

**MINUTES
REGULAR SESSION
LIBRARY ADVISORY COMMISSION
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
THURSDAY, May 15, 2008
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Chairperson Mina, Vice Chairperson Heuman, Commissioners Nielson, Pastine, Doering, Chatley and Sykes were present.

Also Present:

Library Director Gerard Laurito, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by Heuman.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

a) Approval of the Minutes:

1) Regular Session – April 17, 2008

b) Set Next Meeting, Date and Time:

1) Regular Session – June 19, 2008 at 6:30 p.m.

On a motion by Mina, seconded by Sykes, the Consent Agenda was unanimously approved as presented.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Presentation by Housing Commissioner(s) and Housing & Neighborhood Revitalization Director Matt Morris, followed by Commission discussion and possible recommendation to Housing Commission regarding the Parkway Homes Development on the Town owned five-acre property located on Cliffs Parkway (APN 404-28-439), and possible selection of Commission liaison for future Housing Commission work sessions to draft Request for Proposals. (Copies of the Drachman Report are available at the Library and online at www.cvaz.org/townhall/Housing/)

On a motion by Mina, seconded by Heuman, Member Sykes was selected to act as Liaison for the Library Commission to meet with the Housing Commission in drafting the Request for Proposals.

Housing & Neighborhood Revitalization Director Matt Morris, together with input from Housing Commissioners Jeremy Bach, Tony Varela and Dave Freeman, gave a presentation on the background, the public outreach efforts and current progress of the proposed Parkway Homes development project on the Town-owned five-acre property located on Cliffs Parkway. Morris displayed charts showing the location of the property and proposed layout of the homes, a percentage of which will consist of attainable housing. The presentation outlined the primary goal of raising funds for the new Library while

providing attainable housing opportunities for the working class citizens of Camp Verde.

During the discussion that followed, Morris reviewed the process of developing a Request for Proposal, receiving bids, and selecting a developer to purchase the parcel for the project. Morris also outlined different financing options for qualified buyers of the affordable homes that will number 25% of the total homes to be built. Morris explained that by selecting a liaison assisting in creating the RFP, the Library Commission will be able to provide valuable input for that initial step. The Housing Commission meets on the 3rd Tuesday of each month at 4:00 p.m.

7. Discussion and possible recommendation to council regarding a fundraising golf tournament.

On a motion by Mina, seconded by Nielson, the Commission voted unanimously to request Council approval for a fund-raising golf tournament to be scheduled at the CR Ranch Golf Course for August 23, 2008, with the resulting profits to go to the Library.

Member Sykes reported on contacting the Head Golf Pro at Beaver Creek Golf Course, now called the CR Golf Course, regarding setting up a golf tournament to raise funds for the library. The Pro confirmed that he and his staff would handle all the arrangements for and mechanics of actually holding the tournament for an estimated flat fee of \$40 per participant. A total fee of \$65 was suggested so that any amount over the \$40 would go to benefit the Library. The Commissioners would participate by soliciting donations for prizes and assisting with the publicity. Sykes said that the month of August was open. After a brief discussion the members agreed on setting the date of August 23rd, subject to Council approval of the proposed event.

8. Discussion and possible recommendation to council on any legal or financial issues regarding the construction of the new library building.

On a motion by Mina, seconded by Chatley, the Commission voted unanimously to recommend to Council that the issues and questions brought forth and outlined in the document prepared by Commissioner Doering be investigated by the Town Attorney to make sure that the Commission has full clarification on what is going on.

Note: Director Laurito will provide copies of the referenced document and questions.

Doering explained that he had a number of questions regarding some sections of the Code that he feels needs a review by an attorney to make sure that the actions being contemplated do not cause a problem later. In that connection, Doering had given to Director Laurito a copy of a document listing the sections of the A.R.S. statute that he had read that gave rise to the questions that he felt needed to be addressed. Doering summarized each of those sections and the questions that came to mind; he summed up those questions in a handwritten list that he shared with Director Laurito to accompany the document he had provided Laurito earlier.

9. Discussion and possible recommendation to council on advertising for fundraising for the new library building. The discussion will include the financing of the advertising.

There was no action taken.

Director Laurito reported that the Council had approved posting the progress sign at the library building; no funding had been included. A report from the CCCVL will be given in Item 10 regarding the funding that group is providing for the signage. There was no further discussion.

- 10. Report on and discussion of the latest activities of the Concerned Citizens for Camp Verde Library (CCCVL).**
Linda Harkness, representing the CCCVL, gave a report on the activities of the group including the various planned fundraising efforts; design and preparation of the sign chart that will indicate the amount of funds needed and being raised; grant writing progress; and research on the different steps required by both the non-profit group as well as the Town during the procurement process. Harkness confirmed that the correct name for the group is **Citizens Committee for the Camp Verde Library**.
- 11. Discussion and possible approval to list Library Advisory Commission in the CCCVL brochure as being among the groups that are contributing to the construction of a new library.**

On a motion by Mina, seconded by Sykes, the Commission voted unanimously to request that the individual names of the Commissioners be added onto the CCCVL brochure.

Vice Chairperson Heuman provided copies of a draft proposed brochure by CCCVL for review by the Commission, and asked whether the members wanted their individual names to be listed as Library Commissioners. After a brief discussion, including acknowledgment that members do change from time to time on Commissions, it was generally agreed that the individual names of the current members should be listed on the brochure.

- 12. Call to the Public for Items not on the Agenda**
There was no public input.

- 13. Discussion and consideration of the Director/Staff Report.**
Laurito referred to the written report, copies of which had been included in the agenda packets, and reviewed and highlighted portions of the report. Laurito clarified that \$1,000 of the approximately \$13,000 raised by the Denim & Lace event went to CCCVL.

- 14. Commission Comments, Informational Reports, Activity Updates, and Agenda Item Requests:**
Doering reported that a link to his updated website has been included on the Library Home Page highlighting current progress; he also reported on his link for receiving suggested slogans.

There were no other reports or agenda request.

- 15. Adjournment**
On a motion by Mina, seconded by Chatley, the meeting was adjourned at 7:43 p.m.

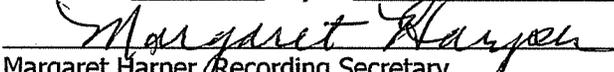


Lisa Mina, Chairperson

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Library Advisory Commission of the Town of Camp Verde during the Regular Session of the Library Advisory Commission of Camp Verde, Arizona, held on the 15th day of May 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19th day of June 2008



Margaret Harper, Recording Secretary