

**MINUTES
REGULAR SESSION
PARKS and RECREATION COMMISSION
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
Tuesday, June 5th, 2007
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 5:30 p.m.

2. **Roll Call**

Chairperson Trapper Moore, Commissioners Ellington, Wilson and Clawson were present; Commissioner Mason arrived at 5:47 p.m.; Commissioner Teague was absent; Vice Chairperson Parker was absent, having submitted his resignation.

Also Present: Parks & Recreation Director Lynda Moore and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Clawson.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.

a. **Approval of the Minutes:**

1) May 1st 2007.

b. **Set Next Meeting, Date and Time:**

1) Regular Session – July 3rd, 2007.

On a motion by Ellington, seconded by Clawson, the Consent Agenda was unanimously approved as presented, noting that the meeting scheduled for July 3, 2007 is canceled.

Discussing the regular session for July 3rd, it was agreed that because of possible lack of a quorum on the eve of the holiday, the meeting should be canceled.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Discussion and update of the proposed Community Park located at the Old Airstrip Site.**

Parks & Rec Director Moore reported that the Council has decided to select the option prepared by Finance Director Bullard whereby the Town could bond \$4.3 million for purchase of as much of the proposed Forest Service 223 acres as possible for that amount. \$300,000 of the bond would be committed from the Parks Fund annual revenue. It is hoped that the Forest Service will not require another appraisal, but will come back with an offer of land for the \$4.3 million. Mayor Gioia and Interim Town Manager are in the process of setting up a meeting with the Forest Service to discuss the purchase. Moore confirmed that the \$1 million now in the Parks Fund for improvements will not be affected; also the Fire District plans to purchase two acres of the property.

7. **Discussion on fingerprinting for volunteers working with youth.**
Moore said that this item was inadvertently duplicated by Item 10, and requested that any discussion take place under Item 10; the Commission agreed with that request.
8. **Discussion and update on Black Bridge Park.**
Moore said that the archaeological study will commence around July 1st and will take approximately six weeks, after which the Town will be able to determine how to proceed with the road and other improvements. Moore is preparing and will be sending out the bid for the restrooms, and within two to three weeks it will be possible to start cutting the planned trail.

Public Input
Robin Whatley wondered if thought had been given to developing the Park site and the Library site together, which she believes is a viable solution and would provide parking spaces.
9. **Discussion and update on 07/08 Budget.**
Moore commented that the budget sessions went very well this year. Although funding was not included for a Special Events Coordinator, there was generous funding for the Parks expenses so that the needed improvements can be taken care of, especially at Butler Park. Moore noted that every other department received funding for additional staff.
10. **Discussion and update regarding fingerprinting and background checks for volunteers.**
Moore said she had included an article in the agenda packet regarding the subject of fingerprinting and background checks that emphasizes the importance of checking out volunteers. Moore said that in the basketball program alone, there will be around 100 volunteers that work with children. The Town does not have a policy for background checks of volunteers; however, Moore explained that she will be presenting a request to Council tomorrow night for direction to add such a requirement to the Personnel Manual. Since the agenda did not provide for any formal action, Moore suggested that the members might want to attend the Council meeting to lend their verbal support for the request. The cost of fingerprinting and background checks was briefly discussed; Moore confirmed that the Parks budget included the necessary funding.
11. **Director's Report.**
Moore reviewed highlights of her written report, including the problem with the well pump at Butler Park, the issue of graffiti removal, and the positive impact of the Crawdad Festival on the Town. Although it appears that income from the event may end up on the negative side, the Town businesses were extremely busy throughout the weekend and benefited from the great numbers of visitors and tourists who had come to Town for the event. Moore said that the plan for next year is to cut back to two days instead of the three, which will also keep expenses down somewhat. The playground equipment is ready to be installed at Verde Lakes Park, and the next priority is starting work on the trails at Black Bridge Park. Moore added a special commendation to Jim Ellington for his work at the Crawdad Festival above and beyond the call of duty.
12. **Commission Informational Reports:**
Mason reported on the Corvette Car Show sponsored by the Chamber during the

Crawdad Festival. The event will be sanctioned by the Corvette Club next year, which will increase the participation by the Corvette Club members, and will again be held during the Crawdad Festival.

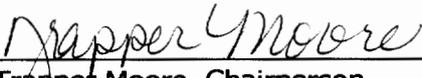
Wilson said he had received very positive comments from friends who had visited on Saturday to attend the Crawdad Festival.

Ellington wanted to thank Danny Parker for all the work he has done on the Commission during the last six years, adding that he will be missed.

Clawson apologized for not contributing more time to the Festival than she did; Moore assured her that she was a great help.

13. **Adjournment.**

On a motion by Clawson, seconded by Ellington, the meeting was adjourned at 5:54 p.m.

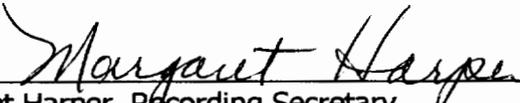


Trapper Moore, Chairperson

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 5th day of June 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 7th day of August, 2007.



Margaret Harper, Recording Secretary