

**MINUTES  
REGULAR SESSION  
PARKS and RECREATION COMMISSION  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
Tuesday, May 1<sup>st</sup>, 2007  
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 5:30 p.m.

2. **Roll Call**

Chairperson Trapper Moore, Vice Chairperson Parker, Commissioners Ellington and Clawson were present; Commissioners Teague, Mason and Wilson were absent.

**Also Present:** Parks & Recreation Director Lynda Moore and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Parker.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.

a. **Approval of the Minutes:**

1) April 3<sup>rd</sup>, 2007.

b. **Set Next Meeting, Date and Time:**

1) Regular Session – June 5<sup>th</sup>, 2007.

On a motion by Parker, seconded by Clawson, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Discussion and update of the proposed Community Park located at the Old Airstrip Site.**

Parks & Rec Director Moore reported that the appraisal still has not been received as had been expected last Friday. Moore understands that as soon as the appraisal comes in, it will be submitted to the Council for a decision on how much of the property the Town will be able to purchase. Moore confirmed that a portion of the grant money already received will go towards the purchase, with the balance funding park amenities.

7. **Discussion, consideration and possible direction to Council regarding vendor fees and a proposed agreement between the Town of Camp Verde and the Verde Valley Rangers Sheriff's Posse on alcohol sales at (5) five special events per year.**

On a motion by Parker, seconded by Ellington, the Commission voted unanimously on a recommendation to Council regarding vendor fees and a proposed agreement between the Town of Camp Verde and the Verde Valley Rangers Sheriff's Posse on alcohol sales

at five (5) special events per year, on an annual basis, as follows: Pecan, Wine & Antique Festival, no vendor fee charged, as a courtesy; Annual Crawdad Festival, \$500 vendor fee; Annual Cornfest, \$350 vendor fee; Block Party, \$350 vendor fee; Fort Verde Days, \$750 vendor fee.

Moore explained that there had been some objection voiced by Council members regarding sale of alcohol at Town events; however, the Council discussed having a non-profit group handle the sales, as other communities are doing, and just charging a vendor fee for each event. Town Attorney Sims said that partnering with an entity for alcohol sales places the Town in a vulnerable position from the standpoint of liability, whereas with a non-profit group paying a vendor fee, assuming full responsibility and adding the Town to their insurance policy, the risk for the Town is very low. Moore said that Council had directed staff to work with the Sheriff's Posse and the P&R Commission and come up with vendor fees. Moore will also meet with the Posse in the morning to discuss the recommendation to be made by the P&R Commission.

Moore provided the members copies of the vendor fees being charged at the five authorized events, together with a copy of the Vendor Registration Form & Agreement that had been reviewed by the Town Attorney. After discussion the Commission decided that multiplying each vendor fee by 10 for alcohol sales would be reasonable, and agreed on the following: Crawdad Festival, regular \$50 vendor fee, \$500 for alcohol sales; Cornfest, \$35 fee, \$350 for alcohol sales; Block Party, \$35 fee, \$350 for alcohol sales; Fort Verde Days, \$75 fee, \$750 for alcohol sales. In regard to the Posse handling the sales at the Pecan & Wine Festival, other non-profit groups are not charged, as a courtesy, and it was agreed the Posse should not be charged either since they are doing a service to the community as well.

8. **Discussion, consideration and possible direction to staff on landscape and amenities that will be included in the conceptual plan of the proposed Black Bridge Park.**

Staff was directed to prepare a conceptual plan of the proposed Black Bridge Park, to include landscaping and amenities, as discussed, to be submitted to Council for consideration and approval.

Moore commented on the walk-through of the proposed park site on Monday, April 30<sup>th</sup>, and opened the discussion for a review of that event and recommendations from the members on the landscaping and amenities for the park in order for her to prepare a proposed conceptual plan to present to the Council. The members set forth in detail and agreed upon improvements to be considered and constructed, including, in part, pecan trees as a buffer, chain link fencing along Montezuma Castle Highway, grass in field area, walking trail around perimeter; dog watering and clean-up stations, ramadas, picnic tables, handicapped accessibility, signs and trash cans.

9. **Director's Report**

Moore reported that the improvements to the pool have been completed and it will be open to the public on May 26<sup>th</sup>; she also reviewed highlights of the progress on the walking tour on Main Street, equipment for Verde Lakes Park, the start of Little League season, and work being done by Maintenance.

10. **Commission Informational Reports:**

Chairperson Moore reported on Relay for Life coming to Town, with the kick-off to be along Main Street

There was also some discussion regarding the Block Party being planned for May 19<sup>th</sup>, with all proceeds going to the new Library fund.

Ellington reported that he is a new grandfather, and Clawson asked about the possible sale of T-shirts at the Crawdad Festival.

11. **Adjournment**

On a motion by Clawson, seconded by Parker, the meeting was adjourned at 6:20 p.m.

  
\_\_\_\_\_  
Trapper Moore, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 1<sup>st</sup> day of May 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 5<sup>th</sup> day of June, 2007.

  
\_\_\_\_\_  
Margaret Harper, Recording Secretary