

AGENDA

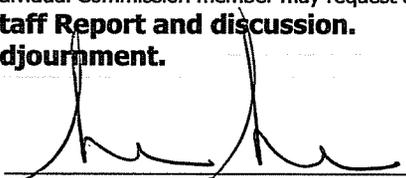


**CAMP VERDE TRAILS AND PATHWAYS COMMISSION
TOWN OF CAMP VERDE COUNCIL CHAMBERS
473 S. Main St. Room 106
Tuesday, February 12th, 2008
6:30 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the agenda Consent Agenda and considered as a separate item if a committee member so requests.
 - a. **Approval of the Minutes:**
 - 1) Regular Session – January 8, 2008
 - b. **Set Next Meeting, Date and Time:**
 - 1) Regular Session – March 11, 2008 at 6:30 p.m.
5. **Call to the Public for Items not on the Agenda** - Pursuant to ARS 38-431.01.G, residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be included on a future agenda.

Public Input may be invited on the following:

6. **Update and discussion by Bea Richmond regarding the Dead Horse State Park Trails Coalition followed by possible discussion of the report.**
7. **Update and discussion by Bill Mitton regarding the proposed Ryal Canyon Trailhead.**
8. **Update and discussion on the draft Trails and Pathways Policy.**
9. **Update and discussion of the Copper Canyon Trailhead project. Discussion may include, but not be limited to Town maintenance of the road and trailhead, staff meeting with Dee Hines, U.S.F.S. and progress of project.**
10. **Discussion, consideration, and possible appointment of a Commission member to follow up, confirm, and arrange the in-kind donations as they relate to the USFS grant for the Copper Canyon Trailhead project.**
11. **Discussion, consideration, and possible direction to the Chair and/or appointment of a Commission representative to make a presentation and request to Council to reaffirm the commitment as described by the letters of support for the Copper Canyon Trailhead project from former Marshal Wischmeyer, dated April 9, 2002, committing to law enforcement support and from Clayton Young of the Camp Verde Fire District, dated March 20, 2002, verifying the availability of emergency services and a request to Council for approval to maintain the road to the Trailhead.**
12. **Call to the Public for Items not on the Agenda.**
13. **Commission Informational Reports** Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that the individual Commission member may request an item be placed on a future agenda.
14. **Staff Report and discussion.**
15. **Adjournment.**

Posted by: 

Date/Time: Feb 11-08 2:15pm

The Town of Camp Verde facilities are accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

DHR Trails Coalition to Camp Verde Trails & Pathways Commission

To be presented February 11

The Coalition met on Jan 17, with the largest attendance in months: 14.

First on the agenda was an evaluation of the Burro Trail's "feasibility hike" on Jan. 3. There were about 14 people on that hike, too, including me. It was rough. Discussion centered on reworking & redefining the trail, which was hiked again by Bob Rochrock, Kyle Birkemeier (the new Yav. County Trails Coordinator), and Bob Bursyn (DIHRSP). Max showed all the photos taken on the first hike. What permissions are needed to complete this trail? Two private owners and the Y-A Nation. Outlook is favorable.

Bill Stafford's report: 1. The new ranger station on 179 is about to open, ready to move into at the end of March. This is the new Beaver Creek Ranger Station; there will be a Grand Opening. Then the Verde Ranger Station – the one here in CV – will move into the old quarters for a couple of years. Eventually this historic old ranger station, dating from the '30's, will be turned into a historic park.

2. At the Deer Pass trailhead (on the Lime Kiln Trail), the grant has been completed, the FS is finishing up a service access road to the toilet so it can open for business. Still needed: a water supply for horses.

3. The R.R. Ranger District needs to come up with its Travel Management program (to be completed by and end of 2009): which roads will go, which will stay; new rules about cross-country travel. Bill mentioned the possibility of turning some of these roads into trails. Also the need for some recreational opportunities for 4X rivers.

4. The FS is obtaining the Packard Ranch at the mouth of Sycamore Canyon. This is now the trailhead for Sycamore Canyon and cannot be moved. This is exciting news: what will they do with the ranch buildings? Remains to be seen...

5. Bill is working with the Cornville group on their trail. There will be another meeting January 22.

6. The General Crook Trail is mired down in an evaluation of the connection to West Clear Creek. Bill will be working with Camp Verde P & Z to pass through some of the town parcels in order to avoid an archeological site. This is not new news, but that is where they are stuck right now.

Kyle Birkemeier announced a general planning meeting of all shareholders, concerning the proposed Master Plan, to be held at the Jerome Town Hall, Thursday, Jan. 24, starting at 10 am (3-4 hours long). He is still in need of a rep from Camp Verde. I volunteered to contact Tony Gioia. Kyle wants it to be a staff member - which I am not. But I will be going.

Max said it is time to set a date for National Trails Day, usually in June, but not us – it is too hot in June! But we can't hold it too early, or the goodies from the national committee won't be available yet. Looking at April, but not the first weekend – that's the Birding Festival. Decision at next month's meeting: February 21. .

Your liaison, Bea R.

Trails Minutes
of 2-12-08
Exhibit 1

**TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN
2007
TRAILS & URBAN PATHWAYS COMMISSION
TOWN OF CAMP VERDE**

4.0 Specifications

4.1 Corridors

- a. Primitive
- b. Developed
- c. Signage
- d. Design and amenities

4.2 Urban Pathways

- a. Sidewalks
- b. Urban Trails

4.3 Trails and Trailhead Standards

- a. Primitive
- b. Developed
- c. Signage
- d. Design and amenities

5.0 Appendix

7.1 Glossary

7.2 References

7.3 Resource Organizations

7.4 Acknowledgments

TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN

Overview

-- Vision --

To set forth a plan to provide an urban pathways system, a trails system and connectivity corridors for the Town of Camp Verde. The system will encourage walking, biking and equestrian use, and reduce dependency on automobiles. The system should provide access to schools, public facilities, parks, neighborhoods, and commercial districts. The trails and urban pathways would be integrated together to provide common access to residents and visitors.

1.2 Purpose of Trails, Corridors, & Urban Pathways Plan

In 2004 Camp Verde approved the general plan: Planning our Future, Protecting our past. Throughout the plan emphasis is placed on maintaining a rural atmosphere, protecting open space and planning for trails and urban pathway corridors. Additional emphasis is placed on conserving natural resources, protecting scenic vistas, and coordination with neighboring communities in these efforts. The plan explicitly sets forth the goal of providing access within the town and plan area to link parks and neighborhoods, providing for ease of movement, safety and alternate modes of transportation. (citation)

The primary goal of the Trails and Pathways plan is to provide a framework and guidelines that the Town, other local agencies, and future developments can use in constructing trails and pathways facilities for non-motorized modes of transportation, and recreation in and around the city.

The plan calls for building cooperative relationships and coordination between the Town of Camp Verde, Coconino National Forest, Prescott National Forest, neighboring governmental agencies, urban developments, and open space initiatives to promote the goals of this plan and of Camp Verde's General Plan of 2004. Furthermore, the plan calls for a Trails and Pathways component to be present in any development, whether commercial, housing, or by the Town itself.

TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN

1.3 Goals and Objectives of Trails, Corridors & Pathways Plan

- The Trails, Corridors, and Urban Pathways system will provide continuity of routes throughout the town, connecting neighborhoods with town facilities and to be linked with the trails system.

commercial and public facilities. Other corridors link town trails and pathways to those of the Forest Service, Parks, and Greenway.

The Trails and Pathways Commission is dedicated to developing, restoring and maintaining a connectivity of routes throughout the Town. Bicycle and pedestrian paths should be integrated into a system that connects parks, schools, commercial districts, and other public facilities. Ultimately the system should provide linear connections to all public recreation areas and facilities in and around the Town.

The Trails system should provide a continuity of routes around the town and where possible be linked with the urban pathways and/or trails outside of the town limits.

Trails on corridors should be maintained in a manner that represents a recognizable continuity of style, signage, etc. All town projects, housing and commercial developments should adhere to the styles put forth in this plan to maintain this continuity. Neighboring communities and agencies should be consulted in developing these standards.

b. Trails and Trailheads

Trail corridors preserve open space while providing people with an array of outdoor recreation opportunities. The trails component provides for access to trails on the Coconino National Forest Lands north of the Verde River and Prescott National lands to the south of the river, as well as development of trails within city boundaries and trailheads in accordance with those governmental institutions. In many cases, trails may be designated for multiple uses—walking, hiking, equestrian, and mountain biking.

While many outlying trails are located in the Coconino National Forest and the Prescott National Forest, the Town will initiate the development of both major and neighborhood trailheads strategically placed in order to organize and direct ingress and egress. Trailheads are a major component of the total trail system. Construction of trailheads with amenities such as parking with proper drainage, directional signage, vehicle barriers, and toilets should be provided for. Where appropriate, small pocket parks will be constructed in conjunction with trails and pathways to provide neighborhoods with a broader spectrum of recreational facilities.

Trails surfaced must be maintained and repaired in an acceptable manner in order to provide safe and pleasurable experiences.

Coordination must occur between the National Forests and the Town of Camp Verde to ensure that all proposed trails receive the proper clearances before construction takes place. Signage will be in accordance in design and information with Coconino National Forest and Prescott National Forest as well as with neighboring agencies.

TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN

1.6 Recreation

The Trails and Urban Pathways system will be available for multi-use and designated use in certain areas. Hikers, equestrians and bicyclists must learn to co-exist on the system. The system should accommodate a variety of traditional as well as new and emerging recreational pursuits. The system's design should provide accessibility and be free of barriers and obstructions for people with disabilities when practical and appropriate.

Ultimately the system should provide connections to all public recreation areas and facilities in and around the Town.

Attractive trails can be an attraction for tourists, visitors, and newcomers to Camp Verde, thereby enhancing economic development. The town and surrounding area has many attractions that could be enhanced by accessible trails.

TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN

1.7 Advocacy & Education

Promoting trails and pathways and related connectivity must be on-going. Bicycle commuting should be encouraged. A comprehensive education program must be developed focusing on adult and child populations. Educational devices might include:

- Brochures developed in coordination with the Town of Camp Verde, the Forest Service and State Parks that include local and federal laws, registration information for bicycles, Wilderness information, minimum-impact information, maps of routes and trails, events, techniques for safe hiking, equestrian use, bicycling.
- Written materials should be available at the Chamber of Commerce and other visitor entry places for the Verde Valley.
- Maintain a list of local organizations dedicated to the implementation, maintenance, and use of trails and pathways.
- Additional coordination with various groups such as schools, the Chamber of Commerce, The Verde River Greenway, Educational facilities, and private and public venues.
- The Town should promote bike-to-work and bike-to-school days, and other related events.

As the trail system develops, the residents will take pride in our trail system, use it appropriately, and assist in maintaining and policing it as a matter of course

TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN

Implementation

-- Vision --

That the Town of Camp Verde provide support for an integrated trails, corridors, and pathways system that serves the town, residents and visitors to the Verde Valley. Within this support is assumed that all new development, whether commercial, residential, or by the community include provision for urban pathways, corridors or trails

TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN

3.1 Implementation

Implementation of the Trails and Pathways Commission projects will be subject to The Town of Camp Verde Council approval. Projects will be orchestrated by town staff and through town departments. Funding proposals shall go through the Town Council and be administered through the Town departments.

This plan does not reflect the specific roles and responsibilities of each governmental entity. As each segment of the Trails and Urban Pathways Plan is brought forward for implementation, roles and responsibilities will be defined.

In order to implement this Plan the Town should designate appropriate staff to coordinate the building of trails and non-motorized bikeways with state, country, federal agencies, non-profit organizations, and developers having an interest in trails and urban pathways development in the Camp Verde Area.

A comprehensive trails and urban pathways program should include education, enforcement, encouragement, and engineering. All aspects of the program should be evaluated and prioritized based on effectiveness.

TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN

3.2 Planning and Zoning

All development that comes through the Planning Process of the Town of Camp Verde should include a component that addresses urban pathways, corridors, and trails. Developers should be provided with the guidelines and expected to include the components in their plans.

Each plan should describe the specific roles of developers and the Town of Camp Verde for development and maintenance. Plans will include descriptions of pathways and trails where appropriate and corridors or hubs to various public and commercial facilities within the town of Camp Verde.

pathways groups. The USFS may also provide funding for trail and trailhead planning, construction, reconstruction and maintenance.

Grants and outside funding sources will be sought for facility and program development. Funding sources will be more evident if the roles and responsibilities of governmental entities are defined and agreed upon.

All proposed Town projects and State Heritage Fund applications should be evaluated for inclusion of trails and pathways objectives. Right-of-way projects should be evaluated for inclusion of trail and bikeway opportunities, Both housing and commercial development should be evaluated for the inclusion of trail and pathway projects.

TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN

3.5 Plan Review and Amendment Process

The Trails and Urban Pathways Plan outlines a policy for trails and urban pathways construction that is based on prevailing community needs and attitudes, existing land ownership, neighboring land uses, natural constraints, and accepted trails and urban pathways planning practices. Over a period of time, any of these variables are subject to change. Consequently, the plan must be periodically reviewed and amended if is to remain effective.

Yet, amendments to the plan should never be allowed to occur in a haphazard manner. Amendments to the Trails and Urban Pathways plan should only occur after careful review and public hearing(s) by the Trails and Pathways Commission, Planning and Zoning Commission, and Town Council.

TRAILS, CORRIDORS, & URBAN PATHWAYS PLAN

3.6 Proposed Trails, Trailheads, Urban Pathways, and Corridors

The Trails and Urban Pathways Commision will develop a five-year plan and a ten-year plan that outlines proposed projects and projects in progress. This plan would be conveyed to the Council for inclusion into the Town of Camp Verde General Plan.

USDA, Forest Service

344 S. Cortez St.
Prescott, AZ 86303
Phone: (928) 443-8000
Fax: (928) 443-8008



To: PARKS + Recreation From: Prescott Nat'l. Forest +
 Fax: 928-567-1540 Phone: 928-443-8008
 Phone: _____ Date: 1/6/2008
 Re: Attn: Lynn Reddell Pages: 5

- Urgent
- For Review
- Please Comment
- Please Reply
- Please Recycle

Please give this to Lynn Reddell

Comments:

CCTH

Phone conversation w/ Dee Hines & Dorothy Baxter
2/24 2006 1245

Dee talked to Mike Casebier and Bill Lee yesterday. Mike and Bill went to the VRD to talk about the CCTH. Mike met w/ SWCA Tuesday 2/21. SWCA wanted to know what was needed for arch work at CCTH.

Dee talked to them about the current concerns. The FS would want to improve the access road (FR 136) to Level 3. The Town of Camp Verde agreed to the concerns and offered to donate time and equipment to improve the road. Town of Camp Verde engineers need to contact Rick Eis to get instructions and details on what the road improvement needs to be.

SWCA needs to wait, until we are ready, to do more arch work. Jim Mckie will be able to tell them exactly what is needed before we have the site presentable.

I told Dee that Jim indicated that a contract will need to be issued to do the needed work.

The grant application needs to take priority now and NEPA should be in 2nd place as we have a little room to do NEPA after the grant application is due.

Rick needs to provide us with an estimate on the amount of milling that is needed for the road improvement. After the estimate, Yavapai Co. will be contacted to see if they are willing to donate the estimated amount of milling material (located off FR 136) to make the needed road improvements.

End of conversation.

Copper Canyon Trailhead Meeting 1/6/2006 1100

Attendees:

Will Wright – Town of Camp Verde, Michael Casebier – Grants Official - Town of Camp Verde, Bill Lee, Parks & Recreation – Town of Camp Verde, Lynn Reddell- YCTC, Ron Smith-YCTC, Dee Hines – FS, Verde Ranger & Decision Maker; Karl McCormick- FS, Recreation Specialist; Bill Cook- FS, Dispersed Recreation Manager; Dorothy Baxter- Recreation Planner.

A meeting was planned to get re-acquainted with the Copper Canyon trail project. Attendees were introduced.

Dorothy gave everyone a map of the project location, a draft trailhead plan and a question/answer sheet that had pertinent information and questions about the project. Ron suggested that we go over to the TH location site soon.

Ron Smith said that the location shown on the map was invalid; Ron drew what he believed the correct location was and gave the map, with his drawing on it, to Dorothy (map enclosed).

Most of the meeting took place next to the archaeological remnants of the Horn Saloon. The arch sites were discussed. In the original planning of this project, a kiosk was proposed to tell about the history of the area. This included the Horn Saloon. Dorothy started to read a message that Prescott National Forest Archaeologist sent to her in early December, about the heritage resources at the project location. She gave the message to Dee to read. The message explained the arch process that would need to take place before the trailhead was complete if excavation was necessary. Dorothy said that if clearance was necessary, arch clearance would take time and money to complete. It was indicated that the historical site is not being "touched" by the proposed trailhead location. It is actually a good distance from the trailhead; therefore it may not need to be cleared.

Dorothy said that she would arrange a trip soon that the archaeologist and landscape architect would come to the site and plan it appropriately for the resource of concern.

She also asked if the donations of labor and material were still valid. Lynn offered that she would ask the agencies and individuals if their donations are still valid.

There was question about who is planning on applying for the grant. Dorothy said that she will be writing the environmental assessment and applying for the grant. The deadline for the grant is March 31, 2006. She asked the Town of Camp Verde grant writer, Mike, if she could get an electronic copy of the grant that was worked on for

submittal in 2004. A lot of the information would go into this year's application. Mike said he would look through the files and see if he can find it, and send it to her.

There was concern by Karl that the trailhead would be challenging to maintain because it is located in an area that is commonly used for trash dumping and is relatively far away. Lynn said that the Camp Verde marshal and Camp Verde fire department assured them (the Copper Canyon TH advocates) that they would be responsive to any emergencies that occur at the trailhead. Dorothy said that with the expected population growth occurring in the Verde Valley, what seems a far distance now won't seem so far in the near future. She also mentioned that in the notes of the town meetings she has been reading, a \$15,000.00 grant was proposed for maintenance. It was encouraged that if a TH was located in this area, that the Town of Camp Verde and the Verde District would coordinate efforts to maintain the area. There was discussion about gates installed that would close at sunset, etc. It was brought up that this TH would be the only multi-use TH in the area and is much needed. It was also stated that re-locating the TH is not favorable. It was brought up that this discussion took place at a past Town Meeting. Everyone at the Town meeting thought that re-locating the TH was a bad idea. Dorothy said that a new location would mean that the project would need to start all over again. A new scoping letter would have to be sent, etc. The TH location will not be moved.

The group was going to walk to the TH location but Mike and Will left the meeting. The remaining group went to the project location. It was noted how flat the area was. Bill brought up that there may be trouble with water draining from the TH area unless it was protected by culverts and/or a rock pavement or covering. Lynn said that the TH advocates expect to be able to get milling material from the location down on Salt Mine Road and cover the area as needed. It was agreed that this surface would alleviate water concerns.

Dee said that the location and historical information presented on the kiosk would have to be scrutinized. What should be said about the historical significance of the area? It was agreed that information about the historical significance of the area would be good to give visitors a sense of place and establish information for the future generations. Dee also mentioned that he would like a meeting to take place that would define the proposed action very specifically.

He suggested that the project may need to plan for FS 136 road to be upgraded to a Level 3 road.

Dee also said it would be important to not only give the 8 people that responded to the scoping letter a chance to comment, but give that opportunity to the 11 people that live near the TH and the permittee a chance to comment. He would like it if the letter would be personally addressed to each individual and he would sign each copy. He feels that a personalized letter is much more meaningful than a copied signed letter with a generic greeting.

Lynn said that the General Crook Trail is a State Historic Trail and not a National Historic Trail. However, it is currently being nominated for a National Historic Trail classification.

Dorothy stated in the question/answer handout that the acreage of the TH is 19.2. Lynn said it was much smaller than that. Maybe in years to come it would be that large, but the plan for it now is much smaller. Dorothy will check on the acreage.

The trailhead needs to provide for big vehicles to pull out and pull in.

End of meeting, 1400.

Town of Camp Verde Marshal's Office



John C. Wischmeyer
Marshal

April 9, 2002

Ron Smith, Chairman
Camp Verde Trails Committee
P.O. Box 710
Camp Verde, Arizona

Dear Chairman Smith:

In response to your request at the Camp Trails Committee meeting of March 12, 2002, I am providing this letter from the Camp Verde Marshal's Office to inform you of the law enforcement support that we can provide at the proposed Copper Canyon Trailhead.

It appears that the proposed trailhead is not within the jurisdiction of the Town of Camp Verde but it is contiguous to the town boundaries. We often work in close cooperation with the U.S. Forest Service law enforcement personnel and the Yavapai County Sheriff to provide first responder service to locations near our town when those agencies may be delayed or an emergency exists requiring immediate response. We are prepared to extend that commitment to the trailhead if it is constructed.

We are a full service police department with dispatch and deputy marshals on duty and available to respond everyday and night throughout the year. We are also the dispatch center for police as well as fire and ambulance services for the Camp Verde area and as such we would be able to coordinate police and medical emergency services that would be necessary at the trailhead in Copper Canyon.

I appreciate the opportunity to contribute to the advent of a new recreation site for the Camp Verde area. Thank you and the Trails Committee members for working toward the establishment of this new community asset.

Sincerely,

A handwritten signature in black ink, appearing to read "John C. Wischmeyer", is written over a horizontal dashed line.

John C. Wischmeyer
Camp Verde Marshal

**CAMP VERDE FIRE DISTRICT
CLAYTON YOUNG DEPUTY CHIEF**

P.O. Box 386
26 C SALTMINE RD.
CAMP VERDE, ARIZONA 86322
YAVAPAI

Phone 928-567-6335
Fax 928-567-2444
Email cv802@sedona.net

March 20, 2002

To: Camp Verde Trails Committee
From: Camp Verde Fire District
Re: Copper Canyon Trailhead

Ron, as a follow-up to the meeting on March 12, 2002, this letter is to verify that Camp Verde Fire will respond to any kind of emergency that may happen at the new Copper Canyon Trailhead.

You can contact me at 567-6335 during business hours Monday through Friday.

Clayton Young

