

**MINUTES
REGULAR SESSION
PARKS and RECREATION COMMISSION
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
Tuesday, August 7th, 2007
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 5:30 p.m.

2. **Roll Call**

Chairperson Trapper Moore, Commissioners Ellington, Mason, Clawson and Whatley were present; Commissioner Teague arrived at 5:32 p.m.; Commissioner Wilson was absent.

Also Present: Parks & Recreation Director Lynda Moore and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Mason.

Chairperson Moore welcomed Commissioner Robin Whatley as the new member replacing Vice Chairperson Parker.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.

a. **Approval of the Minutes:**

- 1) June 5th, 2007.
- 2) July 3rd, 2007 Cancelled

b. **Set Next Meeting, Date and Time:**

- 1) Regular Session – September 4th, 2007

On a motion by Mason, seconded by Clawson, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Discussion and update of the proposed Community Park located at the Old Airstrip Site.**

Parks & Rec Director Moore reported that the independent appraisal of the subject 223-acre site authorized by the Council had come in at quite a bit less than the original Forest Service appraisal. The Council has approved pursuing purchase of the entire parcel under the Townsite Act. In order to do so, the Forest Service will require another appraisal by the original Forest Service appraiser, and by the end of September that second appraisal should be back. Because the value of land has been dropping it is anticipated that the second appraisal should reflect a lower value. Another extension of

the grant appears to be possible, although the request for an extension will need to be taken directly to the Forest Service Board. That grant will assist in developing the first 40 acres. The members discussed with Moore the background of the negotiations to create a community park during the approximately last five years.

7. **Discussion, consideration and possible approval to set date for a Parks & Recreation Commission Retreat.**

On a motion by Mason, seconded by Ellington, the Commission unanimously approved setting the date of September 22, 2007, for a retreat to be held from 9:00 a.m. to 12:00 noon in the Parks & Recreation Conference Room.

Moore explained that she and the Chairman have discussed the benefit of setting a time when the Commission can informally review, discuss and update the mission, the goals and the responsibilities of the Parks & Rec Commission, possibly how to better utilize the Commission in all areas, including arranging for a future Work Session with the Town Council. The members unanimously agreed on how helpful such a session would be in setting a future course, and after discussion arrived at the date of September 22, 2007; a motion was made accordingly.

8. **Discussion and update on the SLIF Grant and plans to work at Black Bridge Park.**

Moore referred to copies of two sketches that had been included in the agenda packets for discussion, explaining that the Council had directed that tentative plans for development of Black Bridge Park be prepared. The first sketch illustrated what the Commission had originally discussed; the second sketch was what Moore had presented to Council indicating basically what was to be covered in the SLIF grant. Any improvements are being held up pending the results of the upcoming archaeological study. The Commission discussed in detail with Moore the proposed improvements, including trails, restrooms, sewer access, picnic areas, handicap parking and accessibility, and the guidelines and restrictions imposed by the SLIF Grant.

9. **Discussion and update on the profit and loss for the Crawdad Festival, Independence Day Celebration, Cornfest and Summer Program.**

Moore reported on the subject programs, reviewing in detail with the members the income and expenses for each. It was generally agreed that the programs and events are important to the community and that profit is not the main goal; however, the losses experienced were of concern, particularly in connection with the Crawdad Festival. Among other general suggestions, including requesting more financial help from the Chamber of Commerce, the members discussed the need for a Special Events Coordinator who could dedicate time toward getting more sponsorships to help defray the expenses.

10. **Discussion and update on upcoming Events and programs.**

Moore gave an update on the upcoming Block Party and participation by merchants, adding that no volunteers will be needed. Moore described the coming Pioneer Days, Gun & Knife Show, Mule Show, and said she is still trying to get the tractor groups involved. Moore said she definitely will need volunteer help for Fort Verde Days and organizing the Parade. Moore confirmed that the Arts & Crafts vendor fees will be increased to \$100, and Food vendors to \$200, to be more in line with what other communities charge vendors at their events. Moore also outlined an idea for celebrating

Halloween in the downtown area, closing off Main Street, and organizing a candy drive well in advance to help the merchants participate in the event. The members also discussed the plans for the Christmas Parade and Bazaar.

11. **Director's Report**

Moore highlighted and gave an update on details in her written report, copies of which had been included in the agenda packets. She also reminded the Commission that the next meeting will include selection of a Vice Chairperson.

12. **Commission Informational Reports:**

Mason reported on a project being put together by the merchants in connection with the Block Party to help with collecting back-to-school supplies.

Whatley said she is glad to be on the Commission, and looks forward to being helpful.

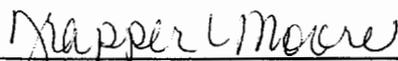
Ellington cited his personal experience at the pool with his grandsons during the summer and commended the professionalism of the pool lifeguards.

Clawson commented on the recent issue of Arizona Highways that featured Camp Verde and the Mail Trail.

Teague expressed his appreciation to Parks & Rec for the excellent condition of the fields before, during and after the Little League season.

13. **Adjournment**

On a motion by Teague, seconded by Clawson, the meeting was adjourned at 7:11 p.m.



Trapper Moore, Chairperson

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 7th day of August 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7th day of Sept., 2007.



Margaret Harper, Recording Secretary