

**MINUTES
REGULAR SESSION
PARKS and RECREATION COMMISSION
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
Tuesday, March 4 , 2008
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 5:36 p.m.

2. **Roll Call**

Chairperson Trapper Moore, Commissioners Ellington, Clawson and Whatley were present; Vice Chairperson Mason, Commissioners Tobish and Teague were absent.

Also Present: Parks & Recreation Director Lynda Moore, and Recording Secretary Margaret Harper

3. **Pledge of Allegiance**

The Pledge was led by Clawson.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.

a. **Approval of the Minutes:**

1. February 5, 2008
2. February 13, 2008

b. **Set Next Meeting, Date and Time:**

1. Regular Session – April 1, 2008

On a motion by Ellington, seconded by Clawson, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda**

There was no public input.

6. **Discussion and update from the Town of Camp Verde Youth Commission on the presentation they will give to Town Council on March 19, 2008 asking to designate a Town owned building located next to the Marshals' Office for a future teen center.**

Recreation Supervisor Joe Perez introduced two members of the Youth Commission, Seairah Ebert and Destinie Ebert who presented the Youth Commission's proposal for a teen center. Seairah Ebert explained that at the Council meeting scheduled for March 19, 2008 they plan to request that the Town Council designate the building located next to the Marshals' Office for a future teen center, and outlined donations of equipment and volunteer participation already lined up in support of the project. The Commission assured the youth that members of the Parks & Recreation Commission will attend on March 19th to support their presentation to Council.

Joe Perez discussed with the Commission the current activities of the Youth Commission and the Youth Development Team working together, and the suggestion by Marshal

Dave Smith to consider the possibility of using the subject building for the much-needed Teen Center. Perez also briefly referred to the idea of possibly using the balance of funds remaining from an amount authorized by the Town Council for the Youth Development Team to help get the Youth Commission into operation. Perez added that it is understood that the Boys & Girls Club is interested in partnering with the Youth Commission on the Teen Center endeavor. The members of the Youth Commission are in the process of gathering signatures at the school to show the support of all the students and their willingness to actively participate. The next meeting of the Youth Commission is set for March 14th from 12:00 to 1:30 at the Marshal's Training Room.

7. **Discussion and update on Black Bridge Park.**

Parks & Recreation Director Lynda Moore distributed copies of a sketch illustrating the proposed entry road and amenities for the Park. Moore said she is working with the Town Engineer on the questions of the sewer and restrooms, and outlined the information she has received from the County and Flood Control regarding serious costs faced on the issue of site-built restrooms. Their recommendation is absolutely the portable toilets with privacy walls. Moore said that she is in the process of seeking permission from the State to use the grant funds for the privacy walls, and if not allowed, to use the grant money for paving the road. Moore said she is confident that solid information will be available to bring back to Council, hopefully on the March 19th Agenda; she will advise the members when the matter is scheduled.

8. **Discussion and update on the Community Park that will be located at the 118 acre site, Parcel A purchased from the U.S.F.S.**

Director Moore said that the closing date for the purchase is March 24th at which time the Town will own the subject parcel. At the Council meeting tomorrow night approval will be requested for the Mayor to send a letter to State Parks to seek a waiver of Retroactivity for Acquisition Projects, which in effect will assist in the property purchase through a Heritage Grant. Because of the years involved in working on a community park in the past, in order to establish the Town's credibility, approval will also be requested to hire a consultant to work on preparing a master plan for the new park. The Clerk's office is arranging a tour of the new area with Dee Hines, to include the different Commission members and any interested public. Moore said that everyone will be advised of the date and time when the tour has been scheduled.

9. **Discussion and report on the 2008 Pecan, Wine and Antique Festival that was held February 8-10, 2008.**

Director Moore reported that at this time the event shows a minus-\$70, and there is no staff time that has been included yet. Moore added that the current economy seems to have taken its toll on events, but all in all staff is happy with the outcome of the Festival. As a result of a meeting with the Town Manager, Moore said that the plan for next year is to discontinue reimbursing the wineries for their participation; two wineries have already shown interest in setting up booths again regardless. The money saved could potentially pay for staff time, which would be a positive step toward showing a profit. The members briefly discussed ways to better publicize the event, and suggested that more cooperation is needed from the Chamber of Commerce.

10. **Discussion and update on upcoming programs and events**

Director Moore reviewed details on upcoming programs and events, including the popular Golf League, Gun & Knife Show, Canoe Challenge, and Easter Egg Hunt; Moore

said that because of the current river flow, the Game & Fish event may have to be postponed until it will be safer for the young children to attend. Moore said that donations are being requested for Operation Prom, the program that helps those who cannot afford the expense to be able to attend the Prom each year.

11. Director's Report & Discussion.

Director Moore reported that the Youth Recreation programs received a 40% portion of the check for \$46,368.75 presented to the Town recently. Based on the recollection of Suzy Burnside, the septic system for the pool was investigated and steps were taken to correct a potential problem, and to allow regular maintenance in the future.

There will be a meeting with civic groups, merchants and the Chamber next Wednesday at 5:30 in the Parks & Rec Conference Room to present and discuss future events, what it takes to make them happen, and the costs. Moore outlined the steps being taken by her younger staff to get a My Space website up and operating. A representative from the Arizona Diamondbacks called Moore in response to a grant application for the Build-A-Field program; Mike Johnson, APS, has recommended Camp Verde, although Moore said Camp Verde would not be ready for one until maybe next year. Staff has been working on getting the site ready for the new restrooms being installed through the CDBG grant. Moore explained that she has been advised that the proposed solar system for the pool will be cost-prohibitive after all, although she would still like to go ahead and purchase the solar blankets which would be an energy-saving benefit.

12. Commission Informational Reports:

Whatley said she had a great time volunteering at the Pecan & Wine Festival; she also suggested that the Commission might consider electing a new Vice Chairperson in light of frequent absences of the current officer. *Moore said she would check on the procedure.*

Chairperson Moore apologized for being absent from the Work Session; he had a family emergency at that time.

13. Adjournment.

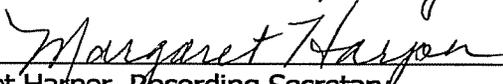
On a motion by Whatley, seconded by Clawson, the meeting was adjourned at 6:30 p.m.


~~Trapper Moore~~, Chairperson
 ACTING

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 4th day of March 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 6th day of May, 2008


 Margaret Harper, Recording Secretary