MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, JULY 20, 2011
6:30 P.M.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
The meeting was called to order at 6:30 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, Councilors Buchanan and German were present; the attendance of Councilor George via Web Cam was confirmed; Councilors Whatley and Baker were absent.

Also Present: Town Manager Russ Martin, Public Works Director Ron Long, Community Development Director Mike Jenkins, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**
The Pledge was led by Kovacovich.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Regular Session – June 22,2011
      2) Special Session – June 22, 2011
      3) Work Session – June 8, 2011
   b) **Set Next Meeting, Date and Time:**
      1) July 27, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
      2) August 3, 2011 at 6:30 p.m. – Regular Session
      3) August 10, 2011 at 4:00 p.m. – Retreat
      4) August 10, 2011 at 6:00 p.m. – CIP Open House
      5) August 17, 2011 at 6:30 p.m. – Regular Session
      6) August 24, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters

On a motion by Kovacovich, seconded by Buchanan, the Consent Agenda was unanimously approved as presented; pulling the Minutes of the June 22, 2011 Regular Session.

Kovacovich requested that the Minutes of the June 22, 2011 Regular Session be pulled since pages were missing from the Agenda packet.

5. **Special Announcements & Presentations –**
   - **Welcome to New Businesses**
     - **Pick A Posey – Clarkdale**
     - **A-1 RV Service Center – Camp Verde**
     - **Spray Systems of Arizona - Tempe**
     - **AZ Style Construction, LLC - Tucson**
     - **Princess Fairy Mama Boutique - Cottonwood**
     - **Phantom Fireworks Sales – Camp Verde**
     - **D&O Enterprises – Cottonwood**
     - **E-Bar, LLC – Camp Verde**
     - **Brian Midkiff Pools – Cottonwood**

Mayor Burnside said he welcomed with pleasure the foregoing new businesses to the Town of Camp Verde.

6. **Council Informational Reports**

Kovacovich reported that he had attended the recent County Redistricting Open House; a few people showed up. Kovacovich commented that it has been pleasant to have a couple of weeks off.

German said she had helped out at the Corn Fest on Saturday; the attendance was really good, better than last year.

Buchanan noted that he had not been to another meeting of the Chamber of Commerce; the next meeting is tomorrow morning. He attended a meeting at the Cliff Castle Hotel on the Wine Consortium; the wine movement is getting bigger and better all the time and it was a very lifting experience to hear what is going on with the Consortium.

Burnside said that he, Russ Martin and Bob Kovacovich had a meeting with the Yavapai-Apache Nation pertaining to water issues; this Friday at 12:00 all Council Members are invited to the Verde Vista Rest Home for a barbecue at which the owners will also attend.

7. **Call to the Public for items not on the agenda.**
There was no public input.

Councilor Buchanan requested item #7a:

7a. PRESENTATION BY LEADERS IN ENVIRONMENTAL ACTION FOR THE FUTURE (LEAF). PRESENTERS INCLUDE YOUTH FROM BELIZE, NIGERIA, AND MEXICO. Leaf is part of the Nature Conservancy and helps urban youth gain critical life, school, and workplace skills, provides sustained exposure to nature, and support higher education opportunities and career paths in environmental fields.
There was no action taken.

Kim Shonek, with the Nature Conservancy in the Prescott program, who also works in the Verde Valley, said that the Conservancy had invited a group of young ladies from New York to work in this area for a month to assist in cooperative work on invasive plant mapping on the Nature Conservancy properties that include the Verde Valley, with the goal of better managing the riparian area. The four young ladies spoke about the area each had come from, their main interest in their studies, and their enjoyment of the Camp Verde area and the friendly people.

Councilor Buchanan commented that he and his wife are enjoying the pleasure of hosting the group of fine young ladies, and will have them for another two or three weeks.

Mayor Burnside, on behalf of the Council and the Town, presented each member of the group of four with a souvenir pin by which to remember Camp Verde.

(Note: During the foregoing presentation, due to technical difficulties, it became necessary for Councilor George to withdraw his participation in the remainder of the meeting.)

8. **Quarterly Reports and possible discussion relative to the reports from the following: Planning & Zoning Commission, Board of Adjustments and Appeals, Ft. Verde State Park, and the Camp Verde Chamber of Commerce.**
There was no action taken.

Joe Butner, Chairman of the Planning & Zoning Commission, reviewed the Quarterly Report on behalf of that Commission, as set forth in the written report included in the Agenda packet. Including the recommendations made to Council; no meetings are scheduled for next month at this time.

Mike Jenkins gave the Quarterly Report for the Board of Adjustments; no actions were taken during the reporting period of April through June, 2011.

Valerie House invited questions from the Council regarding the Quarterly Report included in the Agenda packet, which Sheila Stubler then reviewed in detail, including expressions of gratitude to the community, the residents, volunteers,

Council and Town staff for all their efforts on the special events. Following the report, Town Manager Martin announced that Valerie House will be leaving the Town at the end of August, and wanted to publicly recognize her services to the Town and the Fort Verde Park; Ms. Stubler also commended Valerie for her invaluable help at the Park.

Tracie Schimikowsky, Camp Verde Chamber of Commerce, gave a Power Point presentation on the Quarterly Report that detailed the activities of the Chamber, and reviewed the results of current publicity efforts as well as future marketing plans, including participation in the Japanese Cooperative program.

9. **Discussion, consideration, and possible direction to staff to prepare documentation relative to an exchange of land between the Town and the owner of parcel 404-22-007B at the northwest corner of Main and Hollamon Streets in order to facilitate the final design of the Hollamon Street sidewalk and bring back to Council for final approval.** Staff Resource: Ron Long
On a motion by Burnside, seconded by Kovacovich, Council voted 4-0, to direct staff to undertake the necessary steps to complete the exchange of land between the Town and the owner of Parcel 404-22-007B, and bring back to Council.

Public Works Director Ron Long reported that staff has been working with the owners of the subject parcel to try to determine how the Town can best construct the sidewalk that has been designed on the north side of Hollamon Street. Currently the Verde Café owns the parking lot that is closest to the corner of Main Street and Hollamon; to get the sidewalk past that corner the Town would have to purchase right-of-way property from the owners. The proposed land trade is outlined in sketches of the two parcels included in the Agenda packet; both pieces of property are within 24 sq. ft. of being equal, and staff is proposing an equal trade, perhaps by a quitclaim deed between the parties. The value to the Town would consist of getting a better alignment and widening of Hollamon Street to include a left-turn lane. A further advantage would be in constructing the sidewalk and a crosswalk to provide safe pedestrian travel to and from Main Street businesses. Without the trade, the Town would have to redesign the sidewalk for the south side, and then deal with right-of-way alignment issues as well as storm water issues.

In response to questions from the Council, Long explained that no survey has yet been completed; however, a survey will be part of the trade. If Council is interested in a land trade and so directs, staff will get the exact surveys done, and bring back to Council how the project will be planned and what additional options would be available for improvements along the street. Long confirmed that the owner is in agreement with the proposed exchange, and that the owner had also inquired about a parcel of his property that had been taken in connection with the Main Street right-of-way, not being used, and whether the Town continues to need that parcel, although that issue is not a part of the proposed land trade.

Burnside read aloud a letter he received from Councilor Whatley commenting, in summary, on the land trade proposal and the Hollamon Street project; Contrary to what she had been given to understand, Whatley now believes that it could be put on hold with no loss to the Town, and be able to fund the Senior Center project as they are in dire need of substantial upgrades. Burnside said he realizes the letter is not on the Agenda; however, it does pertain to the Hollamon Street project, and he had promised to read it. Long confirmed that the question before the Council has nothing to do with the design; it has to do only with first step pertaining to the land trade negotiations; the design will be addressed later if that is the desire of the Council.

10. **Discussion, consideration, and possible approval of Resolution 2011-851, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting the FY2011/12 fees for Town services.** Staff Resources: Town Clerk Debbie Barber, Public Works Director Ron Long, Finance Director Mel Preston, Municipal Court, Library Director Gerry Laurito, Marshal David R. Smith, and Community Development Director Mike Jenkins

On a motion by German, seconded by Burnside, the Council unanimously voted to continue this item to a future meeting, at which time a full Council will be present.

Town Manager Martin commented on the past method of adopting these kinds of fees and the subsequent time it takes to inform the public. In order to have sufficient time to do that properly, Martin suggested that the matter be brought back at

a later time with a new Resolution for consideration. It was confirmed that it would be possible to postpone the adoption, as requested.

11. **Discussion and possible direction to the Mayor to vote in favor of or against the attached resolutions as submitted to the League of Arizona Cities and Towns Resolutions Committee for consideration.** Staff Resource: Debbie Barber
On a motion by Burnside, seconded by German, the Council voted unanimously to postpone this item until the August 17, 2011 Regular Session.

The Council discussed with Town Clerk Barber the absence of a list from the League of Arizona Cities and Towns Resolutions Committee for consideration by the Council members. Martin commented that there would be sufficient time to consider the resolutions prior to the Mayor attending the August 30th meeting, and suggested that any recommended actions be postponed until August 17th which would permit the members time to review the resolutions in the interim.

12. **Call to the Public for items not on the agenda.**
(Comments from the following individuals are summarized.)
Murray Lichty said he has observed that the Town uses Grants for planning future projects; then it appears that a Grant that has been received gets moved back and forth to projects other than the original one, ending up wasting staff time in doing so. He suggested that when a grant is requested for a specific reason, it should be carefully followed through on that project; for instance, the Senior Center should apply for its own grant.

Howard Parrish described the frustrating problems encountered by the winning Camp Verde Girls Ball Team to participate in the recent All-State competition in the Phoenix area; if successful there, the next step will be to play in Tucson. All in all, the girls are having a wonderful time.

Robert Johnson suggested that the land that had been purchased for ball fields and so forth could just have a gravel road constructed for access and then the brush cleared, grass planted and then use it for a ball field, the kind that many folks used as children. That could be a partial answer until the Town has the funds to develop the park.

There was no further public input.

13. **Manager/Staff Report**
Martin introduced the Town's newest staff member, Mike Showers, adding that he has already started work and the Town is fortunate to have him on staff. Showers said he grew up in Camp Verde and has always been a part of the community; he is looking forward to the job.

14. **Adjournment**
On a motion by German, seconded by Kovacovich, the meeting was adjourned at 7:26 p.m.

Bob Burnside, Mayor

Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 20th day of July 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 9 day of August, 2011.

Debbie Barber, Town Clerk