

## AGENDA



**REGULAR SESSION  
LIBRARY ADVISORY COMMISSION  
of the  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
473 S. Main Street, Room #106  
THURSDAY, March 20, 2008  
6:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.**
  - a) **Approval of the Minutes:**
    - 1) Regular Session – February 21, 2008
  - b) **Set Next Meeting, Date and Time:**
    - 1) Regular Session – April 17, 2008 at 6:30 p.m.

5. **Call to the Public for Items not on the Agenda** Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Commission from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be on a future agenda. (Pursuant to A.R.S. §38-431.01(G).)

**Please note:** Staff makes every attempt to provide a complete Agenda packet for public review. However, it is not always possible to include all information in the packet. You are encouraged to check with the Clerk's Office prior to a meeting for copies of supporting documentation, if any that were unavailable at the time Agenda packets were prepared.

*Public input may be invited on the following items:*

6. **Welcome to and orientation of the newest Library Commissioner Timothy Sykes. This is an opportunity for the rest of the Commission to introduce themselves and answer any questions Mr. Sykes may have**
7. **Discussion, consideration and possible direction to council regarding the possibility of locating the new library building on the newly acquired 118 acre regional park site.**
8. **Discussion and possible recommendation to council on any issues or questions that arose from the Council Work Session of March 12, 2008.**
9. **Discussion possible recommendation to staff regarding a library "New to You" sale to raise fund the for the new building**
10. **Discussion of "green" building sources, technology and funding.**

- 11. Discussion and possible action regarding the posting of a web page requesting the public to submit slogans for the Commission's library fundraising that is now on Commissioner Doering's web site (requested by Commissioner Doering)
- 12. Discussion and possible recommendation to staff regarding digital library resources and digitizing library materials (requested by Commissioner Doering)
- 13. Discussion and possible direction to staff regarding the 2008 – 2009 Library budget.
- 14. Call to the Public for Items not on the Agenda

There will be no Public input on the following items:

- 15. Discussion and consideration of the Director/Staff Report. Discussion may include, but not be limited to meetings attended; programs and activities; statistical reports; books; videos; computer update; funding; physical changes to the Library; and publicity.
- 16. Commission Comments, Informational Reports, Activity Updates, and Agenda Item Requests: Individual Commission members may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that an individual Commission member may request an item be placed on a future agenda.

17 Adjournment

Posted by: Gerard P. Linnety

Date/Time: 3/14/2008 11:30 AM

*Note: Pursuant to A.R.S. §38-431.03.A.3, the Commission may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.*

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**HELP THE CAMP VERDE COMMUNITY LIBRARY  
GROW**

**PICK A LIBRARY BOOSTER  
SLOGAN**



**RETURN TO HOME  
PAGE**

**The Town of Camp Verde Library Advisory Commission is starting a fundraising campaign for the new library. "Help build a new Camp Verde Library" is a good start for a slogan. You may have a better one. The Commission is asking the public for advertising slogans. Send us your slogans together with your name so we can appropriately honor you as the originator of the chosen slogan. Please be original and creative. Avoid copyrighted and commonly known slogans. Thank you for your participation.**

# Library Director's Report

## February 2008

### Statistical Report

February circulation statistics are as follows. A total of 6241 items were circulated including 51 audio books, 124 kid's videos and 222 adult videos. 207.75 work hours were volunteered in February. The circulation figure 6241 is the second highest monthly total ever. At this rate we could hit 68,000 total items for the year. The February catalog usage statistics were as follows 4651 searches were performed. 1004 patrons logged into the system, placed 1184 holds and renewed 404 items. 3 people updated their own records. Beaver Creek statistics were as follows 14 searches 5 holds were placed and no items were renewed. In February 237 people visited the branch. 3 new cards were issued and 2 ILLs were processed. 255 patrons walked through the door in January

### Physical Changes to the Current Library / New Library Developments

There were no major problems with the building this month. Maintenance has brought in some donated shelving to our book sale location. That has improved the appearance and function of that operation. There were no major developments in our quest for a new building. A non-profit group has formed to perhaps design & build our new facility and they are working on non-profit status. If the details on this proposal are worked out before hand, this could be the way to get our new building.

### Books Videos, Computer Updates

In January we added 305 items to the collection including 5 audio books and 19 videos. The new book list is now available on our website at [www.cvaz.org/library](http://www.cvaz.org/library) Click on the "New Books List" link on our home page. We still have paper copies available here at the library. Our computerized management system for our public access computers is working well. We have most of the kinks worked out of the system and the patrons are getting use to it. We added a GED program to the public access computers at the request of Yavapai College to accommodate Camp Verde residents taking their GED course. It seems to be working fine.

### Programs & Activities

In February, we hosted 3 adult programs, 9 children's programs, 1 program for all ages, 3 programs for teens and 5 school visits. We had a total of 99 adults 33 teens and 200 children at our programs. We had about 6 volunteer hours donated in this department last month. The 2 new programs aimed at teens and adults are doing well. The teen program has between 9 and 13 people each week. The adult programs are growing at a slower pace. We hope these programs continue to introduce new users to the library.

## **Funding & Fund Raising**

The Library Endowment Group is gearing up for another Denim & Lace Dinner / Auction set for April 5<sup>th</sup> 5:00 to 10:00 PM at the Lodge at Cliff Castle. Donations will be accepted at the library. Tickets are again \$25 apiece and can be obtained at the library. The Basha's "Thanks A Million Program" is running again. The number is 23066. Please link it to your "Thank You" card and the Endowment gets a percentage of your shopping dollars. I am also encouraging people to sign up for the e-Scrip program (number 152446398). If anyone has any questions, they may contact the library. You can also get more information on the Internet at <http://www.escrip.com/> The eScrip program is nation wide and ongoing. The closest participants are Safeway Grocery Store, Office Max, and Servicemaster Clean in Cottonwood and New Frontiers Market in Sedona. The Town is now going through some tough financial times. I believe we can get through it without cutting anything. Work on the 2008 / 09 budget will be starting soon. We are working on setting up a "New to You" sale to raise money for the library. Details are coming together & I will report more on this idea as our plans become complete. Our next book sale is March 13<sup>th</sup> - 15<sup>th</sup>. We have a lot of donations for folks to choose from.

## **Publicity**

In February, publicity was still about our programming. The 10-week program for teens about music is doing very well. The sing along hasn't caught on yet but we will continue to promote it. Our building project still keeps us in the public eye. If this project stays there, we have a better chance of getting the new library sooner. I am waiting for an annual report from our library network to use as a promotional tool and we will be coming up with ideas for Amber Polo to write about in the months ahead. The Library Endowment is gearing up for the 8<sup>th</sup> annual Denim & Lace Diner / Auction and we will be promoting that event selling ti.

## **Meetings Attended**

Jan and Alice attended a network's circulation committee meeting on Feb. 8<sup>th</sup> and Peggy attended a Youth Services workshop on Feb 22<sup>nd</sup>. These meetings are very productive for us and worthy of our attendance. Alice is taking 2 classes one is Spanish for librarians and the other is a course on the web creation Program Dreamweaver. The skills she gets from these classes will improve the level of service and communication we provide our patrons.

## **Miscellaneous Items**

As the month ended, we found out that the building that houses our Beaver Creek branch has been sold. Barbara Kile (Director, Yavapai County Library District) & I will be meeting with the new owner to discuss the future. I believe that the time is coming up rapidly for the residents of that area to show some financial support for this project. I have also been talking with the interim Postmaster about having site delivery here on Black Bridge Loop Rd. I am also at ways to put postage on our outgoing packages so that they may be picked up at the same time we get mail delivery. I will let you know how this project develops.

YAVAPAI COUNTY LIBRARY DISTRICT - CUMULATIVE MONTHLY STATISTICS

Feb-08

| VER       | BOOKS AND MAGAZINES |     |      | AUDIOVISUAL |           |           |        |        | TOTAL CIRC | # ADULT PROG. | # ADULT ATTEND. | PROGRAMS   |              |                    |                      | TOTAL ATTEND. |       |
|-----------|---------------------|-----|------|-------------|-----------|-----------|--------|--------|------------|---------------|-----------------|------------|--------------|--------------------|----------------------|---------------|-------|
|           | ADULT               | YA  | JUV  | *PB EXCH.   | AUDIO JUV | VIDEO JUV | CD ADT | *OTHER |            |               |                 | # YA PROG. | # YA ATTEND. | # JUV (0-14) PROG. | # JUV (0-14) ATTEND. |               | PROG. |
| July      | 2360                | 163 | 940  |             | 90        | 123       | 226    | 7      | 1564       | 3             | 17              |            |              | 5                  | 185                  | 210           |       |
| August    | 2193                | 94  | 996  |             | 75        | 106       | 192    | 3      | 1905       | 2             | 12              |            |              | 6                  | 112                  | 132           |       |
| September | 2238                | 91  | 969  |             | 43        | 127       | 203    | 1      | 1591       | 2             | 12              |            |              | 6                  | 137                  | 149           |       |
| October   | 2186                | 108 | 928  |             | 100       | 118       | 220    | 2      | 1875       | 4             | 30              |            |              | 13                 | 245                  | 292           |       |
| November  | 2146                | 106 | 883  |             | 58        | 123       | 221    | 2      | 1952       | 3             | 21              |            |              | 11                 | 184                  | 205           |       |
| December  | 2006                | 60  | 533  |             | 53        | 74        | 276    | 2      | 1895       | 3             | 26              |            |              | 8                  | 116                  | 153           |       |
| January   | 2706                | 114 | 1145 |             | 71        | 155       | 340    | 7      | 2486       | 4             | 37              |            |              | 8                  | 126                  | 163           |       |
| February  | 2332                | 76  | 1081 |             | 51        | 124       | 222    | 15     | 2340       | 5             | 34              |            |              | 12                 | 200                  | 267           |       |
| March     |                     |     |      |             |           |           |        |        |            |               |                 |            |              |                    |                      | 0             |       |
| April     |                     |     |      |             |           |           |        |        |            |               |                 |            |              |                    |                      | 0             |       |
| May       |                     |     |      |             |           |           |        |        |            |               |                 |            |              |                    |                      | 0             |       |
| June      |                     |     |      |             |           |           |        |        |            |               |                 |            |              |                    |                      | 0             |       |
| YTD       | 18167               | 812 | 7475 | 0           | 0         | 541       | 950    | 1900   | 39         | 15608         | 26              | 189        | 3            | 33                 | 69                   | 1305          | 1571  |

"OTHER" means puzzles + all renewals + ILLs borrowed  
 \*\*Periodicals and magazines, unless individually barcoded, will go under paperback exchange (PB EXCH.)  
 NOTE: The count for attendance at each type of program should include all persons in attendance, no matter what age.

| REFERENCE |                 | HITS AGAINST ELECTRONIC RESOURCES |   |                                     | INTERLIBRARY LOAN  |                     |                               | VOLUNTEER HOURS            |                           |                     |        |
|-----------|-----------------|-----------------------------------|---|-------------------------------------|--------------------|---------------------|-------------------------------|----------------------------|---------------------------|---------------------|--------|
| VER       | NO. OF REQUESTS | NO. OF REQUESTS COMPLETED         | INCOMPLETE REQUESTS SENT TO OTHER LIBS. | ANSWERS PROVIDED TO OTHER LIBRARIES | ***LOCAL RESOURCES | ***REMOTE RESOURCES | BORROWED FROM ARIZ. LIBRARIES | BORROWED FROM OUT OF STATE | LOANED TO ARIZ. LIBRARIES | LOANED OUT OF STATE |        |
| July      | 115             | 115                               |   |                                     |                    |                     | 882                           | 3                          | 1073                      | 23                  | 300.25 |
| August    | 75              | 75                                |   |                                     |                    |                     | 1155                          | 6                          | 1125                      | 14                  | 543.25 |
| September | 104             | 104                               |   |                                     |                    |                     | 975                           | 5                          | 1120                      | 17                  | 397.75 |
| October   | 112             | 112                               |   |                                     |                    |                     | 1245                          | 4                          | 1065                      | 25                  | 344    |
| November  | 89              | 89                                |   |                                     |                    |                     | 1197                          | 3                          | 1033                      | 25                  | 206.5  |
| December  | 94              | 94                                |   |                                     |                    |                     | 1140                          | 7                          | 929                       | 6                   | 167    |
| January   | 95              | 95                                |   |                                     |                    |                     | 1530                          | 9                          | 1134                      | 15                  | 207.5  |
| February  | 99              | 99                                |   |                                     |                    |                     | 1470                          | 10                         | 1148                      | 11                  | 207.75 |
| March     |                 |                                   |   |                                     |                    |                     |                               |                            |                           |                     |        |
| April     |                 |                                   |   |                                     |                    |                     |                               |                            |                           |                     |        |
| May       |                 |                                   |   |                                     |                    |                     |                               |                            |                           |                     |        |
| June      |                 |                                   |   |                                     |                    |                     |                               |                            |                           |                     |        |
| YTD       | 783             | 783                               | 0                                       | 0                                   | 0                  | 0                   | 9594                          | 47                         | 8627                      | 136                 | 2374   |

Unless you have counting software, "HITS" statistics will be taken in October and April only. You will be notified of the day.

A hit is counted every time the "search" command is used.

\*\*\*\*"Local Resources" means use of resources paid for by the library used by patrons in the library.

\*\*\*\*"Remote resources" means use of library equipment to gain access to resources not paid for by the library.

| Camp Verde Dynix Circulation Report:                   |         |      |      | Feb-08 |               |                    | Page 1 of 4 |             |
|--|---------|------|------|--------|---------------|--------------------|-------------|-------------|
|  | Adult # | YA # | J#   | Audio  | Video         | CD                 | Other       | TOTAL CIRC  |
| Maps   |         |      |      |        |               |                    |             |             |
| Periodicals  |         |      |      |        |               |                    |             | 0           |
| Puzzles  |         |      |      |        |               |                    |             | 0           |
| Vertical File  |         |      |      |        |               |                    |             | 0           |
| CDs  |         |      |      |        |               | 15                 |             | 15          |
| Adult REF  |         |      |      |        |               |                    |             | 0           |
| New Books  |         |      |      |        |               |                    |             | 0           |
| Oversize   | 1       |      |      |        |               |                    |             | 1           |
| Adult romance coll                                     | 66      |      |      |        |               |                    |             | 66          |
| Adult Fic  | 731     |      |      | 51     | 175           |                    |             | 957         |
| Adult Mystery  | 409     |      |      |        |               |                    |             | 409         |
| Adult SciFi  | 36      |      |      |        |               |                    |             | 36          |
| Adult Western  | 133     |      |      |        |               |                    |             | 133         |
| Adult NonFic   | 590     |      |      |        | 47            |                    |             | 637         |
| Adult Biography  | 38      |      |      |        |               |                    |             | 38          |
| Adult LP Fic   | 64      |      |      |        |               |                    |             | 64          |
| Adult LP Bio   |         |      |      |        |               |                    |             | 0           |
| Adult LP Mystery                                       | 121     |      |      |        |               |                    |             | 121         |
| Adult LP NonFic  | 11      |      |      |        |               |                    |             | 11          |
| Adult LP Western                                       | 89      |      |      |        |               |                    |             | 89          |
| Adult SW Fic   | 3       |      |      |        |               |                    |             | 3           |
| Adult SW Oversize                                      |         |      |      |        |               |                    |             | 0           |
| Adult SW NonFic  | 38      |      |      |        |               |                    |             | 38          |
| Adult SW REF   |         |      |      |        |               |                    |             | 0           |
| Adult NR Bio   |         |      |      |        |               |                    |             | 0           |
| Adult NR Fic   |         |      |      |        |               |                    |             | 0           |
| Adult NR NonFic  | 2       |      |      |        |               |                    |             | 2           |
| Adult Spanish non                                      |         |      |      |        |               |                    |             | 0           |
| E Span. Fic  |         |      | 15   |        |               |                    |             | 15          |
| E Span. NonFic   |         |      | 38   |        |               |                    |             | 38          |
| E Biography  |         |      | 15   |        |               |                    |             | 15          |
| E Fic  |         |      | 394  |        |               |                    |             | 394         |
| E NonFic   |         |      | 60   |        |               |                    |             | 60          |
| E SW Fic   |         |      |      |        |               |                    |             | 0           |
| E SW NonFic  |         |      |      |        |               |                    |             | 0           |
| J Spanish Fic  |         |      | 2    |        |               |                    |             | 2           |
| J Spanish NonFic                                       |         |      |      |        |               |                    |             | 0           |
| J Biography  |         |      | 5    |        |               |                    |             | 5           |
| J Fic  |         |      | 178  |        | 86            |                    |             | 264         |
| J LP Fic   |         |      |      |        |               |                    |             | 0           |
| J NonFic   |         |      | 374  |        | 38            |                    |             | 412         |
|  |         |      |      |        |               |                    |             | 0           |
| <b>Sub-Total</b>                                       | 2332    | 0    | 1081 | 51     | 346           | 15                 |             | <b>3825</b> |
| <b>Camp Verde Dynix Circulation Report: Month/Year</b> |         |      |      |        | <b>Feb-08</b> | <b>Page 2 of 4</b> |             |             |
| <b>Circulation Sub-Total</b>                           |         |      |      |        |               |                    |             | <b>3825</b> |



YAVAPAI COUNTY LIBRARY DISTRICT - CUMULATIVE MONTHLY STATISTICS

Feb-08

| VER       | BOOKS AND MAGAZINES |     |      |       | AUDIOVISUAL |       |      |               |            | TOTAL CIRC | *OTHER | TOTAL | PROGRAMS           |               |     |      |      | TOTAL ATTEND. |
|-----------|---------------------|-----|------|-------|-------------|-------|------|---------------|------------|------------|--------|-------|--------------------|---------------|-----|------|------|---------------|
|           | ADULT               | YA  | JUV  | EXCH. | AUDIO       | VIDEO | CD   | # ADULT PROG. | # YA PROG. |            |        |       | # JUV (0-14) PROG. | TOTAL ATTEND. |     |      |      |               |
| July      | 2360                | 163 | 940  |       | 90          | 123   | 226  | 7             | 1564       | 5473       | 3      | 17    |                    | 5             | 185 | 210  |      |               |
| August    | 2193                | 94  | 996  |       | 75          | 106   | 192  | 3             | 1905       | 5564       | 2      | 12    |                    | 6             | 112 | 132  |      |               |
| September | 2238                | 91  | 969  |       | 43          | 127   | 203  | 1             | 1591       | 5263       | 2      | 12    |                    | 6             | 137 | 149  |      |               |
| October   | 2186                | 108 | 928  |       | 100         | 118   | 220  | 2             | 1875       | 5537       | 4      | 30    |                    | 13            | 245 | 292  |      |               |
| November  | 2146                | 106 | 883  |       | 58          | 123   | 221  | 2             | 1952       | 5491       | 3      | 21    |                    | 11            | 184 | 205  |      |               |
| December  | 2006                | 60  | 533  |       | 53          | 74    | 276  | 2             | 1895       | 4899       | 3      | 26    |                    | 8             | 116 | 153  |      |               |
| January   | 2706                | 114 | 1445 |       | 71          | 155   | 340  | 7             | 2486       | 7024       | 4      | 37    |                    | 8             | 126 | 163  |      |               |
| February  | 2332                | 76  | 1081 |       | 51          | 124   | 222  | 15            | 2340       | 6241       | 5      | 34    |                    | 3             | 200 | 267  |      |               |
| March     |                     |     |      |       |             |       |      |               |            |            |        |       |                    |               |     | 0    |      |               |
| April     |                     |     |      |       |             |       |      |               |            |            | 0      |       |                    |               |     | 0    |      |               |
| May       |                     |     |      |       |             |       |      |               |            |            | 0      |       |                    |               |     | 0    |      |               |
| June      |                     |     |      |       |             |       |      |               |            |            | 0      |       |                    |               |     | 0    |      |               |
| YTD       | 18167               | 812 | 7475 | 0     | 541         | 950   | 1900 | 39            | 15608      | 45492      | 26     | 189   | 3                  | 33            | 69  | 1305 | 1571 |               |

\*OTHER" means puzzles + all renewals + ILLs borrowed  
 \*\*Periodicals and magazines, unless individually barcoded, will go under paperback exchange (PB EXCH.)

NOTE: The count for attendance at each type of program should include all persons in attendance, no matter what age.

| Camp Verde Dynix Circulation Report:            |      | Feb-08 |       | Page 1 of 4 |     |       |            |
|---|------|--------|-------|-------------|-----|-------|------------|
| Adult #   | YA # | J#     | Audio | Video       | CD  | Other | TOTAL CIRC |
| Maps  |      |        |       |             |     |       |            |
| Periodicals                                     |      |        |       |             |     |       |            |
| Puzzles   |      |        |       |             |     |       |            |
| Vertical File                                   |      |        |       |             |     |       |            |
| CDS   |      |        |       |             | 15  |       |            |
| Adult REF                                       |      |        |       |             |     |       |            |
| New Books                                       |      |        |       |             |     |       |            |
| Overize   | 1    |        |       |             |     |       |            |
| Adult romance coll                              | 66   |        |       |             |     |       |            |
| Adult Fic                                       | 731  | 51     | 175   |             |     |       | 957        |
| Adult Mystery                                   | 409  |        |       |             |     |       | 409        |
| Adult SciFi                                     | 36   |        |       |             |     |       | 36         |
| Adult Western                                   | 133  |        |       |             |     |       | 133        |
| Adult NonFic                                    | 590  |        | 47    |             |     |       | 637        |
| Adult Biography                                 | 38   |        |       |             |     |       | 38         |
| Adult LP Fic                                    | 64   |        |       |             |     |       | 64         |
| Adult LP Bio                                    |      |        |       |             |     |       | 0          |
| Adult LP Mystery                                | 121  |        |       |             |     |       | 121        |
| Adult LP NonFic                                 | 11   |        |       |             |     |       | 11         |
| Adult LP Western                                | 89   |        |       |             |     |       | 89         |
| Adult SW Fic                                    | 3    |        |       |             |     |       | 3          |
| Adult SW Overize                                |      |        |       |             |     |       | 0          |
| Adult SW NonFic                                 | 38   |        |       |             |     |       | 38         |
| Adult SW REF                                    |      |        |       |             |     |       | 0          |
| Adult NR Bio                                    |      |        |       |             |     |       | 0          |
| Adult NR Fic                                    |      |        |       |             |     |       | 0          |
| Adult NR NonFic                                 | 2    |        |       |             |     |       | 2          |
| Adult Spanish non                               |      |        |       |             |     |       | 0          |
| E Span. Fic                                     | 15   |        |       |             |     |       | 15         |
| E Span. NonFic                                  | 38   |        |       |             |     |       | 38         |
| E Biography                                     | 15   |        |       |             |     |       | 15         |
| E Fic   | 394  |        |       |             |     |       | 394        |
| E NonFic  | 60   |        |       |             |     |       | 60         |
| E SW Fic  |      |        |       |             |     |       | 0          |
| E SW NonFic                                     |      |        |       |             |     |       | 0          |
| J Spanish Fic                                   | 2    |        |       |             |     |       | 2          |
| J Spanish NonFic                                |      |        |       |             |     |       | 0          |
| J Biography                                     | 5    |        |       |             |     |       | 5          |
| J Fic   | 178  |        |       |             |     |       | 264        |
| J LP Fic  |      |        |       |             |     |       | 0          |
| J NonFic  | 374  |        |       |             |     |       | 412        |
| Sub-Total                                       | 2332 | 0      | 1081  | 51          | 346 | 15    | 3825       |
| Camp Verde Dynix Circulation Report: Month/Year |      | Feb-08 |       | Page 2 of 4 |     | 3825  |            |
| Circulation Sub-Total                           |      | 3825   |       |             |     |       |            |

|    | A            | B | C                                    | D                 | E             | F              | G              |
|----|--------------|---|--------------------------------------|-------------------|---------------|----------------|----------------|
| 1  |              |   | <b>February 2008 Programs</b>        |                   |               |                |                |
| 2  | <b>DATE</b>  |   | <b>DESCRIPTION OF PROGRAM</b>        | <b># Children</b> | <b>#Teens</b> | <b>#Adults</b> | <b>Details</b> |
| 3  | 2/2/2008     |   | Songs of the Sixties                 | 0                 | 0             | 4              |                |
| 4  | 2/2/2008     |   | Teen Program                         | 2                 | 13            | 4              | Teen           |
| 5  | 2/5/2008     |   | Scrapbooking for Adults              | 0                 | 0             | 11             |                |
| 6  | 2/6/2008     |   | Children's Program                   | 15                | 0             | 9              | David          |
| 7  | 2/7/2008     |   | Sign, Say Sign- Children's Program   | 3                 | 0             | 3              | Cindy - Sign   |
| 8  | 2/7/2008     |   | School Visit                         | 29                | 0             | 2              |                |
| 9  | 2/9/2008     |   | Scrapbooking for All                 | 3                 | 0             | 3              |                |
| 10 | 2/13/2008    |   | Children's Program                   | 6                 | 0             | 5              | David          |
| 11 | 2/13/2008    |   | School Visit                         | 18                | 0             | 3              | Carolyn 1,2,3  |
| 12 | 2/13/2008    |   | Music for Tots                       | 2                 | 0             | 2              | Kelly Cole     |
| 13 | 2/14/2008    |   | School Visit                         | 29                | 0             | 2              | Rolene 4 & 5   |
| 14 | 2/16/2008    |   | Teen Program                         | 0                 | 9             | 5              | Teen           |
| 15 | 2/19/2008    |   | School Visit                         | 8                 | 0             | 2              |                |
| 16 | 2/19/2008    |   | Scrapbooking for Adults              | 0                 | 0             | 13             |                |
| 17 | 2/20/2008    |   | Children's Program                   | 5                 | 0             | 3              | David          |
| 18 | 2/20/2008    |   | School Visit                         | 24                | 0             | 2              | Stacy 1, 2, 3  |
| 19 | 2/21/2008    |   | Sign, Say Sign- Children's Program   | 1                 | 0             | 2              | Cindy- Sign    |
| 20 | 2/23/2008    |   | Listening to Music                   | 0                 | 0             | 3              | David          |
| 21 | 2/23/2008    |   | Teen Program                         | 0                 | 11            | 2              | Teen           |
| 22 | 2/27/2008    |   | Sign, Say Sign- Children's Program   | 21                | 0             | 14             | Cindy- Sign    |
| 23 | 2/28/2008    |   | Children's Program                   | 5                 | 0             | 3              | David          |
| 24 | 2/28/2008    |   | School Visit                         | 29                | 0             | 2              | Rolene 4 & 5   |
| 25 |              |   | <b>PROGRAM TOTALS</b>                | <b>200</b>        | <b>33</b>     | <b>99</b>      |                |
| 26 |              |   | Reference Questions                  | 15                |               |                |                |
| 27 | <b>Total</b> |   | <b>Volunteer hours for the Month</b> | <b>5 3/4 hrs.</b> |               |                |                |