

**MINUTES
REGULAR SESSION
LIBRARY ADVISORY COMMISSION
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
THURSDAY, April 16, 2009
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Chairperson Mina, Vice Chairperson Heuman, Commissioners Pastine, Polo, and Chatley and were present; Commissioner Doering arrived at 6:37 p.m.; Commissioner Sykes was absent.

Also Present:

Library Director Gerard Laurito, CCCVL Representative Linda Harkness, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by Heuman.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

a) Approval of the Minutes:

1) Regular Session – March 19, 2009

b) Set Next Meeting, Date and Time:

1) Regular Session – June 17, 2009 at 6:30 p.m.

On a motion by Pastine, seconded by Chatley, the Consent Agenda was unanimously approved as presented.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Report and discussion and suggestions to staff regarding the 2009 / 2010 library budget.

Library Director Laurito referred to the draft budget that was included in the agenda packet. The Commission discussed the draft with Laurito who pointed out a change listing the figures pertaining to the children's library separately in order to better track those amounts. Other items were briefly discussed; Laurito said that the proposed budget has been submitted to the Finance Department, and budget meetings will be set up to work on the final figures.

7. Discussion, consideration, and possible recommendation to Town Council regarding the creation of a library logo. This item will include but is not limited to; town policy and procedures, how it will be created, if there is to be a contest for the logo's creation, and the nature of that contest.

In response to a question from Polo regarding the status of research on the procedure for creating a logo, Laurito reminded the Commission that the main concern of the Council would be the expense. Laurito said he had discussed with Parks & Recreation Director Moore her experience in getting a logo approved for that department, including the original cost to set up the design. There was discussion about ways to come up with a design, including a contest to be

participated in by students. Polo volunteered to consult with Vada Lovato, an artist and library supporter, for a proposed recommendation to Council on creating the logo.

8. Discussion, and planning for the Library Commission's participation in Ft. Verde Days.

Chairperson Mina said that the Town will not be managing Fort Verde Days; however, Mary Taylor from the Chamber of Commerce has said that the Chamber is considering taking on management of the operation, but that is not yet firm. Bob Weir is planning to have the Bull Bash at that time, but is waiting until he hears back from the Chamber. At this time the event is on hold until a manager is determined, as well as the suggestions for Library participation. There will be further discussion on this issue at the June meeting. Doering suggested that Laurito check on the question of liability insurance coverage in connection with the Library participation. There was further discussion on coordinating a Library logo contest with the Fort Verde Days event, perhaps through the Art Show.

9. Report of CCCVL activities from Linda Harkness or the Commission Liaison.

Linda Harkness, CCCVL representative, reported on planned fund raising activities, including water and pop sales, making sure everything is coordinated with the Library Endowment; and the Sustainable Weekend classes and activities to be held on Saturday and Sunday, September 19th and 20th. The hope is to increase the sales tax for that one weekend, thereby making the Town feel so guilty that they will give a percentage of the sales tax to the Library. Harkness said that she is talking with Steve Goetting about a showing of the movie, Kingdom of the Spiders, perhaps making that an annual event. Heuman and Harkness also described tentative plans for a Bachelors Auction, a Phantom Ball, and a Wreath Auction.

10. Report and discussion of Yavapai County's contribution towards the Camp Verde Library Budget.

Laurito explained that the County will be contributing the same amount that it did last year, approximately \$80,718. The new formula is still in the works; when it is published Laurito will inform the Commission accordingly.

11. Discussion and report of the commissioners regarding their recent tour of the Camp Verde Community Library facilities.

Polo reported on her tour during which she made several observations, some of which cannot be changed, and suggestions for some improvements, including the current inadequate work space; poor lighting in some areas, especially in the adult readers area; a suggestion to look into WIFI; several suggestions for the children's area, including the need to have staff stationed there; parking lot should be better defined, with staff parking away from patrons spaces. Pastine commented on the book drop again being available, increased use of the computers, improvement on the children's room; a problem with the back door; and the cramped space overall. Pastine also suggested adding a Kindle Reader. Doering said that he is impressed with the new computer for the children; also commented that more space is needed; would like to see more modernization in the technical material, as well as more historical books on Camp Verde; and the signage is now in a more positive vein, rather than negative. Chatley discussed with Laurito the advantage of being able to work on resumes in the Library, and also commented on problems with parking, suggesting that Laurito coordinate with the Town Engineer on defining the spaces, with two or three reserved for handicap parking.

12. Call to the Public for Items not on the Agenda

There was no public input.

13. Discussion and consideration of the Director/Staff Report.

Laurito reported on highlights from his written report; the Beaver Creek branch is now at its new location. Laurito said he had attended the last Council meeting to present the Quarterly Report

on the Library activities, and assured the Council that the Library Commission supports their decisions. The Council expressed appreciation for all the work and services the Commissioners contribute to the community. There was a brief discussion regarding newspaper articles and publicity.

14. Commission Comments, Informational Reports, Activity Updates, and Agenda Item Requests:

Pastine announced that the April issue of American Libraries featured their 2009 library design showcase; it is very interesting. The November issue of Library Journal will also have a similar feature.

Polo said she visited the regional library in Cave Creek, in the Anthem Mall; she found the building very large and cold, and is interested in what others would think if they were to visit it. Polo said she had sent e-mails out with a link to the new 2009 State of American Libraries report that is out; it is well worth looking at.

Doering reported that his Library Commission website has received a lot of traffic lately. He has received an e-mail from a publisher who is looking for a historian to write a history of Camp Verde; Doering said he had shared the inquiry with Laurito, and has also talked with members of the Historical Society who referred him to Steve Ayers. Doering also received an e-mail concerning a personnel issue which he referred to the Town Manager's office.

Agenda Item Requests:

Return Item 7

Return Item 8

Return Item 9

Report on actions in response to the Item 11 tour comments, if any.

Include an agenda item to discuss generating statistics and/or publicizing statistics.

Include an agenda item to discuss investigating some kind of alternate sources for funding (Marshal's office was built from confiscated properties from drug arrests, etc.)

15. Adjournment

On a motion by Heuman, seconded by Polo, the meeting was adjourned at 7:37 p.m.

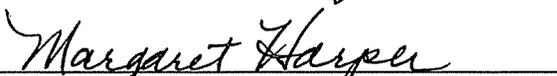


~~Lisa Mina, Chairperson of~~
KAREN HEUMAN

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Library Advisory Commission of the Town of Camp Verde during the Regular Session of the Library Advisory Commission of Camp Verde, Arizona, held on the 16th day of April 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 18th day of June 2009


Margaret Harper, Recording Secretary