

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, FEBRUARY 16, 2011
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – February 2, 2011
- 2) Council Hears P&Z Matters – January 26, 2011

b) Set Next Meeting, Date and Time:

- 1) February 23, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters - **CANCELLED**
- 2) February 25, 2011 at 7:00 a.m. – Work Session
- 3) March 2, 2011 at 6:30 p.m. – Regular Session
- 4) March 16, 2011 at 6:30 p.m. – Regular Session/Special Council Hears Planning & Zoning Matters
- 5) March 23, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters
- 6) March 30, 2011 at 6:30 p.m. – Work Session

On a motion by Kovacovich, seconded by Garrison, the Consent Agenda was unanimously approved as presented, with the change in meeting dates as discussed.

After a brief discussion, there was unanimous agreement to cancel the February 25, 2011 Work Session scheduled for 7:00 a.m., and instead set the Work Session for February 23, 2011, at 6:00 p.m.

5. **Special Announcements & Presentations**

Welcome to the new businesses:

- Lansink Family Properties, 301 S. Woods Street, Camp Verde
- Kings Authentic Gifts & Souvenirs, 1550 W. Highway 260, Camp Verde
- Alarm Electronics, Prescott, Az
- Baier's Carpet & Upholstery Cleaning, Camp Verde
- Valley View Restaurant, 102 W. Arnold, Camp Verde
- Jerry Rosenberg, 866 N. Garner Lane, Camp Verde
- Doc's Small Engine Repair/Welding, 227 S. Woods, Camp Verde
- Highlands Floor Covering, Flagstaff, AZ
- Tyler Technologies, Inc., Sugarland, TX

Mayor Burnside, expressing his pleasure at being able to make the announcement, read into the record the list of new businesses.

6. **Council Informational Reports.**

German reported that she had attended the soft opening of the new restaurant, and volunteered at the Pecan & Wine Festival last weekend, which seemed to be aw very successful event.

Roulette said he also enjoyed himself at the Pecan & Wine Festival; it was well done.

Baker reported on attending the Pecan & Wine Festival; comments from the public indicated it was a great show this year; she also volunteered at the Fort, and public comments there indicate they were quite impressed; Baker reminded them to spread the word to friends and family.

Kovacovich thanked the maintenance staff for the new flagpole in front of Town Hall; other members joined in the thanks.

Whatley shared her experience in unsuccessfully trying to go to the new Valley View Restaurant; the parking lot was filled to

capacity. Whatley also volunteered at the Pecan & Wine Festival two days, but spent one day just attending what she described as a great and very successful event.

Garrison shared her exceptionally busy week, including information on the three-year branding project accomplished by the Navajo and Apache Counties, called the Real AZ Corridor, with the website www.realazcorridor.com. Garrison attended the Yavapai County Supervisors Redistricting in Cottonwood; there will be a meeting in Cottonwood on March 1, 2011 at 4:00 p.m.; it is important for everyone to get involved and complete the survey form; all comments will be submitted to Washington with the application for redistricting. Garrison commented on the 2011 Tourist Roundup scheduled for /April 6, from 10:00 to 5:00 p.m. in Williams, Arizona; there will be no charge this year. She praised the job done by all participants on the new flagpole, and the dedication ceremony. She also enjoyed the opening of the Valley View Restaurant, and reminded everyone of the Yavapai-Apache Nation Exodus and Return event on February 26, 2011 that will involve a temporary road closure on the Reservation. The new UPS store will be celebrating their Grand Opening February 19th.

Burnside welcomed the new Public Works Project Manager, Steve Burroughs. Burnside reported on attending the Honor of the Chaplains at the VFW. Hhe described the proposed route of a Pink Fire Truck throughout the state; donations will be sought at each city or town and will be used to aid each town's cancer victims. Burnside commented on the Valentine's evening event at the Mingus Cafeteria; he participated in a brainstorming session on promoting agriculture and canning to benefit the Verde Valley. He reported on the Prescott National Forest presentation on the proposed Trails Map. The Town Manager has been requested to submit a copy of the transportation map that is in the General Plan to be included on the proposed map. Burnside commented on the cleanup efforts in front of the Library, and reminded everyone of the voting ahead for a new Mayor and three Council members.

7. **Call to the Public for items not on the agenda.**

Steve Goetting gave an update on the Pecan & Wine Festival, extending special thanks to all the volunteers, vendors, restaurants, wineries, and others who participated, as well as the Town staff in connection with insurance and yard work. Attendance appeared to be up about 10% over last year, and he will be meeting with Town staff at the end of the month with a final total.

There was no further public input.

8. **Presentation by Carol Brown relative to an overview of Risk Management followed by possible discussion.** Staff

Resource: Carol Brown

There was no action taken.

9. **Public Hearing, discussion, and possible approval of Resolution 2011-833, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2006-699 and vacating the approval of the Final Plat for the River's View subdivision at Simonton Ranch.** Staff Resource: Mike Jenkins

On a motion by Baker, seconded by German, the Council unanimously approved Resolution 2011-833, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2006-699 and vacating the approval of the Final Plat for the River's View subdivision at Simonton Ranch.

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved an amendment to the original motion, to delete from Resolution 2011-833, in the last WHEREAS paragraph, the entire last sentence beginning as follows: "Should the developer/subdivider of such property intend on developing the subject property"

10. **Public Hearing, discussion, and possible approval Resolution 2011-834, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2006-693 and vacating the approval of the Final Plat for the Homestead subdivision at Simonton Ranch.** Staff Resource: Mike Jenkins

On a motion by Kovacovich, seconded by Baker, the Council unanimously approved Resolution 2011-834, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2006-693 and vacating the approval of the Final Plat for the Homestead subdivision at Simonton Ranch, and deleting the entire last sentence in the last WHEREAS paragraph.

11. **Public Hearing, discussion, and possible approval of Resolution 2011-832 of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2006-685 and approval to record the abandonment and reversion to acreage plat for the Silverado subdivision at Simonton Ranch and said plat also including the abandonment of all roadways, easements, and common areas of the subdivision as evaluated by the Planning & Zoning Commission on January 27, 2011.** Staff Resource: Mike Jenkins
 On a motion by Roulette, seconded by Whatley, the Council unanimously approved Resolution 2011-832 of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2006-685 and approving to record the abandonment and reversion to acreage plat for the Silverado subdivision at Simonton Ranch and said plat, also including the abandonment of all roadways, easements, and common areas of the subdivision as evaluated by the Planning & Zoning Commission on January 27, 2011, with the following amendments to the verbiage: In the first WHEREAS, remove the word "has" following the date of November 17, 2010, continuing with, "...directed town staff to process an Abandonment..."; in the third WHEREAS, revise to state, "there have been no improvements made and lots sold for the Silverado Subdivision, and"; and in the sixth WHEREAS, change the date of November 17, 2010, to correctly reflect January 27, 2011.
12. **Discussion, consideration, and possible direction to staff relative to developing a comprehensive zoning enforcement process utilizing established protocol to include the Planning & Zoning Commission and the Town Attorney.** Staff Resource: Mike Jenkins
 On a motion by German, seconded by Garrison, the Council unanimously directed staff to develop a comprehensive zoning enforcement process through the Planning & Zoning Commission and the Town Attorney utilizing the criminal citation process as prescribed in Section 102 of the current Planning & Zoning Ordinances and to place the enforcement procedures in the proposed new Planning and Zoning Ordinances/Town Code as a single guidance source.
13. **Discussion, consideration, and possible approval of Resolution 2011-835, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, deeming the granting of a franchise to Arizona Public Service Co. beneficial to the Town and calling a Regular Election set for May 17, 2011 to submit the question to the qualified electors as to whether or not the franchise shall be granted.** Staff Resource: Debbie Barber
 On a motion by Whatley, seconded by Baker, the Council unanimously approved Resolution 2011-835, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, deeming the granting of a franchise to Arizona Public Service Co. beneficial to the Town and calling a Regular Election set for May 17, 2011 to submit the question to the qualified electors as to whether or not the franchise shall be granted.
- There was no public input.
14. **Discussion, consideration, and possible direction to staff relative to the method in which Council wishes to review the final revisions to the Town Code and the Policies and Operations Guide. Direction may include setting a work session.** Staff Resource: Debbie Barber
 Town Clerk Barber was directed to bring back to Council the proposed final revisions to the Town Code and Policies and Operations Guide, as discussed at the January 7, 2011 Work Session, for final review and approval at a Work Session scheduled for March 9, 2011, at 6:00 p.m.; also included for review will be the financial policy issues previously discussed. The pages setting forth the proposed final revisions will be inserted into their copies of the original document.
15. **Call to the Public for items not on the agenda.**
 There was no public input.
16. **Advanced Approvals of Town Expenditures.**
 There were no advanced approvals.
17. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
- **Update relative to Council's request to check into the handicapped parking requirements.** Staff Resource: Russ Martin

Town Manager Martin reported that pursuant to his contact with the Court Magistrate , the Town cannot be any less strict in the matter since the handicapped parking requirements are regulated by State Statute; the Town is required to cite any violation and there is only zero tolerance for not having the card in place as mandated. The only recourse is to appeal to the legislators to change the law in place. Martin added that interviews are in the process to hire the new Finance Director.

18. **Adjournment**

On a motion by Garrison, seconded by Baker, the meeting was adjourned at 8:18 p.m.