

**MINUTES  
REGULAR SESSION  
PARKS and RECREATION COMMISSION  
of the  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
Tuesday, November 6, 2007  
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 5:32 p.m.

2. **Roll Call**

Chairperson Trapper Moore, Commissioners Ellington, Clawson and Whatley were present; Vice Chairperson Mason and Commissioner Teague were absent; there is currently one seat vacant.

**Also Present:** Parks & Recreation Director Lynda Moore, Recreation Supervisor Joe Perez, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Commissioner Whatley.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.

a. **Approval of the Minutes:**

1) Tuesday, October 2<sup>nd</sup>, 2007

b. **Set Next Meeting, Date and Time:**

1) Regular Session December 4<sup>th</sup>, 2007, 5:30 p.m.

On a motion by Ellington, seconded by Clawson, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Introduction of the Town of Camp Verde Youth Commissioners.**

Director Lynda Moore introduced Joe Perez who explained that the Youth Commission wanted to brief the Parks & Recreation Commission on what the youth are doing in forming up the Youth Commission; Perez said that there is presently a roster of 13 members with more anticipated to be joining. Perez invited two of the Commissioners to introduce themselves and to speak to the P&R members. Casey Nelson and Ryan Brown each spoke on the importance of activities for the youth in the community in order to stay out of trouble, and each one said he would like to see a BMX track built. Two more Youth Commissioners arrived later in the meeting, Sarah Westervelt and Devon Westervelt, and they outlined ideas for planned activities to include participating in the Christmas event, field trips, and doing surveys regarding what the teens would want in a Teen Center, and they both stressed their desire to help make the community a better one.

Perez said that the Youth Commission meets the third Thursday of each month in the Parks & Rec Conference Room at 6:00 p.m., and invited the Parks & Rec Commission to attend and get a feel for what the teens are working on, and outlined some of their most recent projects participating in community events. The members unanimously commended the youngsters for giving up their time to take an active part in the Youth Commission which benefits the entire community.

7. **Discussion on ways that the Parks and Recreation Commission and the Youth Commission can work together.**

During the Commission discussion it was agreed that the Youth Commission should meet with P&R Commission on a quarterly basis. There was a suggestion that Mr. Perez contact the leader of the Yavapai-Apache Nation Youth Commission in order to trade ideas and perhaps work together on some activities; the Nation's Youth Commission has approximately 40-50 active members. After further discussion on the activities and goals of the Youth Commission, the members again commended the teens for their participation and pointed to them as the leaders of tomorrow. Chairperson Moore proposed that the Youth Commission members discuss at their next meeting how they would like the Parks & Rec Commission to support them.

8. **Discussion and update on Black Bridge Park.**

Director Moore gave an update on the archaeological study that PaleoWest has conducted; a clearance report is expected in the next week or so. Moore reported on the trails that have been laid out down to the river, the road and picnic tables, and briefly reviewed plans for signage and some fencing. The issue of sewer or septic service for the restrooms has not yet been resolved; there are several options with the final decision to be made by the Council. Director Moore invited the members to go out to the park site, either individually or as a group, to assess the progress that has been made.

9. **Discussion and update on Parks and Recreation Facility Rules, Regulations and Rental Fees.**

Director Moore reminded the members that the subject rules, regulations and fees had been previously discussed, and suggested that the Commission briefly review and discuss the rental fees at this meeting. Since there were only four members in attendance she will bring back the packet for final review by the full Commission at the December meeting. The members discussed and made several recommendations to raise some of the fees. Moore also pointed out that staff was concerned about the damage being caused to the gymnasium where there is alcohol used at parties; the general consensus of the members was to recommend not allowing alcohol at those events. Moore will bring back a final draft for consideration and recommendation to Council at the December meeting.

10. **Discussion and update on upcoming events and programs for the months of November and December.**

Moore reported that there had been very little response in connection with the request from the American Legion for help in putting together a Veterans Day Parade; if not enough participants sign up it will be canceled for this year. Moore outlined and discussed with the members the plans for Christmas activities, reminding the members that volunteers are always needed to help.

11. **Director's report.**

Moore reviewed highlights of her written report that was included in the agenda packet; she also reported that although Fort Verde Days was very successful, with a lot of good feedback, the financial report showed a loss of approximately \$1900. More wineries are expressing interest in participating in the upcoming Pecan & Wine Festival. The members will be notified of the first meeting when it has been scheduled.

12. **Commission Informational Reports:**

Ellington commented on the work done by Adult Probation crews under the outstanding leadership of Bobby. Ellington also **requested an agenda item** for next month for discussion on the Five-Year Plan.

Whatley expressed her enthusiastic appreciation for the amazing success of the Trick or Treat event; she also included the other great Parks & Rec programs as well.

Moore said he agreed on the successful Trick or Treat event; he reminded Director Moore to get together her list of how the members can help on any of the upcoming events. Moore said that **an agenda item should be included** next month for the **Commission's Quarterly Report** and **to set a possible Work Session** date with the Council.

13. **Adjournment.**

On a motion by Clawson, seconded by Whatley, the meeting was adjourned at 6:46 p.m.

*Trapper Moore*

Trapper Moore, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 6th day of November 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 4<sup>th</sup> day of December, 2007.

*Margaret Harper*  
Margaret Harper, Recording Secretary