



Camp Verde, Arizona

Council/Manager Retreat – “Working Together for the Future”

Agenda

Council Chambers
473 S. Main Street, Ste. 106
August 10, 2011 at 4:00 p.m.

1. Call to Order
2. Roll Call
3. Discussion of, but not limited to the following in no particular order:
 - a. Capital Improvement Plan process
 - b. Organizational Structure
 - c. Review/training relative to the Town of Camp Verde Operations & Procedures Guide, Council Policies, Rules, and Procedures Section
 - d. Review and update of the 2010 Priority List for 2011. The 2010 Priority List included Economic Development, Master Contract Template(s), Water Rights establishment, Risk Management policies & procedures, Capital Improvement Plan projects (recently added), Code Enforcement, policies on property acquisition/acceptance/disposal, investment policy, Master Facilities Use Agreement with the school district, Town initiated rezoning (non-conformance), Rio Verde remodel (construction), downtown revitalization plan, new park development, Finnie Flat Road design (Corridor Plan), Rezzonico Park development, Senior Center upgrades, Town Center plan update/redo, trail development, General Plan update (deadline 2015), Sanitary District consolidation, water company purchase, and teen center.
4. Adjournment

Posted by:

Virginia Jones

Date/Time:

8-4-2011

9:15 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

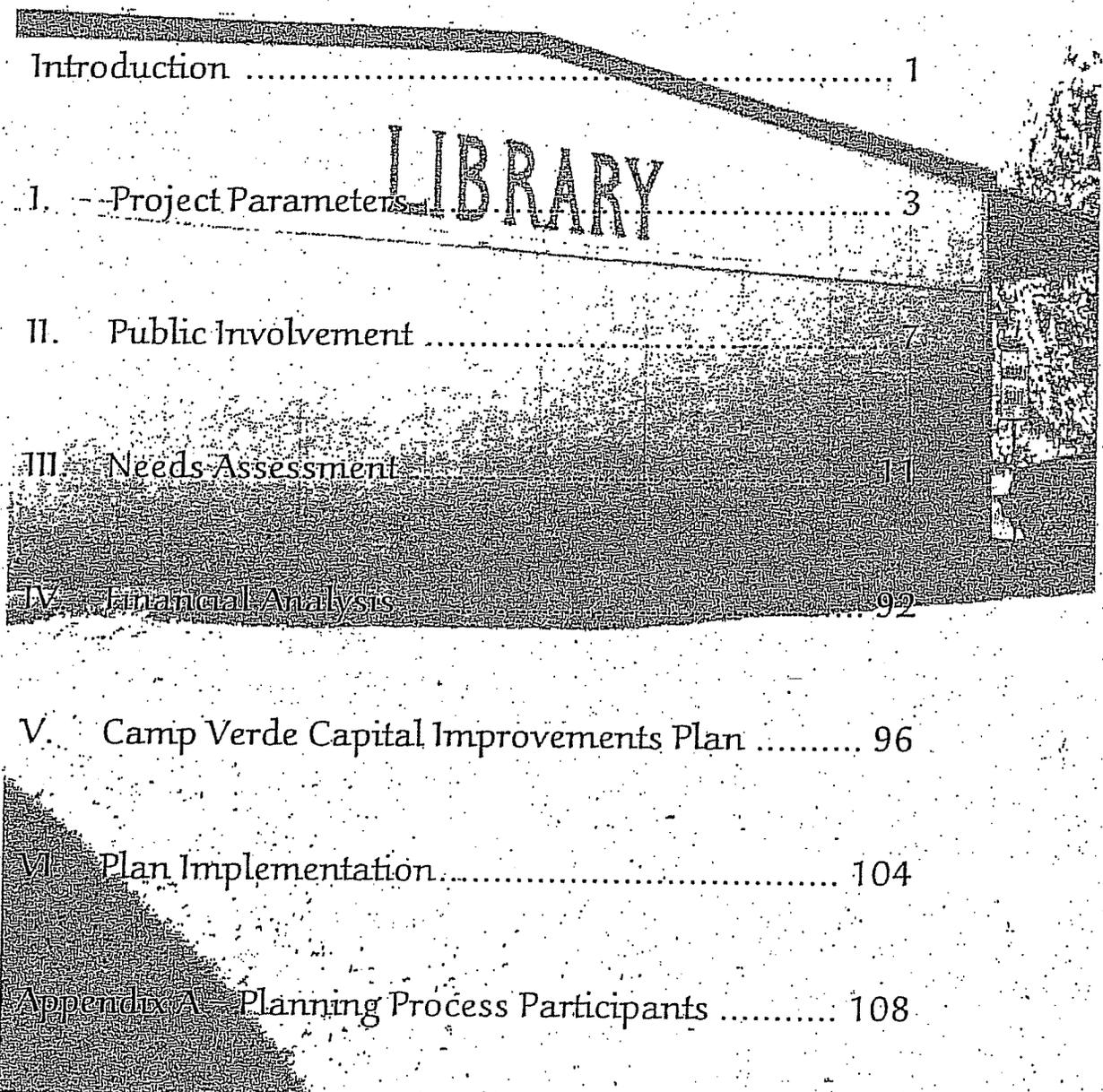
Town of Camp Verde

Capital Improvements Plan

**Prepared by the Town of Camp Verde CIP
Technical Advisory Committee
with Assistance from the Greater
Arizona Development Authority**

Town of Camp Verde
Capital Improvements Plan

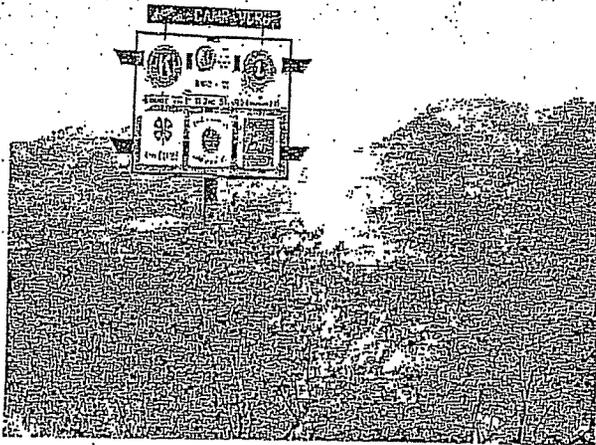
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INTRODUCTION

Camp Verde has experienced significant growth in the past two decades. The community remained under 4,000 population and was unincorporated until 1986. Camp Verde is now nearing 10,000 population and growth in the past decade outpaced the State of Arizona 51.4% to 40.0%. As the community grows, infrastructure development and the provision of municipal services have become a community priority.



In recognition of the need to formally develop a plan to face the infrastructure and service challenges now and in the future, the Town of Camp Verde applied for and was awarded a matching grant from the Arizona Department of Commerce Greater Arizona Development Authority (GADA). The grant has provided financial assistance toward the develop of a Capital Improvements Plan (CIP).

The Town utilized the grant to receive technical assistance from a professional consulting firm, Partners for Strategic Action, Inc. (PSA) of Fountain Hills, Arizona with expertise in infrastructure planning, strategic planning, economic development, and land use planning. PSA worked with a Technical Advisory Committee (TAC) that was appointed by the Town throughout the process. The process began in December 2000 and was completed in May 2001.

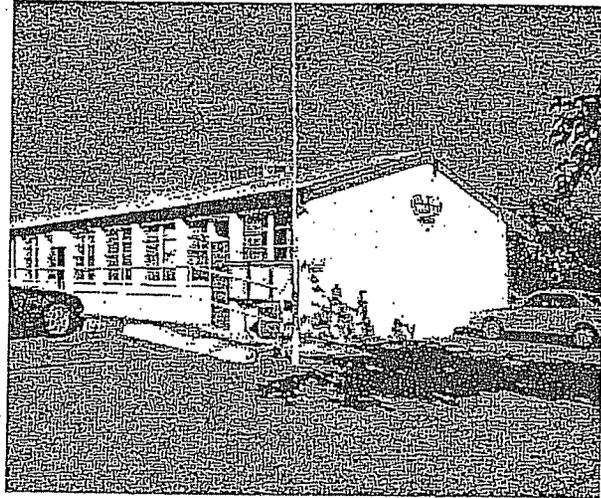
The CIP is a critical piece in the Town's overall planning. It is the most important implementation tool of the General Plan. Development of the community's facilities and services is one of the primary functions of municipal government. Without a functional transportation system, water and wastewater facilities, public safety services, drainage systems, parks and recreation facilities, and other public facilities, a community cannot reach its potential as a quality place to live. While the Town does not currently provide all of these services to the entire community, it still must plan for them as development occurs.

The CIP is a multi-year plan that outlines current capital and infrastructure needs, future anticipated needs, current projects, and future costs to the community. It addresses

both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth and/or improve services. The CIP links the Town's planning and budgeting functions.

The CIP is to be used as a guide in decision making. Intentionally, the CIP was developed in the most a-political environment possible with the full knowledge that the final spending decisions will be made in the political arena. The CIP is an objective basis for making decisions in a very subjective environment.

The process for the CIP's development is divided into six key phases, culminating in the presentation of a Capital Improvement Plan to the Town Council for approval. The phases are:



- Development of CIP Evaluation Criteria. This process defined how CIP Projects would be evaluated and prioritized.
- Public Participation. A resident survey was developed, distributed, and analyzed.
- Needs Assessment. Future needs were outlined utilizing the General Plan and taking growth patterns into consideration.
- Financial Analysis. Examined the Town's recent revenues, expenditures, current debt, and bonding capacity.
- Capital Project Evaluation. CIP Projects were evaluated and prioritized utilizing the developed Evaluation Criteria.
- Development of CIP document. All of the preceding steps culminated in the development of this document that includes an implementation section, outlines how the CIP will be updated on an annual basis.

I. PROJECT PARAMETERS

The following section provides information that served as the background for the development of the CIP.

What should be addressed in this Planning Effort?

- Historic Townsite redevelopment
- Implementation of the General Plan
- Public safety
- Development of the parks system
- Preservation of historic buildings
- Facilities and amenities to promote heritage tourism
- Repairing and upgrading roads
- Accommodating space needs of a growing Town staff
- Under-grounding of utilities
- Extending infrastructure (water and sewer) to address health, safety, environmental, and social concerns and accommodate economic growth
- Environmental protection – recycling, getting more people on the wastewater system
- Community aesthetics
- Public input to determine service desires and financial commitment

Capital Project Definition

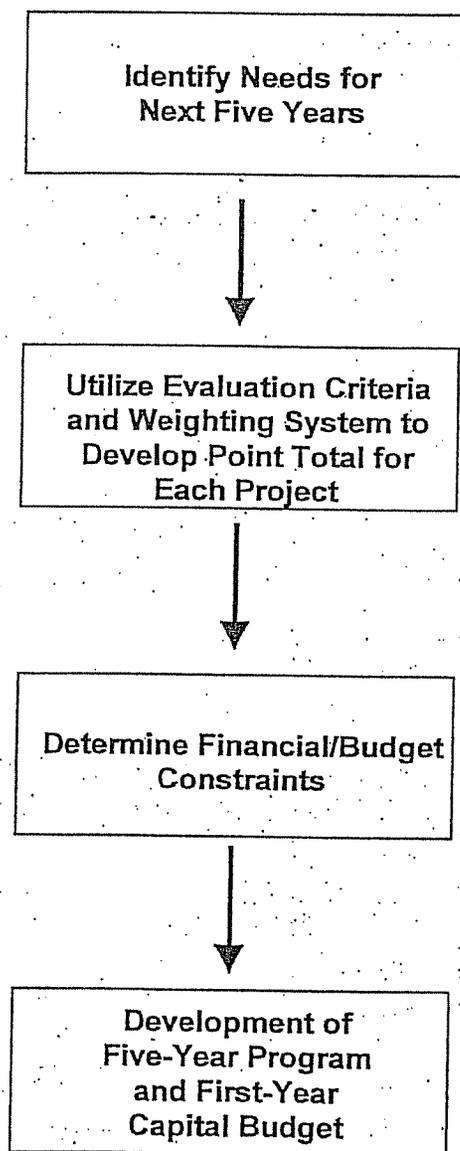
In order to distinguish between true capital items and operating items, a Capital Project Definition was developed by the TAC. It is:

Projects that will be included in the Camp Verde CIP will be those with a cost of at least \$10,000 with a useful life of at least three years. All other projects should be included in departmental operating budgets.

CIP Evaluation Criteria and Weighting System

One of the most important requirements for an effective selection process is the establishment of clearly defined, pre-specified criteria upon which the assessment and subsequent selection of capital projects will be based. The system for making objective decisions is the decision-making matrix. Imposition of the matrix will lead to a more collaborative and coordinated approach to managing infrastructure development and improvements. Use of the evaluation criteria and weighting system are key components of the Capital Budgeting Process.

Capital Budget Development Methodology



Clearly written and realistic evaluation criteria make capital allocation decisions easier. Most decision-makers intuitively have such prioritization techniques in mind but seldom put them in writing. Each year discussions of the evaluation criteria begin the CIP process. This often results in adjustments that reflect changes in priorities.

Evaluation Criteria must have the following characteristics:

1. They refer to issues important to local governments, inasmuch as ignoring them could have potentially serious consequences.
2. They refer to items generally measurable in one form or another.
3. They are realistic.
4. They permit a degree of objectivity in ratings.
5. Most importantly, in their generic form, they represent criteria applicable to a wide variety of capital projects.

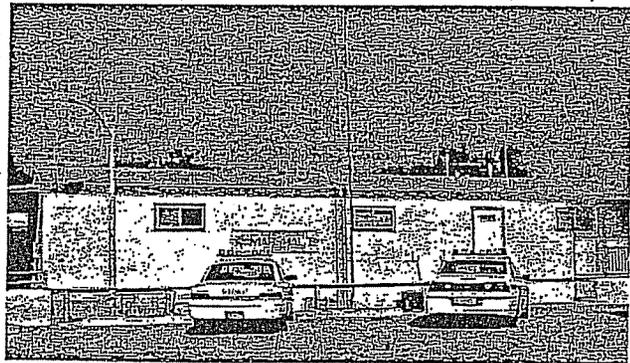
The following set of evaluation criteria was unanimously adopted by the Camp Verde Town Council at a public hearing held at the regular council meeting in February 2000. After each Evaluation Criteria is a list of qualifying statements or questions that clarify the definition of the Criteria. For each criterion, a Weighting Factor was developed to prioritize them. This Weighting Factor was utilized during the project evaluation process. The weighting points assigned to each criterion reflect the degree of importance placed upon the criteria. For instance, Fiscal Impact at 100 points would have a third more emphasis in the evaluation process as Impact on Service Levels at 75 weighting points.

The outcome of this process will be each project receiving a point total. When all projects are tallied, they can then be placed in a priority order for consideration.

Camp Verde CIP Evaluation Criteria and Weighting System

Health, Safety, and Legal Impacts – 100 Weighting Points

To what extent does the project improve overall health and safety of citizens and visitors and/or bring the community up to a recognized standard of service? What is the level of impact the project has in addressing any potential legal issues?



Fiscal Impact – 100 Weighting Points

What relative fiscal impact does the project have on the Town's finances? To what extent is the project financed from outside funding sources? What percentage of the project's cost could be recouped in revenues?

Environmental Impact – 100 Weighting Points

To what extent will project address an environmental concern or make an enhancement to the natural environment?



Public Desire – 88 Weighting Points

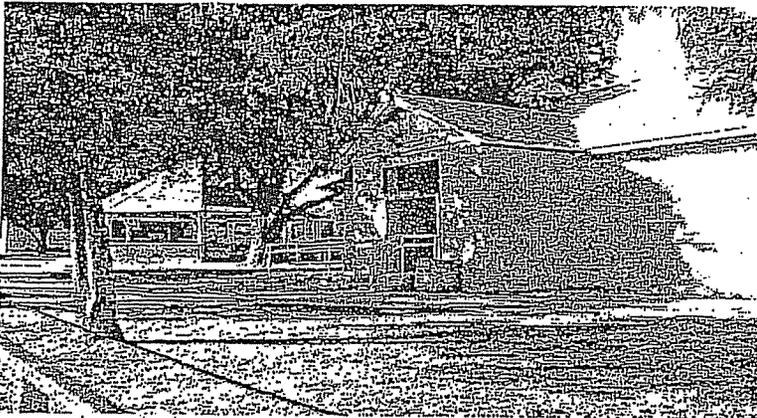
To what extent has the public shown a desire for or placed a priority on (in surveys, public meetings, etc) the facility or service that would be provided by the project?

Impact on Operations, Maintenance, and Staffing – 75 Weighting Points

To what extent will the project make improvements to operational efficiency, lower maintenance costs, or have a positive impact on staffing (better efficiency)?

Impact on Service Levels – 75 Weighting Points

To what extent will the project improve the level of service to customers?



Impact on Economic Development Efforts and Image – 75 Weighting Points

To what extent will the project improve the Town's position to attract desired economic growth with a large part of the equation being physical image?

Level of Community Impact – 75 Weighting Points

What percentage of the residents and to what level will they benefit from the implementation of the project?

II. PUBLIC INVOLVEMENT

As part of the Capital Improvements Plan development process, public involvement was sought through the development, distribution, and analysis of a CIP Resident Survey. There were also two public hearings during the process as part of the regularly scheduled Town Council meetings.

The CIP Steering Committee and the consultant created a survey document that was designed to provide input for determining the public's attitude toward various capital projects, Town services, and acceptable means of paying for them.

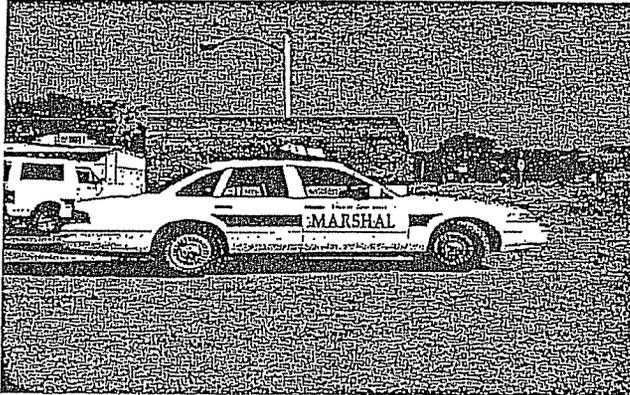
The completed surveys were tabulated by the Northern Arizona University, analyzed by the consultant, and the results discussed with the TAC. The survey was also used extensively during the project evaluation phase of the process.

Complete statistical tabulations are available through the Town. The following is an analysis of the survey results.

Importance of Basic Services

Respondents were asked to evaluate the importance of basic services provided in the community.

Basic Service	High	Medium	Low
Police Protection	63.7%	21.2%	15.1%
Streets (curbs, gutters, pathways, sidewalks, lights, signals)	32.6%	30.3%	37.2%
Storm water drainage control	31.4%	37.6%	31.0%
Existing parks and recreation facilities (restrooms, ramadas, fields)	23.3%	41.9%	34.8%
Existing library facilities and services	43.2%	35.4%	21.4%
Fire and paramedic services	57.6%	24.1%	18.3%
Enforcement of building codes and ordinances	31.2%	39.1%	29.7%
Town administration services and facilities	21.4%	47.8%	30.8%
Acquisition/provision of telecommunications facilities	25.0%	31.7%	43.3%
Acquisition/provision of water system	41.4%	27.5%	31.1%
Acquisition/provision of sewer system	40.5%	28.4%	31.1%
Historic townsite/Main Street redevelopment/enhancement	26.8%	35.1%	38.1%
Preservation/marking of historic buildings/sites/transportation routes	21.8%	35.0%	43.2%
Removal of modern intrusive elements (eg. Power poles)	23.4%	31.0%	45.7%
Litter control/recycling	31.9%	34.1%	34.1%
Provision of public transit	22.8%	33.6%	43.6%



Respondents clearly felt that the basic services of police, fire, and paramedic services were the highest priority. In the second tier of importance fell library services and provision/acquisition of water and wastewater systems. However, nearly a third of respondents to the water and wastewater question considered this a low priority – a substantial difference of opinion.

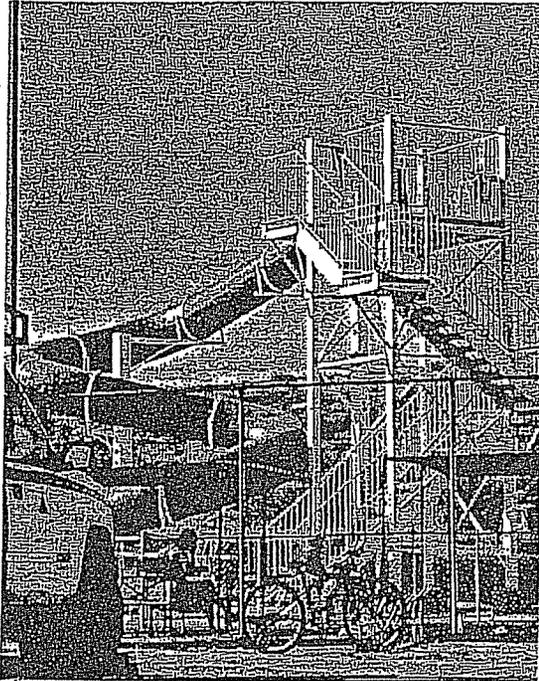
A third or less of respondents placed a high priority on parks and recreation facilities, town hall administrative services, street improvements, storm water drainage control, enforcement of building codes and ordinances, and historic townsite/Main Street redevelopment/enhancement. Less than a third of the respondents also place a high priority on litter control/recycling, acquisition/provision of telecommunications facilities, preservation/marketing of historic buildings, sites, or transportation routes, removal of modern intrusive elements, and provision of public transit.

As with most communities, public safety is the highest priority with respondents. But unlike most communities, no other basic services were rated as a high priority.

Importance of Amenities

Respondents were asked to rate the importance of these potential community amenities. Amenities are considered not critical basic services but items that could improve the quality of life in Camp Verde.

Amenity	High	Medium	Low
Purchase and development of community parks	26.2%	29.9%	43.9%
New curbs, gutters, and sidewalks	21.3%	29.1%	49.6%
New Marshal's Office	28.8%	34.1%	37.1%
New library	31.2%	32.5%	36.3%
New town hall	12.2%	30.4%	57.4%
Camp Verde Historical Museum	16.0%	37.1%	47.0%
Additional recreation programs	20.6%	32.6%	46.8%
New neighborhood parks/mini-parks	18.9%	28.4%	52.7%
Swimming pool improvements	10.6%	33.2%	56.2%
Walkways/trails linking neighborhoods and public lands	20.2%	28.3%	51.5%
Verde River facilities (recreation trails, education elements)	24.8%	31.4%	43.8%
Affordable housing	35.5%	27.6%	36.9%
Senior Center facilities and services	28.4%	42.3%	29.3%
Trash collection/bulk pick up services	28.0%	35.1%	35.9%
Teen center/activities	41.3%	31.8%	27.0%



None of these amenities received a clear mandate as a strong community desire although the teen center/activities amenity did receive the most high priority responses and the least low priority responses.

Over half of the respondents felt that a new town hall, new neighborhood parks/mini-parks, swimming pool improvements, and walkways and trails were low priorities. Nearly as many felt the same way about the purchase and development of community parks, new curbs, gutters, and sidewalks, the Camp Verde Historical Museum, additional recreation programs, and Verde River facilities.

Other than the teen center/activities, raising funds for these amenities will be a hard sell.

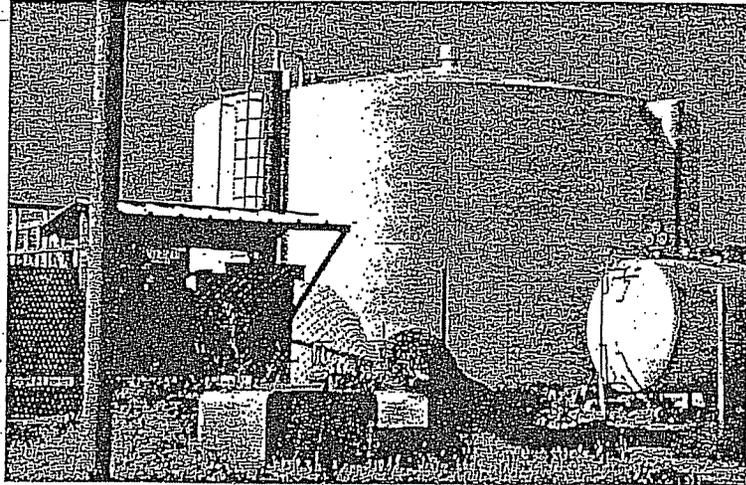
Additional Tax Propensity

Respondents were asked to indicate whether they would be willing to pay more taxes or fees for the following projects.

Facility/Service	Yes	No
Development of community parks (fields, horse arena, multi purpose)	25.1%	74.9%
New curbs, gutters, and sidewalks	24.8%	75.2%
New Marshal's Office	29.5%	70.5%
New library	32.6%	67.4%
New town hall	16.3%	83.7%
Camp Verde Historical Museum	16.7%	83.3%
Additional recreation programs	20.1%	79.9%
New neighborhood parks/mini-parks	28.7%	71.3%
Swimming pool improvements	25.5%	74.5%
Walkways/trails linking neighborhoods and public lands	32.5%	67.5%
Verde River facilities (recreation trails, education elements)	34.0%	66.0%
Affordable housing	33.2%	66.8%
Senior Center facilities and services	38.6%	61.4%
Trash collection/bulk pick up services	32.2%	67.4%
Teen center/activities	46.2%	53.8%
Acquisition/provision of telecommunications facilities	29.3%	70.7%
Acquisition/provision of water system	49.4%	50.6%
Acquisition/provision of sewer system	44.8%	55.2%
Historic townsite/Main Street redevelopment/enhancement	39.3%	60.7%
Preservation/marketing of historic buildings/sites/transportation routes	35.8%	64.2%
Removal of modern intrusive elements (eg. Power poles)	31.9%	68.8%
Litter control/recycling	34.9%	65.1%
Provision of public transit	26.4%	73.6%

Acquisition/provision of water system and sewer system, and teen center amenities were the only projects that approached a majority of yes responses.

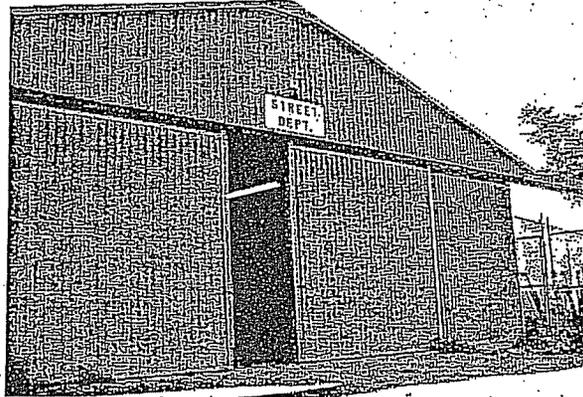
More than seven in ten respondents said no to public transit, telecommunications facilities, swimming pool improvements, neighborhood parks/mini-parks, additional recreation programs, Camp Verde Historical Museum, new Town Hall, new Marshal's Office, curbs, gutters, and sidewalks, and development of community parks.



III. NEEDS ASSESSMENT

One of the key elements of the Camp Verde Capital Improvements Plan is the Needs Assessment. It encompasses all of the anticipated needs for the community within the definition of Capital Projects for the next five years.

With the information available during the plan development process, this list is inclusive. However, additional needs will be identified on a continual basis and will need to be included in the annual update process.



This Chapter has two components. Section A is a comprehensive list of all of the projects included in the Camp Verde CIP. Section B includes all of the individual CIP Project Sheets that provide a detailed description of the projects, costs, and anticipated implementation schedules.

A. Matrix of All CIP Projects

The following table contains all of the projects included in the Fiscal Year 2000-2001 Capital Improvements Plan. Each project has been numbered for identification purpose only; this is not a priority number. The prefix number, in this case 01, for all of the projects, indicates what year the project entered the system (2001). This is to identify how long a project has been in the system as subsequent annual updates are done.

All CIP Projects

Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
01-001 Historic Town Site Re-development	75,000	150,000	150,000	150,000	150,000	0	675,000
01-002 Historic Site Marking	12,000	5,000	0	0	0	0	17,000
01-004 Recycling Program	24,000	19,000	19,000	19,000	19,000	0	100,000
01-005 Camp Verde Historical Museum	5,000	80,000	0	0	0	0	85,000
01-006 Neighborhood Beautification	25,000	20,000	22,500	25,000	27,500	0	120,000
01-007 Temp. Office Space	28,400	8,400	8,400	8,400	8,400	8,400	104,000
01-008 Town Hall Construction	0	3,248,000	0	0	0	0	3,248,000
01-009 New Library	0	4,245,000	0	0	0	0	4,245,000
01-011 SR260 Bi-Pass Utility Underground	30,000	0	0	0	0	0	200,000
01-012 New Marshal's Office	0	300,000	850,000	850,000	0	0	2,000,000
01-014 Communication Center Upgrade	0	30,000	160,000	0	0	0	190,000
01-015 Mobile Data Terminals	0	190,000	0	0	0	0	190,000
01-017 Police Vehicle Replacement	62,000	61,000	62,000	95,000	96,000	0	376,000
01-018 Water System Purchase	6,000,000	0	0	0	0	0	6,000,000
01-019 Backhoe	75,000	0	0	0	0	0	75,000
01-020 Bucket Truck	30,000	0	0	0	0	0	30,000
01-021 Sewer System*	0	0	0	0	0	0	0
01-022 Streets One Ton Truck (HURF)	24,000	0	0	0	0	0	24,000
01-023 Street Roller	35,000	0	0	0	0	0	36,000
01-024 Pave Mont. Castle Hwy.	700,000	0	0	0	0	0	700,000
01-025 Purchase Street Yard	400,000	0	0	0	0	0	400,000
01-026 Main St. Trench/Conduit	200,000	0	0	0	0	0	200,000
01-027 General Crook Conduit	40,000	0	0	0	0	0	40,000
01-028 Main Street Parking	0	100,000	0	0	0	0	100,000
01-030 Sidewalk Inst. Program	20,000	20,000	20,000	20,000	20,000	0	100,000
01-032 Chip Seal Program	230,000	100,000	110,000	115,000	120,000	0	675,000
01-031 Fuel Management System	0	0	39,800	0	0	0	39,800
01-033 Road Improvements	250,000	250,000	262,500	280,000	300,000	0	1,342,500
01-034 Sign Truck	0	15,000	0	0	0	0	15,000
01-035 Water Truck	0	30,000	0	0	0	0	30,000
01-036 Street Broom	0	35,000	0	0	0	0	35,000
01-037 Street Inspector Truck (HURF)	0	10,000	0	0	0	0	10,000
01-038 Street Yard/Shop Building	0	200,000	0	0	0	0	200,000
Subtotal	8,265,400	9,116,400	1,704,200	1,562,400	740,900	8,400	21,431,300

Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
01-039 Shop	0	0	80,000	0	0	0	80,000
01-040 Street Foreman Truck (HURF)	0	0	12,000	0	0	0	12,000
01-041 Dump Truck	0	0	0	25,000	0	0	25,000
01-042 Street Sweeper	0	0	0	150,000	0	0	150,000
01-043 Loader	0	0	0	0	90,000	0	90,000
01-044 Crack Seal Melter Applicator	0	0	0	0	25,000	0	25,000
01-045 Chipper	0	0	0	0	35,000	0	35,000
01-046 New R-rooms --Townhall	20,000	0	0	0	0	0	20,000
01-047 New Restroom --CC/Gym	75,000	0	0	0	0	0	75,000
01-048 ¾ Ton Pick Up (maintenance)	0	15,000	0	0	0	0	15,000
01-050 BMX Track	0	15,000	0	0	0	0	15,000
01-051 Gang Mower	25,000	0	0	0	0	0	25,000
01-052 Rec-Ware Software	10,000	0	0	0	0	0	10,000
01-053 Tractor/Mower Purchase	0	25,000	0	0	0	0	25,000
01-055 Remodel Gym Front	10,000	0	0	0	0	0	10,000
01-056 Historic Preservation	20,000	20,000	20,000	20,000	20,000	0	100,000
01-057 ASLD Purchase	0	40,000	0	0	0	0	40,000
01-059 Chamber Remodel -- Phase III	0	12,000	0	0	0	0	12,000
01-060 Concession Stand/ADA Restroom	0	30,000	0	0	0	0	30,000
01-061 Community Lake	0	300,000	0	0	0	0	300,000
01-062 Mattress Shop	0	73,000	0	0	0	0	73,000
01-063 Park Property Purchase	0	0	1,004,000	0	0	0	1,004,000
01-064 Park Development Phase I	0	0	500,000	0	0	0	500,000
01-065 Parks Department Vehicle	0	0	20,000	0	0	0	20,000
01-066 Youth Activity/Civic Center	0	0	140,000	0	0	0	140,000
01-067 Park Development Phase II	0	0	0	0	500,000	0	500,000
01-068 Heritage Pool/Aero Dome	0	0	0	0	150,000	0	150,000
01-069 Parks Pick Up Truck	15,000	0	0	0	0	0	15,000
01-070 Butler Park Tennis Courts	0	0	0	0	12,000	0	12,000
01-071 Top Dresser	0	0	0	0	12,000	0	12,000
01-072 Teen Center	0	0	0	0	35,000	0	35,000
01-073 FS Building Remodel	0	0	0	0	10,000	0	10,000
01-074 Gym Bleacher Replacement	0	0	0	0	25,000	0	25,000
01-075 Parks ¾ Ton Pick Up	0	0	0	0	20,000	0	20,000
Subtotal	175,000	530,000	1,776,000	195,000	934,000	0	3,610,000

Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
01-078 Legal Dept. Office Expansion	0	0	150,000	0	0	0	150,000
01-079 Legal Dept. Library/Conf. Room	0	0	0	0	300,000	0	300,000
01-080 Legal Dept. Software	0	0	0	15,000	0	0	15,000
01-081 Building Dept. Pick Ups	25,000	0	25,000	0	0	0	50,000
01-082 CD/PZ 4WD Vehicle	25,000	0	0	0	0	0	25,000
01-083 Administration Staff Car	12,000	0	0	0	0	0	12,000
01-084 Town Hall Interior Improvements	0	50,000	0	0	0	0	50,000
01-085 Town Hall Improvements	25,000	75,000	50,000	0	0	0	150,000
01-086 Trail System Development	10,000	10,000	10,000	0	0	0	30,000
01-086 Council Chambers Development	25,000	0	0	0	0	0	25,000
Subtotal	122,000	135,000	235,000	15,000	300,000	0	752,000
Total of All Projects.	8,562,400	9,781,400	3,715,200	1,772,400	1,974,900	8,400	25,848,300

* See project sheet for detailed financial information

B. CIP Project Sheets

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-001

Name of Project: Historic Town Site Re-development/Main Street Enhancement

Submitting Department: All/Citizen-at-large

Project Description: Re-development master planning and purchase/installation of features (public parking, street features, landscaping, signage, etc.) thematically consistent with Town's motto and ultimately included in the \$810,000 Main Street Grant Project. This Project will primarily address the balance of the historic Town site not directly associated with Main Street.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Additional grants perhaps possible but until specifics are developed, this is difficult to determine. Some features (e.g., street furniture) may be sponsored by individuals, families, and business/other organizations.

Project Staffing Implications: None beyond planning phase and possible involvement in installation work

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Master planning	75,000
2002-2003	Materials/land purchase and installation	150,000
2003-2004	Materials/land purchase and installation	150,000
2004-2005	Materials/land purchase and installation	150,000
2005-2006	Materials/land purchase and installation	150,000
2006-2007		
	Project Total	\$675,000

*Total may be higher depending on features included in \$810,000 Main Street grant

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-002

Name of Project: Marking of historic building, sites, transportation routes

Submitting Department: All/Citizen-at-large

Project Description: Design, purchase, and installation of an estimated 100 historic markers (etched metal signs) both directly on historic structures and using monuments of native materials (e.g., river rock and limestone)

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Some grants may be possible. Limited sponsorship by individuals, families and business/other organizations perhaps more likely.

Project Staffing Implications: Installation, minimum annual or less maintenance. Design input, including sign text, to be done by qualified historian.

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Design, purchase, and installation	12,000
2002-2003	Purchase and installation	5,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$ 17,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-004

Name of Project: Curb-side Recycling Program

Submitting Department: All/Citizen-at-large

Project Description: Program design and purchase of recycling containers and vehicles for transport of recyclables. Est. 3000 homes with 50 replacement containers per year.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Sale of recyclables may reduce project cost by an estimated amount to be determined. Some grants possible. Also, it may be possible to establish a contract with a commercial service and obviate the need for purchasing a truck and adding staff.

Project Staffing Implications: Estimate on additional staff person required.

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Design and equipment purchase (truck down payment + payments, 1/5 containers + 50	11,000 13,000
2002-2003	Truck Payments 1/5 Containers + 50	6,000 13,000
2003-2004	Truck Payments 1/5 Containers + 50	6,000 13,000
2004-2005	Truck Payments 1/5 Containers + 50	6,000 13,000
2005-2006	Truck Payments 1/5 Containers + 50	6,000 13,000
2006-2007	Replacements (50)	1,000
	Project Total	\$ 101,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-005

Name of Project: Camp Verde Historical Museum

Submitting Department: All/Citizens-at-large

Project Description: Design and development of a high quality museum using the existing 1912 school building. The project will be a significant source of community pride and magnet for tourists.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Small grants possible for exhibits but less likely for significant renovation, installation of security systems, climate control features, rest rooms, etc. Contributions by interested individuals, families and business/other organizations likely if a capital campaign is professionally organized and conducted.

Project Staffing Implications: Modest P & Z Department involvement during design and development. Staffing by trained volunteers. Professional director possibly needed in the future. Very low/no cost consultant services likely obtainable from Sharlot Hall Museum and Arizona Historical Society among others.

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Architectural design	5,000
2002-2003	Renovation/construction	80,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$85,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-006

Name of Project: Neighborhood Beautification

Submitting Department: All/Citizen-at-large

Project Description: Beautify Camp Verde neighborhoods by planting trees and adding associated landscape treatments. This project has the potential for substantially increasing community/neighborhood pride, creating a cooler summer environment and enhancing economic development prospects through improved community appearance. The "Tree City USA" program of the national Arbor Day Foundation may provide a good development model for this project.

Is the Project Routine Replacement? Some replacement of plant materials will be necessary over time but they should be long-lived and low water using.

Financing Options (Grant, Lease-Purchase, etc.): Some grants possible as well as sponsorship by individuals, families, and business/other organizations.

Project Staffing Implications: One additional staff person may ultimately be necessary to manage the program and ensure proper maintenance and care of the plant materials.

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Project planning, initial purchases and planting	25,000
2002-2003	Purchasing, planting and maintenance	20,000
2003-2004	Purchasing, planting and maintenance	22,500
2004-2005	Purchasing, planting and maintenance	25,000
2005-2006	Purchasing, planting and maintenance	27,500
2006-2007	Purchasing, planting and maintenance	
	Project Total	\$120,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-007

Name of Project: Medium-term temporary office space

Submitting Department: Administration

Project Description: Purchase and installation of modular office building of 3,000 to 4,000 sq ft to be placed on Town property behind the mattress shop. Includes setup and screening (trellis and plantings). This is to fill the time gap between re-modeling current space and building a new Town complex. Unit should have exterior appearance complementary to territorial architecture.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Grants are unlikely. It would be eligible for financing, either self-finance or traditional modular financing.

Project Staffing Implications: This would have a tremendous positive impact on our ability to attract and keep qualified staff. A good work environment is very important for health and safety, and will help staff perform better. Can't have staff in tents on the street!

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Down payment plus monthly payments (10 yr)	28,400
2002-2003	Payments (7 1/8% 10 years = 700 per month)	8,400
2003-2004	Payments	8,400
2004-2005	Payments	8,400
2005-2006	Payments	8,400
2006-2007	Payments	8,400
	Project Total	\$104,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-008

Name of Project: Town Hall Re-construction

Submitting Department: Administration

Project Description: Build 20,000 sq ft Town hall with 130-space parking lot. House Administration, Court, Court Room, P & Z, Engineer, and Council Chambers. (Does not include P & R administration)

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Lease purchase - Bond

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005	Design	48,000
2005-2006	Construction	3,200,000
2006-2007		
	Project Total	\$3,248,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-009

Name of Project: New Library Building

Submitting Department: Library

Project Description: Replace the existing library (4,700 sq. ft.) with one that will serve the community's growing needs for the next 15 to 20 years. Estimated size 25,000 sq.ft.

Is the Project Routine Replacement? No, but necessary to keep up with demands from growing population.

Financing Options (Grant, Lease-Purchase, etc.): All possible sources of funding will be tapped. These may include grants, municipal bonds, and donations.

Project Staffing Implications: All existing staff will be moved to full-time status. At least 2 additional librarians, an executive assistant and 2 library clerks will need to be added. We will also increase the number of volunteers.

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Construction of New Library (\$165 per sq. ft.)	4,245,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$4,245,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-011

Name of Project: State Route 260 Bi-Pass

Submitting Department: Public Works - Streets

Project Description: 1) Move Underground water, utilities per franchise agreement, 2) underground, overhead utilities per Council action, General Crook Trail

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HELP, Loan Program

Project Staffing Implications: Light

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	1) Water Utilities 2) Underground	30,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$30,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-012

Name of Project: New Marshal's Office Building

Submitting Department: Marshal

Project Description: Replace the existing office structure with a larger and more modern facility to house the operations of the Marshal's office. Current staffing levels in the building are 29 employees. Work area space of 12,000 square feet.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond issue

Project Staffing Implications: A new and larger building would better house the existing staff and should facilitate the needs of staff into the future. Ten new employees are anticipated in the next six years.

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Plans and Design	300,000
2003-2004	Construction	850,000
2004-2005	Construction	850,000
2005-2006		
2006-2007		
	Project Total	\$2,000,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-014

Name of Project: Communications System Upgrade

Submitting Department: Marshal

Project Description: Replace radio communications system with current technology equipment. Project includes base radios, repeaters, dispatch consoles, mobile radios and portable radios. The project should coincide with the construction of a new building.

Is the Project Routine Replacement? No. It is a total upgrade of the system.

Financing Options (Grant, Lease-Purchase, etc.): Grant, Lease purchase, bond issue.

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Plan and design system	30,000
2003-2004	Acquisition and installation	160,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$190,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-015

Name of Project: Mobile Data Terminal System

Submitting Department: Marshal

Project Description: Acquisition and installation of a system of mobile computers that will allow deputies to access and input the in house spillman records system as well as ACIC/NCIC information. Docking stations to be installed in all vehicles doing patrol duty. Seven laptop computers to be purchased for use in the docking stations. Software acquisition and licensing is a major cost in the project.

Is the Project Routine Replacement? No. It is a new project

Financing Options (Grant, Lease-Purchase, etc.): Grant: COPS MORE grant requires a 25% local match

Project Staffing Implications: In car computers will allow deputies to complete reports and access information thereby contributing more time for patrol and community interaction. It will also decrease the work load on dispatch as deputies can access information directly without dispatch assistance.

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Grant application and processing	
2002-2003	Acquisition and installation	190,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$190,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-017

Name of Project: Vehicle Replacements

Submitting Department: Marshal

Project Description: Replace worn vehicles as needed. Fleet miles in year 2000 were 246,000 miles requiring replacement of two vehicles. As miles driving increases due to augmented activity levels and patrol staff increases, accelerated vehicle replacements will be necessary to maintain a usable fleet.

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): General Fund, Lease Purchase, Bond Issue

Project Staffing Implications: Replenishing the vehicle fleet as staffing levels and activity levels increase will allow police responses to be safe and timely.

Project Timetable/Budget: Note: All new vehicles are put into patrol service. As staff vehicles are needed, retired patrol vehicles can be utilized.

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	2 Police package w/extended warranty	62,000
2002-2003	2 Police package w/extended warranty	61,000
2003-2004	2 Police package w/extended warranty	62,000
2004-2005	3 Police package w/extended warranty	95,000
2005-2006	3 Police package w/extended warranty	96,000
2006-2007		
	Project Total	\$376,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-018

Name of Project: Acquisition of Camp Verde Water System

Submitting Department: Finance Department

Project Description: Acquisition and Management of Municipal Water Utility either by purchase or management lease.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Enterprise Fund operating revenues/WIFA low interest financing/ Possible grants.

Project Staffing Implications: Assimilation of Water System staff, approximately 5 full time employees

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Purchase/Lease	6,000,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$6,000,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-019

Name of Project: Backhoe

Submitting Department: Streets

Project Description: Purchase backhoe to replace our 1987

Is the Project Routine Replacement? When needed, depending of use

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds – Sell old backhoe and funds to go back to HURF budget estimated \$10,000

Project Staffing Implications:

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	New Backhoe	75,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$75,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-020

Name of Project: New or Used Bucket Truck

Submitting Department: Streets

Project Description: Purchase New or Used Bucket Truck to replace our truck that we have red tagged.

Is the Project Routine Replacement? Yew when needed

Financing Options (Grant, Lease-Purchase, etc.): HURF funds/remove boom and sell truck approximately \$500.00

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	New or used Bucket Truck	30,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$30,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-021

Name of Project: Sewer System

Submitting Department: Public Works

Project Description: Acquire Sewer System by public vote from Sewer District through qualified electors within the district voting to dissolve the District and a vote of the Town's electors to assume control of the sewer system.

It is assumed that should the Town wish to pursue this project, there will be a net zero acquisition cost. However, the Town would be assuming substantial bonded debt of approximately \$6.5 million and annual operation and debt payments of approximately \$500,000.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Federal and State Loans, grants, user fees

Project Staffing Implications: Retain Current Operating Staff of five. If the District has bonded indebtedness at the time of Town acquisition, the elected Board remains as advisors to the Council. The Council is responsible for Administration of the acquired District.

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		-0-
2002-2003		-0-
2003-2004		-0-
2004-2005		-0-
2005-2006		-0-
2006-2007		
	Project Total	-0-

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-022

Name of Project: One Ton Truck

Submitting Department: Streets

Project Description: Purchase used one ton truck

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Purchase used one ton truck	24,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$24,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-023

Name of Project: Roller

Submitting Department: Streets

Project Description: Purchase used roller

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Purchased used roller	35,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$35,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-024

Name of Project: Pave Montezuma Castle Highway from Apache to Reservation

Submitting Department: Streets

Project Description: Pave Montezuma Castle Highway from Apache to Reservation

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds/Grants funding is our hopes

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Pave Montezuma Castle Highway	700,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$700,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-025

Name of Project: Street Yard

Submitting Department: Streets

Project Description: Purchase 5 acres minimum at current site

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Purchase street yard with 5 acre minimum	400,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$400,000

Project Sheet

Project Number: 01-026

Name of Project: Main Street Trenching – Conduit and Services

Submitting Department: Streets

Project Description: Trenching for conduit and service on Main Street. This is to place overhead utilities underground before we begin Main Street Grant.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Trench for conduit and service on Main Street	200,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$200,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-027

Name of Project: General Crook Conduit

Submitting Department: Streets

Project Description: Installing conduit on General Crook-split 3 ways – APS 1/3, Town 1/3, and Qwest 1/3. This is part of 260 re-route.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Conduit on General Crook	40,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$40,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-028

Name of Project: Parking on Main Street

Submitting Department: Streets

Project Description: This is part of Main Street Grant. This portion cannot be funded with the Main Street Grant. (Paving Project)

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Parking on Main Street	100,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$100,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-030

Name of Project: Sidewalks

Submitting Department: Streets

Project Description: Funds for new and replacement of damaged sidewalks throughout our Town

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	New & Replacement of Sidewalks	20,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$20,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-031

Name of Project: Fuel Management System

Submitting Department: Streets

Project Description: Fuel Management System, Gasoline and Diesel Storage tanks with computer to provide data on use.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Fuel Management System	39,800
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$39,800

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-032.

Name of Project: Chip Seal

Submitting Department: Streets

Project Description: Chip Seal – This is a large amount in hopes we may get caught up and get on a regular schedule of Chip Sealing roads.

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Chip Seal	230,000
2002-2003	Chip Seal	100,000
2003-2004	Chip Seal	110,000
2004-2005	Chip Seal	115,000
2005-2006	Chip Seal	120,000
2006-2007		
	Project Total	\$675,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-033

Name of Project: Road Improvements

Submitting Department: Streets

Project Description: Road Improvement Projects

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Road Improvements	250,000
2002-2003	Road Improvements	250,000
2003-2004	Road Improvements	262,500
2004-2005	Road Improvements	280,000
2005-2006	Road Improvements	300,000
2006-2007		
	Project Total	\$1,342,500

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-034

Name of Project: Sign Truck

Submitting Department: Streets

Project Description: Purchase used Sign Truck

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Purchase used Sign Truck	15,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$15,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-035

Name of Project: Water Truck

Submitting Department: Streets

Project Description: Purchase Water Truck

Is the Project Routine Replacement? Yes – We will be taking tank from old truck and placing on this newer truck body.

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds – Sell old truck body – funds to go back to HURF

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Water Truck	30,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$30,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-036

Name of Project: Broom

Submitting Department: Streets

Project Description: Purchase Broom

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Purchase new broom	35,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$35,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-037

Name of Project: Street Inspector Truck

Submitting Department: Streets

Project Description: Purchase used small light weight truck for Street Inspector

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Used truck for Street Inspector	10,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$10,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-038

Name of Project: Street Yard

Submitting Department: Streets

Project Description: Purchase Street Yard & Shop building, 10 acres at Community Park with shop.

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Purchase Street Yard & Shop Bldg. 10 Acres at Community Park	200,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$200,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-039

Name of Project: Shop

Submitting Department: Streets

Project Description: Shop for Street Department if we do not purchase park property.

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004	New Shop for Street Department	80,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$80,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-040

Name of Project: Street Foreman Truck

Submitting Department: Streets

Project Description: Used truck for Street Foreman and retire old truck to Parks Department

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004	Used Truck for Street Foreman	12,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$12,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-041

Name of Project: Dump Truck

Submitting Department: Streets

Project Description: Purchase Dump Truck

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005	Purchase Dump Truck	25,000
2005-2006		
2006-2007		
	Project Total	\$25,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-042

Name of Project: Street Sweeper

Submitting Department: Streets

Project Description: Purchase Street Sweeper

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005	Purchase Street Sweeper	150,000
2005-2006		
2006-2007		
	Project Total	\$150,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-043

Name of Project: Loader

Submitting Department: Streets

Project Description: Purchase new Loader

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Purchase new Loader	90,000
2006-2007		
	Project Total	\$90,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-044

Name of Project: New Crack Seal Melter Applicator

Submitting Department: Streets

Project Description: Purchase New Crack Melter Applicator

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): HURF

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	New Crack Seal Melter Applicator	25,000
2006-2007		
	Project Total	\$25,000

Town of Camp Verde Capital Improvements Plan
Project Sheet

Project Number: 01-045

Name of Project: Chipper

Submitting Department: Streets

Project Description: Purchase Chipper

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Purchase new Chipper	35,000
2006-2007		
	Project Total	\$35,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-046

Name of Project: Bathrooms – Town Hall

Submitting Department: Maintenance

Project Description: Re-Model of Men's & Women's bathrooms at Town Hall

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): CDBG – General Funds

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Re-Model Bathrooms at Town Hall	20,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$20,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-047

Name of Project: New Restrooms/Community Center Gym

Submitting Department: Parks & Recreation Department

Project Description: Build new restrooms for Community Center gym to serve the gym and soccer field, including showers in the gym, as gym is a disaster relief site

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): CDBG 100%

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Build new restrooms for gym	75,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$75,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-048

Name of Project: ¾ Ton Pickup Truck

Submitting Department: Maintenance

Project Description: Purchase new Pick-Up for Maintenance

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Instead of purchase, take over trucks from P & Z or Street trucks (if they replace their trucks)

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Purchase ¾ Ton Pickup	15,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$15,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-050

Name of Project: BMX Track

Submitting Department: Parks & Recreation

Project Description: Bmx Bike Track, including fence and lighting – does not include land. We have asked School District for use of land next to Skateboard park.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	BMX Bike Track, fencing and lighting	15,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$15,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-051

Name of Project: Gang Mower

Submitting Department: Parks & Recreation

Project Description: Gang Mower – a mower that adjusts from 8 ft to 16ft wide cuts on turf. Could be bulled with tractor.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Gang Mower	25,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$25,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-052

Name of Project: Rec Ware

Submitting Department: Parks & Recreation

Project Description: Computer software program to help track revenues, room rentals and making of schedules.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Purchase Rec Ware	10,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$10,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-053

Name of Project: Construction type John Deere

Submitting Department: Parks & Recreation

Project Description: Purchase construction type John Deere

Is the Project Routine Replacement? No – but this will replace our current John Deere Tractor/Mower

Financing Options (Grant; Lease-Purchase, etc.): None – sell off old tractor, \$4,000 estimate

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Purchase construction type John Deere	25,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$25,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-055

Name of Project: Gym Front Re-Model

Submitting Department: Parks & Recreation

Project Description: Re-model the front of the gym: enlarge rooms in front of gym. Put in covered entrance with sidewalks and benches. Cover windows. New doors for entrance.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None/Some funding can come from Energy Grant. Could be park of \$150,000 re-model project

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Gym Front Re-Model	10,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$10,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-056

Name of Project: Historic Preservation

Submitting Department: Parks & Recreation

Project Description: Set aside \$20,000 every year to work with various projects within our Town. Save up a number of years funding if needed for large projects

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund/Heritage Grant

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Historic Preservation	20,000
2002-2003	"	20,000
2003-2004	"	20,000
2004-2005	"	20,000
2005-2006	"	20,000
2006-2007		

	Project Total	\$100,000
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Town of Camp Verde Capital Improvements Plan
Project Sheet

Project Number: 01-057

Name of Project: State Trust Land/Open Space Farmland

Submitting Department: Parks & Recreation

Project Description: Purchase State Trust land or other open space and/or the development rights to these properties.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Growing Smarter Grant – Farm Land Act and General Fund

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Purchase State Trust land or open space and/or development rights	40,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$40,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-059

Name of Project: Chamber Remodel – Phase III

Submitting Department: Parks & Recreation

Project Description: Phase III – Replace Roof with shingles & Wood deck around building

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Phase III Chamber of Commerce	12,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$12,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-060

Name of Project: Concession Stand/Handicap Restroom

Submitting Department: Parks & Recreation

Project Description: Concession Stand/Handicap Restroom at Heritage Pool/Skate Park

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Expect \$2,000 donation from High School Skate Board Club

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Build concession stand and handicap restroom	30,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$30,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-061

Name of Project: Community Lake

Submitting Department: Parks & Recreation

Project Description: Develop community lake using effluent water from Sanitary District and trapping storm run-of water to be located in second basin at Community Park.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): SLIF Grant and 40% set aside for Parks. Grant is 80/20 match. GADA

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Community Lake	300,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$300,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-062

Name of Project: Mattress Shop

Submitting Department: Parks & Recreation

Project Description: Mattress Shop

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Heritage Grant 60/40 Match. Cycle due March 2002 making funds available 2003/2004, 40% match can come from in-kind work.

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Mattress Shop	73,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$73,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-063

Name of Project: Park Property

Submitting Department: Parks & Recreation

Project Description: Property for Community Park

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Total 219 Acres. 58 Acres to be IGA with ADOT (no cost to Town). 10 Acres & Shop Bldg \$200,000 (HURF Funding), 10 Acres River Front \$60,000 SLIF Grant 80/20 Match, 37 acres for Western Town & Marshal's office \$220,000 General Fund. 4 acres west of McCracken to be sold. Estimated revenue \$80,000/cost \$24,000/Profit \$56,000. 100 Acres to be purchased park land \$600,000, 50% to come from Heritage Grant, remaining form 40% set aside. Total Property cost 1,004,000.

Marshal & Western Town 220,000

River Front 12,000

100 Acres Park Land 300,000

4 Acres 24,000

556,000

Sale of 4 Acres (80,000)

476,000

Total Estimated revenue from 405 set aside for Park system \$960,000 March 00-04

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004	Purchase property for Community Park	1,004,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$1,004,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-064

Name of Project: Phase I Park Development

Submitting Department: Parks & Recreation

Project Description: Park Development – Phase I includes four soccer fields with irrigation, turf, goal posts and lights for two fields. Entry road and parking lot, four softball fields include fences, bleachers, concession stands and lights for both fields, and restroom.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): 50% from Heritage Grant, \$14,000 from AYSO Soccer, \$10,000 from donations, also Parks & Recreation fundraising. \$300,000 to come from Heritage Funds. Total cost to Town is \$185,000 to come from 40% set aside. \$35,000 from HURF for parking lots and roads through park. To strengthen our grant application, will show in-kind support of Town employees, time, equipment, and at least \$15,000 in donations from outside sources. Materials for restrooms and other support buildings from Cowboys and Outlaws.

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004	Begin Development of Community Park	500,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$500,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-065

Name of Project: Parks Department Vehicle

Submitting Department: Parks & Recreation

Project Description: Parks Department Vehicle

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004	Purchase Parks Dept. Vehicle	20,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$20,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-066

Name of Project: Western Town/Teen Activities Center/Civic Center

Submitting Department: Parks & Recreation

Project Description: To reassemble the Cowboys and Outlaws buildings for use of Western Town, Teen Activities Center and Civic Center and bring in electric and sewer to the area.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Hiring of General Contractor for supervision of Adult probation for reconstruction of buildings. Donations of concrete for Teen Center from local companies.

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004	Western Town/Teen Activities Center/Civic Center	140,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$140,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-067

Name of Project: Phase II Park Development

Submitting Department: Parks & Recreation

Project Description: Second phase of developing Community Park – Horse arena, parking lot, restrooms, and bleachers.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Heritage Grant 50/50 \$250,000 Trails Grant \$5,000, donation of time & money from outside organizations. Remaining funds of \$245,000 from 40% set aside.

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Second phase of Community Park Development	500,000
2006-2007		
	Project Total	\$500,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-068

Name of Project: Aero Dome for Heritage Pool

Submitting Department: Parks & Recreation

Project Description: Cover Heritage Swimming Pool with an Aero Dome

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Purchase Aero Dome for Heritage Pool	150,000
2006-2007		
	Project Total	\$150,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-069

Name of Project: Light Weight Pickup

Submitting Department: Parks & Recreation

Project Description: Light Weight Vehicle

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Purchase light weight pickup	10,000
2006-2007		
	Project Total	\$10,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-070

Name of Project: Tennis Courts/Butler Park

Submitting Department: Parks & Recreation

Project Description: New Tennis Courts with fencing at Butler Park

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Build new Tennis Court with Fencing at Butler Park	12,000
2006-2007		
	Project Total	\$12,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-071

Name of Project: Top Dresser

Submitting Department: Parks & Recreation

Project Description: A Top Dresser is a broadcasting machine that is pulled by a tractor. It's purpose is to spread sand to keep fields level and build up sub soil for strong root production.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Purchase Top Dresser	12,000
2006-2007		
	Project Total	\$12,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-072

Name of Project: Teen Center

Submitting Department: Parks & Recreation

Project Description: Teen Center for Camp Verde Teens/Equipment and supplies for center:
Pool Table, Video Games, Ping Pong, T.V. and Counters

Is the Project Routine Replacement? No.

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: 4 Part-Time employees

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Build Teen Center	35,000
2006-2007		
	Project Total	\$35,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-073

Name of Project: Remodel Forest Service

Submitting Department: Parks & Recreation

Project Description: Remodel Forest Service office to accommodate Parks & Recreation offices.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Grants, Cash-match and donations

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Remodel Forest Service Office	10,000
2006-2007		
	Project Total	\$10,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-074

Name of Project: Gym Bleachers

Submitting Department: Parks & Recreation

Project Description: New gym bleachers for Community Gym

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Grants, Cash-match and donations

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Replace old bleachers in gym	25,000
2006-2007		
	Project Total	\$25,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-075

Name of Project: ¾ Ton Pickup

Submitting Department: Parks & Recreation

Project Description: ¾ Ton Pickup

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Purchase ¾ Ton Pickup	20,000
2006-2007		
	Project Total	\$20,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-078

Name of Project: Legal Department Office Expansion

Submitting Department: Legal

Project Description: Expand offices to include an office for a prosecutor and paralegal

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Possible grant, otherwise capital investment

Project Staffing Implications: One new position (paralegal), and possible expansion of time for prosecutor under contract with Town

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004	Expansion to accommodate prosecutor	150,000
2004-2005		
2005-2006		
2006-2007	Expansion to include paralegal	150,000
	Project Total	\$300,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-079

Name of Project: Construction/remodel to create law library/conference room for witness interviews and prosecutor/staff use

Submitting Department: Legal

Project Description: Remodel or construct a center for placement of law library, WESTLAW access, computer research for the use of the Town prosecutor, and for department/staff, that could also double as a conference room, place to interview victims/witnesses, and research.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Possible grant, otherwise capital investment

Project Staffing Implications:

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Remodel/construct facility	300,000
2006-2007		
	Project Total	\$300,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-080

Name of Project: Legal Research and Litigation support software and related computer equipment

Submitting Department: Legal

Project Description: Acquire software that would allow case management, document scanning, litigation support, and courtroom presentation in digital format, together with increased research.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Purchase and/or lease

Project Staffing Implications: None, unless a paralegal has been hired by the time of acquisition, then the software input would be maintained by the paralegal.

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005	Purchase software/equipment	15,000
2005-2006		
2006-2007		
	Project Total	\$15,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-081

Name of Project:

Submitting Department: Building

Project Description: Replace Two Vehicles

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Purchase

Project Staffing Implications:

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	1988 Chevy Pickup	25,000
2002-2003		
2003-2004	1991 Ford Explorer	25,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$50,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-082

Name of Project: Replacement of Vehicles

Submitting Department: Community Development/Planning & Zoning

Project Description:

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.):

Project Staffing Implications:

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Replacement of Jeep	25,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$25,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-083

Name of Project: Staff Car

Submitting Department: Administration

Project Description: Replace Administration Vehicle

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.):

Project Staffing Implications:

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003		
2003-2004		
2004-2005		
2005-2006	Sedan Replacement	25,000
2006-2007		
	Project Total	\$25,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-084

Name of Project: Town Hall Improvement (Interior)

Submitting Department: Administration

Project Description: Remodel offices, Restrooms

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002		
2002-2003	Remodel	50,000
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$50,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-085

Name of Project: Town Hall Improvement (Exterior)

Submitting Department: Administration

Project Description: Upgrade exterior of Town Hall and grounds to be consistent with Main Street enhancements.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund, Grants

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Misc. Repair Town Hall	25,000
2002-2003	Upgrade Grounds, Parking Lot	75,000
2003-2004	Upgrade various HVAC systems	50,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$150,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-086

Name of Project: Trail Development Program

Submitting Department: Parks & Recreation

Project Description: Develop new trails in the community as part of the Trail Development Plan submitted by the Camp Verde Trails Committee

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund, Grants, Donations

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	General Crook/Copper Canyon Trail	10,000
2002-2003	Turner to Main Street to Outpost Mall	10,000
2003-2004	Jackson Flat Trail Head Development	10,000
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$30,000

**Town of Camp Verde Capital Improvements Plan
Project Sheet**

Project Number: 01-087

Name of Project: Council Chambers Development

Submitting Department: Administration

Project Description: Develop a new area in the Town Hall for the Council Chambers by remodeling room 206/207.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications: None

Project Timetable/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2001-2002	Council Chambers Development Construction	25,000
2002-2003		
2003-2004		
2004-2005		
2005-2006		
2006-2007		
	Project Total	\$25,000

IV. FINANCIAL ANALYSIS

When attempting to determine what resources are available to fund needed infrastructure improvements, it is important to carefully examine the current financial condition of the Town as well as possible funding alternatives. Like most communities, the Town of Camp Verde will most likely have more needs than financial resources.

In developing the CIP, a comprehensive review of all financial issues was completed. The purpose of this Chapter is to outline the financial issues related to infrastructure planning and financing.

Current Town Funding

The key to implementing the CIP is consistent, systematic funding. This is becoming more and more difficult with today's political climate, shrinking revenue sources, and the demands presented by Camp Verde's potential growth.

Camp Verde relies on a number of funding mechanisms to finance its operations. The majority of revenues go toward day to day operations: salaries, benefits, insurance, utilities, and other costs such as fuel. This leaves very little left over to finance large capital projects like road construction, the development of parks, expansion of utilities, or the erection of new buildings. For this reason, alternate funding mechanisms need to be considered when financing the implementation of the CIP.

It is critical that the Town periodically review user fees and adjust accordingly to ensure that the fees adequately cover the cost of service provision so that the general fund in no way subsidizes utility services.

In addition, the Town needs to work closely with developers to help ensure that future development pays its fair share so adequate funding can be allocated to the implementation of the CIP.

Funding Options

The following options were considered when analyzing potential funding sources for CIP Projects and the Town's position is identified:

- **Pay-as-you-go out of current revenues.** The Town currently receives a large portion of its revenues through state shared revenue sources that provide funding on a per capita basis. The major sources for these funds are state sales tax and state income tax. The Town also receives funding from state fuel taxes and the Arizona Lottery. These funds are restricted for transportation related expenditures. The Town also collects a local sales tax that is used for municipal operations.

- **Municipal Bonds.** The Town can issue bonds to raise funding for capital project implementation. These bonds must be paid back over a period of time with interest. The Town's ability to bond is discussed further later in this chapter. In any case, the issuance of municipal bonds must be approved by a majority of the voters.
- **Certificates of Participation/Municipal Property Corporations.** These are funding mechanisms used by many municipal governments that allow the municipality to borrow funds without voter approval. The debt is paid back much like a bond – over time and with interest. The Town currently does not have the ability to exercise a Municipal Property Corporation.
- **Lease-purchase agreements.** A method of financing capital projects that lessens the up-front costs to the municipality. While interest is paid, the payoff period is typically for a shorter period than bonds and the municipality will own the project at the termination of the agreement.
- **Improvement districts.** This financing method is used to raise capital for projects in a specific area where property owners who benefit from the improvements pay for them over time.
- **Development Impact Fees.** Fees imposed on new development to help defray the impact and additional costs that the development places on municipal infrastructure and services. The Town currently does not have impact fees.
- **Grants.** Federal, state, and county grants are available to finance capital projects. Many of these grants require the municipality to participate either financially or through "in kind" matches. The Town currently is very aggressive in attempting to obtain county, state, and federal grants.
- **User fees.** Fees paid by service users that if sufficient, can be used to maintain existing facilities and develop additional capacity.

Bonding Capacity

While it is the desired goal of any organization – a municipality or even a family – to finance purchases without borrowing (pay-as-you-go), sometimes financing is necessary. Camp Verde has used various financing methods in the past to purchase vehicles and equipment and finance the development of other municipal services.

The most commonly utilized large project municipal financing method in the United States is the General Obligation Bond (G.O. Bond). This is the most inexpensive way to finance projects because the bond's repayment is based on the full taxing authority of the municipality and backed up by real property. Camp Verde's residents pay below average property tax rates compared with other communities in the State of Arizona and the Town does not currently levy primary or secondary property taxes and receives no

property tax revenues. Voters would have to approve any property taxes instituted to support the issuance of any G.O. Bonds.

However, at some point, the voters may be asked to approve a Town property tax to support the issuance of G.O. Bonds for desired community projects. The State of Arizona places limits on this type of financing. Before planning to finance future capital improvement through this mechanism, it is important to know how much "credit" is available under State Statutes.

Under Arizona Law, municipalities may issue G.O. Bonds for purposes of water, wastewater, artificial light, open space preserves, and parks and recreational facilities up to an amount not exceeding 20 percent of the secondary assessed value. Based on Camp Verde's valuation as of \$42,902,325, \$8,580,465 could be borrowed utilizing G.O. Bonds.

In addition, Arizona Law allows municipalities to issue G.O. Bonds for all other purposes not listed above up to an amount not exceeding six percent of the valuation. This would allow Camp Verde to bond for \$2,574,395.

Camp Verde's current debt does not count against these figures although the overall financial position of the Town would be considered by lending institutions.

Current Revenues/Trends

Camp Verde currently has a two percent sales tax (increase from one percent in May 2000) over the state and county sales taxes. This tax rate is among the most common in the state with 47% of Arizona municipalities at the same rate. Use taxes are the same as sales taxes and the Town has a bed tax of an additional three percent.

Local sales tax revenues have grown steadily but moderately since the mid 1990s when Fiscal Year 1994-95 produced \$385,000 in revenues. Revenues grew to \$617,000 in Fiscal Year 1999-2000 and were estimated at 1,200,000 in the current 2000-01 Fiscal Year Budget.

General government revenues have risen from \$1,500,000 in Fiscal Year 1997-98 to over \$1,850,000 in the current Fiscal Year 2000-01 budget. The Town has maintained a cash carry over of above \$1.5 million the last three fiscal years.

Assessed Valuation in the community also rose steadily from 1996 to 2001 going from just over \$28 million to the current valuation of over \$42 million.

Current Debt

As of May 1, 2001, the Town of Camp Verde held the following debt obligations over and above normal operating accounts payable:

Purchase agreement for Town Hall facility. Two more payments of \$68,000 are still outstanding. Debt to be repaid in 2003.

Chamber building payment of \$18,000 per year to be paid off in 2005.

V. CAMP VERDE CAPITAL IMPROVEMENTS PLAN

When implementing a plan of this complexity and magnitude, it is important to adhere to operating policies and procedures to ensure success. The following policies have been adopted as part of the Camp Verde CIP:

CIP Operating Policies

- Projects will be developed to implement the General Plan
- Projects will be developed to accommodate coordination with economic development efforts
- The Town will not assume operational control over currently separate utilities without first performing a cost/benefit analysis to ensure that the operation will pay for itself (including debt service) with current user fees.
- Projects to enhance the natural and physical (built) environment and restore/protect community heritage will continue to be an important part of the CIP
- The Town shall maintain an up-to-date vehicle replacement program as part of the annual CIP update process.
- Where possible, projects will be developed to coordinate with other projects (e.g. street repairs in conjunction with utility undergrounding)
- Regional considerations and intergovernmental relationships will be evaluated as projects are developed
- Legal mandates will be monitored and projects to satisfy the mandates will be developed
- The five-year CIP will be updated annually
- Pay-as-you-go financing will be utilized as much as possible in the implementation of the CIP
- Efforts will be continuously made to maintain and improve the Town's credit rating
- Capital project and improvement districts financed through debt instruments shall not be financed for more than the anticipated useful life of the project

CIP Projects

The CIP Projects submitted for review by the CIP Technical Advisory Committee were categorized into four basic areas: Matrix Projects, Assumption/Funded Projects, Contingent Projects, and Anticipated Future Needs.

The following is a brief description of each of the categories followed by the corresponding five-year program for each category:

Assumption/Funded Projects

Projects that have already been funded, have a commitment from an outside funding agency for a project that the Town has agreed to participate in, or projects that have been deemed absolutely necessary to the operation of the organization (funding may not be identified for these projects but a funding source is recommended to be identified).

Rated Projects

Those projects that were determined to be required to go through the evaluation process utilizing the adopted Evaluation Criteria and Weighting Factors outlined in Chapter I. The projects are in prioritized order with their corresponding point values.

Contingent Projects

Projects that are dependent on another event (developer agreement, new facility, other purchases, grants) occurring before they can be implemented.

Anticipated Future Needs

Projects that are not imminent needs but it is anticipated that the projects will need to be implemented within the five year planning horizon. Projects will be evaluated annually as to their need.

Assumption Projects

Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
01-011 SR 260 Bi-pass Utility Undergrd.	40,000	0	0	0	0	0	40,000
01-017 Police Vehicle Replacement	62,000	61,000	62,000	95,000	96,000	0	376,000
01-033 Road Improvements	250,000	250,000	262,500	280,000	300,000	0	1,342,500
01-087 Council Chambers Development	25,000	0	0	0	0	0	25,000
	560,000	311,000	324,500	375,000	396,000	0	1,966,500

Rated Projects (see page 97 for future needs identified)

Points	Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
5,091	01-021 Sewer System	0	0	0	0	0	0	0
4,416	01-018 Water System Purchase	6,000,000	0	0	0	0	0	6,000,000
4,266	01-032 Chip Seal Program	230,000	100,000	110,000	115,000	120,000	0	675,000
3,902	01-004 Recycling Program	24,000	19,000	19,000	19,000	19,000	0	100,000
3,891	01-015 Mobile Data Terminals	45,000	0	0	0	0	0	45,000
3,853	01-006 Neighborhood Beautif.	25,000	20,000	22,500	25,000	27,500	0	120,000
3,766	01-009 New Library	0	4,245,000	0	0	0	0	4,245,000
3,590	01-001 Hist. Town Site Re-dev.	75,000	150,000	150,000	150,000	150,000	0	675,000
3,589	01-027 General Crook Conduit	40,000	0	0	0	0	0	40,000
3,553	01-024 Pave Mont. Castle Hwy.	700,000	0	0	0	0	0	700,000
3,439	01-047 New Restroom -CC/Gym	75,000	0	0	0	0	0	75,000
3,289	01-030 Sidewalk Inst. Program	20,000	20,000	20,000	20,000	20,000	0	100,000
3,289	01-086 Trail Development Prog.	10,000	10,000	10,000	0	0	0	30,000
3,189	01-046 New R-rooms -Town Hall	20,000	0	0	0	0	0	20,000
3,150	01-085 Town Hall Improvements	25,000	75,000	50,000	0	0	0	150,000
3,139	01-026 Main St. Trench/Conduit	200,000	0	0	0	0	0	200,000
3,077	01-002 Historic Site Marking	12,000	5,000	0	0	0	0	17,000
2,951	01-005 Historical Museum	5,000	80,000	0	0	0	0	85,000
2,927	01-056 Historic Preservation	20,000	20,000	20,000	20,000	20,000	0	100,000
2,764	01-012 New Marshal's Office	0	300,000	850,000	850,000	0	0	2,000,000
2,751	01-007 Temp. Office Space	28,400	8,400	8,400	8,400	8,400	8,400	104,000
2,726	01-051 Gang Mower	25,000	0	0	0	0	0	25,000
2,701	01-052 Rec-Ware Software	10,000	0	0	0	0	0	10,000
	Subtotal	7,569,400	5,232,400	1,249,900	1,207,400	364,900	8,400	15,666,000

Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
2,676 01-023 Street Roller	35,000	0	0	0	0	0	35,000
2,476 01-020 Bucket Truck	30,000	0	0	0	0	0	30,000
2,139 01-055 Remodel Gym Front	10,000	0	0	0	0	0	10,000
1,501 01-019 Backhoe	75,000	0	0	0	0	0	75,000
Subtotal	115,000	0	0	0	0	0	115,000
	7,580,900	5,232,400	1,249,900	1207,400	364,900	8,400	15,781,000

Contingent Projects

Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
01-025 Purchase Street Yard	400,000	0	0	0	0	0	400,000
01-062 Mattress Shop	0	73,000	0	0	0	0	73,000
	400,000	73,000	0	0	0	0	473,000

Staff Vehicle Replacement Program

This program identifies staff vehicles that will require periodic replacement due to mileage, age, and wear and tear. This program does not include equipment. This program identifies the condition and age of each staff vehicle and provides an estimated timetable for replacement. Many of these purchasing decisions will be made on a year to year basis based on the current condition of the vehicle and annual budget constraints.

VEHICLE INVENTORY

Vehicle	Department	Year	Condition (including mileage, annual miles, maintenance history)
Chevy Malabu	Admin.	1997	
Chevy Pick Up	Com. Dev.	1989	
Ford ½ Ton Pick Up	Streets	1986	
Int. Dump Truck	Streets	1987	
Int. Water Truck	Streets	1972	
White Dump Truck	Streets	1974	
GMC Bucket Truck	Streets	1983	
Ford ½ ton 4 x 4	Streets	1988	
Chevy 1 ton Dump	Streets	1988	
Ford ½ ton Pick Up	Streets	1998	
Chevy ¾ ton Pick Up	Streets	1994	

Vehicle	Department	Year	Condition (including mileage, annual miles, maintenance history)
Chevy ½ ton Pick Up	Streets	1991	
Chevy Pick Up	Maint.	1982	
Mazda Pick Up	Parks/Rec.	1984	
Nissan Pick Up	Parks/Rec.	1986	
Chevy ½ ton Pick Up	Parks/Rec.	1979	
Chevy Dump Truck	Parks/Rec.	1982	
Impala #1	Marshal	2000	Mileage 8300
Impala #2	Marshal	2000	Mileage 15,415
Impala #3	Marshal	2000	Mileage 14,079
Crown Vic. #4	Marshal	1997	Mileage 52,919
Crown Vic. #5	Marshal	1997	Mileage 62,951
Crown Vic. #6	Marshal	1997	Mileage 67,046
Taurus #7	Marshal	1996	Mileage 36,649
Crown Vic. #8	Marshal	1992	Blown Engine -- Salvage
Crown Vic. #9	Marshal	1992	Mileage 132,816
Impala #10	Marshal	2001	Mileage 100
Impala #11	Marshal	2001	Mileage 100
Crown Vic. #12	Marshal	1991	Mileage 114,415
Crown Vic. #16	Marshal	1995	Mileage 54,490
Crown Vic. #17	Marshal	1995	Mileage 85,626
Crown Vic. #18	Marshal	1995	Mileage 76,384
Bronco #19	Marshal	1995	Mileage 74,619
Crown Vic. #20	Marshal	1996	Mileage 70,646
Ranger #21	Marshal	1997	Mileage 60,281
Crown Vic. #24	Marshal	1992	Mileage 123,367
Crown Vic. #25	Marshal	1996	Mileage 109,636
Crown Vic. #26	Marshal	1993	Mileage 123,750
Crown Vic. #27	Marshal	1993	Mileage 127,162
Crown Vic. #28	Marshal	1996	Mileage 67,636
Crown Vic. #29	Marshal	1989	Mileage 106,681

Vehicle Replacement Requests (Projects eligible for HURF funding are indicated)

Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
01-022 Streets One Ton Truck (HURF)	24,000	0	0	0	0	0	24,000
01-037 Street Inspector Truck (HURF)	0	10,000	0	0	0	0	10,000
01-040 Street Foreman Truck (HURF)	0	0	12,000	0	0	0	12,000
01-048 ¾ Ton Pick Up (maintenance)	0	15,000	0	0	0	0	15,000
01-065 Parks Department Vehicle	0	0	20,000	0	0	0	20,000
01-069 Parks Pick Up Truck	15,000	0	0	0	0	0	15,000
01-075 Parks ¾ Ton Pick Up	0	0	0	0	20,000	0	20,000
01-081 Building Dept. Pick Ups	25,000	0	25,000	0	0	0	50,000
01-082 CD/PZ 4WD Vehicle	25,000	0	0	0	0	0	25,000
01-083 Administration Staff Car	12,000	0	0	0	0	0	12,000

Anticipated Future Needs

Projects that are not yet being requested for funding but it is anticipated that the projects will need to be considered within the five-year planning horizon. Projects will be evaluated annually as to their need.

Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
01-008 Town Hall Construction	0	3,248,000	0	0	0	0	3,248,000
01-014 Communication Center Upgrade	0	30,000	160,000	0	0	0	190,000
01-028 Main Street Parking	0	100,000	0	0	0	0	100,000
01-031 Fuel Management System	0	0	39,800	0	0	0	39,800
01-034 Sign Truck	0	15,000	0	0	0	0	15,000
01-035 Water Truck	0	30,000	0	0	0	0	30,000
01-036 Street Broom	0	35,000	0	0	0	0	35,000
01-038 Street Yard/Shop Building	0	200,000	0	0	0	0	200,000
01-039 Shop	0	0	80,000	0	0	0	80,000
01-041 Dump Truck	0	0	0	25,000	0	0	25,000
01-042 Street Sweeper	0	0	0	150,000	0	0	150,000
01-043 Loader	0	0	0	0	90,000	0	90,000
01-044 Crack Seal Melter Applicator	0	0	0	0	25,000	0	25,000
01-045 Chipper	0	0	0	0	35,000	0	35,000
01-050 BMX Track	0	15,000	0	0	0	0	15,000
01-053 Tractor/Mower Purchase	0	25,000	0	0	0	0	25,000

Project #/Description	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Total
01-057 ASLD Purchase	0	40,000	0	0	0	0	40,000
01-059 Chamber Remodel – Phase III	0	12,000	0	0	0	0	12,000
01-060 Concession Stand/ADA Restrm.	0	30,000	0	0	0	0	30,000
01-061 Community Lake	0	300,000	0	0	0	0	300,000
01-063 Park Property Purchase	0	0	1,004,000	0	0	0	1,004,000
01-064 Park Development Phase I	0	0	500,000	0	0	0	500,000
01-066 Youth Activity/Civic Center	0	0	140,000	0	0	0	140,000
01-067 Park Development Phase II	0	0	0	0	500,000	0	500,000
01-068 Heritage Pool Aero Dome	0	0	0	0	150,000	0	150,000
01-070 Butler Park Tennis Courts	0	0	0	0	12,000	0	12,000
01-071 Top Dresser	0	0	0	0	12,000	0	12,000
01-072 Teen Center	0	0	0	0	35,000	0	35,000
01-073 FS Building Reimodel	0	0	0	0	10,000	0	10,000
01-074 Gym Bleacher Replacement	0	0	0	0	25,000	0	25,000
01-078 Legal Dept. Office Expansion	0	0	150,000	0	0	0	150,000
01-079 Legal Dept. Library/Conf. Room	0	0	0	0	300,000	0	300,000
01-080 Legal Dept. Software	0	0	0	15,000	0	0	15,000
01-084 Town Hall Interior Improvements	0	50,000	0	0	0	0	50,000
	0	4,130,000	2,073,800	190,000	1,194,000	0	7,587,800

First-Year Capital Budget Recommendations

The following projects are recommended for funding from the capital improvements plan:

General Fund Recommendations

Project 01-015 Marshal's Office Mobile Data Terminal (grant match)	45,000
Project 01-017 Police Vehicle Replacement	62,000
Project 01-055 Gym Entrance Remodel	10,000
Project 01-087 Council Chambers Development	25,000

Vehicle Replacements

Project 01-069 Parks and Recreation Pick Up	15,000
Project 01-081 Building Department Pick Up	25,000
Project 01-082 Community Development and P and Z 4 WD Vehicle	25,000
Project 01-083 Administration Staff Car	12,000

Total General Fund Expenditure Recommendations \$219,000

HURF Recommendations

Project 01-019 Backhoe	75,000
Project 01-026 Main Street Conduit	200,000
Project 01-027 General Crook Conduit	40,000

Total HURF Fund Expenditure Recommendations \$315,000

VI. PLAN IMPLEMENTATION

The success of a plan or a planning process is measured by the degree of its implementation. Since resources are limited, it is crucial for the Town of Camp Verde to follow a consistent, objective path to allocate funding for future capital improvements needs.

The following implementation program outlines the specific steps necessary to implement the CIP and perform the annual update.

General Implementation Guidelines

- The Camp Verde CIP five-year program and first-year capital budget shall be reviewed and adopted by the Town Council. Upon adoption, the Camp Verde CIP will be published and widely distributed. The CIP will be updated annually, reviewed and adopted by the Town Council by April of each year.
- Department heads are responsible for preparing quarterly reports on the status of capital projects in the first year of the Capital Budget. The reports shall be made to the Finance Director who in turn will report to the Town Council periodically as needed.
- Citizen input should be sought periodically to determine the desires of the public. While a survey was completed with the development of the plan, attitudes and circumstances change and informed decision making requires that the Town have an up to date awareness of what the public's attitudes are toward community facilities and services and how to pay for them.

Camp Verde CIP Update Process

Updating the CIP shall take place annually before the development of the Town's annual budget. The CIP Technical Advisory Committee shall work together to develop the annual update for presentation to the Town Council.

Step 1: Appointment of CIP Technical Advisory Committee

The Finance Director shall organize and appoint the TAC each year at the start of the update process. The composition of the TAC is recommended to be: at least one member each from the Town Council, Planning and Zoning Commission, all department heads, a citizen at-large, and any others deemed essential by the Director to be part of the CIP Update process. Since circumstances have a way of changing, the make-up of the CIP TAC may change over time. The TAC composition will be approved by Council.

Step 2: Review Past Year and Re-visit the Evaluation Criteria

The TAC shall meet to review the accomplishments of the prior year and discuss issues and problems related to the plan's implementation. The TAC will also re-visit the Evaluation Criteria and Weighting Factors to determine if they are still appropriate. Influences from both inside the Town and/or from external forces could necessitate the elimination, change, or addition of Evaluation Criteria and Weighting Factors.

When the Evaluation Criteria and Weighting Factors have been agreed upon by the TAC, they will be presented to the Town Council at a regular meeting for their discussion and adoption. Presenters to the Council should have the ability to substantiate any changes that may have been made with factual data.

Also during this meeting, needs for communications equipment and systems will be discussed and computer hardware and software needs coordinated to ensure compatibility within all Town departments.

Step 3: Update and Development of CIP Project Sheets

The TAC shall hold a joint Council/Commission study session to identify ideas for new project sheets. The TAC will take this information and hold a meeting to develop Project Sheets for the new projects as well as updating the information on project sheets from the prior year for projects that have not been implemented. *It is important to note that another year needs to be added to the planning horizon to maintain the five-year plan.* The Project Sheets should include the information and format of those in this document.

Step 4: Determining the Town's Financial Condition

The Town Manager and Finance Director shall meet to determine the Town's financial condition as it relates to plan implementation. A brief report shall be developed for use by the CIP Team.

Step 5: Project Evaluation Meeting

The TAC shall meet to discuss and evaluate all of the CIP Projects. Projects will be categorized into Rated Projects, Assumption/Funded Projects, Contingent Projects, and Anticipated Future Needs.

Projects that qualify as Rated Projects shall go through the decision-making matrix. Each project will receive a score from 0 to 10 in relation to each Evaluation Criterion. This will allow the projects to receive a numerical total and be placed in priority order.

It is recommended that an unbiased facilitator be utilized for this process to keep discussions on track and ensure an equitable and consistent evaluation process.

Step 6: Creation of Fiscal-Year Capital Budget

After the projects have been prioritized, the Town Manager and Finance Director will develop the Capital Budget. The Capital Budget will recommend which projects should be funded in the next year.

Step 7: Adoption of Updated CIP and Inclusion of the Capital Budget in the Annual Town Budget

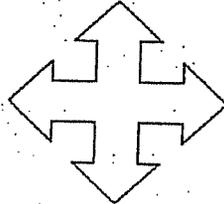
The updated CIP shall be presented to the Town Council for adoption. The Capital Budget shall be included in the annual Town budget development process.

Annual Update Process

January

CIP Team
Kick-Off Meeting

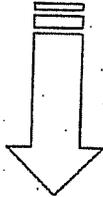
-Review Prior Year
-Review Evaluation
Criteria-TAC
-Review Policies
-Public Participation



-Update CIP Projects
-Develop New CIP
Project Sheets
-Financial Analysis
-Council Session

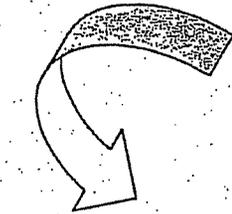
February

Present
Evaluation Criteria
For Council
Adoption

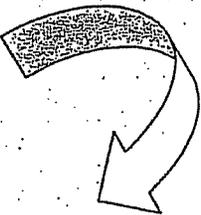


March

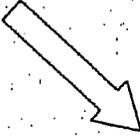
Project
Evaluation
Meeting



Prioritized
Project List



Financing
Options



April

Updated CIP &
First Year Capital Budget

Council Adoption

APPENDIX A — PLANNING PROCESS PARTICIPANTS

Camp Verde CIP Technical Advisory Committee

Debbie Barber, Town Clerk
Dane Bullard, Finance Director
Suzy Burnside, Citizen-at-Large
Eric Eberhard, Camp Verde Town Council
Gerald Laurito, Librarian
William Lee, Parks and Recreation Superintendent
Ron Ramsey, Town Attorney
John Roberts, Town Manager
Ron Smith, Trails Committee
John Strathmere, Planning and Zoning
Linda Welsch, Parks and Recreation Commission
Marshall Whitmire, Citizen-at-Large
John Wischmeyer, Town Marshal
Debbie Witt, Library Board

Additional Technical Assistance

Tom Belshe, Greater Arizona Development Authority
Leanne LeSaffre, Greater Arizona Development Authority

Town of Camp Verde Project Coordinator

Dane Bullard, Finance Director

Consultant

Partners for Strategic Action, Incorporated
13771 Fountain Hills Boulevard
Suite 360
Fountain Hills, Arizona 85268
480.816.1811 • Fax 480.816.1813
e-mail: psapsa@worldnet.att.net
Curtis L. Dunham, AICP, Project Manager

CIP Projects

The CIP Projects submitted for review by the 2005 CIP Committee were categorized into four basic areas: Rated Projects, Assumption/Funded Projects, Contingent Projects, and Anticipated Future Needs.

The following is a brief description of each of the categories followed by the corresponding five-year program for each category:

Assumption/Funded Projects

Projects that have already been funded, have a commitment from an outside funding agency for a project that the Town has agreed to participated in, or projects that have been deemed absolutely necessary to the operation of the organization (funding may not be identified for these projects but a funding source is recommended to be identified).

Rated Projects

Those projects that were determined to be required to go through the evaluation process utilizing the adopted Evaluation Criteria and Weighting Factors. The projects are in prioritized order with their corresponding point values.

HURF Projects

Projects that are funded through the HURF fund, not the General Fund. Projects have been placed in prioritized order with their corresponding point values.

Contingent Projects

Projects that are dependent on another event (developer agreement, new facility, other purchases, grants) occurring before they can be implemented.

Anticipated Future Needs

Projects that are not imminent needs but it is anticipated that the projects will need to be implemented within the five year planning horizon. Projects will be evaluated annually as to their need.

9.00
1.00
2000

Assumption Projects

Project #/Description	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	Total
05-008 ADA Restrooms CC Gym	390,000						390,000
05-036 Replacement of Department Vehicles	71,600	71,600	54,600	54,600	81,900	71,600	405,900
05-038 Street Improvements	44,280						44,280
05-029 Library Beautification	10,000						10,000
05-068 Repairing Black Bridge	10,000						10,000
05-021 Ramada Completion-Concrete, Electric and Ramp	13,445						13,445
Total	149,325	71,600	54,600	54,600	81,900	71,600	483,625

Rated Projects (see page 5 for future needs identified)

Points	Project #/Description	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	Total
525	05-025 Phase I Community Park Acquisition/Dev of 40 Acres	913,566						913,566
525	05-026 Phase I Community Park Land Acquisition	1,080,000						1,080,000
520	05-016 Phase II Community Park - Arena Dev		500,000					500,000
515	05-034 New Library Building	225,000	2,250,000					2,475,000
507.5	05-075 New Trails & Pathways		2,500	2,500				12,500
497.5	05-003 New Stamp Concrete Sidewalks		25,000					25,000
495	05-012 New Pool Heater		24,000					24,000
495	05-019 Pool Upgrades	25,000						25,000
490	05-011 Purchase Top Dresser			15,000				15,000
485	05-073 Network 7 Stations w/Server w/GIS (ARC View)		15,000					15,000
475	05-001 Phase II Community Park - Bleachers		75,000					75,000
465	05-031 Replace Duty Weapons	9,500						9,500
445	05-030 Mobile Video In-Car Cameras	12,000	12,000	12,000		12,000		48,000
442	05-078 Teen Center/Roller Hockey Rink			150,000				150,000
440	05-032 Library Beautification Part 2		13,000					13,000
435	05-004 Re-Surface Tennis Court & 2 New Courts	28,000						28,000
430	05-002 Mobile Stage						65,000	65,000
430	05-006 Mobile Bleachers		35,000					35,000
430	05-028 Web Based Television-Council Meetings	20,000						20,000
430	05-028 Web Based Television-Council Meetings			13,000				13,000
430	05-070 Foam Roof - Fort Verde Plaza							150,000
425	05-077 Enclose Camp Verde Heritage Pool					1,500,000		1,500,000
417	05-059 New Town Hall							1,500,000
412.5	05-027 File Trac System	20,000						20,000
412	05-024 Butler Storage		24,000					24,000
410	05-033 Replace Library Heating & Cooling Units (3)	21,750						21,750
410	05-033 Replace Library Heating & Cooling Units (3)	700,000						700,000
410	05-067 Verde Lakes Drive Crossing Rebuild							700,000
	Subtotal	3,054,816	2,988,500	179,500	1,514,500	152,500	67,500	7,957,316

Town of Camp Verde Capital Improvements Plan

Points	Project #/Description	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	Total
402.5	05-045 Office Renovation	15,000						15,000
397.5	05-081 Court Remodel	12,000		14,000				26,000
393	05-022 Purchase New Mower		30,000					30,000
392.5	05-023 Gas Packs for Parks Re-Model	16,000						16,000
390	05-069 Lighting for Town Owned Parking Lots		12,000					12,000
385	05-007 Parks Vehicle		20,000					20,000
385	05-061 Tab Filing System				12,500			12,500
380	05-064 Map Plotter		12,000					12,000
372.5	05-015 John Deere Gator	12,000						12,000
368	05-010 New Parks/Janitor Vehicle	28,000						28,000
368	05-065 80X180 Tent, Jacks & Turf		18,000					18,000
363	05-009 Enclose Maintenance Bay & Add Rollup Door	40,000						40,000
360	05-079 Chamber Re-Model Phase II			25,000				25,000
340	05-080 Arch Over Hollamon Street	50,000						50,000
	Acquisition of Surface Water Rights							
	Subtotal	3,949,566	3,080,500	218,500	1,527,000	152,500	67,500	8,995,566
	Grand Total	7,004,382	6,069,000	398,000	3,041,500	305,000	135,000	16,952,862

HURF Projects

Points	Project #/Description	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	Total
515	05-049 Power Broom with Cab & Air		35,000				80,000	115,000
427.5	05-057 New Roadside Mower					100,000		100,000
420	05-053 New Dump Truck		20,000					20,000
412.5	05-039 Sander & Plow Truck/Spreader	125,000						125,000
407	05-043 Street Yard Purchase	40,000						40,000
404.5	05-046 Bucket Truck	10,000						10,000
400	05-042 1 Ton Patch Truck with Heater			90,000				90,000
400	05-051 New Blade				100,000			100,000
400	05-054 New Loader					20,000		20,000
400	05-056 Transport Trailer				80,000			80,000
395	05-044 New Shop Building		15,000					15,000
395	05-047 1 Ton Sign Truck			30,000				30,000
385	05-050 Crack Seal Machine						140,000	140,000
380	05-041 Street Sweeper/Pickup Broom		15,000					15,000
360	05-040 9 Wheel Roller		10,000					10,000
350	05-048 New Street Inspector Truck			20,000				20,000
350	05-052 New Street Superintendent Truck					35,000		35,000
340	05-055 Chipper					155,000	220,000	375,000
	Total	175,000	95,000	140,000	180,000	155,000	220,000	965,000

VIN	Vehicle Description	Dept	Condition (including mileage, annual miles, maintenance history)
673	1986 Auto Car Dump Truck	Streets	Mileage = 247,460
5316	1995 Chevy Blazer	P&Z	Mileage = 94,933
4409	1996 Dodge Pickup	Prks/Maint	Mileage = 126,021
2386	1997 Ford Crown Victoria	Marshal	Mileage = 88,000
2487	1997 Ford Crown Victoria	Marshal	Mileage = 105,000
8655	1997 Ford Taurus	Marshal	Mileage = 73,000
3292	2001 Chevy Impala	Marshal	Mileage = 57,000
3715	2001 Chevy Impala	Marshal	Mileage = 79,000
4115	1997 Ford Ranger	Marshal	Mileage = 109,000
7499	2000 Ford Crown Victoria	Marshal	Mileage = 45,000
5934	1992 Oldsmobile Royal	Marshal	Mileage = 83,000
2493	2000 Carson Trailer	P&R	
5790	2002 Chevy Impala	Marshal	Mileage = 50,000
3718	2002 Chevy Impala	Marshal	Mileage = 35,000
TBD	1985 Ford Econoline 15 Passenger Van	P&R	Mileage = 103,571
8790	1998 Smart Trailer	Marshal	
4578	2003 Ford Crown Victoria	Marshal	Mileage = 33,000
4579	2003 Ford Crown Victoria	Marshal	Mileage = 35,000
2526	2004 Ford Crown Victoria	Marshal	Mileage = 25,000
2527	2004 Ford Crown Victoria	Marshal	Mileage = 28,000
731	1988 Jeep Cherokee	P&R	Mileage = 116,311
8978	1968 TL ESSIC-Mixer	Streets	
309	1972 FRUEH Trailer	Streets	
4509	1972 Joy Trailer	Streets	
7009	1974 DP WESTE-Star White	Streets	
	1983 Auto Car Dump Truck	Streets	Mileage = 273,856
2297	1989 Ford Van		
8054	1992 Crack Sealer	Streets	
8212	1992 Ford Explorer	P&Z	Mileage = 152,840
4010	1992 Topha		
6767	1998 Dodge Ram 4X4 Diesel	Maint	Mileage = 86,423
912	1999 Dodge Ram 4X4 Pickup	Prks/Maint	Mileage = 107,345
1268	1999 HHTRL	Streets	
7509	2000 Ford Crown Victoria	Marshal	Mileage = 47,680
2330	2002 Ford Pickup	P&Z	Mileage = 33,933 *In shop for new transmission
9338	2003 Wells BX Trailer	Marshal	
2885	2005 Ford CVP 4DSD	Marshal	Mileage = 14,000
1956	2005 Ford F150 1/2 Ton Pickup	Marshal	Mileage = 5,980
1957	2005 Ford F150 1/2 Ton Pickup	Marshal	Mileage = 6,200
1958	2005 Ford F150 1/2 Ton Pickup	Marshal	Mileage = 5,400
295	1988 Ford F150 4X4	P&R	Mileage = 174,115

Vehicle Replacement Requests (Projects eligible for HURF funding are indicated)

Project #/Description	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	Total
05-007 Parks Vehicle		12,000					12,000
05-010 New Parks/Janitor Vehicle	12,000						12,000
05-035 Replacement of Animal Control Vehicle	20,000						20,000
05-036 Replacement of CVMO Vehicles	71,600	71,600	54,600	54,600	81,900	71,600	405,900
05-047 1 Ton Sign Truck (HURF)		15,000					15,000
05-048 New Street Inspector Truck (HURF)		10,000					10,000
05-052 New Street Superintendent Truck (HURF)			20,000				20,000
05-058 Admin Vehicle		18,000					18,000
05-060 New Building Inspector Vehicle	13,000						13,000
05-062 New Code Enforcement Officer Vehicle		15,000					15,000
05-063 New Building Inspector Vehicle			15,000				15,000
Total	116,600	141,600	89,600	54,600	81,900	71,600	555,900

Anticipated Future Needs

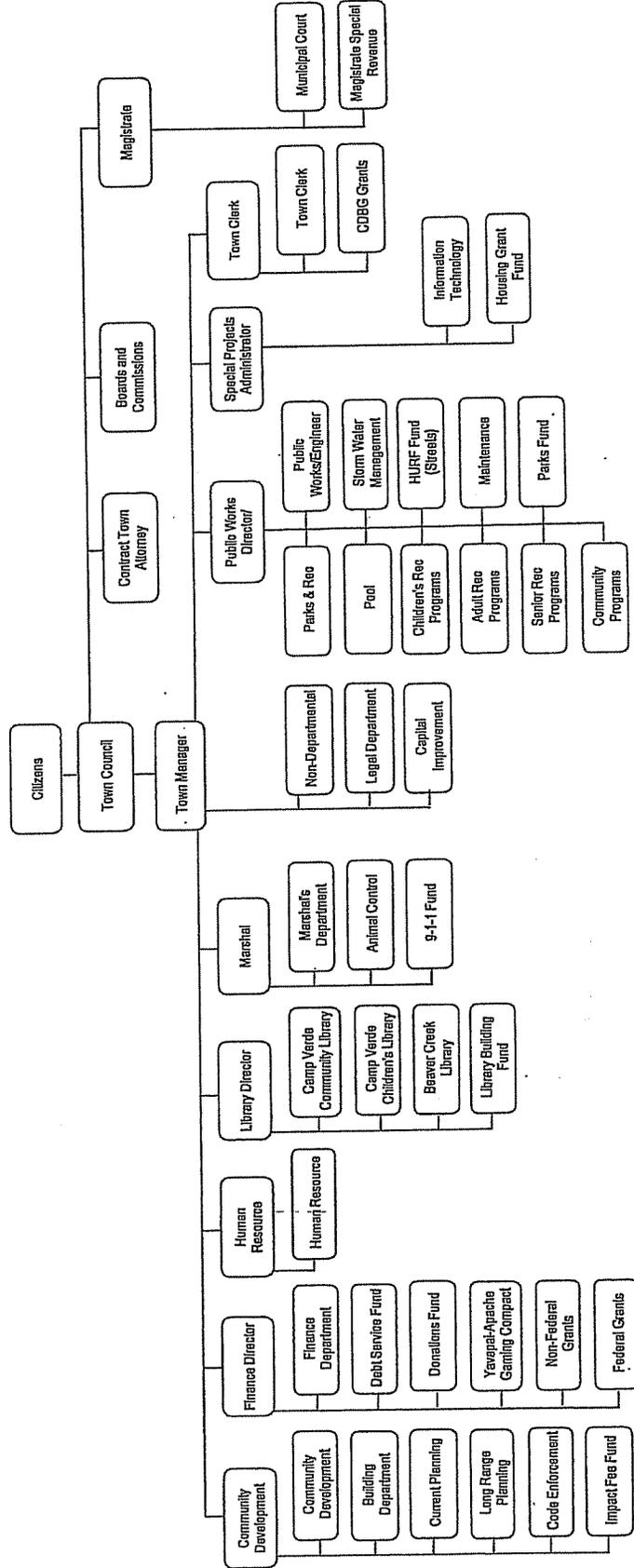
Projects that are not yet being requested for funding but it is anticipated that the projects will need to be considered within the five-year planning horizon. Projects will be evaluated annually as to their need.

Project #/Description	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	Total
Sewer Pipe Enlargement (2746 linear feet of 10" to 12" pipe)	15,000						15,000
Animal Control Facility			75,000				75,000
Camp Verde Water System Debt Service	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
							-
							-
Total	265,000	250,000	325,000	250,000	250,000	250,000	1,590,000



Town of Camp Verde, Arizona

Town Organization Chart



Project Priority List as of Nov. 2010

Economic Development

Master Contract Template(s)

Water Rights Establishment

Risk Management Policies and Procedures

Capital Improvement Project (CIP) Survey *(note: newly added)*

Code Enforcement

Policies on Property Acquisition/Acceptance/Disposal

Investment Policy

Master Facilities Use Agreement w/School District

Town Initiated Rezoning (Non-conformances)

Rio Verde Remodel (Construction)

Downtown Revitalization Plan

New Park Development

Finnie Flat Road Design (Corridor Plan)

Rezzonico Park Development

Senior Center Upgrades

Town Center Plan Update/Redo

Trail Development

General Plan Update (Absolutely Due 2015)

Sanitary District Consolidation

Water Company Purchase

Teen Center