

**MINUTES  
REGULAR SESSION  
PARKS and RECREATION COMMISSION  
of the  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
Tuesday, April 3<sup>rd</sup>, 2007  
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 5:30 p.m. by Vice Chairperson Parker.

2. **Roll Call**

Vice Chairperson Parker, Commissioners Ellington, Clawson and Wilson were present; Commissioner Mason arrived at 5:40 p.m.; Chairperson Trapper Moore and Commissioner Teague were absent.

**Also Present:** Parks & Recreation Director Lynda Moore and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Ellington.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.

a. **Approval of the Minutes:**

1) March 6<sup>th</sup>, 2007.

b. **Set Next Meeting, Date and Time:**

1) Regular Session – May 1<sup>st</sup>, 2007.

On a motion by Wilson, seconded by Clawson, the Consent Agenda was unanimously approved as presented, with a correction to the Minutes of March 6, 2007 to reflect that the next meeting should have been noted as April 3, 2007.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Discussion, consideration and possible recommendation to Town Council of Policies and Rental Fees for the Town of Camp Verde owned rodeo arena.**

On a motion by Wilson, seconded by Mason, the Commission unanimously voted to recommend to Council that a Memorandum of Understanding between Parks & Rec and FFA be created to confirm FFA's responsibility for overseeing the rental, use and care of the stalls, to be reviewed and updated yearly; and that Item 6 of the Rodeo Arena Equipment Rules & Regulations regarding the stall rental fees be deleted.

Parks & Rec Director Lynda Moore said that the issue of the stalls at Arena del Loma still needs to be worked through to determine the procedure and responsibility for overseeing the care and cleaning and renting them out. Moore said that Vern Johnson, the current FFA Advisor, was present to share his input on this item. Moore added that either a recommendation could be made to Council or the stalls dismantled.

During the Commission discussion that followed, **Vern Johnson** detailed his experience

with rental, use and care of the stalls as a member of the Sheriff's Posse as well as the teacher at the high school and FFA Advisor. He also stressed that the pens are very beneficial for the Town and a good moneymaker for the youth. The members expressed their primary concern that the Town has a big investment in the arena, that it needs to keep track of the equipment, and that someone needs to be in charge of and responsible for the panels at all times, regardless of whether there is an event or not. After further discussion, with confirmation from Mr. Johnson that he wants to continue as in the past and that the FFA would be responsible for overseeing, renting and caring for the panels, it was agreed to make a recommendation to Council for the Parks & Rec Commission and FFA to create a Memorandum of Understanding to that effect. It was also determined that Item 6 of the Rules & Regulations regarding the Rodeo Arena equipment would no longer be necessary under the terms of the proposed Memorandum of Understanding.

7. **Update and discussion on Black Bridge Park.**

Director Moore reported that despite the recommendations of the Parks & Rec Commission, the Parks & Rec Director, and the area residents together with the Town Manager as directed by Council, the Council has not yet made a decision regarding Black Bridge Park, other than to vote on the general placement of restrooms and a trail down to the river. The Council has requested a specific plan, but as it stands, Moore said she cannot see how a conceptual plan can be drawn up until there is a determination regarding the access road. Moore said that she will address Council tomorrow evening to request some strong direction as to what course for staff to follow, adding that she feels that is only fair to staff and the issue should be back on Council to resolve. Moore said that she will also make a recommendation tomorrow evening that a retreat, or field trip, be set up between the Parks & Rec Commission and Council to walk the area and discuss a conceptual plan for the park.

8. **Update and discussion on proposed Community Park located at the Old Airstrip Site.**

Director Moore said that the Town is still waiting to hear back regarding the second appraisal, after which Council will be making a decision on how much property to purchase. Moore added that State Parks has advised that unless work on the community park has commenced by October 20, 2007, the grant will be lost.

9. **Update, discussion and possible recommendation to Council on the sale of alcohol at special events.**

On a motion by Wilson, seconded by Clawson, the Commission voted unanimously to recommend that Council continue the policy as it is, regarding the sale of alcohol at special events.

Moore reported that the Council denied the request of the Verde Valley Rangers for a 60-40 split, but approved a 50-50 split. Two Council members proposed that the sale of alcohol be discontinued at Town special events. Moore has prepared a Power Point presentation for Council tomorrow night in connection with her research of other communities and the reaction of the Camp Verde businesses. The Commission briefly discussed how the alcohol sales have been handled and controlled, as well as the expectations of the community regarding some of the events. The members agreed that the Verde Valley Rangers do an excellent job, and the current arrangement should be continued.

10. **Director's Report**

Director Moore reviewed highlights of her written report, adding that she is working hard on the upcoming budget, trying to keep costs down and yet addressing expenses that will have to be incurred because of building maintenance needs. Moore also reported on safety equipment that was purchased through a grant from LTAP, applied for by Grants Administrator Casebier.

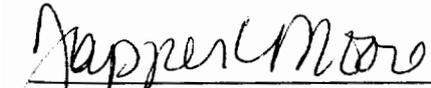
11. **Commission Informational Reports:**

Mason said she had been approached by a tour company owner regarding the possibility of arranging river runs that would also include activities from the Black Bridge Park area; that individual will be contacting Director Moore for further discussion.

Ellington said that the Special Session tomorrow will be for Bill Lee's review; the Council will also be going over the issues of Black Bridge Park and alcohol sales at events

12. **Adjournment**

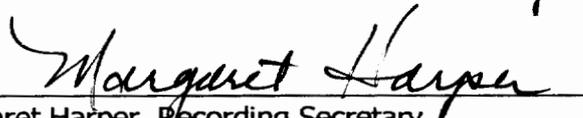
On a motion by Wilson, seconded by Ellington, the meeting was adjourned at 6:28 p.m.

  
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Trapper Moore, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 3<sup>rd</sup> day of April 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 1<sup>st</sup> day of May, 2007.

  
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Margaret Harper, Recording Secretary