

## AGENDA



**CAMP VERDE TRAILS AND PATHWAYS COMMISSION  
TOWN OF CAMP VERDE COUNCIL CHAMBERS  
473 S. Main St. Room 106  
Tuesday, May 12<sup>th</sup> 2009  
5:30 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the agenda Consent Agenda and considered as a separate item if a committee member so requests.
  - a. **Approval of the Minutes:**
    - 1) Regular Session –December 9, 2008
  - b. **Set Next Meeting, Date and Time:**
    - 1) Regular Session – July 14, 2009
5. **Call to the Public for Items not on the Agenda** - Pursuant to ARS 38-431.01.G, residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be included on a future agenda.

*Public Input may be invited on the following:*

6. **Discussion with guest Ron Long, Town Engineer relative to areas where bike and walking paths could be constructed.**
7. **Discussion with guest Ron Long, Town Engineer relative to surface and physical requirements for trails and pathways.**
8. **Update by staff followed by possible discussion relative to the proposed River Trail.**
9. **Discussion relative to the West Clear Creek General Crook Trail and the requests by the U.S Forest Service regarding assistance from the Trails & Pathways Commission.**
10. **Update followed by possible discussion relative to the Trails & Pathways meeting schedule.**
11. **Report by Commissioner Reddell on the Copper Canyon Trailhead project, followed by possible discussion.**
12. **Discussion, consideration and possible recommendation to Council to send a letter to the Yavapai-Apache Nation and the U.S. Forest Service in Albuquerque to notify each party that the Town has expressed interest in the proposed land exchange site, referred to as Jackson Flat. (requested by Commissioner Reddell)**
13. **Update and discussion by Vice Chairman Bill Mitton regarding Ryal Canyon Trailhead.**
14. **Discussion relative to the Trails Policy. Discussion may include but is not limited to policy, work sessions and placing on the May agenda.**

15. **Call to the Public for Items not on the Agenda.**
16. **Commission Informational Reports** Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that the individual Commission member may request an item be placed on a future agenda.
17. **Staff Report and discussion.**
18. **Adjournment.**

Posted by: Cheryl Anne Date/Time: 5/8/09 12:45 p.m.

The Town of Camp Verde facilities are accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**DRAFT**  
**MINUTES**  
**CAMP VERDE TRAILS AND PATHWAYS COMMISSION**  
**TOWN OF CAMP VERDE COUNCIL CHAMBERS**  
**Tuesday, December 9, 2008**  
**5:30 p.m.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**  
The meeting was called to order by Chairperson Piner at 5:34 p.m.
2. **Roll Call**  
Chairperson Judy Piner, Vice Chairman Bill Mitton, Commissioners Lynn Reddell and Elena Espinosa were present; Commissioner Bea Richmond and Larry Struhbar were absent.  
There is one vacancy.
3. **Pledge of Allegiance**  
The Pledge of Allegiance was led by Vice Chairman Mitton.
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the agenda Consent Agenda and considered as a separate item if a committee member so requests.
  - a. **Approval of the Minutes:**
    - 1) Regular Session –October 14, 2008
  - b. **Set Next Meeting, Date and Time:**
    - 1) Regular Session – February 10, 2009

On a motion by Mitton, seconded by Reddell, the minutes were unanimously approved.

A motion by Mitton, seconded by Reddell, amending the first motion to include approval of the entire consent agenda was unanimously approved.

There was a short discussion regarding clarification on which park was being referred to in item number 18 of the October 14<sup>th</sup> minutes.

5. **Call to the Public for Items not on the Agenda** - Pursuant to ARS 38-431.01.G, residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be included on a future agenda.  
  
There was no public input.
6. **Discussion in regards to the August 12, 2008 presentation by Judy Adams and Heather Provencio from the USFS Red Rock District in regards to Jackson Flat.**

There was no action taken. This item requested to be on the next agenda.

Commissioner Reddell said she had two questions regarding discussions from a past meeting. In her first question, Commissioner Reddell referred to item number 8 of the October 14<sup>th</sup> minutes where it was stated that Mr. Haddon "had spoken to Council and wishes to have a letter drafted by the current Council and sent to the Yavapai-Apache Nation and the U.S. Forest Service in Albuquerque to notify each party that the Town has expressed interest in the proposed land exchange site." Reddell then asked Director Moore if she had brought that up to Council.

- 10. Update on the Community Park project followed by possible discussion. Discussion may include, but is not limited to the Heritage Grant process, phase I process and application.**

There was no action taken.

Director Moore asked the Commission if they had seen the master plan for the new park and briefly discussed some of the components involved with the Heritage Grant. She explained that there were several phases to the grant and if awarded, the Town will be re-imbursed \$750,000. Moore discussed the fact that wastewater and electricity were issues that still needed work.

Commissioner Milton questioned the due date for awarding the grant and Moore commented that it would not be until August or September.

- 11. Update on the November 19<sup>th</sup> Council meeting approving that Commissions meet every other month until further notified, followed by discussion.**

There was no action taken.

Director Moore explained to the Commission that the Town Manager had discussed the budget shortfall with Council on November 19<sup>th</sup> and it was decided that one of the ways to cut expenses would be to cut back on commission meetings. She added that when the economy is better, the meetings would resume their monthly meetings.

Commissioner Espinosa commented that each Commissioner should work together to move forward on items and do a little homework on projects to help staff.

- 12. Discussion on existing roads within Town limits and areas where bike and pathways could be constructed.**

There was no action taken.

Commissioner Espinosa stated that she was hoping to meet with Director Moore to work on drafting a letter to ADOT to bring back to the Commission in February. Chairperson Piner added that she would like to talk to Town Engineer Ron Long to discuss surfaces and physical requirements for trails.

- 13. Call to the Public for Items not on the Agenda.**

There was no public input.

- 14. Commission Informational Reports:** *Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that the individual Commission member may request an item be placed on a future agenda.*

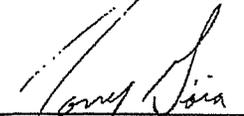
**Espinosa**, stated that the state parks had purchased of piece of land along the greenbelt and was interested in finding out how that was going to tie us in better to creating a pathway, for uses such as kayaks at Black Bridge. She would like to invite the Parks Commission to share their plan with the Trails Commission to try and link up some of our parks between parks.

Regular Meetings of the Trails & Pathways Commission

Notice is hereby given to the members of the Trails & Pathways Commission and to the general public that the Trails & Pathways Commission of the Town of Camp Verde will hold Regular Meetings on the second Tuesday during the months of January, March, May, July, September and November at 5:30 p.m.

Trails & Pathways Commission of the Town of Camp Verde 2009 Meeting Schedule		
1. Regular Session	January 13, 2009	5:30 p.m.
Fourth Quarterly Report for Period October 2008 through December 2008 will be heard at the January 21, 2009 Council Meeting.		
2. Regular Session	March 10, 2009	5:30 p.m.
First Quarterly Report for Period January 2009 through March 2009 will be heard at the April 15, 2009 Council Meeting.		
3. Regular Session	May 12, 2009	5:30 p.m.
Second Quarterly Report for Period April 2009 through June 2009 will be heard at the July 15, 2009 Council Meeting.		
4. Regular Session	July 14, 2009	5:30 p.m.
5. Regular Session	September 8, 2009	5:30 p.m.
Third Quarterly Report for Period July 2009 through September 2009 will be heard at the October 21, 2009 Council Meeting.		
6. Regular Session	November 10, 2009	5:30 p.m.
Fourth Quarterly Report for Period October 2009 through December 2009 will be heard at the January 20, 2010 Council Meeting.		

Passed and adopted by a majority vote of the Common Council at the regular meeting of January 21, 2009.

 2-19-09  
 \_\_\_\_\_  
 Tony Gioia, Mayor

Attest:

  
 \_\_\_\_\_  
 Deborah Barber, Town Clerk

Approved as to form:

  
 \_\_\_\_\_  
 William Sims

**MINUTES**  
**CAMP VERDE TRAILS AND PATHWAYS COMMISSION**  
**TOWN OF CAMP VERDE COUNCIL CHAMBERS**  
**Tuesday, August 12<sup>th</sup>, 2008**  
**6:30 p.m.**

Minutes are a **summary** of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**  
The meeting was called to order by Chairman Haddon at 6:32 p.m.
2. **Roll Call**  
Chairman Haddon, commissioners Strubhar, Reddell and Espinosa were present; Commissioner Piner arrived at 7:00 p.m.; Commissioners Richmond and Mitton were absent.
3. **Pledge of Allegiance**  
The Pledge was led by Commissioner Strubhar.
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the agenda Consent Agenda and considered as a separate item if a committee member so requests.
  - a. **Approval of the Minutes:**
    - 1) Regular Session – July 8, 2008
    - 2) Work Session – July 8, 2008 Cancelled
  - b. **Set Next Meeting, Date and Time:**
    - 1) Regular Session – September 9, 2008

On a motion by Espinosa, seconded by Reddell, the Consent Agenda was unanimously approved.

5. **Call to the Public for Items not on the Agenda** – Pursuant to ARS 38-431.01.G, residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be included on a future agenda.  
  
No Public spoke.

*Public Input may be invited on the following:*

6. **Introduction and welcome new Commissioner Ele Espinosa.**  
Commissioner Espinosa introduced herself to the Commission and gave a brief description of her history, interests and hobbies.
7. **Presentation by guest speakers Bill Stafford and Travis Bone from the USFS Coconino Forest Ranger Station Regarding the status of the West Clear Creek General Crook Trail Crossing, followed by possible discussion.**  
Bill Stafford gave a presentation and the history of the General Crook Trail to Fossil Creek, Coconino Forest. Wood Cutter, Jackson Flat and the General Crook were proposed trails to be added to the map. General Crook has the fewest issues and seemed to be the easiest and came with collection agreement \$10,000 dollars (\$5,516.00 balance remainder in the account). With the connection thru state highway 206 and the Verde Lakes area connecting to the forest road 708. Travis Bone worked on the project with three options for crossing. The Forest Service will be seeking the Towns help in "knocking on doors" in the projected area. Archeological and biological clearance is needed, scope of work, contacting all parties, proposed action documents and significant issues pending. Additionally there will be a need for more money that the government will not be handing out, "they come hat in hand".

*Handwritten initials: FH*

historic, what role will that play. NEPA process, if it's a historical route, there may be a chance of not being able to do anything with the trail.

**9. Discussion in regards to the past proposed trail system from the Envirozeum site, east of the Bashas area.**

Judy Piner requested this item and gave a brief description of the project.

Liaison Moore informed the Commission that the project is dead in the water now, due to Simington Ranch.

Piner still wants to pursue the river walk. "If we build it they will come." Is this something the commission agrees that is important for the community. Can we make it happen, in the form of a river walk.

This item is request on the next agenda.

**10. Discussion of possible bike and walking pathways on existing roads.**

Commissioner Richmond was absent, this item will be carried over to the next meeting.

**11. Report by Bea Richmond regarding the Dead Horse State Park Trails Coalition followed by possible discussion of the report.**

Commissioner Richmond was absent, this item will be carried over to the next meeting.

**12. Report by Bea Richmond followed by possible discussion regarding the Verde Valley Regional Trails Plan meeting.**

Commissioner Richmond was absent, this item will be carried over to the next meeting.

**13. Discussion and possible action concerning pathway/trail from Ace Hardware to present Camp Verde Library, east side of Montezuma Castle Highway.**

Commissioner Richmond was absent, this item will be carried over to the next meeting.

There is no right of way, this would be not a spot for a trail. A bike path is on the opposite side of the road already.

**14. Report by staff followed by possible discussion regarding the Finney Flat Sidewalk Project.**

Liaison Moore reported that she has spoke to the Town Engineer and the piece of land talked about in the about does not tie in to the project. This land is possibly privately owned. This grant has been sitting for years and any change to the project could jeopardize the entire funding. Possibility for the Commission to work on this project.

**15. Report by staff followed by possible discussion regarding the timeline and process for requesting items to be placed on the agenda.**

Liaison Moore updated the Commission on the Agenda Action Form. 10 Days prior to the meeting date the request needs to be turned into the Parks and Recreation office.

**16. Discussion of the August 11, 2008 field trip to the trails and proposed trails.**

The Commission thanked staff for the time and effort for putting together the tour. It was appreciated by all who went, the Commissioners all know where the site are now.

**17. Call to the Public for Items not on the Agenda.**

There was no public.

**18. Commission Informational Reports** Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that the individual Commission member may request an item be placed on a future agenda.

Larry, he enjoyed the field trip, it was a big plus. Need to do it again.

**MINUTES  
REGULAR SESSION  
CAMP VERDE TRAILS AND PATHWAYS COMMITTEE  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
Tuesday, June 13, 2006  
6:30 p.m.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Committee motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion.

**1. Call to Order**

The meeting was called to order at 6:32 p.m. by Vice Chairperson Reddell.

**2. Roll Call**

Vice Chairperson Reddell, Members Whitt, Welsch and Roy were present; Chairperson Dickey was absent; there are currently two seats vacant.

**Also Present:** Grants Administrator Mike Casebier, Town Manager Bill Lee, and Recording Secretary Margaret Harper; Trails Coalition Representative Bea Richmond arrived at 7:37 p.m.

**3. Pledge of Allegiance**

The Pledge was led by Welsch.

**4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the agenda Consent Agenda and considered as a separate item if a committee member so requests.

a. **Approval of the Minutes:**

1) Regular Session – April 11, 2006

b. **Set Next Meeting, Date and Time:**

1) Regular Session – July 11, 2006 6:30 p.m.

On a motion by Welsch, seconded by Roy, the Consent Agenda was unanimously approved as presented.

**5. Call to the Public for Items not on the Agenda**

There was no public input.

**6. Dead Horse State Park Committee Representative Bea Richmond's report.**

(Since Representative Richmond was not yet present, Item 6 was deferred to a later time **and was then addressed at 8:56 p.m.**) (It was also pointed out that "Committee" should have been "Coalition.")

Richmond presented her report on the Dead Horse Ranch Trails Coalition meeting held on May 18, 2006; a copy of that report is attached hereto as Exhibit 1 and incorporated herein.

During a brief discussion following the report, Roy commented that there are two individuals who will be considered by Council on June 21<sup>st</sup> for appointment to the Trails Committee: Bea Richmond and Bill Milton.

**7. Update and discussion by Town manager Bill Lee regarding the Camp Verde River Trails System.**

Town Manager Lee gave a summary of the current negotiations for the 4.4 acres next to the Marshal's facility and an update on the donation of the 6.6 acres from the Babbitt Family, with the resulting approximately 10 acres to be used as a trailhead for the river trails system. A SLIF grant has been received for the acquisition and development of the property and the archaeological study has been completed. The goal is to eventually connect to the 35 acres

on the other side of the I-17 bridge from the Black Bridge; Lee described the proposed route that also would go through the SRP land that had been recently acquired by SRP as well as some land in private ownership, and land being offered by Simonton for purchase by the Forest Service and involving a proposal for a lease to the Envirozeum to manage the property. Lee's update was followed by a discussion with the members on general related details. Lee also assured the members that when ownership of the land is resolved, then the Trails & Pathways Committee will be involved in the issues of amenities and type of trail.

8. **Presentation by staff on Impact Fees, General Obligation Bond and Gaming Impact fees.** Staff Liaison Casebier first pointed out that "Gaming Impact Fees" had been included in the heading as a misprint; Town Manager Lee explained that the presentation would also include Revenue Bonds instead.

Lee commented on the study completed by the Town consultant, Tischler-Bise, on impact fees focusing on funding four areas: Parks, library, general government and the Marshal's facility. The recommendation was to assess a fee of approximately \$2700 for a single home, including manufactured homes, at the time the building permit is issued, with that amount apportioned among the four areas. Lee said that the fees are intended to maintain the services of the Town at the status quo level as growth occurs. No fees would be assessed for improvement or remodel of existing homes. Lee advised the members that it is understood that a referendum will be pulled as soon as the ordinance is passed. The members discussed with Lee the sources of funding, including sales and property taxes, for the different Town services, construction, administration and streets maintenance.

Lee then addressed the subject of the General Obligation Bond, or G.O. Bond, adding that the subject would also include the issue of a Revenue Bond. Lee explained the goal of the Town to purchase the park land and construct the new library, and said that the Town is considering asking the citizens to approve a G.O. Bond that would fund both projects, for a total of approximately \$11.5 million. The G.O. Bond would impose an additional approximate \$90 to \$110 in property taxes yearly on the average home in Camp Verde. Lee outlined possible ways that the Town is considering to reduce the estimated \$11.5 million, including the Council enacting a Revenue Bond and increasing the sales tax. Lee explained that it would also be possible to use funds from the amount accumulated from impact fees to buy down the Revenue Bond and thereby lessen the property tax each year. There was a general discussion on property taxes and increasing the sales tax, and the difference between the G.O. bond that requires voter approval and the Revenue Bond that can be enacted by the Council independently. Lee emphasized the need to educate the public and receive input in order to decide on which approach to consider, and suggested that a citizens committee could help meet that need.

9. **Update and discussion regarding requirements of developers on preliminary plats.** Staff Liaison Casebier reported on the outcome of his discussion with Community Development Director Wright regarding the need to have proposed or recommended trails legibly indicated on preliminary plats for review by the Trails & Pathways Committee. Wright had said that the Committee should make a recommendation to the Town Council in order to have that put into effect. Casebier added that it is understood that the developers would be amenable to that request.

This item will be returned to the next agenda for discussion and action to make a formal recommendation to Council.

10. **Discussion, consideration and possible appointment of Committee member to attend project review meeting to be held on May 12, 2006 regarding Cherry Road Business Park, Circle C Ranch and Elk Creek subdivisions.**

It was noted that the agenda item involved the meeting held last month, and therefore the subject was moot; Casebier said that it was his understanding that the item, as well as the next two items, nevertheless had to be returned to this month's agenda since they had not

