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AGENDA
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, APRIL 20, 2011
at 6:30 P.M.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Staff Retreat/Special Session – March 30, 2011
      2) Work Session – March 23, 2011
      3) Regular Session – March 16, 2011
      4) Work Session – March 9, 2011
   b) **Set Next Meeting, Date and Time:**
      1) April 27, 2011 at 6:30 p.m. – Public Hearing/P&Z Code Rewrite
      2) May 4, 2011 at 6:30 p.m. – Regular Session
      3) May 6, 2011 at 9:00 a.m. – Budget Work Session
      4) May 11, 2011 at 6:30 p.m. – Public Hearing/P&Z Code Rewrite
      5) May 18, 2011 at 6:30 p.m. – Regular Session
      6) May 25, 2011 at 6:30 p.m. – Public Hearing/P&Z Code Rewrite
   c) **Possible approval of Resolution 2011-840, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to the submission of projects for consideration in Arizona's 2012 Fiscal Year Highway Safety Plan.** Staff Resource Dave Smith
   d) **Possible approval of Resolution 2011-841, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to certain Exemptions for Motor Vehicles used by the Marshal's Office.** Staff Resource Dave Smith
   e) **Possible approval of a 2-year agreement with Carrie A. Kelly, PLLC, Attorney-at-Law for prosecutorial services in an amount of $71,000 per year. This is a budgeted item.** Staff Resource: Russ Martin
   f) **Possible authorization to proceed with the carpet replacement in the Town Hall building located at 473 S. Main St., as proposed by Continental Flooring Co., State Contract EPS 060077-1, for $22,677.59. This is a budgeted item.** Staff Resource: Ron Long

5. **Special Announcements & Presentations – Welcome to New Businesses for the month of March**
   - **Continental Flooring Company – Scottsdale**
   - **Best By Farr Plumbing Inc. – Cottonwood**
   - **Shammy's Crazed Out Hair – Camp Verde**
   - **Verde Valley Archaeology Center, Inc. – Camp Verde**
   - **Meridian Rehabilitation Inc. – Camp Verde**
   - **Ucon Construction – Tempe**
   - **Hold the Fort – Camp Verde**
   - **Sedona Recycles - Sedona**

   Proclamations:
   - **Possible approval of Proclamation declaring May 1, 2011 through May 7, 2011 as Municipal Clerks Week.**

   Presentation of Certificates of Election to:
   - **Council Member-elect Alan Buchanan**
   - **Council Member-elect Bruce George**

- **Council Member-elect Carol German**
- **Mayor-elect Bob Burnside**

Presentation of Certificates of Appreciation to the following recipients: Jim Ashton, Ron Brattain, Ray Floyd, Gary Kenfield, Chris Rynearson, Dick Rynearson, Teresa Goodwin, Debbie Hughes, Darby Martin, Lynda Moore, The Town Clerk's Office staff, American Legion, Veterans of Foreign Wars, Keith Tucker, and Parker Construction – Clay Parker.

6. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

7. **Call to the Public for items not on the agenda.**

8. **Discussion, consideration, and possible recommendation to the Arizona Department of Liquor Licenses & Control to approve the following liquor license applications:**
   A. **Jason Barclay Morris, Arizona CVS Stores, LLC located at 522 Finnie Flat Road, Camp Verde.** Staff Resource: Deborah Barber
   B. **Bruce Wayne Holbrook, Express Stop 4507 located at 1897 W Pueblo Ridge Suite A, Camp Verde.** Staff Resource Deborah Barber

9. **Presentation by Bob Rothrock, President Verde Valley Land Preservation Institute, Inc. relative to the result of the regional open space study.**

10. **Quarterly reports/presentations to include possible discussion of the reports from the following:** Staff Resource
    - **Board of Adjustments**
    - **Planning and Zoning Commission**
    - **Camp Verde Chamber of Commerce**
    - **Fort Verde State Park**

11. **Discussion, consideration, and possible direction to staff to proceed with making an application to the AZ Department of Commerce for the Arizona Biofuels Conversion (ABC) Grant Program to install storage and dispensing equipment at the Public Works Yard on Industrial Drive. If approved, this item will be budgeted in the FY 11/12 CIP.** Staff Resource: Ron Long

12. **Discussion, consideration, and possible direction to staff relative to adding the Verde Valley Regional Economic Development Organization (VVREO) to the Council Committee Assignments or appointing a staff member to attend the meetings.** Staff Resource: Russ Martin

13. **Discussion, consideration, and possible direction to staff relative to submitting comments to the Coconino and Tonto National Forest Service about the proposed Fossil Creek Wild & Scenic Comprehensive River Management Plan.** Staff Resource: Mayor Burnside

14. **Discussion, consideration, and possible approval of Resolution 2011-844, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, adopting and establishing the "Town of Camp Verde Procedures and Operations Guide" and superseding all resolutions or parts of resolutions adopted by the Town of Camp Verde in conflict with the provisions of this resolution or any part of this resolution are hereby repealed, effective as of the day this resolution is effective.** Staff Resource: Debbie Barber

15. **Discussion, consideration, and possible approval of Ordinance 2011-A375, an ordinance of the Town of Camp Verde, Yavapai County, Arizona amending Town Code Section 11-1-6 Parks – Alcohol Use.** Staff Resource: Debbie Barber

16. **Call to the Public for Items not on the Agenda.**

17. **Advanced Approvals of Town Expenditures.** There are no advanced approvals.

18. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

19. **Adjournment**

Posted by: U Jane Date/Time: 4-14-2011 11:00 a.m

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

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DRAFT MINUTES
COUNCIL/STAFF RETREAT/SPECIAL SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Ste. 106
Wednesday, March 30, 2011
5:00 p.m.

1. **Call to Order**
Mayor Burnside called the meeting to order at 5:00 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, Councilors Whatley, Garrison, Baker, Roulette and German were present. Council Member Elect Alan Buchanan, and Council Member Elect Bruce George.

Also Present: Town Manager Russ Martin, Town Clerk Debbie Barber, Marshal Dave Smith, Finance Director Mel Preston, Judge Harry Cipriano, Town Engineer/Public Works Director Ron Long, Acting Community Development Director Mike Jenkins, Librarian Gerard Laurito, Special Projects Administrator Matt Morris, Court Supervisor Jacque Daugherty, Administrative Assistant Deborah Ranney and Recording Secretary Virginia Jones.

3. **Pledge of Allegiance**
The Pledge was led by Mel Preston.

4. **Consent Agenda:** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a. **Possible approval of a minor change to the APS Franchise Agreement that was previously reviewed by Council and will be submitted to the Voters for approval at the May 17, 2011 Election.**

On a motion by Whatley seconded by Garrison, the Consent Agenda was unanimously approved as presented.

Councilor Whatley requested that item 4.a be pulled for discussion. Whatley questioned why the APS Franchise Agreement was placed on the May ballot, noting that during the last two election cycles we only needed a primary and everything was settled. Whatley expressed her concern over the cost of the additional election. Clerk Barber explained that the Franchise Election was being placed on the May ballot because Arizona Statues dictates when a franchise agreement can be placed on a ballot and is very clear it must be at the next regular general election, and noted that APS pays the cost of the election.

Discussion relative to, but not limited to following:

5. **FY 2011/12 Budget Overview.**

Manager Martin explained that this meeting is an opportunity for staff to give an overview to Council of what changes they anticipate in their department budgets and highlight some of the department needs and concerns. Manager Martin clarified, that if any individual Council Member has a concern or questions, the department heads are open to questions and suggestions and invited Council to contact them.

Acting Community Development Director Mike Jenkins- stated his department does not see any major projects coming forward in the near future and noted that the General Plan will need to be updated in the year 2014. Jenkins noted his department does not plan to propose any CIP projects.

Council had no questions or concerns.

Judge Harry Cipriano-Noted the Magistrate Court is maintaining. The Judge noted that the case filings have doubled since June of 2010, and staff has had to redirect their time and priorities, stating they are behind in purging some records. The budget will see a small increase in areas such as maintenance and postage but Council will see a reduction in the amount needed for Court appointed attorneys, noting that 99% of the amount budgeted has been collected back. Judge Cipriano stated he felt it was very important to continue training and some training is state mandated. The Judge explained to Council that the department has been utilizing community service works. The Judge stated that the precedence has been to pay all summoned jurors the applicable mileage round trip and the current $12.00 per day for those selected to service on the jury, this is not mandated for municipalities, and the Magistrate Court no longer is compensating jurors.

Council had no questions or concerns.

Marshal Dave Smith-stated his biggest concern was the increase in the price of fuel for the vehicles. Smith indicated staffing is a concern, the department is functioning, the patrol officers have adjusted their schedule with a minimum of only two officers, but only the most serious crimes are being followed up on. Smith stated that two positions are funded by grants. Smith indicated that last year the department received a grant for a canine vehicle, but he has four vehicles that are approaching the 100,000 mile mark, noting that when you delay purchasing, or upgrading vehicles, the following year you need more vehicles. Smith indicated the department is always looking for grants to help fund the department.

Mayor Burnside questioned the total number of vehicles needed for the department and Smith indicated that each office has a vehicle that they are allowed to take home with them.

Councilor Elect George asked if the department utilized RICO impound vehicles, and Smith stated the department has two or three.

Librarian Gerry Laurito-stated the Library has received a couple of grants this past year. One grant was for public access computers and one was for training. Laurito stated the budget will maintain relatively the same with an increase in postage and would like to have money for training for the annual state conference that is held each year in Phoenix or Tucson.

Councilor Whatley noted that the Yavapai-Apache Nation has agreed that a portion of the Gaming Compact money was being reallocated to the Camp Verde Library and that should help.

Councilor German expressed some concerns regarding the operating hours, and Laurito indicated that the hours could be re-addressed by Council. Requested that he consider moving staff hours so the Library could be open more days using the same number of hours.

In response to Mayor Burnsides question regarding training, Laurito stated the cost was between $500 and $750 and the department rotates the employee that receives the training.

Town Clerk Debbie Barber-stated the Clerk's budget will see a reduction in salaries due to the loss of staff, which includes the salary and staff related expenses, along with an offset of CDBG grant funding, and no election is scheduled. Barber stated that the Clerk's Office has cut the training and travel budget in the past, but indicated that it is imperative to keep the certifications current and would like to include training, especially elections training, in the new budget.

Barber commented on Council's budget and noted that last year, the only place to cut was training and travel, and requested Council to consider allocating funds for Council Members to

attend the League Conference or the Rural Development conference, noting that both conferences are excellent training for the Council.

Barber stated that the Clerk's Office is working on alternative methods that may be cheaper and more efficient in preparing the agenda packets. Barber reminded Council that if they have any concerns, or questions or if something has upset any Council member to please let the department know so that we can work as a team, and reminded Council the Clerk's Office is their support.

Councilor Roulette questioned if the Clerk's office has looked into Council using 'net book' that may save time preparing the packets for Council.

Mayor Burnside requested looking into upgrading the Council Chamber sound system, projector, and telephone.

Finance Director Mel Preston-stated Council will see some increases in the new budget because the cost of benefits are increasing, noting that the retirement is going up to 10.75% and there will be an increase in the workers compensation. Preston indicated she would like to see more training money available. Preston stated the good news is that the consulting fees will drop considerably since Council now has a Finance Director on staff.

Engineer/Public Works Director Ron Long-stated he has ten different programs under the Public Works department, five of the programs are fully funded through the general fund. These include Public Works Administration, Storm Water Management, Maintenance, Parks & Recreation Administration and Community Programs. Two programs, the Heritage Pool and the Children's Recreational Program, are partially fund funded by the General Fund along with user fees and Yavapai-Apache Gaming funds. The Street Division is fully funded by the Highway Users Revenue Fund (HURF). The Adult Recreation programs are funded by the users and the Community Programs were not funded during the current fiscal year and will not be included in the 2012 budget.

Long stated he anticipated the operations budget will be maintained at the current level, with the exception of training, travel and fuel. During the current budget, the departments anticipate completing most of the CIP projects with a few that will need to be rolled over into the 2012 Budget year.

Councilor Baker questioned the new projects and asked if they would fit into the current budget or would there be an increase? Long stated the Finnie Flat project will have funds that are rolled over and the sidewalk projects on Finnie Flat are moving forward along with the ADOT Sidewalk project. Long noted the Holloman Street Project is funded by CDBG.

Councilor Elect Bruce George noted that the general public does not understand the different funds and perhaps staff could somehow get the word out that certain projects are funded by special funds. Long indicated that the HURF balance is close to one million dollars and those are funds that will be used to purchase the Industrial Drive property.

Councilor elect George questioned the funding of the Fort.

Manager Russ Martin-stated the Town is in negotiations with the State Park, and are negotiating down from the current $75,000.

Martin indicated that Council will be receiving copies of the revised Town Code, Policies and Procedures and need to be prepared to start into the CIP planning process as soon as the budget is adopted.

Mayor Burnside questioned Ron Long regarding the purchase of the Industrial Drive property for a street yard and use as an animal shelter. Long stated HURF funds will be used but it does not include the animal shelter.

Manger Martin stated that Matt Morris is present and will be leaving. Morris stated it had been a pleasure working with Council and advised that he is developing a brochure called "Budget at a Glance" that is a part of his school projects for his Master's Degree.

Mayor Burnside asked for clarification of the training budget. Manager Martin explained that each department will have department budgets for specific training related to their department and a line item in Human Resource for Educational Training.

6. Departmental priorities, projects, and capital improvements needs for FY 2011/12.

Manager Martin stated that most capital improvement projects are in the Public Works Department and requested that Council let staff know if they have any projects they would like to see move forward.

Martin stated they will be adding a revenue/expense line item for unanticipated revenues, such as grants. Mayor Burnside stated we needed to be aware of 'perception and transparency'. The newspaper reported that the Town plans ro run in a deficit for the next three years, so staff needs to be careful regarding the wording.

7. Council's guidance relative to strategic objectives, revenue adjustments, and special funding requests.

Manager Martin stated this is the time for Council to make suggestions and noted he attended meetings in Phoenix, and the state is continually adjusting their funds by tapping into urban revenue sharing, and as a result, things are shifting.

Council noted that the Town supported the 1% State tax increase for the state, which are not shared with the communities, yet the state continues to take from shared revenues.

Mayor Burnside suggested taking monies from the roll over drainage project and the funds for Holloman Street and placing those funds into a savings account. Martin stated that he and Preston are reviewing different methods to handle money that will be more beneficial to the Town.

8. Adjournment

On a motion by Whatley, seconded by Garrison the meeting adjourned at 6:40 p.m.

_____

Bob Burnside, Mayor

_____

Virginia Jones, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Staff Retreat/Special Session of the Town Council of Camp Verde, Arizona, held on the 30th day of March 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2011.

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DRAFT MINUTES
JOINT WORK SESSION
MAYOR and COMMON COUNCIL of the TOWN OF CAMP VERDE
and the CAMP VERDE CHAMBER OF COMMERCE
COUNCIL CHAMBERS
WEDNESDAY, MARCH 23, 2011
5:00 p.m.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.

1. **Call to Order**
The meeting was called to order at 5:00 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, Councilors Whatley, Garrison, Baker, Roulette and German were present.

Chamber Members Present:
Director Tracie Schimikowsky, Chairperson Dave Freeman, Gary Thompson, and Kyle French; Ashton Powell arrived at 5:11 p.m.

Also Present: Town Manager Russ Martin, Councilor-elect Alan Buchanan, Adm. Asst. Valerie House and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**
The Pledge was led by Kovacovich.

4. **Discussion with the Board of Directors of the Camp Verde Chamber of Commerce relative to the Agreement for Contracted Services and Municipal Lease for the operation of the Visitor's Center, followed by possible direction to staff relative to the contracts and/or other matters relating to the Visitor's Center.**
Town Manager Martin reported that based on the Joint Work Session held in September, 2010, and discussion regarding the agreement with the Chamber, he and Director Schimikowsky have drafted two different versions of contracts with the Chamber. One is a lease arrangement that would allow the Chamber to use the Town-owned facility as a Visitors Center for a period of no less than 18 months from the starting point, and/or from when the Town would give them notice to leave. The other contract would be for serving as the Visitors Center contractor and offering those services to the public for no less than 44 hours in any given week. The funding is not included. The goal is to draft a contract that would result in the Town and the Chamber being able to work with each other from that point forward, without having to annually try to come up with a new and better agreement, and that would hopefully serve for at least a couple of years. The goal also is to establish a good working relationship, with a very clear understanding of that relationship to the public as well, that, one, the leasing arrangement is for that goal, and, two, the Chamber is given some stability to find a way to operate that Visitors Center. Underlying the relationship are the State statutes which require a quid pro quo type of scenario: what the Town does for the Chamber as a public entity has to be returned in like kind. Throughout the discussions with Ms. Schimikowsky, Martin said that their efforts were to try to find the wording that was generic enough to refer to documents required to be reported annually as well as quarterly, if and when those funding sources are provided, and that would reflect that the quid pro quo is met and well documented, and clearly sets forth what each party is to be doing.

In response to a question from Baker, Martin said that the 18-month period had been selected based on the likelihood of giving notice in a fiscal discussion; that would allow a minimal time for the Chamber to move out and would be intentionally off the budget cycle just enough to make sure that a solution has been found for use of the building. Gary Thompson commented that the 18 months would be in essence the Chamber's

eviction notice. Martin said that the 18 months would give both the Town and the Chamber enough time to be able to come up with a different alternative or business plan that may not have been considered at this point. Burnside said he understands that after notice is given, the Chamber would then have 18 months; the document specifies that the lease shall continue until a written notice is given by either party; then the 18-month period to vacate follows.

Garrison questioned the lack of information in the document regarding cost; Martin explained that the funding will be a budgeted item; during the 18 months the Chamber has to demonstrate that what they are giving is the value of what they are getting. The "contractor" takes the risk that the Town might pass a budget on July 5th that "retroactively" shuts the place down from the standpoint of funding. Martin said that there are benchmarks that the Town has asked for in order to get the clarity that they, and ultimately the citizens, need to understand the value of the proposition at whatever level of funding is put in. What is the real value of the Visitors Center, and how do we report that to the public? What specifically is wanted from the Chamber on a quarterly basis to show the actual dollar impact? Burnside commented that the answers to those questions are what the Town is seeking, and referred to the introductory clause in the draft agreement stating that tax revenue will be generated by the Chamber for the benefit of the Town. Burnside said that with its expertise the Chamber should be able to come up with a number that would suggest a projected revenue, to think positively.

Garrison asked Schimikowsky if the Visitor's Log provides information on how many days the visitor planned on staying in Camp Verde; Schimikowsky confirmed that it did, including the entire number of nights in the State as well.

Burnside referred to Paragraph 1, Visitor Center, specifying payments to the Chamber in connection with quarterly reports. Martin could see changing the dates for each installment, for example, June 30th, the end of the fiscal year, instead of July 1, the issue being when is the first check written for the next fiscal year. Burnside pointed out the example of the Chamber previously needing funding in advance, and Schimikowsky explained that she understood it was because of a delay in the budget process and the Town not wanting that to affect the Visitors Center operation. After discussion of when the payments would be made, and the issue of accountability regarding the funding, Martin said that the language could be revised to reflect that the Town would write a check for "X" quarter in advance, and the report on that quarter would be given at the end of that quarter; for example, "...quarterly reports will follow..." In that regard, Burnside suggested that Paragraph 3 would require the addition of a Subparagraph (c) regarding estimated tax revenue as discussed earlier in the meeting.

There was further discussion on the question of trying to determine a legitimate, or conservative, number to give to the citizens, which Schimikowsky agreed would be addressed. Kovacovich suggested trying to get the occupancy rate from hotels. Since hotels are protective of information regarding their occupancy rates, Martin countered that the hotels might be approached with a request to simply provide the actual number of nights that rooms had been occupied, and the average cost. Garrison proposed that Schimikowsky might be able to find out complete statistical data compiled from several sources and provide that to the Town. Burnside again referred to Paragraph 3, Subparagraph (c) to add a provision for an estimate of sales tax revenue.

There was a roundtable discussion on marketing "tools," what are those tools doing, and can the Chamber clarify, or quantify, the need for the particular tool. Schimikowsky said that tools would refer to ad campaigns, and Burnside said that he considers the extra tourism money that we also get would also be called a tool. Whatley suggested that visitors could be asked what brought them to Camp Verde; Schimikowsky said that could be added to the sign-in statement; she also reviewed the various printed materials and on-line ads that are intended to publicize Camp Verde and its events, adding that there is no way to actually track the results of those programs in comparison with the cost. Ashton Powell, from Out of

Africa, spoke on the issue of how her company quantifies what it spends on advertising. It would be difficult to actually say that every single dollar spent is received back as such; however, the money spent is for a visibility campaign that puts you in front of others and puts you in the forefront of future planning for vacations. Schimikowsky said she can tell how many subscribers to a magazine there are, or how many people received information from which ad. Burnside said he is looking for a percentage of advertising against profit, for long-range planning. Thompson commented that because of the marketing efforts of the last four years, the Chamber has seen an increase in a visitor trend while other Chambers are reporting a downward trend; there is no way to track the number of actual visitors.

The issue of upcoming events being posted on the website was raised; Schimikowsky pointed out the problem of not getting information in a timely manner, that there is no way to anticipate or make up dates for future events.

Baker asked Schimikowsky if more volunteers are needed. Schimikowsky said that the hours of operation that the State requires are 48 hours, Monday through Friday. She outlined the varied hours the Chamber is open in order to have visitors all seven days of the week. There are currently 3 volunteers in addition to the part-time staff and the Director, and more volunteers would be more than welcome, especially on weekends.

Burnside referred to Paragraph 12, Subcontracting; he said he would encourage the Chamber to do as much subcontracting as possible, to generate as much business as possible, the more people as members will help everybody. Burnside said he believes that Martin understands that there is a consensus that everyone is in agreement with the minor changes that were discussed and made. Martin commented on a proposed meeting with a representative from Big Park that he will pursue further with the Mayor.

5. **Adjournment**

On a motion by Whatley, seconded by Garrison, the meeting was adjourned at 5:55 p.m.

_____

Bob Burnside, Mayor

_____

Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Joint Work Session of the Town Council of Camp Verde and the Camp Verde Chamber of Commerce, Camp Verde, Arizona, held on the 23rd day of March 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2011.

_____

Deborah Barber, Town Clerk

4a.3

DRAFT MINUTES
REGULAR SESSION
COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, MARCH 16, 2011
6:30 P.M.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
The meeting was called to order at 6:30 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, Councilors Garrison, Baker, Roulette and German were present; Councilor Whatley was absent.

Also Present: Town Manager Russ Martin, Public Works Director Ron Long, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, Administrative Assistant Valerie House, and Recording Secretary Margaret Harper; Town Clerk Debbie Barber arrived at 7:18 p.m.

3. **Pledge of Allegiance**
The Pledge was led by German.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Regular Session – March 2, 2011
      2) Work Session – February 23, 2011
   b) **Set Next Meeting, Date and Time:**
      1) March 23, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **Cancelled**
      2) March 23, 2011 at 5:00 p.m. – Joint Work Session with the Camp Verde Chamber of Commerce
      3) March 30, 2011 at 5:00 p.m. – Off-site Retreat for FY 11/12 Budget Strategy
      4) April 6, 2011 at 6:30 p.m. – Regular Session – **Cancelled**
      5) April 20, 2011 at 6:30 p.m. – Regular Session
      6) April 27, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters
      7) Friday, April 29, 2011 at 1:00 p.m. – Budget Work Session
   c) **Possible authorization to reappropriate funds in the amount of $1,060.00 from the Heritage Pool Fund to the Maintenance Fund in order to correct expenditure that were inaccurately coded to the Heritage Pool.** Staff Resource: Ron Long
   d) **Possible award of contract to Carrier Commercial Services, Carrier Corporation in the amount of $28,510 for the retrofit of three energy efficient HVAC units at the Camp Verde Library, and authorization to execute the contract. Carrier was the sole bidder on Project #11-087. This is a budgeted item with $12,316 from Grant Funds, $12,000 from APS Energy Rebate funds, and $4,194 from the CIP Fund, Removal of the CVMO Trailer budget.** Staff Resource: Ron Long
   e) **Possible approval of Resolution 2011-839, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona declaring and adopting the results of the Primary Election held on March 8, 2011.** Staff Resource: Debbie Barber
   f) **Possible approval for out-of-state travel for Risk Manager Carol Brown to attend the National Public Risk (Insurance) Manager's Association (PRIMA) educational conference in Portland, Oregon, with $1,750 of expenses to be reimbursed through a stipend/scholarship program.** Staff Resource: Russ Martin
   g) **POSSIBLE APPROVAL OF RESOLUTION 2011-842 AMENDING RESOLUTION 2011-837, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI, COUNTY, ARIZONA, AMENDING RESOLUTION 2011-837, BY AMENDING THE**

AUTHORIZATION OF THE EXPENDITURE OF BUDGETED FUNDS IN THE AMOUNT OF $26,250 BY REDUCING IT TO $10,000 TO CONTINUE SUPPORT OF THE OPERATIONS AT FORT VERDE STATE HISTORIC PARK FROM MARCH 29, 2011 THROUGH JUNE 30, 2011.

On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented, with the correction to the Minutes of 3-2-11 as noted.

Kovacovich requested that the Minutes of March 2, 2011 be corrected to properly reflect on Page 3 that public input was from **Jim** Meredith.

5. **Special Announcements & Presentations – Welcome to New Businesses for the month of February**
   - **AZ Sign & Graphics, Inc. – Lakeside, AZ**
   - **Hoskin Ryan Consultants – Phoenix, AZ**
   - **J&S Painting, 1931 Royal Way, Camp Verde**

Mayor Burnside announced the new businesses for February, and welcomed them to Camp Verde.

Proclamations

- Possible approval of a proclamation declaring April as "Substance Abuse Awareness Month"
- Possible approval of a proclamation declaring April as "Fair Housing Month"

Burnside brought everyone's attention to the foregoing proclamations, noting that copies of those official documents had been made available in the agenda packets.

Burnside announced that Councilor Roulette had requested that Item 11 be addressed prior to Item 10, in the event that it would be necessary to go into Executive Session on Item 11; the Council members indicated their agreement with that request.

6. **Council Informational Reports.**

Kovacovich commented on the recent welcome change in the Mayor's appearance.
There were no other informational reports

7. **Call to the Public for items not on the agenda.**

(Comments from the following individual are summarized.)
Steve Goetting thanked everyone for his opportunity to participate in the last election; he may not have won, but he gained a lot from the experience. He commended all those who voted, either for or against him, and is confident that the future of Camp Verde is bright.

There was no further public input.

Mayor Burnside said that, before moving on to Item 8, he wanted to express his pleasure at the addition to the Town staff, and took the opportunity to introduce the new Finance Director, Melissa Preston.

8. **Discussion, consideration, and possible approval of Liquor License Application for Barbara Ackerman Goetting, The Horn located at 348 S. Main Street, Ste. #17, Camp Verde.** Staff Resource: Deborah Barber

On a motion by Baker, seconded by German, the Council unanimously approved the Liquor License Application for Barbara Ackerman Goetting; The Horn located at 348 S. Main Street, Ste. 17, in Camp Verde

There was no public input.

9. **Discussion, consideration, and possible approval of Resolution 2011-836, a resolution of the Common Council of the Town of Camp Verde approving Use Permit 2011-01 on parcel 404-18-171H, 4.96 acres for the operation of a private party event site that includes the operation of a commercial kitchen and retail sales. Use permit in perpetuity. The location of the site is at 115 W. Camp Lincoln**

Road. Staff Resource: Jenna Owens
On a motion by German, seconded by Baker, the Council unanimously approved Resolution 2011-836 for Use Permit 2011-01, an application submitted by John & Margaret McReynolds for Use Permit 2011-01 on Parcel 404-18-171H, property also known as "Campo de Ensueno", a private party event site that includes the operation of a commercial kitchen for catering of private parties; this request comes with the understanding that any future additional, or change in uses, must come before the Planning & Zoning Commission and Town Council for approval; property is located at 115 W. Camp Lincoln Rd.; and adding the words, "and off-site" regarding catering.

STAFF PRESENTATION
Asst. Planner Jenna Owens outlined the uses allowed by the current Use Permit which the applicants are requesting to renew, with additional stipulations, including granting the Use Permit in perpetuity. The required neighborhood meeting was held on February 17, 2011, with six neighbors in attendance. No comments were received; one letter in favor of the application has been received. Owens reviewed the Agency responses, including a recommendation from Yavapai County Environmental Services requiring port-o-johns or comfort stations being provided for functions anticipating 60 or more guests to prevent overloading of the existing septic systems. The Camp Verde School District Board voted 5-0 in favor of the application; the Planning & Zoning Commission unanimously recommended Council approval.

PUBLID HEARING OPEN
Applicant's Statement
John McReynolds requested one change to the draft Resolution, Paragraph D, explaining that he had intended the catering of private affairs to be off-site as well as on-site. He added that the neighbors had been advised of the additions he had requested in order to keep them aware of exactly what is being done, and that he has always kept the interests of the neighbors foremost.

COMMENT FROM OTHER PERSONS
There were no comments from other persons.

APPLICANT'S REBUTTAL
No rebuttal was required.

PUBLIC HEARING CLOSED
Council Discussion
The Council briefly discussed with Mr. McReynolds the request for only four late night events. He explained that he had received a request for a special event to end at midnight which led to the decision for early renewal of the Use Permit, and four late night events are all that he would be comfortable with out of respect for the neighborhood, as well as personally. The Council requested clarification of the retail sales operation, which he explained would be similar to a trading post operation, not a store open to the public as such; however, in that event, there are two other entrances to the property that would accommodate any traffic. Mr. McReynolds displayed a diagram of the property, indicating the area where trees and plants would be cultivated. The Council complimented Mr. McReynolds on how he has conducted his operations on the property in the past. Following the action taken by Council, Mr. McReynolds advised the Council that he had the highest praise for the Planning & Zoning Department employees who worked with him on the application for the Use Permit.

10. **Discussion, consideration, and possible direction to staff to proceed with the preparation of a purchase agreement for 16.76 acres on Industrial Drive for the price of $1,390,800 and to provide Council with potential financing options for the purchase of this property.** Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(7) for discussions or consultations with designated representatives of the Council in order to consider its position and instruct its representatives

regarding negotiations for the purchase, sale, or lease of real property. *Staff Resource: Ron Long*
On a motion by German, seconded by Baker, the Council **voted 5-1** to direct staff to prepare possible financing options in addition to a Sales Agreement, based on the written negotiations attached as Exhibits 1, 2 and 3, between the Town and Beta Ventures L.L.C. in order to proceed with the purchase of 16.76 acres on Industrial Drive for the sale price of One Million Three Hundred Ninety Thousand Eight Hundred Dollars ($1,390,800); **with Burnside opposed.**

Following the motion made, Garrison said that she had a request from Whatley that the record reflect that she was in favor of the proposed purchase going forward and that it is in the best interest of the Town and its future.

Public Works Director Ron Long explained that pursuant to previous Council direction, a price for the property has been negotiated, and it is below what was set as the upper limit. If that is acceptable, the next step will be to draft an agreement for Council approval that will include all the negotiated issues as presented in the agenda packets, and then to start working on financing options.

PUBLIC INPUT
(Comments from the following individual are summarized.)
Linda Harkness said that, based on discussions with others, she wanted some assurance whether other opportunities or locations had been considered and whether this purchase is truly the best option for such an expenditure.

There was no further public input.

:Long reviewed the Town's past use of the property that it has been leasing, including operating the Street yard and getting free asphalt millings from the State of Arizona that the Town uses for patching and even paving roads. The Town needs the property to store the materials that are needed for maintenance operations and has been using it for well over 10 years. There is no comparable properties in Town; it comes with three existing buildings, and is the best option. During discussion with Council, Long pointed out that a previous appraisal in 2004 would have worked out to $2.7 million for the same number of acres. As part of the negotiation process, Long said that the owner has agreed to donate an additional 7.6 acres, so the Town will be also acquiring that parcel at no additional cost for purchase of the 16.76 acres. Long said that staff believes the proposed purchase represents the best result for the Town. He confirmed that there was no major expense for the Town in connection with cleaning up the wash that is on the property. Long was asked about the water rights; he said he believes there are some rights associated with the Verde Ditch, there is a well that produces adequate water for the operation, and the Camp Verde Water system is right there as well. He said he believes he has a document that goes into water rights, and will send everyone a copy of it. Long confirmed that the Town would own the property into the center of the Gaddis Wash, and a drainage easement comes with that, so that it is protected from any possible development in the future. There was a suggestion that the Council should begin to consider selling off some of the property it owns to help offset the purchase price of the subject acreage. Burnside objected to spending more funds for the property when the options for the Sanitary District land have not been used or brought to a vote of the community, as contemplated in the agreement with the Sanitary District; also, purchasing a property in the middle of Town loses the benefit of taxes, and there will be a problem with vehicle access in the long range.

NOTE: The following Item 11 was addressed prior to Item 10, pursuant to Council agreement.

Councilor Roulette requested the following item:

11. **Discussion, consideration, and possible direction to staff to amend Town Code Section 1-1-6, Parks – Alcohol Use as determined by Council. The Code currently allows alcohol at Ft. Verde Days, the**

Pecan & Wine Festival, and the Crawdad Festival. However, the Crawdad Festival has been cancelled.
Staff was directed to draft an amendment to Town Code Section 11-1-6, to increase the number of events allowing alcohol use; the amendment will be brought back to Council as part of the entire Code revision package for review and approval.

Councilor Roulette referred to the information provided in the agenda packets, and commented on his concern over the difficulties experienced in the past on these issues, and the current Code restrictions creating obstacles for those wanting to put on events. With the cancellation of the Crawdad Festival this year, Roulette understands that there is a move to transfer the alcohol use over to the Corn Fest instead, and extend that event for two days. Roulette suggested that perhaps staff could come up with better language in the Code to identify events that are allowable, instead of Identifying them by specific names. Roulette believes the drafting of the Event Handbook, with liability insurance restrictions established, has been a step forward. Based on public and past event promoters' opinions, the availability of beer and wine at an event appears to increase attendance as well as a profit on the event. Camp Verde is growing, and this may be the time to consider revising the Code to adjust to the changes that are happening.

PUBLIC INPUT
(Comments from the following individuals are summarized.)
Carlie Androus, of Camp Verde Promotions, said she hopes the Council will approve the use of liquor at the Corn Fest, and commented that the hands of those promoters who want to put on events are being tied by limiting the number of events to only three. The Council has created a very strict regulation of alcohol on Town and private property, so what difference does the number of and frequency of events make.

Steve Goetting explained the request to extend the Corn Fest event; all the effort and advertising costs that go into a half-day event do not increase significantly with the addition of one more day. Vendors would be more interested in participating, with the longer span of time available. The promoters want to make the Corn Fest a celebration of agriculture and community, a Farmer's Market, 4-H, a type of County Fair on the Camp Verde Town level; making it a two-day event is key to success, and the sale of alcohol creates a valuable profit margin.

John McReynolds said that in 1986-87, one of the first issues that came before the interim Council was alcohol in what was then Butler Park, built by volunteers. He acknowledged that alcohol must be monitored and kept in check, properly permitted and controlled. Times have changed, and there are now better regulations in place, so there should be no problem at all.

There was no further public input.

Regarding the issue of past problems, Garrison commented that if rules are in place and adhered to those issues may not have arisen; however, she expressed continuing concern over the Town being vulnerable from the liability standpoint. The ensuing discussion addressed the development of the guidelines in the Event Handbook that are intended to regulate the use of alcohol at events and the steps taken to try to protect the Town and its citizens as much as possible. It was also suggested that the Council should function as a team with those who are working hard to promote events and bring visitors to Camp Verde. The Council discussed at length the three events currently specified in the existing Code. Burnside suggested a possible revision to the Code to permit the Corn Fest as requested, by adding language "and/or " as to the Crawdad Festival or Corn Fest, but staying with the number of three at this time. Burnside reminded the Council that a Risk Management policy is not yet approved or in place; the Town Code and Policies are not completed and accepted yet; the Event Handbook is incomplete; and allowing alcohol on Town properties will create public concern over insurance costs. Burnside would prefer to wait until the proposed Code and Policies revisions have been approved and adopted, and he questioned how effective

the rules and regulations have been, and the apparent lack of accountability.

Town Manager Martin said that staff is looking for direction to place this issue in the entire package of revisions being worked through, including fireworks, the nuisance ordinance, Planning & Zoning ordinances, all of which are coming together for adoption as one package. The question of the timing to prepare for the Corn Fest to be held on July 16-17 was discussed at length, including when the entire Code revision is anticipated to come back to Council. Martin said that the Code is just about ready for review, except for finalizing some inconsistencies. By Council making a decision at this time regarding increasing the number of events, that would preclude continued conversations about that issue. Martin added that staff understands at least the general intent of Council at this time, but needs direction to bring back language to Council that can be either approved or changed upon review. The Council further discussed the timing of adoption of only a Code revision tonight for the Corn Fest event, or the upcoming entire Code package that would include that revision, and how the Corn Fest might be affected by any delay. Martin suggested that Council could just direct staff to include any change tonight in the entire Code, and outlined the timing for approval of the whole package. Martin said he felt sure that the timing would allow the Corn Fest promoters to have the liquor license in time for the event; if not, staff would advise Council in sufficient time to make an adjustment. Martin said that the point of the conversation tonight is to determine whether the majority is in agreement so that the promoters can start their process of planning and moving forward, knowing they will have the ability to go after a liquor license for the Corn Fest; that's what they need to know when they walk out the door. When the entire Code revision is addressed, anticipating April 20, May 5th, or whatever date, if time is running out, this issue can be addressed separately, if necessary. Martin agreed that he will be **on the record** that, regardless of the whole package possibly not being adopted because of a problem with the language discussed tonight being included, the promoters will be allowed to serve liquor for the two days of the Corn Fest only at this point. He added that at least that is his understanding from Council direction tonight . After further discussion, the majority of the members appeared to be in favor of increasing the number of events.

12. **Call to the Public for Items not on the Agenda.**
There was no public input.

13. **Advanced Approvals of Town Expenditures.**
There were no advanced approvals.

14. **Manager/Staff Report**
Martin reminded the members of the meeting scheduled for March 23rd with the Chamber, in this room; the subsequent meeting will be discussion on the budget, and all department heads are being requested to attend the meeting and make presentations.

15. **Adjournment**
On a motion by German, seconded by Baker, the meeting was adjourned at 8:05 p.m.

_____
Bob Burnside, Mayor

_____
Margaret Harper, Recording Secretary

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 16th day of March 2011. I further certify that the meeting was duly called and

held, and that a quorum was present.

Dated this _____ day of _____, 2011.

_____

Debbie Barber, Town Clerk

4.a.4

MINUTES
WORK SESSION
MAYOR and COMMON COUNCIL
of the TOWN OF CAMP VERDE
COUNCIL CHAMBERS - 473 S. Main Street, #106
WEDNESDAY, MARCH 9, 2011
6:00 P.M.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council discussion/motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
Mayor Burnside called the meeting to order at 6:00 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, and Councilors Baker, Garrison, Roulette, and Whatley were present. Councilor German arrived at 6:01 p.m.

Also Present
Town Manager Russ Martin and Town Clerk Deborah Barber

3. **Pledge of Allegiance**
Mayor Burnside led the pledge of allegiance.

4. **Review of the proposed changes to the Town of Camp Verde Procedures and Operations Guide. The Operations Guide includes the Financial Operations Guide, Risk Management Guide, Agenda Item Preparation Guide, Records Management Guide, the Special Events Procedures Guide, and the Council/Committee Policies and Procedures. This item may include direction to staff.**
Council reviewed the Risk Management Guide, Agenda Item Preparation Guide, Records Management Guide, Special Events Procedures Guide, the Council/Committee Policies and Procedures, and the Financial Operations Guide. Members found various typographical errors in the documents, asked questions for clarification, thoroughly discussed several items, and directed changes, a copy of which is included with these minutes and become a permanent part of the record.

5. **Adjournment**
On a motion by German, seconded by Garrison, the meeting was adjourned at 8:44 p.m.

_____
Bob Burnside, Mayor

_____
Deborah Barber, Town Clerk

CERTIFICATION
I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 9th day of March 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2011.

_____
Deborah Barber, Town Clerk

4.C

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☒ **Consent Agenda – Special Announcements** ☐ **Regular Business** ☐ **Work or Special Session**

Reference Document:

Agenda Title):

Possible approval of Resolution 2011-840, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to the submission of projects for consideration in Arizona's 2012 Fiscal Year Highway Safety Plan.

Purpose and Background Information:

The Marshal's Office plans to submit a grant application to the Governor's Office of Highway Safety in the amount of $ 8,400 to purchase six (6) portable speed radar devices. We currently have six older radar devices, however two have been dead lined due to high repair costs and the other four are near their useful life cycle and will require expensive repairs in the near future. Notifications of awarded grants are generally made after October when federal funds become available. We will budget for this possible expenditure in the 2011-12 budget with the understanding that no funds will be expended unless we receive the grant.

Recommendation (Suggested Motion): Approve Resolution 2011-840 a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to the submission of projects for consideration in Arizona's 2012 fiscal year Highway Safety Plan.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☒ **Yes** ☐ **No** ☐ **N/A**

Attorney Comments:

Submitting Department: Marshal's Office

Contact Person: David R. Smith

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☐ **1) Resolution 2011-840 # of pages 1**

☐ **2)_____ # of pages ____**

☐ **3)_____ # of pages ____**

☐ **4)_____ # of pages ____**

☐ **5)_____ # of pages ____**

Instructions to Clerk: make two copies of signed resolution and forward to Marshal's Office.

Action Report prepared by: David R. Smith

RESOLUTION 2011-840

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, PERTAINING TO THE SUBMISSION OF PROJECTS FOR CONSIDERATION IN ARIZONA'S 2012 FISCAL YEAR HIGHWAY SAFETY PLAN:

WHEREAS, The Governor's Office of Highway Safety is seeking proposals from state and local agencies for projects relating to all aspects of highway safety; and

WHEREAS, the Town of Camp Verde, through the Camp Verde Marshal's Office, is interested in submitting projects to be considered for funding in the form of reimbursable grants from the National Highway Traffic Safety Administration;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Town of Camp Verde, Arizona as follows:

1. THAT approval of the submission of projects for consideration in Arizona's 2012 fiscal year Highway Safety Plan is granted.
2. THAT Town Marshal David R. Smith is appointed agent for the Town of Camp Verde, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instruments in connection with such grant.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona on the 20th day of April 2011.

_____ Date: _____

Bob Burnside, Mayor

Attest:

_____

Deborah Barber, Town Clerk

Approved as to form:

_____

Town Attorney

1d.

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☒ **Consent Agenda – Special Announcements** ☐ **Regular Business** ☐ **Work or Special Session**

Reference Document:

Agenda Title):

Possible approval of Resolution 2011-841 a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to certain exemptions for motor vehicles used by the Marshal's Office.

Purpose and Background Information:

A.R.S.§ 38-538.03 allows for motor vehicle license plate exemptions for agencies that conduct felony investigations and/or activities of a confidential nature. The exemptions we are seeking are for unmarked police vehicles assigned to the Marshal's Office. These vehicles are issued regular license plates and require renewal annually.

Recommendation (Suggested Motion): Approve Resolution 2011-841 a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona pertaining to certain exemptions for motor vehicles used by the Marshal's Office.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☒ **Yes** ☐ **No** ☐ **N/A**

Attorney Comments:

Submitting Department: Marshal's Office

Contact Person: David R. Smith

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☐ **1) Resolution 2011-841 # of pages 1**

☐ **2)_____ # of pages ____**

☐ **3)_____ # of pages ____**

☐ **4)_____ # of pages ____**

☐ **5)_____ # of pages ____**

Instructions to Clerk: make two copies of signed resolution and forward to Marshal's Office.

Action Report prepared by: David R. Smith

RESOLUTION 2011-841

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, PERTAINING TO CERTAIN EXEMPTIONS FOR MOTOR VEHICLES USED BY THE MARSHAL'S OFFICE:

WHEREAS, ARS 38-538.03 allows the head of an agency with the power and duty to conduct felony investigations or activities of a confidential nature to apply to the governing body of its political subdivision for exemptions for motor vehicles issued plates under its provisions; and

WHEREAS, the Mayor and Common Council of the Town of Camp Verde is the governing body authorized to grant the exemption for not more than one year; and

WHEREAS, Marshal David R. Smith is the head of the Camp Verde Marshal's Office, which has the power and duty to conduct felony investigations or activities of a confidential nature and is requesting the Mayor and Common Council to authorize exemptions for certain motor vehicles assigned to the Marshal's Office; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Town of Camp Verde, Arizona as follows:

1. THAT approval for certain motor vehicles, whose make, model, year, and identification number is filed with the Town Clerk's Office and the Arizona Department of Transportation, is granted the exemption under ARS 38-538.03.

2. THAT Town Marshal David R. Smith is appointed agent for the Town of Camp Verde, to execute and submit all documents and any other necessary or desirable instruments in connection with such exemption.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona on the 20th day of April 2011.

_____ Date: _____

Bob Burnside, Mayor

Attest:

Approved as to form:

_____

Deborah Barber, Town Clerk

_____

Town Attorney

1.e

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☒ **Consent Agenda – Special Announcements** ☐ **Regular Business** ☐ **Work or Special Session**

Reference Document: Prosecutorial Services Agreement

Agenda Title (be exact): : Possible approval of a 2-year Agreement with Carrie A. Kelly, P.L.L.C. Attorney at Law for prosecutorial services in the amount of $71,000 per annum. (Staff resource: Russ Martin)

Purpose and Background Information:
Thomas Kelly's Law Firm has provided the Town with prosecutorial services for a number of years. Carrie A. Kelly P.L.L.C. Attorney has transitioned to performing all the duties of the prosecutorial attorney while working for Thomas Kelly. Ms. Kelly has met with me and offered to continue the Agreement for another 2 years, at $71,000 per annum. There has been no increase in the cost of prosecutorial services by Tom Kelly or Carrie Kelly since 2007.

Please note:
1. Due to Ms. Kelly's time-management skills she has never invoiced the Town for any extraordinary cost (Reference: Agreement, Section II - Compensation) relative to cases that exceed 14 hours.
2. The Town has never received any complaints relative to the contracted prosecutorial services performed.

Staff received an informal survey with respect to expenses incurred by similar sized cities and towns for prosecutorial services. To that end, Ms. Kelly's $71,000 per annum fee for prosecutorial services is in the mid-range.

Recommendation (Suggested Motion):
Approve a 2-year Agreement with Carrie A. Kelly, P.L.L.C. Attorney at Law for prosecutorial services in the amount of $71,000 per annum.

Finance Review: ☒ **Budgeted** ☐ **Unbudgeted** ☐ **N/A –**
An amount of $71,000 is tentatively budgeted in FY 11/12 for the current agreement.
If you approve the new agreement at $71,000 per annum, this amount will need to be budgeted in both FY's 11/12 and 12/13

Finance Director Comments/Fund: Per the Financial Operating Guide, rev. April 2010, under Procurement, Exceptions, Item K-3, "Unless required by Council, the above procedures shall not apply to professional services rendered on an open account on an as needed basis including, but not limited to, the following: physicians, attorneys and engineers." Therefore a competitive bid process is unnecessary and the Finance Department takes no issue with this Contractor Agreement. Due to the current chart of accounts conversion, a specific account number is unavailable at this time.

Attorney Review: ☒ **Yes** ☐ **No** ☐ **N/A**

Attorney Comments: None
Submitting Department: Administration
Contact Person: Russ Martin

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☐ 1)_Prosecutorial Services Agreement # of pages: 5

Instructions to Clerk:
None

Action Report prepared by: cbrown

Town of Camp Verde

Contractor Agreement

For Professional Services
For
Town Prosecution Services
Between the
Town of Camp Verde
Camp Verde, Arizona
And
Carrie A Kelly, P.L.L.C., Attorney at Law

This INDEPENDENT CONTRACTOR AGREEMENT ("Agreement) is by and between Carrie A. Kelly, P.L.L.C., Attorney at Law, with a business address of 1628 E. Southern Ave., Suite 9, Box 308, Tempe, Arizona 85282, an Attorney at Law ("Contractor ") and the Town of Camp Verde, a municipal corporation ("Town") and is awarded pursuant to Project . #11-088.

This Agreement does not create an employee/employer relationship between the parties. It is the parties' intention that the Contractor will be an independent Contractor and not an employee of the Town for all purposes, including, but not limited to, the Fair Labor Standards Act, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the Internal Revenue Code (and any other Arizona income tax laws), the State of Arizona workers' compensation laws and unemployment insurance laws and any of the Town's benefit plans for the Town's employees. Contractor agrees that it is a separate and independent enterprise from the Town, that it has a full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform any work performed for the Town. This Agreement shall not be construed as creating any joint employment relationship between Contractor and the Town. The Town will not be liable for any obligation incurred by the Contractor, including, but not limited to, unpaid minimum wages and/or overtime premiums. This Agreement shall not be construed to authorize the Contractor to act as an agent for the TOWN in any manner.

The parties further agree and acknowledge that the Town is engaging Contractor as an independent Contractor to provide services to the Town under the terms of this Agreement and that the Town shall not be required, under any circumstance(s), to assume liability for the direct payment of any salary, wage, or other compensation to any person employed by the Contractor before, during, or after this agreement is in effect.

The Town shall not withhold from sums becoming payable to the Contractor under this Agreement any amounts for federal, state or local taxes, including federal or state income taxes, employment taxes (including Social Security and Medicare taxes), and unemployment taxes. The Town shall report all payments to Contractor on Internal Revenue Service Form 1099. The Contractor agrees that any tax obligation of Contractor arising from the payments made under this Agreement will be the Contractor's sole responsibility. The Contractor will indemnify the Town for any tax liability, interest, and/or penalties imposed upon the Town by any taxing authority based upon the Town's failure to withhold any amount from the payments for tax purposes.

In performance of services hereunder, CONTRACTOR shall determine his/her necessary hours of work. CONTRACTOR shall provide whatever employees, tools, equipment, vehicles, and supplies CONTRACTOR may determine to be necessary in performance of services hereunder.

Section I. Period of Service
The term of this Agreement shall be for the period commencing on July 1, 2011 with the Town Council approval of this Agreement and shall continue for twenty-four (24) months until June 30, 2013 unless terminated sooner by the parties, pursuant to Section IV below.

Section II. Compensation
Contractor shall provide Prosecutorial Contractor Services. The Town and Contractor shall mutually agree upon the specific work product, scope of services and cost of any work performed.

The rates Contractor will be paid as consideration for performance of prosecutorial services on a monthly bases through a flat fee system. CONTRACTOR shall be paid Five-Thousand, Nine-Hundred, and Sixteen Dollars and sixty-seven cents ($5,916.67) per month ($71,000 annually) in professional fees and costs. No further payment will be made for routine facsimile, telephone, postage, copy, or travel costs. Extraordinary costs shall be submitted for prior approval and reimbursement to CONTRACTOR through the Town Attorney if any one particular case requires over 14 hours of attorney/paralegal work. If approval of such work is granted, the TOWN will compensate CONTRACTOR at One Hundred Dollars ($100) an hour for attorney time and Fifty Dollars ($50) an hour for paralegal time for each hour billed in excess of 14 hours on that case.

Section III. Billing
Contractor shall provide Contractor services to the Town, based on the written needs of the Town as outlined in Exhibit "A". The Town shall pay Contractor, monthly, based upon work performed, completion to date and submission of invoices pursuant to Section II. Invoices should be mailed to the following address:

Town of Camp Verde
Finance Department
395 S. Main Street
Camp Verde, AZ 86322

Section IV. Termination
The Town or the Contractor reserves the right to cancel the whole or part of this Agreement with or without cause and for any reason or no reason by giving 60 days written notice to the Contractor.

However, in the event that this Agreement is terminated the Town shall pay Contractor in full for all services already rendered pursuant to Section II, exclusive of any markup for profit or expected compensation following such termination, and all future obligations under this Agreement shall cease. This Agreement is subject to termination pursuant to A.R.S. § 38-511.

Section V. Successors and Assigns
Neither this Agreement, nor any obligation of Contractor hereunder, shall be assigned in whole or in part by Contractor without the prior written consent of the Town Manager.

Section VI. Waiver and Severability
A waiver of any part of this Agreement, whether express or by conduct, shall not constitute a continuing waiver of such part (unless explicitly stated to be so), or a waiver of any other part, nor shall a waiver of any breach of this Agreement, or any part of it, whether express or by conduct, constitute a waiver of any succeeding breach. The provisions of this Agreement shall be severable such that if any provision shall be deemed to be invalid and unenforceable for any reason, such invalidity or unenforceability shall not affect the remaining provisions hereof.

Section VII. Whole Agreement
This Agreement, represent the parties' whole Agreement. There are no other promises, terms, conditions or obligations, and this Agreement shall supersede all previous communications, representations or agreements, either verbal or written.

Section VIII. Construction
This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona.

Section IX. Insurance Requirements
The Contractor agrees to procure and maintain, at Contractor's sole expense, and to provide the following:

1. Certificate of Insurance (CIO) (with corresponding endorsement) for a Commercial General Liability Insurance Policy with limits of not less than $1,000,000.00 per occurrence and $2,000,000.00 in aggregate against claims for bodily injury, death and property damage and names the Town of Camp Verde, AZ as an additional insured in connection with the consulting services as provided herein.

2. To procure and maintain, at consultant's sole expense, and provide Certificate of Insurance for a Professional Liability Insurance Policy for Contractor (and its employees and agents, if any) for errors and omissions, and negligent acts related to the rendering of such professional services with limits not less than $1,000,000.00 per occurrence and $2,000,000.00 in aggregate. Coverage shall include contractual liability. When policies are renewed or replaced, any retroactive date must coincide with or precede commencement of services by Contractor under this Agreement. A claims-made policy that is replaced or not renewed must have an extended reporting period not less than two (2) years.

3. Certificate of Insurance showing workers' compensation coverage (or sign a waiver relative to a sole proprietorship without any employees).

4. Commercial automobile liability insurance for any owned, hired or non-owned autos, with a limit of not less than $1,000,000 each accident.

5. The Contractor shall keep said policies in force for the duration of the Agreement and for any possible extension thereof.

6. All carriers shall be approved to write insurance in the State of Arizona and possess an A- or better A.M. Best rating.

7. Either party's coverage shall provide at least thirty (30) days' notice of cancellation of material change in coverage.

8. Contractor shall furnish any original Certificate(s) of Insurance (and corresponding endorsement) simultaneously with the execution of this Agreement evidencing the required coverage to be in force on the date of this Agreement and any renewal Certificate(s) of Insurance (if coverage has an expiration or renewal dates occurring during the term of this Agreement) to the Town of Camp Verde. The receipt of any certificate and endorsement does not constitute an agreement by the Town of Camp Verde that insurance requirements have been met. Failure of Contractor to obtain certificates or other insurance evidence from the Contractor shall not be deemed a waiver by the Town of Camp Verde. Failure to comply with insurance requirements may be regarded as a breach of the Agreement terms.

9. The Consultant's liability under this Agreement is not in any way limited by the insurance required by this Agreement.

Section X. Indemnity

Contractor agrees, to the fullest extent permitted by law, to indemnify, defend, save and hold harmless the Town of Camp Verde, its departments, agencies, boards, commissions, and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this Agreement, the Contractor agrees to waive all rights of subrogation against the Town of Camp Verde, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the Town of Camp Verde.

Section XI. Compliance with Federal and State Laws

The Contractor understands and acknowledges the applicability to it of the Americans with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989.

Under the provisions of A.R.S. §41-4401, Contractor hereby warrants to the Town that the Contractor and each of its SubContractors ('SubContractors") will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulations that relate to their employees and A.R.S. §23-214(A) (hereinafter "Contractor Immigration Warranty").

A breach of the Contractor Immigration Warranty shall constitute a material breach of the Agreement and shall subject the Contractor to penalties up to and including terminations of this Agreement at the sole discretion of the Town.

The Town retains the legal right to inspect the papers of any Contractor or SubContractor's employee who works on this Agreement to ensure that the Contractor or any SubContractor is complying with the Contractor Immigration Warranty. Contractor agrees to assist the Town in regard to any such inspections.

The Town may, at its sole discretion, conduct random verification of the employment records of the Contractor and any of the SubContractors to ensure compliance with Contractor's Immigration Warranty. Contractor agrees to assist the Town in regard to any random verification performed.

Neither the Contractor nor any of the SubContractors shall be deemed to have materially breached the Contractor Immigration Warranty if the Contractor or SubContractor establishes that is has complied with the employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214, Subsection A.

This Agreement is subject to termination pursuant to A.R.S. § 38-511.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate originals, this the 20th day of April, 2011.

APPROVED AS TO FORM:

_____
Bill Sims, Town Attorney

Town of Camp Verde:

By: _____
Bob Burnside, Mayor

Contractor:

By: _____
Carrie A. Kelly, P.L.L.C.
Town Prosecutor

Date: _____

ATTEST:
The Mayor and Council approved this agreement for execution at the regular session of _____

_____

_____
Town Clerk

The contract was reviewed and delivered, as signed by the Town, to the Contractor on April 20, 2011 by _____

Exhibit A
Scope of Services

I

CONTRACTOR shall provide those services set forth herein and under the following terms and conditions included herein.

II

The conduct and control of work under this Agreement lies solely with CONTRACTOR, and the TOWN is interested only in final results to be achieved. The TOWN shall be permitted to retain other CONTRACTORS performing the same or similar tasks, and CONTRACTOR shall be permitted to provide services to other parties, consistent with CONTRACTOR'S obligation to complete the services undertaken pursuant to the terms of this Agreement and consistent with CONTRACTOR'S ethical obligations.

III

If CONTRACTOR is unable to handle prosecution of a case due to a conflict of interest or other good cause shown, the case shall be handled through the Town Attorney or a qualified, licensed attorney in good standing with the State Bar of Arizona, acting as the outside conflict prosecutor.

IV

CONTRACTOR shall provide quarterly written reports (as required by the Town Manager) concerning the performance of services under this Agreement and meet with the Town staff to review the quarterly reports. Also, upon expiration or other termination of this Agreement, CONTRACTOR shall provide a written report to the TOWN summarizing the results of the services performed hereunder and the state of the prosecutorial operations.

V

All reports and other work products produced by CONTRACTOR, as a part of the services rendered under this Agreement shall be provided to and be the sole property of the TOWN. CONTRACTOR shall not release such work product or other information obtained or produced pursuant to this Agreement without the prior written consent of the TOWN.

VI

The parties agree to comply with Arizona Executive Order 99-4, prohibiting discrimination in employment by government Contractors, to the extent applicable to this Agreement.

VII

CONTRACTOR agrees to attend all Town Council meetings at the request of the Town Council or staff as related to the prosecution services for the TOWN and the terms and conditions of this Agreement.

VIII

CONTRACTOR agrees to provide on-going training with the Town Marshal's office, and to coordinate necessary training with any other governmental entities, necessary for the continued cooperation and communication between TOWN prosecution services and law enforcement services, as deemed necessary by the TOWN, Town Attorney or CONTRACTOR.

IX

All books, accounts, reports, files and other records relating to this Agreement shall be maintained and shall be subject at a reasonable time to inspection and audit by the TOWN for five (5) years after completion of this Agreement. Such records shall be produced by a place designated by the TOWN, upon reasonable notice to the CONTRACTOR.

4 f.

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☒ **Consent Agenda – Special Announcements** ☐ **Regular Business** ☐ **Work or Special Session**

Reference Document: Continental Flooring Company Proposal

Agenda Title (be exact): Discussion Consideration and possible direction to staff to proceed with the carpet replacement in the Town Hall building as proposed by Continental Flooring Company under State Contract EPS 060077-1 for a price of $22,677.59

Purpose and Background Information: The carpet flooring in the offices of the Town Hall Building (AKA Building 100) is old, stained and in some areas damaged and torn which could be a potential trip hazard. Council approved $22,775 in the 2010/2011 CIP Budget to replace the flooring in this building. Utilizing State Contract EPS 060077-1 (expires 09/30/2011), Staff worked with Continental Flooring Company to provide eight pricing options for each of the four offices: Council Chambers, Court Offices, Planning/Zoning and Town Hall. The selected carpet tiles offer a competitive warranty at a mid-price range: the total cost of materials and labor is $22,677.59.

Recommendation (Suggested Motion): Move to direct staff to proceed with the carpet replacement in the Town Hall Building offices as proposed by Continental Flooring Company under State Contract EPS 060077-1 for a total price of Twenty Two Thousand Six Hundred Seventy Seven Dollars and Fifty Nine Cents ($22,677.59)

Finance Review: ☒ **Budgeted** ☐ **Unbudgeted** ☐ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☐ **Yes** ☐ **No** ☒ **N/A**

Attorney Comments: N/A

Submitting Department: Public Works

Contact Person: Ron Long

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☒ 1) Continental Flooring Company Proposal **# of pages** 5

☐ 2)_____ **# of pages** ____

☐ 3)_____ **# of pages** ____

☐ 4)_____ **# of pages** ____

☐ 5)_____ **# of pages** ____

☐ 6)_____ **# of pages** ____

☐ 7)_____ **# of pages** ____

Instructions to Clerk: Business license #2121 is valid, expires February 2012, Certificate of Insurance is on-file and valid through November 1, 2011

Action Report prepared by: D. Ranney

CONTINENTAL
FLOORING COMPANY

Phone (480) 949-8509 • Toll Free (800) 825-1221
FAX (480) 945-2603 • Website www.cfc4u.com

November 2, 2010

Town of Camp Verde
Mike Dumas
395 S Main St
Camp Verde, AZ 86322

Via Email

***** REVISED II *****

RE: Replace Worn & Damaged Carpet with New Carpet Tile at Rooms 106, 107 & 108
Revision I – options for multiple carpet selections & with, without base
Revision II – Planning & Zoning scrape no skim coat
Arizona State Flooring Contract No. EPS060077-1, Extended by renewal thru 3/7/2011

Dear Mr. Dumas:

In response to your request for quotation, Continental Flooring Company offers the following proposal for your consideration under Arizona State Flooring Contract No. EPS060077-1, Region 3:

Line #	Description	Qty	Price	Extended
	106 Court Council Chambers			
Carpet Choices - Style & Color: To Be Determined				
22	Mohawk Alumnus/Accountable	119 SY	$16.04 SY	$1,908.76
25	Patcraft Tweed Tile Collection	119 SY	$18.66 SY	$2,220.54
33	Shaw Right Choice Collection	119 SY	$20.27 SY	$2,412.13
33	Mohawk Initiatives Collection	119 SY	$21.14 SY	$2,515.66
Installation & Accessories				
65	Install Glue Down Carpet Tile	119 SY	$4.37 SY	$520.03
56	Furnish & Install 4" Rubber Base Color: ***Black or Black/Brown***	180 LF	$1.34 LF	$241.20
83	Rubber Nosing (Cpt Double Butt)	36 LF	$4.06 LF	$146.16
70	Remove Existing Standard Carpet	119 SY	$2.24 SY	$266.56
90	Skim Coat Sub Floor	8 Bag	$85.00 EA	$680.00

Installation Totals by Carpet Selection	*Sub Total*	*Tax 6.7275%*	*Total*
Mohawk Alumnus/Accountable	$3,762.71	$253.14	**$4,015.85**
Patcraft Tweed Tile Collection	$4,074.49	$274.11	**$4,348.60**
Shaw Right Choice Collection	$4,266.08	$287.00	**$4,553.08**
Mohawk Initiatives Collection	$4,369.61	$293.97	**$4,663.58**

**Totals if Rubber Base is not Included*	*Sub Total*	*Tax 6.7275%*	*Total*
Mohawk Alumnus/Accountable	$3,521.51	$236.91	**$3,758.42**
etion → *Patcraft Tweed Tile Collection	$3,833.29	$257.88	**$4,091.17**
Shaw Right Choice Collection	$4,024.88	$270.77	**$4,295.65**
Mohawk Initiatives Collection	$4,128.41	$277.74	**$4,406.15**

Line #	Discription	Qty	Price	Extended
	107 Court Offices			
Carpet Choices - Style & Color: To Be Determined				
22	Mohawk Alumnus/Accountable	125 SY	$16.04 SY	$2,005.00
25	Patcraft Tweed Tile Collection	125 SY	$18.66 SY	$2,332.50
33	Shaw Right Choice Collection	125 SY	$20.27 SY	$2,533.75
33	Mohawk Initiatives Collection	125 SY	$21.14 SY	$2,642.50
Installation & Accessories				
65	Install Glue Down Carpet Tile	125 SY	$4.37 SY	$546.25
56	Furnish & Install 4" Rubber Base Color: ***Black or Black/Brown***	300 LF	$1.34 LF	$402.00
83	Rubber Nosing (Cpt Double Butt)	24 LF	$4.06 LF	$97.44
70	Remove Existing Standard Carpet	125 SY	$2.24 SY	$280.00
75	Move Standard Furniture *	57 SY	$2.23 SY	$127.11
76	Move/Lift Modular Furiture	12 SY	$9.97 SY	$119.64
90	Skim Coat Sub Floor	8 Bags	$85.00 EA	$680.00

Installation Totals by Carpet Selection	*Sub Total*	*Tax 6.7275%*	*Total*
Mohawk Alumnus/Accountable	$4,257.44	$286.42	**$4,543.86**
Patcraft Tweed Tile Collection	$4,584.94	$308.45	**$4,893.39**
Shaw Right Choice Collection	$4,786.19	$321.99	**$5,108.18**
Mohawk Initiatives Collection	$4,894.94	$329.31	**$5,224.25**

**Totals if Rubber Base is not Included*	*Sub Total*	*Tax 6.7275%*	*Total*
Mohawk Alumnus/Accountable	$3,855.44	$259.37	**$4,114.81**
Selection → * Patcraft Tweed Tile Collection	$4,182.94	$281.41	**$4,464.35**
Shaw Right Choice Collection	$4,384.19	$294.95	**$4,679.14**
Mohawk Initiatives Collection	$4,492.94	$302.26	**$4,795.20**

108 Planing & Zoning

Carpet Choices - Style & Color: *To Be Determined*

22	Mohawk Alumnus/Accountable	181 SY	$16.04	SY	$2,903.24
25	Patcraft Tweed Tile Collection	181 SY	$18.66	SY	$3,377.46
33	Shaw Right Choice Collection	181 SY	$20.27	SY	$3,668.87
33	Mohawk Initiatives Collection	181 SY	$21.14	SY	$3,826.34

Installation & Accessories

65	Install Glue Down Carpet Tile	181 SY	$4.37	SY	$790.97
56	Furnish & Install 4" Rubber Base Color: ***Black or Black/Brown***	360 LF	$1.34	LF	$482.40
62	Furnish & Install Transitions	12 LF	$2.81	LF	$33.72
70	Remove Existing Standard Carpet	181 SY	$2.24	SY	$405.44
75	Move Standard Office Furniture *	54 SY	$2.23	SY	$120.42
76	Move/Lift Modular Furniture	73 SY	$9.97	SY	$727.81
89	Scrape Away Adhesives	1629 SF	$0.25	SF	$407.25

Installation Totals by Carpet Selection	*Sub Total*	*Tax 6.7275%*	*Total*
Mohawk Alumnus/Accountable	$5,871.25	$394.99	**$6,266.24**
Patcraft Tweed Tile Collection	$6,345.47	$426.89	**$6,772.36**
Shaw Right Choice Collection	$6,636.88	$446.50	**$7,083.38**
Mohawk Initiatives Collection	$6,794.35	$457.09	**$7,251.44**

**Totals if Rubber Base is not Included*	*Sub Total*	*Tax 6.7275%*	*Total*
Mohawk Alumnus/Accountable	$5,388.85	$362.53	**$5,751.38**
ection-* Patcraft Tweed Tile Collection	$5,863.07	$394.44	**$6,257.51**
Shaw Right Choice Collection	$6,154.48	$414.04	**$6,568.52**
Mohawk Initiatives Collection	$6,311.95	$424.64	**$6,736.59**

CONTINENTAL FLOORING COMPANY

9319 N. 94th Way • Suite 1000 • Scottsdale, AZ 85258
Phone (480) 949-8509 • Toll Free (800) 825-1221
FAX (480) 945-2603 • Website www.cfc4u.com

October 28, 2010

Town of Camp Verde
Mike Dumas
395 S Main St
Camp Verde, AZ 86322

Via Email

***** REVISED IV *****

RE: Replace Worn & Damaged Carpet with New Carpet Tiles at Town Hall (see drawing)
Revision IV – Options for additional Carpet Selection
Arizona State Flooring Contract No. EPS060077-1, Extended by renewal thru 3/7/2011

Dear Mr. Dumas:

In response to your request for quotation, Continental Flooring Company offers the following proposal for your consideration under Arizona State Flooring Contract No. EPS060077-1, Region 3:

Line #	Description	Qty	Price	Extended
Carpet Choices - Style & Color: To Be Determined				
22	Mohawk Alumnus/Accountable	231 SY	$16.04 SY	$3,705.24
25	Patcraft Tweed Tile Collection	231 SY	$18.66 SY	$4,310.46
33	Shaw Right Choice Collection	231 SY	$20.27 SY	$4,682.37
33	Mohawk Initiatives Collection	231 SY	$21.14 SY	$4,883.34
Installation & Accessories				
65	Install Glue Down Carpet Tile	231 SY	$4.37 SY	$1,009.47
56*	Furnish & Install 4" Rubber Base Color: *Black or Black/Brown*	600 LF	$1.34 LF	$804.00
70	Remove Existing Standard Carpet	231 SY	$2.24 SY	$517.44
75	Move Standard Furniture *	115 SY	$2.23 SY	$256.45
90	Skim Coat Sub Floor	15 Bags	$85.00 EA	$1,275.00

Installation Totals by Carpet Selection	*Sub Total*	*Tax 6.7275%*	*Total*
Mohawk Alumnus/Accountable	$7,567.60	$509.11	**$8,076.71**
Patcraft Tweed Tile Collection	$8,172.82	$549.83	**$8,722.65**
Shaw Right Choice Collection	$8,544.73	$574.85	**$9,119.58**
Mohawk Initiatives Collection	$8,745.70	$588.37	**$9,334.07**

**Totals if Rubber Base is not Included*	*Sub Total*	*Tax 6.7275%*	*Total*
Mohawk Alumnus/Accountable	$6,763.60	$455.02	**$7,218.62**
lection-*. Patcraft Tweed Tile Collection	$7,368.82	$495.74	**$7,864.56**
Shaw Right Choice Collection	$7,740.73	$520.76	**$8,261.49**
Mohawk Initiatives Collection	$7,941.70	$534.28	**$8,475.98**

*** Prices listed in this quote include moving of standard furniture.** Standard furniture moving includes moving of regular desks, chairs, 2 drawer file cabinets, half empty 4 drawer filing cabinets and empty bookcases. (Excludes modular furniture, fireproof file cabinets and safes)

Not included in moving of standard furniture is the moving of sensitive electronic equipment such as computers, telephones, copiers and such. You should have your IT department or facilities department coordinate the moving of all electronic items. A guide sheet regarding what to do before installation begins is included with this quote and another copy will be sent to you once an installation date is set.

**** Town of Camp Verde staff will provide the other half of furniture moving on this project. Please notify the project manager Lou St Clair, if Camp Verde's staff moves all the furniture or none of the furniture so that the estimate can be adjusted prior to invoicing.***

Prices listed in this quote include standard carpet removal. Over the past couple of decades, advancements in adhesive technology combined with improvements in carpet construction have led to an increasing amount of flooring removal to require more than standard demolition procedures. Even though our best effort is made to make and educated estimate to determine in advance the conditions of your existing floor, there remains the possibility of discovering at the time of demolition that an atypical, hard removal condition exists which could increase this project sub total by $1.24/SY for the equipment and additional labor required for atypical flooring removal. This is a state contract line item called Atypical Flooring Removal. If we encounter this situation, we will notify you before proceeding with any increased costs.

Prices listed in this quote include standard sub-floor preparation. Standard sub-floor preparation consists of 25lbs of patch for every 300 square yards of material, except as otherwise noted. ***Should any unforeseen sub-floor conditions exist additional charges will apply.***

Continental Flooring does not test for asbestos or provide asbestos abatement. The Owner accepts all responsibility for removal and handling of any compromised asbestos and will hold Continental Flooring harmless relating to asbestos. The owner will provide related certification to continental flooring if required.

Once your purchase order is delivered to Continental Flooring Company, materials for your installation will be ordered. **Cathy Gordon,** ***operations coordinator*** **(800) 825-1221 ext 289** will contact you when the material for this installation has been received and provide a proposed installation date for your approval.

Thank you for the opportunity to quote to you on this project. Should you have any questions, or require additional information, please call me at (800) 825-1221 ext 285 or on my mobile at (602) 690-6978 or email me directly at **laurak@continentalflooring.com.**

Respectfully,

Laura Kuligowska
Continental Flooring Company
Celebrating 30 years of flooring the public sector

The data supplied below is based on your specific request(s) and is correct to the best of our knowledge as of the date and time it was extracted from our data files. The information is provided without personal research or analysis. The data is subject to change on a daily basis. You may obtain additional public records related to any licensee, including dismissed complaints and nondisciplinary actions and orders, by contacting the ROC directly. If this information is required for legal purposes, you may request an affidavit or certified copies for a fee as specified in **A.R.S. 32-1104A3**. Please read our Standard Disclaimer at **www.azroc.gov/Legal/Disclaim.html**

Please note: The company or individuals listed on this license may hold other Arizona contracting licenses. To view information, status and complaint history for the past two years on other licenses held, go to the License Inquiry page and do a "Company Name and Personnel" search by entering the name of the company or individuals listed on the license.

Details for License Number 085121 (Tuesday, March 22, 2011 11:42:44 AM)

Contractor		License	
Name/ Address/ Phone	**Status/ Action**	**Class | Type | Entity**	**Issued/Renewal**
Continental Flooring Company 9319 N 94th Way Ste 1000 Scottsdale, AZ 85258-5568 **Phone: (480) 949-8509**	**CURRENT**	L-8 | COMMERCIAL | CORPORATION	**First Issued: 01/09/1990** **Renewed Thru:** **12/31/2011**

License Class & Description **L-8 FLOOR COVERING**

Qualifying Party and Personnel

The Qualifying Party listed below is associated with this license. All other persons named, if any, are associated with the company. They are not all necessarily associated with this license.

Name Christopher Loui Coleman	**Name** Lisa Marie Coleman
Position QP/OFFICER **Qual. Date 01/09/1990**	**Position** OFFICER
Name Bruce Allan Kiger	**Name** Gerald Francis Mc Mahon
Position OFFICER	**Position** OFFICER

Complaint Information

Complaints against this contractor are listed below. Complaints that were cancelled, resolved or settled without a corrective work order or dismissed are not included. Contact the ***Registrar of Contractors at 602-542-1525 or toll-free statewide at 1-877-MY AZROC (1-877-692-9762)*** *to identify the ROC office location you need to visit to view complete complaint documentation.*

Open:	0	This is the number of complaints against this contractor that are currently open except those in which an agency inspection has not occurred or a violation was not found. Upon adjudication some complaints are found to be without merit and are dismissed.
Closed Cases		
Disciplined:	0	This is the number of complaints against this contractor that resulted in discipline being imposed after an administrative hearing or default because of a violation(s) of state contracting law.
Resolved/Settled/ Withdrawn:	0	This is the number of complaints closed against this contractor that were resolved or settled by the contractor or withdrawn by the complainant after issuance of a corrective work order or formal citation.
Denied Access:	0	This is the number of complaints against this contractor that were closed without corrective work being performed because the contractor was denied access by the complainant.
Bankruptcy:	0	This is the number of complaints against this contractor that were closed because the contractor is in bankruptcy.

Bond [1] Information

Number	Effective	Amount	Paid	Available	Company	Notes
14610105	07/29/2004	$20,000.00	$0.00	$20,000.00	SURETY BONDING CO OF AMERICA	

Bond [2] Information

Number	Effective	Amount	Paid	Available	Company	Notes
08644195	11/15/2002	$20,000.00	$0.00	$20,000.00	FIDELITY & DEPOSIT CO OF MD	

Bond [3] Information

Number	Effective	Cancelled	Amount	Paid	Available	Company	Notes
158 514 700	11/15/1993	11/25/2002	$20,000.00	$0.00	$20,000.00	CONTINENTAL CASUALTY COMPANY	

TOWN OF CAMP VERDE
PROCLAMATION
Declaring
May 1, 2011 through May 7, 2011
As
"MUNICIPAL CLERKS WEEK"

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

Whereas, The Office of the Municipal Clerk is the oldest among public servants; and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

Whereas, The Municipal Clerk serves as the information center on function of local government community; and

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and.

Whereas, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

Now, Therefore, the Mayor and Council of Camp Verde do recognize the week of May 1, 2011 through May 7, 2011, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerks and to all Municipal Clerks for the vital service they perform and their exemplary dedication to the communities the represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the Town of Camp Verde, Arizona, this 20th day of April 2011.

_____

Bob Burnside, Mayor

ATTEST:

_____

Deborah Barber, Town Clerk

Certificate of Election

State of Arizona
County of Yavapai
Town of Camp Verde

This is to certify that at the Primary Election held in the Town of Camp Verde on the Eighth day of March 2011,

Alan Buchanan

was duly elected to the office of Town Council in and for said Town for the term of Four years, beginning June 1, 2011. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on March 16, 2011, and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this Sixteenth day of March 2011.

Deborah Barber

Deborah Barber
Clerk of the Town of Camp Verde

Certificate of Election

State of Arizona
County of Yavapai
Town of Camp Verde

This is to certify that at the Primary Election held in the Town of Camp Verde on the Eighth day of March 2011,

Bruce George

was duly elected to the office of Town Council in and for said Town for the term of Four years, beginning June 1, 2011. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on March 16, 2011, and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this Sixteenth day of March 2011.

Deborah Barber

Deborah Barber
Clerk of the Town of Camp Verde

Certificate of Election

State of Arizona
County of Yavapai
Town of Camp Verde

This is to certify that at the Primary Election held in the Town of Camp Verde on the Eighth day of March 2011,

Carol German

was duly elected to the office of Town Council in and for said Town for the term of Four years, beginning June 1, 2011. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on March 16, 2011, and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this Sixteenth day of March 2011.

Deborah Barber

Deborah Barber
Clerk of the Town of Camp Verde

Certificate of Election

State of Arizona
County of Yavapai
Town of Camp Verde

This is to certify that at the Primary Election held in the Town of Camp Verde on the Eighth day of March 2011,

Bob Burnside

was duly elected to the office of Mayor in and for said Town for the term of Two years, beginning June 1, 2011. All of which appears by the official returns canvassed by the Mayor and Common Council of the Town of Camp Verde on March 16, 2011, and filed in the Office of the Clerk of the Town of Camp Verde.

In witness whereof, I have herewith set my hand and affixed the seal of the Town of Camp Verde this Sixteenth day of March 2011.

Deborah Barber

Deborah Barber
Clerk of the Town of Camp Verde

Town of Camp Verde

Certificate of Appreciation

To

Jim Ashton

On behalf of the Town of Camp Verde
We wish to thank you and recognize you as an outstanding volunteer, giving time and commitment to the restoration of the Old Rock Jail and Pump House

Mayor Bob Burnside

Date

Town of Camp Verde

Certificate of Appreciation

To

Ron Brattain

On behalf of the Town of Camp Verde
We wish to thank you and recognize you as an outstanding volunteer, giving time and commitment to the restoration of the Old Rock Jail and Pump House

Mayor Bob Burnside

Date

Town of Camp Verde

Certificate of Appreciation

To

Ray Floyd

On behalf of the Town of Camp Verde
We wish to thank you and recognize you as an outstanding volunteer, giving time and commitment to the restoration of the Old Rock Jail and Pump House

Mayor Bob Burnside

Date

Town of Camp Verde

Certificate of Appreciation

To

Gary Kenfield

On behalf of the Town of Camp Verde
We wish to thank you and recognize you as an outstanding volunteer, giving time and commitment to the restoration of the Old Rock Jail and Pump House

Mayor Bob Burnside

Date

Town of Camp Verde

Certificate of Appreciation

To

Chris Rynearson

On behalf of the Town of Camp Verde
We wish to thank you and recognize you as an outstanding volunteer, giving time and commitment to the restoration of the Old Rock Jail and Pump House

Mayor Bob Burnside

Date

Town of Camp Verde

Certificate of Appreciation

To

Dick Rynearson

On behalf of the Town of Camp Verde
We wish to thank you and recognize you as an outstanding volunteer, giving time and commitment to the restoration of the Old Rock Jail and Pump House

Mayor Bob Burnside

Date

Town of Camp Verde
Certificate of Appreciation

To

Teresa Goodwin

On behalf of the Town we wish to thank you and recognize your outstanding service to the Town's Finance Department during our recent short-staffing levels

Mayor Bob Burnside

Date

Town of Camp Verde
Certificate of Appreciation

To

Debbie Hughes

On behalf of the Town we wish to thank you and recognize your outstanding service to the Town's Finance Department during our recent short-staffing levels

Mayor Bob Burnside

Date

Town of Camp Verde
Certificate of Appreciation

To

Darby Martin

On behalf of the Town we wish to thank you and recognize your outstanding service to the Town's Finance Department during our recent short-staffing levels

Mayor Bob Burnside

Date

Town of Camp Verde
Certificate of Appreciation

To

Lynda Moore

On behalf of the Town we wish to thank you and recognize your outstanding service to the Town's Finance Department during our recent short-staffing levels

Mayor Bob Burnside

Date

Town of Camp Verde
Certificate of Appreciation

To

The Town Clerk's Office Staff

On behalf of the Town we wish to recognize
Debbie Barber, Virginia Jones and Valerie House
for 'picking up the slack' to help the
Finance Department during our recent short-staffing levels

Mayor Bob Burnside

Date

Town of Camp Verde

Certificate of Appreciation

To
The American Legion

On behalf of the Town of Camp Verde
We wish to recognize your donation of an American and Arizona flag, replacing the pulley and repairing the flag pole at the Camp Verde Community Library

Thank you for your generosity

Mayor Bob Burnside _____ Date _____

Town of Camp Verde

Certificate of Appreciation

To
Veterans of Foreign Wars

On behalf of the Town of Camp Verde
We wish to recognize your donation of a flag pole
to the
Town of Camp Verde (Location: Town Hall)

Thank you for your generosity

_____ _____

Mayor Bob Burnside *Date*

Town of Camp Verde

Certificate of Appreciation

To

Keith Tucker

On behalf of the Town of Camp Verde
We wish to recognize your donation of time and equipment
to transport the Town Hall flag pole
in order that it could be painted

Thank you for your generosity

Mayor Bob Burnside

Date

Town of Camp Verde

Certificate of Appreciation

To

Parker Construction-Clay Parker

On behalf of the Town of Camp Verde
We wish to recognize your donation of time and equipment
to set the flag pole at the
Town of Camp Verde (Location: Town Hall)

Thank you for your generosity

Mayor Bob Burnside

Date

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☐ **Consent Agenda – Special Announcements** ☒ **Regular Business** ☐ **Work or Special Session**

Reference Document:

Agenda Title (be exact): Presentation of Certificates of Appreciation to the following recipients: Jim Ashton, Ron Brattain, Ray Floyd, Gary Kenfield, Chris Rynearson, Dick Rynearson, Teresa Goodwin, Debbie Hughes, Darby Martin, Lynda Moore, the Town Clerk's Office Staff, American Legion, Veterans of Foreign Wars, Keith Tucker, and Parker Construction - Clay Parker.

Purpose and Background Information:
On behalf of the Town, the Mayor and Council will *present certificates of Appreciation recognizing the services provided by community volunteers and Town employees.*

Recommendation *(Suggested Motion):*
Present Certificates of Appreciation

Finance Review: ☐ ***Budgeted*** ☐ ***Unbudgeted*** ☒ ***N/A***

Finance Director Comments/Fund:

Attorney Review: ☐ ***Yes*** ☐ ***No*** ☒ ***N/A***

Attorney Comments: N/A

Submitting Department: Administration

Contact Person: Russ Martin

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)
Certificates of Appreciation for:

Volunteers Provided Restoration of the Old Rock Jail and Pump House

☐ 1) Jim Ashton_____ **# of pages 1**

☐ 2) Ron Brattain _____ **# of pages 1**

☐ 3) Ray Floyd_____ **# of pages 1**

☐ 4) Gary Kenfield _____ **# of pages 1**

☐ 5) Chris Rynearson_____ **# of pages 1**

☐ 6) Dick Rynearson_____ **# of pages 1**

Employees providing outstanding service to the Town's Finance Department during our recent short-staffing levels

☐ 7) Theresa Goodwin_____ **# of pages 1**

☐ 8) Debbie Hughes _____ **# of pages 1**

☐ **9)** Darby Martin_____**# of pages 1**

☐ **10)** Lynda Moore _____**# of pages 1**

☐ **11)**The Town Clerk's Office _____**# of pages 1**

American Legion: For the donation of an American and Arizona flag, replacing the pulley and repairing the flag pole at the Camp Verde /Community Library

☐ **12)**American Legion_____**# of pages 1**

Veterans of Foreign Wars: For the donation of a flag pole to the Town of Camp Verde at Town Hall

☐ **13)** Veterans of Foreign Wars_____**# of pages 1**

Keith Tucker: For providing transportation of the flag pole to/from the painters in order that it could be painted

☐ **14)** Keith Tucker_____**# of pages 1**

Parker Construction: For providing crane services to set the flag pole at Town Hall

☐ **15)** Clay Parker_____**# of pages 1**

Instructions to Clerk: Please agendize as the first item under regular business

Action Report prepared by: cbrown

8.0

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☐ **Consent Agenda – Special Announcements** ☒ **Regular Business** ☐ **Work or Special Session**

Reference Document: Liquor License Application

Agenda Title (be exact): Discussion, consideration, and possible approval of Liquor License Application for Jason Barclay Morris, Arizona CVS Stores, LLC, located at 522 Finnie Flat Road, Suite #A.

Purpose and Background Information: Staff received and posted the Liquor License Application for– Jason Barclay Morris, Arizona CVS Stores, LLC located at 522 Finnie Flat Road Suite #A,. as required by law for 20 days. The Town has not received any comments or complaints regarding the application.

Recommendation (Suggested Motion): Approve Liquor License Application forJason Barclay Morris, Arizona CVS Stores, LLC, located at 522 Finnie Flat Road, Suite #A.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☐ **Yes** ☐ **No** ☒ **N/A**

Attorney Comments: N/A

Submitting Department: Clerk's Office

Contact Person: Deborah Barber

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☒ 1) Liquor License Application **# of pages** 46
☐ 2) _____ **# of pages** ____
☐ 3) _____ **# of pages** ____
☐ 4) _____ **# of pages** ____
☐ 5) _____ **# of pages** ____

Instructions to Clerk: Process Liquor License application.

Action Report prepared by: V. Jones

Submitter's Signature: V Jones Date: 3-28-2011
Recipient (Clerk's Office) Signature: Valerie Jones Date: 3-28-2011

Pd
#4444

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.gov
602-542-5141

APPLICATION FOR LIQUOR LICENSE

TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- ☐ MORE THAN ONE LICENSE
- ☐ INTERIM PERMIT *Complete Section 5*
- ☒ NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- ☐ PERSON TRANSFER (Bars & Liquor Stores ONLY) *Complete Sections 2, 3, 4, 11, 13, 15, 16*
- ☐ LOCATION TRANSFER (Bars and Liquor Stores ONLY) *Complete Sections 2, 3, 4, 12, 13, 15, 16*
- ☐ PROBATE/WILL ASSIGNMENT/DIVORCE DECREE *Complete Sections 2, 3, 4, 9, 13, 16* (fee not required)
- ☐ GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

- ☐ J.T.W.R.O.S. *Complete Section 6*
- ☐ INDIVIDUAL *Complete Section 6*
- ☐ PARTNERSHIP *Complete Section 6*
- ☐ CORPORATION *Complete Section 7*
- ☒ LIMITED LIABILITY CO. *Complete Section 7*
- ☐ CLUB *Complete Section 8*
- ☐ GOVERNMENT *Complete Section 10*
- ☐ TRUST *Complete Section 6*
- ☐ OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s): 09135000

1. Type of License(s): 09-Liquor Store

2. Total fees attached: $ (Department Use Only)

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.

The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

P 1025790

1. Owner/Agent's Name: Mr. / Ms. Morris (Last) Jason (First) Barclay (Middle)
(Insert one name ONLY to appear on license)

2. Corp./Partnership/L.L.C.: Arizona CVS Stores, L.L.C. B1035061
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: CVS/pharmacy # 9266 B1007347
(Exactly as it appears on the exterior of premises)

4. Principal Street Location: 522 Finnie Flat Road, #A (Do not use PO Box Number) Camp Verde (City) Yavapai (County) 86322 (Zip)

5. Business Phone: (928) 567-2274 Daytime Contact: Jason Barclay Morris / 602-230-0600

6. Is the business located within the incorporated limits of the above city or town? ☒YES ☐NO

7. Mailing Address: 2525 E. Arizona Biltmore Cr., A-212, Phoenix, AZ 85016 (City) (State) (Zip)

8. Price paid for license only bar, beer and wine, or liquor store: Type 9 $ n/a Type _____ $ _____

DEPARTMENT USE ONLY

Fees: — Application _____ Interim Permit _____ Agent Change _____ Club _____ Finger Prints $ — **TOTAL OF ALL FEES**

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? ☐ YES ☐ NO

Accepted by: DM Date: 3-15-11 Lic. # 09135000

July 2010 ***Disabled individuals requiring special accommodation, please call (602) 542-9027.**

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.

'11 MAR 15 Liq. Lic. PM 3:05

2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location._____
4. Is the license currently in use? ☐ YES ☐ NO If no, how long has it been out of use?_____

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____, declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER,
(Print full name)
MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

X_____
(Signature)

My commission expires on: _____

State of _____ County of_____

The foregoing instrument was acknowledged before me this

_____day of _____, _____
Day Month Year

_____
(Signature of NOTARY PUBLIC)

SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $24 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
☐ ☐						
☐ ☐						
☐ ☐						
☐ ☐						

(ATTACH ADDITIONAL SHEET IF NECESSARY)

2. Is any person, other than the above, going to share in the profits/losses of the business? ☐ YES ☐ NO
If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $24 PROCESSING FEE FOR EACH CARD.

☐ CORPORATION ***Complete questions 1, 2, 3, 5, 6, 7, and 8.***

☒ L.L.C. ***Complete 1, 2, 4, 5, 6, 7, and 8.***

1. Name of Corporation/L.L.C.: Arizona CVS Stores, L.L.C.
(Exactly as it appears on Articles of Incorporation or Articles of Organization)

2. Date Incorporated/Organized: 04/21/2005 State where Incorporated/Organized: AZ

3. AZ Corporation Commission File No.: _____ Date authorized to do business in AZ: _____

4. AZ L.L.C. File No: L-11966420 Date authorized to do business in AZ: 04/21/2005

5. Is Corp./L.L.C. Non-profit? ☐ YES ☒NO

6. List all directors, officers and members in Corporation/L.L.C.:

Last First Middle	Title	Mailing Address City State Zip
CVS Pharmacy, Inc.	Member	One CVS Dr., Woonsocket, RI 02895
See Attached - officer list		

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last First Middle	% Owned	Mailing Address City State Zip
CVS Pharmacy, Inc.	100	One CVS Dr., Woonsocket, RI 02895
See Attached - officer list		

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $24 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
(Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)

2. Is club non-profit? ☐ YES ☐ NO

3. List officer and directors:

Last First Middle	Title	Mailing Address City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

'11 MAR 15 Liq. Lic AM 3:05

SECTION 9 **Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:**

1. Current Licensee's Name: _____
(Exactly as it appears on license) Last First Middle

2. Assignee's Name: _____
Last First Middle

3. License Type: _____ License Number: _____ Date of Last Renewal: _____

4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

SECTION 10 **Government: (for cities, towns, or counties only)**

1. Governmental Entity: _____

2. Person/designee: _____ _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 **Person to Person Transfer:**

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

1. Current Licensee's Name: _____ Entity: _____
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)

2. Corporation/L.L.C. Name: _____
(Exactly as it appears on license)

3. Current Business Name: _____
(Exactly as it appears on license)

4. Physical Street Location of Business: Street _____
City, State, Zip _____

5. License Type: _____ License Number: _____

6. If more than one license to be transfered: License Type: _____ License Number: _____

7. Current Mailing Address: Street _____
(Other than business)
City, State, Zip _____

8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer? ☐ YES ☒ NO

9. Does the applicant intend to operate the business while this application is pending? ☐ YES ☒ NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

10. I, _____, hereby authorize the department to process this application to transfer the
(print full name)
privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, _____, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER
(print full name)
STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

_____
(Signature of CURRENT LICENSEE)

State of _____ County of _____
The foregoing instrument was acknowledged before me this

_____ _____
Day Month Year

My commission expires on: _____

_____
(Signature of NOTARY PUBLIC)

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

1. Current Business: Name _____
   (Exactly as it appears on license) Address _____

2. New Business: Name _____
   (Physical Street Location) Address _____

3. License Type: _____ License Number: _____

4. If more than one license to be transferred: License Type: _____ License Number: _____

5. What date do you plan to move? _____ What date do you plan to open? _____

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizonal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

a) Restaurant license (§ 4-205.02)
b) Hotel/motel license (§ 4-205.01)
c) Government license (§ 4-205.03)
d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest school: 1584' ft. Name of school United Christian school
   Address 903 W. Finnie Flat Rd, Camp Verde, AZ 86322
   City, State, Zip

2. Distance to nearest church: 1.1 miles ft. Name of church Camp Verde United Methodist Church
   Address 480 S. 1st St., Camp Verde, AZ 86322
   City, State, Zip

3. I am the: ☒ Lessee ☐ Sublessee ☐ Owner ☐ Purchaser (of premises)

4. If the premises is leased give lessors: Name North Central Plaza, LLC
   Address 11445 E. Via Linda, #2-457, Scottsdale, AZ 85259
   City, State, Zip

4a. Monthly rental/lease rate $ 8,166.67 What is the remaining length of the lease 3 yrs. 9 mos.

4b. What is the penalty if the lease is not fulfilled? $ 0 or other _____
(give details - attach additional sheet if necessary)

5. What is the total **business** indebtedness for this license/location excluding the lease? $_____
Please list debtors below if applicable.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? retail pharmacy

SECTION 13 - continued

7. Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?
☐ YES ☒ NO If yes, attach explanation.

8. Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? ☐ YES ☒ NO

9. Is the premises currently licensed with a liquor license? ☒ YES ☒ NO If yes, give license number and licensee's name:

License # 09130041 (exactly as it appears on license) Name Jason Barclay Morris

SECTION 14 Restaurant or hotel/motel license applicants:

1. Is there an existing restaurant or hotel/motel liquor license at the proposed location? ☐ YES ☐ NO
If yes, give the name of licensee, Agent or a company name:

_____ and license #: _____
Last First Middle

2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.

3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.

4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this ☐ hotel/motel ☐ restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

_____
applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary, and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

_____
applicants initials

SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

1. Check **ALL** boxes that apply to your business:

☒ Entrances/Exits ☒ Liquor storage areas Patio: ☐ Contiguous
☐ Service windows ☐ Drive-in windows ☐ Non Contiguous

2. Is your licensed premises currently closed due to construction, renovation, or redesign? ☒ YES ☒ NO
If yes, what is your estimated opening date? _____
month/day/year

3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.

4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).

5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows,or increase or decrease to the square footage after submitting this initial drawing.

JMC
applicants initials

SECTION 15 **Diagram of Premises**

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.

SECTION 16 **Signature Block**

I, Linda Marie Cimbron, Asst. Secretary, hereby declare that I am the OWNER/AGENT filing this
(print full name of applicant)

application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

x Linda M. Cimbron
(signature of applicant listed in Section 4, Question 1)

State of Rhode Island County of Providence

The foregoing instrument was acknowledged before me this 1st of March, 2011.
Day Month Year

Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

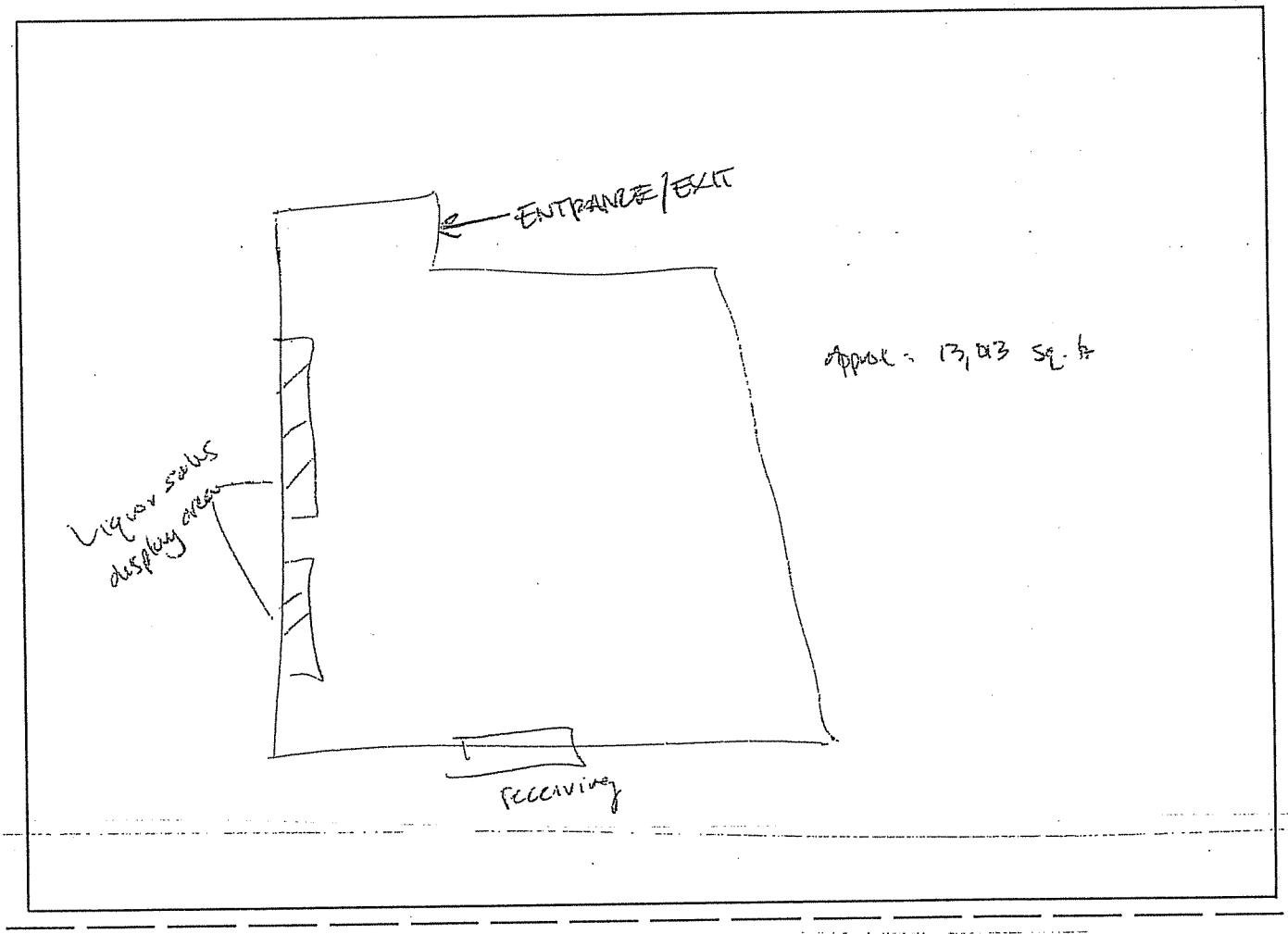
My commission expires on : _____
Day Month Year

signature of NOTARY PUBLIC

SECTION 15 **Diagram of Premises**

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.



SECTION 16 **Signature Block**

I, Linda Marie Cimbron, Asst. Secretary, hereby declare that I am the OWNER/AGENT filing this
(print full name of applicant)

application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

X_____
(signature of applicant listed in Section 4, Question 1)

State of Rhode Island County of Providence

The foregoing instrument was acknowledged before me this

_____ of _____, _____
Day Month Year

My commission expires on : _____
Day Month Year

_____
signature of NOTARY PUBLIC

As of 10/20/2009

Arizona CVS Stores, LLC

Corporate Officers

11 MAR 15 Liq. Lic. PM 3:05

Name:	Zenon P. Lankowsky
Title:	President
Bus Address:	One CVS Drive Woonsocket, RI 02895

Name:	Carol A. DeNale
Title:	Vice President/Treasurer
Bus Address:	One CVS Drive Woonsocket, RI 02895

Name:	Thomas S. Moffatt
Title:	Vice President/Secretary
Bus Address:	One CVS Drive Woonsocket, RI 02895

Name:	Linda M. Cimbron
Title:	Assistant Secretary
Bus Address:	One CVS Drive Woonsocket, RI 02895

Name:	Melanie K. Luker
Title:	Assistant Secretary
Bus Address:	One CVS Drive Woonsocket, RI 02895

'11 MAR 15 Liq. Lic. PM 3:05

CVS RS Arizona, LLC.
Officers 0% ownership

President/Treasurer: Thomas S. Moffat
Home: [redacted] (state resided in for past 5 years)
SS#: [redacted]
Date of Birth: [redacted]
Place of Birth: [redacted]
Phone: [redacted]

Secretary: Melanie Luker
Home: [redacted] (state resided in for past 5 years)
SS# [redacted]
Date of Birth: [redacted]
Place of Birth: [redacted]
Phone: [redacted]

COMMISSIONERS
JEFF HATCH-MILLER - Chairman
WILLIAM A. MUNDELL
MARC SPITZER
MIKE GLEASON
KRISTIN K. MAYES

'11 MAR 15 Liq. Lic.

ARIZONA CORPORATION COMMISSION

BRIAN C. MCNEIL
Executive Director

DAVID RABER
Director, Corporations Division

October 04, 2005

CT CORPORATION SYSTEM
3225 N. Central Avenue
Phoenix, AZ 85012

RE: CVS RS BASELINE RDAZ, L.L.C./
ARIZONA CVS STORES, L.L.C.

We are pleased to notify you that your Articles of Amendment/Restated Articles of Organization were filed on 09/20/05.

If the publication box below has been checked, you must publish a copy of the Articles of Amendment/Restated Articles. The publication must be in a newspaper of general circulation in the county of the known place of business in Arizona, as filed with the Commission, for three consecutive publications. For your convenience we have attached a list of known qualified newspapers for publishing.

An Affidavit from the newspaper, evidencing such publication, must be delivered to the Commission for filing WITHIN NINETY (90) DAYS from the date of this letter.

The Commission strongly recommends that you periodically check Commission records regarding the Limited Liability Company. The Commission web site **www.cc.state.az.us/corp** contains information specific to each corporation of record and is a good general source of information.

[XXX] MUST BE PUBLISHED

[] DO NOT PUBLISH

A.G. Rejano- (602) 542-1734
Examiner
Corporations Division

If you have any questions, please call the Corporations Division Phoenix (602) 542-3135, Tucson (520)-628-6560 or toll free (Arizona residents only) at 1-800-345-5819
For more information contact our web site, at the address indicated below.

Applicother.wpd
Revised 03/2004

AZ CORPORATION COMMISSION
FILED

'11 MAR 15 Liq. Lic. PM 3 06

ARTICLES OF AMENDMENT

SEP 20 2005

FILE NO. L-1196642-0

1. The name of the limited liability company is:
CVS RS Baseline Rd AZ, L.L.C.

2. The Articles of Organization were originally filed with the Arizona Corporation Commission on the 21st day of April, 2005.

3. Attached hereto as Exhibit A is the text of the amendment.

Dated this 8th day of September, 2005.

CVS RS Arizona, L.L.C. (MEMBER)

Signature: _____

BY:

Print Name: Thomas S. Moffatt, Manager of CVS RS Arizona, L.L.C.

[Check One: ☒ Member ☐ Manager]

DO NOT PUBLISH THIS SECTION

The amendment must be executed by a manager if management of the limited liability company is vested in a manager, or by a member if management is reserved to the members.

LL:0022
Rev: 09/04

AZ bkt - 02/13/04 CT System Online

COMMISSIONERS
JEFF HATCH-MILLER - Chairman
WILLIAM A. MUNDELL
MARC SPITZER
MIKE GLEASON
KRISTIN K. MAYES

'11 MAR 15 LIQ. LIC. PM

ARIZONA CORPORATION COMMISSION

BRIAN C. MCNEIL
Executive Secretary

DAVID RABER
Director, Corporations Division

May 24, 2005

LOREN D BATES
3225 N CENTRAL AVE
PHOENIX, AZ 85012

RE: CVS RS BASELINE RD AZ, L.L.C.
File Number: L-1196642-0

We are pleased to notify you that your Articles of Organization were filed on April 21, 2005.

You must publish a notice of the filing of your Articles of Organization OR alternatively, you may publish the Articles of Organization in their entirety. The publication must be in a newspaper of general circulation in the county of the known place of business, in Arizona as filed with the Commission, for three (3) consecutive publications. A list of acceptable newspapers in each county is attached and is also posted on the Commission web site www.cc.state.az.us/corp.

For your convenience we have provided a Notice of Publication form. Please complete this form, in its entirety, and submit to an appropriate newspaper of your choice. An affidavit from the newspaper, evidencing such publication, must be delivered to the Commission for filing WITHIN NINETY (90) DAYS from the date of this letter.

The Commission strongly recommends that you periodically check Commission records regarding the limited liability company. The Commission web site www.cc.state.az.us/corp contains information specific to each Limited Liability Company of record and is a good general source of information.

If you have any questions or need further information, please contact us at (602) 542-3135 in Phoenix, (520) 628-6560 in Tucson, or Toll Free (Arizona residents only) at 1-800-345-5819.

Sincerely,

EBONI WEBBER
Examiner
Corporations Division

LL:13
Rev: 05/2004

#00003

AZ Corp. Commission

01188354

DO NOT PUBLISH THIS SECTION

AZ CORPORATION COMMISSION
FILED
APR 21 2005
"EXP"

FILE NO. L-1196042-0

ARTICLES OF ORGANIZATION

A.R.S. §29-632

ARTICLE 1
The company name must contain an ending which may be "limited liability company," "limited company," or the abbreviations "L.L.C.", "L.C.", "LLC" or "LC". If you are the holder or assignee of a tradename or trademark, attach Declaration of Tradename Holder form.

1. Name. The name of the limited liability company is:

CVS RS Baseline Rd AZ, L.L.C.

ARTICLE 2
May be in care of the statutory agent.

2. Known Place of Business. The address of the company's known place of business in Arizona is:

c/o C T Corporation System
3225 North Central Avenue, Phoenix, Arizona 85012

ARTICLE 3
The statutory agent must provide a street address. If statutory agent has P.O. Box, then they must also provide a street address/location.
The agent must sign the Articles or provide a consent to acceptance of appointment.

3. Statutory Agent. (In Arizona) The name and street address of the statutory agent of the company is:

C T Corporation System
3225 North Central Avenue
Phoenix, Arizona 85012

Acceptance of Appointment By Statutory Agent

I CT CORPORATION SYSTEM, having been designated to act as
(Printed Name)
Statutory Agent, hereby consent to act in that capacity until removed or resignation is submitted in accordance with the Arizona Revised Statutes.

The agent must consent to the appointment by executing the consent.

Signature of Statutory Agent

KRISTIN BETZGER
ASSISTANT SECRETARY

C T Corporation System
[If signing on behalf of a company serving as statutory agent, print company name here]

983107
$ PAID
85.00
#10145865

ARTICLES 4
Complete this section only if you desire to select a date or occurrence when the company will dissolve. If perpetual duration is desired, leave this section blank.

4. Dissolution. The latest date, if any, on which the limited liability company must dissolve is:

L-1196642.0

DO NOT PUBLISH THIS SECTION

ARTICLE 5

Check which management structure will be applicable to your company. Provide name, title and address for each person.

11 MAR 15 Management PM 3:06

☐ Management of the limited liability company is vested in a manager or managers. The names and addresses of each person who is a manager AND each member who owns a twenty percent or greater interest in the capital or profits of the limited liability company are:

Name: [ ] member [ ] manager [ ] member [ ] manager

Address:

City, State, Zip:

Name: [ ] member [ ] manager [ ] member [ ] manager

Address:

City, State, Zip:

☒ Management of the limited liability company is reserved to the members. The names and addresses of each person who is a member are:

Name: CVS RS Arizona, L.L.C.

[x] member [ ] member

Address: One CVS Drive

City, State, Zip: Woonsocket, RI 02895

Name: [ ] member [ ] member

Address:

City, State, Zip:

The person(s) executing this document need not be manager or member(s) of the company.

EXECUTED this 18th day of April, 2005.

[Signature] [Signature]

Your fax and phone number is optional.

Melanie K. Luker, Authorized Rep/Organizer

[Print Name Here] [Print Name Here]

PHONE 401-770-3565 FAX 401-765-7887

See A.R.S. §29-601 et seq. for more info.

LL:0004
Rev. 09/04

AZ060 - 09/07/2004 C T System Online

'11 MAR 15 Liq. Lic. PM 3:06

OPERATING AGREEMENT OF
Arizona CVS Stores, L.L.C. (Formerly CVS RS Baseline Rd AZ, L.L.C.)
(the "Company")

ARTICLE I
FORMATION AND MEMBERSHIP

SECTION 1.01. Formation. The Company has been organized as a limited liability company pursuant to the Arizona Limited Liability Company Act, as amended (the "Act"). The Act shall govern the rights and liabilities of the parties hereto except as otherwise expressly stated.

ARTICLE II
OFFICES, NAME, ETC.

SECTION 2.01. Principal Office. The principal office of the Company shall be One CVS Drive, Woonsocket, Rhode Island or such other place as may be determined from time to time by the Member.

SECTION 2.02. Name. The business of the Company shall be conducted under the name of "Arizona CVS Stores, L.L.C." or such other name as the Member may determine from time to time.

SECTION 2.03. Term. The term of the Company commenced on the date its Certificate of Formation was filed in the office of the Secretary of State of Arizona and shall continue until terminated as hereinafter provided.

SECTION 2.04. Authorized Persons. The actions of the individual who executed the Certificate of Formation of the Company as an Authorized Person of the Company, are hereby ratified.

SECTION 2.05. Registered Agent. The name of the Company's Registered Agent in Arizona shall be CT Corporation System.

SECTION 2.06. Business Ventures. The Member may engage independently or with others in other business ventures of every nature and description, and the Company shall not have any rights in and to such independent ventures or the income or profits derived therefrom.

'11 MAR 15 Liq. Lic. PM 3 06

ARTICLE III
PURPOSES AND POWERS

SECTION 3.01. Purpose. The Company shall be a sole member limited liability company organized under the laws of the State of Arizona. The purpose of the Company is retail sales of drugs, health and beauty aids and any and all other lawful acts or activities permitted under the Act.

SECTION 3.02. Powers. In furtherance of the purposes of the Company as set forth in Section 3.01 and in addition to those powers provided in the Act, the Company hereby has the additional power and authority to enter into any kind of activity and to perform and carry out contracts of any kind necessary to, or in connection with, or incidental to, the accomplishment of the purposes of the Company, so long as said activities and contracts may be lawfully carried on or performed by a limited liability company under the Act.

ARTICLE IV
CAPITAL OF THE COMPANY

SECTION 4.01 Capital Contributions. The Member shall contribute to the capital of the Company as its Capital Contribution the money and/or property specified in Exhibit "A" attached hereto and by this reference incorporated herein. The Member shall not be obligated to make additional contributions.

ARTICLE V
MEMBER

SECTION 5.01. Identity and Liability of Member. The "Member" shall be the party set forth on Exhibit A hereto, as such may be amended from time to time. The Member shall not be liable for the obligations of the Company solely by reason of being a Member. The Member shall not be required to make any contributions to the capital of the Company.

ARTICLE VI
MANAGEMENT

SECTION 6.01. General. The powers of the Company shall be exercised exclusively by or under the exclusive authority of, and the business and affairs of the Company shall be managed under the exclusive direction and control of, the Member.

SECTION 6.02. Officers.

(a) If desired, the Member may appoint one or more officers of the Company, which may include a President, one or more Vice Presidents, a Secretary, one or more Assistant Secretaries, a Treasurer and one or more Assistant Treasurers.

(b) Any officer may be removed, either with or without cause, by the Member.

(c) Any officer may resign at any time by giving written notice to the Member. Any such resignation shall take effect at the date of receipt of such notice or at any later time specified therein; and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

(d) A vacancy in any office because of death, resignation, removal, disqualification or any other cause may be filled by the Member.

ARTICLE VII
DISTRIBUTIONS

SECTION 7.01. Distribution of Company Funds. After providing for the payment of any amounts due on any indebtedness of the Company and providing for a reasonable reserve for the payment of expenses of the Company, any remaining cash funds of the Company may be distributed or advanced to the Member.

ARTICLE VIII
INDEMNIFICATION

SECTION 8.01. Indemnification of Member and Officers. The Member or the officers of the Company (each, an "Indemnified Person") shall be indemnified in the manner and to the full extent permitted by the Act. Each person who at any time is, or shall have been, a Member or officer of the Company, and is threatened to be or is made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that he or she is, or was, a Member, officer or agent of the Company, or is or has served at the request of the Company as a manager, officer, member, employee or agent of another company, partnership, joint venture, trust or other enterprise, shall be indemnified against expenses (including attorneys' fees and expenses), judgments, fines and amounts paid in settlement actually and reasonably incurred in connection with any such action, suit or proceeding to the fullest extent permitted. The foregoing right of indemnification shall in no way be exclusive of any other rights of indemnification to which such Member or officer may be entitled under any agreement, or otherwise, and shall continue as to a person who has ceased to be a Member or officer and shall inure to the benefit of the heirs, executors and administrators of such a person.

'11 MAR 15 Liq. Lic. PM 3:06

ARTICLE IX
FISCAL YEAR, ACCOUNTING, INSPECTION OF BOOKS

SECTION 9.01. Fiscal Year and Accounting. Except as otherwise determined by the Member, the fiscal year of the Company shall be the calendar year. The books of the Company shall be kept on such method as the Member shall from time to time determine consistent with generally accepted accounting principles.

SECTION 9.02. Inspection of Books. The books of the Company shall at all times be available for inspection and audit by the Member at the Company's principal place of business during business hours.

ARTICLE X
DISSOLUTION

SECTION 10.01. Events of Dissolution. The Company shall be dissolved on the first to occur of the following events: (a) the Member approves in writing the termination and dissolution of the Company or (b) the bankruptcy or dissolution of the Member. Notwithstanding the dissolution of the Company, the business of the Company shall continue to be governed by this Agreement until the winding up of the Company occurs.

SECTION 10.02. Distribution Upon Dissolution. Upon dissolution, after payment of, or adequate provision for, the debts and obligations of the Company, the remaining assets of the Company (or the proceeds of sales or other dispositions in liquidation of the Company's assets) shall be distributed to the Member. The Company shall terminate when all property has been distributed to the Member.

ARTICLE XI
GENERAL PROVISIONS

SECTION 11.01. Modification. This Agreement may be amended or modified by the Member.

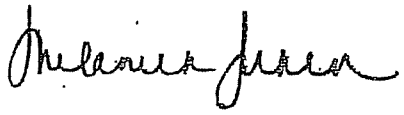
SECTION 11.02. Governing Law; Severability. All questions with respect to the construction of this Agreement and the rights and liabilities of the Member shall be determined in accordance with the applicable provisions of the laws of the State of Arizona. If any provision of this Agreement, or the application thereof to any person or circumstances, shall, for any reason and to any extent, be invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected, but rather shall be enforced to the extent permitted by law.

SECTION 11.03. Pronouns. Feminine or neuter pronouns shall be substituted for those of the masculine gender, the plural for the singular and the singular for the plural, in any place in this Agreement where the context may require such substitution.

SECTION 11.04. Titles. The titles of Articles and Sections are included only for convenience and shall not be construed as a part of this Agreement or in any respect affecting or modifying its provisions.

IN WITNESS WHEREOF, the undersigned Member has caused this agreement to be executed as of 10/17/2005.

CVS RS Arizona, L.L.C.
Its Sole Member



By: _____
Print Name: Melanie K. Luker
Title: Manager

'11 MAR 15 Liq. Lic. PM 3 06

EXHIBIT A
TO OPERATING AGREEMENT

MEMBER	CVS RS Arizona, L.L.C.
CAPITAL CONTRIBUTION	$10,000

Print Form

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

'11 MAR 15

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK.
An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # ~~09135000~~ 09130091
(If the location is currently licensed)

1. **Check appropriate box** →

☐ Controlling Person ☒ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager	☐ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: Morris (Last) Jason (First) Barclay (Middle) Date of Birth: [redacted] **(NOT a Public Record)**

3. Social Security Number [redacted] **(NOT a public record)** Drivers License #: [redacted] **(NOT a public record)** State: AZ

4. Place of Birth: [redacted] (City) USA (State) **Country** (not county) Height: 5'11 Weight: 165 Eyes: Bl Hair: Br

5. Marital Status ☐ Single ☒ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: 602 230 0600

6. Name of Current or Most Recent Spouse: Morris (Last) Paulina (First) Vazquez (Middle) (Maiden) Date of Birth: [redacted] **(NOT a public record)**
(List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? AZ If Arizona, date of residency: 10-76

8 Telephone number to contact you during business hours for any questions regarding this document. 602-230-0600

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: CVS/pharmacy #9266 Premises Phone: 928-567-2274

11. Physical Location of Licensed Premises Address: 522 Finnie Flat Rd #A (Street Address) (Do not use PO Box #) Camp Verde (City) Yavapai (County) 86322 (Zip)

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. **List most recent 1st.**

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
7/00	CURRENT	Partner/Attorney	Withey Morris, PLC, 2525 E Arizona Biltmore Cr, A-212, Phoenix, AZ 85211

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
2/07	CURRENT	Own	6018 N 21st Place	Phx	AZ	85016
3/02	2/07	Own	6114 N 3rd Street	Phx	AZ	85016

 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☒NO
If you answered YES, how many hrs/day? 11 MAR 15 [illegible] and **answer #14a below**. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been convicted, fined, ordered to deposit bail, imprisoned, placed on probation or parole, had to post bond or had sentence suspended for any violation of ANY law or ordinance within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐YES ☒NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☒NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☐YES ☒NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☒NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☒YES ☐NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, Jason Barclay Morris, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X [signature]
(Signature of Applicant)

State of AZ County of Maricopa

The foregoing instrument was acknowledged before me this 28 day of February, 2011
Month Year

[signature]
(Signature of NOTARY PUBLIC)

My commission expires on: 13 04 11
Day Month Year

Lin M Graves
Commission #280683
Notary Public - Arizona
Maricopa County
My Commission Expires
October 12, 2011

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, _____
Month Year

X _____
Signature of Controlling Person or Agent (circle one)

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

ATTACHMENT

'11 MAR 15 Liq. Lic. PM 3:06

Question No. 19:

Are you **NOW** or have you **EVER** held ownership, been a controlling person, been an officer, member, director or manager on *any other liquor license* in this or any other state?

Yes, I was the representing agent for Mesa Marketplace Swapmeet as part of Liquor License No. 07070223 in 1995.

I am listed as the representing agent for the Las Sendas Golf Course for liquor licenses No. 07070041 and No. 12073302.

I am also listed as the representing agent for CVS/pharmacy's across the valley.
Liquor License No's:

Store #	License #	Location/Address	City/Town
8366	06070182	1610 E. Camelback Rd (Bar license transfer)	Phoenix
7852	06070387	28138 N. Tatum (Tatum & Dynamite)	Phoenix
8828	09020002	2090 E Fry Blvd	
9231	09030035	3506 E Rt 66	Flagstaff
4795	09070016	6015 E Brown (Brown & Recker)	Mesa
9217	09070018	10720 W Bell Rd	Sun City
9210	09070019	10653 N Scottsdale Rd	Scottsdale
3143	09070021	990 E. Warner (Warner & McQueen)	Chandler
9213	09070022	305 E Brown Rd	Mesa
3965	09070041	5975 W. Chandler (Chandler & Kyrene)	Chandler
9327	09070061	6021 S Central Ave	Phoenix
5950	09070065	855 E. Elliot (Rural & Elliot)	Tempe
3745	09070067	10727 W. Olive (107th Ave & Olive)	Peoria
9339	09070104	21001 N Tatum Blvd #82	Phoenix
5814	09070109	9950 E. Guadalupe (Crimson & Guadalupe)	Mesa
7860	09070125	1615 E. Baseline	Phoenix
9252	09070244	14672 N Frank Lloyd Wright Blvd	Scottsdale
3436	09070249	2809 S. Sossoman (Sossoman & Guadalupe)	Mesa
5812	09070254	5954 E. McDowell (Recker & McDowell)	Mesa
5303	09070266	9152 E Brown (Brown & Ellsworth)	Mesa
5029	09070276	9230 E. Broadway	Mesa
69	09070278	8332 W. Thunderbird Road	Peoria
9306	09070279	19505 N Sunrise Blvd	Surprise
9279	09070286	16545 E Palisades	Fountain Hills
89	09070290	10010 N Scottsdale Rd	Scottsdale
1719	09070296	7587 S. Power	Queen Creek
5026	09070298	1212 S. Greenfield (Southern & Greenfield)	Mesa
1720	09070299	21201 E. Ocotillo	Queen Creek
40	09070301	1424 W. Baseline Road	Tempe
3383	09070311	7550 S 19th Ave	Phoenix

3625	09070324	8245 W. Thomas (83rd Ave & Thomas)	Phoenix
9264	09070332	23215 N Pima Rd	Scottsdale
3967	09070364	3990 W. Ray (Ray & McClintock)	Chandler
5315	09070390	2005 N. Dobson (Dobson & Warner)	Chandler
9328	09070400	7901 E Thomas Rd	Scottsdale
5038	09070401	2010 S . Dobson	Chandler
3268	09070452	765 S. Lindsay Rd (Lindsay & Warner)	Gilbert
3500	09070465	1625 N 44th St (McDowell & 44th)	Phoenix
5794	09070494	9069 W. Lake Pleasant Pkwy	Peoria
3264	09070504	3210 E. Union Hills (32nd St & Union Hills)	Phoenix
7	09070505	9901B W. Thunderbird (99th Ave & T-Bird)	Sun City
7862	09070506	10160 E. Bell Road	Scottsdale
9314	09070508	3440 W Glendale Ave	Phoenix
9225	09070510	2406 East Thomas Road	Phoenix
9218	09070511	1137 S Dobson Rd, Ste 10	Mesa
9245	09070512	12409 N Tatum Blvd	Phoenix
9312	09070513	4323 E Bell Rd	Phoenix
9202	09070517	4742 E Indian School Rd	Phoenix
9205	09070518	802 South Mill Ave	Tempe
9256	09070519	3560 W Peoria Ave	Phoenix
9290	09070526	4430 E Ray Road	Phoenix
33	09070532	1750 E Broadway Rd	Tempe
5779	09070538	360 N. Val Vista (Val Vista & University)	Mesa
9237	09070541	9856 W Peoria Ave	Peoria
9297	09070553	6002 N 7th St	Phoenix
9294	09070555	9172 W Union Hills	Peoria
9222	09070559	4275 W Thomas Rd	Phoenix
7078	09070563	3303 S. Rural	Tempe
17	09070570	18591 N. 59th Ave	Glendale
3272	09070609	2371 E Guadalupe (Greenfield & Guadalupe)	Gilbert
7839	09070629	32331 N. Scottsdale Rd	Scottsdale
5477	09070633	15474 W. Greenway	Surprise
7849	09070667	1015 E. Ray	Chandler
7263	09070679	10707 W. Camelback	Phoenix
9230	09070682	19602 N R H Johnson Blvd	Sun City West
9270	09070683	2033 W Wickenburg Way	Wickenburg
9283	09070685	180 N Dobson Road	Chandler
9304	09070728	7434 W Indian School Rd, Phoenix	Phoenix
8914	09070731	50 W. Jefferson St	Phoenix
9340	09071003	3610 W Anthem Way	Phoenix
7262	09071017	18460 N. 7th Street	Phoenix
32	09071018	5400 N. Carefree	Carefree
3749	09074005	2840 N. Dysart (Thomas & Dysart)	Goodyear
5937	09074006	6030 N. 43rd Avenue	Glendale
5791	09074010	4890 N. Litchfield (Litchfield & Camelback)	Litchfield Park
1743	09075005	13870 W. Greenway Rd	Surprise
1759	09075006	10 E. Dunlap Ave	Phoenix
52	09075007	4657 E. Chandler Blvd	Phoenix
193	09075008	4990 S. Arizona Ave	Chandler
6862	09075009	1850 W. Dunlap	Phoenix
8826	09080007	2350 Miracle Mile Rd	Bullhead City
7022	09080021	75 N Lake Havasu Ave	Lake Havasu
9309	09080038	4744 South Highway 95	Ft. Mohave
9223	09080507	3320 N 7th Ave	Phoenix

8977	09085000	3501 Stockton Hill Rd.	Kingman
9374	09100001	1900 W Valencia Rd	Tucson
9272	09100003	7499 E Broadway Blvd	Tucson
9273	09100004	3785 W Ina Rd	Marana
9302	09100009	8920 E Tanque Verde	Tucson
9232	09100011	4748 E Sunrise	Tucson
9254	09100014	240 W Continental Rd	Green Valley
9274	09100034	615 N Alvernon Way	Tucson
9336	09100080	7901 E Golf Links Rd	Tucson
9211	09100196	6484 N Oracle Rd	Tucson
9207	09100197	865 E Grant Rd	Tucson
9277	09100234	6895 E Sunrise Dr	Tucson
7859	09100262	6370 N. Campbell #120	Tucson
7867	09100265	5100 E. Grant	Tucson
7841	09104003	4365 N Oracle Rd	Tucson
7855	09104004	2601 S Houghton Rd	Tucson
8420	09105003	7740 N. Cortaro	Marana
6719	09110029	44274 W. SmithEnke (SmithEnke & Maricopa)	Maricopa
9293	09110045	325 W Apache Trl	Apache Junction
86	09110046	1686 E. Florence	Casa Grande
9319	09130035	1179 S Hwy 260	Cottonwood
9343	09130037	506 Miller Valley Road	Prescott
9266	09130041	522 Finnie Flat Rd #A	Campe Verde
5983	09135001	3025 N Windsong	Prescott Valley
9334	09140031	2800 S 4th Ave	Yuma
9278	09140063	1555 S Avenue B	Yuma
8802	09150002	131 W Riverside Dr	Parker
3491	10074426	9546 E. Riggs (Riggs & Dobson)	Sun Lakes
42	10074564	4726 E Shea	
24	10074593	4330 E Southern	
5814	10074676	9950 E. Guadalupe (Crimson & Guadalupe)	Mesa
92	10074686	25 S. Val Vista Dr	
29	10074689	15495 W Bell Rd	
8365	10074860	2428 S. Val Vista Dr	Gilbert
5039	10074936	30 E. Williams Field Rd (Gilbert & Chandler)	Gilbert
7837	10074938	2807 N. Power (Power & McDowell)	Mesa
5891	10074939	3170 S. Higley (Higley & Pecos)	Gilbert
5849	10074993	990 E. Pecos	Chandler
7872	10075018	7499 W. Bethany Home (75th Ave & B.H.)	Glendale
7115	10075034	7530 W. Cactus	Peoria
1716	10075037	21087 W. Main	Buckeye
6718	10075040	5835 W. Indian School	Phoenix
7075	10075132	2995 E. Chandler Heights	Chandler
1744	10075188	6650 W. Lower Buckeye	Phoenix
5892	10075189	5050 W. Baseline	Laveen
7116	10075190	1855 W. Thunderbird	Phoenix
7264	10075191	39510 W. Gavilan Parkway (Anthem)	Anthem

Signed,
Jason Barclay Morris

Print Form

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

'11 MAR 15 LIQ LIC PM 3:10

800 W Washington 5th Floor
Phoenix, AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 0913 5000
(If the location is currently licensed)

1. Check appropriate box →
   - ☒ Controlling Person ☐ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager
   - ☐ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: Lankowsky (Last) Zenon (First) Paul (Middle) Date of Birth: [redacted] (NOT a Public Record)

3. Social Security Number: [redacted] (NOT a public record) Drivers License #: [redacted] (NOT a public record) State: RI

4. Place of Birth: [redacted] (City) [redacted] (State) USA (Country) (not county) Height: 6'1" Weight: 215 Eyes: Blue Hair: Brown

5. Marital Status ☐ Single ☒ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: 401-765-1500

6. Name of Current or Most Recent Spouse: Lankowsky (Last) Carol (First) Ann (Middle) Miller (Maiden) Date of Birth: [redacted] (NOT a public record)
(List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? Rhode Island If Arizona, date of residency:

8. Telephone number to contact you during business hours for any questions regarding this document. 401-765-1500

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: CVS/pharmacy # 9260 Premises Phone: 928-567-2274

11. Physical Location of Licensed Premises Address: 522 FINNEY FLAT, CAMPVERDE, AZ 86322
Street Address (Do not use PO Box #) City County Yavapai Zip

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. **List most recent 1st.**

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
10/1984	CURRENT	Corporate Officer	CVS Pharmacy, Inc., One CVS Drive, Woonsocket, RI 02895

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
09/1993	CURRENT	OWN	4 Francis Farm Road	Harrisville	RI	02830

 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☑NO
If you answered YES, how many hrs/day? 11 HRS and answer #14a below. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐YES ☑NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☑NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☑YES ☐NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☑NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☑YES ☐NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, ZERON PILANKOWSKY, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X _____
(Signature of Applicant)

State of RHODE ISLAND County of PROVIDENCE

The foregoing instrument was acknowledged before me this 2ND day of MARCH, 2011
Month Year

My commission expires on: 09 29 2011
Day Month Year

Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

_____ day of _____, _____
Month Year

X _____
Signature of Controlling Person or Agent (circle one)

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

CVS # 9266
CAMP VERDE, AZ

Statement to the Arizona Department of
Liquor Licenses & Control

I, Zenon Paul Lankowsky am an officer for various CVS entities that currently hold approximately 5400 licenses to sell alcoholic beverages.

CVS has comprehensive measures in place, including training programs, to ensure compliance with all alcohol laws and regulations. From time to time, despite our best efforts, certain CVS store locations across the country have been cited for violations for alcohol sales to minors. Following any violations, we diligently work with local jurisdictions to prevent such violations in the future and have instituted new measures and retrained our staff where necessary. We believe the number of violations CVS has had is low considering the number of licenses we hold.

Zenon Paul Lankowsky
President

Subscribed before me on this 2ND day of MARCH, 20 11

(Notary Public)

Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

Print Form

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 09135000
(If the location is currently licensed)

1. Check appropriate box → ☒ Controlling Person ☐ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager | ☐ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: Cimbron (Last) Linda (First) Marie (Middle) Date of Birth [redacted] (NOT a Public Record)

3. Social Security Number: [redacted] (NOT a public record) Drivers License #: [redacted] (NOT a public record) State: RI

4. Place of Birth: [redacted] (City) [redacted] (State) USA (Country (not county)) Height: 5'1" Weight: 148 Eyes: Blue Hair: Brown

5. Marital Status ☐ Single ☒ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: 401-765-1500

6. Name of Current or Most Recent Spouse: Cimbron (Last) Paul (First) Stephen (Middle) (Maiden) Date of Birth: [redacted] (NOT a public record)
(List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? Rhode Island If Arizona, date of residency:

8. Telephone number to contact you during business hours for any questions regarding this document. 401-765-1500

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: CVS/pharmacy # 9266 Premises Phone: 928-567-2274

11. Physical Location of Licensed Premises Address: 522 FINNEY FLAT, CAMP VERDE, AZ 86322
Street Address (Do not use PO Box #) City County: Yavapai Zip

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
04/1977	CURRENT	Corporate Officer	CVS Pharmacy, Inc., One CVS Drive, Woonsocket, RI 02895

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
10/1985	CURRENT	OWN	45 Bridge Street	Warren	RI	02885

 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☑NO
If you answered YES, how many hrs/day? ____ and answer #14a below. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐ YES ☑ NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐ YES ☑ NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☑YES ☐ NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☑ NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☑YES ☐ NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement. Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, LINDA MARIE CAMBRON, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

x Linda M. Cambron
(Signature of Applicant)

State of RHODE ISLAND County of PROVIDENCE

The foregoing instrument was acknowledged before me this 2ND day of MARCH, 2011
Month Year

My commission expires on: 09 29 2011
Day Month Year

Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

x _____ _____ day of _____, _____
Signature of Controlling Person or Agent (circle one) Month Year

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

CVS# 9266
CAMP VERDE, AZ

'11 MAR 15 Liq. Lic. PM 3:06

Statement to the Arizona Department of
Liquor Licenses & Control

I, Linda Marie Cimbron am an officer for various CVS entities that currently hold approximately 5400 licenses to sell alcoholic beverages.

CVS has comprehensive measures in place, including training programs, to ensure compliance with all alcohol laws and regulations. From time to time, despite our best efforts, certain CVS store locations across the country have been cited for violations for alcohol sales to minors. Following any violations, we diligently work with local jurisdictions to prevent such violations in the future and have instituted new measures and retrained our staff where necessary. We believe the number of violations CVS has had is low considering the number of licenses we hold.

Linda M. Cimbron
Linda Marie Cimbron
Assistant Secretary

Subscribed before me on this 2ND day of MARCH, 20 11

Joyce Willis
(Notary Public)
Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

Print Form

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL
800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting for any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 09135000
(If the location is currently licensed)

1. Check appropriate box →

☒ Controlling Person ☐ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager	☐ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: DeNale (Last) Carol (First) Ann (Middle) Date of Birth: [redacted] (NOT a Public Record)

3. Social Security Number: [redacted] (NOT a public record) Drivers License #: [redacted] (NOT a public record) State: MA

4. Place of Birth: [redacted] (City) [redacted] (State) USA (Country) (not county) Height: 5'8" Weight: 135 Eyes: haze Hair: Brown

5. Marital Status ☐ Single ☐ Married ☒ Divorced ☐ Widowed Daytime Contact Phone: 401-765-1500

6. Name of Current or Most Recent Spouse: n/a (Last) (First) (Middle) (Maiden) Date of Birth: ___/___/___ (NOT a public record)
(List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? Massachusetts If Arizona, date of residency: _____

8. Telephone number to contact you during business hours for any questions regarding this document. 401-765-1500

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: CVS/pharmacy # 9266 Premises Phone: 928 567-2274

11. Physical Location of Licensed Premises Address: 522 FINNEY FLAT, CAMP VERDE, AZ 86322
Street Address (Do not use PO Box #) City County Yavapai Zip

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
06/1997	CURRENT	Corporate Officer	CVS Pharmacy, Inc., One CVS Drive, Woonsocket, RI 02895

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
05/1999	CURRENT	OWN	75 Poplar Street	Watertown	MA	02472

 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☑NO
If you answered YES, how many hrs/day?_____, and **answer #14a below**. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐YES ☑NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☑NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☑YES ☐NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☑NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☑YES ☐NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, CAROL AMDENALE, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X _____
(Signature of Applicant)

State of RHODE ISLAND County of PROVIDENCE

The foregoing instrument was acknowledged before me this 2ND day of MARCH, 2011
Month Year

My commission expires on: 09 29 2011
Day Month Year

Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

X _____
Signature of Controlling Person or Agent (circle one)

_____ day of _____, _____
Month Year

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

CVS # 9266
CAMP VERDE, AZ

'11 MAR 15 Liq. Lic. PM 3 06

Statement to the Arizona Department of
Liquor Licenses & Control

I, Carol Ann DeNale am an officer for various CVS entities that currently hold approximately 5400 licenses to sell alcoholic beverages.

CVS has comprehensive measures in place, including training programs, to ensure compliance with all alcohol laws and regulations. From time to time, despite our best efforts, certain CVS store locations across the country have been cited for violations for alcohol sales to minors. Following any violations, we diligently work with local jurisdictions to prevent such violations in the future and have instituted new measures and retrained our staff where necessary. We believe the number of violations CVS has had is low considering the number of licenses we hold.

Carol Ann DeNale
Vice President/ Treasurer

Subscribed before me on this 2ND day of MARCH, 2011

(Notary Public)

Print Form

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

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Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # D913500

(If the location is currently licensed)

1. Check appropriate box →

☒ Controlling Person ☐ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager	☐ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: Moffatt (Last) Thomas (First) Swift (Middle) Date of Birth: [redacted] (NOT a Public Record)

3. Social Security Number: [redacted] (NOT a public record) Drivers License #: [redacted] (NOT a public record) State: RI

4. Place of Birth: [redacted] (City) [redacted] (State) USA (Country) (not county) Height: 6'4" Weight: 270 Eyes: Blue Hair: Gray

5. Marital Status ☐ Single ☒ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: 401-765-1500

6. Name of Current or Most Recent Spouse: Moffatt (Last) Alexandra (First) McDonald-Swift (Middle Maiden) Date of Birth: [redacted] (NOT a public record)
(List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? Rhode Island If Arizona, date of residency: _____

8 Telephone number to contact you during business hours for any questions regarding this document. 401-765-1500

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: CVS/pharmacy # 9260 Premises Phone: 928-567-2274

11. Physical Location of Licensed Premises Address: 522 FINNEY FLAT, CAMP VERDE, AZ 86322
(Street Address (Do not use PO Box #) City County Yavapai Zip)

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. List most recent 1st.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
08/1997	CURRENT	Corporate Officer	CVS Pharmacy, Inc., One CVS Drive, Woonsocket, RI 02895

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
05/1998	CURRENT	OWN	29 Homestead Circle	Kingston	RI	02881

 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☑NO
If you answered YES, how many hrs/day? '11 MAR 15 Liqr Liq PM 3:05 and answer #14a below. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? YES ☑NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☑NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☑YES ☐NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☑NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☑YES ☐NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, THOMAS Smith MOFFATT, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X _____ State of RHODE ISLAND County of PROVIDENCE
(Signature of Applicant)

The foregoing instrument was acknowledged before me this 2ND day of MARCH, 2011
Month Year

My commission expires on: 09 29 2011
Day Month Year

Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

X _____ _____ day of _____, _____
Signature of Controlling Person or Agent (circle one) Month Year

_____
Print Name

_____
(Signature of NOTARY PUBLIC)

My commission expires on: _____
Day Month Year

CVS # 9266
CAMP VERDE, AZ

'11 MAR 15 Liqr. Lic. PM 3:06

Statement to the Arizona Department of
Liquor Licenses & Control

I, Thomas Swift Moffatt am an officer for various CVS entities that currently hold approximately 5400 licenses to sell alcoholic beverages.

CVS has comprehensive measures in place, including training programs, to ensure compliance with all alcohol laws and regulations. From time to time, despite our best efforts, certain CVS store locations across the country have been cited for violations for alcohol sales to minors. Following any violations, we diligently work with local jurisdictions to prevent such violations in the future and have instituted new measures and retrained our staff where necessary. We believe the number of violations CVS has had is low considering the number of licenses we hold.

Thomas Swift Moffatt,
Secretary

Subscribed before me on this 2ND day of MARCH, 2011

(Notary Public)

Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

Print Form

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 09135000
(If the location is currently licensed)

1. Check appropriate box →

☒ Controlling Person ☐ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager	☐ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: Luker (Last) Melanie (First) Kathleen (Middle) Date of Birth: [redacted] (NOT a Public Record)

3. Social Security Number [redacted] (NOT a public record) Drivers License # [redacted] (NOT a public record) State: RI

4. Place of Birth: [redacted] (City) [redacted] (State) USA (Country) (not county) Height: 5' 5" Weight: 140 Eyes: Haz Hair: Brn

5. Marital Status ☐ Single ☐ Married ☒ Divorced ☐ Widowed Daytime Contact Phone: 401-765-1500

6. Name of Current or Most Recent Spouse: _____ Date of Birth: ___/___/___
(List all for last 5 years - Use additional sheet if necessary) Last First Middle Maiden (NOT a public record)

7. You are a bona fide resident of what state? Rhode Island If Arizona, date of residency: _____

8 Telephone number to contact you during business hours for any questions regarding this document. 401-765-1500

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: CVS/pharmacy # 9260 Premises Phone: 928-567-2274

11. Physical Location of Licensed Premises Address: 522 FINNEY FLAT, CAMP VERDE Yavapai 86322
Street Address (Do not use PO Box #) City County Zip

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. **List most recent 1st.**

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
05-1997	CURRENT	Corporate Officer	CVS Pharmacy, Inc., One CVS Dr., Woonsocket, RI 02895

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
08-2010	CURRENT	Rent	57 Meadow View Drive	Cranston	RI	02920
12-2001	08-2010	Own	40 Poppy Drive	Cranston	RI	02920
07-1998	12-2001	Own	9 Primrose Drive	Cranston	RI	02920

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☑NO
If you answered YES, how many hrs/day?_____ and **answer #14a below.** If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐YES ☑NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☑NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☑YES ☐NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☑NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☑YES ☐NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, Melanie K. Luker, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X _____
(Signature of Applicant)

State of Rhode Island County of Providence

The foregoing instrument was acknowledged before me this 2ND day of MARCH 2011
Month Year

My commission expires on: 09 29 2011
Day Month Year

Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

X _____
Signature of Controlling Person or Agent (circle one)

_____ day of _____ , _____
Month Year

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

CVS# 9266
CAMP VERDE, AZ

'11 MAR 15 Liq. Lic. PM 3:06

Statement to the Arizona Department of
Liquor Licenses & Control

I, Melanie Kathleen. Luker am an officer for various CVS entities that currently hold approximately 5400 licenses to sell alcoholic beverages.

CVS has comprehensive measures in place, including training programs, to ensure compliance with all alcohol laws and regulations. From time to time, despite our best efforts, certain CVS store locations across the country have been cited for violations for alcohol sales to minors. Following any violations, we diligently work with local jurisdictions to prevent such violations in the future and have instituted new measures and retrained our staff where necessary. We believe the number of violations CVS has had is low considering the number of licenses we hold.

Melanie Kathleen Luker
Assistant Secretary

Subscribed before me on this 2ND day of MARCH, 20 11

(Notary Public)

Joyce Willis Notary Public
State of Rhode Island
My Commission
Expires 09/29/2011

Print Form

-121

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

Attention all Local Governing Bodies: Social Security and Birthdate Information is Confidential. This information may be given to local law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN "APPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW ENFORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

Effective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

The fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 09130041 (If the location is currently licensed)

1. Check appropriate box → ☐ Controlling Person ☐ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager | ☒ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

2. Name: REZZONICO (Last) TAMMY (First) RAEDEAN (Middle) Date of Birth: [redacted] (NOT a Public Record)

3. Social Security Number: [redacted] (NOT a public record) Drivers License #: [redacted] (NOT a public record) State: AZ

4. Place of Birth: [redacted] (City) [redacted] (State) USA (Country (not county)) Height: 5'4" Weight: 137 Eyes: HZ Hair: BRN

5. Marital Status ☐ Single ☒ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: 928 567 2274

6. Name of Current or Most Recent Spouse: REZZONICO (Last) DANIEL (First) LOUIS (Middle) (Maiden) Date of Birth [redacted] (NOT a public record)
(List all for last 5 years - Use additional sheet if necessary)

7. You are a bona fide resident of what state? ARIZONA If Arizona, date of residency: 10-11-69

8 Telephone number to contact you during business hours for any questions regarding this document: 928 567 2274

9. If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

10. Name of Licensed Premises: CVS PHARMACY # 9260 Premises Phone: 928 567 2274

11. Physical Location of Licensed Premises Address: 522 Finney Flat Rd (Street Address (Do not use PO Box #)) St A (City) Camp Verde (County) Yavapai (Zip) 86322

12. List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. **List most recent 1st.**

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
6/91	CURRENT	MANAGER	CVS PHARMACY 522 Finney Flat Rd Camp Verde AZ 86322

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

13. Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
12-06	CURRENT	Own	475 W HEREFORD	Camp Verde	AZ	86322
12-96	11-06	Own	3570 CLEARWATER DR	Camp Verde	AZ	86322

 Disabled individuals requiring special accommodations, please call the Department. (602) 542-9027

f you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☐YES ☐NO
If you answered YES, how many hrs/day?_____, and **answer #14a below**. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐YES ☐NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐YES ☒NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐YES ☒NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☐YES ☒NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐YES ☒NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☐YES ☒NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement.
Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

20. I, Tammy Rezzonico, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

(Signature of Applicant)

State of Arizona County of Yavapai

The foregoing instrument was acknowledged before me this 12th day of November, 2010
Month Year

(Signature of NOTARY PUBLIC)

My commission expires on: 08 11 08 2012
Day Month Year

CARRIE WABEKE
Notary Public - Arizona
Yavapai County
My Commission Expires
August 11, 2012

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of AZ County of Maricopa

The foregoing instrument was acknowledged before me this 3 day of Dec, 2010
Month Year

(Signature of NOTARY PUBLIC)

X _____
Signature of Controlling Person or Agent (circle one)

Jason Barclay Morris
Print Name

My commission expires on: 13 Oct 11
Day Month Year

Lindy M. Graves
Commission #280683
Notary Public - Arizona
Maricopa County
My Commission Expires
October 12, 2011

Print Form

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
'11 MAR 15 AM 9:57
www.azliquor.gov
602-542-5141

CERTIFICATE OF TITLE 4 TRAINING COMPLETION

Do Not Duplicate This Form

Certificates must be completed by a state-approved training course provider, in black ink, on an original form.

Tammy Emory Rezzonico
Full Name (please print)

Signature

03/21/2008
Training Completion Date

03/21/2013
Certificate Expiration Date
(MANAGEMENT - 5 years from completion date)
(BASIC - 3 years from completion date)

Type of Training Completed (check Yes or No)

☒ Yes	☐ No	BASIC	☐ Yes	☒ No	ON SALE
☒ Yes	☐ No	MANAGEMENT	☒ Yes	☐ No	OFF SALE
☒ Yes	☐ No	BOTH	☐ Yes	☒ No	OTHER

If Trainee Is Employed By A Licensee

Name of Licensee

CVS Pharmacy
Business Name

Liquor License #

Alcohol Training Program Provider Information

Arizona Liquor Industry Consultants
Company or Individual Name (please print)

PO Box 2502
Address

Chandler — City
AZ — State
85244 — Zip
(480) 730 2675 — Daytime Contact Phone #

I certify the above named individual has successfully completed the training specified above in accordance with Arizona Revised Statue, Arizona Administrative Code, and the training course curriculum approved by the Department of Liquor Licenses and Control:

Brian Andersen
Name of Trainer (please print)

Trainer Signature

03/21/2008
Date

Pursuant to A.R.S.§ 4-112(G)(2), mandatory Title 4 liquor law training is required prior to the issuance of all new liquor license applications submitted after November 1, 1997.

The persons(s) required to attend both the BASIC and MANAGEMENT Title 4 liquor law training, on- or off-sale, will include all of the following:
Owner(s)
Licensee/agent or manager(s) actively involved in daily business operation

A valid (not expired) Certificate of Title 4 Training Completion must be submitted to the Department of Liquor Licenses and Control before a liquor license application is considered complete.

Before acceptance of a manager's questionnaire and/or agent change for an existing liquor license, proof of attendance forthe BASIC and MANAGEMENT Title 4 liquor law training (on- or off-sale) is required.

Disabled individuals requiring special accommodations, please call (602) 542-9027

6054

WITHEY MORRIS, PLC
2525 East Arizona Biltmore Circle, Suite A-212
Phoenix, Arizona 85016

Wells Fargo Bank, N.A.
Tucson, AZ 85710

91-527-1221

EZ Shield Check Fraud Protection for Business

9/10/2010

'11 MAR 15 Liq. Lic. PM 3:07

E
R OF Az Department of Liquor Licenses and $ **24.00

Twenty-Four and 00/100********** DOLLARS

Security features. Details on back.

Az Department of Liquor Licenses and

AUTHORIZED SIGNATURE

⑈006054⑈ ⑆122105278⑆ 2782377614⑈

HEY MORRIS, PLC 6054

Az Department of Liquor Licenses and 9/10/2010 24.00
Filing Fee

Checking - WF - 7614 24.00

APPLICANT

LEAVE BLANK

TYPE OR PRINT ALL INFORMATION IN BLACK

LAST NAME NAM: REZZONICO
FIRST NAME: TAMMY
MIDDLE NAME: RAEDEAN

FBI — LEAVE BLANK

SIGNATURE OF PERSON FINGERPRINTED: [signature]

ALIASES AKA:

ORI: AZ0130300 PD COTTONWOOD, AZ

11 MAR 15 Liq. Lic. PM 3:07

RESIDENCE OF PERSON FINGERPRINTED: [redacted]

DATE OF BIRTH DOB: [redacted]

CITIZENSHIP CTZ: US

SEX	RACE	HGT	WGT	EYES	HAIR	PLACE OF BIRTH POB
F	W	5 4	135	HZ	BR	TUCSON AZ

DATE 3/15/10 SIGNATURE OF OFFICIAL TAKING FINGERPRINTS: [signature]

YOUR NO OCA:

EMPLOYER AND ADDRESS: CVS PHARMACY 92606 522 FINNEY FLAT RD STA CAMP VERDE AZ 86322

FBI NO FBI:

LEAVE BLANK

ARMED FORCES NO. MNU:

REASON FINGERPRINTED: Liquor License

SOC. SEC. NO.: [redacted]

MISCELLANEOUS NO. MNU:

CLASS

REF

THUMB

2. R. INDEX

3. R. MIDDLE

4. R. RING

THUMB

7. L. INDEX

8. L. MIDDLE

9. L. RING

10. L. LITTLE

LEFT FOUR FINGERS TAKEN SIMULTANEOUSLY

L. THUMB

R. THUMB

RIGHT FOUR FINGERS TAKEN SIMULTANEOUSLY

8.b

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☐ **Consent Agenda – Special Announcements** ☒ **Regular Business** ☐ **Work or Special Session**

Reference Document: Liquor License Application

Agenda Title (be exact): Discussion, consideration, and possible approval of Liquor License Application for Bruce Wayne Holbrook, Express Stop #4507, located at 1897 W. Pueblo Ridge Road, Suite A in Camp Verde.

Purpose and Background Information: Staff received and posted the Liquor License Application for– Bruce Wayne Holbrook, Express Stop #4507, located at 1897 W. Pueblo Ridge Road, Suite A in Camp Verde as required by law for 20 days. The Town has not received any comments or complaints regarding the application.

Recommendation (Suggested Motion): Approve Liquor License Application for Bruce Wayne Holbrook, Express Stop #4507, located at 1897 W. Pueblo Ridge Road, Suite A in Camp Verde

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☐ **Yes** ☐ **No** ☒ **N/A**

Attorney Comments: N/A

Submitting Department: Clerk's Office

Contact Person: Deborah Barber

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☒ 1) Liquor License Application **# of pages** 13
☐ 2)_____ **# of pages** ____
☐ 3)_____ **# of pages** ____
☐ 4)_____ **# of pages** ____
☐ 5)_____ **# of pages** ____

Instructions to Clerk:

Action Report prepared by: V. Jones

Submitter's Signature: _____ Date: _____

Recipient (Clerk's Office) Signature: _____ Date: _____

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.gov
602-542-5141

Pd #4432 3-22-2011

APPLICATION FOR LIQUOR LICENSE

TYPE OR PRINT WITH BLACK INK

otice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of ıe business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of ıe Liquor Licensing requirements.

SECTION 1 This application is for a:

☐ INTERIM PERMIT *Complete Section 5*
☐ NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
☐ PERSON TRANSFER (Bars & Liquor Stores ONLY) *Complete Sections 2, 3, 4, 11, 13, 15, 16*
☐ LOCATION TRANSFER (Bars and Liquor Stores ONLY) *Complete Sections 2, 3, 4, 12, 13, 15, 16*
☐ PROBATE/WILL ASSIGNMENT/DIVORCE DECREE *Complete Sections 2, 3, 4, 9, 13, 16* (fee not required)
☐ GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

☐ J.T.W.R.O.S. *Complete Section 6*
☐ INDIVIDUAL *Complete Section 6*
☐ PARTNERSHIP *Complete Section 6*
☐ CORPORATION *Complete Section 7*
☒ LIMITED LIABILITY CO. *Complete Section 7*
☐ CLUB *Complete Section 8*
☐ GOVERNMENT *Complete Section 10*
☐ TRUST *Complete Section 6*
☐ OTHER Explain

SECTION 3 Type of license and fees

LICENSE #: 10133227

. Type of License: Series 10 ☒ Total fees attached: $ 200.00 (Department Use Only)

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.

The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

. Owner/Agent's Name: Mr. / Ms. Holbrook (Last) Bruce (First) Wayne (Middle)
nsert one name ONLY to appear on license)

. Corp./Partnership/L.L.C.: Express Stop AZ LLC
(Exactly as it appears on Articles of Inc. or Articles of Org.)

. Business Name: Express Stop #507
(Exactly as it appears on the exterior of premises)

. Principal Street Location 1897 W Pueblo Ridge Rd. Ste A (Do not use PO Box Number) Camp Verde (City) Yavapai (County) 86322 (Zip)

. Business Phone: 928-567-1463 Daytime Contact: 602-818-3860

. Is the business located within the incorporated limits of the above city or town? ☒YES ☐NO

. Mailing Address: P O Box 7090 Mesa (City) AZ (State) 85216 (Zip)

. Enter the amount paid for a bar, beer and wine, or liquor store license$ _____ (Price of License only)

DEPARTMENT USE ONLY

Fees: 100.00 Application, 100.00 Interim Permit, ____ Agent Change, ____ Club, ____ Finger Prints $ 200.00 TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? ☒ YES ☐ NO

Accepted by: AC Date: 3/11/2011 Lic. # 10133227

IC 0100 05/2009 *Disabled individuals requiring special accommodation, please call (602) 542-9027.

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.

2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.

3. Enter the license number currently at the location: 10130066

4. Is the license currently in use? ☒ YES ☐ NO If no, how long has it been out of use? _____

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ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, Eleanor Garcia, declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER, MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.
(Print full name)

X _____
(Signature)

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this 8th day of March, 2011
Day Month Year

My commission expires on: 5-30-2011

OFFICIAL SEAL
SANDRA K. KUENZI
NOTARY PUBLIC – STATE OF ARIZONA
MARICOPA COUNTY
My Comm. Expires 05-30-2011

_____
(Signature of NOTARY PUBLIC)

SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $24 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
☐ ☐						
☐ ☐						
☐ ☐						
☐ ☐						

(ATTACH ADDITIONAL SHEET IF NECESSARY)

2. Is any person, other than the above, going to share in the profits/losses of the business? ☐ YES ☐ NO
If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

BWSTR

License 10130066

Issue Date: 9/23/1994

Expiration Date: 8/31/2011

Beer & Wine Store

Issued To:
ELEANOR MARIE GARCIA, Agent
EXPRESS STOP INC, Owner

Location:
EXPRESS STOP
1897 PUEBLO RIDGE RD STE A
CAMP VERDE, AZ 86322

Mailing Address:
ELEANOR MARIE GARCIA
EXPRESS STOP INC
EXPRESS STOP
2541 E UNIVERSITY DR
PHOENIX, AZ 85034

EXP 8/31/2011

'11 MAR 11 Liqr. Lic. PM 1:23

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $24 PROCESSING FEE FOR EACH CARD.

☐ CORPORATION *Complete questions 1, 2, 3, 5, 6, 7, and 8.* 11 MAR 11 Liq. Lic. PM 1 23

☑ L.L.C. *Complete 1, 2, 4, 5, 6, 7, and 8.*

1. Name of Corporation/L.L.C.: Express Stop AZ LLC
(Exactly as it appears on Articles of Incorporation or Articles of Organization)

2. Date Incorporated/Organized: 2/9/11 State where Incorporated/Organized: AZ

3. AZ Corporation Commission File No.: _____ Date authorized to do business in AZ: _____

4. AZ L.L.C. File No: L-1658197-7 Date authorized to do business in AZ: 2/15/11

5. Is Corp./L.L.C. Non-profit? ☐ YES ☑ NO

6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
Holbrook	Bruce	Wayne	Member	P O Box 7090	Mesa AZ 85216

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip
Holbrook	Bruce	Wayne	100	P O Box 7090	Mesa AZ 85216

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND $24 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
(Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)

2. Is club non-profit? ☐ YES ☐ NO

3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

:CTION 9 **Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:**

Current Licensee's Name: _____
ıctly as it appears on license) Last First Middle

Assignee's Name: _____
Last First Middle

License Type: _____ License Number: _____ Date of Last Renewal: _____

ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

:CTION 10 **Government: (for cities, towns, or counties only)**

Governmental Entity: _____

Person/designee: _____ _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

CTION 11 **Person to Person Transfer:**

estions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

Current Licensee's Name: _____ Entity: _____
Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)

Corporation/L.L.C. Name: _____
(Exactly as it appears on license)

Current Business Name: _____
(Exactly as it appears on license)

hysical Street Location of Business: Street _____

City, State, Zip _____

License Type: _____ License Number: _____

Current Mailing Address: Street _____
(Other than business)

City, State, Zip _____

Have all creditors, lien holders, interest holders, etc. been notified of this transfer? ☐ YES ☐ NO

Does the applicant intend to operate the business while this application is pending? ☐ YES ☐ NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

I, _____, hereby authorize the department to process this application to transfer the
(print full name)
privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

, _____, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER
(print full name)
STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

_____ State of _____ County of _____
(Signature of CURRENT LICENSEE) The foregoing instrument was acknowledged before me this

_____ day of _____
Day Month Year

Commission expires on: _____

_____
(Signature of NOTARY PUBLIC)

'11 MAR 11 Liq. Lic. PM 1:23

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE. 11 MAR 11 PM 1:23

1. Current Business: (Exactly as it appears on license) Name _____ Address _____

2. New Business: (Physical Street Location) Name _____ Address _____

3. License Type: _____ ☐ License Number: _____

4. What date do you plan to move? _____ What date do you plan to open? _____

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizonal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

a) Restaurant license (§ 4-205.02)
b) Hotel/motel license (§ 4-205.01)
c) Government license (§ 4-205.03)
d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest school: 1.4 Mi ft. Name of school Camp Verde United Christian School
Address 903 W Finnie Flat Rd Camp Verde AZ 86322
City, State, Zip

2. Distance to nearest church: 1.2 Mi ft. Name of church Seventh Day Adventist Church
Address 1406 N Boothill Dr Camp Verde AZ 86322
City, State, Zip

3. I am the: ☒ Lessee ☐ Sublessee ☐ Owner ☐ Purchaser (of premises)

4. If the premises is leased give lessors: Name LPC Fuel-B LLC
Address P O Box 6118 Mesa AZ 85216
City, State, Zip

4a. Monthly rental/lease rate $ 5,392.16 What is the remaining length of the lease __ yrs. ____ mos. (Month to Month)

4b. What is the penalty if the lease is not fulfilled? $_____ or other there is no penalty
(give details - attach additional sheet if necessary)

5. What is the total **business** indebtedness for this license/location excluding the lease? $ 74,000
Please list debtors below if applicable.

Last	First	Middle	Amount Owed	Mailing Address	City State Zip
Trejo Oil Company, Inc.			74,000	P O Box 6118	Mesa AZ 85216

(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? Convenience Store

ECTION 13 - continued

Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?

☐ YES ☒ NO If yes, attach explanation.

Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? ☐ YES ☒ NO

Is the premises currently licensed with a liquor license? ☒ YES ☐ NO If yes, give license number and licensee's name:

:ense # 10130066 (exactly as it appears on license) Name Eleanor Garcia

ECTION 14 Restaurant or hotel/motel license applicants:

. Is there an existing restaurant or hotel/motel liquor license at the proposed location? ☐ YES ☐ NO
If yes, give the name of licensee, Agent or a company name:

_____ and license #: _____
Last First Middle

. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.

. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.

. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this ☐ hotel/motel ☐ restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

_____
applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

_____
applicants initials

ECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

Check **ALL** boxes that apply to your business:

☒ Entrances/Exits ☒ Liquor storage areas Patio: ☐ Contiguous
☐ Service windows ☐ Drive-in windows ☐ Non Contiguous

Is your licensed premises currently closed due to construction, renovation, or redesign? ☐ YES ☒ NO
If yes, what is your estimated opening date? _____
month/day/year

Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.

The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).

Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows,or increase or decrease to the square footage after submitting this initial drawing.

_____
applicants initials

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consume dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.

See Attached

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SECTION 16 Signature Block

I, Bruce Wayne Holbrook, hereby declare that I am the OWNER/AGENT filing this
(print full name of applicant)
application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

X _____
(signature of applicant listed in Section 4, Question 1)

OFFICIAL SEAL
RHONDA J PEREZ
Notary Public - Arizona
MARICOPA COUNTY
My Commission Expires
DECEMBER 28, 2012

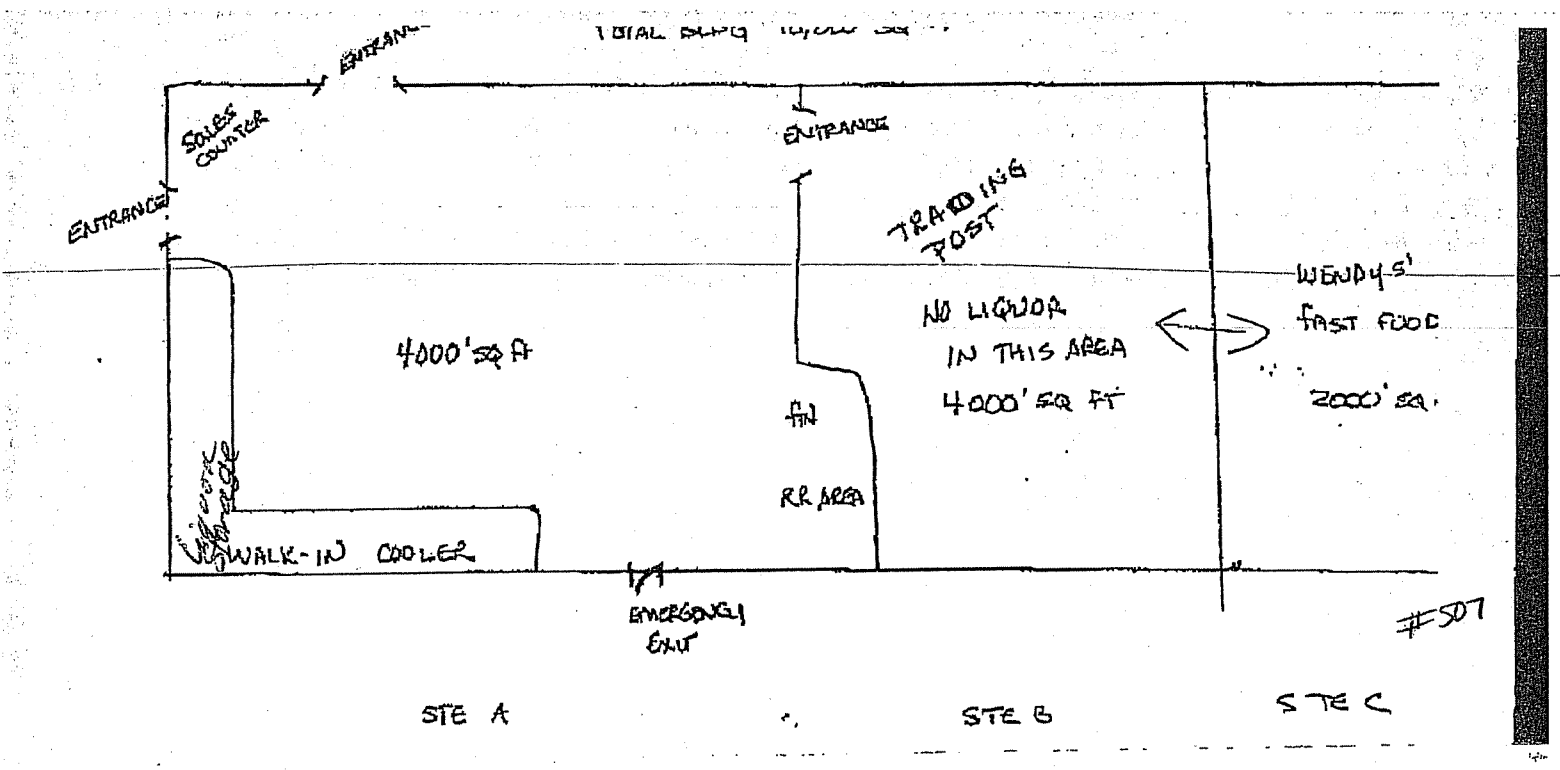
My commission expires on : _____
Day Month Year

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this

10 of March, 2011
Day Month Year

Rhonda J Perez
signature of NOTARY PUBLIC



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FEB 09 2011 14:59 FR FENNEMORE CRAIG 6029165999 TO AZ Corp. Commission

03389466

AZ CORPORATION COMMISSION
FILED

FEB 0 9 2011

FILE NO. L 1658177

ARTICLES OF ORGANIZATION OF EXPRESS STOP AZ, LLC

Pursuant to A.R.S. § 29-632, the undersigned states as follows:

1. Name. The name of the limited liability company formed by this instrument is Express Stop AZ, LLC (the "Company").

2. Office Agent. The address of the Company's known place of business in Arizona is 1223 South Clearview Avenue, Suite 109, Mesa, Arizona 85209. The name and street address of the Company's statutory agent are Bruce Holbrook, 1223 South Clearview Avenue, Suite 109, Mesa, Arizona 85209.

3. Management. Management of the Company is reserved to its sole member.

4. Member. The name and address of the sole member of the Company are Bruce Holbrook, 1812 South Rialto, Mesa, Arizona 85209.

5. Additional Matters. Any person dealing with the Company may rely, without further inquiry, on the identity of the sole member set forth in these Articles of Organization, until such time as these Articles of Organization are amended in accordance with applicable law to reflect a change in the identity of the sole member. The sole member, acting alone and without the requirement for further resolutions or agreements subsisting such authority, shall have the authority to execute and deliver documents and instruments on behalf of the Company, all of which shall be binding on the Company. Without limiting the generality of the foregoing, the sole member is specifically authorized on behalf of the Company to buy and sell property, record instruments affecting title to property, borrow money, issue evidences of indebtedness, encumber the Company's assets (by deed of trust, mortgage, security interest or otherwise), settle disputes, obtain licenses and permits, make applications for governmental approvals, and otherwise deal with the assets of the Company in the same manner in which an individual can deal with his own assets. Without further action or joinder by any person or entity, the Company's sole member may enter into resolutions on behalf of the Company for any matters within the scope of the sole member's authority hereunder, setting forth in greater detail actions authorized by the Company, and such resolutions may be relied on absolutely by any person or entity to whom they are delivered.

Dated February 18, 2011.

Bruce Holbrook, Organizer/Statutory Agent

[illegible]

** TOTAL PAGE: 03 **

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ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

'11 MAR 11 Liq. Lic. PM 1 [illegible]

800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

QUESTIONNAIRE

PC 03/03

:tention all Local Governing Bodies: Social Security and Birthdate information is Confidential. This information may be given to :cal law enforcement agencies for the purpose of background checks only but must be blocked to be unreadable prior to posting or any public view.

Read carefully. This instrument is a sworn document. Type or print with BLACK INK. An extensive investigation of your background will be conducted. False or incomplete answers could result in criminal prosecution and the denial or subsequent revocation of a license or permit.

BE COMPLETED BY EACH CONTROLLING PERSON, AGENT, OR MANAGER. EACH PERSON COMPLETING THIS FORM MUST SUBMIT AN PPLICANT" TYPE FINGERPRINT CARD WHICH MAY BE OBTAINED AT DLLC. FINGERPRINTING MUST BE DONE BY A BONA FIDE LAW FORCEMENT AGENCY OR A FINGERPRINTING SERVICE APPROVED BY DLLC. THE DEPARTMENT DOES NOT PROVIDE THIS SERVICE.

'ective 10/01/07 there is a $24.00 processing fee for each fingerprint card submitted.

e fees allowed by A.R.S. § 44-6852 will be charged for all dishonored checks.

Liquor License # 1013227
(If the location is currently licensed)

Check appropriate box →	☒ Controlling Person ☒ Agent (Complete Questions 1-19) Controlling Person or Agent must complete #21 for a Manager	☐ Manager (Only) (Complete All Questions except # 14, 14a & 21) Controlling Person or Agent must complete # 21

Name: Holbrook (Last) Bruce (First) Wayne (Middle) Date of Bi[redacted] (NOT a Public Record)

Social Security Nun[redacted] (NOT a public record) Drivers License [redacted] (NOT a public record) State: AZ

Place of Birth: Shelley (City) ID (State) USA (Country) (not county) Height: 6'0 Weight: 330 Eyes: Haz Hair: Bro

Marital Status ☐ Single ☒ Married ☐ Divorced ☐ Widowed Daytime Contact Phone: 602-818-3860

Name of Current or Most Recent Spouse: Holbrook (Last) Lorene (First) L. (Middle) (Maiden) Date of Bi[redacted] (NOT a public record)
st all for last 5 years - Use additional sheet if necessary)

You are a bona fide resident of what state? Arizona If Arizona, date of residency: 06/98

Telephone number to contact you during business hours for any questions regarding this document. 602-818-3860

If you have been an Arizona resident for less than three (3) months, submit a copy of your Arizona driver's license or voter registration card.

Name of Licensed Premises: Express Stop #507 Premises Phone: 928-567-1463

Physical Location of Licensed Premises Address: 1897 W Pueble Ridge Rd Ste. A (Street Address (Do not use PO Box #)) Camp Verde (City) Yavapai (County) 86322 (Zip)

List your employment or type of business during the past five (5) years. If unemployed part of the time, list those dates. **List most recent 1st.**

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYER'S NAME OR NAME OF BUSINESS (street address, city, state & zip)
06/04	CURRENT	Project Manager	Express Stop Inc 2541 E University Phoenix AZ 85034

ATTACH ADDITIONAL SHEET IF NECESSARY FOR EITHER SECTION

Indicate your residence address for the last five (5) years:

FROM Month/Year	TO Month/Year	Rent or Own	RESIDENCE Street Address If rented, attach additional sheet with name, address and phone number of landlord	City	State	Zip
06/98	CURRENT	Own	1812 S Rialto	Mesa	AZ	85209

If you checked the Manager box on the front of this form skip to # 15

14. As a Controlling Person or Agent, will you be physically present and operating the licensed premises? ☑ YES ☐ NO
If you answered YES, how many hrs/day? 8, and **answer #14a below**. If NO, skip to #15.

14a. Have you attended a DLLC-approved Liquor Law Training Course within the past 5 years? (Must provide proof) ☐ YES ☑ NO
If the answer to # 14a is "NO", course must be completed before issuance of a new license or approval on an existing license.

15. Have you been detained, cited, arrested, indicted or summoned into court for violation of ANY law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past ten (10) years (include only traffic violations that were alcohol and/or drug related)? ☐ YES ☑ NO

16. Are there ANY administrative law citations, compliance actions or consents, criminal arrest, indictments or summonses PENDING against you or ANY entity in which you are now involved? ☐ YES ☑ NO

17. Have you or any entity in which you have held ownership, been an officer, member, director or manager EVER had a business, professional or liquor application or license rejected, denied, revoked, suspended or fined in this or any other state? ☑ YES ☐ NO

18. Has anyone EVER filed suit or obtained a judgment against you, the subject of which involved fraud or misrepresentation? ☐ YES ☑ NO

19. Are you NOW or have you EVER held ownership, been a controlling person, been an officer, member, director or manager on any other liquor license in this or any other state? ☑ YES ☐ NO

If any answer to Questions 15 through 19 is "YES" YOU MUST attach a signed statement. Give complete details including dates, agencies involved, and dispositions.
SUBSTANTIVE CHANGES TO THIS APPLICATION WILL NOT BE ACCEPTED

11 MAR 11 Liq. Lic. PM 1:23

20. I, Bruce Wayne Holbrook, hereby declare that I am the APPLICANT/REPRESENTATIVE
(print full name of Applicant)
filing this questionnaire. I have read this questionnaire and all statements are true, correct and complete.

X _____
(Signature of Applicant)

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this 10th day of March, 2011
Month Year

My commission expires on: _____
Day Month Year

_____
(Signature of NOTARY PUBLIC)

COMPLETE THIS SECTION ONLY IF YOU ARE A CONTROLLING PERSON OR AGENT APPROVING A MANAGER'S APPLICATION

21. The applicant hereby authorizes the person named on this questionnaire to act as manager for the named liquor license. The manager named must be at least 21 years of age.

State of _____ County of _____

The foregoing instrument was acknowledged before me this

X _____
Signature of Controlling Person or Agent (circle one)

_____ day of _____, _____
Month Year

_____
(Signature of NOTARY PUBLIC)

_____
Print Name

My commission expires on: _____
Day Month Year

#17 & 19

I have been listed as an agent on numerous licenses throughout Arizona. Well over 50 licenses for a period of thirty years for Texaco's, Shell and Short Stop, Inc. There are a few locations that had received a fine and applications that were denied while I was the agent on the license.
At one point I was transferred to Nevada for a year, where I submitted liquor applications. I was transferred back to Arizona before the licenses were issued.

Bruce Holbrook

3/10/11

'11 MAR 11 Liqr. Lic. PM 1:23

9

VERDE VALLEY LAND PRESERVATION INSTITUTE, INC.

"...to preserve and enhance the natural open space setting of the Verde Valley."

Executive Board

President
Bob Rothrock

Vice President
Chip Norton

Secretary

Treasurer
Walter Miller

Directors
Dick Byrnes
Marybeth Carlile
Dick Dahl
Dick Ellis
Jane Moore
Tom O'Halleran
Harry Sweet
Pat Williams

Supporters

Big Park Regional Cordinating Council
City of Cottonwood
City of Sedona
Cornville Community Association
Chip Davis, Yavapai County Supervisor
Nature Conservancy
Town of Camp Verde
Town of Clarkdale
Town of Jerome

Hello Council Member,

The Verde Valley Land Preservation Institute is pleased to share the results of our study of open space in our region. Through a collaboration with Arizona State Parks and Yavapai County we have been able to create a unique mapping tool which we've named the Overlay Model. It shows areas with open space values such as riparian habitat, agricultural lands or wildlife corridors as colored overlays on a Google Earth based map of our region. Users can readily see where these lands overlap, highlighting areas especially deserving of open space protection.

Another result of our work is an open space resource library which can be found on our website (verdevalleylpi.org). It contains information from organizations and agencies that manage our open spaces, including specific studies and contact information. It will be useful for mapping and policy planning.

This project was completed through a grant from the Yavapai County Community Foundation, whom we thank for allowing us to complete this important work.

Bob Rothrock - President

10

QUARTERLY REPORT
Board of Adjustments
January – March 2011

REGULARLY SCHEDULED MEETINGS: 3

January 11, 2011 – Regular Session
Roll Call
Chairperson Roddan, Vice Chairperson Doug Stevens, Board Members Jim Binnick, Jim Bullard Sr., Jim Bullard Jr., Murray Lichty and Michael Hough were present.

Also Present: Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, and Recording Secretary Margaret Harper.

February 8, 2011 - Regular Session
CANCELLED, NO BUSINESS BEFORE BOARD

March 8, 2011 - Regular Session
CANCELLED, NO BUSINESS BEFORE BOARD

SPECIAL SESSION MEETINGS: 0

WORK SESSIONS: 0

THE FOLLOWING APPLICATIONS WERE APPROVED:
No Applications were approved.
THE FOLLOWING APPLICATIONS WERE DENIED:
There were no applications denied.

THE FOLLOWING APPEALS WERE DENIED:
There were no appeals denied.

THE FOLLOWING ITEMS WERE DISCUSSED BY BOARD:
January 11, 2011 – Elections of officers; Al Roddan Chairman, Doug Stevens Vice Chairman

THE FOLLOWING ITEMS WERE DISCUSSED IN WORK SESSIONS:
There were no items discussed in work sessions.

THE FOLLOWING PRESENTATIONS WERE HEARD BY THE BOARD:
There were no presentations heard by the board.

Chairman Al Roddan

QUARTERLY REPORT
Planning and Zoning Commission
January - March 2011

REGULARLY SCHEDULED MEETINGS: 2

JOINT WORK SESSIONS: 0

SPECIAL SESSIONS: 7

THURSDAY JANUARY 6, 2011 – REGULAR SESSION

Roll Call

Chairperson Butner, Vice Chairperson Hisrich, Commissioners Buchanan, Parish, Freeman, Hough and Norton were present.

Also Present: Town Manager Russ Martin, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, and Recording Secretary Margaret Harper.

THURSDAY JANUARY 13, 2011 – SPECIAL SESSION

Roll Call

Chairperson Butner, Vice Chairperson Norton, Commissioners Buchanan, Parrish, Freeman, Hough and Hisrich were present.

Also Present: Town Manager Russ Martin, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, Special Projects Administrator Matt Morris, Permit Tech Becky Oium, Town Clerk Debbie Barber and Recording Secretary Margaret Harper.

THURSDAY JANUARY 20, 2011 – SPECIAL SESSION

Roll Call

Chairperson Butner, Vice Chairperson Norton, Commissioners Buchanan, Parrish, Freeman, Hough and Hisrich were present.

Also Present: Town Manager Russ Martin, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, Acting Code Enforcement Official Robert Foreman, and Recording Secretary Margaret Harper.

THURSDAY JANUARY 27, 2011 – SPECIAL SESSION

Roll Call

Chairperson Butner, Vice Chairperson Norton, Commissioners Buchanan, Parrish, Hough and Hisrich were present. Commissioner Freeman was absent.

Also Present: Acting Community Development Director Mike Jenkins and Recording Secretary Jenna Owens.

THURSDAY FEBRUARY 3, 2011 – SPECIAL SESSION

Roll Call

Chairperson Butner, Vice Chairperson Norton, Commissioners Parrish, and Hough were present; Commissioner Freeman arrived at 6:34 p.m.; Commissioner Hisrich & Commissioner Buchanan were absent.

Also Present: Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, Acting Code Enforcement Official Robert Foreman, and Recording Secretary Margaret Harper.

THURSDAY FEBRUARY 10, 2011 – SPECIAL SESSION

Roll Call

Chairperson Butner, Commissioners Buchanan, Parrish, Freeman, Hough and Hisrich were present; Vice Chairman Norton arrived at 7:32 p.m.

Also Present: Town Manager Russ Martin, Mayor Bob Burnside, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, Acting Code Enforcement Official Robert Foreman, Special Projects Administrator Matt Morris and Recording Secretary Margaret Harper.

THURSDAY FEBRUARY 17, 2011 – SPECIAL SESSION

Roll Call

Chairperson Butner, Commissioners Buchanan, Freeman, Hough and Hisrich were present. Vice Chairperson Norton and Commissioner Parrish were absent.

Also Present: Town Manager Russ Martin, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, Acting Code Enforcement Official Robert Foreman, Special Projects Administrator Matt Morris, Permit Tech Becky Oium and Recording Secretary Margaret Harper.

THURSDAY FEBRUARY 24, 2011 – SPECIAL SESSION

Roll Call **Meeting Cancelled**

THURSDAY MARCH 3, 2011 – REGULAR SESSION

Roll Call

Chairperson Butner, Vice Chairperson Norton, Commissioners Buchanan, Parrish, Freeman, Hough and Hisrich were present.

Also Present: Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, and Recording Secretary Margaret Harper.

THURSDAY MARCH 10, 2011 – SPECIAL SESSION

Roll Call **Meeting Cancelled**

THURSDAY MARCH 17, 2011 – SPECIAL SESSION

Roll Call **Meeting Cancelled**

THURSDAY MARCH 24, 2011 – SPECIAL SESSION

Roll Call **Meeting Cancelled**

THURSDAY MARCH 31, 2011 – REGULAR SESSION

Roll Call

Chairperson Butner, Vice Chairperson Norton, Commissioners Buchanan, Parrish, Freeman, Hough and Hisrich were present.

Also Present: Town Manager Russ Martin, Mayor Bob Burnside, Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, and Recording Secretary Margaret Harper.

THE FOLLOWING RECOMMENDATIONS WERE MADE TO COUNCIL:

NOTE: Six meetings were held regarding the P&Z Code rewrite.

January 6, 2011

Public Hearing, Discussion and Possible recommendation to Council on a Use Permit 2010-03: An application submitted by Mr. Colin McCavitt agent for Dateland Proving Grounds on a fifteen (15) acre portion of parcel 404-30-368A and 404-30-368C which is leased to the Town of Camp Verde by the Sanitary District. The applicant is requesting to allow for research, development and training for persistent ground surveillance systems for the Naval Air Warfare Center Aircraft Division. The portable powered surveillance trailers and aerostats will help protect US Troops operating in remote areas of Afghanistan. Dateland Proving Grounds is requesting a three (3) year lease with an option for five (5) year lease. The property is located on property currently owned by the Sanitary District off of State Route 260.

On a motion by Norton, seconded by Freeman, the Commission voted 6-1 to recommend that Council approve the application submitted by Dateland Proving Grounds on a fifteen (15) acre portion of Parcels 404-30-368A and 404-30-368C,which is leased to the Town of Camp Verde by the Sanitary District; with the following recommendations: The Camera Training Policy shall be modified prior to the Use Permit becoming effective, to provide as follows: Any observations of crime being committed shall be promptly reported to the proper authorities in accordance with Emergency Response Policy Guidelines, to be dealt with by the Town of Camp Verde, and all such violations of the Camera Policy shall be also reported in a Monthly Violations Report and submitted to the Town of Camp Verde; in addition, insurance policies and proof of insurance indemnifying the Town satisfactory to the Town Council must be presented before any Use Permit could become effective; rescue efforts, humanitarian efforts and crime prevention efforts are all included as part of the Emergency Response Policy; a 5-year duration on the Use Permit is also recommended; with a 'no' vote by Hisrich.

January 27, 2011

Public Hearing, Discussion and Possible recommendation to the Town Council by the Town of Camp Verde Planning & Zoning Commission to abandon and revert to acreage the Silverado Subdivision at Simonton Ranch; which also includes the abandonment of all roadways, easements and common areas of the subdivision as evaluated by the Commission based on a Draft Abandonment and Reversion Plat as prepared under the direction of the Town Council.

On a motion by Hisrich and seconded by Hough, the Commission voted 6-0 to recommend that Council approve the Silverado Subdivision Abandonment and Reversion to Acreage Plat as prepared under the direction of the Town Council, which also includes the abandonment of all roadways, easements and common areas of the subdivision. Commissioner Freeman was absent.

March 3, 2011

Public Hearing, Discussion, consideration and possible recommendation to Council for UP 2011-01: An application submitted by John & Margaret McReynolds for early renewal of their current Use Permit Resolution 2004-588, due February 2014, on parcel 404-18-171H, property also known as "Campo De Ensueno", a private party event site, that includes the operation of a commercial kitchen for catering of private parties.

The current Use Permit includes:

- All events to end at 10:00 pm.
- Limited to eight (8) night events a month.
- No sale of alcohol without license or permit.
- Retail sales limited to Western paraphernalia.

Proposed additional uses:

- Option of four (4) events per year to end at midnight 12:00 pm.
- Unlimited celebrations of life, government sponsored meetings and non-profit organizations and all indoor events.
- Retail sales of yard decorations, antiques and collectables.
- Retail sales of site grown seedling trees, flowers and natural native plants & vegetables.
- No time limit on the Use Permit and transferable to new parties pending approval of the Town Council.

This request comes with the understanding that any future additional, or change in uses, must come before the Planning & Zoning Commission and Town Council for approval. Property is located at 115 W. Camp Lincoln Rd.

On a motion by Parrish, seconded by Freeman, the Commission unanimously recommended to Council approval of an application submitted by John & Margaret McReynolds for Use Permit 2011-01 on Parcel 404-18-171H, property also known as "Campo De Ensueno," a private party event site, that includes the operation of a commercial kitchen for catering of private parties; this request comes with the understanding that any future additional, or change in uses, must come before the Planning & Zoning Commission and Town Council for approval; property is located at 115 W. Camp Lincoln Rd.

The Use Permit is to include:

- All events to end at 10:00 p.m. with an option of four (4) events per year to end at midnight (12:00 p.m.)
- Limited to eight (8) night events a month.
- Unlimited celebrations of life, government sponsored meetings and non-profit organizations and all indoor events.
- Retail sales of Western paraphernalia, yard decorations, antiques and collectibles.
- Retail sales of site grown seedling trees, flowers and natural native plants and vegetables.
- No sale of alcohol without license or permit.
- Use permit in perpetuity, NON-transferable.

THE FOLLOWING PRESENTATIONS WERE HEARD BY THE COMMISSION:

There were no presentation heard by the P & Z Commission

THE FOLLOWING ITEMS WERE TABLED, POSTPONED OR CONTINUED BY THE COMMISSION:

There were no items tables, postponed or continued by the P & Z Commission.

THE FOLLOWING ITEMS WERE DISCUSSED BY THE COMMISSION:

TRAINING: None

COMMENTS:

There were no comments.

Joe Butner
Chairman of Planning and Zoning Commission

Camp Verde Visitor Center
3rd Qtr for FY11
By
Camp Verde Chamber of Commerce

Visitor Count Jan – Mar 2011

- January 2011 – 477
- February 2011 - 623
- March 2011 – 1,002

Quarterly Comparison

- Quarter total = 2,102 (.08% decrease same period last year)
  - Local - 142
  - Arizona - 291
  - U.S.A. – 1,260
  - International – 409

- Jan – Mar 2010 = 2,285 visitors
  - Local - 65
  - Arizona - 345
  - U.S.A. – 1,453
  - International - 422

Average stay in Camp Verde Jan – Mar 2011

- FIT - 3 nights (83 responses = 246 nights)
- RV – 25 nights (14 responses = 348 nights)
- Friends/Relatives – 14 nights (4 responses = 58 nights)

FY11 (July-Feb) Estimated Visitor Spending

- Retail, Restaurant/Bar, Arts/Entertainment taxes = $682,267
  - Estimated spending $7,296,973 x 75% = $5,472,729
- Accommodation tax = $52,022
  - Lodging spending $421,231
- Total FY11 YTD Est Visitor Spending = $5,893,960

Tourism ROI

- Est Visitor Spending = $5,893,960
- Annual Advertising/Promotion = $25,000
- 235/1 return on investment
- For every $1 spent on promotion there is $235 in visitor spending

Newest Slogan

Camp Verde – Arizona's Base Camp to Adventure

Chamber Survey

- 55 surveys were handed out
- 15 returned

Branding ideas:

1. Verde River Birding Gateway
2. Pearl of the Verde Valley
3. Old Town Living
4. Verde Valley Gateway
5. Gateway to the Verde Valley

Brand's, Ads or tagline's you admire the most (Q's 16 & 17)

- Cliff Castle Casino, Disney, Jack in the box, UPS Store, Apple
- " Live Strong" , " Gateway to the Verde Valley", " Hey Culligan Man", " Just do it", " Think outside the bun"

Respondent demographics

- Camp Verde Resident = 10
- Surrounding Community Resident = 4
- Camp Verde Business = 5
- Member of Representative Body= 1
- Other= 1
- 1-5= 6
- 6-10= 3
- 11-15= 2
- 16-20= 2
- over 20= 2

Respondent demographics – cont'd

- M = 7 F = 8
- 15-20= 0 / 21-40= 2 / 41-60= 6 / Over 61= 4
- No answer= 3

- Do you work in CV?
- Yes= 10 / No= 5

Comments – Camp Verde (Q's 3 & 4)

- Friendly people, calm, family-oriented, tight knit community, quiet, clean, White hills, canyons, small town, safe, close to amenities
- Green valley surrounded by mountains, moderate climate, it's flavor, beautiful, friendly, small town, rural atmosphere, outdoor activities revolving around the river, history, centrally located, close proximity to interstate without losing small town appeal, natural beauty

Comments – Camp Verde (Q's 13, 14 & 18)

- We have a good environment, it's welcoming, close community, nice place to be, wonderful place to live, it has its own vernacular, fun place to visit, people are friendly. Also want them to know about the Verde River.
- Verde River, the overall view, Fossil Creek, location & scenery, green open space, quiet
- Relaxed, outdoors, open welcoming, inviting, positive, optimistic, friendly, retain & emphasize slow pace

What is the greatest benefit Camp Verde provides you?

- Peaceful, quiet place to get away, Fire Dept, central location, ease to I-17, small town living, tight circle of friends, wide open space, Out of Africa, the ability to be myself and be involved, or NOT, small school system

Satisfied with living in CV?

- Ok= 3
- Good= 4
- Great= 6
- Not a resident= 2

- Comments: too many lights at night, would like to see more goods & services

How likely are you to recommend CV to friends as a place to live?

- Yes= 10
- No= 2
- Maybe= 2
- No answer= 1
- If no, why? No jobs or development

Would you visit? Yes= 11 / No= 1 / No answer= 3

Why?? It's not touristy, the area attractions, Verde river, the climate, to see the area's history, scenery, friendly people

How can we improve prosperity & quality of life in CV?

- Jobs, restaurants, retail shops, movie theatres, night life, w/out growing too big, more river activities, bird watching, better downtown, tourism, town residents being positive & having readily understand rules

Rank in order of importance

- 1. Economy
- 2. Natural Environment
- 3. Basic Services/ Safety
- 4. K-12 Education/ Leadership
- 5. Openness
- 6. Social Order/ Involvement
- 7. Higher Education

What type of business/industry?

- Retail (i.e. Target), grocery store, bookstore, dining, equipment rental, golf, water park, youth camp, miniature golf, good bar, music
- Night life, Trader Joe's, Target, K mart, movie theatre, 24 hour urgent care

What is one more thing you think would help local economy?

- Trade Schools, and jobs, outlet mall, advertise bird watching to international birding magazines, allow development, enough businesses to keep people spending their $$ here, things to do, a strong merchant association, small manufacturing, "green" farming

What types of programs would you like to see for kids and community?

- Nature programs, outdoor river activities, after school programs, summer programs, 4-H, FFA, ball parks, play grounds
- River activities, bird watching, car show, better advertising for already established events, rock & mineral show, Kingdom of the Spider Event,

What 5 words best sum up the character of the people in CV?

- Giving, community, friendly, western, free, natural, family, open-minded, seniors, helpful, civic-minded, religious, tough, team-players, genuine, honest, old, independent, conservative, resourceful

What are 3 weaknesses of CV?

- Dumping trash, drugs, working against each other, shooting guns in remote areas, polarity, no direction, no vision for future, economy, no jobs, lack of retail, small minded, right-winged, close minded, failure to control property appearances, still "good ole boys prohibiting growth", division in leadership, city council

In each pair, choose the word that best describes CV?

- Friendly= 12 / Reserved= 3
- Clean= 8 / Unkept= 5
- Moving= 1 / Static= 14

Thank You!

FORT VERDE STATE HISTORIC PARK

(Quarterly Report – Jan- March 2011)

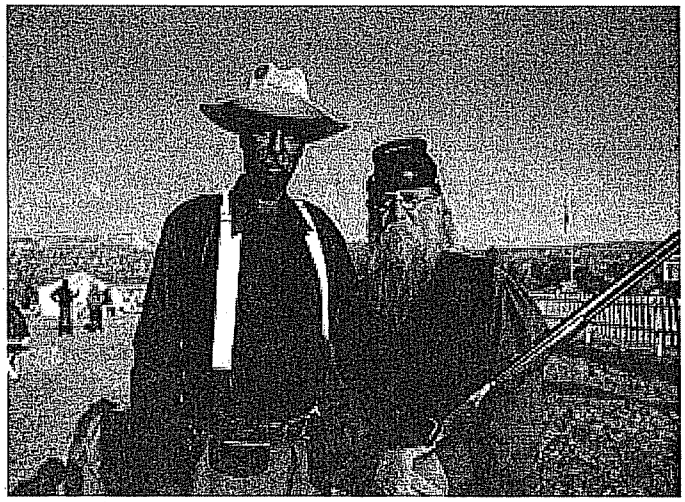
Volunteers:

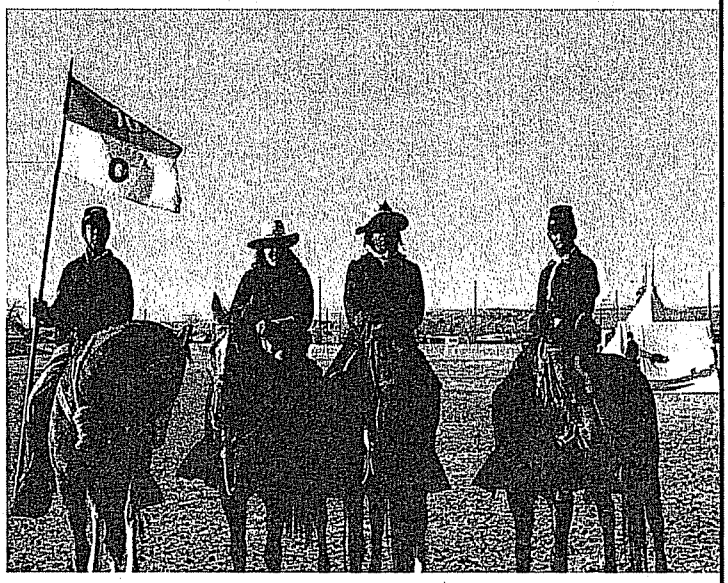
The volunteers have continued to do a tremendous job, assisting with running the front desk/visitor center and various projects. The main project that was completed during this quarter was the repair of the windows and dormers on the Commanding Officer's Quarters. Volunteers, under the leadership of Volunteer Coordinator George Dvorak, spent over 650 hours rebuilding and repairing the windows, fascia boards and dormers. It was critical that this project be completed prior to the roofing company's' installation of new shingles on the rooftops. Key volunteers that worked with George on this project include: Jim Worthington, Gary Kenfield, Jim Vogel, Walt Rolland, Chip Norton and Norm.

There appeared to be a lower turnout of front desk/visitor center volunteers but we continue to recruit new volunteers.

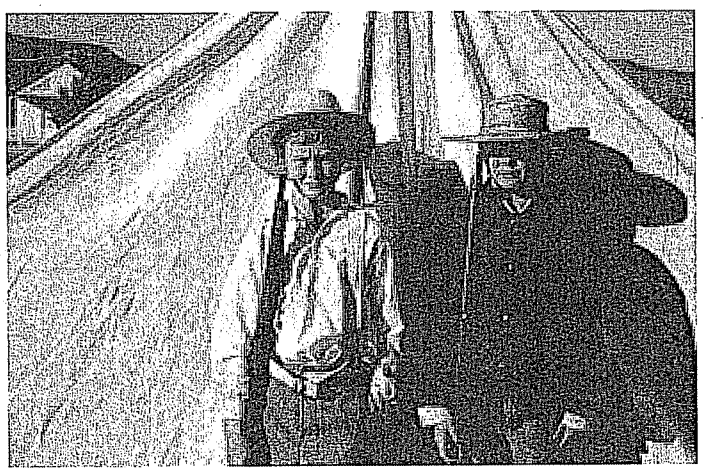
Events:

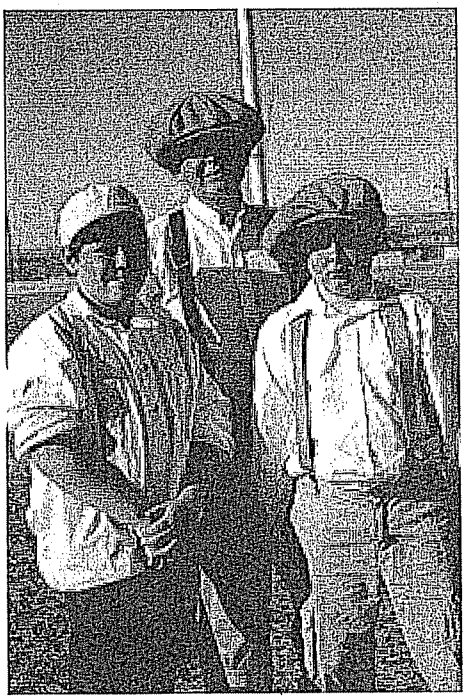
On Feb 12th and 13th, 2011 we held our annual Buffalo Soldier event in conjunction with the Town of Camp Verde Pecan and Wine Festival. Highlights of the weekend included living history presentations and riding demonstrations performed by the Buffalo Soldiers Troop 9th & 10th Cavalry and the Buffalo Soldier Riders. Camp Verde Promotions donated prize money for those who entered the Pecan Pie contest and what else goes better with Pecan Pie than Vintage Baseball. We had all kinds of games for the kids, including the old-fashioned Tug-O-War rope contest.





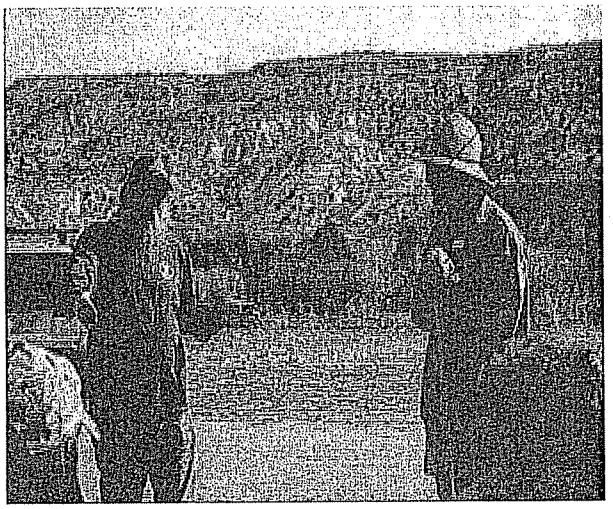
Through our living history presentations and workshops, we managed to recruit a few more youth volunteers. We are fortunate to partner with our local Kiwanis group, as Lynn Sweitzer and Carol Dvorak has been instrumental in helping to keep the Youth Program up an running. It's inspiring to see youth excited about history and wanting to participate – they are our future!





March was Archaeology Awareness Month, celebrated throughout the great State of Arizona. Fort Verde held adobe brick-making workshops along with living history presentations, every other Saturday for the entire month of March. The workshops were well attended by visitors from near and afar.

Archaeology Awareness Month – Adobe Brick-making Workshops and Living History presentations)

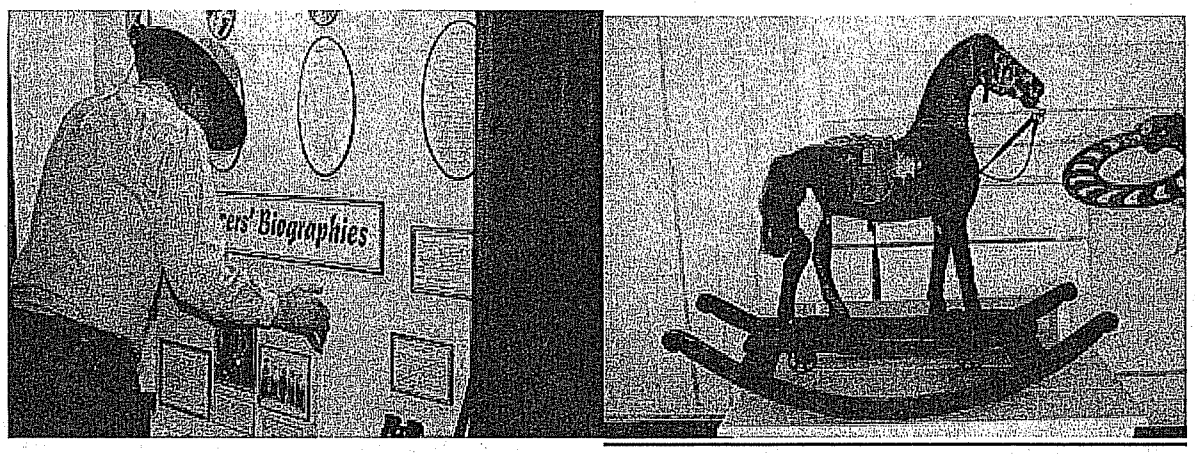


Maintenance/Special Projects:

The Roofing project was completed at the very end of March with a final walkthrough being held on Wednesday, March 13, 2011. They did an excellent job replacing the thousands of shingles. We are fortunate to have experienced roofers in our community who work with the Jim Brown Roofing Company to complete some of the work done on this project. The funding used for this project was the remaining Heritage funds that were swept from ASP a few months ago. The total amount of funding allotted for this project is $185,174.03. After this year, ASP will no longer receive funding from the Heritage fund.

Some of the projects completed in addition to the work the volunteers completed on the dormers and windows include the following:

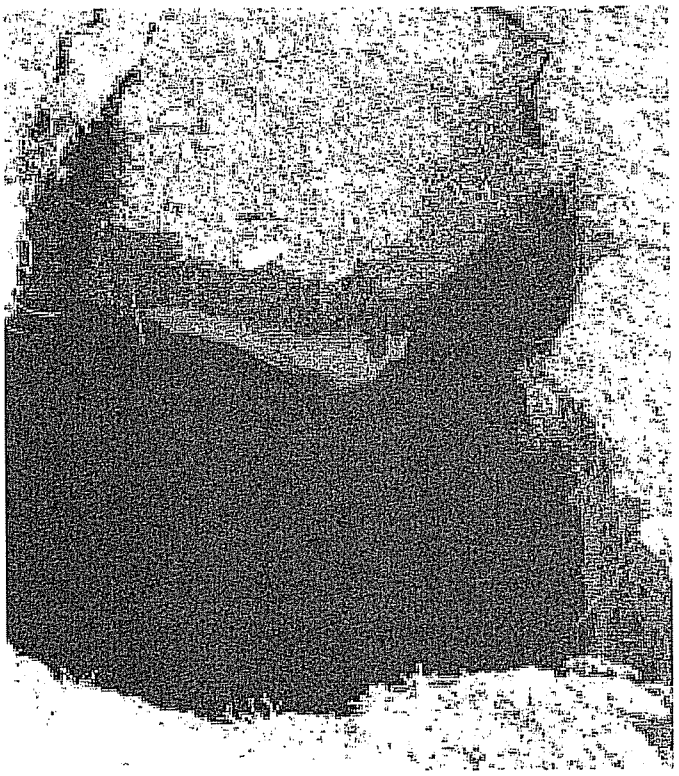
- **Replaced the damaged irrigation lines outside the Administration office building**
- **Town of Camp Verde staff helped us fill in a historic septic tank otherwise known as the "sink hole". We were lucky that no one fell through it, as it was approximately 5' x 5'**
- **Replaced and are still replacing a few windows that were vandalized as it appeared that rocks were thrown threw them.**
- **Installed a new exhibit, the Corbusier trumpet and enhanced a few other exhibits**
- **Staff/volunteers conducted eight additional "Living History Presentations" for different groups.**



(New Corbusier Trumpet Exhibit installed by retired ASP Exhibit Designer and local Camp Verde resident, Wade Cox and new items loaned to Fort Verde – 1870s children's rocking horse)

Future projects include: Repair of the Indian Scout Video interpretative display, replacing the Bugle System, replacing worn out fascia boards, painting interior and exterior of historic homes and structures and the renovation of the two additional rooms in the Surgeon's Quarters.

(Installation of new irrigation)



(Sink hole/septic tank found by demonstration garden)

Installation of new shingles on rooftops

Additional information:

- **Fort Verde was fortunate to have a new addition to our staff. Harry Moore joined us in March. He is in the Reserves with the National Guard and will be bringing weapons demonstrations and presentations to Fort Verde in addition to helping us connect more with military events in the future.**

Attendance:

Overall, a majority of parks, both State and National, have seen a decrease in attendance due to the increase in gas prices and loss of revenue. Attendance started to pick up towards the end of March and we're hopeful to see an increase the next few months. The comparison is as follows:

Jan 2010:
Attendance: 495
Revenue: $1,297.00
Publications/Gift Shop Revenue: $1,170.33

Jan 2011:
Attendance: 420
Revenue: $ 1,513.00
Publications/Gift Shop Revenue: $549.28

Feb 2010:
Attendance: 1,323
Revenue: $ 4,755.00
Publications/Gift Shop Revenue: $1,791.26

Feb 2011:
Attendance: 863
Revenue: $ 3,237.20
Publications/Gift Shop Revenue: $853.25

March 2010:
Attendance: 1,497
Revenue: $ 5,287.80
Publications/Gift Shop Revenue: $1,579.99

March 2011:
Attendance: 943
Revenue: $3,337
Publications/Gift Shop Revenue: $1,599.58

Volunteer Hours:

Jan - 162 hours / Feb - 672.50 hours / March - 142 hours/ volunteers

Comments from Fort Verde State Park Staff:

"The Park Manager would like to thank Town staff for their continued efforts coordinating the volunteer program and supporting Fort Verde by coming to our aide in completing emergency repairs, such as filling in the septic tank. We would like to thank our partners, the volunteers who continue to help keep Fort Verde open, and the re-enactors who travel from near and afar to conduct presentations to draw visitors to Fort Verde and those who remain behind the scene, such as Bill Stafford who has been our Company Cook for. We are ever grateful.

11.

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☐ **Consent Agenda – Special Announcements** ☒ **Regular Business** ☐ **Work or Special Session**

Reference Document: Notice of Intent Arizona Biofuels Conversion Grant Program

Agenda Title (be exact): Discussion Consideration and possible authorization to staff relative to making application with the Arizona Department of Commerce for the Arizona Biofuels Conversion (ABC) Grant Program to install storage and dispensing equipment at the Public Works Yard on Industrial Drive. If approved, this item will be budgeted in the FY 11/12 CIP.

Purpose and Background Information: The Arizona Department of Commerce Energy Office (Commerce) is soliciting applicants for Commercial motor fuel dispensing sites, wholesale manufacturing and distribution facilities, and County, City, Town, School District motor fuel dispensing sites. This grant is to encourage the use of biofuels by providing for the conversion of existing and/or installation of storage, dispensing, or equipment specific to the dispensing of B6-B20*, or other approved biofuels.

Competitive grants are available up to a maximum of $75,000 each. A match is not required however the grant is disbursed upon request for reimbursement of allowable expenses. If the Department of Energy determines the need for an Environmental Assessment or an Environmental Impact Statement, The Town would be responsible paying the cost within 90 days of award. If the grant is awarded, the Town would commit to a service period of four years.

When making application, the intent will be to install the storage and dispensing equipment at the Public Works Yard on Industrial Drive. To maximize the use of biofuels, staff would work to obtain Intergovernmental Agreements, for use of the dispensing facility, with other public agencies such as the Camp Verde School District, local Private Schools, Camp Verde Sanitary District, State and County Agencies and the water companies. The nearest biofuel dispensing station to the Verde Valley is in Prescott Valley.

NOTES: *Biodiesel is the name of a clean burning alternative fuel, produced from domestic, renewable resources. Biodiesel contains no petroleum, but it can be blended at any level with petroleum diesel to create a biodiesel blend (e.g.: B6 is 6% biofuel to petro-diesel, B20 is 20% biofuel to petro-diesel). It can be used in compression-ignition (diesel) engines with little or no modifications.

Biodiesel is better for the environment because it is made from renewable resources and has lower emissions compared to petroleum diesel. It is less toxic than table salt and biodegrades as fast as sugar. Since it is made in the USA from renewable resources such as soybeans, its use decreases our dependence on foreign oil and contributes to our own economy.

Recommendation (Suggested Motion): Move to authorize staff to make application with the Arizona Department of Commerce for the Arizona Biofuels Conversion (ABC) Grant Program Request for Grant Application.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A** If approved, this project will be budgeted in the FY11/12 CIP

Finance Director Comments/Fund:

Attorney Review: ☐ **Yes** ☒ **No** ☐ **N/A**

Attorney Comments:

Submitting Department: Public Works

Contact Person: Ron Long

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☒ 1) **Notice of Intent to Request a Grant Application for the Arizona Biofuels Conversion Grant Program** **of pages** 1

☐ 2) _____ **# of pages** ____

Instructions to Clerk:
Action Report prepared by: D. Ranney

Janice K. Brewer
Governor

ARIZONA DEPARTMENT OF COMMERCE
The center for economic advancement

Donald E. Cardon
Director

NOTICE OF INTENT
ARIZONA BIOFUELS CONVERSION (ABC) GRANT PROGRAM
REQUEST FOR GRANT APPLICATION (RFGA)

Solicitation Number G11-034

The Arizona Department of Commerce Energy Office (Commerce) is soliciting applicants for Commercial motor fuel dispensing sites, Wholesale manufacturing and distribution facilities, County, City, Town, School District motor fuel dispensing sites. This grant is to encourage the use of biofuels by providing for the conversion of existing or installation of storage, dispensing, or specific equipment of B6-B20, E85, or other approved biofuels. Commerce has allocated $400,000 from the US DOE ARRA funds for this grant.

Copies of Request for Grant Application (RFGA) G11-034 will be available from Commerce on or after March 16, 2011

A pre-application meeting will be March 29, 2011 at 1700 W. Washington, Phoenix, AZ, Basement Conference Room B-56 at 10:00 A.M.

Submit Proposals
Before 3:00 p.m. April 28, 2011
Late proposals will not be considered.

Please do one of the following to receive a copy of the RFGA.
1) Fax this form to (602) 771-1202
2) Email your form to susano@azcommerce.com.
3) Send a written request to Arizona Department of Commerce, 1700 W. Washington B-32, Phoenix AZ 85007, or
4) Pick up a RFGA package at the Arizona Dept of Commerce at the address above.

To insure accuracy in transmission of information, telephone requests cannot be accepted.

Contact Name _____ Phone _____

E-Mail Address _____ Organization _____

Please take note of the official due date and time; it is the responsibility of the potential offeror to request the RFGA in sufficient time to prepare a proposal and respond in accordance with the official due date and time.

This announcement does not commit the Arizona Department of Commerce to award a contract or to pay any costs incurred in the preparation of proposals. Arizona Department of Commerce shall have the right to accept, reject, in whole or in part, all proposals submitted and/or to cancel this announcement.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Solicitation contact person. Requests shall be made as early as possible to allow time to arrange the accommodation.

12

TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☐ **Consent Agenda – Special Announcements** ☒ **Regular Business** ☐ **Work or Special Session**

Reference Document: VVREO letter dated 2/24/11

Agenda Title:

Discussion, consideration, and possible direction to staff relative to adding the Verde Valley Regional Economic Development Organization (VVREO) to the Council Committee Assignments or appointing a staff member to attend the meetings.

Purpose and Background Information:

VVREO requested a representative from Camp Verde to serve as liaison to the organization. If so desired, Council may elect to include this position on the Council Committee Assignments and make the appointment in June. The liaison may be either a Council member or a member from the community. The liaison will not be a voting member. The meetings are held on the first Friday of each month. The Town Manager has been attending on a regular basis.

Recommendation (Suggested Motion): Direct staff based on Council policy.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☐ **Yes** ☐ **No** ☒ **N/A**

Attorney Comments: N/A

Submitting Department: Town Manager

Contact Person: Russ Martin

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☒ **1)** 2-24-22 VVREO Letter **# of pages** 1

☐ **2)** _____ **# of pages** ____

☐ **3)** _____ **# of pages** ____

☐ **4)** _____ **# of pages** ____

☐ **5)** _____ **# of pages** ____

Instructions to Clerk: N/A

Action Report prepared by: D. Barber for Russ Martin

VERDE VALLEY
REGIONAL
ECONOMIC ORGANIZATION

3-1-2011 4

February 24, 2011

The Honorable Mayor Bob Burnside
Town of Camp Verde
473 S. Main Street, Suite 102
Camp Verde, AZ 86322

Mayor Burnside,

The Board of Directors of the Verde Valley Regional Economic Organization wish extend to you and your fellow councilors a very appreciative THANK YOU for officially supporting our regional economic development efforts in the Verde Valley. Part of what will make our economic development efforts successful will be up to date communications. So, we are requesting that you appoint either a councilor or a person from your community to officially represent your community at our monthly board meetings. Your representative is referred to in our bylaws as a "Board Associate". The role of the Board Associate is to provide for two-way communication between your council and our board of directors. They will also be encouraged to participate in Board meetings based on the agenda.

'so in support of the business of Verde Valley Regional Economic Organization, Board Associates will be asked to sign a confidentiality statement. This statement asks VVREO board members and those attending VVREO board meetings to "not disclose, divulge, or make accessible confidential information belonging to, or obtained through their affiliation with VVREO to any person, including relatives, friends, and business and professional associates, other than to persons who have a legitimate need for such information and to whom VVREO has authorized disclosure."

VVREO board meetings are held usually on the first Friday of each month from 9 am to 11 am at the Yavapai County Building, Board of Supervisors Chambers, located at 10 Sixth Street in Cottonwood.

We hope that you will make this appointment at a council meeting in the near future. Once the appointment is made, please forward that person's name and contact information to me, Robyn Prud'homme-Bauer, at rcpbauer@gmail.com or mail to POB 57, Cottonwood AZ 86326. Our representative will receive a monthly notice of the meeting and the agenda.

Again, we thank you for your support and look forward to working with you in ***building sustainable economic prosperity*** in the Verde Valley.

Sincerely,

Robyn Prud'homme-Bauer

Robyn Prud'homme-Bauer, Chairperson
rcpbauer@gmail.com
928-300-1964

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TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☐ **Consent Agenda – Special Announcements** ☒ **Regular Business** ☐ **Work or Special Session**

Reference Document: USFS Request for Public Comments Notice & Sample Letter

Agenda Title:

Discussion, consideration, and possible direction to staff relative to submitting comments to the Coconino and Tonto National Forest Service about the proposed Fossil Creek Wild & Scenic River Comprehensive River Management Plan.

Purpose and Background Information:

On March 30, 2009 Congress designated Fossil Creek as a wild and scenic river. The Wild and Scenic Act requires the Forest Service, in consultation with the state, local and tribal governments, and the public, develop a comprehensive river management plan that will protect and enhance the free-flow condition, the water quality, and the outstandingly remarkable values, and to allow other uses that do not substantially interfere with public uses do not substantially interfere with public use and enjoyment of the river's values. Fossil Creek is located approximately 8 miles outside the border of the Town of Camp Verde off of State Route 260.

Council has received a copy of the Request for Public Comments notice relative to the Fossil Creek project that will be designed to protect and preserve Fossil Creek. Council might wish to consider making comments representative of the Town's position on this project.

Recommendation (Suggested Motion):
Determine Council's position, if any, and direct staff to prepare a letter outlining the Council's comments and concerns.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☐ **Yes** ☐ **No** ☒ **N/A**

Attorney Comments:

Submitting Department: Council

Contact Person: Mayor Burnside

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☒ 1 **Request for Public Comments Notice** **# of pages** 5

☐ 2 _____ **# of pages** _____

☐ 3 _____ **# of pages** _____

Instructions to Clerk: N/A

Action Report prepared by: D. Barber

E-mailed Council 3-31-2011
hard copy Bob K + Jackie B.

03-31-11A11:50 RCVD

Request for Public Comments
Identification of Issues (scoping)
Fossil Creek Wild & Scenic River
Comprehensive River Management Plan
Coconino and Tonto National Forests
March 29, 2011

Below is background information about the Fossil Creek Wild and Scenic River, the web site where you can view or download the Forest Service's proposed action and an alternative scenario, and other possible ways to manage the river corridor. We are interested in hearing your issues with the proposed action. What do you like? What don't you like? What are your suggestions for changes? What effects will this proposal have on the environment?

From your comments, we will identify the environmental and social issues and develop alternatives to the proposal. We will analyze the effects of those alternatives and then publish a draft comprehensive river management plan and environmental document for you to review and comment on before we finalize it. We expect to come out with a final plan in the fall of 2012. Check out our current timeline at http://redrockcountry.org/fossil/fossil-creek-timeline.pdf.

Comments

Comments are welcome at all stages of the CRMP planning process, but to be most useful in developing alternatives to the current proposal, **comments need to be received no later than April 27, 2011**.

Comments may be submitted via the following methods:

- Given at the public open houses
- Email to: comments-southwestern-coconino@fs.fed.us (please put "Fossil Creek" on the subject line)
- Or Mail to:
  - Lynn Humphrey
    Fossil Creek Planning Team Leader
    4077 SW Research Way
    Corvallis, OR 97333
- Or Fax to: (541) 750-7234 (attention: Lynn Humphrey)

Open Houses

There will be opportunities to learn more about the proposal and offer feedback during four open houses each scheduled from 4:30 - 7:30 pm in the following locations:

Monday, April 11 - Payson

Payson Public Library, 328 North McLane Road, Payson.

Tuesday, April 12 – Flagstaff

Radisson Woodlands Hotel, 1175 W. Route 66, Flagstaff.

Wednesday, April 13 – Camp Verde

Verde Ranger Station, 300 East Highway 260, Camp Verde.

Thursday, April 14 – Phoenix

Tonto National Forest Office, 2324 E. McDowell Rd., Phoenix.

Overview

On March 30, 2009, Congress designated Fossil Creek (Arizona) as a wild and scenic river (WSR). The Wild and Scenic Rivers Act requires that the Forest Service, in consultation with state and local governments, tribal governments, and the public, develop a comprehensive river management plan (CRMP) that will protect and enhance if possible, the free-flow condition, the water quality, and the outstandingly remarkable values, and to allow other uses that do not substantially interfere with public use and enjoyment of the river's values.

River Values

After consultation with the public, the Forest Service has determined that the following river values are outstandingly remarkable for the Fossil Creek Wild and Scenic River: recreation, geology, fish and aquatic resources, wildlife, history and traditional cultural uses, and water. The resource assessment that documents these river values is available to view or download on the Forest Service web site at http://redrockcountry.org/fossil/resource-assess.shtml

Programmatic and Site-Specific CRMP

Typically, a comprehensive river management plan (CRMP) is a programmatic document that outlines desired conditions, standards, and guidelines (forest plan guidance) but does not include site-specific direction for managing a wild and scenic river. We are taking a different approach for the Fossil Creek WSR CRMP and will include both programmatic and site-specific direction in the CRMP. The Forest Service needs to take action as soon as possible for long-term protection of the river values. The programmatic portions of the CRMP will amend the Coconino and Tonto NFs forest plans.

Purpose of and Need for Action

The purpose of this proposal is to protect and enhance the outstandingly remarkable values of recreation, geology, fish and aquatic resources, wildlife, history and traditional cultural uses, and water. Since the return of full flows to Fossil Creek in 2005, recreation visitation to Fossil Creek has increased dramatically. Unmanaged recreation use has been affecting streamside soils, plants, and wildlife habitat and the recreation experience has been degraded for many people. We want to restore and better protect these sensitive and unique areas, while continuing to provide high quality sustainable recreation opportunities.

Proposals

Using ideas from five public workshops, people visiting the creek, other interested people, and after reviewing baseline conditions, the Forest Service developed a proposal (the Forest Service proposed action) for managing Fossil Creek. Description and maps of the Forest Service proposed action is available on the Forest Service Fossil Creek web site http://redrockcountry.org/fossil/proposed-action.shtml.

A group of stakeholders has developed an alternate scenario which is also posted on the Forest Service Fossil Creek web site http://redrockcountry.org/fossil/proposed-action.shtml and is also available for your review.

If you cannot access the web site and would like hard-copies of any of these documents, call or email a request to Lynn Humphrey, Fossil Creek planning team leader at 541-750-7158 or lhumphrey02@fs.fed.us

Other Possible Management Scenarios

The Forest Service proposed action and the alternate scenario are only two possible ways to manage the Fossil Creek WSR. There could be many alternatives to managing public use on the creek and no decisions have been made yet. Here are some other possible scenarios:

- Shuttle on summer weekends only
- Combine shuttle system with private vehicle access by allowing some vehicles to drive down and some people to use the shuttle
- No shuttle and allow private vehicles to park in designated sites (similar to the alternate scenario) (we currently estimate that 75 - 100 vehicles could park within the WSR corridor. Currently, over 300 cars access Fossil Creek per day on many summer weekends)
- Make more parking available within the Fossil Creek WSR corridor (possibly at the expense of cultural resources or other resources)
- Close the Fossil Creek road at both ends and only allow hiking/biking/horseback access to the corridor

- Close the Fossil Creek road at the Fossil Springs Trailhead and allow private vehicle access from the Camp Verde side only
- Close the Fossil Creek road near Camp Verde and allow access only through Strawberry/Pine
- Authorize vehicular daily access by permit only.

For More Information

Visit the Fossil Creek website at http://redrockcountry.org/fossil/ **(note the updated url)** or contact Lynn Humphrey, Fossil Creek planning team leader at 541-750-7158 or lhumphrey02@fs.fed.us.

April 8, 2011

To: Lynn Humphrey, Fossil Creek Team Leader
4077 SW Research Way
Corvallis, OR 97333

RE: Support for an alternative transportation planning grant proposal for the Fossil Creek area

The [agency or organization] supports the application for grant funding from the Paul Sarbanes Transit in Parks program for a feasibility study for alternative transportation for the Fossil Creek area on the Coconino and Tonto national forests.

Currently, parking spaces near Fossil Creek are limited so that when people drive there, they often cannot find a place to park. They park illegally, block one lane of traffic so that other cars and ambulances cannot pass, and sometime cut vegetation to make space to park. In addition, the available parking isn't always where people want to recreate. An alternative transportation feasibility study would help the Forest Service determine whether alternative transportation could help alleviate these problems at a reasonable cost.

Alternative transportation could benefit the entire business community by creating a world-class area where both national and international visitors come to see the rare and unique features of Fossil Creek, stop in the surrounding communities and spend money, and stay in local lodging. In addition such a system would serve visitors by allowing a relatively stress-free visit to the creek.

Sincerely,

Virginia Jones

Subject: FW: Fossil Creek Open Houses Postponed

From: Virginia Jones
Sent: Monday, April 11, 2011 5:54 PM
To: Bob Burnside; Carol German (dcgerman@q.com); Jackie Baker; Norma Garrison; Pete Roulette (peteroulette@msn.com); Robin Whatley (Robin.whatley@campverde.az.gov); Alan Buchanan; Bruce George
Subject: FW: Fossil Creek Open Houses Postponed

HARD COPY PROVIDED TO BOB K AND JACKIE B.

Virginia Jones
Town of Camp Verde
Deputy Clerk

-----Original Message-----
From: Russ Martin
Sent: Monday, April 11, 2011 4:03 PM
To: Debbie Barber; Virginia Jones
Subject: FW: Fossil Creek Open Houses Postponed

Please forward out to Mayor/Council immediately.

Thank you,

Russ Martin
473 South Main Street, Ste. 102
Camp Verde, AZ 86322
russ.martin@campverde.az.gov
[P] 928.567.6631 x 102
[F] 928.567.8291

-----Original Message-----
From: Lynn L Humphrey [mailto:lhumphrey02@fs.fed.us]
Sent: Friday, April 08, 2011 4:40 PM
To: pdl r3 coconino fossil public
Cc: Gregory J Schuster; Jennifer M Burns; Paige D Rockett; Connie Birkland
Subject: Fossil Creek Open Houses Postponed

The Fossil Creek Open Houses scheduled for next week (April 11-14, 2011) have been postponed until further notice. We will let you know when we reschedule the meetings.

We will extend the comment period on the proposed action so that you can learn more about the proposal and offer feedback during the open houses.

I apologize for any inconvenience this causes.
-Lynn Humphrey, Fossil Creek planning team leader

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TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☐ **Consent Agenda – Special Announcements** ☒ **Regular Business** ☐ **Work or Special Session**

Reference Document: Resolution 2011-844

Agenda Title:

Discussion, consideration, and possible approval of Resolution 2011-844, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting and establishing the Town of Camp Verde Procedures and Operations Guide and superseding all resolutions or parts of resolutions adopted by the Town of Camp Verde in conflict with the provisions of this resolution or any part of this resolution are hereby repealed, effective as of the day this resolution is effective.

Purpose and Background Information:

Council held work sessions and regular sessions to study and review various documents that are to be placed into one comprehensive document that will apply to staff, Council, and boards, committees, and commissions. This document is now complete and ready for your approval. The policies were distributed earlier under separate cover to allow you sufficient time to review the policies. This resolution will combine all of the policies into one document.

Recommendation (Suggested Motion):
Move to approve Resolution 2011-844, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting and establishing the Town of Camp Verde Procedures and Operations Guide and superseding all resolutions or parts of resolutions adopted by the Town of Camp Verde in conflict with the provisions of this resolution or any part of this resolution are hereby repealed, effective as of the day this resolution is effective.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☒ **Yes** ☐ **No** ☐ **N/A**

Attorney Comments: Comments have been incorporated into the document.

Submitting Department: Clerk's Office

Contact Person: Deborah Barber

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☒ 1) Resolution 2011-844 **# of pages** 1

☐ 2) _____ **# of pages** ____

☐ 3) _____ **# of pages** ____

☐

Instructions to Clerk: N/A

Action Report prepared by: D. Barber

RESOLUTION 2011-844

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ADOPTING AND ESTABLISHING THE *"TOWN OF CAMP VERDE OPERATIONS AND PROCEDURES GUIDE"* AND SUPERSEDING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS ADOPTED BY THE TOWN OF CAMP VERDE IN CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION OR ANY PART OF THIS RESOLUTION ARE HEREBY REPEALED, EFFECTIVE AS OF THE DAY THIS RESOLUTION IS EFFECTIVE.

WHEREAS, the Legislature has made substantial modifications to the Open Meeting Law (OML), ARS Sections 38-431 through 38-431.09,effective July 18, 2000; and

WHEREAS, changes in the law concerning executive sessions, meetings, open calls to the public and enforcement should be adopted by the Council as a policy and procedural directive to staff; and

WHEREAS, it is in the best interest of the Town to adopt rules, policies and procedures and place these into one document for the benefit of all parties; and

WHEREAS, it is in the best interest of the Town to adopt policies for operations and procedures applicable to Town Staff, the Council and its boards, commissions, and committees;

NOW THEREFORE, the Mayor and Common Council of the Town of Camp Verde hereby resolve to approve and adopt the "Town of Camp Verde Operations and Procedure Guide", attached hereto as Exhibit A.

ADOPTED AND APPROVED by a majority vote of the Mayor and Common Council at the regular meeting of April 20, 2011.

Mayor Bob Burnside

Approved as to form:

Attest:

Town Clerk Deborah Barber

Town Attorney

Exhibit A attached

Town of Camp Verde
Procedures & Operations Guide

Section 1. *Financial Operations Guide*

Section 2. *Guide for the Preparation of Business Agenda Items*

Section 3. *Council, Commissions, Committees, and Boards Policies and Procedures*

Section 4. *Special Event Permitting and Procedures*

Section 5. *Records Management*

Section 6. *Risk Management Policies and Procedures and Safety Program*

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TOWN OF CAMP VERDE
Agenda Action Form

Meeting Date: April 20, 2011

Meeting Type:
☐ **Consent Agenda – Special Announcements** ☒ **Regular Business** ☐ **Work or Special Session**

Reference Document: Ordinance 2011-A375

Agenda Title:

Discussion, consideration, and possible approval of Ordinance 2011-A375, an ordinance of the Town of Camp Verde, Yavapai County, Arizona amending Town Code Section 11-1-6 Parks – Alcohol Use.

Purpose and Background Information:

Council directed staff to amend Town Code Section 11-1-6 Parks-Alcohol Use to reflect that Council may approve a number of events that are not specifically named. The number 6 was mentioned, and as such, placed in the ordinance. Council might wish to direct staff to change this number prior to executing and posting the ordinance. Council should approve this ordinance now to allow alcohol sales at the Corn Fest due to the cancellation of the Crawdad Festival.

Recommendation (Suggested Motion):
Move to approve Ordinance 2011-A375, an ordinance of the Town of Camp Verde, Yavapai County, Arizona amending Town Code Section 11-1-6 Parks – Alcohol Use.

Finance Review: ☐ **Budgeted** ☐ **Unbudgeted** ☒ **N/A**

Finance Director Comments/Fund:

Attorney Review: ☒ **Yes** ☐ **No** ☐ **N/A**

Attorney Comments: Comments have been incorporated into the document.

Submitting Department: Clerk's Office

Contact Person: Deborah Barber

Supporting Documents attached: ☒ **Yes** ☐ **No** ☐ **N/A** (If yes, list detail below)

☒ **1) Ordinance 2011-A375** **# of pages 1**

☐ **2)** _____ **# of pages** ____

☐ **3)** _____ **# of pages** ____

☐

Instructions to Clerk: N/A

Action Report prepared by: D. Barber

ORDINANCE 2011-A375

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AMENDING TOWN CODE SECTION 11-1-6 PARKS – ALCOHOL USE

TOWN CODE, SECTION 11-1-6 is hereby amended as follows:

Section 11-1-6 Parks - Alcohol Use (2000-A162) (2009-A367) (2009-A369)

Definitions: "*Public Recreation Area*" shall include a Town park, district or regional parks, riverfront parks, or areas so designated by the Town Council of the Town Hall complex, such as the adjoining sports fields, parking lots, or gymnasium, or other Town property.

Prohibition on Alcohol Use. It is unlawful for any person to consume, possess, give, or sell any alcoholic beverage within the boundaries of any public recreation area OR ON TOWN-OWNED PROPERTY within the Town limits, or in a public thoroughfare, except that persons may sell, purchase, or consume beer and/or wine by permit from the Town. THE COUNCIL MAY APPROVE NO MORE THAN SIX (6) ALCOHOL PERMITS ON TOWN PROPERTY IN A FISCAL YEAR. ~~at the following events only: Fort Verde Days (beer only), Crawdad Festival (beer only), and Pecan, Wine & Antique Festival (wine only). The permit will specify the area and other conditions of use.~~ A special event license from the Arizona Department of Liquor Control is required and procedures are outlined in the Town of Camp Verde Procedures and Operations Guide, Special Event Permitting Procedures and Handbook. THE PERMIT WILL SPECIFY THE AREA and other conditions of use.

A) Proof of alcohol training from Arizona Department of Liquor Control is required as a condition of the permit.
B) Signs will be posting stating that no one appearing to be intoxicated will be served
C) "LAST CALL" promotions are strictly prohibited.

Permit Procedures. The Town Manager will establish permit procedures under this ordinance, except that the Town Council may by motion or resolution determine which events sponsored by the Town will have beer sold under a Town special event license.

Violations and Penalties. Violation of this [section] ordinance is declared to be a Class 1 misdemeanor, punishable by fines up to $2,500 and 6 months in jail or to the limits as may be amended by State law.

Posting. Signs shall be posted in all public recreation areas warning the public of the provisions of this ordinance.

Effective Date. This Ordinance is to be effective when publication and posting pursuant to A.R.S. § 9-813 is accomplished.

PASSED AND ADOPTED in open meeting by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, on the 20th day of April 2011.

_____ Approved as to form: _____

Bob Burnside, Mayor Town Attorney

Attest:

_____ _____

Deborah Barber, Town Clerk Date