

**ACTIONS TAKEN**  
**Regular Session**  
**THE DESIGN REVIEW BOARD**  
**TOWN OF CAMP VERDE COUNCIL CHAMBERS**  
**TUESDAY, September 23, 2008**  
**3:00 PM**

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

a. **Approval of Minutes:**

August 26, 2008 – Regular Session

b. **Set Next Meeting, Date and Time:**

October 28, 2008 – Regular Session

On a motion by Hough, seconded by Norton, the Consent Agenda was unanimously approved as presented, with the exception that Item 4.a), Approval of Minutes of August 26, 2008, was continued to the next meeting.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Public Hearing, Discussion and possible approval of DRB 2008-34: An application submitted by Rick Homes, General Partner of RK Development, LTD., owner of parcels 403-25-010 and 403-25-011, requesting design review approval of a 2 phased Multi-tenant Minor Industrial – Commercial complex consisting of two buildings. The subject parcels are zoned C3 and are each approximately ½ acre in size. The proposed project is located on lots 10 & 11 of the Verde Valley Business Park with identical buildings being placed, in two phases, on lots 10 & 11. Phase one (first building & amenities) will include development on lot 11 with the common driveway, all grading, building pads and the storm-water detention facilities construction for both lots 10 & 11 to be completed at this stage. Phase two (second building & amenities) will be developed shortly after the first building has reached substantial occupancy.**

A motion by Hough, seconded by Norton, to approve DRB 2008-34, as submitted, with stipulations as provided by the Town Engineer, was **subsequently retracted** by both Hough and Norton after discussion with staff.

On a motion by Binick, seconded by Norton, the Board unanimously approved DRB 2008-34, as submitted, with the additional five stipulations on Civil Site Plan review as stated in the Staff Report for the meeting of September 23, 2008.

7. **Board Informational Reports:**

There were no Board informational reports.

8. **Staff Report**

Buckel said that there will be modifications in the approval process once the Development Code is written, revised and updated; the Town Engineer will then be reviewing the construction part of the plans, as well as the Civil Site plans, before submitting them to Design Review. Buckel reported that the Design Review amendments were submitted to the Planning & Zoning Commission; after their review a public hearing has been scheduled for the second week in October. An addition was made regarding the list of Western elements; Buckel will report back to the Board any information on specific additions.

Buckel briefly discussed with the Board providing notices to them on upcoming seminars and conferences.

**9. Adjournment**

On a motion by Hough, seconded by Parrish, the meeting was adjourned at 4:00 p.m.