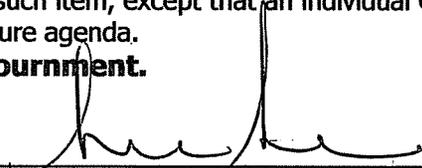


**AGENDA
REGULAR SESSION
PARKS and RECREATION COMMISSION
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
Tuesday, February 5, 2008
5:30 P.M.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.
 - a. **Approval of the Minutes:**
 1. December 4, 2008
 - b. **Set Next Meeting, Date and Time:**
 1. Work Session – February 13, 2008
 2. Regular Session – March 4, 2008
5. **Call to the Public for Items not on the Agenda** Pursuant to ARS §38-431.01.G, Residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be included on a future agenda.

Public input may be invited on the following:
6. **Discussion and update in the Youth Development Committee and planning meetings.**
7. **Discussion and direction to staff on agenda items for the February 13, 2008 Work Session with the Town Council.**
8. **Discussion, update and possible recommendation to Council regarding the road and restrooms at Black Bridge Park.**
9. **Discussion and update on the Pecan, Wine and Antique Festival.**
10. **Director's Report & Discussion.**
11. **Commission Informational Reports:** Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for informing the public of events and activities. The Commission will take no discussion, consideration or action on any such item, except that an individual Commission member may request an item be placed on a future agenda.
12. **Adjournment.**

Posted by: 

Date/Time: January 31-08 10:40am

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
REGULAR SESSION
PARKS and RECREATION COMMISSION
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
Tuesday, December 4, 2007
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
The meeting was called to order at 5:35 p.m., with Commissioner Ellington presiding in the absence of both the Chairperson and Vice Chairperson.
2. **Roll Call**
Commissioners Teague, Ellington, Clawson and Whatley were present; Chairperson Trapper Moore and Vice Chairperson Mason were absent, there is currently one seat vacant.

Also Present: Parks & Recreation Director Lynda Moore, and Recording Secretary Margaret Harper.
3. **Pledge of Allegiance**
The Pledge was led by Whatley.
4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.
 - a. **Approval of the Minutes:**
 - 1) Saturday, November 3, 2007
 - 2) Tuesday, November 6, 2007
 - b. **Set Next Meeting, Date and Time:**
 - 1) Regular Session January 1, 2008 5:30 p.m.

On a motion by Teague, seconded by Clawson, the Consent Agenda was unanimously approved as presented, with the stipulation that the January 1, 2008 meeting is canceled.
5. **Call to the Public for Items not on the Agenda**
There was no public input.
6. **Discussion and update on Parks and Recreation Facility Rules, Regulations and Rental Fees.**
Staff was directed to finalize the draft with the changes discussed, to be submitted to Council for approval in January.

Parks & Recreation Director Lynda Moore referred to the draft document included in the agenda packets that incorporated the changes discussed at the previous meeting; those changes were indicated in red print. Moore noted that Item II, Paragraph (e), now includes the provision that "Consumption of alcohol in any facility is prohibited." During the Commission discussion it was suggested that the statement be revised as follows: "Consumption of alcohol at non-Town-sponsored events in any facility is prohibited." It was also agreed to include that provision on Page 5 under rental of the Community Center. The members expressed agreement with the changes that had been indicated, and suggested further increases, including providing for the turn-on-expense for use of

ball field lights. Discussing the rental of tables and chairs, it was confirmed that in the event of any damage or loss, return of the \$100 deposit is at the discretion of the Parks & Recreation Director. The fees for rental of the arena remained basically the same, with the exception of the stalls that will probably be coming down in the future.

7. **Discussion and update on upcoming events.**

Director Moore reported on the Breakfast With Santa event planned for Saturday, December 8th and the Parade of Lights beginning at 6:00 p.m. There will also be activities arranged by the merchants along Main Street, as well as a Silent Auction of Christmas Wreaths throughout the day sponsored by the Library Endowment. Members responded to the request by Moore for volunteer help. Moore also reported on the planning efforts in connection with the Pecan & Wine event, adding that next year the event may be limited to only local vineyards. There was also a brief discussion on possibly discontinuing the Bachelor Auction event.

8. **Discussion and update on Black Bridge Park.**

Director Moore commented on the progress made on the Park, including the help from the Adult Probation crew. Clearance regarding the archaeological work has not yet been received. Town Engineer Ron Long and Town Manager Mike Scannell reviewed the area with Moore; the road and restrooms are currently being discussed. Moore added that there are also some questions that need to be resolved regarding whether the new Library will impact the Park site. Moore reported on the plans for fencing, and the members also discussed with Moore the unresolved issue of sewer service for the restrooms and suggestions for other possible options.

9. **Director's Report.**

In addition to the written report, Director Moore outlined the available tree recycling resources and the status of acquiring storage units for Butler Park. Moore said that she has requested a Work Session with Council which will probably be scheduled some time in January, at which time the issues discussed by the Commission at its recent Work Session will be addressed with the Council. Moore is working on the Schedule of Events for '08, and will try to at least publish the first half of the year in response to inquiries from the community. Moore reminded the members that the deadline to sign up for the December 15th Christmas Party is December 5th.

10. **Commission Informational Reports:**

Commissioner Ellington said he felt it has been a good year, he has enjoyed working with everyone, and looks forward to the coming year.

The members all joined in to wish everyone a Merry Christmas.

11. **Adjournment.**

On a motion by Clawson, seconded by Whatley, the meeting was adjourned at 6:16 p.m.

Trapper Moore, Chairperson

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 4th day of December 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2008.

Margaret Harper, Recording Secretary

CAMP VERDE YOUTH DEVELOPMENT PLANNING MEETING
Town Marshal Building ♦ November 30, 2007♦ 11:30 am – 1:00 pm

Meeting Minutes

Present: Rick Watkins, Marshal's Office, Michael Scannell, Town Manager, David Smith, Marshal, Lynda Moore, Parks and Rec, Joe Perez, Parks and Rec, Jennifer Ruiz, Community Volunteer, Merilee Fowler, MATForce, Randy Strickland, First Baptist Church, Harvey Grady, Cornucopia, Shawn McCullum, Nick Dantzer and Maggie Garvey, VISTA Project and Lori Deutsch, Youth Count.

I. Lunch / Welcome / Introductions

- Each participant shared their name, the organization they represented and why they came to the meeting.

II. Analyzing Youth Services in Camp Verde

- Maggie asked probing questions of the group in each of the following areas: strengths, weaknesses, dangers and benefits around the topic of youth development in Camp Verde.
- The group brainstormed ideas; their list is attached.

III. Opportunities and Resources

- Maggie described the definition of resources and asked the group to brainstorm a list for Camp Verde.
- The group's list is attached.

IV. Next Steps

- Maggie reviewed the outcomes from steps 2 and 3. She then asked the group some follow-up questions including:
 - 1) Who else needs to be invited to our next meeting?
Bob Weir, the Tribe, Media, School District, Girlscouts/Boyscouts, Latino Community
 - 2) What next steps do you see this group taking to move forward?
Meet again. Invite new people. Identify direction we want to move in. Gather stats and data to give a better overall picture, have data displayed clearly and show what direction it's moving in – include arrest data, criminal profile, ages, motor vehicle crashes, what arrest was for and whether the problem is a Verde Valley one or is a county issue.

V. Wrap Up

- David asked when the group would like to meet again:
The group agreed on setting another meeting for a Friday within the first couple of weeks of the new year and to meet at the Marshal's office.

Agenda outline included: I. Review of this meeting II. Strategies
III. Get Youth Involved IV. Setting a Strategic Planning Day

Camp Verde Youth Development Meeting Notes

November 30, 2007

II. Analyzing Youth Services in Camp Verde

Strengths:

- V.L.E. programs and crime prevention
- 4H.FFA
- Children's Theater
- Big Brothers and Big Sisters
- Bob Weir
- People
- Wrestline Programs
- "You're all here"
- Youth Generalates/Lists/Activities
- Youth Clubs
- Youth-Commission
- Boy Scouts
- Randy Strickland
- Tribal-Unity
- M. School Resource Program
- Bowling Alley and other safe environments
- Girl Scouts
- School Clubs
- Verde Valley Service Directory
- Church Groups (bible study- camps)
- Teen Count
- Pool and skate park
- Parks and Rec
- Sports Activities
- Holiday Activities
- Summer Programs
- Tribal Boys and Girls Club
- Head start
- AYSO Sports
- Police Explorer program

Weaknesses:

- Drugs
- Lack of connection with youth/engagement
- "Drifting kids"
- Statistical Data
- Parents aren't plugged in to what their kids need
- Negative Peer Pressure
- Youth not adjusted to small town living
- High youth arrest rate-especially at 16
- Scholarships

- No movie theater
- Beasel's Flat
- Lack of jobs
- Lack of youth ownership-disconnect between youth ages groups
- Apathy
- Parental Denial
- Lack of Parental Involvement (single parents, both working)
- School Guidance
- Shut down of casino hang out
- Lack of feedback- ie youth dropouts, not involved in sports anymore
- Lack of teen leadership opportunities
- Lines of communication
- Tried different things in the past, it didn't work- so why so any thing else
- Funding and fundraising - lack of

Benefits:

- Success
- Healthy and happy kids
- Not a program
- Tax benefits
- Higher school performance
- Children would be successful
- Safer neighborhoods
- Save money
- Raise community awareness
- Could do anything we put our minds too
- Put Camp Verde on the map
- Focus in other areas/community-from reactive to creative
- Ownership
- Youth self esteem
- Change in youth self worth
- More youth buy-in
- Adults feel better about themselves
- More leaders-
 - * Youth
 - * Adults
- Adult accountability
- Becomes a change of attitude
- Town looks better
- Changes our perception
- More programs
- Reputation

Dangers:

- Crimes rates continue to rise
- "Just Trash It"
- Business struggle
- People not coming together

- No leaders
- Drug use
- Failure
- Teen Suicide
- It gets worse
- People think we want money (not enough funding)
- Non-receptive school district
- Drop out
- "Camp Dirty"
- Sexual Misconduct
- Different views
- 50% of population over the age of 50

III. Opportunities and Resources

Resources:

- 1800 sq. ft. building by Marshall's office for Teen Center
- Donations and fundraisers (Home Depot)
- Sweat Equity (youth commission)
- Building Utilities
- Computers
- Kiwanis Club
- Churches
- Chamber
- Marshall's Office
- Parents
- Youth Development Plan
- Phoenix area resources-programs, trips
- JPO
- YCCHS
- Parks and Rec
- Basha's and other Community Businesses
- Media
- Yavapai Apache Nation
- MATForce
- Cornucopia-grants
- Town Funds of 6,000
- Grant writers America's Promise
- Unused spaces
- 20 passenger van
- Active business community
- Chamber of Commerce
- Schools: Bob Weir
 - * "Clubs to get resources"
 - * "New breed"
- Youth themselves

- Yavapai College
- A/A Teen
- AmeriCorps-VISTA
- Junior Achievement
- \$6,000 Available for Youth Programming
- Guidance Clinic
- Development
- County Resources

CAMP VERDE YOUTH DEVELOPMENT PLANNING MEETING
Town Marshal Building ♦ January 11, 2008♦ Noon – 1:30 pm

Meeting Minutes

Present: David Smith, Marshal, Joe Perez, Parks and Rec, Merilee Fowler, MATForce, Harvey Grady, Cornucopia, Steve Ayers, Verde Valley News, Brian Wright and Rick Carling, Camp Verde United Methodist, Brenda Hauser, Town of Camp Verde, and Lori Deutsch, Youth Count.

I. Lunch / Welcome / Introductions

- Those present shared their name and the organization they represented.
- Minutes from the December meeting were made available.

II. Review December Meeting

- Dave discussed the needs that were outlined at the last meeting, asking what we can do from here.
- One need is to get more people involved to move projects/proposals forward.
- An example of a project the group could work on would be looking at the metal building next door and working to turn it in to a youth center.
- The group brainstormed needs and solutions for this type of project; those notes are attached to the minutes.
- The group felt that youth needed to review the proposed project and if they like the idea, they should make the request to the Town Council.
- Joe said that the youth commission is interested and have completed a number of successful projects. He will take the notes to the next commission meeting, ask them to review and update the proposal, and then present the idea to the Town Council during the a February meeting.
- Brenda felt that the Council is youth friendly and would be open to the request.

III. Where Do We Go From Here – next steps:

- Expand Group – group members were asked to invite others to the table. Suggestions included Dan Tomlinson from JPO, interested parents, youth, business folks. Meetings should be held at a time that youth can attend.
- Youth Commission – Joe to present this document at the 1/17/08 meeting and youth to update ideas. Joe to get on February town council meeting agenda and to ask for a youth to present the proposal.
- Town Council Request – update proposal ideas (either Joe or Lori), make copies for the council members, Dave to attend answer questions if needed.
- Harvey to provide data information to Dave, in case council members have questions.

IV. Next Meeting

Friday, February 15, 2008, Marshal's office, noon – 1:30 pm

Camp Verde Youth Development Committee

Project Proposal: Utilize Building Next to Marshal's Office as a Youth Center

Notes from January 11, 2008 Meeting

PROJECT NEED	POSSIBLE SOLUTION(S)
Building	<ul style="list-style-type: none"> • Meeting room for classes, workgroups, etc. • Game or Activity room • Office space •
Staffing	<ul style="list-style-type: none"> • Volunteers from local churches and/or civic organizations • Parks and Rec to be "head" staff • Hire an AmeriCorps member to staff additional hours • Town has volunteer system in place •
Building Conversion/Repair	<ul style="list-style-type: none"> • Donations from WalMart, Home Depot, etc. for paint, carpet cleaning, signs • Church Groups, youth commission and civic organizations may be able to volunteer time and expertise •
Utilities	<ul style="list-style-type: none"> • They are currently paid by the Town – Town Council member(s) are supportive of youth endeavors •
Insurance	<ul style="list-style-type: none"> • Ask Town to review site and what may be available for coverage with their insurance pool •
Supplies/equipment	<ul style="list-style-type: none"> • Parks and Rec have computers • Donor wants to contribute pool tables, air hockey, and other items •
Operational Budget	<ul style="list-style-type: none"> • Start up should be minimal • Youth Count has youth development funds of \$5000 as a carryover from 2006-2007 that can be utilized • Apply for mini-grants and other support dollars • Youth to help design fundraising strategies •
Community Support	<ul style="list-style-type: none"> • Youth to make request to Town Council – for meeting presentation to create youth center • Garner broad community support so program/center doesn't go away if people change positions – get churches, community organizations, businesses, youth to support idea and center needs

	<ul style="list-style-type: none"> • Target date to open – possibly mid-May • Open house in July, in conjunction with community event so parents and youth know about center • Create a core group/committee of volunteers (youth and adults) to help support the youth development efforts and to keep ideas/projects moving forward • Create a committee structure for chairperson, secretary, etc. • Specific workgroup for youth center could help ensure all facets of project are completed •
Trainings/classes	<ul style="list-style-type: none"> • Possible trainings could include youth leadership, parenting classes, • Possible site for Boys and Girls Club activities •

Questions to Consider/Answer before going to Council Meeting:

- Are youth interested in having a center?
- Will have youth be involved from the beginning create a “stronger” center and more buy in for maintaining the site?

395 South Main Street
Camp Verde, AZ. 86322
(928) 567-0535
Fax 567-1540
Email lmoore@cvaz.org

Parks & Recreation

January / February 2008

*Parks & Recreation and
Street amenities increase
tourism and retain
businesses, contributing to
the economic health of
Camp Verde*

ON THE DRAWING BOARD by Lynda Moore

I hope everyone has recovered from the holidays! I want to thank Lucille, Robin and Jim for coming out to help with our Breakfast with Santa. You did a great job and it was really a lot of fun. Unfortunately the rain kept almost half of our parade entries home, but it was still a beautiful parade and the community really enjoyed it. I am sure all of you have heard the sad news of the passing of Chris Piper. Chris played a huge role in our teen activities at Parks & Recreation and always had time for whatever we asked of him. He will be greatly missed by all of us. It will be hard to fill his shoes. He had such a love for the youth in our community. February is going to be a busy month. Of course we have the set up and tear down of the Pecan Festival. In addition we are installing a light so that we can have the new cannon up before the festival. Staff has been working on the pool heater. It is up and running again. We prepared to go out to bid this month for storage containers for Butler Park only to find out that at the present time they are not allowed per our Town Code. It is an issue that the Planning & Zoning Commission is working on, so maybe in the next few months we will be able to continue and get some storage at the Park before the Little League and AYSO season gets underway. I will also be going before Council in February to get approval for two of our CIP projects. One is for the purchase of a new tractor and the other is for solar heating and solar blankets for the pool. Going solar will save the Town an enormous amount. Joe Perez, Recreation Supervisor has been very successful in getting a pool table and air hockey table donated to Parks & Recreation. These will be very useful when the time comes for us to open a teen center. He also had 50 bikes donated for next year's Toys for Tots. The Kiwanis Club is storing them until next Christmas. Staff completed two training sessions with Southwest Risk this past month. Those two courses were Blood Borne Pathogens and Workplace Safety. They were both very informative. I will have a volunteer sheet available during our meeting. If you have any time to spare, I would really appreciate your help during the Pecan Festival.

RECREATION by Joe Perez

January brought a close the first of our two seasons in Jr. Suns Grasshopper basketball and the start for the second season. With over 270 participants the league, we are right at the size we can handle based on facilities. The league has run smooth thus far and I expect it to finish that way. Games are being played Monday and Wednesday from 5:00 P.M. to 8:00 P.M. and on Saturdays from 9:00 A.M. to 3:00 P.M. Come on out and support the program.

January also brought a new adult league to Camp Verde Parks & Recreation. That league is the "Gotta Love it" flag football league. With eight teams registered in our first season I have to thank Bruce, a local flag football fan and player because without him our league may have never started. Thanks Bruce. Games for the flag football season are played at Butler Park on Saturdays between 1:00 P.M. and 5:00 P.M.

Looking into February I am proud to say that the Men's league Basketball season will kick off another year on Monday February 4, 2007. The league will play on Monday and Thursday Nights between 7:00 P.M. and 10:00 P.M. With 10 teams in this year's league the intensity is building to February 4, 2008.

This year I am looking to bring back a league that we did in the past. That league is Co-Rec. Volleyball. With teams already showing interest I am hoping we find enough teams to bring back this fun recreational sport. Games will be played on Sundays from 1:00 P.M. to 6:00 P.M. Bring on the teams!

MAINTENANCE by Mike Dumas

We started the month of January removing Christmas lighting from Main Street light poles and exchanged the banners. We build a large set of shelves in the Grounds Shop for better organization. We had some assistance with Energy Roofers on the Adult Reading room project. We have added some new electric circuits at the library. We are presently working on the cannon pad, adding a night security light pole. Assisting in the CDBG modular restroom project. Maintenance changed out all of the gas pac filters in Town.

Parks crews have been doing maintenance items as well as tree trimming. They cleaned all Main Street planters and the Marshals' Office planters. The pool heater was tore down, cleaned and the fire blocking was replaced. We have also reset the sigh at the Animal Shelter. We have been keeping up with all Town work requests as well as the monthly fire extinguisher check. Parks crews also painted graffiti on buildings at Fort Verde Plaza.

On the safety end, we are adding an eye wash station to the new chemical room at the pool. We had two classes thru our risk management carrier, Work Place Safety and Bloodbourn Pathogens. In our weekly safety meetings we are presently reviewing the new OSHA guilde.