Camp Verde approved Development Impact Fees in March 2006. The purposes and intent of the Town's Development Fee Code are:

- A. To establish uniform procedures for the imposition, calculation, collection, expenditure and administration of any development fees imposed on New Development;
- B. To implement the goals, objectives and policies of the Town of Camp Verde General Plan, as amended from time to time, to assure that New Development contributes its fair share towards the costs of providing Public Facilities or Services reasonably necessitated by such New Development;
- C. To ensure that New Development obtains a reasonable benefit by the Public Facilities or Services provided with the proceeds of Development Fees;
- D. To ensure that all applicable and appropriate legal standards and criteria relating to the imposition of Development Fees are properly incorporated into the Town Code; and
- E. To ensure that all applicable procedural requirements of A.R.S. § 9-463.05 have been met.

The Town Code Article 7-10, Municipal Development Fees, details the purpose and intent of establishing and collecting Development Fees as well as defining under what types of development the fees are assessed, procedures for imposition, calculation, and collection of the Development Fees, annual reporting requirements, and tracking of funds collected.

Development Fees are assessed to provide for the development of Public Facilities and Services required by the new development. The Town Code defines "Public Facility or Service" as public improvements, facilities or services, including police facilities, municipal facilities, open space, parks and library facilities necessitated by New Development. "Public Facility Expenditures" is defined as an appropriation or expenditure of public funds incurred in connection with the provision of a Public Facility or Service, including but not limited to:

- a. planning, legal, appraisal, financing, development, and other costs related to the acquisition of, or use rights on, land;
- b. the costs of compliance with bidding procedures and applicable administrative and legal requirements; and
- c. all other costs necessarily incident to provision of the Public Facility.

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
Impact Fee Revenues							
16-199-40-414500	General Government Impact Fees	4,349	4,349	4,927	4,927	4,927	4,927
01-000-40-490000	General Government Interest	175	175	175	175	175	175
16-699-40-414501	Police Services Impact Fees	2,070	2,070	2,345	2,345	2,345	2,345
16-699-40-490005	Police Services Interest	185	185	185	185	185	185
16-799-40-414502	Library Impact Fees	4,132	4,132	4,681	4,681	4,681	4,681
16-799-40-490006	Library Interest	105	105	105	105	105	105
16-899-40-414503	Parks & Recreation Impact Fees	9,220	9,220	10,445	10,445	10,445	10,445
16-899-40-490007	Parks & Recreation Interest	240	240	240	240	240	240
Total Impact Fee Revenues		\$ 20,476	\$ 20,476	\$ 23,103	\$ 23,103	\$ 23,103	\$ 23,103

Net <Subsidy From>/Contribution To Impact Fee Fund Balance

\$ 20,476	\$ 20,476	\$ 23,103	\$ 23,103	\$ 23,103	\$ 23,103
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Prior Year Ending Impact Fee Fund Balance

113,600	113,600	113,600	135,998	135,998	135,998
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Estimated Ending Impact Fee Fund Balance (deficit)

\$ 113,600	\$ 113,600	\$ 113,600	\$ 135,998	\$ 135,998	\$ 135,998
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Designated Funds - General Government Impact Fees

Prior Year Ending General Government Impact Fees Designation	26,490	26,490	26,490	31,417	31,417	31,417
Est. <Subsidy From>/Contribution To General Government Impact Fees Designation	-4,524	0	4,927	0	0	0
Estimated Ending General Government Impact Fees Designated Fund Balance	\$ 31,014	\$ 26,490	\$ 31,417	\$ 31,417	\$ 31,417	\$ 31,417

Designated Funds - Police Services Impact Fees

Prior Year Ending Police Services Impact Fees Designation	18,205	18,205	18,205	20,550	20,550	20,550
Est. <Subsidy From>/Contribution To Police Services Impact Fees Designation	2,255	0	2,345	0	0	0
Estimated Ending Police Services Impact Fees Designated Fund Balance	\$ 20,460	\$ 18,205	\$ 20,550	\$ 20,550	\$ 20,550	\$ 20,550

Designated Funds - Library Impact Fees

Prior Year Ending Library Impact Fees Designation	21,295	21,295	21,295	25,976	25,976	25,976
Est. <Subsidy From>/Contribution To Library Impact Fees Designation	4,237	0	4,681	0	0	0
Estimated Ending Library Impact Fees Designated Fund Balance	\$ 25,532	\$ 21,295	\$ 25,976	\$ 25,976	\$ 25,976	\$ 25,976

Designated Funds - Parks & Recreation Impact Fees

Prior Year Ending Parks & Recreation Impact Fees Designation	47,610	47,610	47,610	58,055	58,055	58,055
Est. <Subsidy From>/Contribution To Parks & Recreation Impact Fees Designation	9,460	0	10,445	0	0	0
Estimated Ending Parks & Recreation Impact Fees Designated Fund Balance	\$ 57,070	\$ 47,610	\$ 58,055	\$ 58,055	\$ 58,055	\$ 58,055

Undesignated Funds

Finance Department

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Our Mission

The Town of Camp Verde Finance Department's mission is to administer the Town of Camp Verde's financial affairs in a manner which comports with all Governmental Accounting and Auditing Standards; and to provide a broad array of financial services to the departments which make up the Town of Camp Verde's service delivery system in the areas of accounting, budget development and execution, financial reporting and management, and payroll processing.

Department Duties/Description

The Finance Department is responsible for all financial aspects of the Town. Some of these services include:

- * Creating and monitoring the budget.
- * Creating monthly financial reports to monitor department's compliance with the budget.
- * Maintaining the Town's bank accounts and investments.
- * Accounts Payable
- * Payroll
- * Assisting the auditing firm with the Town's annual financial audit.
- * Many other financial type duties.

The Finance Department exists to manage the funds provided to the Town through services provided and tax payer dollars.

Department Staffing:

Finance Director (1)
Accountant (1)
Finance Clerk (0.47)

Accomplishments for the Fiscal Year 2010/2011:

1. Completed the CAFR (Comprehensive Annual Financial Report) and submitted said report to the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.
2. Provided financial updates to Council and departments.
3. Received the Town's first Distinguished Budget Presentation Award from the Government Finance Officers Association for the FY2010-2011 Budget document.
4. Made revisions to the Financial Operations Guide and Financial Policies.
5. Implemented the INCODE software system.
6. Continued to streamline the Town's budget process with an eye towards improving accountability and transparency.
7. Continued to pursue professional growth and development opportunities in the fields of accounting and finance.

Performance Objectives for Fiscal Year 2011/2012:

1. Oversee the compilation of the Town's 2011-2012 budget document.
2. Ensure that the execution of the Town's 2011-2012 budget comports with the vision of the Town Council.
3. Complete the 2010-2011 audit of the Town's Comprehensive Annual Financial Report Reporting program.
4. Continue the improvements to the budget process and budget document.
5. Update the Financial Operations Guide upon implementation of the new financial software system.
6. Continue training and professional development.
7. Ladder the Town's monies in approved investments in order to increase the interest earnings received by the Town.

Significant Expenditure Changes:

- * Reduction in staffing (.75 FTEs) have resulted in significant salary reductions.

Fiscal Notes

- * A Finance Director was hired March 16, 2011. Therefore, the department will decrease its need for Consulting Services significantly.
- * Consulting Services consists of \$28,000 for the Sales Tax Auditing Program (Don Zelechowski).
- * Contract Labor/Services consists of \$30,000 budgeted for the annual audit and the Town's Comprehensive Annual Financial Report (CAFR).
- * Due to a reduction in training over the few years, staff has been unable to keep up with professional development goals. Training opportunities are needed to enhance financial skillsets and provided to date best practices knowledge within the industry.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-600000	Salaries	165,898	165,898	105,000	129,942	129,942	129,942
20-600100	Overtime	0	0	0	0	0	0
20-601000	FICA	10,286	10,286	6,510	8,056	8,056	8,056
20-601100	Medicare	2,406	2,406	2,406	1,884	1,884	1,884
20-601200	Retirement	16,341	16,341	16,341	13,124	13,124	13,124
20-601300	Unemployment Insurance	246	246	246	142	142	142
20-601400	Workman's Compensation	408	408	408	726	726	726
20-602000	Health, Dental, Life & STD Insurance	20,805	20,805	20,805	15,784	15,784	15,784
	Total Salary Expenditures	\$ 216,388	\$ 216,388	\$ 151,715	\$ 169,660	\$ 169,659	\$ 169,659

Operating Expenditures

20-701000	Training	1,000	1,000	1,000	2,000	2,000	2,000
20-701500	Travel	500	500	500	1,000	1,000	1,000
20-703000	Office Supplies	2,000	2,000	2,000	1,500	1,500	1,500
20-703500	Subscriptions/Memberships	805	805	805	805	805	805
20-703600	Books/Tapes/Publications	100	100	100	100	100	100
20-703700	Printing	1,500	1,500	1,500	1,500	1,500	1,500
20-703800	Advertising	3,000	3,000	3,000	3,000	3,000	3,000
20-703900	Postage	960	960	960	0	0	0
20-704000	Computer Services/Software	2,200	2,200	2,200	0	0	0
20-706000	Electric	600	600	600	600	600	600
20-706100	Gas/Propane	180	180	180	180	180	180
20-706200	Water	200	200	200	200	200	200
20-706300	Sewer	90	90	90	90	90	90
20-706400	Waste Removal	50	50	50	50	50	50
20-706500	Telephone	450	450	450	450	450	450
20-706700	Pest Control	10	10	10	10	10	10
20-710000	Consulting Services	71,473	71,473	71,473	28,000	28,000	28,000
20-711000	Legal Services	1,500	1,500	1,500	0	0	0
20-712000	Auditors/Contracted Services	30,000	30,000	30,000	30,000	30,000	30,000
	Total Operating Expenditures	\$ 116,618	\$ 116,618	\$ 116,618	\$ 69,485	\$ 69,485	\$ 69,485

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	0	0	0	0	0	0
20-801000	Computer Equipment	400	100	0	0	0	0
20-802000	Equipment Lease	1,800	1,800	1,800	1,800	1,800	1,800
	Total Equipment/Capital Expenditures	\$ 2,200	\$ 1,900	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800

Total Expenditures

\$ 335,206	\$ 334,906	\$ 270,133	\$ 240,945	\$ 240,944	\$ 240,944
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Revenues

Finance Revenues

N/A

Total Departmental Revenues

0	0	0	0	0	0
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (335,206)	\$ (334,906)	\$ (270,133)	\$ (240,945)	\$ (240,944)	\$ (240,944)
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Debt Policy

Ordinance 2009-A366
An Ordinance of the Mayor and Common Council
Of the Town of Camp Verde,
Yavapai County, Arizona
Amending Town Code Chapter 3, Administration,
Adding Section 3-4 Financial Policies

Debt Policy

The Town utilizes long-term debt to finance capital projects with long useful lives. Financing capital projects with debt provides for an "intergenerational equity", as the actual users of the capital asset pay for its cost over time, rather than one group of users paying in advance for the cost of the asset.

The purpose of this debt management policy is to provide for the preservation and eventual enhancement of the Town's bond ratings, the maintenance of adequate debt service reserves, compliance with debt instrument covenants and provisions and required disclosures to investors, underwriters, and rating agencies. These policy guidelines will also be used when evaluating the purpose, necessity, and condition under which debt will be issued. These policies are meant to supplement the legal framework of public debt laws provided by the Arizona Constitution, State Statutes, City Charter, federal tax laws, and the Town's current bond resolutions and covenants.

All projects funded with General Obligation Bonds or Revenue Bonds can only be undertaken after voter approval through a town-wide bond election.

Section 3-4-2.1

1. The overall debt management policy of the Town is to ensure that financial resources of Town are adequate in any general economic situation to not preclude the Town's ability to pay its debt when due.
2. The Town will not use long-term debt to fund current operations or projects that can be financed from current revenues or resources. The Town will first attempt "pay as you go" capital financing.
3. The Town does not intend to issue commercial paper (CP) or bond anticipation notes (BANs) for periods longer than two years or for the term of a construction project. If CP or a BAN is issued for a capital project, it will be converted to a long-term bond or redeemed at its maturity.
4. The issuance of variable rate debt by the Town will be subject to the most careful review and will be issued only in a prudent and fiscally responsible manner.
5. Whenever the Town finds it necessary to issue revenue bonds, the following guidelines will be adhered to:
 - a. Revenue Bonds are defined as a bond on which the debt service is payable from the revenue generated from the operation of the project being financed or a category of facilities, from other non-tax sources of the Town, or from other designated taxes such as Highway User's Revenues, excise tax, or special fees or taxes. For any bonds or lease-purchase obligations in which the debt service is paid from revenue generated by the project, that debt service is deemed to be revenue bonds and are excluded from the calculation of the annual debt service limitation.
 - b. Revenue Bonds of the Town will be analyzed carefully by the Finance Department for fiscal soundness. The issuance of Revenue Bonds will be subject to the most careful review and must be secured by covenants sufficient to protect the bondholders and the name of the Town.
 - c. Revenue Bonds should be structured to provide level annual debt service over the life of the issue.
 - d. Debt Service Reserve Funds should be provided when required by rating agencies, bond insurers, or existing bond covenants.
 - e. Interest earnings on the reserve fund balances will be used to pay debt service on the bonds unless otherwise committed for other uses or purposes of the project.
 - f. The term of any revenue bond or lease obligation issue will not exceed the useful life of the capital project, facility or equipment for which the borrowing is intended.
 - g. The target for the term of Revenue Bonds will typically be between twenty and thirty years. The target for the "average weighted maturities" for Revenue Bonds of the Town (except for those issued through the Arizona Water Infrastructure Finance Authority) will be twelve and one half (12 1/2) years.
6. Improvement District (ID) and Community Facility District (CFD) Bonds shall be issued only when the formation of the district demonstrates a clear and significant purpose for the Town. It is intended that Improvement District and Community Facility

District Bonds will be primarily issued for neighborhoods and business districts desiring improvements to their property such as roads, water lines, sewer lines, street lights, and drainage. The District must provide a specific benefit to the property owner(s). The Town will review each project through active involvement of Town staff and/or selected consultants to prepare projections, review pro-forma information and business plans, perform engineering studies, analyze minimum debt coverage and value to debt ratios, and other analyses necessary to consider the proposal against specific criteria. Both ID and CFD Bonds will be utilized only when it is expected that they will be outstanding for their full term.

7. Refunding Bonds will be measured against a standard of the net present value debt service savings exceeding 5% of the debt service amount of the bonds being refunded, or if savings exceed \$750,000, or for the purpose of modifying restrictive covenants or to modify the existing debt structure to the benefit of the Town.
8. The Town shall comply with all U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness.
9. The Town shall comply with all requirements of Title 15.1 Arizona Revised Statutes and other legal requirements regarding the issuance of bonds and certificates of the Town or its debt issuing authority.
10. The Town will maintain regular contact with rating agencies through meetings and visits on and off-site. The Town will secure ratings on all bonds issued if economically feasible.

Debt Service Fund

Department Duties/Description

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The Town of Camp Verde currently has three (3) long-term debt obligations; the GADA loan for the Camp Verde Marshal's Office Facility, WIFA for the Sanitary District Funding Agreement, and Chicago Title for the soccer field at Butler Park.

Greater Arizona Development Authority (GADA)

The Town of Camp Verde obtained \$2,150,000 from the Greater Arizona Development Authority (GADA) on February 28, 2005 for the purpose of constructing a new Marshal's Department Facility. The funds received were part of an Excise Tax Revenue Bond series in which the Town agreed to use a portion of the Town Sales Taxes collected to make the required payments.

The first payment was made to US Bank on February 1, 2006. Payments are made bi-annually; one payment consists of principle and interest, the other bi-annual payment consists of only interest. The complete Schedule of Payments is listed on page 8-5. The Schedule of Payments for the next four years is as follows:

Date	Amount	Interest	Principal
8/1/2011	\$ 125,750.00	\$ 40,750.00	\$ 85,000.00
2/1/2012	\$ 38,625.00	\$ 38,625.00	-
8/1/2012	\$ 128,625.00	\$ 38,625.00	\$ 90,000.00
2/1/2013	\$ 36,375.00	\$ 36,375.00	-
8/1/2013	\$ 131,375.00	\$ 36,375.00	\$ 95,000.00
2/1/2014	\$ 34,000.00	\$ 34,000.00	-
8/1/2014	\$ 134,000.00	\$ 34,000.00	\$ 100,000.00
2/1/2015	\$ 31,500.00	\$ 31,500.00	-

Camp Verde Sanitary District IGA (WIFA)

The Town of Camp Verde (Town) entered into an Intergovernmental Agreement (IGA) with the Camp Verde Sanitary District (District) on May 17, 2007 wherein the Town pledged \$135,000 per year to the District to be used in connection with the construction of a wastewater treatment plant. The District refinanced the loan originally secured through Koch Financial to secure savings through reduced interest rates. The loan was refinanced with the Water Infrastructure Finance Authority (WIFA).

The Town made the first payment to WIFA on December 22, 2009 and has continued to make the bi-annual payments as scheduled. The complete Loan Repayment Schedule is listed on page 8-6.

The Schedule of Lease Payments for the Water Infrastructure Finance Authority for the next four years are as follows:

Date	Amount	Interest	Principal
7/1/2011	\$ 88,965.75	\$ 30,805.03	\$ 58,160.72
1/1/2012	\$ 29,834.33	\$ 29,834.33	-
7/1/2012	\$ 29,834.33	\$ 29,834.33	-
1/1/2013	\$ 28,831.22	\$ 28,831.22	-
7/1/2013	\$ 90,939.56	\$ 28,831.22	\$ 62,108.34
1/1/2014	\$ 27,794.64	\$ 27,794.64	-
7/1/2014	\$ 91,976.14	\$ 27,794.64	\$ 64,181.50
1/1/2015	\$ 26,723.45	\$ 26,723.45	-

Chicago Title/NoteWorld (Butler Park)

The Town of Camp Verde purchased the Butler Park Soccer Field on July 28, 1998 for the purchase price of \$42,000. Since that time, the Town has been making monthly payments to Chicago Title/NoteWorld who processes the payments to the mortgage holder.

The Town does not have an amortization schedule for the loan on the Butler Park Soccer Field, only a payment booklet. A calculation of the remaining payments shows that the property will be paid off in July 2014. The balance of the payments on a fiscal year basis is as follows:

Fiscal Year	Principal	Interest
2012	4,389	769
2013	4,850	309
2014	426	4

Tyler Technologies/InCode Financial Software

7/1/2011 \$288,016

Industrial Ground Lease Purchase

See full debt schedule - page 9

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
13-690-00-102001	Principal-GADA Loan	85,000	85,000	85,000	85,000	85,000	85,000
13-690-00-201000	Interest-GADA Loan	81,500	81,500	81,500	79,375	79,375	79,375
13-000-00-350000	Miscellaneous Charges-GADA Loan	950	950	950	950	950	950
Sanitary District Loan Expenditures							
13-490-20-880001	Principal-Sanitary District Loan	61,610	61,610	61,610	58,161	58,161	58,161
13-490-20-880101	Interest-Sanitary District Loan	58,161	58,161	58,161	60,639	60,639	60,639
Butler Park Soccer Field							
13-890-20-880002	Butler Park Soccer Field	5,400	5,400	5,400	5,400	5,400	5,400
InCode / Software Loan							
03-000-20-821300	Network/Infrastructure Upgrades	0	0	0	103,611	103,611	103,611
03-000-20-821300	InCode Software	0	0	0	184,405	184,405	184,405
Industrial Ground Lease Purchase							
03-000-20-834000	Public Works/Streets Yard	0	0	0	107,000	107,000	107,000
Total Debt Service Fund Expenditures		\$ 292,621	\$ 292,621	\$ 292,621	\$ 684,541	\$ 684,541	\$ 684,541
Revenues :							
GADA Loan Revenues							
13-690-40-490002	GADA Loan Interest Revenue	400	400	400	400	400	400
13-690-49-500102	Op Transfer - GF (1 cent of 3 cent Construction Tax)	40,000	40,000	40,000	40,000	40,000	40,000
13-690-49-500100	Operating Transfers In - General Fund	128,695	128,695	3,671	124,925	124,925	124,925
Sanitary District Loan Revenues							
13-490-49-500103	Operating Transfers In - General Fund	0	0	118,800	118,800	118,800	118,800
Butler Park Soccer Field Revenues							
04-000-49-500101	Operating Transfers In - Parks Fund	0	0	5,400	5,400	5,400	5,400
InCode / Software Revenues							
Operating Transfer In - General Fund		0	0	0	288,016	288,016	288,016
		0	0	0			
Industrial Ground Lease Purchase							
11-000-49-502000	Operating Transfer In - HURF Fund	0	0	0	23,468	23,468	23,468
Total Debt Service Fund Revenues		\$ 169,095	\$ 169,095	\$ 168,271	\$ 601,009	\$ 601,009	\$ 601,009
Net <Subsidy From>/Contribution To Debt Service Fund Balance		\$ (123,526)	\$ (123,526)	\$ (124,350)	\$ (83,532)	\$ (83,532)	\$ (83,532)
Prior Year Ending Debt Service Fund Balance		\$ 124,350	\$ 124,350	\$ 124,350	\$ -	\$ -	\$ -
Estimated Ending Debt Service Fund Balance (deficit)		\$ 824	\$ 824	\$ -	\$ (83,532)	\$ (83,532)	\$ (83,532)

GADA Loan

DETAILED BOND DEBT SERVICE

Greater Arizona Development Authority
Town of Camp Verde, Arizona
Excise Tax Revenue Bonds, Series 2005

Dated Date 2/23/2005
Delivery Date 2/23/2005

Serial Bond

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
2/23/2005					
2/1/2006			85,814.44	85,814.44	
8/1/2006	40,000	2.250%	45,700.00	85,700.00	171,514.44
2/1/2007			45,250.00	45,250.00	
8/1/2007	80,000	2.375%	45,250.00	125,250.00	170,500.00
2/1/2008			44,300.00	44,300.00	
8/1/2008	80,000	2.500%	44,300.00	124,300.00	168,600.00
2/1/2009			43,300.00	43,300.00	
8/1/2009	85,000	3.000%	43,300.00	128,300.00	171,600.00
2/1/2010			42,025.00	42,025.00	
8/1/2010	85,000	3.000%	42,025.00	127,025.00	169,050.00
2/1/2011			40,750.00	40,750.00	
8/1/2011	85,000	5.000%	40,750.00	125,750.00	166,500.00
2/1/2012			38,625.00	38,625.00	
8/1/2012	90,000	5.000%	38,625.00	128,625.00	167,250.00
2/1/2013			36,375.00	36,375.00	
8/1/2013	95,000	5.000%	36,375.00	131,375.00	167,750.00
2/1/2014			34,000.00	34,000.00	
8/1/2014	100,000	5.000%	34,000.00	134,000.00	168,000.00
2/1/2015			31,500.00	31,500.00	
8/1/2015	105,000	5.000%	31,500.00	136,500.00	168,000.00
2/1/2016			28,875.00	28,875.00	
8/1/2016	110,000	5.000%	28,875.00	138,875.00	167,750.00
2/1/2017			26,125.00	26,125.00	
8/1/2017	115,000	5.000%	26,125.00	141,125.00	167,250.00
2/1/2018			23,250.00	23,250.00	
8/1/2018	120,000	5.000%	23,250.00	143,250.00	166,500.00
2/1/2019			20,250.00	20,250.00	
8/1/2019	130,000	5.000%	20,250.00	150,250.00	170,500.00
2/1/2020			17,000.00	17,000.00	
8/1/2020	135,000	4.000%	17,000.00	152,000.00	169,000.00
2/1/2021			14,300.00	14,300.00	
8/1/2021	140,000	5.000%	14,300.00	154,300.00	168,600.00
2/1/2022			10,800.00	10,800.00	
8/1/2022	145,000	5.000%	10,800.00	155,800.00	166,600.00
2/1/2023			7,175.00	7,175.00	
8/1/2023	155,000	5.000%	7,175.00	162,175.00	169,350.00
2/1/2024			3,300.00	3,300.00	
8/1/2024	160,000	4.125%	3,300.00	163,300.00	166,600.00
	2,055,000		1,145,914.44	3,200,914.44	3,200,914.44

Camp Verde Sanitary District IGA

Section 2: Loan Repayment Schedule
 Camp Verde Sanitary District
 7/22/2009

Year	Period	Semi-Annual Payment Dates	Combined Interest and Fee Rate	Semi-Annual Combined Interest and Fee Payment	Annual Principal Repayment	Total Annual Payment
1	1	1/1/2010	3.338%	27,688.15		
1	2	7/1/2010	3.338%	31,744.38	56,282.02	115,714.55
2	3	1/1/2011	3.338%	30,805.03		
2	4	7/1/2011	3.338%	30,805.03	58,160.72	119,770.78
3	5	1/1/2012	3.338%	29,834.33		
3	6	7/1/2012	3.338%	29,834.33	60,102.12	119,770.78
4	7	1/1/2013	3.338%	28,831.22		
4	8	7/1/2013	3.338%	28,831.22	62,108.34	119,770.78
5	9	1/1/2014	3.338%	27,794.64		
5	10	7/1/2014	3.338%	27,794.64	64,181.50	119,770.78
6	11	1/1/2015	3.338%	26,723.45		
6	12	7/1/2015	3.338%	26,723.45	66,323.88	119,770.78
7	13	1/1/2016	3.338%	25,616.50		
7	14	7/1/2016	3.338%	25,616.50	68,537.78	119,770.78
8	15	1/1/2017	3.338%	24,472.61		
8	16	7/1/2017	3.338%	24,472.61	70,825.56	119,770.78
9	17	1/1/2018	3.338%	23,290.53		
9	18	7/1/2018	3.338%	23,290.53	73,189.72	119,770.78
10	19	1/1/2019	3.338%	22,068.99		
10	20	7/1/2019	3.338%	22,068.99	75,632.80	119,770.78
11	21	1/1/2020	3.338%	20,806.68		
11	22	7/1/2020	3.338%	20,806.68	78,157.42	119,770.78
12	23	1/1/2021	3.338%	19,502.24		
12	24	7/1/2021	3.338%	19,502.24	80,766.30	119,770.78
13	25	1/1/2022	3.338%	18,154.25		
13	26	7/1/2022	3.338%	18,154.25	83,462.28	119,770.78
14	27	1/1/2023	3.338%	16,761.26		
14	28	7/1/2023	3.338%	16,761.26	86,248.26	119,770.78
15	29	1/1/2024	3.338%	15,321.78		
15	30	7/1/2024	3.338%	15,321.78	89,127.22	119,770.78
16	31	1/1/2025	3.338%	13,834.25		
16	32	7/1/2025	3.338%	13,834.25	92,102.28	119,770.78
17	33	1/1/2026	3.338%	12,297.06		
17	34	7/1/2026	3.338%	12,297.06	95,176.66	119,770.78
18	35	1/1/2027	3.338%	10,708.55		
18	36	7/1/2027	3.338%	10,708.55	98,353.68	119,770.78
19	37	1/1/2028	3.338%	9,067.03		
19	38	7/1/2028	3.338%	9,067.03	101,636.72	119,770.78
20	39	1/1/2029	3.338%	7,370.72		
20	40	7/1/2029	3.338%	7,370.72	105,029.34	119,770.78
21	41	1/1/2030	3.338%	5,617.78		
21	42	7/1/2030	3.338%	5,617.78	108,535.22	119,770.78
22	43	1/1/2031	3.338%	3,806.32		
22	44	7/1/2031	3.338%	3,806.32	112,158.14	119,770.78
23	45	1/1/2032	3.338%	1,934.41		
23	46	7/1/2032	3.338%	1,934.41	115,902.04	119,770.86
				848,671.79	1,902,000.00	2,750,671.79

Industrial Ground Lease Purchase

DEBT SERVICE SCHEDULE

Town of Camp Verde, Arizona

Pledged Revenue Obligation, Series 2011 (Private Placement)

Year	Period	Semi-Annual		Principal	Annual Interest Payment	Annual Principal Payment	Annual Total Repayment
		Payment Dates	Interest Rate				
1	1	1/1/2012			\$ 23,468.15	\$ 23,468.15	
1	2	7/1/2012	3.91%	\$ 63,800.30	\$ 19,647.75	\$ 83,448.05	\$ 106,916.20
2	3	1/1/2013			\$ 18,400.45	\$ 18,400.45	
2	4	7/1/2013	3.91%	\$ 70,115.30	\$ 18,400.45	\$ 88,515.75	\$ 106,916.20
3	5	1/1/2014			\$ 17,029.70	\$ 17,029.70	
3	6	7/1/2014	3.91%	\$ 72,856.80	\$ 17,029.70	\$ 89,886.50	\$ 106,916.20
4	7	1/1/2015			\$ 15,605.35	\$ 15,605.35	
4	8	7/1/2015	3.91%	\$ 75,705.50	\$ 15,605.35	\$ 91,310.85	\$ 106,916.20
5	9	1/1/2016			\$ 14,125.31	\$ 14,125.31	
5	10	7/1/2016	3.91%	\$ 78,665.60	\$ 14,125.31	\$ 92,790.91	\$ 106,916.22
6	11	1/1/2017			\$ 12,587.39	\$ 12,587.39	
6	12	7/1/2017	3.91%	\$ 81,741.40	\$ 12,587.39	\$ 94,328.79	\$ 106,916.18
7	13	1/1/2018			\$ 10,989.35	\$ 10,989.35	
7	14	7/1/2018	3.91%	\$ 84,937.50	\$ 10,989.35	\$ 95,926.85	\$ 106,916.20
8	15	1/1/2019			\$ 9,328.82	\$ 9,328.82	
8	16	7/1/2019	3.91%	\$ 88,258.50	\$ 9,328.82	\$ 97,587.32	\$ 106,916.14
9	17	1/1/2020			\$ 7,603.37	\$ 7,603.37	
9	18	7/1/2020	3.91%	\$ 91,709.40	\$ 7,603.37	\$ 99,312.77	\$ 106,916.14
10	19	1/1/2021			\$ 5,810.45	\$ 5,810.45	
10	20	7/1/2021	3.91%	\$ 95,295.30	\$ 5,810.45	\$ 101,105.75	\$ 106,916.20
11	21	1/1/2022			\$ 3,947.43	\$ 3,947.43	
11	22	7/1/2022	3.91%	\$ 99,021.30	\$ 3,947.43	\$ 102,968.73	\$ 106,916.16
12	23	1/1/2023			\$ 2,011.56	\$ 2,011.56	
12	24	7/1/2023	3.91%	\$ 102,893.10	\$ 2,011.56	\$ 104,904.66	\$ 106,916.22
				\$ 1,005,000.00	\$ 277,994.26	\$ 1,282,994.26	\$ 1,282,994.26

Prepared by Stone & Youngberg LLC

Department Duties/Description

The Donation Fund was established to accurately track donations given to the departments of the Town of Camp Verde that are designated for a specific purpose.

Fiscal Notes

- * In the 2011-2012 fiscal year, the Town Manager's Recommendation allows for the Departments to expend the prior year's fund balances along with the anticipated donation revenues in the 2011-2012 fiscal year to offset the decrease in their General Fund budgets.

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ACCOUNT NUMBERS	ACCOUNT TITLE	2009/2010 AUDITED ACTUALS	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
19-619-20-999923	Animal Shelter Expenditures	1,975	5,000	5,000	5,000	6,000	5,000	5,000
19-609-20-999924	K-9 Expenditures	0	1,500	1,000	0	1,500	1,500	1,500
19-608-20-999925	General CVMO Donations	0	1,000	1,000	0	1,000	1,000	1,000
19-709-20-999926	Camp Verde Library Donations	0	7,261	7,261	1,450	1,500	1,500	1,500
19-809-20-999928	Parks & Recreation Donations	889	2,852	2,852	0	0	0	0
19-607-20-999929	Volunteers in Police Services Donations	0	200	200	0	200	200	200
	Total Donation Fund Expenditures	\$ 2,864	\$ 17,813	\$ 17,313	\$ 6,450	\$ 10,200	\$ 9,200	\$ 9,200

Revenues

Donation Fund Revenues								
19-619-40-460002	Animal Shelter Donations	715	2,000	2,000	4,608	2,000	2,000	2,000
19-609-40-460003	K-9 Donations	0	0	0	1,380	1,000	1,000	1,000
19-608-40-460004	General CVMO Donations	0	0	100	0	1,000	1,000	1,000
19-709-40-460005	Camp Verde Library Donations	4,297	4,000	4,000	208	0	0	0
	Beaver Creek Library Donations	433	0	0	0	0	0	0
19-809-40-460007	Parks & Recreation Donations	500	0	0	0	0	0	0
19-607-40-460008	Volunteers in Police Services Donations	100	0	100	50	200	200	200
	Total Donation Fund Revenues	\$ 6,045	\$ 6,000	\$ 6,200	\$ 6,246	\$ 4,200	\$ 4,200	\$ 4,200

Net <Subsidy From>/Contribution To Donation Fund Balance	\$ 3,181	\$ (11,813)	\$ (11,113)	\$ (250)	\$ (6,000)	\$ (5,000)	\$ (5,000)
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Prior Year Ending Donations Fund Balance	\$ 9,963	\$ 13,144	\$ 13,144	\$ 13,144	\$ 12,894	\$ 12,894	\$ 12,894
Estimated Ending Donations Fund Balance (deficit)	\$ 13,144	\$ 1,331	\$ 2,031	\$ 12,894	\$ 6,894	\$ 7,894	\$ 7,894

Designated Funds - Animal Shelter Donations

Prior Year Ending Animal Shelter Donations Designation	5,600	4,340	4,340	4,340	3,948	3,948	3,948
Est. <Subsidy From>/Contribution To Animal Shelter Donations Designation	(1,260)	(3,000)	(3,000)	(392)	(4,000)	(3,000)	(3,000)
Estimated Ending Animal Shelter Donations Designated Fund Balance	\$ 4,340	\$ 1,340	\$ 1,340	\$ 3,948	\$ (52)	\$ 948	\$ 948

Designated Funds - K-9 Donations

Prior Year Ending K-9 Donations Designation	1,936	1,936	1,936	1,936	436	436	436
Est. <Subsidy From>/Contribution To K-9 Donations Designation	0	(1,500)	(1,000)	(1,500)	(500)	(500)	(500)
Estimated Ending K-9 Donations Designated Fund Balance	\$ 1,936	\$ 436	\$ 936	\$ 436	\$ (64)	\$ (500)	\$ (500)

Designated Funds - General CVMO Donations

Prior Year Ending General CVMO Donations Designation	1,000	1,000	1,000	1,000	1,100	1,100	1,100
Est. <Subsidy From>/Contribution To General CVMO Donations Designation	0	(1,000)	(1,000)	100	0	0	0
Estimated Ending General CVMO Donations Designated Fund Balance	\$ 1,000	\$ -	\$ -	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100

Designated Funds - Camp Verde Library Donations

Prior Year Ending Camp Verde Library Donations Designation	1,407	5,704	5,704	5,704	8,254	8,254	8,254
Est. <Subsidy From>/Contribution To Camp Verde Library Donations Designation	4,297	(3,261)	(3,261)	2,550	(1,500)	(1,500)	(1,500)
Estimated Ending Camp Verde Library Donations Designated Fund Balance	\$ 5,704	\$ 2,443	\$ 2,443	\$ 8,254	\$ 6,754	\$ 6,754	\$ 6,754

Designated Funds - Beaver Creek Library Donations

Prior Year Ending Beaver Creek Library Donations Designation	20	453	453	453	453	453	453
Est. <Subsidy From>/Contribution To Beaver Creek Library Donations Designation	433	0	0	0	0	0	0
Estimated Ending Beaver Creek Library Donations Designated Fund Balance	\$ 453	\$ 453	\$ 453	\$ 453	\$ 453	\$ 453	\$ 453

Designated Funds - Parks & Recreation Donations

Prior Year Ending Parks & Recreation Donations Designation	0	(389)	(389)	(389)	(389)	(389)	(389)
Est. <Subsidy From>/Contribution To Parks & Recreation Donations Designation	(389)	(2,852)	(2,852)	0	0	0	0
Estimated Ending Parks & Recreation Donations Designated Fund Balance	\$ (389)	\$ (3,241)	\$ (3,241)	\$ (389)	\$ (389)	\$ (389)	\$ (389)

Designated Funds - Volunteers in Police Services (VIPS) Donations

Prior Year Ending VIPS Donations Designation	0	100	100	100	200	200	200
Est. <Subsidy From>/Contribution To VIPS Donations Designation	100	(200)	(200)	100	0	0	0
Estimated Ending VIPS Donations Designated Fund Balance	\$ 100	\$ (100)	\$ (100)	\$ 200	\$ 200	\$ 200	\$ 200

Undesignated Funds

Estimated Ending Undesignated Fund Balance	\$ -	\$ -	\$ 200	\$ (1,108)	\$ (1,108)	\$ (672)	\$ (672)
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Department Duties/Description

The Yavapai-Apache Gaming Compact Fund tracks the monies given to the Town of Camp Verde by the Yavapai-Apache Nation through the State's Gaming Compact. These monies are given to the Town with a designation for certain usage by the Nation. Some of the funds are passed through to other agencies and some funds are retained by the Town of Camp Verde. The Yavapai-Apache Gaming Compact Fund allows for the tracking of monies received and to ensure the proper usage of the funds based on the Nation's designation.

Accomplishments for the Fiscal Year 2010/2011:

1. Provided funding for the Grasshopper Basketball program and other recreational opportunities for youth.
2. Established an account to track the payments of monies allocated to the Camp Verde School District for tutor services in accordance with the request of the Yavapai-Apache Nation.
3. Established an account to track the payments of monies allocated to the Mingus Union High School District for tutor services in accordance with the request of the Yavapai-Apache Nation.

Performance Objectives for Fiscal Year 2011/2012:

1. Provide funding to support the Children's Recreational Programs division of Parks & Recreation. This division provides activities such as Grasshopper Basketball and other recreational opportunities for youth.
2. Provide funding to support the operation of the Heritage Pool for the 2011 swim season.
3. Provide funding to support the building of a new Library.

Fiscal Notes:

- * Projected designated fund balance amounts for the 2011-2012 fiscal year are estimated on the same percentage breakout as the allocations stated in the contribution letter from the Yavapai-Apache Nation for the funds received in the 2010-2011 fiscal year.
- * Camp Verde School District Tutor Expenditures was established to track the reimbursement requests from the Camp Verde Unified School District for tutor services pursuant to the distribution request by the Yavapai-Apache Nation.
- * Mingus Union High School District Tutor Expenditures was established to track the reimbursement requests from Mingus Union High School for tutor services pursuant to the distribution request by the Yavapai-Apache Nation.

Expenditures		2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
ACCOUNT NUMBERS	ACCOUNT TITLE						
00-200000	Yavapai-Apache Gaming Compact Expenditures	0	0	0	0	0	0
00-300001	Parks & Recreation Youth Program Expenditures	0	0	0	0	0	0
	Operating Transfers Out - Gen Fund Children's Recreation	16,899	16,899	16,899	12,000	12,000	12,000
	Camp Verde School District Tutor Expenditures	33,000	33,000	33,000	0	0	0
20-999000	Mingus Union High School Tutor Expenditures	56,162	56,162	56,162	55,658	55,658	55,658
20-999100	Operating Transfers Out - Gen Fund Camp Verde Heritage Pool	33,268	33,268	33,268	60,000	60,000	60,000
49-551500	Operating Transfers Out - Library Building Fund	14,258	14,258	14,258	13,021	13,021	13,021
	Total Yavapai-Apache Gaming Expenditures	\$ 153,587	\$ 153,587	\$ 153,587	\$ 140,679	\$ 140,679	\$ 140,679
Revenues							
Yavapai-Apache Gaming Compact Revenues		80,000	80,000	80,000	140,679	140,679	140,679
01-820-49-500700	Yavapai-Apache Gaming Compact	\$ 80,000	\$ 80,000	\$ 80,000	\$ 140,679	\$ 140,679	\$ 140,679
	Total Yavapai-Apache Gaming Revenues						
Net <Subsidy From>/Contribution To Yavapai-Apache Gaming Compact Fund Balance		\$ (73,587)	\$ (73,587)	\$ (73,587)	\$ 0	\$ 0	\$ -
Prior Year Ending Yavapai-Apache Gaming Compact Fund Balance		179,309	179,309	179,309	105,722	105,722	105,722
Estimated Ending Yavapai-Apache Gaming Compact Fund Balance (deficit)		\$ 105,722	\$ 105,722	\$ 105,722	\$ 105,722	\$ 105,722	\$ 105,722
Designated Funds - Parks & Recreation Youth Programs							
Prior Year Ending Parks & Recreation Youth Programs Designation		16,899	16,899	16,899	0	0	0
Est. <Subsidy From>/Contribution To Parks & Rec Youth Programs Designation		(16,899)	(16,899)	(16,899)	(12,000)	(12,000)	(12,000)
Estimated Ending Parks & Recreation Youth Programs Designated Fund Balance		\$ 0	\$ 0	\$ 0	\$ (12,000)	\$ (12,000)	\$ (12,000)
Designated Funds - Camp Verde Heritage Pool							
Prior Year Ending Camp Verde Heritage Pool Designation		33,268	33,268	33,268	33,600	33,600	33,600
Est. <Subsidy From>/Contribution To Camp Verde Heritage Pool Designation		332	332	332	(0)	(0)	(0)
Estimated Ending Camp Verde Heritage Pool Designated Fund Balance		\$ 33,600	\$ 33,600	\$ 33,600	\$ 33,600	\$ 33,600	\$ 33,600
Designated Funds - Library Building Fund							
Prior Year Ending Library Building Fund Designation		0	0	0	0	0	0
Est. <Subsidy From>/Contribution To Library Building Fund Designation		0	0	0	0	0	0
Estimated Ending Library Building Fund Designated Fund Balance		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ -
Designated Funds - Camp Verde School District Tutor							
Prior Year Ending Camp Verde School District Tutor Designation		0	0	0	0	0	0
Est. <Subsidy From>/Contribution To Camp Verde School District Tutor Designation		0	0	0	0	0	0
Estimated Ending Camp Verde School District Tutor Designated Fund Balance		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ -
Designated Funds - Mingus Union High School District Tutor							
Prior Year Ending Mingus Union High School District Tutor Designation		56,162	56,162	56,162	55,658	55,658	55,658
Est. <Subsidy From>/Contribution To Mingus Union High School District Tutor Designation		(56,162)	(56,162)	(56,162)	(55,658)	(55,658)	(55,658)
Estimated Ending Mingus Union High School District Tutor Designated Fund Balance		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ -
Undesignated Funds							
Estimated Ending Undesignated Fund Balance		\$ 72,122	\$ 72,122	\$ 72,122	\$ 84,122	\$ 84,122	\$ 84,122

Department Duties/Description

The Non-Federal Grants Fund tracks expenditures and revenues for grants not issued by the Federal Government. The current grant items are the School Resource Officer Grant, LTAF II Grant, Yavapai County Anti-Racketeering (RICO) Funds, and Governor's Office of Highway Safety. The Town of Camp Verde is not the direct grant recipient of the School Resource Officer Grant, but rather a sub-recipient as the funds are distributed to the Town of Camp Verde from the main grant recipient to reimburse the Town for actual expenditures of the Town's employee that participates in the grant.

Department Staffing:

School Resource Officer (0.84) - Ten months of the year only, the remaining two months is budgeted in the General Fund Marshal's Department

Fiscal Notes

- * LTAF II Grant funding was eliminated as the funding from the Arizona Lottery has been permanently swept by the State of Arizona in 2010. Existing funds are used for the Transit Voucher Program. We have been advised an additional \$9,316.50 is available for 2011/2012. To fund this program for the 11/12 budget year will require a \$9,285 from Camp Verde (& in June the execution of an MOU) . Or an option to fund the required match of \$2,329.06 may fund the program 6- 7 months based on historical voucher use. A final option is to discontinue the program; any remaining funds would be returned to the State, Camp verde would not contribute funds and the Voucher program would end.
- * School Resource Officer Grant provides funding through the Camp Verde Unified School District that covers the expenditures of one Deputy for the months of August through May (school year) to provide services to the School and have a presence at the School.
- * Yavapai County Anti-Racketeering (RICO) is monies received from Yavapai County that may be used to fund items such as (list is not all inclusive):
 - * Gang prevention programs
 - * Substance abuse prevention programs
 - * Substance abuse education programs
 - * Witness protection
 - * Investigation and prosecution of case
 - * Payment of compensation to "injured persons"
 - * Law enforcement equipment and operations
 - * Many other uses as defined in the grant paperwork.

The proposed uses of the Yavapai County Anti-Racketeering (RICO) monies in the FY2011-2012 include the purchase of needed law enforcement equipment.

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
06-400-20-999903	LTAF II Grant	18,600	18,600	18,600	18,600	18,600	18,600
06-620-20-600000	School Resource Officer Salary	48,972	48,972	48,972	48,972	48,972	48,972
06-620-20-600100	School Resource Officer Overtime	0	0	0	0	0	0
06-620-20-600300	School Resource Officer Uniform Allowance	900	900	900	900	900	900
06-620-20-601100	School Resource Officer Medicare	723	723	723	723	723	723
06-620-20-601200	School Resource Officer Retirement	7,189	7,189	7,189	7,723	7,723	7,723
06-620-20-601300	School Resource Officer Unemployment Insurance	76	76	76	57	57	57
06-620-20-601400	School Resource Officer Worker's Compensation	1,573	1,573	1,573	1,416	1,416	1,416
06-620-20-602000	School Resource Officer Health, Dental, Life & STD Insurance	5,335	5,335	5,335	5,335	5,335	5,335
06-640-20-999905	Yavapai County Anti-Racketeering (RICO) Expenditures	68,000	68,000	56,197	58,000	58,000	58,000
08-650-20-999913	Governor's Office of Highway Safety Grant Expenditures	15,100	15,100	11,743	8,400	8,400	8,400
	Black Bridge Improvements-ADOT Grant Expenditures	0	0	0	843,504	843,504	843,504
	Total Non-Federal Grants Expenditures	\$ 166,468	\$ 166,468	\$ 151,308	\$ 993,629	\$ 993,630	\$ 993,630

Revenues

Non-Federal Grants Fund Revenues

06-620-46-433502	School Resource Officer Reimbursements	61,845	61,845	61,845	65,125	65,125	65,125
06-400-00-270001	LTAF II Grant	0	0	0	9,316	9,316	9,316
08-630-46-433507	PANT Reimbursements	0	0	0	0	0	0
06-640-46-433520	Yavapai County Anti-Racketeering (RICO)	20,000	41,500	41,500	20,000	20,000	20,000
08-670-46-433509	Governor's Office of Highway Safety Grant	15,100	12,000	11,743	8,400	8,400	8,400
	ADOT Black Bridge Improvement Grant	0	0	0	795,000	795,000	795,000
	Total Non-Federal Grants Revenues	\$ 96,945	\$ 115,345	\$ 115,088	\$ 897,841	\$ 897,841	\$ 897,841

Net <Subsidy From>/Contribution To Non-Federal Grants Fund Deferred Revenue Balance

\$	(69,523)	\$	(51,123)	\$	(36,220)	\$	(95,788)	\$	(95,789)	\$	(95,789)
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Deferred Revenue Balances

LTAF II Grant	\$	(610)	\$	(610)	\$	(610)	\$	(19,210)	\$	(19,210)	\$	(19,210)
Yavapai County Anti-Racketeering (RICO)	\$	(18,000)	\$	3,500	\$	15,303	\$	(22,697)	\$	(22,697)	\$	(22,697)
	\$	(18,610)	\$	2,890	\$	14,693	\$	(41,907)	\$	(41,907)	\$	(41,907)

Department Duties/Description

The Federal Grants Fund tracks expenditures and revenues for grants issued by the Federal Government.

Department Staffing:

PANT Officer (1)

Fiscal Notes

- * Energy Efficiency & Conservation Block Grant was awarded to the Town of Camp Verde through the American Recovery and Reinvestment Act. This grant will be used to replace the air conditioning units on the Public Works/Parks & Recreation Building and complete energy efficiency modifications.
- * PANT (Partners Against Narcotics Trafficking) Grant is a regional grant, currently administered through the Town of Prescott Valley, that provides funding for one Deputy. The officers receive specialized training and work in conjunction with other departments around the Verde Valley in narcotics related activities.
- * Library Services and Technology Act (LSTA) Grant was obtained with the objective of creating and presenting Library programs either in-house or off-site. The programs will target three groups: homeschool mothers, parents with young children, and senior citizens. These programs will inform these groups of the services that the Library provides as well as instruction on how to use the Library's various services.

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
08-420-20-999910	Energy Efficiency & Conservation Block Grant	91,151	91,151	91,151	91,151	91,151	91,151
08-690-20-600000	COPS Grant Salary	73,496	73,496	73,496	0	0	0
08-690-20-600300	COPS Grant Uniform Allowance	2,400	2,400	2,400	0	0	0
08-690-20-601100	COPS Grant Medicare	1,066	1,066	1,066	0	0	0
08-690-20-601200	COPS Grant Retirement	10,789	10,789	10,789	0	0	0
08-690-20-601300	COPS Grant Unemployment Insurance	151	151	151	0	0	0
08-690-20-601400	COPS Grant Workman's Compensation	2,361	2,361	2,361	0	0	0
08-690-20-602000	COPS Grant Health, Dental, Life & STD Ins	12,803	12,803	12,803	0	0	0
08-630-20-600000	PANT Officer Salary	39,649	39,649	39,649	38,682	38,682	38,682
08-630-20-600100	PANT Officer Overtime	7,000	7,000	7,000	7,000	7,000	7,000
08-630-20-600200	PANT Officer Holiday Pay	150	150	150	150	150	150
08-630-20-600300	PANT Officer Uniform Allowance	1,200	1,200	1,200	1,200	1,200	1,200
08-630-20-601100	PANT Officer Medicare	696	696	696	682	682	682
08-630-20-601200	PANT Officer Retirement	6,870	6,870	6,870	7,228	7,228	7,228
08-630-20-601300	PANT Officer Unemployment Insurance	76	76	76	57	57	57
08-630-20-601400	PANT Officer Workman's Compensation	1,428	1,428	1,428	1,258	1,258	1,258
08-630-20-602000	PANT Officer Health, Dental, Life & STD Insurance	6,402	6,402	6,402	6,402	6,402	6,402
08-660-20-999911	Edwards Byrnes Memorial Justice Assistance Grant Expenditures	0	0	0	0	0	0
08-700-20-999912	Library Services and Technology Act (LSTA) Grant Expenditures	15,575	15,575	15,575	15,575	15,575	15,575
	Total Federal Grant Expenditures	\$ 273,262	\$ 273,262	\$ 273,262	\$ 169,383	\$ 169,383	\$ 169,383

Revenues

Federal Grants Fund Revenues

08-420-46-433505	Energy Efficiency & Conservation Block Grant Reimbursements	91,151	91,151	91,151	91,151	91,151	91,151
08-690-46-433510	COPS Grant Revenues	103,066	103,066	103,066	0	0	0
08-630-46-433507	PANT Officer Grant Reimbursements	63,471	63,471	63,471	62,657	62,657	62,657
08-660-46-433508	Edward Byrnes Memorial Justice Assistance Grant Revenues	0	0	0	0	0	0
08-700-46-433511	Library Services and Technology Act (LSTA) Grant Reimbursements	15,575	15,575	15,575	15,575	15,575	15,575
	Total Federal Grant Revenues	\$ 273,262	\$ 273,262	\$ 273,262	\$ 169,383	\$ 169,383	\$ 169,383

Net <Subsidy From>/Contribution To Federal Grants Fund Balance

\$ -	\$ -	\$ -	\$ -	\$ -
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Prior Year Ending Federal Grants Fund Balance

\$ -	\$ -	\$ -	\$ -	\$ -
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Estimated Ending Federal Grants Fund Balance (deficit)

\$ -	\$ -	\$ -	\$ -	\$ -
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Our Mission

The Town of Camp Verde's Human Resource Department's mission is to be a strategic partner in the development and accomplishment of the organization's objectives through training management, compensation management, and organizational development.

Department Duties/Description

The Human Resource Department is responsible for the overall administration of all human resource related functions to include: compensation issues, interpretation and development of personnel policies, staff development, the employment process which includes recruitment and retention as well as benefits administration.

Department Staffing:

Town Manager / Human Resource Director
Human Resource Specialist (1)

Accomplishments for the Fiscal Year 2010/2011:

1. Relocated Human Resources to Town administrative offices and staffed by the Human Resource Specialist for 20 hours a week.
2. Centralized all Town employees' personal and training records.
3. Implemented AMRRP training Web-portal to provide a cost effective safety training program

Performance Objectives for Fiscal Year 2011/2012:

1. Continue to assist all departments with Human Resource issues.
2. Coordinate training on various topics for all employees.
3. Establish Town of Camp Verde recruitment, selection and placement guidelines.
4. Revise Resolution 2006-710 relative to salary equivalent for computing workers' compensation insurance premiums and compensation for volunteers.
5. Obtain passwords to all Town computers – a fail-safe action in the event of an emergency.

Significant Expenditure Changes:

- * Professional development will be required in order to train existing staff to provide exceptional employee relations, benefits management, and recruiting services for the Town.
- * Workman's comp for FY 10/11 was overstated.

Fiscal Notes:

- * Tuition Reimbursement covers schooling and college reimbursement.
- * Training covers expenditures for employment law updates and seminars for HR staff.
- * Subscriptions/Memberships covers expenditures for SHRM membership and notary fees.
- * Advertising covers expenditures for advertising for open positions.
- * Personnel covers expenditures for a Personnel Hearing Officer (if needed).
- * Employee Safety Program covers expenditures for the Safety Committee to use for Town safety issues.
- * Recruitment Expenses covers expenditures associated with recruiting and processing new and current employees and volunteers to include: fingerprinting, drug screening, DOT drug testing, polygraphs, psychological testing, and medicals.
- * Employee Recognition Program covers expenditures for employee morale and recognition programs.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-600000	Salaries	26,230	26,230	26,230	26,915	26,915	26,915
20-601000	FICA	1,626	1,626	1,626	1,669	1,669	1,669
20-601100	Medicare	380	380	380	390	390	390
20-601200	Retirement	2,584	2,584	2,584	2,718	2,718	2,718
20-601300	Unemployment Insurance	30	30	30	37	37	37
20-601400	Workman's Compensation	408	408	50	84	84	84
20-602000	Health, Dental, Life & STD Insurance	2,561	2,561	2,561	4,867	4,867	4,867
	Total Salary Expenditures	\$ 34,026	\$ 34,026	\$ 34,026	\$ 34,681	\$ 34,681	\$ 34,681
Operational Expenditures							
	Tuition Reimbursement	9,900	9,900	9,900	9,000	5,000	5,000
20-701000	Training		0	0	700	700	700
	Travel	0	0	0	300	300	300
20-703000	Office Supplies	500	500	500	500	500	500
	Subscriptions/Membership	0	0	0	330	300	300
20-703800	Advertising	1,000	1,000	1,000	1,000	1,000	1,000
20-711000	Legal Services	2,500	2,500	2,500	2,500	2,500	2,500
20-752000	Personnel Grievance Officer	2,000	2,000	2,000	2,000	2,000	2,000
20-752100	Employee Safety Program	500	500	500	0	0	0
20-752200	Recruitment Expenses	11,000	11,000	11,000	0	0	0
20-752300	Employee Recognition Program	500	500	500	500	500	500
	Total Operational Expenditures	\$ 27,900	\$ 27,900	\$ 27,900	\$ 16,830	\$ 12,800	\$ 12,800
	Total Expenditures	\$ 61,926	\$ 61,926	\$ 61,926	\$ 51,511	\$ 47,481	\$ 47,481
Revenues							
Human Resources Revenues							
	N/A	0	0	0	0	0	0
	Total Departmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ (61,926)	\$ (61,926)	\$ (61,926)	\$ (51,511)	\$ (47,481)	\$ (47,481)

Our Mission

The Town of Camp Verde Community Library is the information center for the Camp Verde, Lake Montezuma and Rimrock areas. The Library will endeavor to provide a user-friendly place for people to gather and exchange ideas along with enabling people to access needed agencies and resources through community referrals. The Library is a cultural center for the community, reflecting the rich cultural diversity of the area.

Department Duties/Description

The Camp Verde Community Library is the information center for Camp Verde, Lake Montezuma, Rimrock and the surrounding areas. Information is available in many formats to our patrons in a friendly, non-discriminating, efficient atmosphere. The Library provides a user-friendly place for people to gather and exchange ideas. The Library also enables people to access agencies and resources through community referral. The Library also is a cultural center for the community, bringing in speakers, exhibits, and programs of interest as well as providing a collection of materials reflecting the rich cultural diversity of the area.

Department Staffing:

- Director (0.75)
- Librarian (1) *1 vacant position (0.75)
- Library Assistants (1.13)
- Special Program Instructors (2)

Accomplishments for the Fiscal Year 2010/2011:

1. Replaced four public access computers and one laser printer with 12 public access
2. Created and presented library instructional programs with funding from an LSTA (Library Services & Technology Act) grant.
3. Regraveled the unpaved portion of parking lot, installed additional electrical circuits and fixed other safety concerns with building.
4. Migrated to a new library automation system.
5. Flag pole repaired by Post 93 Camp Verde American Legion.
6. Spent \$20,000 on books and other library materials to satsify an obligation of our library service agreement with the Yavapai County Library District. \$13,500 was for the Camp Verde Community Library and \$6,500 was for the Children's Library

Performance Objectives for Fiscal Year 2011/2012:

1. Continue Children's programs and expand adult programs under the concept of cost neutrality.
2. Revise population projections to determine future library needs.
3. Maintain or improve the level of service we provide the public.

Significant Expenditure Changes:

Fiscal Notes

- * The Beaver Creek Library is now operated and funded by the Yavapai County Library District.
- * Workman's Compensation calculations include 27 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid.
- * Contract Labor/Services is used for courier services for inter-library loans and for the collection agency.
- * Library Programs current consists of scrapbooking programs and minor expenses for new adult ptograms.
- * Amazon.com Book Sales revenue line item is used to track book sales online.

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
	20-600000	Salaries	106,149	106,149	106,149	110,692	111,892	111,892
	20-600100	Overtime	0	0	0	0	0	0
	20-601000	FICA	6,581	6,581	6,581	6,937	6,937	6,937
	20-601100	Medicare	1,539	1,539	1,539	1,605	1,622	1,622
	20-601200	Retirement	9,495	9,495	9,495	11,180	11,180	11,180
	20-601300	Unemployment Insurance	315	315	315	237	237	237
	20-601400	Workman's Compensation	536	536	536	631	631	631
	20-602000	Health, Dental, Life & STD Insurance	16,964	16,964	16,964	33,029	33,029	33,029
		Total Salary Expenditures	\$ 141,580	\$ 141,580	\$ 141,580	\$ 151,421	\$ 151,421	\$ 151,421

Operational Expenditures

20-701000	Training	0	0	0	500	500	500
20-701500	Travel	0	0	0	200	200	200
20-703000	Office Supplies	4,500	4,500	4,500	5,000	5,000	5,000
20-703500	Subscriptions/Memberships	1	1	0	0	0	0
20-703600	Books/Tapes/Publications	13,500	13,500	13,500	18,000	13,500	13,500
20-703800	Advertising	1	1	0	0	0	0
20-703900	Postage	3,000	3,000	3,000	3,500	3,500	3,500
20-704000	Computer Services/Software	1,000	1,000	566	0	0	0
20-705000	Electric	5,500	5,500	5,155	5,500	5,500	5,500
20-705100	Gas/Propane	2,000	2,000	3,487	3,500	3,500	3,500
20-705200	Water	733	733	416	750	750	750
20-705300	Waste Removal	500	500	456	500	500	500
20-705600	Telephone	1,340	1,340	1,409	1,500	1,500	1,500
20-705700	Pest Control	200	200	183	200	200	200
20-711000	Legal Services	0	0	148	500	500	500
20-712000	Contract Labor/Services	5,000	5,000	4,341	5,000	5,000	5,000
20-720000	Service Charges	24	24	4	0	0	0
20-751902	Equipment Maintenance	500	500	0	500	500	500
20-761300	Volunteer Expenses	800	800	903	1,000	1,000	1,000
20-764000	Library Programs	2,000	2,000	900	2,000	1,500	1,500
20-764101	Amigo/Aznet-Lib Database Access	2,500	2,500	1,095	2,500	2,500	2,500
20-764200	Dynix-Lib Automation Program	13,000	13,000	6,500	13,000	13,000	13,000
	Total Operational Expenditures	\$ 56,099	\$ 56,099	\$ 46,563	\$ 63,650	\$ 58,650	\$ 58,650

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	1	0	0	0	0	0
20-802000	Equipment Lease/Maint	730	730	335	3,000	3,000	3,000
	Total Equipment/Capital Expenditures	\$ 731	\$ -	\$ 335	\$ 3,000	\$ 3,000	\$ 3,000

Total Expenditures

\$ 56,830	\$ 56,099	\$ 46,898	\$ 218,071	\$ 213,071	\$ 213,071
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Revenues

Camp Verde Community Library Revenues

40-410000	Library Copies	1,071	1,071	627	627	627	627
40-413000	Library Fines/Fees	6,176	6,176	3,435	3,435	3,435	3,435
40-481000	Amazon.com Book Sales	1,000	1,000	600	1,000	1,000	1,000
42-402500	Library District	84,754	84,754	84,754	105,942	105,942	105,942
	Total Departmental Revenues	\$ 93,001	\$ 93,001	\$ 89,416	\$ 111,004	\$ 111,004	\$ 111,004

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ 36,171	\$ 36,902	\$ 42,518	\$ (107,067)	\$ (102,067)	\$ (102,067)
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Our Mission

The Beaver Creek Library provides for the informational needs of the Beaver Creek area.

Department Duties/Description

The Beaver Creek Library operates as part of the Yavapai County Library District.

The Camp Verde Community Library no longer has any part in the management or operation of this facility.

Department Staffing:

Accomplishments for the Fiscal Year 2010/2011:

Performance Objectives for Fiscal Year 2011/2012:

Significant Expenditure Changes:

Fiscal Notes

Camp Verde Children's Library

Our Mission

The Town of Camp Verde Community Library is the information center for the Camp Verde, Lake Montezuma and Rimrock areas. The Children's Area of the Library will endeavor to provide access to information, Library programs, and services to meet a wide variety of educational, informational, cultural and recreational needs. The Children's Area endeavors to provide a user-friendly place for people to gather and exchange ideas along with enabling people to access needed agencies and resources through community referrals. The Library also is a cultural center for the community, reflecting the rich cultural diversity of the area.

Department Duties/Description

The Camp Verde Community Library Children's Library is the information center for the Camp Verde, Lake Montezuma, and Rimrock areas. Information is available in many formats to our patrons in a friendly, efficient, non-discriminatory atmosphere. The Children's Area provides programs for the public and school groups. It encourages literacy and teaches various library skills. The Children's Area is a cultural center for the communities it serves bringing in programs and speakers and providing a collection of materials for many ages and reading levels. The Children's Area reflects the rich cultural diversity of the area.

Department Staffing:

Library Director (0.25)
 Children's Librarian (1)
 Children's Library Assistant (0.5)

Accomplishments for the Fiscal Year 2010/2011:

1. Added many new programs including: Children's Book Club, Mom's Read, Early Literacy Classes, and Children's Internet Classes.
2. Continued existing programs and added new programs with the help of volunteers (and no assistant).
4. Learned operation of new computer equipment.
3. Managed a successful Adult Scrapbooking Program and a Saturday (children, teen, and adult) Scrapbooking Program.

Performance Objectives for Fiscal Year 2011/2012:

1. Provide quality Children's and Scrapbooking Programs that are cost-neutral

Significant Expenditure Changes:

Fiscal Notes

- * Library Programs currently consists of story time, crafts, performers, and school visits as well as Book Club, Mom's Read, Internet Classes and Social Time for our Patrons.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-600000	Salaries	70,750	70,750	70,750	58,946	58,946	58,946
20-601000	FICA	4,386	4,386	4,386	3,655	3,655	3,655
20-601100	Medicare	1,026	1,026	1,026	855	855	855
20-601200	Retirement	6,969	6,969	6,969	5,953	5,953	5,953
20-601300	Unemployment Insurance	151	151	151	113	113	113
20-601400	Workman's Compensation	174	174	174	185	185	185
20-602000	Health, Dental, Life & STD Insurance	8,002	8,002	8,002	15,645	15,645	15,645
	Total Salary Expenditures	\$ 91,458	\$ 91,458	\$ 91,458	\$ 85,352	\$ 85,352	\$ 85,352

Operational Expenditures

20-701000	Training	0	0	0	50	50	50
20-701500	Travel	0	0	0	100	100	100
20-703600	Books/Tapes/Publications	6,500	6,500	6,500	9,000	6,500	6,500
20-706000	Electric	2,500	2,500	2,500	2,000	2,000	2,000
20-706100	Gas/Propane	1,000	1,000	1,000	2,000	2,000	2,000
20-706200	Water	367	367	367	150	150	150
20-706400	Waste Removal	250	250	250	200	200	200
20-706500	Telephone	973	973	973	650	650	650
20-706700	Pest Control	105	105	105	105	105	105
20-764000	Library Programs	2,000	2,000	2,000	2,000	2,000	2,000
	Total Operational Expenditures	\$ 13,695	\$ 13,695	\$ 13,695	\$ 16,255	\$ 13,755	\$ 13,755

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	0	0	0	0	0	0
20-802000	Equipment Lease	0	0	0	0	0	0
	Total Equipment/Capital Expenditures	\$ -					

Total Expenditures

	\$ 105,153	\$ 105,153	\$ 105,153	\$ 101,607	\$ 99,107	\$ 99,107
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Revenues

Children's Library Revenues

Total Departmental Revenues

	0	0	0	0	0	0
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Net <Subsidy From>/Contribution To General Purpose Revenues

	\$ (105,153)	\$ (105,153)	\$ (105,153)	\$ (101,607)	\$ (99,107)	\$ (99,107)
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Library Building Fund

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Department Duties/Description

The Library Building Fund is comprised of monies donated to the Town of Camp Verde with the express intention of being used to fund the construction of a new library facility. The majority of these monies were received as the result of the Camp Verde Public Library being named as the beneficiary of an estate. The Town received quarterly distributions from the trust that is currently managing the estate. In addition to the monies received from the estate, other donations received from the public with the intent of being used for the construction of a new library are also included in this fund.

Fiscal Note

- * Due to the decline in interest rates nationwide, the projected amount of interest revenues have been decreased accordingly.
- * The Council has approved an Operating Transfer from the General Fund to support the fundraising efforts for the building of a new library.
- * The Library Building Fund was designated as a recipient of the funds received from the Yavapai-Apache Nation through the Proposition 200 Gaming Compact. The Council has allocated \$13,021 of the funds received from the Yavapai-Apache Nation towards the Library Building Fund.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
	Library Master Plan Design	0	0	0	0	0	0
	Library Building Expenditures	0	0	0	0	0	0
	Total Library Building Fund Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Revenues

Library Building Fund Revenues

01-999-20-790000	Donation Revenues	12,000	12,000	12,000	12,000	12,000	12,000
01-000-40-490000	Interest Revenues	700	700	700	700	700	700
15-000-49-500101	Operating Transfer In - from General Fund	100	100	100	0	0	0
01-830-49-500700	Operating Transfer In - Y-A Nation Gaming Compact	14,258	14,258	14,258	13,021	13,021	13,021
	Total Library Building Fund Revenues	\$ 27,058	\$ 27,058	\$ 27,058	\$ 25,721	\$ 25,721	\$ 25,721

Net <Subsidy From>/Contribution To Library Building Fund Balance

\$ 27,058	\$ 27,058	\$ 27,058	\$ 25,721	\$ 25,721	\$ 25,721
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Prior Year Ending Library Building Fund Balance

\$ 227,598	\$ 254,656	\$ 281,714	\$ 308,772	\$ 334,493	\$ 334,493
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Estimated Ending Library Building Fund Balance (deficit)

\$ 254,656	\$ 281,714	\$ 308,772	\$ 334,493	\$ 360,214	\$ 360,214
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Our Mission

The Camp Verde Marshal's Office's mission is to serve the public by working in partnership with the community to protect life and property, prevent crimes, and solve problems.

Department Duties/Description

The Camp Verde Marshal's Office is responsible for providing law enforcement services to the citizens and visitors of the Town of Camp Verde; twenty-four hours a day, seven days a week. Some of the law enforcement services include operating an E911 communications center, establishing crime prevention programs, investigating crimes and traffic accidents, protecting life and property, enforcing federal, state, and local laws, upholding the constitutional rights of all persons and providing emergency management and animal control services. The department exists to serve the public and improve the quality of life for all citizens.

Department Staffing:

Town Marshal (1)	Dispatch Supervisor (1)
Lieutenant (1)	Dispatcher (5) *2 vacant position
Sergeant (4)	Marshal's Department/Human Resources Admin Assistant (0.50)
Deputy (10) *4 vacant positions	Records Supervisor (1)
School Resource Officer (.16) - 2 months not at school	Records Clerk (1)
Detective (1)	Evidence Custodian (1)

Accomplishments for the Fiscal Year 2010/2011:

1. Marshal's Office volunteers (VIPS) contributed over 1,893 hours.
2. CVMO employees received 672 hours of training
3. Received grant of \$47,500 for a new K9 vehicle.
4. Received a \$12,000 grant from the Governor's Office of Highway Safety
5. Conducted 5 narcotic related search warrants that resulted in 22 arrests
6. Conducted annual Safety Fair at Bashas
7. Conducted annual National Night Out.

Performance Objectives for Fiscal Year 2011/2012:

1. Continue to be responsive to requests from citizens in matters dealing with crime and public safety.
2. Actively seek and apply for public safety grants.
3. Ensure all members of the department receive required training to maintain certifications and levels of proficiency.
4. Continue to support our volunteer program.

Significant Expenditure Changes:

*

Fiscal Notes

- * Town's PSPRS retirement contribution increased to 15.77% as of 7/20/11
- * Workman's Compensation calculations include 27 volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid. The volunteers include the Volunteers in Police Services (VIPS) members.
- * Expenditures for the officer assigned to PANT are budgeted in the Federal Grants Fund as they are reimbursable through the grant received by the City of Sedona.
- * Expenditures for the officer assigned to School Resource Officer are budgeted in the State Grants Fund as they are reimbursable through the grant received by Camp Verde Unified School District. The School Resource Officer funding provides for ten (10) months of expenditures. The remaining two (2) months are funded through the Marshal's Department budgetary unit in the General Fund.
- * Computer Services/Software includes the costs associated with maintaining the Records Management System and Computer Aided Dispatch "SPILLMAN" and the office computers.
- * Patrol/Investigation Equipment/Supplies includes costs for drug test kits, crime scene supplies, evidence collection, flares, ammunition, batteries, intoxilyzer supplies, latex gloves, ballistic vests, etc.
- * Equipment Lease is allocated for the lease of a copy machine.

Department Statistics FY 2010-2011

- | | |
|-----------------------------|---------------------------|
| * Homicides - 0 | * Domestic Violence - 111 |
| * Sexual Assaults - 17 | * DUI Arrests - 49 |
| * Residential Burglary - 36 | * Juvenile Arrests - 66 |
| * Commercial Burglary - 25 | * Adult Arrests - 306 |
| * Thefts - 171 | * Traffic Accidents - 172 |
| * Motor Vehicle Theft - 14 | * Citations Issued - 574 |

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
20-600000	Salaries	1,175,654	1,175,654	1,096,028	1,172,333	1,172,333	1,172,333
20-600100	Overtime	35,000	35,000	32,000	35,000	35,000	35,000
20-600200	Holiday Pay	12,000	12,000	12,000	12,000	12,000	12,000
20-600300	Uniform Allowances	20,400	18,300	18,300	20,400	20,400	20,400
20-601000	FICA	32,195	32,195	26,800	32,104	32,104	32,104
20-601100	Medicare	18,024	18,024	14,220	17,976	17,976	17,976
20-601200	Retirement	148,138	148,138	139,659	184,877	184,877	184,877
20-601300	Unemployment Insurance	2,313	2,313	1,700	1,693	1,693	1,693
20-601400	Workman's Compensation	32,066	32,066	32,066	39,010	39,010	39,010
20-602000	Health, Dental, Life & STD Insurance	197,587	197,587	158,000	207,632	207,632	207,632
	Total Salary Expenditures	\$ 1,673,377	\$ 1,671,277	\$ 1,530,773	\$ 1,723,026	\$ 1,723,026	\$ 1,723,026

Operational Expenditures

20-701000	Training	8,000	8,000	8,000	8,000	8,000	8,000
20-701500	Travel	6,000	6,000	6,000	6,000	6,000	6,000
20-702000	Uniforms	2,400	2,400	2,400	2,400	2,400	2,400
20-703000	Office Supplies	8,000	8,000	8,000	8,000	8,000	8,000
20-703500	Subscriptions/Memberships	740	740	740	990	990	990
20-703600	Books/Tapes/Publications	800	800	500	500	500	500
20-703700	Printing	2,500	2,500	2,500	2,500	2,500	2,500
20-703900	Postage	500	500	250	0	0	0
20-704000	Computer Services/Software	16,500	16,500	16,500	17,200	17,200	17,200
20-705000	Auto Repair/Maintenance	30,000	30,000	30,000	35,000	35,000	35,000
20-705500	Fuel/Oil/Lube	50,000	50,000	50,000	55,000	55,000	55,000
20-706000	Electric	22,000	22,000	22,000	22,000	22,000	22,000
20-706100	Gas/Propane	3,500	3,500	3,500	3,500	3,500	3,500
20-706200	Water	2,700	2,700	2,700	3,000	3,000	3,000
20-706300	Sewer	2,400	2,400	2,400	2,400	2,400	2,400
20-706400	Waste Removal	1,600	1,600	1,000	1,600	1,600	1,600
20-706600	Telephone	9,000	9,000	9,000	9,000	9,000	9,000
20-706700	Cell Phone	1,000	1,000	500	500	500	500
20-711000	Pest Control	315	315	315	315	315	315
20-751901	Legal Services	3,000	3,000	0	3,000	3,000	3,000
20-754000	Equipment Maint-Comp Repair/Replace/Maint	3,000	3,000	0	3,000	3,000	3,000
20-754100	Patrol/Investigation Equipment/Supplies	5,000	5,000	5,000	5,000	5,000	5,000
20-754200	Patrol/Investigation Equipment Maintenance	3,000	3,000	3,000	3,000	3,000	3,000
20-754300	Communication Equipment/Supplies	500	500	0	500	500	500
20-754400	Communication Equipment Maintenance	2,000	2,000	2,000	2,000	2,000	2,000
20-754600	Repeater/Generator Maintenance	1,400	1,400	1,400	1,400	1,400	1,400
20-754700	Crime Prevention	500	500	0	500	500	500
20-754800	Advocacy Center	2,700	2,700	2,646	2,700	2,700	2,700
20-754900	Medical Supplies	1,000	1,000	1,000	1,000	1,000	1,000
20-755200	K-9 Vet/Supplies	1,000	1,000	1,000	1,000	1,000	1,000
	Total Operational Expenditures	\$ 191,055	\$ 191,055	\$ 182,351	\$ 201,005	\$ 201,005	\$ 201,005

Equipment/Capital Expenditures

20-802000	Equipment Lease	3,950	3,950	3,950	4,300	4,300	4,300
	Total Equipment/Capital Expenditures	\$ 3,950	\$ 3,950	\$ 3,950	\$ 4,300	\$ 4,300	\$ 4,300

Total Expenditures

\$ 1,868,382	\$ 1,866,282	\$ 1,717,074	\$ 1,928,331	\$ 1,928,331	\$ 1,928,331
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Revenues

Marshal's Department Revenues

40-410000	CVMO - Reports	1,500	1,500	2,000	2,000	2,000	2,000
40-414504	Fingerprinting	1,000	1,000	1,000	1,000	1,000	1,000
41-440000	Yavapai Apache Dispatch	71,750	71,750	70,875	72,675	72,675	72,675
40-480000	CVMO Miscellaneous Revenues	1,000	1,000	2,200	2,400	2,400	2,400
	Total Departmental Revenues	\$ 75,250	\$ 75,250	\$ 76,075	\$ 78,075	\$ 78,075	\$ 78,075

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (1,793,132)	\$ (1,791,032)	\$ (1,640,999)	\$ (1,850,256)	\$ (1,850,256)	\$ (1,850,256)
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Our Mission

The Camp Verde Animal Control's mission is to balance the health, public safety, and welfare needs of people and animals in our community; provide care for stray, abused, and impounded animals; and enforce state and local animal welfare laws.

Department Duties/Description

Animal Control is a division of the Camp Verde Marshal's Office. Animal Control's primary duties are to enforce Chapter 6 of the Camp Verde Town Code.

Department Staffing:

Animal Control Officer (2)

Accomplishments for the Fiscal Year 2010/2011:

1. Impounded 307 animals.
2. Adopted out 73 animals and returned 117 to their owners.
3. Issued 1,400 dog licenses.

Performance Objectives for Fiscal Year 2011/2012:

1. Continue animal welfare programs.
2. Continue communication with animal rescue groups to assist with adoptions.
3. Continue relationship with WalMart who provides free dog and cat food.

Fiscal Notes

- * Workman's Compensation calculations include two volunteers per month calculated at a \$400 value per volunteer per month. This value is then multiplied by the rates set by the worker's compensation provider to find the actual premium paid.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-600000	Salaries	65,366	65,366	65,366	65,366	65,366	65,366
20-600100	Overtime	1,000	1,000	1,000	1,000	1,000	1,000
20-600200	Holiday Pay	1,000	1,000	1,000	1,000	1,000	1,000
20-600300	Uniform Allowances	1,800	1,800	1,800	1,800	1,800	1,800
20-601000	FICA	4,288	4,288	4,288	4,288	4,288	4,288
20-601100	Medicare	1,003	1,003	1,003	1,003	1,003	1,003
20-601200	Retirement	6,636	6,636	6,636	6,804	6,804	6,804
20-601300	Unemployment Insurance	151	151	151	113	113	113
20-601400	Workman's Compensation	1,240	1,240	1,240	1,423	1,423	1,423
20-602000	Health, Dental, Life & STD Insurance	12,803	12,803	12,803	13,907	13,907	13,907
	Total Salary Expenditures	\$ 95,287	\$ 95,287	\$ 95,287	\$ 96,704	\$ 96,704	\$ 96,704

Operational Expenditures

20-701000	Training	500	500	0	500	500	500
20-701500	Travel	500	500	0	500	500	500
20-703000	Office Supplies	250	250	150	250	250	250
20-703500	Subscriptions/Memberships	50	50	50	50	50	50
20-703700	Printing	625	625	500	625	625	625
20-704100	Internet Wireless Access	500	500	445	500	500	500
20-705000	Auto Repair/Maintenance	500	500	350	500	500	500
20-705500	Fuel/Oil/Lube	2,300	2,300	2,300	2,500	2,500	2,500
20-706000	Electric	2,500	2,500	2,700	2,900	2,900	2,900
20-706100	Gas/Propane	1,700	1,700	2,100	2,700	2,700	2,700
20-706200	Water	0	0	0	0	0	0
20-706500	Telephone	500	500	500	500	500	500
20-711000	Legal Services	1,000	1,000	0	1,000	1,000	1,000
20-755000	Animal Control Equipment/Supplies	2,650	2,650	2,500	2,500	2,500	2,500
20-755100	Animal Cremations	1,500	1,500	1,500	1,500	1,500	1,500
20-755300	Animal Shelter Lease Payments	18,728	18,728	18,930	19,200	19,200	19,200
	Total Operational Expenditures	\$ 33,803	\$ 33,803	\$ 32,025	\$ 35,725	\$ 35,725	\$ 35,725

Equipment/Capital Expenditures

Office Equipment/Furniture	0	0	0	0	0	0	0
Computer Equipment	0	0	0	0	0	0	0
Equipment Lease	0	0	0	0	0	0	0
Total Equipment/Capital Expenditures	\$ -						

Total Expenditures

\$ 129,090	\$ 129,090	\$ 127,312	\$ 132,429	\$ 132,429	\$ 132,429
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Revenues

Animal Control Revenues

40-416000	Dog Licenses	5,300	5,300	5,700	5,700	5,700	5,700
40-416100	Impound Fees	3,200	3,200	2,500	3,200	3,200	3,200
40-416200	Adoption Fees	2,650	2,650	1,500	2,500	2,500	2,500
40-416300	Vaccination Fees (combine with Adoption)	0	0	0	0	0	0
	Total Departmental Revenues	\$ 11,150	\$ 11,150	\$ 9,700	\$ 11,400	\$ 11,400	\$ 11,400

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (117,940)	\$ (117,940)	\$ (117,612)	\$ (121,029)	\$ (121,029)	\$ (121,029)
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Department Duties/Description

The 9-1-1 Fund was established to track the monies received from the State of Arizona that are designated to be used solely for the purpose of 9-1-1 dispatch related expenditures. In the past, these funds have been used for 9-1-1 training costs.

The 9-1-1 Funds distributed are calculated using a percentage allocation of the 1% of the 9-1-1 funds collected annually by the State 9-1-1 Office within the Arizona Department of Administration.

Accomplishments for the Fiscal Year 2010/2011:

1. No monies have been spent from the 9-1-1 Fund to date.

Performance Objectives for Fiscal Year 2011/2012:

1. To enhance 9-1-1 operations

Significant Expenditure Changes:

- * 9-1-1 Expenditures (7010) is allocated to allow for 9-1-1 training or other related expenditures that may arise in the 2011-2012 fiscal year.

Fiscal Notes:

- * Due to the State's 9-1-1 budget being drastically reduced, it is unknown at the time of preparing the budget as to whether or not the municipalities will receive distributions in the 2010-2011 fiscal year. The amounts budgeted are in anticipation of the Town receiving the funds as experienced in prior fiscal years.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-999919	9-1-1 Expenditures	2,684	2,684	2,684	1,784	1,784	1,784
	Total 9-1-1 Expenditures	\$ 2,684	\$ 2,684	\$ 2,684	\$ 1,784	\$ 1,784	\$ 1,784

Revenues		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
	9-1-1 Fund Revenues						
	9-1-1 Distributions	500	0	0	0	0	0
	Total 9-1-1 Revenues	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -

Net <Subsidy From>/Contribution To 9-1-1 Fund Balance	\$ (2,184)	\$ (2,684)	\$ (2,684)	\$ (1,784)	\$ (1,784)	\$ (1,784)
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Prior Year Ending 9-1-1 Fund Balance	\$ 2,684	\$ 2,684	\$ 1,784	\$ (900)	\$ (2,684)	\$ (2,684)
Estimated Ending 9-1-1 Fund Balance (deficit)	\$ 500	\$ -	\$ (900)	\$ (2,684)	\$ (4,468)	\$ (4,468)

Our Mission

The Town of Camp Verde Parks and Recreation Department is dedicated to providing quality recreational, educational, cultural, fitness, social and environmental opportunities. This department's goal is to meet the diverse needs of the community.

Department Duties/Description

The Parks and Recreation Department is responsible for providing recreational and social programs and events for all ages. The Parks and Recreation Department is responsible for Parks and Recreation, and the Heritage Pool.

The Parks and Recreation Department is responsible for the following:

- * Planning and implementing community events and programs.
- * Scheduling and rental of facilities and ball fields.
- * Scheduling ball field lights.
- * Working with Little League, AYSO and Youth Football on the organization of field usage.
- * The Camp Verde Recycle Center.
- * Supervise part-time employees that include: referees, scorekeepers, umpires, seasonal teen employees at the pool and parks, and summer program staff.

Department Staffing:

Public Works Director/Engineer (0.10)

Recreation Supervisor (1)

Parks & Recreation Administrative Assistant (0.60)

Public Works Administrative Assistant (0.10)

Receptionist (0) - vacant

Accomplishments for the Fiscal Year 2009/2010:

1. Worked with local non-profits to assist with special events
2. Closed the weight room to protect the Town from liability issues
3. Re-structured Parks & Rec Department, which is now under Public Works
4. Worked with Clerk's Office to develop a Special Event Handbook
5. Developed Parks & Recreation Facebook to promote Town events, programs and meetings

Performance Objectives for Fiscal Year 2010/2011:

1. Update website to make more user friendly.

Significant Expenditure Changes:

Fiscal Notes

- * The utility calculations include the Parks & Recreation Offices along with the Community Center Gym, the Ramada, Butler Park, the Skate Park, the old Teen Center, and Hallet Plaza.

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
20-600000	Salaries	76,119	76,119	76,119	28,815	28,815	28,815
20-600100	Overtime	0	0	0	0	0	0
20-601000	FICA	4,719	4,719	4,719	1,787	3,624	3,624
20-601100	Medicare	1,104	1,104	1,104	418	847	847
20-601200	Retirement	7,498	7,498	7,498	2,910	5,903	5,903
20-601300	Unemployment Insurance	1,214	1,214	1,214	880	880	880
20-601400	Workman's Compensation	1,669	1,669	1,669	771	1,563	1,563
20-602000	Health, Dental, Life & STD Insurance	10,178	10,178	10,178	4,172	4,172	4,172
	Total Salary Expenditures	\$ 102,501	\$ 102,501	\$ 102,501	\$ 28,815	\$ 28,815	\$ 28,815

Operational Expenditures

20-701000	Training	0	0	0	350	350	350
20-701500	Travel	0	0	0	250	250	250
20-702000	Uniforms	0	0	0	0	0	0
20-703000	Office Supplies	600	600	600	600	600	600
20-703500	Subscriptions/Memberships	200	200	200	100	100	100
20-703800	Advertising	0	0	0	0	0	0
20-703900	Postage	216	216	216	0	0	0
20-705000	Auto Repair/Maintenance	0	0	0	0	0	0
20-705500	Fuel/Oil/Lube	0	0	0	0	0	0
20-706000	Electric	33,666	33,666	33,666	33,666	33,666	33,666
20-706100	Gas/Propane	7,869	7,869	7,869	6,500	6,500	6,500
20-706200	Water	4,225	4,225	4,225	3,000	3,000	3,000
20-706300	Sewer	2,242	2,242	2,242	2,200	2,200	2,200
20-706400	Waste Removal	2,500	2,500	2,500	3,150	3,150	3,150
20-706500	Telephone	300	300	300	300	300	300
20-706600	Cell Phone	0	0	0	0	0	0
20-706700	Pest Control	588	588	588	588	588	588
20-711000	Legal Services	300	300	300	300	300	300
20-712000	Contract Labor/Services	0	0	0	0	0	0
20-721000	Credit Card Processing Fees	650	650	650	0	0	0
20-730000	Commission Expense	0	0	0	0	0	0
20-730100	Youth Commission	0	0	0	0	0	0
20-761000	Recreational Programs	0	0	0	0	0	0
20-761200	Recreation Program Sponsorships	0	0	0	0	0	0
20-762000	Summer Program	0	0	0	0	0	0
	Total Operational Expenditures	\$ 53,356	\$ 53,356	\$ 53,356	\$ 51,004	\$ 51,004	\$ 51,004

Equipment/Capital Expenditures

03-000-20-821900	Computer Equipment	200	200	200	0	0	0
	Equipment Lease	0	0	0	1,895	1,895	1,895
	Total Equipment/Capital Expenditures	\$ 200	\$ 200	\$ 200	\$ 2,015	\$ 2,015	\$ 2,015

Total Expenditures

\$ 156,057	\$ 156,057	\$ 156,057	\$ 81,834	\$ 81,834	\$ 81,834
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Revenues

Parks & Recreation Revenues

40-421000	Recreational Programs	0	0	0	0	0	0
40-421500	Summer Program	0	0	0	0	0	0
40-423000	Sponsorships-Rec Programs	0	0	0	0	0	0
	Total Departmental Revenues	\$ -					

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (156,057)	\$ (156,057)	\$ (156,057)	\$ (81,834)	\$ (81,834)	\$ (81,834)
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Our Mission

The Camp Verde Heritage Pool's mission is to provide an aquatic facility that is affordable, provides recreational programs and services that enhance the physical, social and emotional well being of all residents. It is of utmost importance that we educate the community on water safety and teach every child to swim.

Department Duties/Description

The Camp Verde Heritage Pool staff is responsible for the following:

- * Supervise pool operations.
- * Prevention of accidents through proper supervision of the pool and bath house.
- * Greet pool patrons in a friendly, professional manner.
- * Must be familiar with and follow pool cash handling procedures.
- * Work with outside groups on pool rental and swim practice times.
- * Keep pool office, pool deck, slide, restrooms and surrounding grounds clean and safe.
- * Provide healthy outdoor recreational programs such as swim lessons, water aerobics, lap swim, and open swim.
- * Providing swim lessons to the community.
- * Promote water safety.
- * Make sure life guard and life saving certifications are current.
- * Report all emergencies, accidents, or first aid through incident reports.
- * Protect the patrons of the pool through proper life guard techniques.
- * Must be familiar with the American Red Cross life guarding regulations.

Department Staffing:

Recreation Supervisor (.17)	Lifeguard (15)
Head Guard (4)	Cashier (5)
Maintenance Worker (.08) + 3 Workers at 40 hours for initial pool opening preparation (.02 each)	

Accomplishments for the Fiscal Year 2010/2011:

1. Provided a safe, accident swim season

Performance Objectives for Fiscal Year 2011/2012:

1. Provide a safe, fun accident free swim season
2. Reduce number of employees at the pool for a cost savings.
3. Reduce hours on Fridays to noon to 8pm to save on operation costs.

Significant Expenditure Changes:

- * Operating Transfer In - Yavapai-Apache Gaming Compact revenue line item is the allocation of the monies received by the Town from the Yavapai-Apache Nation through Proposition 200 to help fund the operations of the Heritage Pool in the 2011 season. Without the funds received from the Yavapai-Apache Nation, the Town would be unable to open the Pool for the duration of the season.

Fiscal Notes

- * The "Department Requested" column projects the pool opening for the regular season of Memorial Day weekend through Labor Day weekend in both the 2011 and 2012 seasons with the regular operating hours of:

Monday - Thursday

7:00 - 8:00am	Water aerobics
7:00 - 8:00am	Lap Swim
8:00 - 11:45am	Swim Lessons
Noon - 7:00pm	Open Swim

Friday

Noon - 7:00pm	Open Swim
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Saturday

Noon - 7:00pm	Open Swim
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Sunday

1:00 - 5:00pm	Open Swim
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In August, after school starts the pool will only be open on Sat. and Sun.

The Yavapai-Apache Nation typically provides funding to the Town in the Winter months. Monies are then held over for the next fiscal year for pool operations. For example, the Town received \$60,000 in January 2011. In addition to the remaining balance of \$33,368 from FY 11, combined funds will almost completely fund the pool operations for FY 12.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-600000	Salaries	51,472	51,472	51,472	46,243	46,243	46,243
20-601000	FICA	3,191	3,191	3,191	2,867	2,867	2,867
20-601100	Medicare	746	746	746	671	671	671
20-601200	Retirement	6,243	6,243	7,000	4,671	4,671	4,671
20-601300	Unemployment	556	556	556	375	375	375
20-601400	Workman's Comp	2,347	2,347	2,347	2,572	2,572	2,572
20-602000	Health, Dental, Life & STD Ins	896	896	896	1,460	1,460	1,460
	Total Salary Expenditures	\$ 59,686	\$ 59,686	\$ 59,686	\$ 58,858	\$ 58,858	\$ 58,858

Operational Expenditures

20-701000	Training	500	500	500	500	500	500
20-706000	Electric	5,000	5,000	3,800	3,800	3,800	3,800
20-706100	Gas/Propane	13,500	13,500	6,000	10,000	10,000	10,000
20-706400	Waste Removal	225	225	225	225	225	225
20-706500	Telephone	650	650	390	400	400	400
20-706700	Pest Control	315	315	220	220	220	220
20-760000	Pool Chemicals	4,500	4,500	2,200	4,500	4,500	4,500
20-760100	Pool Supplies	500	500	500	500	500	500
20-760200	Pool Equipment Maintenance/Repair	6,265	6,265		5,000	5,000	5,000
20-760300	Pool Concession Supplies	0	0	200	200	200	200
20-760400	Permits	400	400	400	400	400	400
20-760500	Swim Team	0	0	0	0	0	0
	Total Operational Expenditures	\$ 31,855	\$ 31,855	\$ 14,435	\$ 25,745	\$ 25,745	\$ 25,745

Total Expenditures

\$ 91,541	\$ 91,541	\$ 74,121	\$ 84,603	\$ 84,603	\$ 84,603
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Revenues

Pool Revenues

40-417000	Pool-User Fees	17,000	17,000	17,000	17,000	17,000	17,000
01-830-49-500700	Operating Transfer In - Yavapai-Apache Gaming	33,268	33,268	33,268	60,000	60,000	60,000
	Total Departmental Revenues	\$ 50,268	\$ 50,268	\$ 50,268	\$ 77,000	\$ 77,000	\$ 77,000

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (41,273)	\$ (41,273)	\$ 23,853	\$ 7,603	\$ 7,603	\$ 7,603
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Children's Recreational Programs

Our Mission

The Town of Camp Verde Parks & Recreation Department provides positive programs for our youth and to give them the opportunity to have fun, while developing physically, emotionally, and socially.

Department Duties/Description

The Parks & Recreation Department is responsible for providing recreational and social activities and events for the youth in the community. Children's Recreational Programs include:

- * Grasshopper Basketball
- * Trick or Treat Main Street

Department Staffing:

Recreation Supervisor (0.11)

Medium Equipment Operator 1 (0.02)

Medium Equipment Operator 2 (0.02)

Scorekeepers (2)

Receptionist - Vacant

Accomplishments for the Fiscal Year 2010/2011:

1. Provided a successful youth basketball program for kids in the 1st through 8th grades.
2. Provided a safe place for the community children to trick or treat.

Performance Objectives for Fiscal Year 2011/2012:

1. Increase the number of teams in the 5th - 8th grade division of Grasshopper Basketball
2. Increase the quantity of candy purchased for Trick or Treat Main Street to meet the large need for this program.

Significant Expenditure Changes:

- * Increase in Rec Programs to purchase additional candy for Trick or Treat Main Street.

Fiscal Notes:

- * The Yavapai-Apache Nation has provided funding for the Children's Programs through Proposition 202, Gaming Compact revenue distributions. These funds are tracked in the Yavapai-Apache Gaming Compact Fund. When monies are needed to support Children's Recreation programs, an operating transfer is made from the Yavapai-Apache Gaming Compact Fund to the General Fund's Children's Recreational Programs budgetary unit.

Department Statistics FY 2010/2011

	<u># Participants</u>
* Grasshopper Basketball Teams	34
* Approximate number of participants	350

Expenditures	ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
	20-600000	Salaries	13,060	13,060	13,060	5,965	5,965	5,965
	20-601000	FICA	810	810	810	370	370	370
	20-601100	Medicare	189	189	189	86	86	86
	20-601200	Retirement	1,086	1,086	1,086	602	602	602
	20-601300	Unemployment	39	39	39	29	29	29
	20-601400	Workman's Comp	576	576	576	321	321	321
	20-602000	Health, Dental, Life & STD Insurance	1,472	1,472	1,472	1,043	1,043	1,043
		Total Salary Expenditures	\$ 17,233	\$ 17,233	\$ 17,233	\$ 8,417	\$ 8,417	\$ 8,417
Operational Expenditures								
	20-712000	Contract Labor/Services	4,000	4,000	4,000	3,500	3,500	3,500
	20-761000	Recreational Programs	1,800	1,800	1,800	3,500	3,500	3,500
	20-761200	Recreational Program Sponsorships	8,850	8,850	8,850	3,600	3,600	3,600
	20-762000	Summer Program	2,000	2,000	2,000	0	0	0
		Total Operational Expenditures	\$ 16,650	\$ 16,650	\$ 16,650	\$ 10,600	\$ 10,600	\$ 10,600
Equipment/Capital Expenditures								
	20-805000	Parks & Rec Equipment	0	0	0	0	0	0
	20-805500	Light Recreational Equipment	0	0	0	800	800	800
		Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ 800	\$ 800	\$ 800
Total Expenditures			\$ 33,883	\$ 33,883	\$ 33,883	\$ 19,817	\$ 19,817	\$ 19,817
Revenues								
Children's Recreational Program Revenues								
	40-421001	Children's Recreational Programs	4,000	4,000	4,000	3,600	3,600	3,600
	40-421500	Summer Program	0	0	0	0	0	0
	40-423002	Sponsorships	8,850	8,850	8,850	3,600	3,600	3,600
	49-500700	Operating Transfers In - Yavapai-Apache Gaming	16,899	16,899	16,899	12,000	12,000	12,000
		Total Departmental Revenues	\$ 29,749	\$ 29,749	\$ 29,749	\$ 19,200	\$ 19,200	\$ 19,200
Net <Subsidy From>/Contribution To General Purpose Revenues			\$ (4,134)	\$ (4,134)	\$ (4,134)	\$ (617)	\$ (617)	\$ (617)

Adult Recreational Programs

Our Mission

The goal of the Adult Recreational Programs division of Parks and Recreation is to provide fun, safe, and affordable recreational opportunities that will enhance the quality of life and promote healthy lifestyles for the citizens of our community.

Department Duties/Description

The Town of Camp Verde Parks and Recreation currently hosts four adult leagues. These include:

- * Men's Basketball League
- * Co-Rec Softball

Department Staffing:

Recreation Supervisor (0.01)
Maintenance Worker 1 (0.02)

Accomplishments for the Fiscal Year 2010/2011:

1. Hosted an Adult Softball League with 8 teams participating

Performance Objectives for Fiscal Year 2011/2012:

1. Continue providing Adult Softball
2. Bring back Men's Basketball League. 3 on 3 failed last year due to lack of teams. Community would rather have a Men's League
3. Increase fees so that registration will cover the cost of the program. (Softball \$300 per team, Basketball \$450 per team.)

Significant Expenditure Changes:

Department Statistics FY 2010/2011

	# Teams	# Games
* Co-Rec Softball	8	48

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-600000	Salaries	2,166	2,166	2,166	1,114	1,114	1,114
20-601000	FICA	134	134	134	69	69	69
20-601100	Medicare	31	31	31	16	16	16
20-601200	Retirement	213	213	213	112	112	112
20-601300	Unemployment	2	2	2	2	2	2
20-601400	Workman's Comp	99	99	99	58	58	58
20-602000	Health, Dental, Life & STD Insurance	192	192	192	209	209	209
Total Salary Expenditures		\$ 2,838	\$ 2,838	\$ 2,838	\$ 1,580	\$ 1,580	\$ 1,580
Operational Expenditures							
20-712000	Contract Labor/Services	4,520	4,520	1,350	4,500	4,500	4,500
20-761000	Recreational Programs	110	110	50	100	100	100
Total Operational Expenditures		\$ 4,630	\$ 4,630	\$ 1,400	\$ 4,600	\$ 4,600	\$ 4,600
Equipment/Capital Expenditures							
01-860-20-8055	Light Recreational Equipment	0	0	0	450	450	450
Total Equipment/Capital Expenditures		\$ -	\$ -	\$ -	\$ 450	\$ 450	\$ 450
Total Expenditures		\$ 7,468	\$ 7,468	\$ 4,238	\$ 6,630	\$ 6,630	\$ 6,630
Revenues							
Adult Recreational Program Revenues							
40-421002	Adult Recreational Programs	7,600	7,600	7,600	6,900	6,900	6,900
40-423003	Sponsorships	0	0	0	0	0	0
Total Departmental Revenues		\$ 7,600	\$ 7,600	\$ 7,600	\$ 6,900	\$ 6,900	\$ 6,900
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ 132	\$ 132	\$ 3,362	\$ 270	\$ 270	\$ 270

Senior Recreational Programs

Our Mission

The Town of Camp Verde Parks and Recreation Department provides affordable recreational opportunities for the mature adults in our community for enrichment of mind and body and quality of life.

Department Duties/Description

Parks and Recreation has not offered any Senior programs in the past. In future fiscal years, we hope to offer Senior programs that may include:

- * Wii Senior Bowling and Tennis
- * Senior Social Club that may include board games, cards, classes and dances.

While the Senior Center does provide services, they are not Town-sponsored at this time.

Department Staffing:

Recreation Supervisor (0)

Accomplishments for the Fiscal Year 2010/2011:

1. Due to budgetary constraints, the Senior Recreational Programs division had no activity in the FY 2010-2011.

Performance Objectives for Fiscal Year 2011/2012:

1. Due to budgetary constraints, the Senior Recreational Programs division will have no activity in the FY 2011-2012.

Significant Expenditure Changes:

Our Mission

The mission of the Community Programs division of Parks and Recreation is to provide affordable, cost effective, family oriented programs that will enhance the quality of life for the citizens of Camp Verde.

Department Duties/Description

The Parks and Recreation Department is responsible for providing recreational and social programs as well as events for all ages. These programs include:

- * Christmas Craft Bazaar and Parade of Lights

Department Staffing:

Recreation Supervisor (0.01)	Janitorial 1 (0.01)
Maintenance Foreman (0.01)	Janitorial 2 (0.01)
Maintenance Lead Worker (0.01)	Streets Foreman (0.01)
Maintenance Worker 1 (0.01)	Medium Equipment Operator 1 (0.01)
Maintenance Worker 2 (0.01)	Medium Equipment Operator 2 (0.01)

Accomplishments for the Fiscal Year 2010/2011:

1. Hosted a successful Craft Bazaar and Parade of Lights
2. Unable to provide transportation due to loss of use of school bus.

Performance Objectives for Fiscal Year 2011/2012:

1. Work with School District to be able to utilize a school bus for three (3) bus trips to D-Back Games
2. Establish better hours for the Parade and Bazaar

Significant Expenditure Changes:

- * All expenditures have been reduced as a result of fewer programs being offered.
- * Reduction in staff from

Department Statistics FY 2010/2011

	# Participants
* Christmas Craft Bazaar (vendors)	30
* Parade of Lights (entries)	15

Community Programs
Fund 01-860

Expenditures		2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
ACCOUNT NUMBERS	ACCOUNT TITLE						
20-600000	Salaries	3,571	3,571	2,605	3,456	3,456	3,456
20-601000	FICA	221	221	221	214	214	214
20-601100	Medicare	52	52	52	50	50	50
20-601200	Retirement	352	352	352	349	349	349
20-601300	Unemployment	8	8	8	6	6	6
20-601400	Workman's Comp	163	163	163	181	181	181
20-602000	Health, Dental, Life & STD Insurance	640	640	640	695	695	695
	Total Salary Expenditures	\$ 5,006	\$ 5,006	\$ 4,040	\$ 4,951	\$ 4,951	\$ 4,951
Operational Expenditures							
20-713000	Equipment Rental	325	325	0	325	325	325
20-761000	Recreational Programs	0	0	0	0	0	0
20-761200	Recreational Program Sponsorships	7,308	7,308	0	3,600	3,600	3,600
	Total Operational Expenditures	\$ 7,633	\$ 7,633	\$ -	\$ 3,925	\$ 3,925	\$ 3,925
Equipment/Capital Expenditures							
	Parks & Rec Equipment	0	0	0	0	0	0
	Light Recreational Equipment	0	0	0	0	0	0
	Total Equipment/Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Expenditures	\$ 12,639	\$ 12,639	\$ 4,040	\$ 8,876	\$ 8,876	\$ 8,876
Revenues							
Community Programs Revenue							
40-421003	Community Programs	875	875	750	750	750	750
40-423004	Sponsorships	7,308	7,308	0	3,600	3,600	3,600
	Total Departmental Revenues	\$ 8,183	\$ 8,183	\$ 750	\$ 4,350	\$ 4,350	\$ 4,350
Net <Subsidy From>/Contribution To General Purpose Revenues		\$ (4,456)	\$ (4,456)	\$ (3,290)	\$ (4,526)	\$ (4,526)	\$ (4,526)

ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJ BUDGET	EST ACTUALS	DEPT REQ'D	MANAGER RECMN'D	COUNCIL ADOPTION
20-600000	Salaries	63,379	63,379	63,379	65,078	65,078	65,078
20-601000	FICA	3,929	3,929	3,929	4,035	4,035	4,035
20-601100	Medicare	919	919	919	944	944	944
20-601200	Retirement	6,243	6,243	6,243	6,508	6,508	6,508
20-601300	Unemployment Insurance	79	79	79	60	60	60
20-601400	Workman's Compensation	914	914	914	1,115	1,115	1,115
20-602000	Health, Dental, Life & STD Ins	6,722	6,722	6,722	7,649	7,649	7,649
Total Salary Expenditures		82,184	82,184	82,184	85,387	85,387	85,387

Operational Expenditures

20-701000	Training	500	500	500	500	500	500
20-701500	Travel	500	500	500	200	200	200
20-703000	Office Supplies	700	700	700	700	700	700
20-703500	Subscriptions/Memberships	400	400	400	400	400	400
20-703600	Books/Tapes/Publications	250	250	250	250	250	250
20-703700	Printing	200	200	200	200	200	200
	Advertising	0	0	0	235	235	235
20-704000	Computer Services/Software	1,000	1,000	1,000	0	0	0
	Vehicle Maintenance	0	0	0	300	300	300
	Fuel, Oil/Lube	0	0	0	200	200	200
20-706000	Electric	1,000	1,000	1,000	900	900	900
20-706100	Gas/Propane	300	300	300	310	310	310
20-706200	Water	350	350	350	350	350	350
20-706300	Sewer	140	140	140	140	140	140
20-706400	Waste Removal	90	90	90	90	90	90
20-706500	Telephone	80	80	80	50	50	50
20-706700	Pest Control	20	20	20	20	20	20
20-710000	Consulting Services	9,500	9,500	4,150	9,500	9,500	9,500
20-711000	Legal Services	2,000	2,000	4,100	6,000	6,000	6,000
20-759001	County Flood Control Items	0	0	0	0	0	0
Total Operational Expenditures		17,030	17,030	13,780	20,345	20,345	20,345

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	250	250	200	250	250	250
20-801000	Computer Equipment	1,000	1,000	100	0	0	0
20-871200	Main St Surveys/Encroach & Easemnt	23,000	23,000	23,000	15,000	15,000	15,000
Total Equipment/Capital Expenditures		24,250	24,250	23,300	15,250	15,250	15,250

Total Expenditures

123,464	123,464	119,264	120,982	120,982	120,982
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Revenues

Public Works/Engineer Revenues

40-414000	Engineer Plan Review Fees	0	0	0	0	0	0
01-410-42-432000	County Flood Control Items Reimb.	0	0	0	0	0	0
Total Departmental Revenues		-	-	-	-	-	-

0	0	0	0	0	0
0	0	0	0	0	0
-	-	-	-	-	-

Net <Subsidy From>/Contribution To Gen Purpose Revenues

\$ (123,464)	\$ (123,464)	\$ (119,264)	\$ (120,982)	\$ (120,982)	\$ (120,982)
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Our Mission

The mission of the Storm Water Management Division is to provide environmental protection, minimize the impacts to public and private property due to flooding from storm events and promote public health and safety through education and the implementation of storm water regulations, policies and engineering.

Department Duties/Description

Storm Water Management is a division of the Public Works Department. It is the responsibility of Storm Water Management to ensure that public and private facilities within the Town's corporate boundary are compliant with all applicable floodplain and storm water regulations, policies and design criteria. Storm Water Management works closely with Yavapai County Flood Control District to establish and maintain consistent policies and criteria that ensure the uniform construction of all drainage infrastructure within the Town of Camp Verde.

Department Staffing:

Public Works Director/Engineer (0.10)	Medium Equipment Operator 2 (0.04)
Public Works Project Manager (0.20)	Heavy Equipment Operator (vacant)
Streets Foreman (0.04)	Special Projects Coordinator (0.10)
Medium Equipment Operator 1 (0.04)	

Accomplishments for the Fiscal Year 2009/2010:

1. Researched options to cut construction costs & completed re-design work for the Cliffs Parkway/Finnie Flats Road Drainage Project
2. Addition of Public Works Project Manager position who will devote a portion of his time to begin development of the Storm Water division of Public Works
3. Worked with Yavapai Co. Flood Control to detail the Cliffs/Finnie Flat Drainage project in order to request a roll-over of IGA funds and request additional funding the completion of this important drainage channel. Also, obtained Small Projects Funds from Yavapai County Flood Control for drainage related projects
4. Submitted the annual MS4 report to ADEQ and completed required street sweeping.
5. Continued support of the Stewards of Public Lands in clean-up events.
6. Completed minor drainage projects in Reddell Ranch, Fort River Caves & Pioneer Acres neighborhoods & smaller culvert projects at various locations in Town

Performance Objectives for Fiscal Year 2010/2011:

1. Complete the Cliffs/Finnie Flat Drainage Channel; both design and construction
2. Identify, prioritize & plan projects that can be completed using the Small Projects funding from Yavapai County Flood
3. Work with Yavapai County Flood Control and FEMA to develop and establish flood plain records for new and existing structures.
4. Develop a master list of all Town owned storm water structures.
5. Develop a maintenance schedule for all Town owned storm water structures.

Significant Expenditure Changes:

- * Training: It is important that staff attend workshops, classes and seminars to inform staff of important changes and requirements. Stormwater training provides an important opportunity to network with State, County and Federal agencies to learn of grant or possible funding opportunities.

Fiscal Notes

- * Staff is requesting a rollover of \$296,530 from the Yavapai County Flood Control IGA for the construction of the Cliffs Parkway/Finnie Flat Road Drainage work. The Yavapai County Flood Control IGA rollover amount and requested new funding will total \$718,000
- * In 1972, the Federal Clean Water Act was passed. As stewards of approximately 18.5 miles of the Verde River (listed as an impaired waterway) we can expect growing scrutiny from Federal and State agencies. The Public Works Project Manager will begin to outline basic responsibilities of the Stormwater Division. As the division is not sufficiently staffed, time and resources are utilized for planning a complete, functioning Storm Water Management division and minor projects.
- * General Funds are critical to provide the necessary staffing and implementation of the Stormwater requirements. Consulting Services in the amount of \$1,400 is requested to provide engineering, hydrologic and other professional consulting services necessary to correct the Storm Water problems and maintain the infrastructure to meet regulatory requirements as well as the annual ADEQ report. Yavapai County Flood Control are comprised of monies provided by Yavapai County for the Cliffs Parkway Drainage Channel. This amount does not contain sufficient funds to fully mitigate the storm water/drainage flows in the Cliffs Subdivision, Outpost Mall, and Town Homes. additional CIP funding is being requested.

Storm Water Management
Fund 01-410

Expenditures		2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
ACCOUNT NUMBERS	ACCOUNT TITLE						
20-600000	Salaries	21,359	21,359	21,359	21,359	21,359	21,359
20-601000	FICA	1,324	1,324	1,324	1,324	1,324	1,324
20-601100	Medicare	310	310	310	310	310	310
20-601200	Retirement	2,104	2,104	2,104	2,157	2,157	2,157
20-601300	Unemployment Insurance	32	32	32	28	28	28
20-601400	Workman's Compensation	713	713	713	870	870	870
20-602000	Health, Dental, Life & STD Insurance	2,689	2,689	2,689	2,920	2,920	2,920
	Total Salary Expenditures	28,530	28,530	28,530	28,969	28,968	28,968
Operational Expenditures							
20-701000	Training	200	200	200	1,200	1,200	1,200
20-701500	Travel	0	0	0	300	300	300
20-703000	Office Supplies	50	50	50	50	50	50
20-703500	Subscriptions/Memberships	100	100	100	100	100	100
20-703600	Books/Tapes/Publications	100	100	100	100	100	100
20-703700	Printing	150	150	150	150	150	150
20-710000	Consulting Services	1,400	1,400	0	3,000	3,000	3,000
20-711000	Legal Services	500	500	0	500	500	500
20-759000	Yavapai County Flood Control Items	314,530	314,530	314,530	718,000	718,000	718,000
	Yavapai County Flood -Small Projects	0	0	0	25,000	25,000	25,000
	Total Operational Expenditures	317,030	317,030	315,130	748,400	748,400	748,400
Equipment/Capital Expenditures							
	Office Equipment/Furniture	0	0	0	0	0	0
	Computer Equipment	0	0	0	0	0	0
	Total Equipment/Capital Expenditures	-	-	-	-	-	-
Total Expenditures		345,560	345,560	343,660	777,369	777,368	777,368
Revenues							
Storm Water Management Revenues							
42-432000	Yavapai County Flood Control - IGA	314,530	314,530	314,530	766,000	766,000	766,000
	Yavapai County Flood- Small Projects				25,000	25,000	25,000
	Total Departmental Revenues	314,530	314,530	314,530	791,000	791,000	791,000
Net <Subsidy From>/Contribution To General Purpose Revenues		(31,030)	(31,030)	(29,130)	13,631	13,632	13,632

Our Mission

The mission of the Streets Division is to provide the highest quality public roads through the prudent use of resources, technology, innovations, teamwork and coordination with Town employees and public agencies. We recognize the importance of preserving the Town's major investment in streets infrastructure so that the maximum benefit is obtained. We will continue to educate management, elected officials and the public of the importance of their roads and the potential impact of decisions they make.

Activities/Description

Streets is a division of Public Works, it is funded through the Highway Users Revenue Fund (HURF); the division receives no funding from the General Fund. With a crew of three, and support of the Public Works Project Manager, the division maintains over 110 miles of paved roads, and several miles of dirt roads. Each year the Crew performs crack-seal, chip-seal, patch and pavement projects, road inspections, signage and monitors the traffic signals. Annually, over 7,000 cubic yards of tree/brush trimmings are cleared and added to the never-ending roadside trash removed from the Right of Way. We process an average of 25 Road Cut Permits and 75 Culvert Permits each year that require at least one inspection each by a crew member. We are responsible for street sweeping, dead animal pick-up/removal and the Adopt-A-Road program. The crew does the majority of maintenance on the vehicles and equipment used by Streets Division.

Department Staffing:

Public Works Director/Engineer (0.20)	Medium Equipment Operator (1.92)
Streets Foreman (0.96)	Streets Laborer (vacant)
Public Works Project Manager (0.80)	Public Works Administrative Assistant (0.45)
Heavy Equipment Operator (vacant)	

Accomplishments for the Fiscal Year 2010/2011:

1. Completed over 60,000 lineal feet of Crack Seal preventative maintenance
2. Began updating signage to meet MUTCD retroreflectivity requirements
3. Hired the Public Works Project Manager

Performance Objectives for Fiscal Year 2011/2012:

1. Complete clearing/cleaning the site and perimeter fencing at the Public Works/Streets Yard on Industrial Drive.
2. Plan and schedule for the Crack Seal, Chip Seal programs and Street Striping
3. Identify and participate in training in order to learn new techniques and keep current certifications
4. Plan and complete a chip seal overlay
5. Work with NACOG for the successful completion of the Hollamon street Sidewalk project
6. Maintain the Rights of Way and provide pick up from ADOPT A ROAD clean-ups

Significant Expenditure Changes:

- * Training: this will allow the Street Crew to update certifications and attend training for new products/applications and safety
- * Sewer: reflects the levy payable to CVSD for Industrial Drive
- * Waste removal is increased to reflect anticipated clean-up at Industrial Dr
- * With the purchase of Industrial Dr. the Town will replace lease payments with a 20-year loan for this appreciating asset
- * Consulting Service is needed for any unexpected projects that require survey or engineering
- * Planned maintenance to 4- 5 miles of roadway that has been delayed for years and now is critical
- * Street Construction: sufficient to do one small project that will upgrade or provide a new section of road

Fiscal Notes

- * Seasonal Labor is included in the salary related calculations. Amounts included are 1,440 hours at \$12.00 per hour of rework such as mowing/trimming, flagging, and chip seal, and 240 hours at \$20.00 for blading work plus all applicable taxes and benefits.
- * HURF Revenues and LTAF Revenues are restricted monies received from the State that can only be used for transportation related expenditures. The State provides annual estimates of the amounts that each municipality will receive during the fiscal year.
 HURF Revenues are derived from gasoline tax and a number of additional transportation related fees. One-half of monies received are distributed based on the population, the other half are allocated based on "county of origin" of gasoline sales. 2011/2012 revenue reflects the anticipated reduced funding. We have planned reserves in the HURF Fund Balance to account for this reduction, and are requesting \$434,950 for the 11/12 operational budget
- * Transportation Management Plan:
 The Town of Camp Verde has over 110 miles of paved roadways, valued in excess of \$16,800,000. With proper maintenance and preservation work, this valuable asset has a life of 15 to 20 years. Every \$1.00 spent in the first 15 years of the service life of a paved road, saves the Town \$5.00 in future rehabilitation costs. This is based on today's costs; as fuel/oil costs increase, rehabilitation costs will increase, making maintenance even more critical. Any Transportation Maintenance Program will address each of the following:
 - * Routine maintenance such as street sweeping, clearing roadside ditches/structures, maintenance of markings and signage, crack fill, and pothole patching.
 - * Preventative maintenance is the most cost effective. It is one tenth the cost of reconstruction. Preventative maintenance includes fog seal, crack seal, chip seal, and hot mix overlay.
 - * Rehabilitation is the structural enhancement that extends the service life of existing pavement by increasing the thickness to accommodate existing and projected traffic conditions.
 - * Establishing a chip seal program wherein the Town would chip seal 7.5 miles of road each year on a 15 year rotation would cost approximately \$750,000 per year. This program would allow for the proper preventative maintenance for the Town's current paved roadways but will require a financial commitment from the General Fund

Highway User's Revenue Fund (HURF/Streets)
and 20-000
Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
20-600000	Salaries	195,576	195,576	195,576	193,877	193,877	193,877
20-601000	Overtime	2,000	2,000	2,000	2,000	2,000	2,000
20-601000	FICA	12,250	12,250	12,250	12,144	12,144	12,144
20-601100	Medicare	2,865	2,865	2,865	2,840	2,840	2,840
20-601200	Retirement	19,461	19,461	19,461	19,582	19,582	19,582
20-601300	Unemployment Insurance	331	331	331	248	248	248
20-601400	Workman's Compensation	9,831	9,831	9,831	8,848	8,848	8,848
20-602000	Health, Dental, Life & STD Insurance	28,039	28,039	28,039	28,039	28,039	28,039
	Total Salary Expenditures	\$ 270,353	\$ 270,353	\$ 270,353	\$ 269,053	\$ 269,053	\$ 269,053

Operational Expenditures

20-701000	Training	500	500	200	1,500	1,500	1,500
20-701500	Travel	200	200	35	200	200	200
20-702000	Uniforms	4,000	4,000	2,900	3,000	3,000	3,000
20-703000	Office Supplies	800	800	600	800	800	800
20-703500	Subscriptions/Memberships	100	100	50	100	100	100
20-703600	Books/Tapes/Publications	100	100	75	100	100	100
20-703700	Printing	200	200	100	200	200	200
20-703800	Advertising	1,000	1,000	265	1,000	1,000	1,000
20-703900	Postage	50	50	0	0	0	0
20-704000	Computer Services/Software	3,000	3,000	1,800	0	0	0
20-705000	Auto Repair/Maintenance	35,000	35,000	7,500	35,000	35,000	35,000
20-705500	Fuel/Oil/Lube	40,000	40,000	7,050	40,000	40,000	40,000
20-706000	Electric	2,750	2,750	1,600	2,100	2,100	2,100
20-706100	Gas/Propane	1,500	1,500	975	1,100	1,100	1,100
20-706200	Water	1,800	1,800	1,000	1,200	1,200	1,200
20-706300	Sewer	250	250	135	3,200	3,200	3,200
20-706400	Waste Removal	175	175	85	300	300	300
20-706500	Telephone	500	500	424	500	500	500
20-706600	Cell Phone	1,700	1,700	1,195	1,300	1,300	1,300
20-706700	Pest Control	400	400	252	300	300	300
20-710000	Consulting Services	15,000	15,000	3,000	15,000	15,000	15,000
20-711000	Legal Services	2,000	2,000	250	2,000	2,000	2,000
20-712000	Contract Labor/Services	3,000	3,000	0	3,000	3,000	3,000
20-713000	Equipment Rental	1,200	1,200	200	1,200	1,200	1,200
20-722000	Liability Insurance	12,387	12,387	12,378	12,378	12,378	12,378
20-751300	OSHA Medical Supplies	1,200	1,200	10	1,200	1,200	1,200
20-755300	Street Yard Lease Payments	36,720	36,720	36,720	0	0	0
20-756000	Mapping	200	200	0	200	200	200
20-758100	Recording Fees	300	300	50	300	300	300
20-770000	Street Maintenance	40,000	40,000	25,000	60,000	60,000	60,000
20-771000	Street & Safety Signing	10,000	10,000	2,000	10,000	10,000	10,000
20-773000	Traffic Signal Maintenance	12,500	12,500	2,300	9,000	9,000	9,000
20-773500	Traffic Signal Electricity	7,000	7,000	5,950	8,300	8,300	8,300
20-773600	Main Street Lights/Irrigation Electricity	12,500	12,500	9,800	10,000	10,000	10,000
20-774000	Small Tools	1,800	1,800	1,800	1,800	1,800	1,800
20-775000	Litter Abatement	300	300	0	30	30	30
	Total Operational Expenditures	\$ 250,132	\$ 250,132	\$ 125,699	\$ 226,308	\$ 226,308	\$ 226,308

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	300	300	200	200	200	200
20-801000	Computer Equipment	200	200	100	0	0	0
20-802000	Equipment Lease	5,000	5,000	1,700	5,000	5,000	5,000
20-871000	Street Construction	50,000	50,000	32,000	50,000	50,000	50,000
20-871100	Street Stripping	25,000	25,000	25,000	25,000	25,000	25,000
20-871201	Right-of-Way Acquisition	200	200	0	3,000	3,000	3,000
20-871300	Chip Seal/Maintenance	59,000	59,000	0	59,000	59,000	59,000
20-871400	Street Paving	50,000	50,000	0	20,000	20,000	20,000
20-871500	Finnie Flat Sidewalk	27,000	27,000	750	25,000	25,000	25,000
03-000-20-834000	Streets Yard Debt Service	0	0	0	23,468	23,468	23,468
	Total Equipment/Capital Expenditures	\$ 216,700	\$ 216,700	\$ 59,750	\$ 210,668	\$ 210,668	\$ 210,668

Total Expenditures

\$ 737,185	\$ 737,185	\$ 455,802	\$ 706,029	\$ 706,029	\$ 706,029
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Streets

Streets/HURF Revenues

40-433000 Refunds/Reimbursements
 40-490000 Interest
 43-403000 HURF Revenue
 01-000-49-500304 Operating Transfers In - CIP Fund
Total Departmental Revenues

250	250	250	250	250	250
12	12	12	12	12	12
772,368	772,368	681,814	648,254	648,254	648,254
0	0	(225,000)	(350,000)	(350,000)	(350,000)
\$ 772,630	\$ 772,630	\$ 457,076	\$ 298,516	\$ 298,516	\$ 298,516

Subsidy From/Contribution To Streets/HURF Fund Balance

\$ 35,445	\$ 35,445	\$ 1,274	\$ (407,513)	\$ (407,513)	\$ (407,513)
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Year Ending Streets/HURF Fund Balance

924,322	924,322	924,322	925,596	925,596	925,596
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Adjusted Ending Streets/HURF Fund Balance (deficit)

\$ 959,767	\$ 959,767	\$ 925,596	\$ 518,083	\$ 518,083	\$ 518,083
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Our Mission

The mission of the Maintenance Division is to keep all facilities, parks, landscape, and outdoor recreational amenities in good and safe working order at the maximum efficiency for the longest cost effective life for staff, current residents, visitors and future generations. This is met by making knowledge-based decisions, responding to and assessing work orders, performing preventive maintenance and planning for life cycle replacements. We are customer service oriented and take pride in our ability to work as a team within our division as well as with Town leaders, volunteers and all Town employees. Our goal is to do this within a framework of safety, quality service, environmental sensitivity and operational efficiency.

Department Duties/Description

The Maintenance Department consists of six full time employees. It is the department's responsibility to maintain Town owned buildings, parks

Main St landscape, pool and skate park. The Maintenance Department is responsible for the following:

- * Maintain all Town owned facilities, including buildings, structures and grounds at the Town Campus, Visitor Center, Rio Verde Plaza, Marshal Office, Library, all structures at public parks and recreational sites, public restrooms, Main Street landscaping and vegetation
- * Maintain parks and landscape areas on Town Campus, Main street & Marshal Office using hand or power tools to mow,
- * Flags and poles at Town Hall and Hallett Plaza, hang and remove special event/holiday banners & decorations
- * Supervise community service workers and adult probation.
- * Ensure that fire extinguishers are inspected, charged, in good working order, located in
- * Assist with special events and programs: provide keys, grounds mapping to locate infrastructure sensitive
- * Regular Inspections of department vehicles and all equipment, schedule and obtain necessary
- * Continue to educate and compare methods, procedures and programs that enhance facility
- * Maintain the Heritage Pool, including the facility, slide, picnic area, pool chemicals, automatic cleaning and heating system.
- * Regular inspection & maintenance of all outdoor recreational facilities and
- * Meet the needs and requests for service from staff and public in a professional and courteous manner.
- * Maintain the recycle center and the Town's recycle bins.
- * Work to establish upgraded, or develop new parks and recreation facilities

Department Staffing:

Public Works Director/Engineer (0.10)
 Maintenance Foreman (0.97)
 Parks Lead Worker (0.99)
 Maintenance Worker 1 (0.87)

Maintenance Worker 2 (0.97) * 2 vacant positions
 Janitor 1 (0.99)
 Janitor 2 (0.99)
 Public Works Administrative Assistant (0.10)

Accomplishments for the Fiscal Year 2010/2011:

1. Re-lamp of the lights at Butler Baseball fields and extend service contract
2. Rain gutters on Gymnasium, Historical Society and Visitor Center
3. Removal of old Marshal Office Trailer
4. Installed bar-b-ques at Butler Park, Arturo Park and the Ramada
5. Termite treatment and resulting repairs to interior/exterior at Visitor Center
6. New plants and repairs of the sprinkler system at the Marshal Office
7. New plants on Main Street
8. Re-Roof of Administration and 200 buildings
9. Project manager for the EECBG - HVAC retrofit on Public Works and Library buildings
10. HVAC Maintenance Contract to provide preventative maintenance inspections for all Town HVAC units
11. Two crew members received level one OSHA asbestos training
12. Managed removal of existing floor covering and install of new carpet in the Administration building

Performance Objectives for Fiscal Year 2011/2012:

1. Construct ADA sidewalks, benches and drinking fountains at Butler Park
2. Construct fence above retaining wall at Ramada
3. Replace HAVC units at Town Hall and add Heat Pump for Library Annex
4. Structural retrofit of the Maintenance Project Room (previously used as public gym) and Adult Reading Room roof and possible re-roof
5. Obtain quotes and install Roll Security Shutters for IT and P.R. offices off gymnasium
6. New hot water system and automatic shut off for Heritage Pool showers

Significant Expenditure Changes:

- * Training: increase reflects all Maintenance Staff attendance at the AZ Parks/Rec Association annual 2-day conference
- * Fuel/Oil/Lube & Gas/Propane: items are required for efficient daily ops and div's portion of monthly expenses
- * Office Supplies: Increase represents the amount needed for Divisions pro-rated portion of office supplies
- * Pest Control: the requested amount reflects the potential for possible infestation treatment to other

EXPENDITURES	ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMEND	2011/2012 COUNCIL ADOPTION
	20-600000	Salaries	195,768	195,768	195,768	195,768	195,768	195,768
	20-600100	Overtime	400	400	400	400	400	400
	20-601000	FICA	12,162	12,162	12,162	12,162	12,162	12,162
	20-601100	Medicare	2,844	2,844	2,844	2,844	2,844	2,844
	20-601200	Retirement	19,323	19,323	19,323	19,617	19,617	19,617
	20-601300	Unemployment Insurance	452	452	452	400	400	400
	20-601400	Workman's Compensation	8,542	8,542	8,542	10,421	10,421	10,421
	20-602000	Health, Dental, Life & STD Insurance	38,281	38,281	38,281	34,768	34,768	34,768
		Total Salary Expenditures	\$ 277,772	\$ 277,772	\$ 277,772	\$ 276,380	\$ 276,380	\$ 276,380

Operational Expenditures

	20-701000	Training	1,800	1,800	1,500	3,800	3,800	3,800
	20-701500	Travel	500	500	100	500	500	500
	20-702000	Uniforms	2,500	2,500	2,197	2,400	2,400	2,400
	20-703000	Office Supplies	50	50	239	250	250	250
	20-703600	Advertising				230	230	230
	20-705000	Auto Repair/Maintenance	4,000	4,000	2,700	4,000	4,000	4,000
	20-705500	Fuel/Oil/Lube	4,000	4,000	7,000	7,600	7,600	7,600
	20-706000	Electric	2,800	2,800	2,800	2,800	2,800	2,800
	20-706100	Gas/Propane	650	650	730	750	750	750
	20-706200	Water	750	750	650	750	750	750
	20-706300	Sewer	350	350	350	350	350	350
	20-706400	Waste Removal	200	200	250	250	250	250
	20-706600	Cell Phone	1,000	1,000	1,050	1,050	1,050	1,050
	20-706700	Pest Control	65	65	1,025	600	600	600
	20-711000	Legal Services				400	400	400
	20-751000	Building Maintenance	36,000	36,000	29,575	37,300	37,300	37,300
	20-751100	Rio Verde Plaza-Maint Exps	0	0	0	0	0	0
	20-751200	Safety Equipment	500	500	500	500	500	500
	20-751300	OSHA Medical Supplies	1,800	1,800	495	800	800	800
	20-751400	Graffiti Clean-Up	500	500	200	200	200	200
	20-751500	Fire Extinguishers	2,000	2,000	2,000	3,000	3,000	3,000
	20-751600	Park Equipment Maintenance	2,500	2,500	1,450	2,000	2,000	2,000
	20-751700	Grounds Maintenance	8,000	8,000	7,550	8,500	8,500	8,500
	20-751800	Fertilizer/Herbicides	6,000	6,000	6,000	6,200	6,200	6,200
	20-751903	Visitor's Center Building-Maint Exps	2,000	2,000	2,000	500	500	500
	20-753000	Janitorial Supplies	8,000	8,000	4,800	5,200	5,200	5,200
	20-753100	Town Mats & Rugs	2,250	2,250	2,650	2,700	2,700	2,700
		Total Operational Expenditures	\$ 88,215	\$ 88,215	\$ 77,811	\$ 92,630	\$ 92,630	\$ 92,630

Equipment/Capital Expenditures

	20-803000	Equipment Lease	500	500	500	500	500	500
	20-804000	Maintenance Equipment	3,500	3,500	129	3,500	3,500	3,500
	20-804000	Structural	5,000	5,000	3,000	5,000	5,000	5,000
		Total Equipment/Capital Expenditures	\$ 8,500	\$ 8,500	\$ 3,129	\$ 9,000	\$ 9,000	\$ 9,000

Total Expenditures

			\$ 374,487	\$ 374,487	\$ 358,712	\$ 378,010	\$ 378,010	\$ 378,010
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Revenues

Maintenance Department Revenues

	40-470000	Facilities Rentals	0	0	0	0	0	0
		Total Departmental Revenues	\$ -					

Net <Subsidy From>/Contribution To General Purpose Revenues

			\$ (374,487)	\$ (374,487)	\$ (358,712)	\$ (378,010)	\$ (378,010)	\$ (378,010)
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Our Mission

The mission of the Camp Verde Parks & Recreation Department is to provide the best possible recreational facilities for its citizens. We are dedicated to maintaining and creating quality parks and outdoor recreational facilities.

Department Duties/Description

- * Maintain current parks and outdoor recreational facilities.
- * Establishment of new park development.

Accomplishments for the Fiscal Year 2010/2011:

1. The Parks Fund currently has a negative fund balance. This means that the Parks Fund has no cash with which to fund its operations. In light of this predicament, the Parks Fund was authorized to fund basic operations such as port-a-jons at the parks and the Operating Transfer Out to the Debt Service Fund for the payments on Butler Park Soccer Field.

Performance Objectives for Fiscal Year 2011/2012:

1. Maintain port-a-jons at the parks.
2. Provide funding for the Butler Park Soccer Field payments to the Debt Service Fund.

Significant Expenditure Changes:

Fiscal Notes

- * Due to the financial constraints that the Town is experiencing, no monies have been allocated to the Parks Fund in the 2011-2012 fiscal year.
- * Local Park Improvements provides for port-a-jons at the parks and for 11/12 budget year improvements to the restrooms to include: lighting, hot water, and heater.
- * Rezzonico Park provides for port-a-jons at Rezzonico Park.
- * Interfund Loan Repayment will not be made in the 2010-2011 fiscal year due to monetary constraints.

Refunding Agreement

- * Staff is recommending discontinuing the allocation of \$200,000 to the Parks Fund for the FY 2011-2012. This allocation has been used to cover the Interfund Loan Agreement between the General Fund and the Parks Fund for the purchase of the Community Park land. Discontinuing the allocation will result in a longer pay back period for the Parks Fund to fulfill its obligation to the General Fund. The Amended Interfund Loan Agreement was adopted by Council on May 5, 2010.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-840000	Community Park Development	20,000	20,000	140	0	0	0
20-840100	Local Park Improvements	5,000	5,000	3,800	10,000	10,000	10,000
20-840200	Rezzonico Park	1,500	1,500	1,719	1,890	1,890	1,890
	Interfund Loan Repayment (General Fund)	0	0	0	0	0	0
	Total Assumption Projects	\$ 26,500	\$ 26,500	\$ 5,659	\$ 11,890	\$ 11,890	\$ 11,890
Operating Transfers							
49-551300	Operating Transfer Out-Debt Service Fund	5,400	5,400	5,400	5,400	5,400	5,400
	Total Operating Transfers	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400
Total Expenditures		\$ 31,900	\$ 31,900	\$ 11,059	\$ 17,290	\$ 17,290	\$ 17,290
Revenues							
Parks Fund Revenues							
04-000770100	Operating Transfers In - General Fund	0	0	0	0	0	0
	Other Revenues	0	0	0	0	0	0
	Total Departmental Revenues	\$0	\$0	\$0	\$0	\$0	\$
Net <Subsidy From>/Contribution To Parks Fund Balance		\$ (31,900)	\$ (31,900)	\$ (11,059)	\$ (17,290)	\$ (17,290)	\$ (17,290)
Prior Year Ending Parks Fund Balance		\$ (744,077)	\$ (775,977)	\$ (744,077)	\$ (755,136)	\$ (755,136)	\$ (755,136)
Estimated Ending Parks Fund Balance (deficit)		\$ (775,977)	\$ (807,877)	\$ (755,136)	\$ (772,426)	\$ (772,426)	\$ (772,426)

Municipal Court

Our Mission

The Town of Camp Verde's Municipal Court's mission is to contribute to the quality of life in our community by fairly and impartially administering justice in the most effective, efficient, and professional manner possible.

Department Duties/Description

The Camp Verde Municipal Court is responsible for misdemeanor and civil traffic complaints filed by multiple law enforcement agencies for the matters occurring within the Town of Camp Verde's jurisdiction. The Court also provides protective orders. The Court also provides, to all individuals, equal access, professional and impartial treatment, and just resolution of all court matters.

The Municipal Court's duties include:

- * Maintaining a complete docket from the time of filing through the time of purging of each filing.
- * Calendaring matters to comply with Rules of Court and availability of the Judge.
- * Preparation of monthly, quarterly, and annual reports to Council, Supreme Court, State Treasurer and Yavapai County Presiding Judge.
- * Monitoring Judge's Orders in regards to monies owed, community restitution, probation, counseling, etc.
- * Reconciling monies due from diversion programs, fines and fees, cash bonds, court bank account and disbursement of overpayments, victim restitution and bonds refunds.
- * Internal monetary controls as per Supreme Courts Minimum Accounting Standards to include a Triennial Review.
- * When new Legislation or new Rules of Court are updated, we are responsible for implementing these into court procedures and forms.
- * Policy and procedures to insure all matters are processed timely, within authority of the law and consistent.
- * Make the court accessible to the public.
- * Protect victims rights.
- * Presiding Judge sets and posts a Bond Schedule for the Court.

Department Staffing:

Magistrate	1
Assistant Magistrates	3.25
Court Supervisor	.75
Court Clerks	3

Accomplishments for the Fiscal Year 2010/2011:

1. Completed FARE data clean up of disqualified reports
2. Completed successfully a Triennial External Audit
3. Increased Attorney fee reimbursement in the amount of 99% over last 9 months.
4. Removed deceased defendants from collections, and skip traced for defendants' current addresses, expediting collections.

Performance Objectives for Fiscal Year 2011/2012:

1. TO DO MORE WITH LESS, due to economic decline. Including timely processing of increased caseload with current staffing
2. To acquire more pertinent training to fulfill not only mandated but job-related classes.
3. Update current pre-adjudicated warrant suspensions
4. Look into other ways to utilize credit card payments, where the payor will have to pay the fee, NOT the court. Including payments via the internet and IVR.

Significant Expenditure Changes:

- * Contract Labor: does not include audit expenditures. Reduced from \$2,500 to \$500
- Credit card fees: more money is being collected and more of it by credit cards, fees increased from \$2500 to \$4500
- Court appointed attorney fees, the last 12 months trends indicate the amount will be reduced from \$22,000 to \$12,000
- DUI's filings have remained about the same. (DUI's usually require a court appointed attorney)
- NOTE: The court has been able to collect 99% of the Atty Fees Expenditures back in Revenue over the last 9 months.

Fiscal Notes

- * Contract Labor/Services (7120) does NOT include any audit fees, only \$500 for interpreters.

Department Statistics FY 2010-2011

During the Fiscal Year 2010-2011 from July 1, 2010 through March 31, 2011, the Municipal Court processed the following:

* Misdemeanor/FTA -	393	* Civil Traffic -	1191
* DUI	65	* Harassment Injunction -	16
* Serious Traffic	8	* Order of Protection -	22
* Criminal Traffic	286		

TOTAL YEAR TO DATE 1962 FILINGS

TOTAL YEAR TO DATE SAME TIME LAST YEAR 1541 FILINGS

NOTE: In July 2010 the monthly case filings totaled 137 cases. On March 31, 2011 the monthly case filings totaled 270 cases, nearly doubling the case filings.

Expenditures		2010/2011	2010/2011	2010/2011	2011/2012	2011/2012	2011/2012
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
20-600000	Salaries	203,565	203,565	203,565	205,643	205,643	205,643
	Salaries (Pro-Tem Judges)	10,000	10,000	10,000	10,000	10,000	10,000
20-601000	FICA	13,241	13,241	13,241	13,370	13,370	13,370
20-601100	Medicare	3,097	3,097	2,952	2,982	2,982	2,982
20-601200	Retirement	20,051	20,051	20,051	20,564	20,564	20,564
20-601300	Unemployment Insurance	637	637	637	478	478	478
20-601400	Workman's Compensation	408	408	408	498	498	498
20-602000	Health, Dental, Life & STD Insurance	25,606	25,606	25,606	25,606	25,606	25,606
	Total Salary Expenditures	\$ 276,605	\$ 276,605	\$ 276,460	\$ 279,141	\$ 279,141	\$ 279,141

Operational Expenditures

20-701000	Training	800	800	800	0	0	0
20-701500	Travel	1,750	1,750	1,200	0	0	0
20-703000	Office Supplies	4,100	4,100	3,500	3,500	3,500	3,500
20-703500	Subscriptions/Memberships	125	125	150	150	150	150
20-703600	Books/Tapes/Publications	1,075	1,075	200	200	200	200
20-703700	Printing	300	300	300	300	300	300
20-703900	Postage	1,282	1,282	1,300	1,300	1,300	1,300
20-706000	Electric	3,000	3,000	2,600	2,600	2,600	2,600
20-706100	Gas/Propane	482	482	515	511	511	511
20-706200	Water	765	765	765	765	765	765
20-706300	Sewer	695	695	720	720	720	720
20-706400	Waste Removal	216	216	216	216	216	216
20-706500	Telephone	183	183	183	183	183	183
20-706700	Pest Control	80	80	80	80	80	80
20-712000	Contract Labor/Services Interpreters	4,000	4,000	500	0	0	0
20-721000	Credit Card Processing Fees	2,500	2,500	4,500	4,500	4,500	4,500
20-755500	Court Appointed Attorneys	22,000	22,000	12,000	12,000	12,000	12,000
20-755800	Jury Fees	200	200	200	200	200	200
20-755900	Recording System	0	0	0	0	0	0
20-757000	Security System	0	0	0	0	0	0
	Total Operational Expenditures	\$ 43,553	\$ 43,553	\$ 29,729	\$ 27,225	\$ 27,225	\$ 27,225

Equipment/Capital Expenditures

20-800000	Office Equipment/Furniture	500	500	500	500	500	500
	Total Equipment/Capital Expenditures	\$ 500					

Total Expenditures

\$ 320,658	\$ 320,658	\$ 306,689	\$ 306,866	\$ 306,866	\$ 306,866
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Revenues

Municipal Court Revenues

40-413000	Fines/Fees & Forfeitures	201,868	201,868	225,000	225,000	225,000	225,000
40-431000	Court Appt Attorney Reimb	12,315	12,315	12,315	10,000	10,000	10,000
	Total Departmental Revenues	\$ 214,183	\$ 214,183	\$ 237,315	\$ 235,000	\$ 235,000	\$ 235,000

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ (106,475)	\$ (106,475)	\$ (69,374)	\$ (71,866)	\$ (71,866)	\$ (71,866)
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Department Duties/Description

The purpose of the Magistrate Special Revenue Fund is to help the Court finance and achieve some needs that might not be possible without them. They are placed in individual numbered account for tracking the funds. Each fund is authorized by State or local law.

Local (Municipal) Court Enhancement Funds are collected by the Court as per Ordinance No. 2001-A182 (3). It states that the funds shall be used exclusively to enhance the technological, operational and security capabilities of the Court.

Local Judicial Collections Enhancement Fund (JCEF) is collected by the Court as per ARS 12.113 for the purpose of improving, maintaining and enhancing the ability to collect and manage monies assessed or received by the Courts including restitution, child support, fines and civil penalties; and to improve court automation projects likely to improve case processing or the administration of justice.

Fill the Gap Fund is collected by the Court as per ARS 12-102.102 to allocate funds to counties for the purpose of planning and implementing collaborative projects that are designed to improve the processing of criminal cases.

Fill the Gap and JCEF funds must be requested through a "grant process" to the Supreme Court for approval of how the Court wishes to spend the funds. There are no match funds. Spending must meet the criteria of the legislative intent.

Fiscal Notes:

Fill the Gap funds will be utilized to pay for annual audio/visual maintenance fees, monthly DSL fees, copier lease and computer equipment lease. Paying our copier lease and computer equipment lease from this fund is only temporary. This fund has an accrual balance but can not tolerate more than two years.

The Court Enhancement Fund is being utilized to pay for legal research, digital recording maintenance, security maintenance, training, travel and interpreters.

Magistrate Special Revenue Fund
Fund 05

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2010/2011 COUNCIL ADOPTION	2010/2011 ADJUSTED BUDGET	2010/2011 ESTIMATED ACTUALS	2011/2012 DEPARTMENT REQUESTED	2011/2012 MANAGER RECOMMENDATION	2011/2012 COUNCIL ADOPTION
05-320-20-765100	Fill the Gap	1,500	1,500	13,260	13,260	13,260	13,260
05-310-20-765200	Local JCEF	2,775	2,775	1,800	1,800	1,800	1,800
05-330-20-765300	Court Enhancement	16,461	16,461	7,761	7,761	7,761	7,761
Total Special Fund Expenditures		\$ 20,736	\$ 20,736	\$ 22,821	\$ 22,821	\$ 22,821	\$ 22,821

Revenues

Special Fund Revenues

05-310-40-413100	Local JCEF	3,084	3,084	3,084	2,400	2,400	2,400
05-320-40-413200	Fill the Gap	3,516	3,516	3,516	2,800	2,800	2,800
05-330-40-413300	Court Enhancement	23,812	23,812	23,812	20,800	20,800	20,800
Total Special Fund Revenues		\$ 30,412	\$ 30,412	\$ 30,412	\$ 26,000	\$ 26,000	\$ 26,000

Net <Subsidy From>/Contribution

\$ 9,676	\$ 9,676	\$ 7,591	\$ 3,179	\$ 3,179	\$ 3,179
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To Magistrate Special Revenues Fund Balance

Prior Year Ending Magistrate Special Revenues Fund Balance

\$ 66,004	\$ 66,004	\$ 66,004	\$ 75,680	\$ 78,859	\$ 78,859
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Estimated Ending Magistrate Special Revenues

\$ 75,680	\$ 75,680	\$ 73,595	\$ 78,859	\$ 82,038	\$ 82,038
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Fund Balance (deficit)

Designated Funds - Fill the Gap

Prior Year Ending Fill the Gap Designation

31,478	33,494	33,494	33,494	36,294	36,294
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Est. <Subsidy From>/Contribution To Fill the Gap Designation

2,016	2,016	(9,744)	2,800	2,800	2,800
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Estimated Ending Fill the Gap Designated Fund Balance

\$33,494	\$35,510	\$23,750	\$36,294	\$39,094	\$39,094
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Designated Funds - Local JCEF

Prior Year Ending Local JCEF Designation

25,817	26,126	26,126	26,126	28,526	28,526
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Est. <Subsidy From>/Contribution To Local JCEF Designation

309	309	1,284	2,400	2,400	2,400
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Estimated Ending Local JCEF Designated Fund Balance

\$26,126	\$26,435	\$27,410	\$28,526	\$30,926	\$30,926
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Designated Funds - Court Enhancement

Prior Year Ending Court Enhancement Fund Designation

44,567	51,918	51,918	51,918	72,718	72,718
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Est. <Subsidy From>/Contribution To Court

7,351	7,351	16,051	20,800	20,800	20,800
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Enhancement Fund Designation

Estimated Ending Court Enhancement

\$51,918	\$59,269	\$67,969	\$72,718	\$93,518	\$93,518
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Designated Fund Balance

#11



Town of Camp Verde

Meeting Date: August 17, 2011

- Consent Agenda
- Decision Agenda
- Executive Session Requested
- Presentation Only
- Action/Presentation

Requesting Department: Administration

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Discussion, consideration and possible approval of the placement of an Economic Development Director position into the Town's Classification and Salary Plan and discussion regarding the associated job description.

List Attached Documents:

1. Proposed Job Description Draft
2. Current (2009-Last Update) Salary Plan
3. Salary Range Table

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 15 minutes

Reviews Completed by:

- Department Head: Russ Martin

Comments: During the past several years numerous transitions have occurred internally as necessary to ensure proper coverage and services continue to be provided in almost every department. During the latest transition, 2 pending resignations were brought forward along with the realization that would leave two positions unfilled in the Finance Department. After consideration I believed this was an opportunity to contemplate an Economic Development Director Position and do so within the budget. Before the Council is what I consider to be an opportunity to complete that transition within the budget and develop a progressive approach to the current economic situation facing the Town. Understanding there are other needs I believe we need to work on making progress towards a better economic/job situation in Camp Verde as soon as possible. In doing so that may provide for the increased revenue needed to deliver more services to the community along with improving our current economic investments in Fort Verde and Visitor's Center. The Town does not have a property tax that would provide a base of revenue to operate like most local governments and relies almost purely on sales taxes generated by business, construction and employed residents who shop locally where possible. Creating this position does not guarantee success however without this attempt to have someone committed to making it a success I don't believe we will make any real progress on changing our local economic situation for our residents and businesses.

- Town Attorney Comments: N/A

Finance Department

Fiscal Impact: *It is within the preliminarily approved budget, no additional impacts are currently foreseen.*

Budget Code: N/A **Amount Remaining:** N/A

Comments: *Currently there are budgeted 2.5 Full Time Equivalentents (FTE) in Finance and 2.5 FTE in the Clerks Office. Both would be remain this way until the 2012-13 Budget. These amounts of budgeted employees would along with savings in the Finance Consultant and reassigning work within current employees in the Public Works/Parks and Recreation Department and the Finance and Clerks Office will allow this to remain within the budgeted amounts and coverage/service needs in all these departments.*

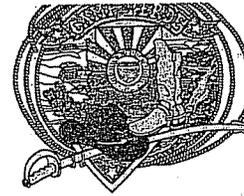
Background Information:

Current requirements of the Town's Employee Manual require that the Classification and Salary Plan be modified by Council and that positions of a Full-Time nature are to be advertised, this shall be true of this position once a decision is made whether to add it or not to the position classification and salary plan. In this case the current employee has been placed in a Temporary Position/Assignment pending Council approval of this position allowing the hiring process to proceed.

Recommended Action (Motion): Approve the following:

Approve the placement of the position of Economic Development Director as an amendment to the Classification and Salary Plan.

Instructions to the Clerk: None at this time.



Town of Camp Verde
Job Description

Position: Economic Development Director

Exempt: Exempt

Salary Range: \$63,385 to 96,448 (Range 73)

Department: Administration

Reports To: Town Manager

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY:

Plans, organizes, manages, and implements the activities of Business Development, Marketing and Community Relations, Business Retention and Expansion, and project management programs for the Town.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This is a professional level position which requires an extremely high degree of independent judgment and decision making. This individual must be capable of receiving general policy direction and organizing efficient and effective implementation programs. This position plans, organizes and manages economic development projects related to generating business and development opportunities for the Town from inception to completion. This position fosters a positive, flexible 'can-do' environment, projecting a cooperative and innovative team-playing image to current business owners, potential businesses, and residents of the community.

This position directs Town response to requests for information from potential clients and consultant groups. This position is responsible for critical financial and economic analysis on projects through research and utilization of available Town resources. This position develops strong, trusting relationships with clients and businesses, and researches, prepares and communicates information to attract new clients. This key position projects and maintains the Town's image of an effective, positive, welcoming environment to both new and expanding businesses.

This position facilitates community outreach, bringing Town Council and Staff closer to residents. Coordination of networking events and management of written communication to the community via email, Web, Social Media and direct mail will be an integral part of the position. In addition, public education relating to business development, budget and other Town issues will be provided by this position.

This position will promote and be the primary Town liaison and assist in the operations for Fort Verde. They will also integrate other community facilities and interests such as the Visitors Center, Historical Society and Historic Jail with other private destination and tourism components of Camp Verde.

Additionally, this position:

1. Is responsible for delivering verbal and written presentations to Town Management, Town Council, boards, commissions other citizens groups in a professional and effective manner.
2. Provides recommendations to existing Town businesses, needing assistance with Town processes, codes or regulations, and tracks community development progress. Liaises with business owners and Town departments to facilitate and expedite permitting and licensing processes. Develops and maintains various project management databases as needed. Analyzes and researches parameters for Town incentives for discussion with developers and other businesses working with the Town. Also works closely with Town Attorney.
3. Researches and assists in development of alternative economic development policies, strategies and implementation techniques. Plans, develops and implements informational strategies to attract growth industries and companies.
4. Develops and monitors development agreements with businesses. Provides staff support to various Town boards, commission, and citizens groups.
5. Liaises with local and regional Chambers of Commerce, Verde Valley Regional Economic Organization, Wine Consortium, Archaeological Society, Historical Society and other local business and special interest groups as well as various federal, state and local government agencies. Provides quality customer service and ensures that Town programs provide quality customer service.

MANAGERIAL RESPONSIBILITIES (If Applicable): May exercise direct supervision over clerical staff.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Federal, State, County and Municipal economic planning and development laws, rules, regulations and ordinances;
- Building and zoning codes and ordinances;
- Administrative and management policies, practices and procedures;
- Supervisory methods and practices;
- Long term operational plan and major policy development practices and principles;
- Contract development, mediation and administration;
- Financial management and budget development practices and procedures; and
- Public relations and customer service practices, methods and techniques.

Skill in:

- Effective oral and written communications
- Mediating and negotiating differences between developers, contractors, builders, planners and community organizations to best meet the needs of the Town;
- Handling and prioritizing multiple funding sources, projects and programs;
- Creating and maintaining a positive image among community groups, individuals, media, and governmental entities;
- Identifying organizational systems and staffing functions;
- Identifying and projecting fiscal impacts of trends or projects on community tax base; and
- Establishing and maintaining effective working relationships with others.

Ability to:

- Effectively plan and organize the activities of the economic development programs.
- Analyze, interpret and report economic, demographic and sociological research findings.
- Manage multiple top priority projects at one time.
- Exercise initiative and independent judgment.
- Establish and maintain effective working relationships with business, industrial and community leaders.
- Communicate effectively verbally and in writing.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:

Vision is required to perform essential functions; occasional standing, bending, and stooping. Work is performed in an office environment. Requires the use of a Town vehicle on Town business. Individuals must be physically capable of operating the vehicles safely.

MINIMUM QUALIFICATIONS:

Bachelor's degree in public or business administration or a related field and two years experience in an economic development, real estate or marketing environment. Municipal experience is preferred.

Any equivalent combination of training and experience, which provides the required knowledge, skills, and abilities, is qualifying.



CHAPTER 3

COMPENSATION

POLICY 3-2 CLASSIFICATION PLAN

The Town Manager will ensure the preparation and maintenance of a classification plan consisting of descriptions of positions defined by essential tasks, qualifications, and knowledge, skills, and abilities characteristic of the position.

Section 3-2-1 Purpose

The classification plan shall be developed and maintained so that all positions substantially similar with respect to duties, responsibilities, authority, and character of work are similarly classified and compensated, and positions substantially different in scope complexity are appropriately classified and compensated.

Section 3-2-2 Plan Amendment

- A) The classification plan may be amended from time to time by ordinance, resolution, motion, or adoption of the Town's budget.
- B) When a new position is created, the classification plan shall be amended. The Town Council must approve any additions to the Town's Classification Plan.

Section 3-2-3 Positions Classifications

- A) Position descriptions shall be maintained by the Human Resources Department for all regular full-time and regular part-time positions.
- B) Position descriptions are descriptive only and are not restrictive in nature. Examples of essential task listed in the position description are intended only as illustrations of the various types of work performed. The omission of specific statements of tasks does not exclude them from the position if the work is similarly related or a logical assignment to the position. Supervisors may assign different tasks to a position when the duties are similar in type and responsibility to those described in the classification description.
- C) The position description does not constitute an employment agreement between the Town and employee and is subject to change as the needs of the Town and the requirements of the job change.
- D) When the duties or responsibilities of positions have changed significantly, the Town Manager will ensure that the position is reclassified accordingly.
- E) Each employee's position description is maintained as part of his/her Personnel File.



CHAPTER 3 COMPENSATION

Section 3-3-6 Plan Amendment

- A) The salary plan may be amended from time to time by action of the Town Council. Amendments and revisions shall be submitted to the Town Council through the Town Manager.
- B) In the event that a salary of any position is re-evaluated by the Town Manager, and the Town Council authorizes implementation, and results in an increased salary range for the position, the employee shall retain his/her current salary within the range or assume the entry level step of the new range, whichever is greater.

POLICY 3-4 PERFORMANCE EVALUATION

The purpose of the performance evaluation is to provide employees with timely reports of their progress and allow for correction of deficiencies; to provide employees with positive recognition of strengths and special abilities; to provide an ongoing performance record that may become part of documentation used in making personnel decisions; to provide employees with an opportunity to discuss ways and means for improvement; to provide a means to focus on expectations; and to provide direction for future performance.

Section 3-4-1 Timely Evaluations

- A) Employees on initial evaluation status shall be evaluated two weeks prior to the end of the initial evaluation period, at which time the employee shall be advised of his or her status. Department Heads may choose to evaluate each employee more often during the evaluation period. The initial evaluation period is not tied to the pay plan.
- B) All regular full-time and regular part-time employees shall be evaluated at least once a year within 30 days of the performance evaluation anniversary date. Department heads may choose to evaluate employees more often. The annual performance evaluation period is tied to the pay plan.
- C) It is the responsibility of each Department Head to maintain a list of employee performance anniversary dates and to evaluate employees within the appropriate time frame.

**Town of Camp Verde
FY 2009 Salary Plan**

Table 6 - Salary Ranges Per Job Class - (Salary Range Order) at 95% of Market

Current Occupational Job Families and Job Classes	Recommended Occupational Job Families and Job Classes	-- Recommended 95% --			
		Range	Minimum	Midpoint	Maximum
* Town Manager	Town Manager	93	\$103,864	\$130,953	\$158,042
* Town Marshal/HR Director	Town Marshal/HR Director	82	\$79,160	\$99,805	\$120,451
* Public Works Dir/Town Engineer	Public Works Director/Town Engineer	78	\$71,715	\$90,419	\$109,122
* Community Development Director	Community Development Director	77	\$69,966	\$88,213	\$106,461
* Finance Director	Finance Director	73	\$63,385	\$79,917	\$96,448
Lieutenant	Lieutenant	72	\$61,839	\$77,968	\$94,096
* Parks & Rec Director	Parks & Recreation Director	72	\$61,839	\$77,968	\$94,096
* Library Director	Library Director	69	\$57,424	\$72,401	\$87,377
Housing Director/Planner	Housing Director/Planner	68	\$56,023	\$70,635	\$85,246
* Town Clerk	Town Clerk	67	\$54,657	\$68,912	\$83,167
* Chief Building Official	Chief Building Official	64	\$50,754	\$63,992	\$77,229
* Sergeant	Sergeant	62	\$48,309	\$60,908	\$73,508
* Senior Planner	Senior Planner	59	\$44,860	\$56,559	\$68,259
Streets Inspector	Streets Supervisor/Inspector	56	\$41,657	\$52,521	\$63,385
* Deputy	Deputy	53	\$38,682	\$48,771	\$58,860
* Streets Foreman	Streets Maintenance Foreman	52	\$37,739	\$47,581	\$57,424
* Court Supervisor	Court Supervisor	50	\$35,920	\$45,289	\$54,657
* Children's Librarian	Children's Librarian	49	\$35,044	\$44,184	\$53,324
* Deputy Clerk	Deputy Town Clerk	49	\$35,044	\$44,184	\$53,324
* Recreation Supervisor	Recreation Supervisor	49	\$35,044	\$44,184	\$53,324
* Building Inspector	Building Inspector	49	\$35,044	\$44,184	\$53,324
* Dispatch Supervisor	Dispatch Supervisor	48	\$34,189	\$43,106	\$52,023
Maintenance Foreman	Maintenance Foreman	48	\$34,189	\$43,106	\$52,023
* Admin Assistant to Town Manager	Admin Assistant to Town Manager	48	\$34,189	\$43,106	\$52,023
	Assistant Planner/Admin Assist	46	\$32,542	\$41,029	\$49,517
* Accountant	Accountant	46	\$32,542	\$41,029	\$49,517

**Town of Camp Verde
FY 2009 Salary Plan**

Table 6 - Salary Ranges Per Job Class - (Salary Range Order) at 95% of Market

Current Occupational Job Families and Job Classes	Recommended Occupational Job Families and Job Classes	-- Recommended 95% --			
		Range	Minimum	Midpoint	Maximum
* Dispatcher/Admin Asst	HR Specialist/Admin Asst	45	\$31,748	\$40,029	\$48,309
	Special Events Coord/Admin Asst	45	\$31,748	\$40,029	\$48,309
* Code Enforcement Officer (Open)	Code Enforcement Officer	45	\$31,748	\$40,029	\$48,309
* Lead Parks Maint Worker	Lead Maintenance Worker	44	\$30,974	\$39,052	\$47,131
* Dispatcher	Dispatcher	43	\$30,219	\$38,100	\$45,981
*	Dispatcher/Evidence Clerk	43	\$30,219	\$38,100	\$45,981
Records Supervisor	Records Specialist	43	\$30,219	\$38,100	\$45,981
* Senior Equipment Operator	Equipment Operator, Senior	43	\$30,219	\$38,100	\$45,981
*	Permit Technician	42	\$29,481	\$37,170	\$44,860
* Administrative Assistant	Administrative Assistant	42	\$29,481	\$37,170	\$44,860
* Court Clerk	Court Clerk	40	\$28,061	\$35,379	\$42,698
* Finance Clerk	Finance Clerk	40	\$28,061	\$35,379	\$42,698
* Librarian	Library Specialist	39	\$27,376	\$34,517	\$41,657
* Equipment Operator	Equipment Operator	39	\$27,376	\$34,517	\$41,657
* Animal Control Officer	Animal Control Officer	38	\$26,709	\$33,675	\$40,641
* Records Clerk	Records Clerk	37	\$26,057	\$32,853	\$39,649
Animal Shelter Operator	Animal Shelter Operator	36	\$25,422	\$32,052	\$38,682
* Maintenance Worker	Maintenance Worker	34	\$24,197	\$30,508	\$36,818
* Library Clerk	Senior Library Clerk	33	\$23,607	\$29,763	\$35,920
Laborer	Laborer	33	\$23,607	\$29,763	\$35,920
Receptionist	Receptionist	32	\$23,031	\$29,038	\$35,044
Library Aide	Library Clerk	29	\$21,386	\$26,964	\$32,542
* Janitor	Janitor	28	\$20,865	\$26,307	\$31,748

**Town of Camp Verde
Permanent Salary Range Table**

Range	MIN	MID	MAX	Range	MIN	MID	MAX
11	\$13,712	\$17,289	\$20,865	55	\$40,641	\$51,240	\$61,839
12	\$14,055	\$17,721	\$21,386	56	\$41,657	\$52,521	\$63,385
13	\$14,406	\$18,164	\$21,921	57	\$42,698	\$53,834	\$64,970
14	\$14,767	\$18,618	\$22,469	58	\$43,765	\$55,180	\$66,594
15	\$15,136	\$19,083	\$23,031	59	\$44,860	\$56,559	\$68,259
16	\$15,514	\$19,560	\$23,607	60	\$45,981	\$57,973	\$69,966
17	\$15,902	\$20,049	\$24,197	61	\$47,131	\$59,423	\$71,715
18	\$16,300	\$20,551	\$24,802	62	\$48,309	\$60,908	\$73,508
19	\$16,707	\$21,064	\$25,422	63	\$49,517	\$62,431	\$75,345
20	\$17,125	\$21,591	\$26,057	64	\$50,754	\$63,992	\$77,229
21	\$17,553	\$22,131	\$26,709	65	\$52,023	\$65,591	\$79,160
22	\$17,992	\$22,684	\$27,376	66	\$53,324	\$67,231	\$81,139
23	\$18,441	\$23,251	\$28,061	67	\$54,657	\$68,912	\$83,167
24	\$18,903	\$23,832	\$28,762	68	\$56,023	\$70,635	\$85,246
25	\$19,375	\$24,428	\$29,481	69	\$57,424	\$72,401	\$87,377
26	\$19,859	\$25,039	\$30,219	70	\$58,860	\$74,211	\$89,562
27	\$20,356	\$25,665	\$30,974	71	\$60,331	\$76,066	\$91,801
28	\$20,865	\$26,307	\$31,748	72	\$61,839	\$77,968	\$94,096
29	\$21,386	\$26,964	\$32,542	73	\$63,385	\$79,917	\$96,448
30	\$21,921	\$27,638	\$33,356	74	\$64,970	\$81,915	\$98,860
31	\$22,469	\$28,329	\$34,189	75	\$66,594	\$83,963	\$101,331
32	\$23,031	\$29,038	\$35,044	76	\$68,259	\$86,062	\$103,864
33	\$23,607	\$29,763	\$35,920	77	\$69,966	\$88,213	\$106,461
34	\$24,197	\$30,508	\$36,818	78	\$71,715	\$90,419	\$109,122
35	\$24,802	\$31,270	\$37,739	79	\$73,508	\$92,679	\$111,850
36	\$25,422	\$32,052	\$38,682	80	\$75,345	\$94,996	\$114,647
37	\$26,057	\$32,853	\$39,649	81	\$77,229	\$97,371	\$117,513
38	\$26,709	\$33,675	\$40,641	82	\$79,160	\$99,805	\$120,451
39	\$27,376	\$34,517	\$41,657	83	\$81,139	\$102,300	\$123,462
40	\$28,061	\$35,379	\$42,698	84	\$83,167	\$104,858	\$126,549
41	\$28,762	\$36,264	\$43,765	85	\$85,246	\$107,479	\$129,712
42	\$29,481	\$37,170	\$44,860	86	\$87,377	\$110,166	\$132,955
43	\$30,219	\$38,100	\$45,981	87	\$89,562	\$112,920	\$136,279
44	\$30,974	\$39,052	\$47,131	88	\$91,801	\$115,743	\$139,686
45	\$31,748	\$40,029	\$48,309	89	\$94,096	\$118,637	\$143,178
46	\$32,542	\$41,029	\$49,517	90	\$96,448	\$121,603	\$146,757
47	\$33,356	\$42,055	\$50,754	91	\$98,860	\$124,643	\$150,426
48	\$34,189	\$43,106	\$52,023	92	\$101,331	\$127,759	\$154,187
49	\$35,044	\$44,184	\$53,324	93	\$103,864	\$130,953	\$158,042
50	\$35,920	\$45,289	\$54,657	94	\$106,461	\$134,227	\$161,993
51	\$36,818	\$46,421	\$56,023	95	\$109,122	\$137,583	\$166,043
52	\$37,739	\$47,581	\$57,424	96	\$111,850	\$141,022	\$170,194
53	\$38,682	\$48,771	\$58,860	97	\$114,647	\$144,548	\$174,449
54	\$39,649	\$49,990	\$60,331	98	\$117,513	\$148,161	\$178,810

#12



Town of Camp Verde

Meeting Date: August 17, 2011

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Administration

Staff Resource/Contact Person: Russ Martin

Agenda Title (be exact): Discussion, consideration and possible direction to the staff to prepare for the sale and/or trade of property including the Town owned properties generally located on the west side of Cliffs Parkway, west side of McCracken Lane and at the intersection of Highway 260 and Oasis.

List Attached Documents:

1. Map of Properties in list
2. Current Property information sheets from Yavapai County/TCV Community Development
3. Minutes from 5/18/2011 Meeting directing preparation of potential sale list
4. Minutes from 2/15/1995, 12/12/2007 and 12/16/2009 Meetings relating to Oasis property purchase/sale
5. Minutes from 7/23/2003 and 2/2/2005 Meetings on the use of the Cliffs Parkway property

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 15 minutes

Reviews Completed by:

- Department Head: Russ Martin (comments included in report)
- Town Attorney Comments: N/A
- Finance Department

Fiscal Impact: Provide potential revenue for CIP projects

Budget Code: N/A Amount Remaining: N/A

Comments: Also provides opportunity for trade of property more useful long-term that may not have to be purchased.

Background Information:

Town Council directed staff to develop recommendations of properties to consider for disposal or trade. Many on the more comprehensive list are in the Verde Lakes flood prone area and are not considered buildable. Previous Council has directed said properties remain open land in perpetuity.

Recommended Action (Motion): Approve the following:

1. *Direct staff to prepare for the sale of the property on Cliffs Parkway.*
2. *Direct staff to prepare for the possible sale or trade of the properties on McCracken Lane and Hwy 260/Oasis.*

Instructions to the Clerk: None at this time.

Town of Camp Verde

Agenda Item Submission Form – Section II (Staff Report)

Department: Administration

Staff Resource/Contact Person: Russ Martin

Contact Information: ext. 102; russ.martin@campverde.az.gov

Background:

The following is a very brief summary, additional background is *(attached in maps or can be provided as requested)*

Cliffs Parkway property was dedicated to the Town for the benefit of the Library.

McCracken Lane property is a piece of the property purchased for a park that is across the road (to the northwest) from the larger tract and is essentially a remnant piece that physically is difficult to keep together for that parks purposes.

Hwy 260/Oasis property was purchased with many thoughts/opportunities in mind including the benefit for tourism.

Statement of the Problem or Opportunity:

These are a couple of the most obvious pieces of property for consideration. Better utilization of these properties to date has not been found and maybe other opportunities exist in trade or use of the proceeds. If offers are made those can be considered individually to determine the advantages or disadvantages for the Town. Real Estate prices are obviously down from past values, however the same opportunity exists to trade like value or use proceeds for projects that currently cost less than in a high value scenario.

Alternatives/Options/Solutions:

- Option 1
 - Do not list any properties
- Option 2
 - Hwy 260/Oasis
 - Alternative A – prepare for sale
 - Alternative B – prepare for trade
- Option 3
 - McCracken Lane
 - Alternative A – prepare for sale
 - Alternative B – prepare for trade
- Option 4
 - Cliffs Parkway
 - Alternative A – prepare for sale
 - Alternative B – prepare for trade

Comparative Analysis:

Placing any of these properties for sale or trade does not guarantee we will sale or trade, however it will allow the Town to consider alternatives if or when offers are made.

Again these options and alternatives are not to be considered in this case as the only options or exhaustive and may be pursued at the same time to keep all options open. Only option 4 has some additional considerations as the need for sale is based on the needed eventually for the cash to complete an identified project, trading this property without the benefit of a sale would not necessarily get the proceeds towards this project.

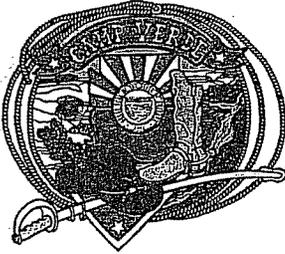
Fiscal Impact to the Town: *Varies depending on the amount or trade offered. As we don't have property tax we would not see direct benefit, however other public entities may if these are placed back in private ownership.*

Other Impacts: Unknown as many options exist, however as we move forward to redevelopment of our Capital Improvements Plan these options for trade or sale may come in useful to completing a project or two in the near future.

Conclusion:

Deciding to prepare these properties for sale or trade also shows the community that we are willing to consider assets the Town owns to potentially find better or more productive uses of these assets even in a difficult economic time. Also, we may find that the offers are not in the best interest when presented and can make that decision with all the best information available at the time of the offer, leaving no alternative for financing the needs of this community off the table.

Recommendation: *Move to direct staff to pursue both sale and trade options on 2 & 3 (A&B), however because the cash needs for the library only pursue Option 4 A.*



Town of Camp Verde
Community Development
473 S. Main St., Suite 108
Camp Verde, AZ 86322
Tel: (928) 567-8513
Fax: (928) 567-7401
Email:
Mike.jenkins@campverde.az.gov

MEMO

TO: Russ Martin
Town Manager

From: Michael Jenkins
Community Development Director

Date Sent: August 4, 2011

Ref: Proposed sale of Town owned land of property located at the Southwest corner of Oasis and Highway 260. PROPERTY DATA

DESCRIPTION

PROPERTY DATA

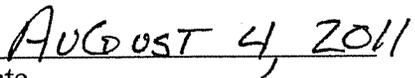
PARCEL NUMBER: 403-23-152A

CURRENT ZONING: R1L – 70 (Single Family Limited)

CURRENT LAND USE DESIGNATION: Public Facilities

ESTIMATED ACREAGE: 3.29 Acres


Signature: Michael Jenkins
Community Development Director


Date

YAVAPAI COUNTY GOVERNMENT

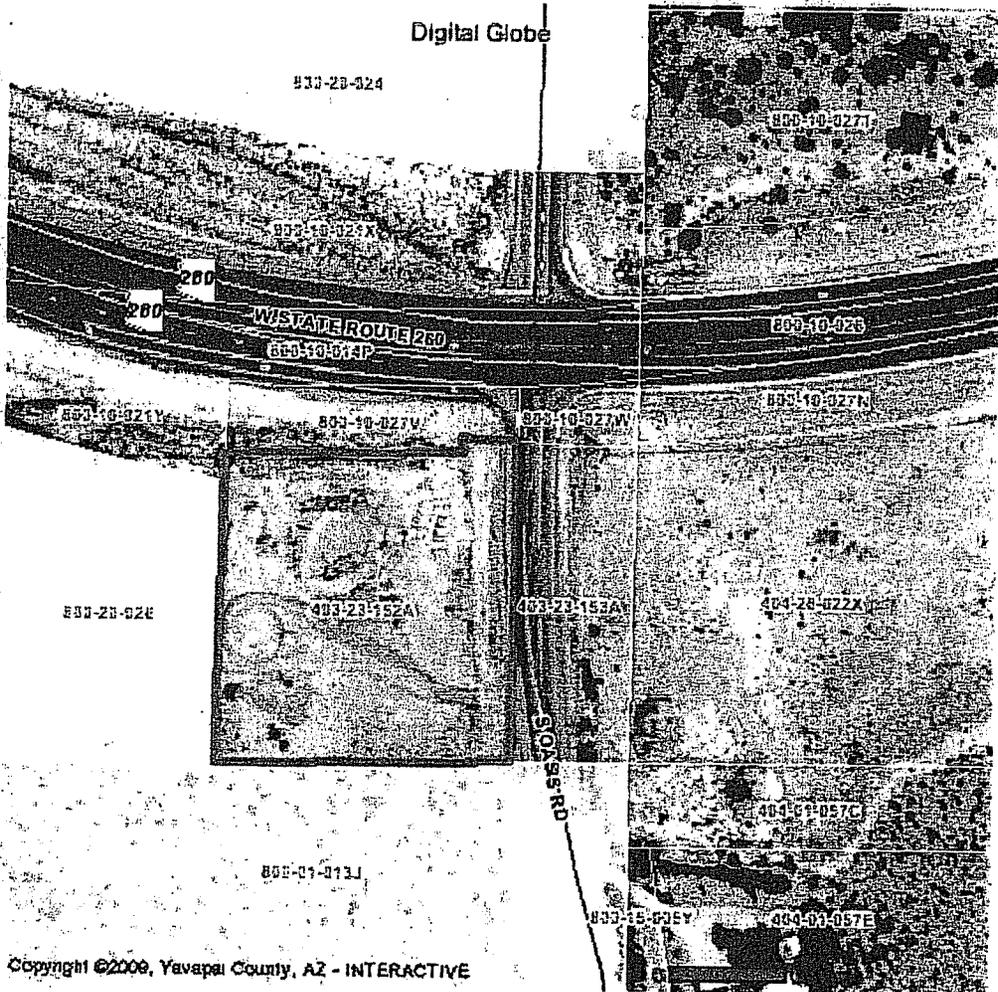
Interactive Mapping Application

Software Upgrade - Website Could Be

Digital Globe

[HELP TUTORIAL](#)

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Copyright ©2006, Yavapai County, AZ - INTERACTIVE

Overview Map

Map Status

2007 Aerial visible between 1:1000 - 1:3000

Map Scale

1: 2000

Identify Layers

Parcels

Draw Default Layer

Display Map Layer

Refresh Map

Map Layer:

- Property Features
- Roads/Streets
- Land Features
- Districts/Precincts
- Zoning
- Map Themes
- Satellite/Aerial
- 2007 Limited Photos
- 2007 NAIP Aerial Photos
- 2005 Aerial Photos
- 2004 Aerial
- 2000 Satellite Imagery

Refresh Map

Map Data Last Updated Wednesday, November 2:45:00 AM

ZONING = RIL-70

LAND USE MAP = PUBLIC FACILITIES

Parcel ID

403-23-152A

Check Digit

4

Print This Information

[Zoom to this parcel](#)

View Comparables

Buffer this parcel

Owner Information

Owner(Primary)

TOWN OF CAMP VERDE

Owners Mailing Address

Owner(Secondary)

N/A

Oasis

Regular Session - February 15, 1995 - Page 3:

Authorization to submit an application to the State Land Department for the purchase of road right-of-way for Oasis Road, authorizing the expenditure of up to \$13,212 from the Street Department budget, and authorize waiving of an appeal of the appraised value as established by the State

On a motion by Richmond, seconded by Oosterwyk, the Council voted unanimously to authorize staff to submit an application to the State Land Department for the purchase of road right-of-way for Oasis Road, authorizing the expenditure of up to \$13,212 from the Street Department budget, and authorize waiving of an appeal of the appraised value as established by the State

* Authorization to submit application to the State Land Department for the purchase of 2.838 acres at the corner of Oasis Road and General Crook Trail for a visitors/information center for the Chamber of Commerce, authorizing the expenditure of up to \$30,310 from the Bed Tax fund of the Town, and authorizing waiving of the application of the appraised value as established by the State, an accepting the Chamber of Commerce commitment to pay \$2,500 in advertising costs

On a motion by Ayres, seconded by Simbric, the Council voted unanimously to authorize staff to submit application to the State Land Department for the purchase of 2.838 acres at the corner of Oasis Road and General Crook Trail for a visitors/information center for the Chamber of Commerce, authorizing the expenditure of up to \$30,310 from the Bed Tax fund of the Town, and authorizing waiving of the application of the appraised value as established by the State, an accepting the Chamber of Commerce commitment to pay \$2,500 in advertising costs.

Report on the status of the Swimming Pool Project

Parks & Recreation Director Lollman gave a brief update on the swimming pool project.

Report on the status of office relocation for Parks, Streets and Courts

Parks & Recreation Director Lollman gave a brief update on the office relocation for Parks, Streets and the Court.

Advanced Approvals

Oasis

Regular Session - April 19, 1995 - Page 2:
Consent Agenda

- 4) May 16, 1995 - BOA - 6:30 p.m.
- 5) May 17, 1995 - Regular Session - 6:30 p.m.
- 6) May 24, 1995 - Work Session - 6:30 p.m.

On a motion by Ayres seconded by Richmond, the Council voted unanimously to approve the Consent Agenda in it's entirety.

Resolution 95-308: Airport Acquisition Study Contract with SEC, Inc.

On a motion by Ayres seconded by Simonis, the Council voted six to one to approve Resolution 95-308. Councilman Oosterwyk voted nay.

Amend Draft of General Plan for 385 Acre Webb Property on Finnie Flats Road

On a motion by Simbric, seconded by Richmond, the Council voted unanimously to amend the concept of the tentative General Plan Map and to send it to the Planning & Zoning Commission for their approval.

Resolution 95-305: and Adoption of Ordinance 95-A102 - Zoning Code Revision for Rehabilitation of Mobile Homes

On a motion by Simonis, seconded by Pigott, after discussion with input from public the Council voted unanimously to table Resolution 95-305 pending staff redrafting Ordinance 95-A102.

Authorization to Proceed with State Land Department Bid on Oasis Drive Right-of-way Property in the Amount of \$10,912.

* On a motion by Ayres, seconded by Richmond, the Council voted unanimously that we authorize the staff to bid for the property at Oasis and the south access in the amount of \$10,912.

Authorization to Proceed with State Land Department Bid on Chamber of Commerce Visitors Center Property in the Amount of \$28,112.

On a motion by Richmond, seconded by Ayres, the Council voted unanimously that we authorize the staff to bid on the State Land at Oasis and the south access in the amount of \$28,112.

Report and Possible Action on Title 9 Authority

On a motion by Ayres, seconded by Richmond, the Council voted unanimously to allow staff to appoint a steering committee to support the Title 9 ballot issue.

Report and Possible Action on Pool Progress

On a motion by Simbric, seconded by Oosterwyk, the Council voted six to zero to rescind the April 5, 1995 contract with Shasta Pools. Councilman Pigott abstained.

● On a motion by Ayres, seconded by Oosterwyk, the Council Voted six to zero to approve the contract with Low Mountain Construction for the swimming pool construction in the amount of \$144,900 plus the \$20,000 for the design phase of the pool. Councilman Pigott abstained.

Oasis

Regular Session - June 7, 1995 - Page 11:

On a motion by Ayres, seconded by Richmond, the Council voted to approve the purchase of three 1993 police vehicles for the Marshal's office in an amount not to exceed \$15,000.00 per vehicle.

* Authorization to Enter into Bidding for Visitor's Center Property and Right-of-way on Oasis Road

Manager Baudek stated the Council had previously approved bidding on this property but he was asking for their approval to bid higher, up to 10% of the appraised value, should this be necessary to obtain the property.

On a motion by Ayres, seconded by Richmond, the Council voted to authorize staff to bid an amount not to exceed 10% of the appraised value for the Visitor's Center property and the right-of-way on Oasis Road, with Pigott voting "No".

DISCUSSION ONLY

1995/96 Budget

On a motion by Larkey, seconded by Ayres, the Council voted to table any action on this item with Richmond voting "No".

Town Code

On a motion by Larkey, seconded by Simbric, the Council voted to table any action on this item with Richmond voting "No".

Advance Approvals

There were no advance approvals for Council consideration.

Council Comments, Informational Reports and Activity Updates

Pigott asked to have an item placed on the June 21, 1995 Regular Session agenda: Direction to staff on addressing a complaint filed by 23 people from Jordan Meadows concerning zoning violations.

Larkey asked to have two items placed on the June 21, 1995 Regular Session agenda: Establish a Citizen's Committee to serve as the Board of Adjustments; and to Establish a committee to review cleaning up the river.

Garello asked to have an item placed on the June 21, 1995 Regular Session agenda: Advertise for a Planning & Zoning Director.

Richmond stated the Council had considered changing the title for this position to Community Development Director because planning and zoning had a negative impact on people.

majority, with only five members present. Woodford added that it is not necessary to accept the resignation.

There was no public input.

Note: Mayor Gioia chose to recuse himself at 6:42 p.m. from the following Item 8 hearing declaring a possible conflict of interest; Vice Mayor Hauser then presided over the meeting.

- * 8. **Discussion, consideration, and possible direction to staff regarding appraisal method and land exchange analysis for the possible exchange of Town property located on Oasis Road and SR 260, parcel 403-23-152A, for property located on 1451 Peterson Road, parcel 403-22-008.**

There was no action taken.

Staff was directed to **not proceed** further with the negotiations for the subject proposed exchange of Town property.

PUBLIC INPUT

(Comments from the following individual are summarized in the Minutes.)

Nancy Floyd

There was no further public input.

Note: Mayor Gioia returned at 6:59 p.m. to preside over the remainder of the meeting.

9. **Public Hearing and discussion, consideration, and possible approval of Resolution 2007-736, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the Final Plat 2007-01 for Sleepy Hollow Town Homes located on parcel 404-30-029D consisting of 20 town home units on 2.40 acres. This project is located off of Nichols Street and east of Town Hall.**

There was no action taken.

The subject item is continued to the December 19th meeting as requested by the developer.

There was no public input.

10. **Public Hearing and discussion, consideration, and possible approval of Ordinance 2007-A344, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 108-D of the Zoning Ordinance to define the criteria for raising swine within the Town, to add definitions for Commercial Livestock Activity and Livestock Breeding Activity, to change the Use Permit process for Youth Livestock Activity on parcels smaller than ½ acre and to add language for setback requirements for Livestock Activity as was previously stated in Section 108.**

There was no action taken.

Staff was directed to work on the changes Council has agreed upon regarding the current draft, bring back a revised document for Council to review individually; that staff and the representative from FFA, Cody Carter, discuss and work out a documented system that will establish a process, with review and approval by the Town Attorney, for the Town and the participating agency in the future to follow the same system; and when all the foregoing is ready, to set another public hearing.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)



**TOWN OF CAMP VERDE
Agenda Action Form**

Meeting Date: December 16, 2009

Meeting Type: Regular Session

Consent Agenda **Regular Business**

Agenda Title: Discussion, consideration and possible authorization to proceed with a general plan amendment and zoning map change from the current land use designation of Public Facilities to Commercial and from the current zoning of R1L-70 to C2 (Commercial: general sales and services) for the Town-owned Oasis Property, Assessors Parcel Number (APN) 403-23-152A, located at the corner of the Hwy 260 bypass and Oasis Road.
Staff resource: Michael K. Scannell

Purpose and Background Information:

The subject parcel 403-23-152A is located at the corner of the Hwy. 260 bypass and Oasis Road and is a property currently being under utilized. A portion of the original parcel was dedicated to ADOT in September of 2002 for the widening of Hwy. 260. The current Land Use designation is Public Facilities and the current zoning is R1L-70.

Due to difficult financial conditions the Town is currently experiencing it is important that we evaluate any potential sale of assets/land which the Town is holding in inventory and that are under utilized or unproductive. Securing the sale of the Oasis property could be of material benefit to the Town. The sale of this property could fund future Capital projects that the Town may have an interest in pursuing.

As discussed, the subject property being located at the intersection of Oasis Road and Highway 260 provides for an ideal commercial site. A general plan amendment and zoning map change will both need to be initiated and approved for the district change. The process is as follows:

General Plan Amendment:

As can be seen above, the current Land Use Designation is PUBLIC FACILITIES. Per the current adopted General Plan for the Town, chapter 1 (CRITERIA), there are two types of General Plan Amendments, a major or a minor. This amendment would be a minor amendment.

Attached, is a copy of the Land Use Map showing the current land use designations of the subject and surrounding properties. There is low density to the east and open space to the west.

Zoning Map Change:

As can be seen above, the current zoning for the subject property is R1L-70. Attached is a Map showing the current zoning surrounding the subject parcel.

General Plan Amendment and Zone Change would take approximately 10 weeks to complete, putting aside any difficulties. A C2 zoning district would be recommended since there is that same type of zoning further up Hwy. 260 to the east.

Recommendation: Move to authorize the Manager to initiate a General Plan Amendment from Public Facilities to Commercial and to Rezone from R1L-70 to C2 for the Town-owned Oasis property, parcel 403-23-152A located at the corner of the Hwy 260 bypass and Oasis Road.

the status of the project.

There was no public input.

A recess was called at 7:58 p.m.; the meeting was called back to order at 8:09 p.m.

11. **Discussion, consideration, and possible authorization for the Manager to obtain an appraisal of a triangular piece of land (Assessor Parcel Number 404-02-172); located on McCracken Lane, which was included in the purchase of the Community Park property. The amount of the appraisal is not to exceed \$3,000. This is an unbudgeted item from the Contingency Fund. Staff Resource: Michael Scannell**
 On a motion by Kovacovich, seconded by Baker, the Council voted unanimously to **reject** the possible authorization for the Town Manager to obtain an appraisal on the McCracken Lane property.

Scannell explained that since the subject parcel, which had been included in the purchase of the Community Park property, is separated from and will not be a part of the Park. It falls into the category of an unproductive asset, the sale of which could generate some funds for the Town. The first step in disposing of the asset would be an appraisal of the value. Scannell suggested that the proceeds from a sale could be applied against the possible acquisition of the property on Industrial Drive that is being considered for a Public Works Corporation Yard. Scannell said that his intent is to bring to Council's attention different options for sources of revenue, such as the sale of this underperforming asset, in light of the steadily diminishing State funding. The Council discussion included an expression of concern over requests for approval of unbudgeted items. The consensus among the members was to defer further consideration of sale of the parcel, at least until receipt of the appraisal currently in process on the Industrial Drive property, since the ability of the Town to purchase that property will depend upon that appraisal.

PUBLIC INPUT

(Comments from the following individual are summarized.)

George Young suggested that since sale of any one parcel of greater value than \$500,000 would have to be approved by a vote of the people, perhaps all of the parcels held by the Town, and not being used, could be combined and voted upon at one time.

There was no further public input.

12. **Discussion, consideration, and possible authorization to proceed with a General Plan Amendment and Zoning Map Change from the current land use designation of Public Facilities to Commercial and from the current zoning of R1L-70 to C2 (Commercial General Sales and Services) for the Town-owned property located on Oasis Road at SR-260, Assessor's Parcel Number 403-23-152A, Staff Resource: Michael Scannell**
 On a motion by Baker, seconded by Garrison, the Council voted unanimously to continue this item to the January 6, 2010 meeting.

Burnside reported that Councilor Whatley had requested this item be continued to a later date so that she could be available to participate in any discussion or decision; the members agreed to honor her request.

13. **Discussion, consideration, and possible approval of Resolution 2009-787, A Resolution of the Mayor and Common Council, of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the amendment to the Intergovernmental Agreement (IGA) between the Town of Camp Verde (Town) and the Arizona State Parks Board (Board) allowing the Town to provide an additional funding of \$18,000 for Fort Verde State Historic Park (Park) in order to support the operation of the Park through June 30, 2010. This is an unbudgeted item from the Contingency Fund. Staff Resource: Michael Scannell**
 On a motion by German, seconded by Baker, the Council unanimously approved Resolution 2009-787, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the amendment to the Intergovernmental Agreement between the Town of Camp Verde and the Arizona State Parks Board allowing the Town to provide an additional funding of \$18,000 for Fort Verde State Historic Park in order to support the staffing of the Park through June 30, 2010.

Scannell said that the \$16,000 provided by the Town of Camp Verde to support the State to continue operation of Fort Verde State Park through 2009 has actually made it possible to continue into February, 2010. The goal is to work on a long-term solution, negotiating with the Historical Society and the Parks Board, staff at the Fort and others, to keep the Fort open as an important part of history and life of the community, and an attraction for tourists. Scannell said he is requesting that the Council continue support of the Fort on a short-term basis through June 30, 2010, for an additional \$18,000, which will allow time for work on the long-term solution; and to approve an amendment to the existing Intergovernmental Agreement to reflect the

PURSUANT TO THE PROVISIONS OF ARIZONA REVISED STATUTES 37-231, OF THE FOLLOWING SUBSTANCES NOT HERETOFORE RETAINED AND RESERVED BY A PREDECESSOR IN TITLE TO THE STATE OF ARIZONA, ALL OIL, GAS, OTHER HYDROCARBON SUBSTANCES, HELIUM OR OTHER SUBSTANCES OF A GASEOUS NATURE, COAL, METALS, MINERALS, FOSSILS, FERTILIZERS OF EVERY NAME AND DESCRIPTION, TOGETHER WITH ALL URANIUM, THORIUM OR ANY OTHER MATERIAL WHICH IS OR MAY BE DETERMINED BY THE LAWS OF THE UNITED STATES, OR OF THIS STATE, OR DECISIONS OF COURT, TO BE PECULIARLY ESSENTIAL TO THE PRODUCTION OF FISSIONABLE MATERIALS, WHETHER OR NOT OF COMMERCIAL VALUE, AND THE EXCLUSIVE RIGHT THERETO, ON, IN, OR UNDER THE ABOVE DESCRIBED LANDS, SHALL BE AND REMAIN AND ARE HEREBY RESERVED IN AND RETAINED BY THE STATE OF ARIZONA, TOGETHER WITH THE RIGHT OF THE STATE OF ARIZONA, ITS LESSEES OR PERMITTEES TO ENTER UPON THOSE LANDS FOR THE PURPOSE OF EXPLORATION, DEVELOPMENT AND REMOVAL OF THE ABOVE DESCRIBED SUBSTANCES AS PROVIDED BY THE RULES AND REGULATIONS OF THE STATE LAND DEPARTMENT AND THE LAWS OF ARIZONA;

TO HAVE AND TO HOLD said property together with all the rights, privileges, immunities and appurtenances of whatsoever nature thereunto belonging unto said Patentee, its successors and assigns forever.

In Testimony Whereof, I, Fife Symington, Governor of the State

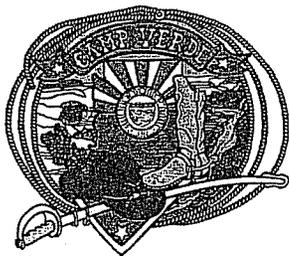
of Arizona, have caused these letters to be made patent, and the Great Seal of the State of Arizona to be hereunto attached.

Given under my hand at the City of Phoenix, Arizona, this 18 day of JULY A.D. 19 95

Fife Symington
Governor of the State of Arizona

Attest: Jane H. Hull
Secretary of State of the State of Arizona





Town of Camp Verde
Community Development
473 S. Main St., Suite 108
Camp Verde, AZ 86322
Tel: (928) 567-8513
Fax: (928) 567-7401
Email:
Mike.jenkins@campverde.az.gov

MEMO

TO: Russ Martin
Town Manager

From: Michael Jenkins
Community Development Director

Date Sent: August 4, 2011

Ref: Proposed sale of Town owned land of Triangular shaped property at the west side of McCracken Lane, PROPERTY DATA.

DESCRIPTION

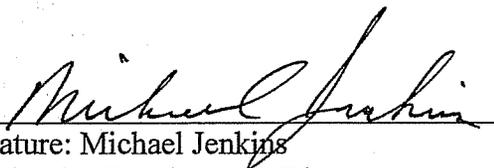
PROPERTY DATA

PARCEL NUMBER: 404-02-172

CURRENT ZONING: R1L – 35 (Single Family Limited)

CURRENT LAND USE DESIGNATION: Low Density, 1 Acre minimum

CALCULATED ACREAGE: 3.587 Acres


Signature: Michael Jenkins
Community Development Director

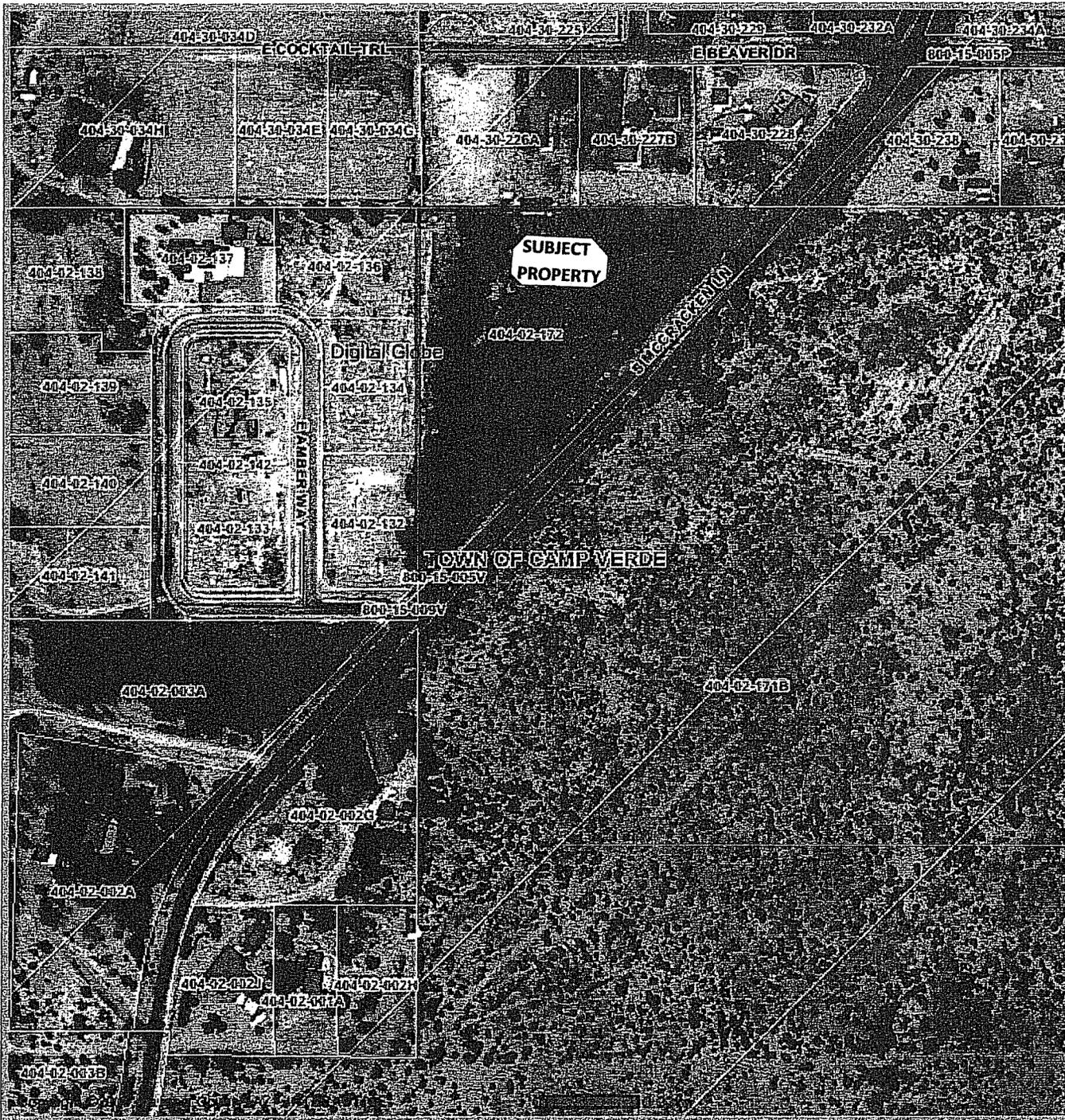
August 4, 2011
Date

Close Window Print Page Save Map Image

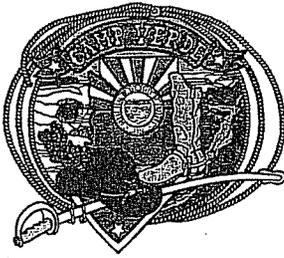
[click here to download](#)

TRIANGLE PROPERTY

Printed: 12/7/2009



Map scale: 1 inch = 247 feet



Town of Camp Verde
Community Development
473 S. Main St., Suite 108
Camp Verde, AZ 86322
Tel: (928) 567-8513
Fax: (928) 567-7401
Email:
Mike.jenkins@campverde.az.gov

MEMO

TO: Russ Martin
Town Manager

From: Michael Jenkins
Community Development Director

Date Sent: August 4, 2011

Ref: Proposed sale of Town owned land of property located at the west side of Cliffs Parkway, PROPERTY DATA.

DESCRIPTION

PROPERTY DATA

PARCEL NUMBER: 404-28-439

CURRENT ZONING: R1L – 5 (Single Family Limited)

CURRENT LAND USE DESIGNATION: High Density (11 Units Per Acre, MAX)

ESTIMATED ACREAGE: 5 Acres


Signature: Michael Jenkins
Community Development Director

8-4-2011
Date

Library - Cliffs Parkway

**MINUTES
COUNCIL HEARS PLANNING & ZONING
MAYOR and
COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JULY 23, 2003
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Mayor Dickinson, Vice Mayor Reddell, Councilors Baker, Kovacovich, Parrish and Teague were present; Councilor Gioia arrived at 6:34 p.m.

Also Present:

Community Development Director Will Wright, Sr. Planner Nancy Buckel, General Services Director Bill Lee, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by Councilor Teague.

4.

Consent Agenda – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council so requests.

a) Approval of the Minutes

1) There are no minutes for approval.

b) Set Next Meeting, Date and Time:

1) Regular Session – August 6, 2003 at 6:30 p.m.

2) Regular Session – August 20, 2003 at 6:30 p.m.

3) Council Hears Planning & Zoning – August 27, 2003 at 6:30 p.m.

c) Presentation of the Planning & Zoning Commission Quarterly Report

d) Possible approval of Resolution 2003-570, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting final plat

2003-02, for the Verde Valley Business Park located at 3523 Hwy 260 (off of the Justice Facility Driveway.)

On a motion by Reddell, seconded by Teague, the Council unanimously approved the Consent Agenda as amended, changing the August 27th meeting to the regular session scheduled for August 20th.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Discussion, consideration, and review of CR 2003-01: A presentation by Scott Simonton of the conceptual plans including a proposed library site for the Verde Cliffs development.

There was no action taken.

Community Development Director Wright introduced Scott Simonton who presented a concept for development of property which, following discussions with Library Director Laurito, would include donation of five acres to the Town for a library site; in return Verde Cliffs is requesting somewhat smaller lots resulting in a higher density to compensate for the loss of the five acres. A formal request for the

rezoning would have to be presented to Council later; at this time Mr. Simonton is looking for input and direction on the proposed project.

Scott Simonton, a resident of Mesa, Arizona, addressed the Council, representing Verde Cliffs as the owner of the 73-acre parcel on Cliffs Parkway which is the area under consideration for the planned development. Using a large rendering of the plan, Mr. Simonton pointed out the five-acre parcel being considered for donation for the library site, the different residential areas and their lot sizes and densities, the open spaces and recreational areas, citing the results of extensive research on the feasibility of the project, and comparable lot sizes in other communities. He emphasized that the research showed that, although removing the five-acre library site from the property, a sufficient number of lots could still be attained to make the project feasible. Mr. Simonton said the question before the Council now is whether the plan and resulting somewhat higher density would be acceptable to the Town of Camp Verde.

During a detailed discussion with Mr. Simonton which included suggestions for some adjustments to the planned development, the members expressed their appreciation of the proposed donation, and in general approved of the over-all concept as attractive to the community, especially with the projected affordable housing.

Public Input:

Saul Smithson, public relations person for the Library Endowment, thanked the Council for their expressions of goodwill and interest in the project, and Mr. Simonton for offering the gift of the land. He added he hopes they can look forward to seeing the library in its full glory on top of that cliff, which will be a wonderful place for everyone, especially the kids, as well as those coming into the area.

Jim Ash requested further identification of the location of the property in relation to the streets and the post office, and that was clarified. He said that the Library Endowment group has run into a roadblock in getting grants for the library, in particular because there has been no property for it; the prospect of getting some property should help to perhaps come up with some more money now.

Helen Zimmerli, Chairperson of the Library Commission, expressed her thanks also, saying that the Commission has worked long and hard trying to figure out how to get a beautiful new library for the Town, including working with Mr. Simonton. She feels it would be a very positive plan for the whole Town, and then introduced Gerry Laurito, Library Director.

Gerard Laurito, Library Director, added his opinion that the parcel would be a fantastic site for the library, well-centered within the community, with a view that would be something to behold, and wanted to commend Mr. Simonton for his efforts in offering to donate the site to the Town, and said he also appreciated the Council's opinions on the project.

7. **Discussion, consideration, and possible approval of Resolution 2003-565, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the site plan for the Verde Travel Center on parcel 403-22-019F and 403-22-027K. The location of the site is at the southwest corner of Hwy 260 and the new frontage road where the Chevron station is presently located. (Site Plan Review 2003-02: An application submitted by Mike Gardner-Casa Verde Consulting, agent for Casa Sierra Investments Limited Partnership, owner of parcels 403-22-019F and 403-22-027K, zoned PAD and located at 1851 W. Hwy 260.)**

On a motion by Baker, seconded by Reddell, the Council unanimously approved Resolution 2003-565, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the site plan for the Verde Travel Center on parcel 403-22-019F and 403-22-027K. The location of the site is at the southwest corner of Hwy 260 and the new frontage road where the Chevron station is presently located.

Will Wright explained that the proposed Travel Center is a part of a prior rezoning where a PAD had been put in for more than the area being now requested.

- * 13. **Discussion, consideration, and possible approval of contract with Arizona Engineering in the amount of \$31,427.50 for engineering documents for the Library Parcel, Tract G on the northwest side of Cliffs Parkway.**

On a motion by Reddell, seconded by Parrish, the Council unanimously approved payment to Arizona Engineering in the amount of \$31,427.50 out of the General Contingency Fund to engineer the eight lots on Cliffs Parkway on the land donated to the Library, to raise money for the Library, with the \$31,427.50 to be returned to the General Fund when the lots are sold.

Lee said that the proposal before the Council was for Arizona Engineering to complete the preliminary plans and documents necessary for the development of the infrastructure and roads for the eight lots on the five acres that had been donated to the Town in the Verde Cliffs subdivision. Council had previously determined that developing the property into lots to then be auctioned or sold off would generate the highest monetary return on the property, with the proceeds to go toward development of the new library. The initial investment being requested for the engineering would be paid back to the General Fund from the proceeds of the sale.

14. **Discussion, consideration, and possible direction to staff concerning an Equestrian Committee to serve under the Manager's direction. The committee's focus will be to develop an equine facility as part of the first phase of the Community Park.**

On a motion by Baker, seconded by Gioia, the Council voted unanimously to direct staff to form an Equestrian Committee to serve under the Town Manager's direction to develop that equine facility.

Lee described for the Council a tour that he and some staff had been taken on, including Horse Lovers Park and West World in Scottsdale. That tour gave rise to the desire to form a committee to work on ideas and plans for an equine facility for the Community Park. In discussion, the Council pointed out that the Town already has the arena equipment purchased last year, agreeing that forming a committee was a great idea.

15. **Discussion, consideration, and possible designation of representatives to serve on the FY 05-06 CIP Committee.**

The Council took no action.

Finance Director Bullard advised Council that the staff is currently in the process of putting together the CIP committee for the upcoming budget year. He reminded the members that the CIP is the capital asset side of the five-year budget plan that staff uses to forecast expenditures over the five-year period. Bullard said that it has been awhile since funds were available to realistically generate a CIP plan to start prioritizing various capital projects. The intent is to have each department head on the committee as well as a representative from each of the Town's various Committees and Commissions. Bullard suggested that each Council member appoint a representative from the community to share their views on the CIP Committee; those seven individuals would provide a cross-section of opinions to contribute to the Committee. After Bullard is provided with the names of those selected he will then contact them to set up a meeting, if not by next week, the following week at the latest; the total number of meetings required through the process would be three to four, and during the day. The Council agreed to come up with nominees in the next few days.

16. **Discussion, consideration, and possible approval to purchase the Rio Verde Plaza located at 497 S. Main Street for \$390,000.**

On a motion by Reddell, seconded by Kovacovich, the Council unanimously adopted Ordinance 2005-A297, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving submission of escrow papers to the Title Company for the purchase of real property known as the Rio Verde Plaza in Camp Verde, Arizona, including Parcels 404-23-011A and 404-23-011B, located at 497 S. Main Street.

12-05-04A10:45 KCVU

3765697 BK 4187 PG 164
Yavapai County, Arizona
Patsy Jenney-Colon, Recorder
09/14/2004 03:43P PAGE 1 OF 3
FIRST AMERICAN TITLE INS CO
RECORDING FEE 5.00
SURCHARGE 8.00
POSTAGE 1.00

When Recorded, Return To:

Town of Camp Verde
P.O. Box 710
Camp Verde, AZ 86322
Attn: Bill Lee

FEE
\$ 5
\$ 5
\$ 5
\$ 1
\$ 14

TS

EXEMPT FROM AFFIDAVIT OF VALUE UNDER A.R.S. SECTION 11-1134.A.3

QUIT CLAIM DEED

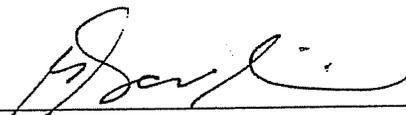
FOR TEN DOLLARS and other valuable consideration, VERDE CLIFFS, LLC, an Arizona limited liability company ("*Grantor*"), does hereby quit claim to the TOWN OF CAMP VERDE, a municipal corporation ("*Grantee*"), all of Grantor's right, title and interest in and to the following described real property situated in Yavapai County, Arizona:

See Exhibit A attached hereto and by reference incorporated herein.

Dated to be effective as of date recorded in the records of Yavapai County, Arizona.

GRANTOR:

VERDE CLIFFS, LLC,
an Arizona limited liability company

By: 
G. Scott Simonton, Manager

STATE OF ARIZONA)
) ss.
County of Maricopa)

The foregoing instrument was acknowledged before me this 8 day of September, 2004, by G. Scott Simonton, acting as the Manager of VERDE CLIFFS, LLC, an Arizona limited liability company, on behalf of such company.

Shawna K. Ellsworth

Notary Public

My commission expires:

Jan. 1, 2006

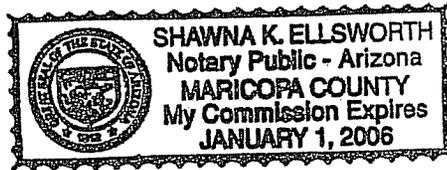


EXHIBIT A

Legal Description

Tract G, VERDE CLIFFS, according to the plat recorded September 14, 2004, in Book 51 of Maps, page 30-35 records of Yavapai County, Arizona.

Name(s) shown on your income tax return

Identifying number

G. Scott Simonton

266-78-8690

Section B - Appraisal Summary - List in this section only items (or groups of similar items) for which you claimed a deduction of more than \$5,000 per item or group. Exception. Report contributions of certain publicly traded securities only in Section A. If you donated art, you may have to attach the complete appraisal. See the Note in Part I below.

Part I Information on Donated Property - To be completed by the taxpayer and/or appraiser.

4 Check type of property:

- Art* (contribution of \$20,000 or more)
Art* (contribution of less than \$20,000)

- Real Estate
Coin Collections

- Gems/Jewelry
Books

- Stamp Collections
Other

* Art includes paintings, sculptures, watercolors, prints, drawings, ceramics, antique furniture, decorative arts, textiles, carpets, silver, rare manuscripts, historical memorabilia, and other similar objects.
Note: If your total art contribution deduction was \$20,000 or more, you must attach a complete copy of the signed appraisal. See instructions.

Table with 3 columns: (a) Description of donated property, (b) If tangible property was donated, give a brief summary of the overall physical condition at the time of the gift, (c) Appraised fair market value. Row 1: 5 Acres Land for Town Library Site, Excellent, 498,000.

Table with 6 columns: (d) Date acquired by donor, (e) How acquired by donor, (f) Donor's cost or adjusted basis, (g) For bargain sales, enter amount received, (h) Amount claimed as a deduction, (i) Average trading price of securities. Row 1: 03/2001, Purchase, 20,000, 0, 0.

Part II Taxpayer (Donor) Statement - List each item included in Part I above that the appraisal identifies as having a value of \$500 or less. See instructions.

I declare that the following item(s) included in Part I above has to the best of my knowledge & belief an appraised value of not more than \$500 (per item). Enter identifying letter from Part I and describe specific item. (See instrs)

Signature of taxpayer (donor)

Date

Part III Declaration of Appraiser

I declare that I am not the donor, the donee, a party to the transaction in which the donor acquired the property, employed by, or related to any of the foregoing persons, or married to any person who is related to any of the foregoing persons. And, if regularly used by the donor, donee, or party to the transaction, I performed the majority of my appraisals during my tax year for other persons.

Also, I declare that I hold myself out to the public as an appraiser or perform appraisals on a regular basis; and that because of my qualifications as described in the appraisal, I am qualified to make appraisals of the type of property being valued. I certify that the appraisal fees were not based on a percentage of the appraised property value. Furthermore, I understand that a false or fraudulent overstatement of the property value as described in the qualified appraisal or this appraisal summary may subject me to the penalty under section 6701(a) (aiding and abetting the understatement of tax liability). I affirm that I have not been barred from presenting evidence or testimony by the Director of Practice.

Sign Here

Signature

Title

Date of appraisal

Business address (including room or suite no.)

Identifying number

City or town

State ZIP code

Part IV Donee Acknowledgment - To be completed by the charitable organization.

This charitable organization acknowledges that it is a qualified organization under section 170(c) and that it received the donated property as described in Section B, Part I, above on 9-14-2004

FDIZ1812 07/24/02

Furthermore, this organization affirms that in the event it sells, exchanges, or otherwise disposes of the property described in Section B, Part I (or any portion thereof) within 2 years after the date of receipt, it will file Form 8282, Donee Information Return, with the IRS and give the donor a copy of that form. This acknowledgment does not represent agreement with the claimed fair market value.

Does the organization intend to use the property for an unrelated use? Yes No

Name of charitable organization (donee)

Employer identification number

TOWN OF CAMP VERDE

26-0573698

Address (number, street and room or suite no.)

City or town

State ZIP code

473 S. MAIN STREET, SUITE 102

CAMP VERDE, AZ

06322

Authorized signature

Title

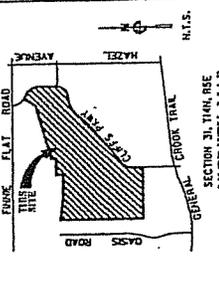
Date

Michael K. Annell

Town Manager

11-20-2007

Recorded 9-14-04



ASSESSORS PARCEL NUMBERS
TRACT AREA AND USE TABLE

Table with columns for Tract Area, Assessor's Parcel Number, and Use. Includes categories like Residential, Commercial, and Public Use.

NOTES
1. NO STRUCTURE OF ANY KIND SHALL BE CONSTRUCTED ON THE LOCATION OF THE UTILITY AS SHOWN ON THIS PLAN...

LAND SURVEYORS CERTIFICATION
I HEREBY CERTIFY THAT THE SURVEYING WAS DONE IN ACCORDANCE WITH THE PROVISIONS OF THE PROFESSIONAL LAND SURVEYING ACT...

TOWN APPROVALS
THIS PLAN HAS BEEN REVIEWED FOR CONFORMANCE TO THE APPROVED PRELIMINARY PLAN AND ANY SPECIAL CONDITIONS ATTACHED THERE TO...

TOWN CLERK CERTIFICATION
I, TOWN CLERK OF THE TOWN OF CAMP VERDE, HEREBY CERTIFY THAT SAID PLAN HAS BEEN APPROVED BY THE BOARD OF SUPERVISORS...

ASSURED WATER SUPPLY
THIS PROJECT IS NOT WITHIN A DESIGNATED ACTIVE WATER MANAGEMENT AREA...

RATIFICATION
THE UNDERSIGNED IS THE HEIR OR THE REPRESENTATIVE OF THE ESTATE OF THE DECEASED...

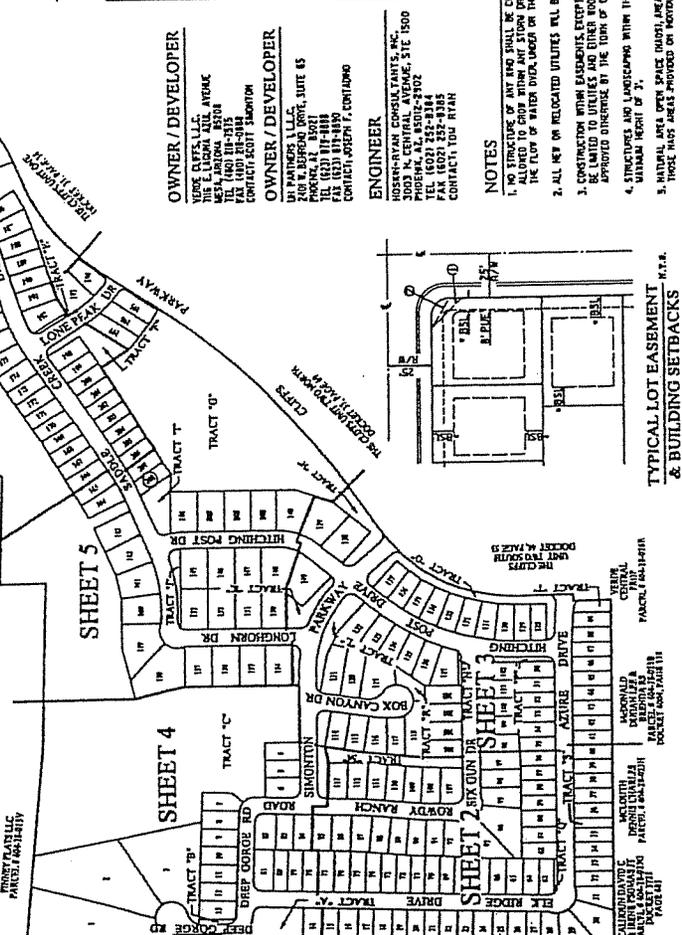
ACKNOWLEDGEMENT
I, THE UNDERSIGNED, DO HEREBY ACKNOWLEDGE THAT I AM THE HEIR OR REPRESENTATIVE OF THE ESTATE OF THE DECEASED...

ASSURED WATER SUPPLY
THIS PROJECT IS NOT WITHIN A DESIGNATED ACTIVE WATER MANAGEMENT AREA...

RATIFICATION
THE UNDERSIGNED IS THE HEIR OR THE REPRESENTATIVE OF THE ESTATE OF THE DECEASED...

ACKNOWLEDGEMENT
I, THE UNDERSIGNED, DO HEREBY ACKNOWLEDGE THAT I AM THE HEIR OR REPRESENTATIVE OF THE ESTATE OF THE DECEASED...

FINAL PLAN FOR "VERDE CLIFFS" A PORTION OF THE WEST HALF OF SECTION 31, TOWNSHIP 14 NORTH, RANGE 5 EAST, OF THE GILA AND SALT RIVER MERIDIAN, YAVAPAI COUNTY, ARIZONA.



TYPICAL LOT EASEMENT & BUILDING SETBACKS

Table showing building setbacks: Front, Side, Rear, and Corner setbacks in feet.

LEGEND
POCKETS SECTION CORNER POCKETS SET BY MEANS WITH CAP ALL OTHERS (EXCEPT UNDEVELOPED) POCKETS CAP WITH 3/4\"

TOTAL LOT COUNT: 208
GROSS AREA 71,148 AC.

SHEET 1 OF 6

Hoskin-Ryan Consultants Inc.

DEDICATION
COUNT OF YAVAPAI
NOW ALL HERB BY THESE PRESENTS THAT THE CLIFFS L.L.C. AN ARIZONA LIMITED LIABILITY COMPANY AND BY PARTNER A L.L.C. AN ARIZONA LIMITED LIABILITY COMPANY...

ACKNOWLEDGEMENT
I, THE UNDERSIGNED, DO HEREBY ACKNOWLEDGE THAT I AM THE HEIR OR REPRESENTATIVE OF THE ESTATE OF THE DECEASED...

ASSURED WATER SUPPLY
THIS PROJECT IS NOT WITHIN A DESIGNATED ACTIVE WATER MANAGEMENT AREA...

RATIFICATION
THE UNDERSIGNED IS THE HEIR OR THE REPRESENTATIVE OF THE ESTATE OF THE DECEASED...

ACKNOWLEDGEMENT
I, THE UNDERSIGNED, DO HEREBY ACKNOWLEDGE THAT I AM THE HEIR OR REPRESENTATIVE OF THE ESTATE OF THE DECEASED...

ASSURED WATER SUPPLY
THIS PROJECT IS NOT WITHIN A DESIGNATED ACTIVE WATER MANAGEMENT AREA...

RATIFICATION
THE UNDERSIGNED IS THE HEIR OR THE REPRESENTATIVE OF THE ESTATE OF THE DECEASED...

ACKNOWLEDGEMENT
I, THE UNDERSIGNED, DO HEREBY ACKNOWLEDGE THAT I AM THE HEIR OR REPRESENTATIVE OF THE ESTATE OF THE DECEASED...

and Common Council of the Town of Camp Verde, Yavapai County, Arizona declaring the Town of Camp Verde Town Code, dated May 18, 2011, to be a public record. Staff Resource: Debbie Barber
On a motion by Baker, seconded by German, the Council voted unanimously to make the term of Vice-Mayor a two-year term to coincide with the two-year term of the Mayor.

On a motion by German, seconded by Baker, the Council unanimously approved Resolution 2011-843, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona declaring the Town of Camp Verde Town Code, dated May 18, 2011, to be a public record, as amended.

Barber stated that the Town Code is ready tonight for approval; the recent changes requested have been made, and actually, Items 10 and 11 go together. Burnside said that Item 10 will be addressed first, and then Item 11. There was a brief discussion for further clarification of some of the verbiage, and the distinction between a routine attorney review and a formal opinion.

Baker referred to the section on Page 8 establishing the term of Vice Mayor; she requested that a change be made to set it as a two-year term to coincide with the two-year term of the Mayor. There was general agreement expressed by the members, and action was taken accordingly.

There was no public input.

For the record, Burnside said the actions taken will be a good example; as we go through and read the Town Code and see that changes need to be made, they will be brought back to Council for discussion, since this is also a moving document.

NOTE: A recess was called at 7:32 p.m.; the meeting was called back to order at 7:39 p.m.

11. **Discussion, consideration, and possible approval of Ordinance 2011-A372, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the Town of Camp Verde Town Code, a recodification of selected prior ordinances of the Town, and proscribing penalties for violations thereof.** Staff Resource: Debbie Barber
On a motion by Baker, seconded by Roulette, the Council unanimously approved Ordinance 2011-A372, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the Town of Camp Verde Town Code, a recodification of selected prior ordinances of the Town, and proscribing penalties for violations thereof.

Barber explained that the subject Ordinance adopts the Town Code. Barber confirmed that the Exhibit A included in the packet was prepared in order to publish only the areas that are required to be published by Statute, which would be much less expensive than publishing the entire Ordinance.

There was no public input.

- * 12. **Discussion, consideration, and possible direction to staff relative to researching opportunities to present to Council with respect to options for the possible disposition of Town-owned properties. Discussion may include, but not be limited to the sale, exchange, engaging a realtor, requests for proposals, using the web for advertising and marketing, appraisals, identification of properties, and the possible benefits and detriments of property disposition.** Staff Resource: Russ Martin
Martin summarized the direction to staff, in essence: As to Fort River Caves, maybe on properties that are sensitive to neighborhood issues, and along that line the McCracken property that has been brought to Council in the past, and the opportunity to put those together; the discussion of the Oasis -260 brought up more history, and make sure there is adequate information that the Council would have if they were to pull or select any of those in the future, and place them on the MLS, because the MLS is important for the potential marketing; go ahead and prepare a Request for Proposal draft that Council would review, and

identify the explicit properties that we would consider placing on the MLS and wanting them to market so that it is clear as to what we are asking a potential realtor to do. Along those lines, design or try to work with the website, see if there is a direct way to market the properties as well; and the Council would entertain exchanges if they were proposed, either partial and/or exchanges would be entertained so that we would have that opportunity to draw on; talk about some of the benefits, and if we came up with those, the willingness to put on the list; need to include potential opportunities for the money to be used for capital projects instead of vacant property; the ability for vacant property to pay taxes to those institutions that require property taxes. There was further discussion regarding the McCracken property, Oasis and Cliffs Parkway, as well as the Rio Verde property.

Martin noted that the Town in previous years had acquired property in several different ways, most of the parcels through donation, including the Verde Lakes and Clear Creek flood areas. Martin referred to a list of seven properties on hand that he believes the Town would be wise to consider selling or exchanging, and, if so, asked if he should entertain such offers if they were to be made. Discussing several options with the Council, Martin suggested that properties for sale could be published on the website. Another example, in the event a realtor were to be engaged to sell a property, that could be done by a Request for Proposal. Martin said he would come back for Council approval of whatever course of action he would propose. The members agreed that it would not be necessary to do an appraisal prior to marketing any of the properties in any form or fashion. Roulette raised a possible problem of the Town being locked into a contract for sale of a property going on the market for \$20,000, and then the appraisal coming in for \$50,000. Martin asked about identifying properties that the Town may wish to exclude from the list of properties to be considered for sale or trade. A strip of land in Fort River Caves was one example discussed; if others are thought of, staff will be advised accordingly. The members discussed with Martin other parcels, including the McCracken parcel, and the property at the corner of Oasis and 260. The discussion also pointed out the benefits of sales financing future CIP projects, and perhaps alleviating public criticism of the Town continuing to hold onto property that could be put to better use as well as returned to the private sector for tax revenues.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Murray Lichty said that, hearing of all the properties the Town has, with some of them in flood plains or undesirable areas, he would suggest putting a chain link fence around one of the properties and make it a Dog Park, following rules that Cottonwood has set up for theirs that work very well. It would be very resident-friendly for the Town, needing only a fence, occasional mowing and watering.

Tony Gioia, former Mayor of Camp Verde, shared his memory of how and why the flood plain properties had been acquired by individuals who later found that the parcels could not be built upon and subsequently abandoned them. The Town arranged with the County and Verde Lakes to take ownership so that the fleeing of the citizens, or potential citizens, would not be propagated, and also that the properties would remain open space. He also commented that everyone knows how he feels about the Oasis property; the zoning was twice approved by the General Plan for open space. It was purchased from State Lands with the intent to be used as a Welcome Center. *Burnside shared his memory of the original discussion on purchasing the Oasis property and discussing bed taxes, and how he had suggested that it would be a great brothel area.*

There was no further public input.

13. Call to the Public for items not on the agenda.

There was no public input.

14. Advanced Approvals of Town Expenditures.

There were no advanced approvals.

12



TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: May 18, 2011

Meeting Type:

Consent Agenda – Special Announcements Regular Business Work or Special Session

Reference Document: Manager seeking direction re: Town-owned properties

Agenda Title (be exact): Discussion, consideration and possible direction to staff relative to researching alternatives to present to Council with respect to options for possible disposition of Town-owned properties. Discussion may include, but not be limited to the sale, exchange, engaging a realtor, request for proposals, using the web for advertising and marketing, appraisals, identification of properties and the possible benefits/detriments of property disposition. Staff resource: Russ Martin

Purpose and Background Information:

I am seeking Council's direction to research options/alternatives relative to property disposition, including, but not limited to the list below:

1. Sale v. exchange
2. Engaging a realtor
3. Request for proposals
4. Use of web for advertising/marketing
5. Appraisals
6. Identification of any properties that should or should not be considered for disposition
7. Possible Benefits/detriments of property disposition

Due to the difficult financial conditions that the Town is currently experiencing, it is important that staff evaluate any potential disposition of land/appurtenances which the Town is holding in inventory that are under-utilized or unproductive. Securing the sale/exchange of the Town-owned property could be of material benefit to the Town i.e. to provide funding for future Capital projects that the Town may have an interest in pursuing.

In the attached Town-owned properties list some sites are identified by notes in the left-hand margin. Other sites in the list are in the flood plain and shall be retained in perpetuity or unbuildable. If Council directs the manager to evaluate possible disposition of properties, we will provide a filtered, but more comprehensive property list with the results of staff's research.

Any and all of the ideas discussed tonight, as well as the list of properties, will come back at a future Council meeting for final process direction.

Recommendation (Suggested Motion):

Direct staff to research alternatives to present to Council with respect to options for possible disposition of Town-owned properties. Discussion may include, but not be limited to the sale, exchange, engaging a realtor, request for proposals, using the web for advertising and marketing, appraisals, identification of properties and the possible benefits/detriments of property disposition.

Finance Review: Budgeted Unbudgeted N/A

Finance Director Comments/Fund: N/A

Attorney Review: Yes No N/A

Attorney Comments: N/A

Submitting Department: Administration

Contact Person: R. Martin

Supporting Documents attached: Yes No N/A (If yes, list detail below)

1) List of Town-owned properties _____ # of pages ___6__

Instructions to Clerk: None

Action Report prepared by: cbrown



Locate Property Information Tool - Owner Search Results

Search by Owner Results

Found 306 records matching
'TOWN OF CAMP VERDE'

Click on Parcel Number to view further parcel information!

Parcel	Site Address	Owner	Owner (Secondary)	Owner Address	
1	404-12-416	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
2	404-13-164	3427 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
3	404-13-211	3759 E WHITE CAP DR .	TOWN OF CAMP VERDE	N/A	PO BOX 710
4	404-13-218	3869 E WHITE CAP DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
5	404-13-277	3669 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
6	404-13-329	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
7	404-15-133	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
8	404-15-198	3582 E SUNRISE DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
9	404-16-417	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
10	404-32-216	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
11	404-32-219	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
12	404-32-224	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
13	404-32-273	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
14	404-02-104	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
15	404-13-240	3720 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
16	404-13-284	3759 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
17	404-15-140	3021 S VERDE LAKES DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
18	404-32-142	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
19	404-32-179	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
20	404-32-193	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
21	404-12-062	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
22	404-12-137	4181 E CRYSTAL CIR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
23	404-12-320	4411 E CREEK VIEW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
24	404-12-350	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
25	404-13-142	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
26	404-16-413	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
27		N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
28	404-15-123	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
29	404-15-131	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
30	404-15-153	3685 E SUNRISE DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
31	404-16-355	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
32	404-16-369	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
33	404-16-374	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
34	404-16-375	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
35	404-32-138	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
36	404-32-162	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
37	404-32-164	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
38	404-32-192	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
39	404-32-200	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
40	404-32-266	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
41	404-13-288	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
42	404-11-010C	N/A	TOWN OF CAMP VERDE	N/A	PO BOX 710
43	404-12-267	3480 S CHINO DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
44	404-16-347	3565 E ROBIN LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
45	404-16-390	3281 E DRIFTWOOD LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
46	404-16-398	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
47	404-16-435	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
48	404-18-187P	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102

Owner Results

49	403-21-243	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
50	404-12-142	4091 E CRYSTAL CIR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
51	404-12-282	4340 E CREEK VIEW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
52	404-12-414	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
53	404-13-129	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
54	404-13-208	3709 E WHITE CAP DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
55	404-13-236	3790 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
56	404-13-265	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
57	404-13-276	3659 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
58	404-13-283	3749 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
59	404-13-290	3849 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
60	404-13-324	3759 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
61	404-22-007	44 W HOLLOWON ST .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
62	404-12-347	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
63	404-13-104	3462 E DAWN DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
64	404-13-251	3560 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
65	404-13-308	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
66	404-16-357	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
67	404-12-287	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
68	404-13-148	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
69	404-13-180	3328 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
70	404-13-224	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
71	404-13-269	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
72	404-28-060B	646 S FIRST ST .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
73		N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
74	404-13-126	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
75	404-13-173	3428 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
76	404-13-209	3729 E WHITE CAP DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
77	404-13-299	3989 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
78	404-15-125	3620 E ASPEN WAY .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
79	404-32-066	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
80	404-32-199	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
81	404-32-207	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
82	404-32-213	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
83	404-32-232	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
84	404-32-233	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
85	404-32-240	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
86	404-02-023	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
87	404-15-136	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
88	404-30-197	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
89	404-32-149	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
90	404-32-182	2645 E CROSS RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
91	404-32-203	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
92	404-32-217	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
93	404-12-074	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
94	404-12-085	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
95	403-21-253B	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
96	404-12-279	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
97	404-13-102	3493 E CACTUS BLOSSOM LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
98	404-13-138	3375 E PONDEROSA TRL .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
99	404-32-001	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
100	404-32-062	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
101	404-32-070	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
102	404-12-073	4195 E LAZY RIVER RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
103	404-22-125	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
104	404-13-144	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
105	404-13-179	3348 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
106	404-13-298	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102

Rock
Blot

CPMO

107	404-13-305	3890 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
108	404-13-322	3729 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
109	404-15-132	3591 E POPLAR RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
110	404-28-436	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
111	404-32-068	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
112	404-32-186	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
113	404-32-198	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
114	404-32-223	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
115	403-21-251B	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
116	403-23-431	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
117	404-13-113	3461 E DAWN DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
118	404-13-139	3385 E PONDEROSA TRL .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
119	404-13-205	3669 E WHITE CAP DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
120	404-13-238	3142 S HILLTOP DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
121	404-13-274	3203 S REDWOOD CT .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
122	404-13-297	3959 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
123	404-15-128	3681 E POPLAR RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
124	404-32-067	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
125	404-32-071	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
126	404-32-230	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
127	404-32-235	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
128	404-32-259	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
129	404-32-222	3263 S TERRACE LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
130	404-32-229	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
131	404-32-234	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
132	404-32-249	3287 S CENTURY LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
133	404-32-250	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
134	404-32-253	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
135	404-32-258	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
136	404-32-267	2920 E CITRUS WAY .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
137	404-32-268	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
138	404-32-072	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
139	404-32-078	3094 E SKYLINE DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
140	404-22-124	374-S WOODS ST .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
141	404-22-126A	488 S NICHOLS ST .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
142	404-23-011	497 S MAIN ST .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
143	404-20-024C	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
144	404-15-098	3065 S HILLTOP DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
145	404-15-124	3610 E ASPEN WAY .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
146	404-15-137	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
147	404-15-152	3675 E SUNRISE DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
148	404-16-177	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
149	404-13-447	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
150	404-13-448	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
151	404-13-449	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
152	404-13-450	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
153	404-12-341	4291 E LAZY RIVER RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
154	404-12-412	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
155	404-12-413	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
156	404-12-029R	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
157	404-02-039C	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
158	403-21-250B	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
159	403-21-252C	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
160	403-21-254B	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
161	404-02-024U	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
162	403-21-021C	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
163	403-21-244	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
164	403-22-034B	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102

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Owner Results

165	404-12-072	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
166	404-12-079	4111 E LAZY RIVER RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
167	404-12-090	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
168	404-16-385	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
169	404-16-395	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
170	404-32-201	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
171	403-23-430	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
172	403-11-095	1420 N RAWHIDE RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
173	404-30-029	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
174	404-13-098	3403 E CACTUS BLOSSOM LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
175	404-13-112	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
176	404-13-168	3180 S VERDE LAKES DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
177	404-13-233	3840 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
178	404-13-259	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
179	404-13-261	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
180	404-02-171B	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
181	404-02-024W	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
182	404-32-069	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
183	404-32-177	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
184	404-32-204	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
185	404-32-225	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
186	404-32-252	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
187	404-19-166	235 N MONTEZUMA CASTLE .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
188	404-13-260	3549 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
189	404-12-276	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
190	404-16-368	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
191	404-16-406	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
192	404-16-428	3899 E NORTH RIDGE LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
193	404-16-436	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
194	404-32-156	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
195	404-32-158	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
196	404-32-188	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
197	404-32-191	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
198	404-32-254	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
199	404-32-265	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
200	404-32-185	3367 S LAKE FRONT DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
201	404-32-212	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
202	404-32-244	3326 S CENTURY LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
203	404-12-075	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
204	404-12-089	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
205	404-12-082	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
206	404-12-319	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
207	404-12-346	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
208	404-12-415	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
209	404-16-408	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
210	404-16-424	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
211		N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
212	404-19-018A	205 N MONTEZUMA CASTLE .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
213	404-19-018C	34 W MOSER LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
214	404-22-123	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
215	403-19-200	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
216	404-32-226	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
217	404-32-227	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
218	404-32-247	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
219	404-12-098	4050 E SPARKLING LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
220	404-12-356	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
221	404-13-127	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
222	404-13-143	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102

223	404-13-146	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
224	404-13-282	3729 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
225	404-13-326	3789 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
226	404-13-328	3819 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
227	403-11-094	1450 N RAWHIDE RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
228	404-13-189	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
229	404-13-196	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
230	404-13-268	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
231	404-13-327	3799 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
232	404-13-331	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
233	404-15-090	3080 S WAGNER DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
234	404-16-393	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
235	404-16-401	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
236	404-16-421	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
237	404-32-154	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
238	404-32-174	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
239	404-32-214	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
240	404-32-215	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
241	404-32-228	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
242	404-32-231	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
243	403-23-152A	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
244	404-16-329	3626 E MOCKING BIRD LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
245	404-12-084	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
246	404-12-140	4121 E CRYSTAL CIR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
247	404-12-278	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
248	404-16-400	3362 E DRIFTWOOD LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST	
249	404-16-405	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
250	404-16-437	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
251	404-18-171A	1213 N GARNER LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
252	404-32-145	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
253	404-32-150	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
254	404-32-152	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
255	404-32-159	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
256	404-32-178	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
257	404-32-180	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
258	404-32-187	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
259	404-32-189	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
260	404-32-190	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
261	404-32-202	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
262	404-32-205	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
263	404-32-218	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
264	404-28-439	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
265	404-28-061A	600 S FIRST ST .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
266	404-18-148A	831 W BUFFALO TRL .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
267	404-19-018B	130 N BLACK BRIDGE LOOP RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102	
<i>c.u.m.d</i>	268	404-19-019	33 W MOSER LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	269	404-16-348	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	270	404-16-367	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	271	404-16-370	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	272	404-16-371	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	273	404-16-373	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	274	404-16-387	3221 E DRIFTWOOD LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	275	404-16-396	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	276	404-16-399	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	277	404-16-403	3282 E DRIFTWOOD LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	278	404-16-412	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
	279	404-16-414	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102

280	404-16-415	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
281	404-16-416	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
282	404-16-425	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
283	404-16-426	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
284	404-13-130	3270 E WHITE CAP DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
285	404-13-159	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
286	404-13-171	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
287	404-13-176	3398 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
288	404-13-178	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
289	404-13-214	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
290	404-13-231	3860 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
291	404-13-250	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
292	404-13-262	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
293	404-13-296	3949 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
294	404-13-304	3920 E YUCCA DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
295	404-13-317	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
296	404-13-318	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
297	404-13-321	3709 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
298	404-13-332	3869 E CATCLAW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
299	404-12-078	4121 E LAZY RIVER RD .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
300	404-12-092	3330 S CROSS CREEK DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
301	404-12-129	4081 E SPARKLING LN .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
302	404-12-227	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
303	404-12-269	4311 E CREEK VIEW DR .	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
-304	404-02-172	N/A - Community Park TERRINGULINE Parcel	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
305	403-23-153A	N/A	TOWN OF CAMP VERDE	N/A	473 S MAIN ST #102
306	404-03-105D	N/A	TOWN OF CAMP VERDE	C/O WILL WRIGHT	473 S MAIN ST #102

#13



Town of Camp Verde

Agenda Item Submission Form - Section I

Meeting Date: 8-17-11

- Consent Agenda Decision Agenda Executive Session Requested
- Presentation Only Action/Presentation

Requesting Department: Clerk's Office

Staff Resource/Contact Person: Debbie Barber, Town Clerk

Agenda Title (be exact): Discussion, consideration, and possible direction to the Mayor to vote in favor of or against the attached resolutions as submitted to the League of Arizona Cities and Towns Resolution Committee for consideration.

List Attached Documents: Recommendation Summary (7 pags) & Resolutions (41 pgs)

Estimated Presentation Time: 2 minutes

Estimated Discussion Time: 10-20 minutes

Reviews Completed by: N/A

Department Head:

Town Attorney Comments: N/A

Finance Department N/A

Fiscal Impact:

Budget Code:

Amount Remaining:

Comments:

Background Information: The League of AZ Cities and Towns was organized to represent the collective interests of Arizona's incorporated communities at the Capitol. Annually, communities submit resolutions of concern to their local community to the League Resolutions Committee for consideration. The League then drafts a policy statement based on the final printed precut of the Resolutions process and outlines the League's legislative priorities for the coming year. The Mayor is a voting member of the Resolutions Committee.

Recommended Action (Motion): Move to direct the Mayor to vote for/against the resolutions as determined by Council.

Instructions to the Clerk: Prepare resolution packet indicating Council's direction for the Mayor to use as a reference during the August 30, 2011 Resolutions Committee meeting.

League of Arizona Cities & Towns

Recommendations of Resolution Subcommittee Meeting

No.	Summary	Sponsor	Co-Sponsor	Subcommittee Recommendation
1	<i>Prohibit the legislature from changing the funding formula for shared revenues with cities and towns and increasing costs to cities and towns through shifting existing service costs through increased fees that replace state funding.</i>	Prescott Valley	Bullhead City, Kingman, Clarkdale	Recommend for Adoption
3	<i>Urges the Legislature to protect the Arizona State Parks (ASP) authority to generate and utilize its revenues as deemed necessary by the ASP Board. Fees generated by the Arizona State Parks are protected for use toward the purposes of State Parks.</i>	Sedona	Payson, Clarkdale, Prescott Valley, Kingman, Cottonwood, Bullhead City, Jerome, Camp Verde	Recommend for Adoption
6	<i>Recommend that the State of Arizona continue to support retention of existing economic development tools and programs and increase access to new tools for cities to help them remain competitive nationally and internationally.</i>	Flagstaff	Sedona, Kingman, Yuma, Tempe, Oro Valley	Recommend for Adoption
11	<i>Urges the Governor and the State Legislature to develop and pass legislation that allows greater flexibility in annexing county islands.</i>	Marana	Sierra Vista	Recommend for Adoption
17	<i>Urges the Governor and the State Legislature to develop and pass legislation that supports efforts to reduce the shortage of physicians in the State of Arizona. The League encourages the Legislature to consider addressing any major issues that affect a physician's decision to locate or remain in Arizona to practice.</i>	Sierra Vista	Bisbee, Douglas, Clarkdale	Recommend for Adoption
19	<i>Amend the laws and regulations for granting a Certificate of Necessity (CON) and allow cities & towns the authority to provide emergency ambulance transportation services within their jurisdictions.</i>	Yuma	Sierra Vista, Bullhead City, Kingman	Recommend for Adoption
20	<i>Urges Congress to repeal Section 511 of the Tax Increase Prevention and Reconciliation Act of 2005, which mandates Federal, State and Local government entities to withhold and remit to the IRS 3% of nearly all contract payments, effective January 1, 2013.</i>	Mesa	Phoenix	Recommend for Adoption
22	<i>Oppose federal preemption of state and local taxing authority over online travel companies.</i>	Tusayan	Flagstaff, Sedona	Recommend for Adoption
Staff 2	<i>Support Reasonable Structural Reform to the State's Revenue System</i>	Staff		Recommend for Adoption

League of Arizona Cities & Towns

Recommendations of Resolution Subcommittee Meeting

2	Request the Legislature freeze future sweeps of Highway User Revenue Funds (HURF) and restore HURF funding to FY2008 levels over a 3-5 year period to begin in FY2012/2013.	Douglas	Bullhead City, Apache Junction, Bisbee, Coolidge, Globe, Kingman, Page, Sierra Vista, Tolleson, Wickenburg, Williams, Yuma, Thatcher, Payson, South Tucson	Recommend with Amendments- Request the Legislature freeze STOP future sweeps of Highway User Revenue Funds (HURF) and restore HURF funding to FY2008 levels over a 3-5 year period to begin in FY2012/2013. ADDITIONAL CO-SPONSORS ADDED (at end of this document).
4	Urges the authorization of expenditure and full appropriations through the reauthorization of ARS 41-501, 503 and 504 to restore the Arizona State Park Heritage Funds.	Sedona	Payson, Clarkdale, Prescott Valley, Kingman, Cottonwood, Bullhead City, Jerome, Yuma, Camp Verde	Recommend with Amendments- Urges the authorization of expenditure and full appropriations through the reauthorization of REENACTMENT O. REPEALED ARS 41-501, 503 and 504 to restore the Arizona State Park Heritage Funds.
10	Amend A.R.S. § 13-1602 (Criminal Damage) to include criminal damage by graffiti.	Yuma	Bullhead City	Recommend with Amendments- Amend A.R.S. § 13-1602 (Criminal Damage) to include criminal damage by graffiti, BUT ONLY ON A MISDEMEANOR LEVEL.
12	Urges the Legislature to amend A.R.S. § 39-121.01 regulating requests for public records that are overbroad or abusive.	Yuma	Apache Junction, Bullhead City, Queen Creek, of Kingman	Recommend with Amendments- Urges the Legislature to amend A.R.S. § 39-121.01 regulating requests for public records that are overbroad or abusive- TO INCLUDE SPECIFICITY OF SUBJECT MATTER AND TIME PERIODS, STAFF TIME REQUIREMENTS AND TO EXCLUDE RECOGNIZED MEDIA FROM BEING LIMITED IN THEIR REQUESTS.
13	Urges the Legislature amend statutes requiring cities to publish notices, agendas, reports, and other statutorily mandated publications in a newspaper to allow cities and towns the option to publish on an official website.	Yuma	Apache Junction, Sierra Vista, Bullhead City, Queen Creek, Sedona, Oro Valley	Recommend with Amendments- Urges the Legislature amend statutes requiring cities to publish notices, agendas, reports, and other statutorily mandated publications in a newspaper to allow cities and towns the option to publish on an official website OR A THIRD PARTY'S WEBSITE IN ADDITION TO THE MUNICIPALITY'S WEBSITE.

League of Arizona Cities & Towns

Recommendations of Resolution Subcommittee Meeting

21	<p><i>Urges the President of the United States and the U.S Congress to enact effective and large-scale forest restoration efforts for Arizona and other western forests to improve forest health and reduce the risks from catastrophic wildfires.</i></p>	Scottsdale	Payson, Paradise Valley	<p>Recommend with Amendments- <i>Urges the LEGISLATURE TO SUPPORT President of the United States and the U.S Congress to enact effective and large-scale forest restoration efforts for Arizona and other western forests to improve forest health and reduce the risks from catastrophic wildfires.</i></p>
Staff 1	<p><i>Supporting city and town authority over local matters; Constitutional authority of Charter Cities.</i></p>	Staff		<p>Recommend with Amendments (attached to full Resolutions packet)</p>

League of Arizona Cities & Towns

Recommendations of Resolution Subcommittee Meeting

5	<p><i>Identify and establish funding sources for Arizona Water Supply Revolving Fund Development authorized by H.B.2692.</i></p>	Flagstaff	Prescott Valley	<p>Critical Municipal Issue with Amendment- <i>Identify and establish funding sources for Arizona Water Supply Revolving Fund Development authorized by H.B.2692.</i></p>
15	<p><i>Legalize and encourage changes to net metering policies allowing for aggregate net metering (ANM) and use of energy and credits generated at available public and/or private sites to benefit energy meters located away from the generating site.</i></p>	Clarkdale	Payson, Prescott Valley, Sedona, Oro Valley	<p>Critical Municipal Issue</p>
16	<p><i>Request the Legislature establish the mechanism for the creation of sustainable energy financing district authority. Encourage the Arizona State Legislature to identify and define energy efficiency and renewable energy as a public benefit that enhances the public good and promotes the health, safety, prosperity, security, and general welfare of the community.</i></p>	Flagstaff	Sedona, Surprise, Bullhead City	<p>Critical Municipal Issue</p>
18	<p><i>Urges the State Legislature to support implementing a pilot program to restrict trucks to the two right-most lanes when traveling on Arizona highways in urban areas with three or more lanes in each direction</i></p>	Apache Junction	Douglas	<p>Critical Municipal Issue</p>

League of Arizona Cities & Towns

Recommendations of Resolution Subcommittee Meeting

7	Request the Legislature to amend Arizona Revised Statutes § 16-1004 to clarify that it is illegal to interfere with an election officer during the course of any official election-related duties.	Apache Junction	Kingman, Bullhead City	Not Recommended for Passage – Too specific to one community, and may be an interpretation of statute issue.
8	Request the Legislature amend Arizona Revised Statutes § 13-2904(A) by adding language that protects public employees by clearly indicating that public employees, in the course of their official duties, can be victims of disorderly conduct.	Apache Junction	Kingman, Bullhead City	Not Recommended for Passage - Statute could be interpreted as already covering public employees
9	Support legislation that institutes licensure requirements, regulations and standards for body art "tattoo" establishments.	Glendale	Kingman, Bullhead City	Not Recommended for Passage - Potential to be anti-local control if the State mandated us to take action, or initiated laws or rules that were inconsistent with local ordinances.
14	Urges the Governor and the State Legislature to develop and pass legislation that requires disclosure of development impact fees on purchase contracts for new residential construction.	Sierra Vista	Bisbee, Douglas	Not Recommended for Passage - May violate current agreement on moratorium on impact fee legislation.

League of Arizona Cities & Towns
Recommendations of Resolution Subcommittee Meeting

Key to Subcommittee Recommendations

Recommend for Adoption – Becomes a part of the Municipal Policy Statement, and will help guide legislative activity in the coming session.

Recommend with Amendments - Becomes a part of the Municipal Policy Statement, and will help guide legislative activity in the coming session, but needed amending for either content or technical reasons.

Critical Municipal Issue – Although an important concept to cities and towns, does not quite rise to the level of legislative activity. League staff may address the issue with state agencies and/or other stakeholders.

Not Recommended for Passage – The resolution may be too confined to one community, be on its face contrary to core principles, or not in line with current agreements with other stakeholders.

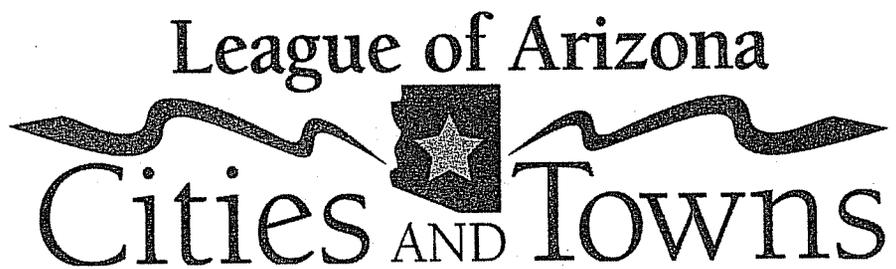
Subcommittee Recommendations column uses strike-throughs and capital letters to indicate changes to Resolutions summary statements.

League of Arizona Cities & Towns

Recommendations of Resolution Subcommittee Meeting

**Amendment of Resolution #2
Additional Co-Sponsors-Approved by the Resolutions Subcommittee**

City of Safford, Town of Pima, City of Eloy, City of Willcox, Town of Tusayan, Town of Chino Valley, City of Williams, City of Coolidge, City of Benson, City of Nogales, Town of Wickenburg, Town of Parker, Town of Snowflake, Town of Taylor, Town of Duncan, City of Winslow, Town of Patagonia, City of San Luis, Town of Fredonia, Town of Clifton, City of Tolleson, City of Casa Grande, Town of Pinetop-Lakeside



2012 PROPOSED RESOLUTIONS

To be reviewed by the Resolutions Committee on August 30, 2011

Resolution #1

This resolution would prohibit the legislature from: 1) changing the funding formula adopted by the voters of the State as it relates to shared revenues with cities and towns and 2) increasing costs to cities and towns through shifting existing service costs through increased fees that replace state funding.

Submitted by: Town of Prescott Valley, City of Bullhead City, City of Kingman, Town of Clarkdale

Greater Arizona Mayor's Association (GAMA) Cities

A. Purpose and Effect of Resolution

The purpose of the resolution is to preserve existing revenue streams to local governments that have been responsibly managing their budgets during these difficult economic times. Local governments vehemently object to shifting costs from the State to local governments through new fees. Additionally, the State should fund legislative mandates on local governments. Rather than take an adversarial stance, legislators should facilitate the ability of cities and towns to create jobs, provide public safety, maintain roads and parks, and provide other vital services to the 80% of Arizona constituents that live in municipal limits. The current funding formula for state shared revenues works efficiently when both the State and municipalities live within their means. Please see the attached exhibit that the State of Colorado recently implemented to support their cities and towns.

B. Relevance to Municipal Policy

The impacts to local governments are a diminishment in existing service levels as revenue continues to decline or burdens are shifted.

C. Fiscal Impact to Cities and Towns

Existing voter approved revenues streams to cities and towns will remain, allowing for local municipalities to effectively plan for essential services and critical infrastructure.

D. Fiscal Impact to the State

The State must live within its budget as cities and towns must.

E. Contact Information

<u>Name: Larry Tarkowski</u>	<u>Title: Town Manager</u>
<u>Phone: (928) 759-3100</u>	<u>Email: ltarkowski@pvaz.net</u>

RECOMMEND FOR ADOPTION

Resolution #1 Addendum

EXECUTIVE ORDER

Establishing a Policy to Enhance the Relationship between State and Local Government

Pursuant to the authority vested in the Office of the Governor of the State of Colorado, I, John W. Hickenlooper, Governor of the State of Colorado, hereby issue this Executive Order directing state agencies to take specific steps to enhance relations with local government.

I. Background and Purpose

For many years state government has imposed an ever-increasing number of legal requirements on local governments, without regard to the costs such requirements impose on already-strained local budgets, and without providing additional funding to enable local governments to comply. Local governments continue to face difficulties such as funding, complexity, and delay in securing flexibility and approvals regarding state requirements.

Local governments should have more flexibility to design solutions to problems without excessive interference or oversight, or unnecessary regulation, from state government. In addition, local governments should not be expected to implement laws and regulations without the funding necessary to do so. In order to assist local governments in effectively complying with such requirements, this Executive Order gives direction to state agencies on consulting and working with local governments before imposing new regulations or other obligations.

II. Directive and Scope

A. To the extent authorized by law, no state agency shall promulgate any regulation creating a mandate on local governments unless:

1. The mandate is specifically required by federal or state law;
2. The agency consults with local governments prior to promulgation of the regulation; and
3. The state government provides the funding necessary to pay for the direct costs incurred by local governments in complying with the mandate.

B. Each agency, prior to the formal promulgation of regulations containing the proposed mandate, shall provide to the Director of the Governor's Office of State Planning and Budgeting a description of the nature and extent of the agency's consultation with representatives of the local governments that would be affected by the proposed mandate, the nature of their concerns, any written communications or comments submitted to the agency by such units of local government, and the agency's reasoning supporting the need to issue the regulation containing the mandate.

C. Each agency shall develop a process to actively solicit the meaningful and timely input of elected officials and other representatives of local governments into the development of regulatory proposals affecting local government. Each agency shall implement its process as soon as practicable and post the process on its website.

D. Each agency that is permitted by law to grant temporary or permanent waivers of statutory or regulatory requirements shall adopt rules for granting waivers if a local government can demonstrate that the requirements conflict with other regulations or statutes, or are unduly burdensome. Each State agency shall prepare and publish on its website a policy describing the circumstances in which temporary or permanent waivers will be granted, and the criteria required for obtaining a waiver.

E. Each agency shall consider any application by a local government for a waiver of statutory or regulatory requirements in light of the goal of increasing opportunities for local governments to exercise flexibility in seeking to comply with statutory or regulatory requirements.

F. To the fullest extent practicable and as permitted by law, each agency shall render a decision on an application for waiver within 90 days of receipt of such application by the agency. If the application for waiver is not granted, the agency shall provide the applicant local government with timely written notice of its decision and the reasons for its decision.

G. The executive director of each agency shall be responsible for ensuring implementation of, and compliance with, this Executive Order.

H. Executive agency means any authority of the State of Colorado that is an "agency" pursuant to C.R.S. § 24-3-101.

III. No Creation of Rights

This Executive Order is intended only to improve intergovernmental operations, and is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or equity by any party against the State of Colorado, its agencies, officers, employees, or any other person. This Executive Order shall not be used as a basis for legal challenge to statutes, regulations, or other actions or to any inaction of any state agency subject to it.

IV. Duration

This Executive Order shall remain in full force and effect until modified or rescinded by future Executive Order of the Governor. This Executive Order supersedes Executive Order D 0007 94.

GIVEN under my hand and the

Executive Seal of the State of

Colorado this eleventh day of

January, 2011.

John W. Hickenlooper

Governor

Resolution #2

The City of Douglas through the League of Cities and Towns and its Municipal members is requesting the Arizona State Legislature freeze future sweeps of Highway User Revenue Funds (HURF) allocated to Arizona Cities and Towns. Douglas further resolves that the Arizona Legislature restore HURF funding to FY2008 levels over a 3-5 year period to begin in FY2012/2013.

Recommended Amendment from the Resolutions Subcommittee:

Request the Legislature freeze STOP future sweeps of Highway User Revenue Funds (HURF) and restore HURF funding. ~~to FY2008 levels over a 3-5 year period to begin in FY2012/2013.~~

Submitted by: City of Douglas, Bullhead City, City of Apache Junction, City of Bisbee, City of Coolidge, City of Globe, City of Kingman, City of Page, City of Sierra Vista, City of Tolleson, City of Wickenburg, City of Williams, City of Yuma, Town of Thatcher, Town of Payson, City of South Tucson

Additional Co-Sponsors Approved by the Resolutions Subcommittee

City of Safford, Town of Pima, City of Eloy, City of Willcox, Town of Tusayan, Town of Chino Valley, City of Williams, City of Coolidge, City of Benson, City of Nogales, Town of Wickenburg, Town of Parker, Town of Snowflake, Town of Taylor, Town of Duncan, City of Winslow, Town of Patagonia, City of San Luis, Town of Fredonia, Town of Clifton, City of Tolleson, City of Casa Grande, Town of Pinetop-Lakeside

A. Purpose and Effect of Resolution

ARS 28-6540 provides a method of distributing motor vehicle fuel tax revenues to Arizona Counties, Cities, and Towns for the mandated purpose of road construction, reconstruction or maintenance of roads within the jurisdiction. The State has swept portions of these revenues each year since FY2008.

In 2008, Douglas received \$1,469,404. In FY2011/2012 Douglas will receive \$1,105,914 or a reduction of \$363,490 (24.74%). At the same time, Douglas portion of State Shared Revenues declined \$1,263,975 (26.07%). HURF revenues will no longer support minor or major street improvements. The decline in other State Shared revenue negates the General Fund being able to subsidize street improvements. The Douglas maintenance streets program is now limited to pothole/sidewalk repair. Further HURF losses will mean employee layoff and further street deterioration.

B. Relevance to Municipal Policy

Upon information and belief many other Arizona Counties, Cities and Towns are in the same situation. Arizona enjoys year round Tourism to all Urban and Rural Areas of the State. With the prospect of very poor, declining Street Infrastructure, Cities will be forced to find other methods of local taxation to replace HURF Sweeps and General Fund Revenues Sharing losses. The inability to fund even minor street repairs will also affect General Contractor payrolls as street projects slow down or come to an end. Ultimately transportation infrastructure, jobs and economic growth will further deteriorate in the State.

C. Fiscal Impact to Cities and Towns

Douglas has lost \$363,490 or 24.74% of 2008 HURF revenue. At 17,500 population, Douglas is roughly in the middle compared with Arizona's other 91 Cities or Towns. Many other Arizona Cities and Counties will be unable to do minor or major construction/reconstruction of streets without new taxes forced by State sweeps. Under ARS 28-6533 HURF revenues to Cities must be used for Street and Road repair not for enforcement of

traffic. State Sweeps have caused the municipal loss of over \$100 million in Street repair monies to fund the operations of the State D.P.S.

D. Fiscal Impact to the State

Sweeps of Arizona HURF should be restored to municipalities' budgets. ~~from the DPS to bring HURF funds back to 2008 levels.~~ The State should find the necessary funds for DPS within its own General Fund as the economy recovers.

E. Contact Information

Name: Margaret Morales Title: Council Member Ward 1 – City of Douglas Representative to the Arizona League of Cities and Towns Resolutions Committee

Phone: (520) 417-7302 Email: Margaret.Morales@douglasaz.gov

On their Council Agenda for approval

City of Benson, City of Casa Grande, City of Duncan, City of Eloy, City of Fredonia, City of Nogales, City of Safford, City of San Luis, City of Willcox, City of Winslow, Town of Pinetop-Lakeside, Town of Gila Bend, Town of Miami, Town of Springerville

Other Supporters

Representative Karen Fann, LD1

Yavapai County Contractors Association

RECOMMEND WITH AMENDMENTS

Resolution #3

Urges the Legislature to protect the Arizona State Parks (ASP) authority to generate and utilize its revenues as deemed necessary by the ASP Board. In particular, we seek the assurance that fees generated by the Arizona State Parks are protected for use toward the purposes of State Parks.

Submitted by: City of Sedona, Town of Payson, Town of Clarkdale, Town of Prescott Valley, City of Kingman, City of Cottonwood, City of Bullhead City, Town of Jerome, Town of Camp Verde

A. Purpose and Effect of Resolution

The Arizona State Parks (ASP) has suffered cuts totaling more than \$81.6 million since FY 2008. More than \$15 million of those cuts have come from revenue directly generated by State Parks – which is now being sent from the generating agency to support various programs in the State General Fund. Despite the cuts, ASP has been able to keep open multiple state parks through partnership agreements with non-profits and local governments. These partnership agreements rely heavily on the fees generated at the state park in order for the costs of operation to be met.

ASP has recently taken on a study that looks to further the utilization of partnerships (non-profit, public and private) to make the current partnerships sustainable in the long-term and to increase the number of partnerships and financial arrangements to make the entire park system more viable over time. The only way for the current and future partnerships to be viable is to ensure that fees generated at state parks stay with state parks.

ASP has stated time and again that the loss of either its partnerships or availability of its forecasted revenue will render the state parks system unsustainable. According to ASP “The FY12 ASP operating budget is predicated on the park system generating \$10 million in revenue, coupled with the authority of ASP to spend the revenue it earns, and its partnership agreements (for Alamo Lake, Boyce Thompson Arboretum, Fort Verde, Homolovi, Jerome, Lost Dutchman, Lyman Lake, McFarland, Picacho Peak, Red Rock, Riordan Mansion, Roper Lake, Tombstone Courthouse, Tonto Natural Bridge, Tubac Presidio, Yuma Prison, Yuma Quartermaster Depot). *Without the authority to expend its own earned revenues, even with intergovernmental and private partnership agreements, the park system cannot be sustained.*”

The ultimate purpose of this resolution will be to assure that State Parks remain open to the public as a recreational, environmental, and cultural benefit that supports and generates tourism, and provides important revenue to not only local, but also to the regional and statewide economies. In addition, the availability of the State Parks System will continue to provide a high quality of life for Arizona residents and serve as an attraction to new residents.

B. Relevance to Municipal Policy

State Parks are essential to the rural economies and people of Arizona, and the continued threat to their operation leaves a continued threat to the still weak local economies in rural Arizona. In addition, Arizona’s natural environment, including access to the environment through availability of State Parks across the state draws millions of tourists to Arizona, benefiting every entity that relies on tourism as part of its economy.

Increasingly, ASP is reliant on partnerships and financial contributions from local governments to make its state parks viable. This comes at a time when local resources are shrinking. The only way for the state parks system to remain viable and eventually become a self-supporting system is the assurance that ASP will keep the fees generated at state parks for their use.

Resolution #4

Urges the authorization of expenditure and full appropriations through the reauthorization of ARS 41-501, 503 and 504 to restore the Arizona State Park Heritage Funds.

Recommended Amendment from the Resolutions Subcommittee:

Urges the authorization of expenditure and full appropriations through the reauthorization of REENACTMENT OF REPEALED ARS 41-501, 503 and 504 to restore the Arizona State Park Heritage Funds.

Submitted by: City of Sedona, Town of Payson, Town of Clarkdale, Town of Prescott Valley, City of Kingman, City of Cottonwood, City of Bullhead City, Town of Jerome, City of Yuma, Town of Camp Verde

A. Purpose and Effect of Resolution

The Arizona State Parks (ASP) Board Heritage Fund was established in November 1990 by voter initiative and provides up to \$10 million annually to Arizona State Parks from Arizona Lottery proceeds (A.R.S. §41-503). There were three competitive grant programs offered annually from the Heritage Fund dollars to provide opportunities for the public to enjoy parks and outdoor recreation, and to help preserve natural and cultural resources. Seventeen percent of the State Parks Heritage Fund revenues were available annually (up to \$1.7 million) through the Historic Preservation (HP) Grant Program. Thirty-five percent of the revenues (up to \$3.5 million) were available through the Local, Regional and State Parks (LRSP) Grant Program, and five percent of the revenues (up to \$500,000) went to the Trails Heritage Fund, of which 95% was available through the competitive grant program.

Over the past two years, sweeps of the Heritage Fund resulted in the discontinuation of the Heritage Fund Grant Programs due to lack of funding. The Heritage Fund Grant Programs were an important source of funding, through the LRSP in particular, to Cities and Towns for their ability to enhance and expand local park sites. The sweep of Heritage Funds directly impacts the ability of Cities and Towns to provide funds to conserve our state's natural, cultural, and historic resources and shifts costs to Cities and Towns that are the burden of the State, and which benefit the state.

Last legislative session, not only were the remaining Heritage Funds eliminated – funds that were used for Capital Improvements to the Arizona State Parks – but the Legislature fully repealed the funding mechanism for Heritage Funds through the repeal of authorizing statutes A.R.S. 41-501, 41-503, and 41-504. The FY 12 State Budget swept the remaining \$2,090,000 of the Enhancement Fund, which eliminated the amount available for Capital Programs and means that ASP will have no capital funds available to repair any structural emergency. Without reauthorization of the related statutes, there is no vehicle to appropriate funds, and the future of not only local funding but the entirety of Arizona State Parks hangs in the balance. The inability to fund needed Capital Improvements, and even emergency repairs puts ASP at a dangerous financial precipice.

B. Relevance to Municipal Policy

Approval of this resolution and resulting policy changes would provide a vehicle for funding to continue municipalities' and the state's ability to provide and enhance the conservation of our state's natural, cultural, and historic resources. It would shift the responsibility for these programs back to the State and reinforce the vote-approved initiative that originally placed the burden on the State.

C. Fiscal Impact to Cities and Towns

Arizona Heritage Fund re-appropriations impact recreational opportunities, environmental education for the K-12 curriculum and enrichment for educators, grants and research, and response to and help with ameliorating human-wildlife conflicts in urban areas. It also impacts the viability of State Parks as the most recent sweep has left ASP without funds for capital improvements or for any structural emergency. The danger to State Parks is a direct impact to the Cities and Towns due to the economic impact of State Parks as evidenced in the "The Economic Impact of Arizona State Parks 2007" study prepared by The Arizona Hospitality Research & Resource Center, Center for Business Outreach and The W. A. Franke College of Business, Northern Arizona University in February 2009.

D. Fiscal Impact to the State

Restoring statutory authority and appropriations for the Heritage Funds returns the financial burden to the State where they originated and where they belong.

E. Contact Information

<u>Name: Alison Zelms</u>	<u>Title: Assistant City Manager</u>
<u>Phone: 928-204-7120</u>	<u>Email: azelms@sedonaaz.gov</u>

RECOMMEND WITH AMENDMENTS

Resolution #5

Identify and establish funding sources for Arizona Water Supply Revolving Fund Development authorized by H.B. 2692.

Recommended Amendment from the Resolutions Subcommittee:
Identify ~~and establish~~ funding sources for Arizona Water Supply Revolving Fund Development authorized by H.B. 2692.

Submitted by: City of Flagstaff, Town of Prescott Valley

* * * * *

A. Purpose and Effect of Resolution

The Legislature finds many water providers in Arizona, particularly in rural areas, lack access to sufficient water supplies to meet the long-term water demands and these providers need financial assistance to construct water supply projects and obtain additional water supplies. The purpose of this resolution is to improve revenue sources that would provide dependable, long-term financial assistance consistent with the legislative intent.

B. Relevance to Municipal Policy

There is no funding available to support water supply development in rural Arizona. As surface water supplies diminish and aquifers taxed due to consumption and potential climate changes, water supplies need to be augmented for sustainability, economic well-being, and the quality of life in Arizona. The lack of water will affect the environment, recreation, tourism and home development in the areas which have traditionally had dependable water supplies. Water conservation is a near-term solution, but much of rural Arizona must pay their own way for water development projects. A funding mechanism is needed to insure that funds are made available for loans or other funding solutions for communities. Long-term financing is needed so that cities and towns in rural Arizona are not restrict to limited bonding capacity to finance large water projects or to simply not afford water supply projects. This is not solely a rural Arizona issue, as it will have an effect on larger municipalities as water becomes scarce.

C. Fiscal Impact to Cities and Towns

The source of revenue for the Water Supply Fund must be matched to the ultimate size and length of time needed to accrue a sufficient amount of funds to offer loans. A large number of big water projects are needed throughout Arizona for a long term and the revenue sources need to provide a permanent, dependable, and sufficient income for a long period. Assets in a sufficient quantity to serve the water development needs of Arizona are needed and must be dependable.

D. Fiscal Impact to the State

Potential revenue sources include additional property tax allocations (Ad valorem taxes), annual groundwater withdrawal fees for water pumped, transaction privilege tax or a tax assessed on the sale of water, fees on new development based on their use of water, well fees for new ground water well development and/or more appropriations from the Legislature.

E. Contact Information

Name: Daryl Melvin

Title: Government Relations

Phone: 928-213-2075

Email: dmelvin@flagstaffaz.gov

CRITICAL MUNICIPAL ISSUE WITH AMENDMENT

Resolution #6

Recommend that the State of Arizona continue to support retention of existing economic development tools and programs and increase access to new tools for cities to help them remain competitive nationally and internationally. Support for economic development remains a policy driver for the State's economy through the provision of high wage jobs and increasing revenue to municipalities and the State.

Submitted by: City of Flagstaff, City of Sedona, City of Kingman, City of Yuma, City of Tempe, City of Oro Valley

A. Purpose and Effect of Resolution

It is important that economic development continue to be a goal for the League given that 91 percent of the state's income tax revenues come from municipalities. Cities and towns are the economic engines that positively affect the state's financial well-being.

In order to attract new high-wage jobs to Arizona and to sustain our economic health, it is crucial that we have adequate tools to be competitive. Cities and towns need additional support from the State for new job attraction because municipalities must frequently compete with cities in other states and with state governments. In addition, cities are now competing internationally to attract companies. Arizona's competitive edge in these areas has diminished.

The purpose of this resolution is to maintain existing programs like the GPLET and job training funding while identifying and implementing new programs that assist municipalities in their efforts to attract new business, keep current business, and retain business expansion in the state.

B. Relevance to Municipal Policy

The disparity between the cost of living and available good paying jobs is significant, especially in Flagstaff and other rural communities. High wage jobs are critical for the economic health of Arizona's cities and towns. Unfortunately, Arizona lacks the economic tools to assist municipalities in attracting high-wage employers. Individual municipalities require significantly more incentives than solely provided through local funding in order to be successful.

C. Fiscal Impact to Cities and Towns

Creating and funding economic development programs to support local government efforts to bring business to Arizona would allow both the state and municipalities to experience increased employment and tax revenues. State programs are critical in the effort to attract new business to Arizona and to assist local businesses considering expansion in Arizona versus another state.

D. Fiscal Impact to the State

Creating and funding economic development programs to support local governmental efforts' to bring business to Arizona, both the state and municipalities would experience increased employment and tax revenues. Existing programs need to be maintained and reinforced to remain competitive.

E. Contact Information

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RECOMMEND FOR ADOPTION

Resolution #7

The City of Apache Junction, through the League of Arizona Cities and Towns and its municipal members, requests the Arizona State Legislature to amend Arizona Revised Statutes § 16-1004 to clarify that it is illegal to interfere with an election officer during the course of any official election-related duties.

Submitted by: City of Apache Junction, City of Kingman, City of Bullhead City

A. Purpose and Effect of Resolution

A.R.S. § 16-1004 makes it illegal to interfere with or attempt to corrupt an election officer at any election. It does not clearly address similar criminal behavior that might occur throughout the election process. Events and processes related to elections can occur for months both preceding and following the actual date of any election. The same protections need to be afforded to election officers during the entire extended election process. The language of A.R.S. § 16-1004 should be broadened so that it applies during the course of any official election-related duties.

B. Relevance to Municipal Policy

Municipal election officers throughout Arizona have been and will be subjected to attempts to interfere or undermine the integrity of the election process. These events can occur at any time during the election process and not just on the day of the election. A statutory amendment will clarify the law and its application to any phase of the election process.

C. Fiscal Impact to Cities and Towns

No obvious fiscal impact.

D. Fiscal Impact to the State

No obvious fiscal impact.

E. Contact Information

<u>Name: George Hoffman</u>	<u>Title: City Manager</u>
<u>Phone: (480) 474-5066</u>	<u>Email: ghoffman@ajcity.net</u>

NOT RECOMMENDED FOR PASSAGE - TOO SPECIFIC TO ONE COMMUNITY, AND MAY BE A STATUTE INTERPRETATION ISSUE.

Resolution #8

The City of Apache Junction, through the League of Arizona Cities and Towns and its municipal members, is requesting that the Arizona State Legislature amend Arizona Revised Statutes § 13-2904(A) by adding language that protects public employees by clearly indicating that public employees, in the course of their official duties, can be victims of disorderly conduct.

Submitted by: City of Apache Junction, City of Kingman, City of Bullhead City

A. Purpose and Effect of Resolution

A.R.S. § 13-2904(A) defines disorderly conduct and its classification. This definition does not provide that a public employee, in the course of performing their official duties, can be a victim of disorderly conduct.

In March 2011 in a single incident, six City of Apache Junction civilian employees of the city clerk department were subjected to over 40 minutes of verbal abuse, threats and hostile behavior. These employees filed victim witness statements and have a reasonable expectation that their position as a public employee should not count against them in receiving the same benefits of the judicial system as afforded to private sector employees in similar circumstances.

B. Relevance to Municipal Policy

Municipal/public employees throughout Arizona have been and will be subjected to incidents of abusive, hostile and threatening behavior while in the course of doing their jobs. Public employees have every reason to expect the protection of the courts and equal protection as afforded by the Constitution. The fact that someone is a municipal/public employee should not diminish their basic rights.

C. Fiscal Impact to Cities and Towns

No identifiable fiscal impact.

D. Fiscal Impact to the State

No identifiable fiscal impact.

E. Contact Information

<u>Name: George Hoffman</u>	<u>Title: City Manager</u>
<u>Phone: (480) 474-5066</u>	<u>Email: ghoffman@ajcity.net</u>

NOT RECOMMENDED FOR PASSAGE - STATUTE COULD BE INTERPRETED AS ALREADY COVERING PUBLIC EMPLOYEES.

Resolution #9

Support legislation that institutes licensure requirements, regulations and standards for body art "tattoo" establishments.

Submitted by: City of Glendale, City of Kingman, City of Bullhead City

A. Purpose and Effect of Resolution

With growing popularity, few rules and no oversight or licensing, tattoo shops are popping up all over cities and towns throughout the State. Yellowpages.com currently lists 274 tattoo parlors across the state. Many more individuals are also illegally performing tattoo procedures out of their residence. Legislation being introduced this session will require body art establishments to obtain a license and be subject to additional standards and oversight by the State Department of Health Services (DHS).

In 1996, the Legislature enacted legislation making it unlawful to tattoo a person under 18 years of age without the presence of that person's parent or legal guardian. The legislation specified that a person who commits a violation is guilty of a class 6 felony (Laws 1996, Chapter 222).

The law expanded in 1999 to also prohibit the practice of branding, scarifying, implanting, mutilating or piercing a person under the age of 18 without the physical presence of the person's parent or legal guardian. However, the prohibition does not apply to ear piercing if the person under 18 has written or verbal permission from a parent or legal guardian. The prohibition also does not apply to procedures prescribed by a licensed health care provider (Laws 1999, Chapter 323).

Current statute further regulates the practice of tattooing and other forms of body modification by prohibiting certain acts in the Arizona Criminal Code (Arizona Revised Statutes, Title 13). Specifically, it is unlawful for a person to do any of the following:

- Use a needle, or any substance that leaves color under the skin, more than once.
- Use a needle that is not properly sterilized.
- Engage in the business of tattooing, branding, scarifying, implanting, mutilating or body piercing out of a home or an impermanent structure, such as a tent or trailer.
- If the person is not a licensed health professional, it is unlawful to administer anesthesia during the course of any procedure that involves branding, scarifying, tattooing, implanting, mutilating or piercing the body of another person.

Finally, current statute regulates waste disposal from tattoo establishments. Tattoo needles and any waste exposed to human blood generated in the creation of a tattoo must be disposed of in the same manner as bio-hazardous medical waste. A person who does not comply with these disposal requirements is subject to a civil penalty of \$500 per violation (Laws 2005, Chapter 239).

Arizona currently does not require licensure or certification to engage in the practice or business of tattooing, branding, scarifying, implanting, mutilating, tattooing or piercing which makes it very difficult for health departments to track, investigate or enforce the current laws.

B. Relevance to Municipal Policy

The licensing and oversight of tattoo parlors by the State Department of Health Services will provide the assurance to communities and patrons that the services being provided are safe and that there are uniform standards and procedures throughout the State which can be enforced.

C. Fiscal Impact to Cities and Towns

The support of the legislation will not have a direct fiscal impact on cities and towns.

D. Fiscal Impact to the State

Any costs occurred by the state or local public health department can be offset by a licensure fee.

E. Contact Information

Name: Brent Stoddard

Title: Intergovernmental Programs Director, City of Glendale

Phone: 623-930-2078

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NOT RECOMMENDED FOR PASSAGE - POTENTIAL TO BE ANTI-LOCAL CONTROL IF THE STATE MANDATED CITIES AND TOWNS TO TAKE ACTION, OR INITIATED LAWS OR RULES THAT WERE INCONSISTENT WITH LOCAL ORDINANCES.

Resolution #10

Amend A.R.S. § 13-1602 (Criminal Damage) to include criminal damage by graffiti.

Recommended Amendment from the Resolutions Subcommittee:

Amend A.R.S. § 13-1602 (Criminal Damage) to include criminal damage by graffiti, BUT ONLY ON A MISDEMEANOR LEVEL.

Submitted by: City of Yuma, City of Bullhead City.

A. Purpose and Effect of Resolution

Graffiti is a continuing and fast growing problem for cities and towns. Abatement of graffiti and apprehension and prosecution of the perpetrator is costly to cities and these costs are seldom if ever recovered. Arizona statutes allow prosecution of graffiti under the criminal code as criminal damage. Because graffiti is such an immediate and growing problem on both public and private property, it needs to be addressed in statutes setting forth stricter penalties for graffiti. Adding graffiti to the criminal damages statute as a separate offense, without regard to costs of damages, will make a statement that graffiti is not acceptable anywhere, anytime, by anyone, whether by an impertinent juvenile or by members of criminal gangs. In addition, a community service component could be added to the penalty, as done in New Mexico and California, which would provide even greater disincentives, especially if the community service involved is cleaning up graffiti.

B. Relevance to Municipal Policy

The physical appearance of communities is a source of pride for Arizona cities. It is one of the factors that attract people to visit or relocate into an area. While graffiti was once limited to older and deteriorating communities or facilities, it has become prevalent in all areas of cities, regardless of age, appearance, or use. Despite the penalties for selling instruments of graffiti to minors enacted in the last few years, the numbers of incidents and the extent of damages have continued to increase. Stiffer penalties are needed to deter the rising tide of this vandalism.

C. Fiscal Impact to Cities and Towns

The City of Yuma spends a minimum of \$105,000 annually to abate graffiti. Since the costs to Yuma are so high, it would follow that statewide, the costs may be in the millions of dollars. Increasing the penalties for criminal damage may deter graffiti vandals, and reduce the number of incidents and the extent of damages, thereby reducing costs of abatement. Any additional revenue generated from the stronger penalties could be directed to reduce the costs to cities for abatement. Also, if violators are required to perform community service, they would be able to witness the consequences their actions have on the community.

D. Fiscal Impact to the State

Because graffiti may also occur on state owned properties, abatement costs to the state could be reduced.

E. Contact Information

Name: Connie Scoggins

Title: Assistant City Attorney

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Email: Connie.Scoggins@YumaAz.gov

RECOMMEND WITH AMENDMENTS

Resolution #11

Urges the Governor and the State Legislature to develop and pass legislation that allows greater flexibility in annexing county islands.

Submitted by: Town of Marana, City of Sierra Vista

A. Purpose and Effect of Resolution

Over the past 30 years, the State Legislature has made changes in annexation law to respond to actions by local governments that have had unintended, and often negative, consequences. In 1980, the Legislature disallowed "strip" annexation by communities wanting to annex only highly lucrative commercial properties. That same legislation also changed the law further to disallow the creation of county islands, recognizing that having such islands completely surrounded by an incorporated city or town is not good public policy. Other steps have been taken within state law to improve the process, but more are needed.

Although new county islands can no longer be created, unfortunately a number of cities and towns in Arizona still have such areas within their corporate limits. The islands are governed by the laws of their respective county, which is a branch of local government largely designed to provide rural services and a one size fits all approach to planning and growth management. Depending on the individual county/city, disparities between county and city regulations often exist and in many cases, these service and/or enforcement differences are taking place literally across the street from areas with the same density and neighborhood type.

It is time to allow cities or towns more flexibility to extend urban services to these islands. This could include: allowing a city to shrink an island annexation area once the process has started if there is not enough interest to proceed with the entire area; removing the tie to assessed valuation in the process; allowing property owners with multiple properties within an annexation area to have a vote for each property; requiring property owners to sign a petition to opt out of a county island annexation rather than opt in, to address those areas with high out-of-town owners; or any combination of these methods. Ideas would be discussed with legislators to determine the most viable.

B. Relevance to Municipal Policy

Counties, by design, are funded to provide a rural level of service. But such a service level within the middle of an urban area can, and has, led to problems that bleed over into incorporated cities and towns.

C. Fiscal Impact to Cities and Towns

If legislation moves forward that allows greater flexibility in annexing county islands, it would be up to cities and towns themselves to determine timing on annexing these areas if they choose. Those communities that choose to move forward will need to extend their services to newly annexed areas. Those costs would be different for each community. But the legislation should not require a city or town to annex county islands if they feel they cannot provide services. It should be noted that counties currently providing services to these islands, if annexed, may realize savings by not providing those services in the future.

D. Fiscal Impact to the State

There is no fiscal impact to the state when it comes to which local government provides local services. Minor adjustments in state-shared revenues would be made based on any population changes, but it would be a reshuffling of the total allocation, not an increase in state revenues to local government. Eliminating barriers to annexation would also encourage economic development thereby resulting in increased revenue to the state.

E. Contact Information

Name: Town of Marana, Del Post

Title: Deputy Town Manager

Phone: 520-382-1906

Email: dpost@marana.com

RECOMMEND FOR ADOPTION

Resolution #12

Urges the Legislature to amend A.R.S. § 39-121.01 regulating requests for public records that are overbroad or abusive.

Recommended Amendment from the Resolutions Subcommittee:

Urges the Legislature to amend A.R.S. § 39-121.01 regulating requests for public records that are overbroad or abusive TO INCLUDE SPECIFICITY OF SUBJECT MATTER AND TIME PERIODS, STAFF TIME REQUIREMENTS AND TO EXCLUDE RECOGNIZED MEDIA FROM BEING LIMITED IN THEIR REQUESTS.

Submitted by: City of Yuma, City of Apache Junction, City of Bullhead City, Town of Queen Creek, City of Kingman.

A. Purpose and Effect of Resolution

This Resolution seeks amendments to public records laws to discourage overbroad and abusive requests for public records.

Municipalities receive and process thousands of requests for public records each year. Most of these requests are reasonable, coming from persons who may or may not make other requests but who seek specific and limited information. Other requests require preparation of voluminous amounts of documents or materials and substantial amounts of staff time in multiple departments to locate, review, and prepare the documents for review and/or coping.

But other requests are overbroad, such as requests for "All documents, e-mail, memoranda, etc. pertaining to the city action" These documents can cover many years, require production of hundreds or thousands of documents, and involve research and review by several City departments.

Municipalities also receive and process numerous requests for public records from only a few individuals. For example, in Yuma, one individual is responsible for the following statistics:

<u>Year</u>	<u>Number of requests</u>
2008	114
2009	120
2010	85
2011 May year to date	75

These requests, some of which require locating massive amounts of documents from across city departments in different locations, have a significant impact on city resources. Such requests from one or two individuals require a disproportionate amount of city-wide staff time to locate, review, and prepare the records for examination. Oftentimes, a requestor may never review the documents after being notified they are ready for inspection. As an example, Yuma has received 46 requests in 44 business days from a single individual, including nine filed in one day, while 25 filled requests wait to be reviewed. These overbroad and abusive requests by a few individuals abuses the rights and privileges these laws were enacted to protect.

Amending Title 38 to give municipalities authorization in certain instances to restrict the number or frequency of requests made by a single individual and to limit overbroad requests will allow cities to both comply with spirit and intent of public records laws while discouraging overbroad and abusive requests.

B. Relevance to Municipal Policy

Transparency is an essential component of a responsive representative government. Cities endeavor at all times to be open, accessible and responsive to their citizens. Making records available for inspection by the public is important to maintaining transparency and trust in government. Most citizens are conscientious and purposeful in their requests. However, requests by a few individuals which are overbroad or abusive and require disproportionate amounts of city-wide staff time do not further the goal of transparency.

C. Fiscal Impact to Cities and Towns

Cities will still respond to public records requests in the spirit of transparency and openness in government. Allowing cities some relief from abusive public records requests or to identify potentially abusive practices will free staff to perform other governmental functions.

D. Fiscal Impact to the State

There will be no fiscal impact to the State. However an amendment could include public records requests of the State, which will result in savings.

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RECOMMEND WITH AMENDMENTS

Resolution #13

Urges the Legislature amend statutes requiring cities to publish notices, agendas, reports, and other statutorily mandated publications in a newspaper to allow cities and towns the option to publish on an official website.

Recommended Amendment from the Resolutions Subcommittee:

Urges the Legislature amend statutes requiring cities to publish notices, agendas, reports, and other statutorily mandated publications in a newspaper to allow cities and towns the option to publish on an official website OR A THIRD PARTY'S WEBSITE IN ADDITION TO THE MUNICIPALITY'S WEBSITE.

Submitted by: City of Yuma, City of Apache Junction, City of Sierra Vista, City of Bullhead City, Town of Queen Creek, City of Sedona, Town of Oro Valley.

A. Purpose and Effect of Resolution

Arizona statutes require cities and towns to publish numerous notices, agendas, financial reports, bids, etc. in a newspaper. These statutes specify the number of times a notice must be published and when and where publication must be made. Some statutes also dictate the size of the notice (e.g. quarter page) and the font size. Publication must be in a newspaper of general circulation having "a bona fide list of paying subscribers", in the county where the city is located.

Current trends indicate that more and more people are accessing news and information through electronic means, such as news media websites, social websites, and online communication. Cities strive to disseminate the most information to the widest possible audience, wherever located, including to their citizens and other interested parties. Allowing cities and towns to publish required notices to an official municipal website or other electronic media sites, or to a newspaper, in a form and format selected by the municipality, may reach exponentially more people at a lesser cost, freeing those resources for vital municipal services.

B. Relevance to Municipal Policy

Cities seek to provide the most information to the widest audience as quickly as possible. The internet is rapidly overtaking newspapers as the primary source of news and information. Posting required notices on an official website will reach a wider audience in less time and keep citizens better informed on matters that affect them.

C. Fiscal Impact to Cities and Towns

Allowing cities the option to publish on their website will free these funds for critical services. Expenditures by City: (*through May 2011)

	<u>10-11</u>	<u>09-10</u>	<u>08-09</u>	<u>07-08</u>	<u>06-07</u>
Yuma	*\$33,306	\$36,296	\$30,829	\$35,158	\$27,978
Apache Junction	\$8,000	\$8,000	\$13,613	\$43,977	\$46,556

D. Fiscal Impact to the State

There is no anticipated cost to the State; however, posting to a website could produce the same revenue saving benefits.

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RECOMMEND WITH AMENDMENTS

Resolution #14

Urges the Governor and the State Legislature to develop and pass legislation that requires disclosure of development impact fees on purchase contracts for new residential construction.

Submitted by: City of Sierra Vista, City of Bisbee, City of Douglas

A. Purpose and Effect of Resolution

Development impact fees are allowed under state law to permit a community to apply the cost of future infrastructure needed to support new growth to those who purchase the new homes and businesses requiring such infrastructure. Each community is required to go through a rigorous analysis that justifies current levels of service, and assesses the appropriate fair share cost to new construction for infrastructure such as major roadways, additional public safety facilities, and new parks needed for expanded areas and population.

Although common practice in Arizona, some new homeowners are unaware of this additional fee which is added to the cost of their new house. In an effort to be more transparent in communicating with property owners their contribution toward this new infrastructure, the City is recommending that the homebuilding community be required to specifically list on the purchase contract the full amount of such development impact fees. This also insures that unscrupulous homebuilders do not add such fees to the final closing documents, and blame the local government for the additional cost. State law notification and implementation requirements for development impact fees makes it clear that homebuilders would know the cost of such fees prior to finalizing a purchase contract.

B. Relevance to Municipal Policy

Local governments are working to improve transparency in how and where revenues are collected, how they are used, and why such programs or capital projects are needed for a community. Development impact fees are an important component to a community in addressing new growth, and the justification for such fees is well documented by those communities who choose to include such fees in their planning and revenue programs. Requiring homebuilders to disclose development impact fees on purchase contracts is not a negative for local governments, but rather, helps communicate the methodology used by a city or town in planning for the future.

C. Fiscal Impact to Cities and Towns

There would be no fiscal impact to cities and towns if legislation supporting this resolution were enacted.

D. Fiscal Impact to the State

There would be no fiscal impact to the state if this legislation supporting this resolution were enacted.

E. Contact Information

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**NOT RECOMMENDED FOR PASSAGE - MAY VIOLATE CURRENT MORATORIUM ON
IMPACT FEE LEGISLATION.**

Resolution #15

Legalize and encourage changes to net metering policies allowing for aggregate net metering (ANM) and use of energy and credits generated at available public and/or private sites to benefit energy meters located away from the generating site. This change would allow for the establishment of community solar gardens throughout Arizona, more efficient use of municipal/public land for solar powering of multiple facilities, and will further the realization of solar energy generation in the state.

Submitted by: Town of Clarkdale, Town of Payson, Town of Prescott Valley, City of Sedona, Town of Oro Valley

A. Purpose and Effect of Resolution

“Solar Gardening” is a very efficient and economical way for a community’s citizens to pool resources and convert their homes to solar electricity. Instead of placing hundreds of individual installations on people’s rooftops or in their yards, with all the structural and zoning complications they can bring, solar gardens place all the solar panels in one off-premises location. This makes them easier to maintain, install, and tie to the electrical grid. It also means the large number of people who can’t install a large array of photovoltaic panels at their residence can take advantage of solar electric opportunities. Further, it places unsightly installations in an area where neighbors have fewer objections and which can be better secured.

According to the International City/County Management Association (ICMA), “Financing solar is often a challenge and more communities are looking at community solar and collective purchasing options as a way for community members to pool their resources and bring down the costs of solar. Community solar offers a way for community members to pool resources and collectively develop a solar project that provides the benefits of solar to a group or a neighborhood, rather than an individual homeowner. It can be an effective way to reduce the price of solar through volume purchasing and it can also provide renters, condo owners, or homeowners who are unable to install solar systems on their properties with the opportunity to benefit from solar.”

Given the structure of rate tariffs within Arizona, regulated power providers do not currently support solar gardens because the installation and use of solar generated power must be provided behind each individual meter. In order for community scale energy projects to be viable and to allow for the most efficient use of local government sites to provide for both the local government and the community at large, aggregate net metering that also allows for excess energy generation credits to be applied to multiple energy accounts must be implemented. In addition, it is necessary that aggregate net metering allow for geographic installation criteria that is not site specific, and does not require adjacency, but allows for the credit to be applied as long as the generating site(s) and benefiting site(s) are within a single utility’s service territory.

Aggregate Net Metering would allow cities and towns to establish solar facilities remote from their multiple electric meters and credit all of the solar power generated to designated meters/accounts, resulting in reduced electricity costs. ANM would also allow local governments to leverage prior investments in public lands that are deemed suitable for solar development.

The current direction that the Arizona Corporation Commission is taking would limit the distance between an ANM customer’s generation facility and that customer’s participating meters to the same property or contiguous properties. This does not address the needs of local governments or community scale projects.

In addition, to support the expanded use of solar generation by residential customers requires changes to the Arizona Corporation Commission’s definition of net metering to permit generating an electric customer’s bill

net of credit for the customer's allocation of solar energy generated and fed back into the grid regardless of the location of the generation (provided the location is within the service territory). Creating these billing adjustments is typically the responsibility of the regulated power providers in locations where community solar gardens are in use. Working with these providers plus the Legislature and the Arizona Corporation Commission to craft a mutually-agreeable solution is essential if Arizona is to reach its full potential as a renewable energy center for the country. Such a solution may require legislative action and/or rulemaking at the commission level.

All Cities and Towns should consider enabling changes in support of community-scale solar initiatives and non-geographic specific aggregate net metering to be one of the most essential changes needed in order for our local governments and our state to move toward energy sustainability.

B. Relevance to Municipal Policy

To encourage increased solar energy generation across Arizona, municipalities need the flexibility to utilize available land and financial resources efficiently for the organization and across the community. The ability to site solar facilities at large sites, such as water and wastewater facilities, and to offset the cost of electricity for off-site city-owned or for general community wide use most effectively uses the land and financial resources of the municipality and the community at large. To create community-scale solar projects, such as solar gardens in communities, the current rate structure and net metering requirements in Arizona must change. With such installations, solar energy generation becomes accessible for a broader population – renters (now able to purchase solar power without impacting the residence in which they live) and those with older homes with structural or electrical concerns and/or those with small yards or shaded or small rooftops. Purchasing solar energy generated in solar gardens would ideally result in individual customers receiving a utility bill net of credits for solar energy generated and attributed to their individual electric bills.

With community solar, large scale solar arrays can be located in fewer, larger locations each with a single grid tie, minimizing visual impacts as desired and providing for the ease of maintenance of the entire solar array. Additionally, subscribing to solar gardens can be less costly than installing individual systems on owner-occupied facilities as there are no additional structural or electrical system upgrades required at individual homes.

Community solar gardens also facilitate the achievement of the sustainability goals of individual cities and towns while enhancing security through the distribution of energy generation, thereby reducing the impact of a single point of failure. Furthermore, the availability of community gardens can be attractive to businesses and residents alike, helping Arizona grow in a more sustainable way.

For the municipality, the ability to generate electricity for all city-owned facilities at one or more multiple large sites provides an economy of scale for implementation of solar, a more efficient use of land, and a greater likelihood for broad utility savings. The reduction in the cost of electricity is a benefit to the municipality that reduces the burden on scarce revenue sources for ongoing overhead costs. Ultimately this benefits residents and businesses with less need for tax and fee revenue to support the municipality.

C. Fiscal Impact to Cities and Towns

The totality of fiscal impacts for cities and towns are unknown. However, Arizona will see benefits from increases in state and local sales tax collections, building permits issued, and job creation locally. There may be offsetting impacts to the franchise fees collected by cities and towns from electric utilities, depending on the terms of the legislation, and depending on the individual terms of Franchise Agreements.

In general, however, the benefits of solar energy generation and this resolution's commitment to broader access in a more efficient implementation format are widely accepted. These include economic and/or, environmental benefits, reduced water consumption, lower energy costs, economic growth and new "green" job opportunities - ultimately leading to increased long-term energy and water security that provide a more suitable environment for sustained residential and business growth in Arizona.

D. Fiscal Impact to the State

As a leader in the robust solar panel industry both nationally and globally, this resolution will enhance the demand for solar equipment, benefitting the State in the direct increase in product demand, jobs, and taxes generated.

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CRITICAL MUNICIPAL ISSUE

Resolution #16

Request and encourage the Arizona State Legislature to establish the mechanism for the creation of sustainable energy financing district authority. In addition, encourage the Arizona State Legislature to identify and define energy efficiency and renewable energy as a public benefit that enhances the public good and promotes the health, safety, prosperity, security, and general welfare of the community.

Submitted by: City of Flagstaff, City of Sedona, City of Surprise, City of Bullhead City

A. Purpose and Effect of Resolution

Sustainable energy financing district authority enables local government to create a financing mechanism to provide up front funds to residential and commercial property owners for energy efficiency improvements and renewable energy systems. Property owners can opt in to finance energy improvements and renewable energy installations on their property and repay financing through a property tax assessment.

Energy efficiency and renewable energy creates an opportunity to utilize our nation's resources wisely and secure reliable, clean, and safe energy. In the current economic climate, the upfront financial commitment necessary to implement energy efficiency improvements and deploy renewable energy installations is often a barrier for property owners. Energy efficiency and renewable energy financing programs can remove these barriers.

In Arizona, energy efficiency and renewable energy financing programs have significant potential to stimulate the state's economy and transition residents to sustainable energy use and production. Such programs can deliver benefits beyond energy independence, including a new source of workforce stabilization and development, increase value and comfort of buildings, protection from increasing energy costs and increased community awareness.

Energy efficiency and renewable energy financing programs have been developed in numerous communities across the nation. The states of California and Colorado have passed legislation that allows city and county agencies to establish sustainable energy financing district authorities, defines energy efficiency and renewable energy as a public benefit, and grants the authority to issue bonds.

The federal government currently encourages the installation and use of renewable energy through a series of federal tax incentives and credits. Arizona also has several tax based incentive programs to encourage the production of renewable energy. These incentives collectively make renewable energy projects more affordable only after installation but do little to address the upfront financial commitment.

Improving the energy efficiency of existing structures and deploying renewable energy installations supports legislation that requires towns, cities, and counties with a population greater than 150,000 to adopt an energy element to their planning policies that will encourage and provide incentives for the efficient use of energy. Legislation also requires that community general plans contain an assessment that identifies policies and practices that will provide for the greater use of renewable energy sources.

This resolution supports the efforts of the American Recovery and Reinvestment Act of 2009 to improve our economy and save and create millions of jobs. Furthermore, this resolution supports Arizona regulated utilities' efforts to meet the Arizona Corporation Commission's Renewable Energy Standard that requires 15% of their energy generation to come from renewable resources by 2025.

Additionally, Flagstaff and many other cities and towns in Arizona have signed-on to the United States Mayor's Climate Protection Agreement and have committed to reduce the community's greenhouse gas (GHG) emissions by 7% below 1990 levels by 2012. Supporting the creation of sustainable energy financing district authority directly supports this goal.

B. Relevance to Municipal Policy

This resolution would support cities that choose to promote energy efficiency and renewable energy practices within their communities. Many Arizona communities are working to improve the efficiency of existing building stock in the residential and commercial sectors to promote sustainability and help protect community members from rising energy costs.

C. Fiscal Impact to Cities and Towns

Sustainable energy financing district authority would allow local governments to provide a mechanism for property owners to decrease their fossil fuel use and increase energy cost savings. Energy efficiency and renewable energy financing programs can remove upfront financial barriers for property owners that would like to incorporate energy efficiency improvements and renewable energy projects. Incorporating opt-in participation to the program protects property owners that do not choose to participate unlike a standard district. Incremental pay back either through property tax or utility bills ensures the loan stays with the property. Thus, funds that would otherwise have paid higher operating costs are freed to pay for other municipal priorities.

D. Fiscal Impact to the State

There are no fiscal impacts to the State. Sustainable energy district authority would allow for opt-in energy efficiency and renewable energy financing programs at the fiscal responsibility of the property owner.

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CRITICAL MUNICIPAL ISSUE

Resolution #17

Urges the Governor and the State Legislature to develop and pass legislation that supports efforts to reduce the shortage of physicians in the State of Arizona. The League encourages the Legislature to consider: expanding the level of Graduate Medical Education (GME) funding; expanding medical school capacity within the state universities; addressing issues affecting the attraction and retention of physicians from out-of-state; reducing obstacles to medical practice in Arizona; and addressing any other major issues that affect a physician's decision to locate or remain in Arizona to practice.

Submitted by: City of Sierra Vista, City of Bisbee, City of Douglas, Town of Clarkdale

A. Purpose and Effect of Resolution

Part II of the 2005 Arizona Physician Workforce Study, conducted by specialists from the University of Arizona and Arizona State University, identified that since 1992 to 2004, Arizona's physician supply did not keep up with its population growth. The situation has not gotten any better. Arizona has 219 physicians per 100,000 in population, well below the national average of 293 per 100,000. Rural communities in the state are affected by the shortage even more, with one county at under 60 physicians per 100,000. Specialty physicians are particularly difficult to recruit and retain. By way of example, the City of Sierra Vista's regional hospital is now the only location in all of Cochise County in which a woman can deliver a baby outside of a setting in which emergency services are available.

Since approximately 60% of physicians who complete their training in Arizona teaching hospitals remain to practice within the state, enhancing the Graduate Medical Education (GME) program is a critical component to addressing this shortfall, and has been identified by previous gubernatorial task forces. Also recommended were efforts to reduce obstacles to medical practice in Arizona. Recruitment and retention of physicians is hampered throughout the state by higher professional liability premiums as compared to other states, and this is certainly an obstacle needing attention. Recent actions to reduce funding to the State's Medicaid program will only exacerbate the issue statewide. Now, more than ever, action is needed to retain existing physicians, and insure Arizona is a desirable place to practice for others.

B. Relevance to Municipal Policy

Health care is a key component of the overall quality of life for any community. It is an attraction and retention component for both business and military activities, both of which are the backbone of the state's economy. An adequate supply of physicians is the foundation of quality healthcare, and although most barriers to physician recruitment and retention are beyond the direct control of local government, the health of our citizens should be a strong consideration for local legislative input and advocacy. The National League of Cities has incorporated citizen health in its overall federal legislative platform by developing and advocating for health programs for children and youth.

C. Fiscal Impact to Cities and Towns

There should be no negative fiscal impact on Cities and Towns. To the contrary, not only will there be an intrinsic gain to Cities and Towns in overall quality of life of their residents if accessibility to health care is improved, but all communities in the state can use improved health care as an economic development tool in the future.

D. Fiscal Impact to the State

There are some solutions, such as investing in the graduate medical program that will require additional investment by the state in medical education. However, some recommendations can be implemented with little to no effect on state finances. But like the cities and towns, improvement in access to health care results in an improvement in the ability of the State to attract corporations who value health care access as a major factor in relocation to Arizona. In addition, more physicians in the rural areas of the state will reduce the number of trips on already overcrowded roadways that residents from those areas make to the Phoenix or Tucson metropolitan areas to seek treatment.

E. Contact Information

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RECOMMEND FOR ADOPTION

Resolution #18

Urges the State Legislature to support implementing a pilot program to restrict trucks to the two right-most lanes when traveling on Arizona highways in urban areas with three or lanes in each direction.

Submitted by: City of Apache Junction, City of Douglas

A. Purpose and Effect of Resolution

The purpose of this resolution is to improve traffic mobility, improve safety and facilitate the flow of goods on freeways in Arizona's busy urban areas. An initial step is to implement a pilot program to determine and compare the feasibility, impacts, and effectiveness of restricting trucks to operating only in certain lanes on highways in urban areas that have three or more lanes in each direction, which have a moderate or high level of truck traffic, and do not have left hand exits. The lane restrictions would apply to "trucks" as defined by Arizona State law. Trucks would be restricted to the two right-most lanes, leaving one lane for truck-free operation; assuring that trucks will always have access to at least two lanes.

Demand for trucking services continues to increase. According to statistics available from the Bureau of Transportation Statistics (BTS) trucking accounts for an estimated 70% of the total value, 60% of the weight, and 34% of the ton-miles of freight moved in the U.S (Bureau of Transportation Statistics, 2006). In addition, between 1980 and 2020, truck travel is predicted to increase by over 90% while lane-miles of public roads will increase by only 5% (FHWA, 2006). This increase will have significant negative influences on traffic congestion and safety. A truck lane restriction strategy is used in many states nationwide as a way to address some of these impacts.

With regard to improving safety and mobility, here are several safety benefits of truck lane restriction:

- Prevents "No-Zone" Wrap, Tractor trailer's on two (2) sides of passenger cars at same time
- Positions largest vehicles out of the highest speed lanes
- Reduces the frequency of passenger vehicles being "boxed-in" by large trucks
- Reduces evasive truck maneuvers to the right, or into the trucker's "blind" side
- Provides additional spacing from life-saving median barrier systems.
- Provides additional truck clearance from opposing direction traffic.
- Improves visibility and clearance for disabled vehicles in or along median shoulders.

By improving traffic mobility, the flow of transporting goods through the State positively impacts economic development. The Freight Industry has welcomed lane restrictions in other states because passenger vehicles are able to stay in the fast lanes, which gives more mobility for the trucks in the slower lanes. Trucks then reach their destinations in a timelier manner.

B. Relevance to Municipal Policy

Arizona residents directly benefit from improved traffic operations and improved safety on freeways in Arizona's busy urban areas. In addition, by improving the flow of transporting goods and services in Arizona, economic development of the State, cities and towns could also increase.

C. Fiscal Impact to Cities and Towns

As the State of Arizona is able to reap the positive economic effects of improved traffic flow which in turn improves the efficient movement of goods thru the State, this will positively impact cities and towns as well.

D. Fiscal Impact to the State

Positive fiscal impact to the State:

Whereas large metropolitan areas (e.g. North Texas) that are in direct competition with the Sun Corridor have successfully implemented 'Goods Movement' oriented traffic restrictions to facilitate enhanced traffic flow have experienced positive economic development effects, the City of Apache Junction and the City of Douglas urge implementation within Arizona so that we also experience positive economic effects.

Negative fiscal impact to the State include: Costs associated with developing and implementing a pilot program, which would include conducting a study before and after restrictions are implemented. If the new restrictions were put in place permanently there are costs associated with selecting, designing, implementation administration, advertising, enforcing, and monitoring of the truck lane restrictions.

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CRITICAL MUNICIPAL ISSUE

Resolution #19

Amend the laws and regulations for granting a Certificate of Necessity (CON) and allow cities & towns the authority to provide emergency ambulance transportation services within their jurisdictions.

Submitted by: City of Yuma, City of Sierra Vista, City of Bullhead City, City of Kingman.

A. Purpose and Effect of Resolution

Many local governments are ready and able to improve the emergency medical services provided to their residents by providing emergency ambulance transportation. Current State statutes and rules developed by the Arizona Department of Health Services Bureau of Emergency Medical Services have made it difficult, if not impossible for municipalities to receive a CON if there is a current CON holder servicing the jurisdiction.

Former Arizona Auditor General, Douglas R. Norton, in his 1999 performance audit, made a number of pertinent findings, including that the CON process “does not meet goals, is an unnecessary form of regulation”, and that the system “limits competition”. When explaining how the system was flawed Mr. Norton explained that the system was a barrier to local government involvement. The 1999 audit asked the State to convene a committee to find ways to include local government and adequately regulate real quality indicators.

The CON statutes should be amended to allow a municipality to provide emergency ambulance transport services within its jurisdiction. Local governments would work with the existing CON holders to coordinate emergency ambulance transportation services across CON boundaries. Integrated transport systems could also be provided, resulting in increased quality assurance and system efficiencies, in both service levels and costs. This type of arrangement has been implemented and is working with urban fire services.

B. Relevance to Municipal Policy

By allowing cities to provide emergency medical transport services, the quality of the service to local residents can be improved. It will allow local government to provide this essential service to their residents and to integrate emergency medical transport services into their public safety infrastructure. Local government can integrate the EMS transportation function into mutual aid agreements and emergency management functions without the artificial barriers inherent in the current CON system.

C. Fiscal Impact to Cities and Towns

Local jurisdictions may incur initial start-up costs. However, some of the costs associated with providing emergency ambulance transportation may be recouped from private insurers, up to the cost of the service. Additionally, allowing local governments to provide these services may result in lower cost to citizens needing emergency transportation services.

D. Fiscal Impact to the State

The State should see a reduction in the need to monitor and adjudicate disputes between ambulance providers, which would result in cost reductions. The Auditor General in his report suggested that the CON process was not cost efficient or needed.

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RECOMMEND FOR ADOPTION

Resolution #20

Urges Congress to repeal Section 511 of the Tax Increase Prevention and Reconciliation Act of 2005, which mandates Federal, State and Local government entities to withhold and remit to the IRS 3% of nearly all contract payments, effective January 1, 2013.

Submitted by: City of Mesa and City of Phoenix

A. Purpose and Effect of Resolution

This resolution urges Congress to repeal the 3% withholding law, which was enacted in Section 511 of the Tax Increase Prevention and Reconciliation Act of 2005. If the law is not repealed, beginning January 1, 2013, all government entities with more than \$100 million in annual expenditures would be required to withhold 3% of payments for most goods and services paid to third parties.

B. Relevance to Municipal Policy

Local governments will encounter considerable challenges in preparing to implement Section 511, resulting in a significant commitment of time and money – and unfortunately, at the expense of the local taxpayer. Each municipality will have to obtain the Federal taxpayer identification number of each vendor, deposit the federal withholdings twice weekly and issue annual Forms 1099-MISC. The hiring and training of new staff will be unavoidable in order to complete the daunting tasks required in Section 511. Most municipalities will also need to purchase or upgrade existing procurement systems to retain and report the required data.

Additionally, state and local governments cannot suffer an increase in the cost of goods and services that will likely result when private sector companies pass along the 3% withheld as a cost of doing business. Private sector companies could experience cash flow problems, which could create difficulties for job-creation – a considerable concern as local governments are actively striving to create economically sustainable communities.

Undoubtedly, Section 511 will be damaging to both the public and private sectors. Neither can absorb the unnecessary and unfunded costs associated with this new withholding requirement.

C. Fiscal Impact to Cities and Towns

While the exact fiscal impact cannot be calculated, compliance with this law will undoubtedly impose significant and unnecessary financial burdens on local government. The expense of hiring new employees, expanding government services, purchasing new financial systems, and paying more for goods and services are certain to cost local taxpayers millions of dollars in expenses.

D. Fiscal Impact to the State

The State will have the same unfunded requirement as cities and towns as a result of this federal withholding requirement.

E. Contact Information

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RECOMMEND FOR ADOPTION

Resolution #21

Urges the President of the United States and the U.S Congress to enact effective and large-scale forest restoration efforts for Arizona and other western forests to improve forest health and reduce the risks from catastrophic wildfires.

As amended by the City of Scottsdale; Recommended Amendment from the Resolutions Subcommittee:
Urges the Legislature to support President of the United States and the U.S Congress to enact effective and large-scale forest restoration efforts for Arizona and other western forests to improve forest health and reduce the risks from catastrophic wildfires.

Submitted by: City of Scottsdale, Town of Payson, Town of Paradise Valley

A. Purpose and Effect of Resolution

In the Western United States there are millions of acres of diseased, dying, and overgrown forests that have created a widespread forest health problem. The poor condition of these forests has dramatically increased the effects of insect infestation, understory overgrowth, and unnatural fire conditions. The forest health problem is widespread and is affecting wildlife habitat, watershed management, and increasing the dangers to human life and property.

While there have been some small-scale forest restoration efforts, prescribed by existing state and federal policies, overall forest health is rapidly declining. New policies SUCH AS THE 4 FORESTS RESTORATION INITIATIVE AND THE WALLOW FIRE RECOVERY AND MONITORING ACT are needed to ~~initiate~~ COMMENCE cost-effective and large-scale restorations to address the growing forest health problem. Because state and federal financial resources are currently limited, the use of commercial operations should be considered as a means of providing cost-effective forest restoration efforts.

U.S. Forest Service data indicates that growth of Western forests exceeds removals by three-fold. Without large-scale forest health treatments, events associated with high-risk forests will continue to cause severe social, economic and ecological impacts. Any new state or federal policies must consider all effective forest treatment tools and should include both public and private sector resources to accomplish forest health and management goals.

B. Relevance to Municipal Policy

Properly maintained forests provide numerous benefits to the residents and visitors to Arizona cities and towns. Benefits include increasing water yields and creating sustainable watersheds, recreation and tourism, timber, maintaining real estate values, wildlife habitat, and adding value to the State's economy.

C. Fiscal Impact to Cities and Towns

The initiation of large scale forest restoration activities may provide additional jobs and secondary economic benefits to the local economy such as the purchase of equipment, food sales, etc. The negative economic impact to local governments from unhealthy forest conditions can include the costs of residents being displaced from their homes, job losses, the loss of tourism, diminished real estate values, and loss or damage to public infrastructure.

D. Fiscal Impact to the State

State or federal monies would likely be necessary to implement large-scale forest restoration projects. With the increased use of commercial forest operations, these types of projects could conceivably become more revenue neutral.

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RECOMMEND WITH AMENDMENTS

Resolution #22

Resolution opposing federal preemption of state and local taxing authority over online travel companies.

Submitted by: City of Tusayan, City of Flagstaff, City of Sedona

A. Purpose and Effect of Resolution

To prevent the preemption of state and local taxing authority.

B. Relevance to Municipal Policy

Hotel taxes are a vital revenue source for counties across the nation. Some jurisdictions funnel these revenues into the general fund and are used for a myriad of public purposes, including fire and police services. Some communities use these funds to promote local tourism, which creates jobs and pumps badly needed funds into local economies. Some localities use these funds to pay bond obligations used to finance the construction of convention centers, sports facilities, and other public buildings.

This revenue source is being threatened by efforts of the online travel companies (OTCs) to obtain preferential tax treatment at the expense of local government budgets. The OTCs, such as Expedia, Travelocity, and Orbitz pay hotels a discounted, wholesale rate for the rooms they book. These rooms are then sold to customers at a higher, retail rate. But while customers are charged the applicable hotel tax on the retail rate, the OTCs remit taxes based on the wholesale rate, short-changing local governments while pocketing the difference. This practice is currently the subject of numerous lawsuits across the country. In response, the OTCs are actively lobbying Congress to preempt the authority of state and local governments to impose and collect hotel taxes from the OTCs.

Municipalities oppose any federal legislative or regulatory initiatives that would preempt state and local taxing authority over Online Travel Companies (OTCs).

C. Fiscal Impact to Cities and Towns

Preemption of state and local taxing authority over the OTCs will adversely affect state and local government budgets, with revenue losses nearing \$700 million annually.

D. Fiscal Impact to the State

Preemption of state and local taxing authority over the OTCs will adversely affect state and local government budgets, with revenue losses nearing \$700 million annually.

E. Contact Information

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RECOMMEND FOR ADOPTION

Staff Resolution # 1

A RESOLUTION OF THE LEAGUE OF ARIZONA CITIES AND TOWNS CALLING UPON THE ARIZONA LEGISLATURE TO RESPECT THE AUTHORITY OF CITIES AND TOWNS TO GOVERN THEIR COMMUNITIES FREE FROM LEGISLATIVE INTERFERENCE AND TO REJECT LEGISLATION THAT CONFLICTS WITH CHARTER PROVISIONS OF ARIZONA'S CHARTER CITIES

WHEREAS, the League of Arizona Cities and Towns shares Governor Brewer's concern, "that many bills introduced [during the first session of Arizona's 50th Legislature] micromanage decisions best made at the local level"; and

WHEREAS, the League further shares Governor Brewer's, "conservative belief that the most effective, responsible and responsive government is government closest to the people"; and

WHEREAS, the Arizona Constitution specifically provides that any city, "may frame a charter *for its own government*" [emphasis added]; and

WHEREAS, once a city has successfully completed the city charter process, the charter becomes the organic law of the city ~~or town~~; and

WHEREAS, charter cities draw their power from their citizens, are governed by their charters, and do not require legislative authority from the State to exercise power; and

WHEREAS, the provisions of the charter, as the organic law of the city, supersede all laws of the State in conflict with the charter provisions, insofar as such laws relate to purely municipal affairs; and

WHEREAS, the Arizona Constitution thus establishes a home rule mechanism to render CHARTER cities independent of the Legislature with respect to matters of local concern; and

WHEREAS, Arizona courts have affirmed that provisions of a city's charter supersede conflicting statutes with respect to matters of local concern; and

WHEREAS, ~~localities~~ ALL MUNICIPALITIES are no less affected by the imposition of burdensome mandates by the State than is the State by the imposition of similar mandates by the Federal government;

NOW, THEREFORE, BE IT RESOLVED, that the League of Arizona Cities and Towns calls upon the Arizona Legislature to affirmatively reject, oppose and renounce legislative proposals that diminish local authority, address matters of purely local concern, and conflict with the organic law of Arizona's charter cities.

RECOMMEND WITH AMENDMENTS

Staff Resolution # 2

Support Reasonable Reform to the State Revenue System

Arizona's Transaction Privilege Tax (TPT, commonly referred to as Sales Tax), applies to goods but not to services. The system was developed in the early 20th Century when the economy was significantly different—dominated by farming, mining and trading of commodities and hard manufactured goods. Today's 21st Century economy is significantly different and is increasingly dominated by the service sector. However, services are not subject to state or local sales taxes. With the temporary one-cent increase approved by voters in Proposition 100, Arizona's state sales tax rate is now 6.6%. Added to local and county sales taxes, the rate in many places is now over 10%, making it one of the highest in the nation. The addition of services to the base could potentially lead to an actual lowering of the rate while producing the same amount of revenue, i.e. a "revenue-neutral" reform. Tax analysts frequently advocate the benefits of the "broad base, low rate" concept in taxation in which all sectors are taxed at a low, affordable rate, and other sectors do not have a "free ride." The State of Arizona and its political subdivisions would benefit from a system in which no business category was exempt from taxation, but which produced a rate low enough to be affordable for citizens and not a hindrance to business success.

Arizona also has one of the lowest personal income tax rates in the nation—currently 41st out of the 43 states that have such a system. Conversely, our corporate income tax is one of the higher in the nation, and corporate personal property tax is seen as a barrier to attracting some kinds of manufacturing industries to the state.

As various proposals emerge and are debated, the League needs to be able to advocate for tax reform that adheres to the principles of simplicity, fairness, progressivity and balance. Any reforms should also not in any way impair the ability of cities and towns to implement tax systems that reflect their own local priorities.

RECOMMEND FOR ADOPTION

