

MINUTES
REGULAR SESSION
PARKS and RECREATION COMMISSION
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
Tuesday, September 02, 2008
5:30 P.M.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 5:32 p.m.

2. **Roll Call**

Chairperson Whatley, Vice Chairperson Ellington, Commissioners Teague, George, and Goetting were present; Commissioners Tobish and Clawson were absent.

Also Present: Parks & Recreation Director Lynda Moore, and Recording Secretary Margaret Harper

3. **Pledge of Allegiance**

The Pledge was led by Teague.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.

a. **Approval of the Minutes:**

1.) August 05, 2008 5:30 p. m.

b. **Set Next Meeting, Date and Time:**

1.) Regular Session – October 07, 2008 5:30 p. m.

On a motion by Teague, seconded by George, the Consent Agenda was unanimously approved as presented, with the correction to the Minutes of August 5, 2008, as noted.

Parks & Recreation Director Moore requested a correction to the Minutes of August 5, 2008, Item 6, to properly reflect that she had been advised by Mr. Bantel that the Town had met the requirement to relieve it from liability by posting notices regarding No Smoking and No Bicycles.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Update on the development of Black Bridge Park, followed by possible discussion.**

Director Moore reported on the progress made on the new road and the plan to construct the privacy walls for the restrooms. Bids are being readied to go out for the fencing around the park; the name of the park has been recommended by the P&R Commission, but no decision has yet been made by Council. Signage for the Park is waiting for direction from the Council.

7. **Update on the Community Park Master Plan project, followed by possible discussion. Discussion may include but is not limited to schedule for upcoming meeting dates with the Council, Tribal Council and the public.**

Moore reviewed the Community Park meetings as listed on the Project Meeting Schedule that had been included in the agenda packets; the September 9th meeting with the Yavapai-Apache Nation has been moved from 1:00 p.m. to 3:00 p.m. Moore urged

everyone to attend the Council Visioning Session tomorrow evening at 5:00 p.m. in the Council Chambers, as well as all three scheduled Community Open House meetings. Staff is working with gathering information for the RBF representative on questions regarding the issues of surveying the property, water, wells and irrigation rights. Flyers on the September 3rd Community Meeting were distributed during the Block Party.

8. Discussion, consideration and possible recommendation on a means of public recognition of the Parks & Recreation Department. (Requested by Commissioner Ellington)

Commissioner Ellington explained that there apparently is a lack of public awareness of the work done by the Parks & Recreation Department to provide and maintain all the recreation facilities and activities for the community. Following a general discussion by the Commissioners of possible ways to promote the P&R Department, Director Moore agreed to design a brochure that would list the different Town Parks and facilities, including the Skate Park and the Pool, and the various sponsored events, to be distributed at community events as well as to restaurants and the Chamber. Moore said she will also work on improving the Website. Moore will bring the proposed brochure back to the Commission for review and approval.

9. Discussion in regards to a class on Roberts Rules of Order conducted by Jerry Tobish. (Requested by Commissioner Tobish)

It was agreed to continue this item to a future meeting for further discussion.

Moore explained that the Town follows the Open Meeting Laws and the Town Code regarding the conduct of meetings and proper etiquette, rather than Roberts Rules of Order. Furthermore, Town Clerk Debbie Barber gives presentations to the Commissions on a yearly basis on the Open Meeting Laws. Moore said that the Town Clerk would also be available for such a presentation at any meeting if so requested.

10. Discussion, consideration and possible recommendation in regards to adding "Kingdom of the Spiders" Movie Reunion to the 2009 or 2010 Calendar of Events. (Requested by Commissioner Goetting)

On a motion by Goetting, seconded by Ellington, the Commission voted unanimously to set up a committee for the 2009 Kingdom of the Spiders Movie Reunion event

Commissioner Goetting commenced a round-table discussion on promoting and showing the classic movie, "Kingdom of the Spiders", including ways to create a major Town event with community participation for a "Kingdom of the Spiders" Movie Reunion. It was finally agreed to put together a committee to plan on mid-September of 2009 for the first showing, with work on the publicity to commence around February or April of 2009. Director Moore said she will report back to the Commission at the meeting next month on a suggested September date.

11. Update on the Community Meeting Regarding the Skate Park that is scheduled for September 8, 2008, followed by possible discussion. Discussion may include but is not limited to flyers, format and logistics of meeting, and refreshments.

Moore said she has made a wide distribution of the flyers advertising the upcoming community meeting on the Skate Park; copies of the flyer were included in the agenda packets. Joe Perez has also informed the Youth Commission of the scheduled meeting.

The Commission discussed with Moore the proposed procedure for the meeting; Moore added that she will invite Mr. Gorlick to attend the meeting as well. She advised the members that information from the Risk Management representative will be given on liability insurance, as well as recommendations from Town Attorney Bill Sims on legal issues.

12. Director's Report, followed by possible discussion.

Moore said she is looking forward to a lot of good community input for the first Community Meeting on the Park. She reviewed and added further details to the activities and proposed events outlined in her written report, copies of which had been included in the agenda packets. Moore also said that today she received a check for \$1,000 from the two local vendors handling the Gun & Knife Show; those proceeds will go toward the Youth Program for the Teen Center. Moore pointed out that in connection with the Trick or Treat event, the Town has found it will need triple the amount of candy for this year, and donations are being requested. Receptacles have been placed around Town for donations of candy. Moore reviewed Joe Perez's work schedule on the Teen Center, and invited the members to turn out for the September 20th clean-up day.

13. Commission Informational Reports

Whately commented on the success of the Block Party as well as the fine transition the Town has made working with outside groups on continuing events.

14. Adjournment.

On a motion by Goetting, seconded by George, the meeting was adjourned at 6:24 p.m.

Robin Whately
Robin Whately, Chairperson

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 2nd day of September 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 4th day of November, 2008

Margaret Harper
Margaret Harper, Recording Secretary