

## AGENDA



**REGULAR SESSION  
LIBRARY ADVISORY COMMISSION  
of the  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
473 S. Main Street, Room #106  
THURSDAY, June 18, 2009  
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.**
  - a) **Approval of the Minutes:**
    - 1) Regular Session – April 16, 2009
  - b) **Set Next Meeting, Date and Time:**
    - 1) Regular Session –September 17, 2009 at 6:30 p.m.
5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Commission from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G).)

**Please note:** Staff makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any that were unavailable at the time Agenda packets were prepared.

*Public input may be invited on the following items:*

6. **Report and discussion and suggestions to staff regarding the 2009 / 2010 library budget.**
7. **Discussion and consideration of the future of the Library Advisory Commission in light of the budget cuts in the 2009 / 2010 Town of Camp Verde Budget**
8. **Report of CCCVL activities from Linda Harkness or the Commission Liaison.**
9. **Discussion, and planning for the Library Commission's participation in Ft. Verde Days.**
10. **Discussion, consideration, and possible recommendation to Town Council regarding the creation of a library logo. This item will include but is not limited to; town policy and procedures, how it will be created, if there is to be a contest for the logo's creation, and the nature of that contest.**

**12. Call to the Public for Items not on the Agenda**

**There will be no Public input on the following items:**

**13. Discussion and consideration of the Director/Staff Report.** Discussion may include, but not be limited to meetings attended; programs and activities; statistical reports; books; videos; computer update; funding; physical changes to the Library; and publicity.

**14. Commission Comments, Informational Reports, Activity Updates, and Agenda Item Requests:** Individual Commission members may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that an individual Commission member may request an item be placed on a future agenda.

**15. Adjournment**

Posted by: Mary P. Linn

Date/Time: JUNE 10, 2009 4:00 PM

*Note: Pursuant to A.R.S. §38-431.03.A.3, the Commission may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.*

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES  
REGULAR SESSION  
LIBRARY ADVISORY COMMISSION  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
THURSDAY, April 16, 2009  
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

- 1. Call to Order**  
The meeting was called to order at 6:30 p.m.
- 2. Roll Call**  
Chairperson Mina, Vice Chairperson Heuman, Commissioners Pastine, Polo, and Chatley and were present; Commissioner Doering arrived at 6:37 p.m.; Commissioner Sykes was absent.  
  
**Also Present:**  
Library Director Gerard Laurito, CCCVL Representative Linda Harkness, and Recording Secretary Margaret Harper.
- 3. Pledge of Allegiance**  
The Pledge was led by Heuman.
- 4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.**
  - a) Approval of the Minutes:**
    - 1) Regular Session – March 19, 2009
  - b) Set Next Meeting, Date and Time:**
    - 1) Regular Session – June 17, 2009 at 6:30 p.m.

On a motion by Pastine, seconded by Chatley, the Consent Agenda was unanimously approved as presented.
- 5. Call to the Public for Items not on the Agenda**  
There was no public input.
- 6. Report and discussion and suggestions to staff regarding the 2009 / 2010 library budget.**  
Library Director Laurito referred to the draft budget that was included in the agenda packet. The Commission discussed the draft with Laurito who pointed out a change listing the figures pertaining to the children's library separately in order to better track those amounts. Other items were briefly discussed; Laurito said that the proposed budget has been submitted to the Finance Department, and budget meetings will be set up to work on the final figures.
- 7. Discussion, consideration, and possible recommendation to Town Council regarding the creation of a library logo. This item will include but is not limited to; town policy and procedures, how it will be created, if there is to be a contest for the logo's creation, and the nature of that contest.**  
In response to a question from Polo regarding the status of research on the procedure for creating a logo, Laurito reminded the Commission that the main concern of the Council would be the expense. Laurito said he had discussed with Parks & Recreation Director Moore her experience in getting a logo approved for that department, including the original cost to set up the design. There was discussion about ways to come up with a design, including a contest to be

participated in by students. Polo volunteered to consult with Vada Lovato, an artist and library supporter, for a proposed recommendation to Council on creating the logo.

8. **Discussion, and planning for the Library Commission's participation in Ft. Verde Days.**  
Chairperson Mina said that the Town will not be managing Fort Verde Days; however, Mary Taylor from the Chamber of Commerce has said that the Chamber is considering taking on management of the operation, but that is not yet firm. Bob Weir is planning to have the Bull Bash at that time, but is waiting until he hears back from the Chamber. At this time the event is on hold until a manager is determined, as well as the suggestions for Library participation. There will be further discussion on this issue at the June meeting. Doering suggested that Laurito check on the question of liability insurance coverage in connection with the Library participation. There was further discussion on coordinating a Library logo contest with the Fort Verde Days event, perhaps through the Art Show.
9. **Report of CCCVL activities from Linda Harkness or the Commission Liaison.**  
**Linda Harkness**, CCCVL representative, reported on planned fund raising activities, including water and pop sales, making sure everything is coordinated with the Library Endowment; and the Sustainable Weekend classes and activities to be held on Saturday and Sunday, September 19<sup>th</sup> and 20<sup>th</sup>. The hope is to increase the sales tax for that one weekend, thereby making the Town feel so guilty that they will give a percentage of the sales tax to the Library. Harkness said that she is talking with Steve Goetting about a showing of the movie, Kingdom of the Spiders, perhaps making that an annual event. Heuman and Harkness also described tentative plans for a Bachelors Auction, a Phantom Ball, and a Wreath Auction.
10. **Report and discussion of Yavapai County's contribution towards the Camp Verde Library Budget.**  
Laurito explained that the County will be contributing the same amount that it did last year, approximately \$80,718. The new formula is still in the works; when it is published Laurito will inform the Commission accordingly.
11. **Discussion and report of the commissioners regarding their recent tour of the Camp Verde Community Library facilities.**  
Polo reported on her tour during which she made several observations, some of which cannot be changed, and suggestions for some improvements, including the current inadequate work space; poor lighting in some areas, especially in the adult readers area; a suggestion to look into WIFI; several suggestions for the children's area, including the need to have staff stationed there; parking lot should be better defined, with staff parking away from patrons spaces. Pastine commented on the book drop again being available, increased use of the computers, improvement on the children's room; a problem with the back door; and the cramped space overall. Pastine also suggested adding a Kindle Reader. Doering said that he is impressed with the new computer for the children; also commented that more space is needed; would like to see more modernization in the technical material, as well as more historical books on Camp Verde; and the signage is now in a more positive vein, rather than negative. Chatley discussed with Laurito the advantage of being able to work on resumes in the Library, and also commented on problems with parking, suggesting that Laurito coordinate with the Town Engineer on defining the spaces, with two or three reserved for handicap parking.
12. **Call to the Public for Items not on the Agenda**  
There was no public input.
13. **Discussion and consideration of the Director/Staff Report.**  
Laurito reported on highlights from his written report; the Beaver Creek branch is now at its new location. Laurito said he had attended the last Council meeting to present the Quarterly Report on the Library activities, and assured the Council that the Library Commission supports their decisions. The Council expressed appreciation for all the work and services the Commissioners

contribute to the community. There was a brief discussion regarding newspaper articles and publicity.

**14. Commission Comments, Informational Reports, Activity Updates, and Agenda Item Requests:**

**Pastine** announced that the April issue of American Libraries featured their 2009 library design showcase; it is very interesting. The November issue of Library Journal will also have a similar feature.

**Polo** said she visited the regional library in Cave Creek, in the Anthem Mall; she found the building very large and cold, and is interested in what others would think if they were to visit it. Polo said she had sent e-mails out with a link to the new 2009 State of American Libraries report that is out; it is well worth looking at.

**Doering** reported that his Library Commission website has received a lot of traffic lately. He has received an e-mail from a publisher who is looking for a historian to write a history of Camp Verde; Doering said he had shared the inquiry with Laurito, and has also talked with members of the Historical Society who referred him to Steve Ayers. Doering also received an e-mail concerning a personnel issue which he referred to the Town Manager's office.

**Agenda Item Requests:**

Return Item 7

Return Item 8

Return Item 9

Report on actions in response to the Item 11 tour comments, if any.

Include an agenda item to discuss generating statistics and/or publicizing statistics.

Include an agenda item to discuss investigating some kind of alternate sources for funding (Marshal's office was built from confiscated properties from drug arrests, etc.)

**15. Adjournment**

On a motion by Heuman, seconded by Polo, the meeting was adjourned at 7:37 p.m.

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Lisa Mina, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Library Advisory Commission of the Town of Camp Verde during the Regular Session of the Library Advisory Commission of Camp Verde, Arizona, held on the 16<sup>th</sup> day of April 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2009

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Margaret Harper, Recording Secretary

Camp Verde Community Library  
Fund 01-20-70

Expenditures		2008/2009	2008/2009	2008/2009	2009/2010	2009/2010	2009/2010
ACCOUNT NUMBERS	ACCOUNT TITLE	COUNCIL ADOPTION	ADJUSTED BUDGET	ESTIMATED ACTUALS	DEPARTMENT REQUESTED	MANAGER RECOMMEND	COUNCIL ADOPTION
6000	Salaries	203,530	207,472		155,930	99,872	
6001	Overtime	500	500		500	500	
6010	FICA	12,650	12,894		9,699	6,223	
6011	Medicare	2,958	3,015		2,268	1,455	
6012	Retirement	19,281	19,624		14,704	8,568	
6013	Unemployment Insurance	492	492		320	196	
6014	Workman's Compensation	972	986		1,288	219	
6020	Health, Dental, Life & STD Insurance	27,873	27,881		23,878	13,730	
	<b>Total Salary Expenditures</b>	<b>\$ 268,256</b>	<b>\$ 272,864</b>	<b>\$ -</b>	<b>\$ 208,587</b>	<b>\$ 130,764</b>	<b>\$ -</b>
<b>Operational Expenditures</b>							
7010	Training	600	600	325	450	450	
7015	Travel	1,300	1,300	627	750	750	
7030	Office Supplies	7,500	6,500	5,847	6,500	6,500	
7035	Subscriptions/Memberships	350	350	431	350	350	
7036	Books/Tapes/Publications	45,000	45,000	39,341	31,000	13,500	
7038	Advertising	500	400	448	1	1	
7039	Postage	2,500	2,500	2,564	2,500	2,500	
7040	Computer Services/Software	1,000	1,000	1,000	1,000	1,000	
7060	Electric	7,500	7,500	7,510	5,000	5,000	
7061	Gas/Propane	3,000	3,000	2,134	2,000	2,000	
7062	Water	800	800	1,061	733	733	
7064	Waste Removal	666	666	725	500	500	
7065	Telephone	2,917	2,917	2,522	1,944	1,944	
7067	Pest Control	315	315	1,128	210	210	
7110	Legal Services	1,850	537	888	900	900	
7120	Contract Labor/Services	5,000	4,000	5,040	5,000	5,000	
7200	Service Charges	0	30	24	24	24	
7300	Commission Expense	250	0	0	1	0	
7519	Equipment Maintenance	500	500	718	500	500	
7613	Volunteer Expenses	1,250	1,250	417	1,200	1,200	
7640	Library Programs	8,500	8,500	6,556	2,125	2,125	
7641	Amigo/Aznet-Lib Database Access	3,000	2,500	2,500	2,000	2,000	
7642	Dynix-Lib Automation Program	12,500	10,500	11,117	8,600	8,600	
	<b>Total Operational Expenditures</b>	<b>\$ 106,798</b>	<b>\$ 100,665</b>	<b>\$ 92,923</b>	<b>\$ 73,288</b>	<b>\$ 55,787</b>	<b>\$ -</b>
<b>Equipment/Capital Expenditures</b>							
8000	Office Equipment/Furniture	2,000	1,000	0	500	500	
8020	Equipment Lease	2,000	0	0	730	730	
	<b>Total Equipment/Capital Expenditures</b>	<b>\$ 4,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 1,230</b>	<b>\$ 1,230</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 379,054</b>	<b>\$ 374,529</b>	<b>\$ 92,923</b>	<b>\$ 283,105</b>	<b>\$ 187,781</b>	<b>\$ -</b>
<b>Revenues</b>							
<b>Library Revenues</b>							
40-70-4100	Library Copies	0	0	1,071	1,071	1,071	
40-70-4130	Library Fines/Fees	4,200	4,200	6,176	6,176	6,176	
43-70-4025	Library District	80,718	80,718	80,718	80,718	80,718	
40-70-4810	Amazon.com Book Sales	0	0	0	1,000	1,000	
	<b>Total Departmental Revenues</b>	<b>\$ 84,918</b>	<b>\$ 84,918</b>	<b>\$ 87,965</b>	<b>\$ 88,965</b>	<b>\$ 88,965</b>	<b>\$ -</b>
<b>Net &lt;Subsidy From&gt;/Contribution To General Purpose Revenues</b>		<b>\$ (294,136)</b>	<b>\$ (289,611)</b>	<b>\$ (4,958)</b>	<b>\$ (194,140)</b>	<b>\$ (98,816)</b>	<b>\$ -</b>

Camp Verde Children's Library  
Fund 01-20-72

Expenditures

ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 COUNCIL ADOPTION	2008/2009 ADJUSTED BUDGET	2008/2009 ESTIMATED ACTUALS	2009/2010 DEPARTMENT REQUESTED	2009/2010 MANAGER RECOMMEND	2009/2010 COUNCIL ADOPTION
6000	Salaries	0	0	0		70,750	
6001	Overtime	0	0	0		0	
6010	FICA	0	0	0		4,386	
6011	Medicare	0	0	0		1,026	
6012	Retirement	0	0	0		6,650	
6013	Unemployment Insurance	0	0	0		154	
6014	Workman's Compensation	0	0	0		155	
6020	Health, Dental, Life & STD Insurance	0	0	0		7,462	
<b>Total Salary Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ 90,583	\$ -

Operational Expenditures

7010	Training	0	0	0	150	150	
7015	Travel	0	0	0	250	250	
7036	Books/Tapes/Publications	0	0	0	15,000	6,500	
7060	Electric	0	0	0	2,500	2,500	
7061	Gas/Propane	0	0	0	1,000	1,000	
7062	Water	0	0	0	367	367	
7064	Waste Removal	0	0	0	250	250	
7065	Telephone	0	0	0	973	973	
7067	Pest Control	0	0	0	105	105	
7640	Library Programs	0	0	0	6,375	6,375	
<b>Total Operational Expenditures</b>		\$ -	\$ -	\$ -	\$ 26,970	\$ 18,470	\$ -

Equipment/Capital Expenditures

8000	Office Equipment/Furniture	0	0	0	0	0	
8020	Equipment Lease	0	0	0	0	0	
<b>Total Equipment/Capital Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Expenditures

\$ -	\$ -	\$ -	\$ 26,970	\$ 109,053	\$ -
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Revenues

Children's Library Revenues

40-72-4100	Library Copies	0	0	0	0	0	
40-72-4130	Library Fines/Fees	0	0	0	0	0	
43-72-4025	Library District	0	0	0	0	0	
<b>Total Departmental Revenues</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Net <Subsidy From>/Contribution To General Purpose Revenues

\$ -	\$ -	\$ -	\$ (26,970)	\$ (109,053)	\$ -
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Beaver Creek Library  
Fund 01-20-71

Expenditures ACCOUNT NUMBERS	ACCOUNT TITLE	2008/2009 COUNCIL ADOPTION	2008/2009 ADJUSTED BUDGET	2008/2009 ESTIMATED ACTUALS	2009/2010 DEPARTMENT REQUESTED	2009/2010 MANAGER RECOMMEND	2009/2010 COUNCIL ADOPTION
6000	Salaries	7,533	7,999	7,596		20,038	
6001	Overtime					0	
6010	FICA	467	496			1,242	
6011	Medicare	109	116			291	
6012	Retirement	0	0			1,080	
6013	Unemployment Insurance	69	69			82	
6014	Workman's Compensation	31	33			44	
6020	Health, Dental, Life & STD Insurance	0	0			1,194	
	<b>Total Salary Expenditures</b>	<b>\$ 8,209</b>	<b>\$ 8,712</b>	<b>\$ 7,596</b>	<b>\$ -</b>	<b>\$ 23,970</b>	<b>\$ -</b>

**Operational Expenditures**

7010	Training	0	0		500	500	
7015	Travel	0	0		500	500	
7030	Office Supplies	700	700		1,400	700	
7039	Postage	85	85		85	85	
7061	Gas/Propane	500	500		0	0	
7062	Water	0	360		0	0	
7065	Telephone	1,693	1,693		1,693	1,693	
7067	Pest Control	300	300	252	0	0	
7553	Library Facility Rent	15,000	15,000	12,750	6,250	6,000	
7570	Security System	0	0		600	600	
7641	Amigo/Aznet-Lib Database Access	0	0		500	500	
7642	Dynlix-Lib Automation Program	0	0		3,000	3,000	
	<b>Total Operational Expenditures</b>	<b>\$ 18,278</b>	<b>\$ 18,638</b>	<b>\$ 13,002</b>	<b>\$ 14,528</b>	<b>\$ 13,578</b>	<b>\$ -</b>

**Equipment/Capital Expenditures**

8000	Office Equipment/Furniture	0	0	0	0	0	
8020	Equipment Lease	240	240	0	0	240	
	<b>Total Equipment/Capital Expenditures</b>	<b>\$ 240</b>	<b>\$ 240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 240</b>	<b>\$ -</b>

**Total Expenditures**

<b>\$ 26,727</b>	<b>\$ 27,590</b>	<b>\$ 20,598</b>	<b>\$ 14,528</b>	<b>\$ 37,788</b>	<b>\$ -</b>
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Revenues

**Beaver Creek Library Revenues**

40-71-4100	Copies	0	0	1			
40-71-4130	Fees/Fines	0	0	260			
40-71-4350	IGA with Yavapai County Library District	26,727	26,727	23,959	23,959	23,959	
	<b>Total Departmental Revenues</b>	<b>\$ 26,727</b>	<b>\$ 26,727</b>	<b>\$ 24,220</b>	<b>\$ 23,959</b>	<b>\$ 23,959</b>	<b>\$ -</b>

Net <Subsidy From>/Contribution To General Purpose Revenues

<b>\$ -</b>	<b>\$ (863)</b>	<b>\$ 3,622</b>	<b>\$ 9,431</b>	<b>\$ (13,829)</b>	<b>\$ -</b>
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# **Library Director's Report**

## **May 2009**

### **Statistical Report**

In April, we circulated 7036 items including 46 audio books 120 kid's videos and 266 videos for adults. There were 234 work hours volunteered in April

In May, we circulated 5929 items including 57 audio books 67 kid's videos and 272 videos for adults. There were 252.5 work hours volunteered in May. The drop in circulation represents the end of the school year and the beginning of the vacation season. Our statistics tend to decline at this time of the year.

May's catalog stats are as follows.

22133 searches

1197 patron logins

1166 patron holds

458 patron renewals

13 patron updates

Beaver Creek catalog statistics are as follows in May

0 searches

0 holds were placed

1 item was renewed.

1 patron login

425 people visited Beaver Creek

0 new cards were issued

0 Interlibrary Loans were processed.

### **Physical Changes to the Current Library / New Library Developments**

There were no changes or major problems with the building this month. There was also nothing new to report about the new building.

### **Books Videos, Computer Updates**

In May we added 156 items to the collection all public computers are working well.

The new computer for the Children's Department is up and running. Peggy and Kathleen are busy drumming up interest.

The Library Network has officially signed a contract with Sirsi-Dynix to migrate to their new Symphony library system. We will be migrating to the new windows based automation system in November. We are working on bringing all our computers up to specifications we speak. Our staff will begin database clean up and training shortly.

### **Programs & Activities**

In May, we hosted 4 adult programs, 2 children's programs, 1 program for all ages, and 4 school visits. We had a total of 53 adults 5 teens and 104 children at our programs.

## **Funding & Fund Raising**

CCCVL is coordinating water and pop sales with the Library Endowment over the summer months. At this year's Crawdad Festival, \$448 worth of water & pop was sold and that amount was split between CCCVL and the Library Endowment.

Our budget process for fiscal 2009 / 2010 is winding down. Our book budget was cut from \$46,000 to \$20,000 also a 30 hour per week position recently vacated will be unfilled in next year's budget. We will do our best with the budget we are given.

Now that Denim / Lace is off for this year, The Library Endowment is looking into other ways to raise money. I have a couple of ideas that I will be presenting soon. The 2010 edition of Denim / Lace will be at the Lodge at Cliff Castle on April 10, 2010.

The Basha's "Shop and Give" program has finished for another year. According to the Basha's web site, CVLE earned around \$1000 and CCCVL earned around \$500. I will let you know when to link it to your "Thank You" cards in the fall. The number for the Library Endowment is 23066 CCCVL's number is 25034. You may attach up to 3 numbers to your Thank You Card and your shopping dollars will be split that many ways.

## **Publicity**

We haven't done a lot of publicity this month. I am sure we will get going again shortly. Most of the library's news this month has centered on the 2009 - 2010 library budget.

## **Meetings Attended**

On May 22<sup>nd</sup>, Peggy attended a network Youth Services meeting. This group is a networking opportunity for Children's and Young Adult Librarians in Yavapai County.

I attended an appreciation potluck lunch at Verde View Senior Apartments on May 27. I spoke briefly about the library services we provide for the community and what we may be able to do for the residents of this complex. We will be meeting with them in the near future to work out the details of providing these services.

## **Miscellaneous Items**

It is with mixed emotions that I announce here that, long time library employee; Terry Ellison has retired as of May 5<sup>th</sup>. We wish her good health and happy times in her retirement. Her position will be left unfilled over the next budget year. Stay tuned for details on a retirement party for Terry.

As May came to an end, I attended a community appreciation potluck at the Senior Apartments on AZ route 260. I gave a brief talk about the library and what we had to offer the residents of the apartments. I will be contacting their activity director soon to work out details on how library services can be provided to their residents.

Other library issues have forced what I call the Camp Verde Jobless project to a "back burner" position. I hope to continue to work on this project in the near future.

The library staff & I have been addressing safety issues over the last month. We have installed a first-aid kit in our kitchen for staff and patron benefit. We are also planning an evacuation drill for sometime in June. We are working with the fire department on this and will also have a fire safety program for the kids. The Fire Department also said that they have some extra smoke detectors that we could install in the library.

VER	BOOKS AND MAGAZINES				AUDIO/VISUAL				CD	*OTHER	TOTAL CIRC	# ADULT PROG.	PROG. ATTEND	# YA PROG. ATTEND	# JUV (0-14) PROG. ATTEND	TOTAL ATTEND.	
	ADULT	YA	JUV	EXCH.	AUDIO ADT	VIDEO ADT											
July	2766	165	1074		71	154	297	1	2197	6725	2	88	1	24	7	129	251
August	2384	140	1151		73	127	212		2392	6479	4	70	1	1	6	98	180
September	2410	136	1333		62	168	206		2392	6707	4	90	1	0	12	237	327
October	2451	121	1288		41	114	196	4	2622	6837	5	110	1	5	15	289	425
November	1930	112	913		34	109	221		2105	5424	5	118	1	1	11	192	311
December	2219	132	807		36	106	272	1	2379	5952	4	76	1	0	9	165	255
January	2698	204	1351		98	133	359	1	2909	7753	4	105	1	10	11	184	299
February	2386	156	1245		58	153	363		3020	7381	4	90	1	15	14	226	331
March	2467	129	1157		73	125	292		2549	6792	4	70	1	0	10	162	232
April	2649	96	1219		46	120	266		2640	7036	4	96	1	0	11	173	269
May	2325	146	698		57	67	272		2364	5929	4	53	1	5	6	104	162
June										0							0
YTD	26685	1537	12236	0	649	1376	2956	7	27569	73015	44	966	11	61	112	1959	3042

\*OTHER" means puzzles + all renewals + ILLs borrowed  
 \*\*Periodicals and magazines, unless individually barcoded, will go under paperback exchange (PB EXCH.)

NOTE: The count for attendance at each type of program should include all persons in attendance, no matter what age.

REFERENCE		HITS AGAINST ELECTRONIC RESOURCES		INTERLIBRARY LOAN		VOLUNTEER HOURS					
VER	NO. OF REQUESTS	NO. OF REQUESTS COMPLETED	INCOMPLETE REQUESTS SENT TO OTHER LIBS. OR LIB. DISTRICT	ANSWERS PROVIDED TO OTHER LIBRARIES	***LOCAL RESOURCES	***REMOTE RESOURCES	BORROWED FROM ARIZ. LIBRARIES	BORROWED FROM OUT OF STATE	LOANED TO ARIZ LIBRARIES	LOANED OUT OF STATE	
July	57	57					1413	35	1193	17	363
August	55	55					1568	14	1285	8	235.5
September	82	82					1588	5	1189	10	251.75
October	106	106					1698	9	1318	13	272.5
November	33	33					1295	6	1035	28	209.75
December	59	59					1535	14	1022	14	232
January	66	66					1849	14	1395	12	219
February	64	64					1882	9	1291	14	256
March	37	37					1564	10	1344	14	263
April	59	57	2				1522	18	1395	14	234.5
May	88	88					1496	12	1254	20	252.5
June											
YTD	706	704	2	0	0	0	17410	146	13721	164	2789.5

Unless you have counting software, "HITS" statistics will be taken in October and April only. You will be notified of the day.  
 A hit is counted every time the "search" command is used.  
 \*\*\*\*!! Local Resources" means use of resources paid for by the library used by patrons in the library.  
 \*\*\*\*!! Remote resources" means use of library equipment to gain access to resources not paid for by the library.

Camp Verde Dynix Circulation Report:				May-09		Page 1 of 4		
	Adult #	YA #	J#	Audio	Video	CD	Other	TOTAL CIRC
Maps								
Periodicals								0
Puzzles								0
Vertical File								0
CDs								0
Adult REF								0
New Books								0
Oversize	15							15
Adult romance coll	72							72
Adult Fic	789			52	258			1099
Adult Mystery	448							448
Adult SciFi	31							31
Adult Western	129							129
Adult NonFic	547							547
Adult Biography	12							12
Adult LP Fic	123							123
Adult LP Bio								0
Adult LP Mystery	46							46
Adult LP NonFic	6			5	14			25
Adult LP Western	50							50
Adult SW Fic	5							5
Adult SW Oversize								0
Adult SW NonFic	52							52
Adult SW REF								0
Adult NR Bio								0
Adult NR Fic								0
Adult NR NonFic								0
Adult Spanish non								0
E Span. Fic			5					5
E Span. NonFic								0
E Biography			7					7
E Fic			326					326
E NonFic			76					76
E SW Fic								0
E SW NonFic			1					1
J Spanish Fic								0
J Spanish NonFic								0
J Biography			9					9
J Fic			107		61			168
J LP Fic								0
J NonFic			166		6			172
								0
<b>Sub-Total</b>	2325	0	697	57	339	0		<b>3418</b>
<b>Camp Verde Dynix Circulation Report:</b>				<b>May-09</b>		<b>Page 2 of 4</b>		
							<b>Circulation Sub-Total</b>	<b>3418</b>



	A	B	C	D	E	F
1		<b>May 2009 Program Statistics</b>				
2	<b>DATE</b>	<b>DESCRIPTION OF PROGRAM</b>	<b># Children</b>	<b># Teens</b>	<b>#Adults</b>	<b>Misc.</b>
3	5/5/2009	Scrapbooking for Adults	0	0	7	Workshop Sara Malanca
4	5/6/2009	Children's Program	3	0	2	by Aleatha Jiminez MOM
5	5/7/2009	School Visit	15	0	3	Cindy -- C.N.
6	5/12/2009	Scrapbooking for Adults	0	0	12	Sara Malanca -Workshop
7	5/13/2009	School Visit	22	5	2	C.N. Jackie 4, 5, 6
8	5/14/2009	<b>MUSIC FOR TOTS</b>	13	0	11	Kelly Cole
9	5/14/2009	School Visit	21	0	2	Stacy-- C.N.
10	5/16/2009	Scrapbooking for All	2	0	2	Saturday Scrapbooking
11	5/19/2009	School Visit	28	0	2	A.H. - Rolene
12	5/19/2009	Scrapbooking for Adults	0	0	7	Red Roses
13	5/26/2009	Scrapbooking for Adults	0	0	3	Purple group
14		<b>PROGRAM TOTALS</b>	104	5	53	
15		Reference Questions	9			
16	<b>Total</b>	<b>Volunteer hours for the Month</b>	<b>17.5 hrs.</b>			