

**MINUTES  
REGULAR SESSION  
PARKS and RECREATION COMMISSION  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
Tuesday, June 3, 2008  
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**  
The meeting was called to order at 5:30 p.m., with Commissioner Ellington presiding.
2. **Roll Call**  
Commissioners Ellington, Tobish, Whatley, George and Goetting were present;  
Commissioners Teague and Clawson were absent.  
  
**Also Present:** Parks & Recreation Director Lynda Moore, and Recording Secretary Margaret Harper.
3. **Pledge of Allegiance**  
The Pledge was led by Whatley.
4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.
  - a. **Approval of the Minutes:**
    1. May 6, 2008
  - b. **Set Next Meeting, Date and Time:**
    1. Regular Session – July 1, 2008 –Cancel due to Holiday
    2. Work Session – July 16, 2008

On a motion by Tobish, seconded by George, the Consent Agenda was unanimously approved as presented, with the Work Session set for 2:00 p.m.

The Commissioners held a discussion regarding the Work Session scheduled for July 16, 2008; it was decided to hold it in the Parks & Recreation Conference Room at 2:00 p.m.
5. **Call to the Public for Items not on the Agenda**  
There was no public input.
6. **Welcome new Commissioners Bruce George and Steve Goetting.**  
Commissioner Ellington introduced and welcomed the new Commissioners.
7. **Selection of Chairperson and Vice Chairperson.**  
On a motion by Ellington, seconded by Goetting, the Commission voted unanimously to elect Robin Whatley as Chairperson.  
  
On a motion by Tobish, seconded by Whatley, the Commission voted unanimously to elect Jim Ellington as Vice Chairperson.

After a brief discussion, the following Commissioners were selected as Chairperson and

Vice Chairperson, respectively; following the election, Chairperson Whatley assumed her seat of office and presided over the remainder of the meeting.

8. **Discussion and possible selection of Commission liaison for future Housing Commission work sessions to draft Request For Proposal (RFP).**

On a motion by Ellington, seconded by Goetting, the Commission unanimously selected Steve Goetting to serve as liaison for future Housing Commission work sessions held in connection with drafting an RFP.

Parks & Recreation Commissioner Moore explained that during the recent presentation by Matt Morris of the Housing Department to all the Commissions and Boards, each group was invited to select a member to act as a liaison to provide input during the drafting of a Request for Proposal. The RFP would set forth guidelines for prospective developers of the Town-owned five-acre parcel of property next to the Views development. Input from a liaison from the Parks & Rec Commission would be helpful in including a request that part of the project be set aside for open space, or a pocket park. After discussion, Commissioner Goetting volunteered to act as liaison to the Housing Commission during the drafting of the RFP. Moore confirmed that the Housing Commission meets on the third Tuesday of each month at 4:00 p.m.

9. **Update and discussion on upcoming events and programs hosted by Parks and Recreation for the months of June and July. Discussion may include but is not limited to Family Fun Night, Father/Child Golf, Movie Night Independence Day, Summer Program and Cornfest.**

Moore outlined the activities and refreshments planned for the Family Fun Night scheduled for Saturday evening, from 6:00 p.m. to 9:00 p.m., at the Pool and the Skate Park. and the Father/Child Golf Tournament set for June 14<sup>th</sup>. One of the new summer programs will be Movie Night, with the first showing planned for June 28<sup>th</sup> at Butler Park, complete with various snacks and refreshments; the movies will be rated either G or GP, and suggestions are invited. Moore added that in July, staff is hoping to show Kingdom of the Spider Reunion; the possibility of inviting some screen notables was also suggested by the members. Moore also reviewed plans for a bus trip on July 17<sup>th</sup> to attend a Diamondbacks game, the upcoming Farmers Market from June 7<sup>th</sup> through the first week in October. Moore said that the Corn Fest plans are underway, and commented on what promises to be a successful Summer Program with as many as 60 children expected to sign up.

10. **Update and discussion on the Development of Black Bridge Park.**

Moore said that clearance from Arizona State Parks has been received to begin work at the Park. The archaeological dig has been completed, and staff is in the process of coordinating with the archaeological entity and the Street Department the final steps necessary to restore the area, including covering trenches, with an archaeologist on site during that phase. The Street Department will also be working on constructing the new road. Moore also reviewed the planned fencing of the area, picnic tables, trash containers and restroom facilities. Moore added that more people every day are already beginning to enjoy the area and the river.

11. **Update, discussion and invitation for Commission members to attend a Special Session on June 11, 2008 at 4:00 pm with Ed Bantel with Southwest Risk.**

Moore explained that Ed Bantel had given a presentation a few weeks ago that pointed up all the shortfalls in the Parks & Recreation Department in connection with public use of the park and Town property, including failing to require proof of insurance from vendors naming the Town as additional insured. On a positive note, in connection with a citizen complaint about the Skate Park, Moore said that according to Mr. Bantel staff is handling the Skate Park in the way it should be dealt with; she hopes everyone will be able to attend the Special Session on June 11<sup>th</sup> for a better understanding of the liability issues.

12. **Director's Report & Discussion.**

Moore announced that Parks & Recreation finally has access on My Space up and running, the e-mail address is [CampVerdeParks@Yahoo.com](mailto:CampVerdeParks@Yahoo.com). It will be ideal for getting word out to the youth on all the activities in store. Council has approved prohibition of alcohol at facility rentals; alcohol will be allowed at the Pecan & Wine Festival and Fort Verde Days events, it will be necessary for outside entities to request approval for alcohol use at all other events on a case-by-case basis. The theme for the Fort Verde Days parade was chosen: "Stories, Spirit and Spurs." Moore also reported on the work on lighting at Butler Park, replacement of outdoor chairs, and an invitation from the Fire Department to volunteers to act as citizen advocates to help make the community safe. Moore commented briefly on the status of negotiations on Sunnyside Park, and the exciting progress being made by the Youth Commission and the Boys & Girls Club on the new Teen Center. Other items: Staff is working on an RFP for a consultant to work on a master plan for the new Community Park; due to budget cuts it will not be possible to continue with the open gym, for the present, at least

13. **Commission Informational Reports:**

**Tobish** said that she is with the Camp Verde Youth Coalition; they are looking for more people, especially parents, to get involved to help work on the goals and objectives that have been set. *To help acquaint the new Commissioners with the subject, Moore gave a brief overview of the need for the Teen Center and the purpose of the Youth Coalition.*

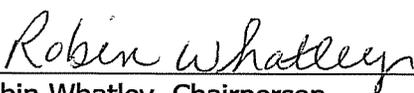
**Ellington** reported on his grandchildren getting involved in the British Soccer program; he also commented on what he feels is the amazing professionalism of the teenage lifeguards at the pool.

**Whatley** commented on her visit to the Skate Park saying she found no problems whatsoever; in fact, the youngsters were polite and respectful, and there was no profanity. She also reported on the recent Relay for Life event, and the upcoming CCCVL event this Saturday from 10:00 a.m. to 2:00 p.m. to kick off water sales to raise funds for the new Library.

**George** said that the Library is holding a Book Sale on this coming Thursday.

14. **Adjournment.**

On a motion by Goetting, seconded by Tobish, the meeting was adjourned at 6:23 p.m.

  
 \_\_\_\_\_  
 Robin Whatley, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 3rd day of June 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 28<sup>th</sup> day of October, 2008

Margaret Harper  
Margaret Harper, Recording Secretary