REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS · 473 S. Main Street, Room #106
WEDNESDAY, FEBRUARY 2, 2011
at 6:30 P.M.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
Mayor Burnside called the meeting to order at 6:30 p.m.

2. **Roll Call**
Mayor Burnside, Vice Mayor Kovacovich, and Councilors Baker, Garrison, German, Roulette, and Whatley were present.

Also Present
Town Manager Russ Martin and Town Clerk Deborah Barber

3. **Pledge of Allegiance**
Councilor Garrison led the pledge.

4. **Consent Agenda –** All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
   a) **Approval of the Minutes:**
      1) Regular Session – January 19, 2011
   b) **Set Next Meeting, Date and Time:**
      1) February 2, 2011 at 6:30 p.m. – Regular Session
      2) February 16, 2011 at 6:30 p.m. – Regular Session
      3) February 18,2011 at 9:00 a.m. – Work Session
      4) February 23, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters
   c) **Possible recommendation relative to the approval of the following applications for Wine Festival License/Wine Fair License for the Pecan and Wine Festival held February 11, 12, and 13, 2011: Kokopelli Winery; Alcantara, LLC; Javelina Leap Estate Vineyard; Oak Creek Vineyards Winery; Page Spring Cellars; Pillsbury Wine Co., North, LLC; Jerome Winery; Caduceus; and Granite Creek Vineyards, and Echo Canyon Winery/Amigos Devino.** Staff Resource: Debbie Barber

On a motion by Kovacovich, seconded by Baker, the Council unanimously approved A & B of the Consent Agenda.

Mayor Burnside asked Barber to present item #C. Barber explained that the liquor license applications were for the upcoming Pecan and Wine Festival and that Caduceus had pulled their application.

On a motion by Kovacovich, seconded by Garrison, the Council voted unanimously to approve item C, excluding Caduceus.

5. **Special Announcements & Presentations –** There are no special announcements or presentations.

6. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, Yavapai County Water Advisory Committee, and shopping locally. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

Garrison asked Council to consider cancelling the April 6, 2011 meeting so that she and other interested

Council members and the Town Manager could attend the NACOG Tourism event in Williams. She explained that the event would begin at 10:00 a.m. and would last all day. She said it was important for all communities to attend and have input. She advised that she would be forwarding a flyer to Council members next week and encouraged them to register as soon as possible. She also advised that the Tourism Committee had accepted her resignation and that Tracie Schimikowsky had been appointed to fill her seat. Garrison said that she had attended a presentation on high-speed broadband and advised that might be coming soon, noting that the Town was part of a cooperative agreement with other Verde Valley communities. She explained that she had given the Manager a business card of a contact person and asked him to call to identify the Town's needs. In closing, Garrison said that she had spoken with Jim Ferguson about the archaeological grant and that an answer would come no later than February 7.

7. **Call to the Public for items not on the agenda.**
Howard Parrish advised that it was 27 below in Flagstaff and that his nephew went there with a load of sand that froze and could not be dumped. He then presented Council a trophy from 1959 for a First Place float in the Jay Cee Rodeo Parade for historical purposes. Burnside said it should go to the Historical Society since we were not a Town in 1959. Burnside asked for an agenda item to determine where it should go. Parrish noted that Councilor Kovacovich's father rode in the parade.

Steve Goetting gave an update on the upcoming Pecan and Wine Festival, noting that there were over 60 vendors and 11 wineries. Vendors included restaurants, antique dealers, etc. He said that he had calls from as far away as Michigan and Minnesota that said they were looking forward to our balmy weather. He said that he did not say anything about how cold it has been. Goetting apologized for the late comers and then advised Council that he appreciated working with staff and that the process has been much easier this year than it has in the past. Garrison responded that she had invited Committee members from both meetings to attend and they promised to send someone.

8. **Discussion, consideration, and possible approval of a budget appropriation request that will consist of the transfer of the $12,000 energy savings rebate received from APS, currently on deposit in the General Fund, to the Capital Improvement Fund, line item 50-00-5118, for the Library HVAC Retrofit Project.** Staff Resource: Russ Martin
On a motion by German, seconded by Roulette, the Council voted unanimously to transfer $12,000 from the General Fund to the Capital Improvement line item 50-11-5118 for the Library HAVAC Retrofit Project.

Mayor Burnside read the item aloud. Martin explained that he had previously advised Council of the APS energy saving rebates that came about due to the changes made to the Community Center building. He advised that staff is now requesting to use the rebates in the amount of $12,000 to upgrade the heating and air conditioning units at the library. He advised that the costs were anticipated to be lower.

Burnside asked for clarification that the money would be used for other Town facilities. Martin said that if any funds were left, they might go back into savings, but will meet the grant stipulations.

9. **Call to the Public for items not on the agenda.**
There was no public input.

10. **Advanced Approvals of Town Expenditures.** There are no advanced approvals.
Council took no action on this item.

11. **Manager/Staff Report** Individual members of the Staff may provide brief summaries of current events and activities. These summaries are strictly for informing the Council and public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
Martin advised that the Town Code requires the participation of no more than three Council members to

participate in the interview process for department heads. He asked at least two members to volunteer to participate in the upcoming Finance Director interviews. He asked members to let him know after the meeting. German volunteered and Burnside said that it could not be discussed at this time.

Martin said that the InCode software implementation is moving forward with plans to begin in the Finance Department on March 21. However, it will be mid-April before it gets up and running. He advised Council that Debbie Hughes' husband was not expected to live much longer and asked Council to keep her in their thoughts.

12. **Adjournment**

On a motion by Baker, seconded by Garrison, the meeting was adjourned at 6:50 p.m.

Bob Kovacovich

~~Bob Burnside, Mayor~~ of Bob Kovacovich, Vice Mayor

Deborah Barber

Deborah Barber, MMC, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on February 2, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 21 day of February, 2011.

Deborah Barber

Deborah Barber, MMC, Town Clerk