

# AGENDA



**CAMP VERDE TRAILS AND PATHWAYS COMMISSION  
TOWN OF CAMP VERDE COUNCIL CHAMBERS  
473 S. Main St. Room 106  
Tuesday, April 8<sup>th</sup>, 2008  
6:30 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the agenda Consent Agenda and considered as a separate item if a committee member so requests.
  - a. **Approval of the Minutes:**
    - 1) Regular Session – March 11, 2008
    - 2) Work Session – March 11, 2008 Cancelled Lack of Quorum
  - b. **Set Next Meeting, Date and Time:**
    - 1) Regular Session – May 13, 2008 at 6:30 p.m.
    - 2) Work Session – May 13, 2008 at 5:00 p.m.
5. **Call to the Public for Items not on the Agenda** – Pursuant to ARS 38-431.01.G, residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be included on a future agenda.

*Public Input may be invited on the following:*

6. **Update and discussion by Bea Richmond regarding the Dead Horse State Park Trails Coalition followed by possible discussion of the report.**
7. **Update and discussion by Bill Mitton regarding the proposed Ryal Canyon Trailhead.**
8. **Update and discussion by staff of the Copper Canyon Trailhead Project. Discussion may include, but not be limited to letters from the Marshal's Office, Fire Department and the Streets Department regarding servicing the area, staff meeting with Dee Hines, U.S.F.S. and the progress of the project.**
9. **Update and Discussion by staff regarding a meeting date with Bill Stafford and Judy Adams of the U.S.F.S. Item may include but not be limited to the dates, time's locations and update of the General Crook Trail projects.**
10. **Discussion of Jackson Flat and the General Crook Trail that Bill Stafford had discussed at the February 12, 2008 meeting.**
11. **Discussion and update of the Verde Valley Regional Trails Plan.**
12. **Discussion, consideration and possible direction to Council asking to expand the Commission's mandate to include motorized transportation on trails.**
13. **Call to the Public for Items not on the Agenda.**
14. **Commission Informational Reports** Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that the individual Commission member may request an item be placed on a future agenda.
15. **Staff Report and discussion.**
16. **Adjournment.**

Posted by: \_\_\_\_\_

Date/Time: \_\_\_\_\_

April 7.08 10:30am

The Town of Camp Verde facilities are accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES**  
**CAMP VERDE TRAILS AND PATHWAYS COMMISSION**  
**TOWN OF CAMP VERDE COUNCIL CHAMBERS**  
**Tuesday, March 11<sup>th</sup>, 2008**  
**6:30 p.m.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion.

**1. Call to Order**

The meeting was called to order at 6:30 p.m.

**2. Roll Call**

Chairperson Haddon, Vice Chairperson Mitton, Members Reddell, Piner were present; Richmond arrived at 6:31 p.m.; Strubhar was absent; there is currently one seat vacant.

**Also Present:** Staff Liaison Lynda Moore and Recording Secretary Margaret Harper.

**3. Pledge of Allegiance**

The Pledge was led by Haddon.

**4. Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the agenda Consent Agenda and considered as a separate item if a committee member so requests.

a. **Approval of the Minutes:**

1) Regular Session – February 12, 2008

b. **Set Next Meeting, Date and Time:**

1) Regular Session – April 8, 2008 at 6:30 p.m.

On a motion by Mitton, seconded by Reddell, the Consent Agenda was unanimously approved as presented.

**5. Call to the Public for Items not on the Agenda**

There was no public input.

**6. Update and discussion by Bea Richmond regarding the Dead Horse State Park Trails Coalition followed by possible discussion of the report.**

Richmond presented her report on the March 10, 2008 meeting of the Dead Horse State Park Trails Coalition; May 17<sup>th</sup> is tentatively named as the Trails Day event at the Park; and May 10 is scheduled for the Stewards of Public Lands clean-up of the river. A brief discussion followed. A copy of the Report is attached hereto as Exhibit 1 and made a part hereof.

**7. Update and discussion by Bill Mitton regarding the proposed Ryal Canyon Trailhead.**

Mitton said he had nothing to report; he has not had a chance to talk with Blair Jenner, and understands the issue is now in the hands of the Forest Service; perhaps Dee Hines should be reminded.

**8. Update and discussion by staff of the Copper Canyon Trailhead Project. Discussion may include, but not be limited to letters from the Marshal's Office, Fire Department and the Streets Department regarding servicing the area, staff meeting with Dee Hines, U.S.F.S. and the progress of the project.**

Director Moore said that she and Marvin Buckel of the Street Department met with Dee Hines and the Forest Service Engineer to review the Grant and pinpoint the obligations of the Town in connection with the Grant. Those representatives were given updated copies of the subject letters. One of the topics discussed was maintenance after the road is completed, including the possibility of an IGA between the Town and the Forest Service if assistance from the town is needed. The Forest Service is putting together a cost-share agreement; work should be commenced within a couple of months. There was a brief discussion regarding the

commitment from Councilor Smith regarding coordinating the in-kind donations. Moore said she understands that Dee Hines plans to attend the April meeting of the Trails Commission to give an update on the project.

**9. Discussion, consideration and possible appointment of a Commission member to follow up, confirm and arrange the in-kind donations as they relate to the U.S.F.S. grant for the Copper Canyon Trailhead project.**

On a motion by Mitton, seconded by Piner, the Commission voted unanimously to appoint Lynn Reddell as the representative to work with Councilor Smith as the in-kind donations coordinator; Bill Mitton will assist Reddell in those endeavors.

Moore confirmed that Councilor Ron Smith has volunteered to be the coordinator for the in-kind donations and services. Member Reddell has said she would be available to help him. Haddon reminded the members that Reddell is the person who went out and got the donations of labor and materials. Vice Chairperson Mitton said he would be willing to help as well.

**10. Discussion of Jackson Flat and the General Crook Trail that Bill Stafford had discussed at the February 12, 2008 meeting.**

Reddell suggested that since Mr. Stafford keeps insisting that the Commission approach the Yavapai-Apache Nation, perhaps that is what should be done. The members discussed that idea, but generally agreed that a meeting should be arranged to discuss the issue with Judy Adams and Bill Stafford first, and the collection of documents should support the assertion that the Town had a prior claim. There was concern that the issue could be just left hanging by taking a passive position. The discussion included some speculation on what the Tribe may have in mind for the land if they are successful in their petition, and conflicting opinions on the suggestion to invite representatives from the Nation to come to a meeting to address the issue. There was further discussion on the possibility of the Forest Service representatives needing time to research the historical documents included in the packet submitted to them.

Moore said that if she has heard nothing from the Forest Service by next month she will call and remind them that the Town is waiting for their response; in the meantime, this item will be returned to the Agenda for next month's meeting and hopefully Judy Adams will agree to attend and give a report on the current status.

**11. Discussion and update of the Verde Valley Regional Trails Plan and possible appointment of a representative from the Trails and Pathways Commission.**

On a motion by Reddell, seconded by Haddon, the Commission voted unanimously to appoint Bea Richmond as the representative from the Trails and Pathways Commission on the Verde Valley Regional Trails plan, with Judy Piner as the alternate.

Richmond commented that she understood that the Town representative was to be a member from the staff. Haddon said he believes that at his request the Council had already provided for the possibility of a Commissioner attending the Regional Trails Plan meetings. Director Moore said that next Wednesday she will be asking the Council for direction on whether the Town wants to send a staff representative or a representative from the Trails & Pathways Commission.

**12. Discussion, consideration and possible direction to Council asking to expand the Commission's mandate to include motorized transportation on trails.**

Chairperson Haddon explained his concern that the policy or mandate outlined for the Trails & Pathways Commission should include the opportunity to also discuss the possible use of motorized vehicles on the trails; it has been noted from recent meetings that the issue of motorized vehicles has become big part of the trails as considered by the State. The members discussed expanding on the mandate to oversee trails and pathways as currently outlined in the General Plan through a Resolution and/or General Plan Amendment.

Moore said that she will research the policies of other communities and how they stand on the use of motorized vehicles, and bring the issue back for discussion at a Work Session.

**13. Call to the Public for Items not on the Agenda.**

There was no public input.

**14. Commission Informational Reports**

Richmond reported on her attendance at the Regional Trails Plan meeting on February 28<sup>th</sup>; the next meeting will be held March 27<sup>th</sup> from 9:00 a.m. to noon. Richmond also asked for the status of the filing cabinet that the Commission has requested for storage of documents. *Moore responded that at this time there are no funds available for such a purchase; she will try to find a used one in some other department.*

Reddell requested an agenda item in connection with the visit by Dee Hines, and add No. 8 to it, and bring No. 7 and No. 10 back. *There was discussion regarding the wording for the agenda items that would involve Dee Hines.*

Piner requested copies of policies that Moore will get from other communities. Piner suggested arranging a field trip to help acquaint new Commissioners with the trails and areas being discussed. *Moore said that will be on the agenda for another meeting.* Piner also suggested that the issue of a proposed trail along the river be placed on an agenda for an update and discussion. *Moore said she has some information she can share.*

Haddon said he has Items 7, 8, 10, 11, 12 as recurring agenda items; field trip for Commissioners, a sixth item, seventh item is a trail from the proposed EnviroZeum site to Basha's as a No. 7, and then No. 8 is the proposal that this Commission ask the Council for funds to obtain a locking file cabinet, and a space for such cabinet to be placed.

Reddell requested that guests be placed first on the agendas.

**15. Staff Report and discussion.**

Moore said she will try to arrange rescheduling the Work Session; she will e-mail everyone. Moore also reported that a tour of the new 118-acre park site is being arranged for possibly March 24<sup>th</sup> from 3:00 to 5:00 p.m.; Parks & Rec, Trails and Library Commissions will all be receiving invitations when the date and time are firmed up.

**16. Adjournment.**

On a motion by Richmond, seconded by Piner, the meeting was adjourned at 7:37 p.m.

\_\_\_\_\_  
Perry Haddon, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Trails & Pathways Commission of the Town of Camp Verde during the Regular Session of the Trails & Pathways Commission of Camp Verde, Arizona, held on the 11<sup>th</sup> day of March 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Margaret Harper, Recording Secretary

## Regional Trails Meeting - March 27, 2008

To be presented at Trails Commission April 8.

The first part of the meeting, conducted by Kyle Birkemeier, was devoted to a group discussion of content and scope from the February meeting. Unfortunately, I was an hour late and missed this part. The major part of today's work went into evaluation of various trails surveys. For this we divided into three groups: 1) review of the questions in the questionnaires themselves; 2) Seeing the questionnaires from the trail users' approach, and 3) adapting the questionnaires aiming at surveying a broad cross-section of our various communities.

Kyle asked members to e-mail him contributions and input from these sessions. He will incorporate suggestions into a composite survey and e-mail to us before next meeting. He hopes to have a completed survey form ready by April. Where would these surveys be taken for the broadest possible coverage? Suggestions: at the Birding Festival (April), by telephone through volunteers, tables set up at Walmart and other locations; printed in the newspapers.....

We also had a look at the county trail map brought to the meeting by Terri Nelson. Kyle asked us to bring any maps or master trail plans that any of us have in our communities. For me, that means bring to the meeting Camp Verde's trail map.

The representation continues to be very broad at these meetings. This time Bob Arambula from the NRCD was there. Still no representation from the Y-A Nation. I am going to try my approach to them.

The next meeting will be April 24. I am to arrange location....either in the Town Center or maybe at the Casino, if the Nation wants to offer. Time 9-noon.

Bea Richmond

Trails Mtg-04-08-08  
Exhibit 2

## Dead Horse Ranch Trails Coalition to C.V. Trails Commission

To be presented April 8, 2008

The Coalition met on March 20, a small gathering.

Bill Stafford, for the Forest Service, announced the grand opening of the new Red Rock Ranger Station on Hwy 179 at Wed, April 16, 3 pm. You're invited.

2. He said his crew is working on connecting the Chavez Trail with the Beaver Head Flat Trail. From the stage stop on 179, it crosses the creek to Beaver Head Flat Rd. 3. He presented a draft map showing the Cohnville Trail as projected. The "proposed action" has received "preferred alternative" status. The FS is working on alignments. Botanical clearance is still a critical concern.

The next meeting of the Regional Planning group is March 27, 9:30- noon, at DHR State Park. I will be attending and reporting.

I gave my reports – the March meeting of the Trails Commission and the Regional Planning meeting on Feb. 28.

Diane Lovett reported on the proposed path under Hwy 89 (through a culvert) at Black Hills Drive. The r-o-w fence is a problem. From Mescal Wash it will go on to connect with the Jail Trail Extension up Mescal Wash. Max Castillo said that plans are afoot to get all these washes into the trail system: Mescal, North Mescal, Del Monte...others.

National Trails Day will be May 17, 8 to noon; maybe refreshments, but no meal. Kyle is working on plans to use the trails. This is not a workday.

The next meeting of the Coalition is April 17.

**YOUR LIAISON...Bea RICHMOND**

*Trails Mtg-04-08-08  
EXHIBIT 1*