

ACTIONS TAKEN
Regular Session
THE DESIGN REVIEW BOARD
TOWN OF CAMP VERDE COUNCIL CHAMBERS
TUESDAY, May 27, 2008
3:00 PM

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

a. **Approval of Minutes:**

May 13, 2008 – Special Session

b. **Set Next Meeting, Date and Time:**

June 24, 2008 – Regular Session

On a motion by Brinkman, seconded by Darby, the Consent Agenda was unanimously approved as amended with the following corrections: Minutes of May 13, 2008, 2nd page, “Heinz” corrected to read, “**Hines**,” and, “...Solar panels well be used” corrected to read, “...Solar panels **will** be used”; and on the last page, “ Item No. 8, re “simplicity sign,” change wording to read, “...**showed an example of a sign that was used by Simplicity Salon.**”

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Public Hearing, Discussion and possible approval of DRB 2008-18: An application submitted by Tyler Baxter of Total Building Systems, Inc., agent for Robbie Allen, owner of parcel 404-23-034C, requesting approval of remodel and repairs to Sutler building in order to establish a restaurant located at 564 Main Street.**

A motion by Hough, seconded by German, to approve DRB 2008-18, amended with the handout submitted, giving Mr. Allen the chance to show what he can make beautiful on Main Street, **was withdrawn by both after further discussion.**

On a motion by Binick, seconded by Holguin, the Board unanimously approved DRB 2008-18, an application for the Sutler building remodel and repairs, **subject to the following final additional items:**

- (1) Inclusion of the 3-page Suttler Steakhouse Remodel description which specifically outlines the first, second and third choices on the exterior surface treatment;
- (2) All trim on structure including the trim around the exterior shadow boxes will be of a rustic treatment similar to that treatment that is provided for the proposed board and batten treatment;
- (3) Lanterns affixed to the structure shall be “oil lamp” design;
- (4) If the shadow box is not structurally possible, an alternative installation of message board using similar materials;

- (5) The exterior posts shall be rough sawn, 4-inch diameter minimum, or greater if needed;
- (6) Asphalt shingle roof color similar to that manufactured by Elk, color item Capstone;
- (7) Chimney to follow the exterior surface treatment as selected for the building, except for the board and batten, to be a similar look, to meet Fire Codes;
- (8) The lean-to structure to remain as is;
- (9) The rear exterior face of the building to be painted to match the pre-existing color of the balance of the exterior surfaces section, providing uniform color;
- (10) Sign approval is not included; however, the Board supports the historical nature and location of the proposed Steakhouse sign on the roof line.

Note: Item 7 was postponed for discussion and review as a courtesy to await the arrival of the applicant, with Items 8 and 9 addressed first.

- 7. **Discussion and Conceptual review of DRB 2008-20: An application submitted by Marlin Parker of Rocky Construction, owner of parcel 403-23-006F, requesting conceptual review of a proposal for constructing a mechanic shop and perimeter fencing. This development will be located on the South side of Cherry Road off of Highway 260 and across the street from Jobsite Concrete and Fed Ex.**
There was no action taken.
- 8. **Discussion and Conceptual review of DRB 2008-21: An application submitted by Bill Gardner, agent for Verde Valley Congregation of Jehovah's Witnesses, owner of parcel 404-28-023G, requesting a conceptual review of proposal for constructing a Kingdom Hall (Church) and remodel of existing home for a parsonage. The subject property is currently zoned R1L-35 and consists of approximately 2 acres. This development will be located at 836 W. General Crook Trail on the North side of Highway 260.**
There was no action taken.
- 9. **Presentation by Housing Commissioner(s) and Housing & Neighborhood Revitalization Director Matt Morris, followed by Commission discussion and possible recommendation to Housing Commission regarding the Parkway Homes Development on the Town owned five-acre property located on Cliffs Parkway (APN: 404-28-439), and possible selection of Commission liaison for future Housing Commission work sessions to draft Request For Proposals.**
There was no action taken.
- 10. **Continued Discussion of Amendment 08-01 to Section 124: for the Planning and Zoning Ordinance and the Design Review Manual as directed by Council.**
On a motion by Binick, seconded by Brinkman, the Board unanimously voted to

continue Item 10 to the next regular meeting.

Note: Vice Chairperson Hough was excused to leave the meeting at 5:03 p.m.

A recess was called at 5:06 p.m.; the meeting was called back to order at 5:17, at which time Item 7 was addressed.

11. Board Informational Reports:

There were no reports.

12. Staff Report

There was no report.

13. Adjournment

On a motion by Brinkman, seconded by Darby the meeting was adjourned at 5:35 p.m.