

MINUTES (Corrected)
REGULAR SESSION
PARKS and RECREATION COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
Tuesday, March 6, 2007
5:30 P.M.

Minutes are a **summary** of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 5:30 p.m.

2. **Roll Call**

Chairperson Trapper Moore, Vice Chairperson Parker, Commissioners Ellington, Clawson, and Wilson were present; Commissioner Teague arrived at 5:31 p.m.; Commissioner Mason arrived at 5:39 p.m..

Also Present: Town Manager Bill Lee, Parks & Recreation Director Lynda Moore and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Commissioner Ellington.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.

a. **Approval of the Minutes:**

1) Tuesday, February 6, 2007

b. **Set Next Meeting, Date and Time:**

1) Regular Session – April 3, 2007

On a motion by Parker, seconded by Wilson, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Update, discussion and possible reconsideration of recommendation to Town Council on design of Black Bridge Parks.**

On a motion by Wilson, seconded by Mason, the Commission voted unanimously to recommend to Town Council the items outlined by Lee representing the best use of the Park, including the Option C route construction.

Town Manager Lee gave an update on the recent meeting held between Town staff, Parks & Recreation and Trails Commission officers, and several residents in the Black Bridge area in an effort to arrive at an understanding, or compromise, regarding the proposed Black Bridge Park. Lee detailed several options for developing and using the Park and the trail system along the river, including planned safety measures and maintenance. The meeting resulted in a consensus of opinion; that is, Town to open

maintenance. The meeting resulted in a consensus of opinion; that is, Town to open Black Bridge Road as a temporary entrance; the barriers to the existing road to be removed after all the work is completed; and archaeological clearance to be addressed. Lee outlined the Option C that the Commission discussed at the last meeting, the route coming in off of Moser Lane and angling back towards Montezuma Castle, and back to the parking lot, adding that it might not be possible to complete that new road until Spring of 2008. Community input on the 4.4-acre property will be received and discussed after final clearance is established. The members discussed the issue of possible artifacts on the site, the impact of the new road on the Park area; and sufficient canoe or boat access.

7. **Discussion, consideration and possible recommendation to Town Council on a 60/40 split of alcohol sales with the Verde Valley Rangers Sheriff's Posse at the following Events: Crawdad Festival, Cornfest, Block Party, Pioneer Days and Fort Verde Days.**

On a motion by Parker, seconded by Teague, the Commission voted unanimously to recommend to Town Council the proposed 60/40 split of alcohol sales with the Verde Valley Rangers Sheriff's Posse at the following events: Crawdad Festival, Cornfest, Block Party, Pioneer Days and Fort Verde Days, with the Town of Camp Verde to be named as additional insured and a copy of that provision to be on file in the Parks & Rec office prior to the events.

Director Moore explained that the Council had previously approved a 50-50 split of alcohol sales with the Verde Valley Rangers Sheriff's Posse; at that time the Town was purchasing the insurance and liquor license. It was also voted that the Rangers would take over all the expenses, including the liability insurance and the liquor license, as set forth in their proposed agreement. Because the Rangers will now be assuming those costs, they have proposed a more equitable split of the sales of 60-40, with the 60% going to the Rangers. The Commission briefly discussed the proposed agreement, and there was general agreement that the Rangers consistently do a good job for the Town and its events. Moore also suggested that the agreement include the provision that the Town of Camp Verde be named as additional insured and a copy of that provision be on file in the Parks & Rec office prior to the events.

8. **Discussion, consideration and possible recommendation to Town Council on use and placement of the Town of Camp Verde's roller hockey rink.**

Staff was directed to research different locations as discussed; that is, the lot between Butler Park and Head Start; Chester Newton School Park area; Community Park; contacting Envirozeum principals regarding placing the rink at that location; checking on using the concrete slab after the Old Gymnasium torn down; possible partnership with the Y-A Nation; and estimated cost of the necessary concrete slab.

Director Moore referred to the letter received from Daniel Elliott, Camp Verde Fire Department, regarding placement of the roller hockey rink at the Black Bridge Park. Commissioner Ellington said that the size of the rink, 188 x 97 feet, is approximately one-half the size of a football field, which represents a large area of concrete. The Commission acknowledged that considering locating the rink at the Black Bridge Park was far too premature.

9. **Discussion and update of the Pecan, Wine and Antique Festival.**

Director Moore reported on the Profit and Loss Statement for this year's event that

shows a profit of \$8500; however, she reminded the members that left-over glasses were used, which saved a substantial amount. Moore reviewed the statistics on visitors to the event and the responses to mailings and TV spots. Moore said that it has become obvious that the tent will need to be set up for future events for added space. The Commission discussed the event with Moore, including some of the problems, as well as suggestions for changes or improvements.

10. **Discussion, consideration and possible recommendation to Town Council of Policies and Rental Fees for the Town of Camp Verde owned rodeo arena.**

Staff was directed to research an agreement with FFA setting forth the Town's ownership of the stalls and responsibilities, and FFA's commitment and responsibilities regarding security, maintenance and cleaning of the stalls; staff will bring the proposed agreement back to the Commission for approval and recommendation to Council together with the Policies and Rental Fees for the Town of Camp Verde owned rodeo arena.

Moore said that following previous discussions on the subject she drew up the proposed policies and rental fees, copies of which were included in the agenda packets. She added that most of the information was typical of the regular policies in place, as well as the three classes for determining fees to be charged. The members generally approved of what Moore had submitted; however, Moore requested further consideration on how to resolve the issue of the stalls now located at Arena del Loma as well as the rental fees. Moore outlined the use and maintenance of the stalls by the Camp Verde FFA, who also received the rental fees. The discussion centered on whether to have the Town take over the responsibility when school is out for the summer, which could result in extra work by an already over-burdened Town staff, or to approach the FFA to continue as they have done, or have some other group handle the rental and maintenance of the stalls, and let them retain the funds. In that event, the proposed Stall Rental fees would be deleted from the list of fees as presented. It was also suggested that a copy of the agreement, if entered into, be sent to the Sheriff's Posse.

11. **Discussion, consideration and possible recommendation to Town Council on revising and adding a \$10.00 charge for electric use to the Parks & Recreation Fee Schedule for use of electric at the Ramada, Gazebo and Butler Park Ramada.**

On a motion by Parker, seconded by Clawson, the Commission voted unanimously to recommend to Town Council to revise and add a \$10.00 charge for each one-time electric use to the Parks & Recreation Fee Schedule for use of electric at the Ramada, Gasebo and Butler Park Ramada.

Moore said that the Parks & Rec fees approved by the Council in January did not include a fee for use of the electric at the subject facilities. A fee has never been charged for that, but with the increasing use of those facilities, particularly for the Ramaga, Moore requested that the Commission recommend a \$10 charge be made each time the electric is requested.

12. **Director's Report**

Moore described the work currently being done on the CIP projects at the pool; bids are again being solicited for resurfacing the pool deck. Butler Park is being readied for Little League; playground equipment is being prepared for Verde Lakes Park; and Moore

reviewed the recent Fishing Clinic, the ongoing basketball program, and upcoming events. The Town is hosting Operation Prom this year; donations of dresses, money, flowers, and gift certificates for dinners are being requested; the response from the community has been wonderful. Moore added that she will be attending a Trails & Risk Workshop Friday.

13. **Commission Informational Reports**

Mason reported that the Chamber and local merchants will be putting on the Verde Valley Corvette Club car show during the Crawdad Festival; she outlined planned details of the event, including the schedule, parking, marketing and mailing activities. Mason described other events being considered, including a Veterans Motorcycle Show & Games and a campout, possibly on the Soccer Field; the liability issue has not yet been resolved.

Teague said that Little League will have about the same number of teams as last year; opening day is April 14th, a big event at Butler Park; everyone is invited.

14. **Adjournment**

On a motion by Parker, seconded by Ellington, the meeting was adjourned at 6:53 p.m.

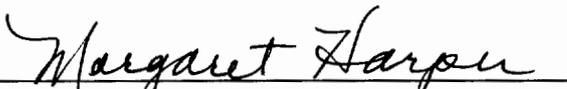


Trapper Moore, Chairperson

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 6th day of March 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 4th day of April, 2007.


Margaret Harper, Recording Secretary