

MINUTES
Regular Session
THE DESIGN REVIEW BOARD
TOWN OF CAMP VERDE COUNCIL CHAMBERS
TUESDAY, August 26, 2008
3:00 PM

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Board motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. Call to Order

The meeting was called to order at 3:00 p.m.

2. Roll Call

Chairperson Binick, Board Members Brinkman, Norton, and Parrish were present; Vice Chairperson Hough was absent; Member Holguin arrived at 3:10 p.m. and Member Darby arrived at 3:17 p.m.

Also Present: Community Development Sr. Planner Mike Jenkins, Administrative Assistant Virginia Paulsen and Recording Secretary Valerie House.

3. Pledge of Allegiance

The Pledge was led by Binick.

Prior to hearing Item 4, Chairperson Binick recessed the meeting at 3:01 p.m. due to technical difficulties with the recording equipment; the meeting reconvened at 3:07 p.m.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

a. Approval of Minutes:

July 22, 2008 – Regular Session

b. Set Next Meeting, Date and Time:

September 23, 2008 – Regular Session

A motion by Norton, seconded by Brinkman, to amend the minutes of July 22, 2008 to reflect that in item 2, Commissioner liaison Howard Parrish should replace Carol German was unanimously approved.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Continued Discussion of Amendment 08-01 to Section 124: for the Planning and Zoning Ordinance and the Design Review Manual as directed by Council.

A motion by Holguin, seconded by Brinkman, to approve amendment 08-01 to Section 124, Section 1, paragraph 1 to read ", a conceptual presentation to the Board must take place to identify positive and negative attributes early in the design process unless waived by the Community Development Director" was unanimously approved.

Senior Planner Mike Jenkins explained that the corrections or additions to the draft pursuant to prior discussions have been incorporated into the 3rd Draft, noted in green print; the first changes were in red and second in blue print.

The Board talked about whether or not this item should be tabled for discussion when a full board was present. It was determined that they would address the changes and make a decision as this item needed to move forward. The Board felt that the code should have a degree of flexibility and be less formal, allowing the Director to waive the requirement for Conceptual review administratively.

There was discussion regarding the question of whether to establish design criteria for the Main Street district; it was agreed that they did not want to establish criteria for the Main Street District. They felt the code should maintain flexibility in order to accommodate applicants.

The Board viewed a powerpoint of photographs taken by Members Norton and Brinkman of possible examples for addition to the Design Review photo library. Norton provided 106 photos and Brinkman provided 11; it was determined that 62 of Norton's photos and 8 of Brinkman's photos should be considered for the photo library.

9. Board Informational Reports:

There were no Board informational reports.

10. Staff Report

There was no Staff report.

11. Adjournment

On a motion by Brinkman, seconded by Darby, the meeting was adjourned at 4:54 p.m.



James Binick, Chairperson

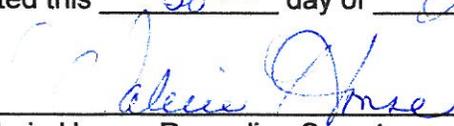


Mike Jenkins, Community Development Senior Planner

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Design Review Board of the Town of Camp Verde during the Regular Session of the Design Review Board, Camp Verde, Arizona, held on the 26th day of August, 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 30th day of October, 2008.



Valerie House, Recording Secretary