

**MINUTES  
REGULAR SESSION  
LIBRARY ADVISORY COMMISSION  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
THURSDAY, January 15, 2009  
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

**1. Call to Order**

The meeting was called to order at 6:30 p.m.

**2. Roll Call**

Chairperson Mina, Vice Chairperson Heuman, Commissioners Polo, Pastine, Doering and Chatley were present; Sykes was absent due to a family emergency.

**Also Present:**

Library Director Gerard Laurito, Mayor Tony Gioia and Recording Secretary Margaret Harper.

**3. Pledge of Allegiance**

The Pledge was led by Pastine.

**4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.**

**a) Approval of the Minutes:**

1) Regular Session – November 20, 2008

**b) Set Next Meeting, Date and Time:**

1) Regular Session – March 19, 2009 at 6:30 p.m.

On a motion by Mina, seconded by Pastine, the Consent Agenda was unanimously approved as presented, with Item 4.b) pulled to be addressed later.

**5. Call to the Public for Items not on the Agenda**

There was no public input.

**5a. Discussion, consideration, and possible recommendation to council regarding Mayor Gioia's economic stimulus plan presentation made to Congressperson Ann Kirkpatrick.**

Chairperson Mina invited Mayor Gioia to speak on the subject.

Mayor Gioia expressed appreciation for the invitation, and outlined in detail his contact with Congressman Ann Kirkpatrick who initiated the meeting in Mayor Gioia's office. Among several issues, the discussion involved an economic stimulus plan and the list of projects that the Town had submitted to NACOG. Of those projects, Gioia pointed out that his main emphasis was on Highway 260, the Park project and the Library. Gioia also commended those involved in assembling a comprehensive collection of documents and information for his presentation to Ms. Kirkpatrick. During the discussion with the members, they questioned Gioia regarding the possibility or a timeline on availability of funding; he explained that there is no answer at this time, only conjecture.

**6. Discussion, consideration, and possible recommendation to Town Council or direction to staff regarding the setting of a meeting schedule for 2009. This item will include the setting of the 2009 meeting schedule.**

On a motion by Heuman, seconded by Mina, the Commission voted unanimously that we request a schedule of January, March, April, June, September and November for our Commission meetings to facilitate our commitments and deadlines.

On a motion by Mina, seconded by Heuman, the Commission voted unanimously to set our next meeting time as March 19th at 6:30 p.m.

Director Laurito advised the members that along with other budget cuts, the Council would be considering a resolution at its next meeting that would schedule fewer meetings for the remainder of the year and subsequent years for all Commissions and Boards; Laurito added that the Library Commission might want to make its preference known at this time. After a roundtable discussion commenced, Chairperson Mina directed, and it was agreed, that this item be addressed together with Item 13, since the two items appeared to interface, as indicated by initial comments including concern about the duties of the Library Commission. The list of those duties was addressed and discussed in detail, together with concern that curtailing meetings would present a problem in discharging those duties. When asked for his support, Mayor Gioia explained that he is only one member of the Council; the Council has also cut the number of its meetings; the Library Commission is valued; and the members might consider documenting their concerns in a memo to Council. Participation in Fort Verde Days was also discussed at length, as well as appointing subcommittees consisting of three members each. There was some discussion about requesting a presentation on Open Meeting Laws by the Clerk's Office, to possibly include attendance by all the Commissions and Boards. The members also questioned among themselves how the Council arrived at the estimated costs of meetings, suggesting that the longer times required by fewer meetings would probably not result in any savings. As for the Commission's duty to make periodic tours of the Library, it was agreed that the members would each visit the Library prior to the next meeting and report on any findings at that meeting.

As part of the general roundtable discussion, the members arrived at a consensus regarding a meeting schedule for the Library Commission; Mina said she will also draft a memo to be presented to the Council requesting the schedule of meetings and documenting the concerns of the Library Commission regarding holding special meetings as needed.

**7. Report and discussion on the effects of the last budget cuts on library services.**

Director Laurito advised the Commission that the effects of the last budget cuts on the services were negligible; cuts were made, but it is still possible to purchase books and maintain services. Staff has been cautioned to continue monitoring expenditures.

**8. Discussion, consideration, and possible recommendation to Town Council regarding the creation of a library logo. This item will include but is not limited to; town policy and procedures, how it will be created, if there is to be a contest for the logo's creation, and the nature of that contest.**

This item was continued to the March meeting.

Laurito said that this issue will be brought up at the next Town Manager's meeting for input from other department heads, including the experience of Parks & Recreation in creating and getting approval of its logo.

**9. Discussion, consideration, and possible recommendation to Town Council on a revised payment formula for our participation in the Yavapai Library Network.**

Mina referred the members to the exhibit included in the Agenda packets listing the subject payment formula. Mina briefly reviewed how the formula was calculated, with input from Laurito, pointing out that it was a very fair system. Mina said she did not believe there was any need to for a recommendation to Council on the revised payment formula. Commissioner Heuman was requested to report back to CCCVL on the discussion.

**10. Report and discussion of Yavapai County's contribution towards the Camp Verde Library Budget.**

Laurito explained how Yavapai County's contributions are determined based on census figures, as well as the intent of the County to revise that system. Mina requested that Heuman report back to CCCVL that the same group that worked on the YLN readjustment is currently working on making this more fair as well. It was agreed that this will be on the March Agenda.

**11. Report of CCCVL activities from the Linda Harkness or the Commission Liaison.**

In absence of Linda Harkness, Commission Liaison Heuman reported on the CCCVL meeting of January 12<sup>th</sup>; Heuman reviewed the agenda items which included addressing the five-step initiative they had presented to the Commission. Heuman advised CCCVL that the Commission supports the plan that the Library be Green. Heuman also reported on the donation of Home Depot stock, planned possible classes, and that meetings will no longer be held at the College, but at Ms. Harkness' house or her employer's building for now. Rummage donations will be accepted any time now; no date has been set.

**12. Discussion, consideration, and possible recommendation to Town Council on action recommendations from CCCVL regarding the library building project. This will include but is not limited to a special fund for the design and construction of the library, putting the question of the location of the new library to a vote of the people, the current method Yavapai County uses to compensate the town for library services, and the town's financial commitment to the library building project.**

Mina reviewed the subjects included in this agenda, three of which have already been addressed. The issues of a vote on location of the Library and setting up a special fund were discussed among the members. Laurito explained that the Finance Department has an account for Library funds and donations; the Mary Lyons account is separate. Mina said that the Commission has been instructed by the Council not to bring up putting the issue of location to a vote; however, since there have been requests from CCCVL and private citizens to put the issue to a vote, Mina will include that in the next Quarterly Report to the Council. Heuman was requested to report to CCCVL that the Commission is passing the request to the Council.

**13. Discussion of the specific duties of the Library Advisory Commission (NOTE: This item was addressed and included in the discussion on Item 6.)**

**14. Call to the Public for Items not on the Agenda**

There was no public input.

**15. Discussion and consideration of the Director/Staff Report.**

Director Laurito and the members held a roundtable discussion regarding his written report, highlighting the renovation to the Children's Librarian's office floor and the resulting temporary disruption in service, the plan for RFID tags on books, and the new location in Rimrock for the Beaver Creek Branch.

**16. Commission Comments, Informational Reports, Activity Updates, and Agenda Item Requests:**

Doering commented that he will probably be removing his website page.

Agenda items were discussed and suggested as follows: The reports on everyone's findings from their tour of the Library; discussion on the Council meeting scheduled for January 21; return Item 8 regarding a logo; update on Item 5a; participation in Fort Verde Days; and updates on Item 10, 11 and 12.

Laurito will check on presentations on Open Meeting Law.

There was also further discussion on the Mary Lyons Fund and possibility of sending out information to the public based on Laurito requesting information from the Finance Department.

**17. Adjournment**

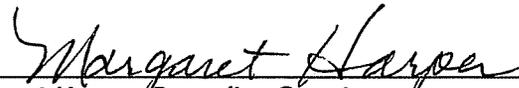
On a motion by Heuman, seconded by Chatley, the meeting was adjourned at 8:42 p.m.

  
\_\_\_\_\_  
Lisa Mina, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Library Advisory Commission of the Town of Camp Verde during the Regular Session of the Library Advisory Commission of Camp Verde, Arizona, held on the 15<sup>th</sup> day of January 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19<sup>th</sup> day of March 2009

  
\_\_\_\_\_  
Margaret Harper, Recording Secretary

**MINUTES  
REGULAR SESSION  
LIBRARY ADVISORY COMMISSION  
COUNCIL CHAMBERS  
WEDNESDAY, JANUARY 15, 2009  
6:30 P.M.**

The following is verbatim of the Mayor's presentation to the Library Advisory Commission at their January 15, 2009 meeting. The presentation was regarding the Commission's concern with the Council's decision to reduce all commission meetings.

"I have, have my other meeting, they can start without me, um, um they know how important it is. I have um, a Council member and I'm the mayor (unintelligible) I have a responsibility to represent the Council, whether when I supported the decision um, once it's made by the Council, that's what I um, go by. Qualitating this, I have to emphasize, the Commission is not and has never bothered the Council and that all of the Commissions is very, very valuable. Um, Council members, all of us work 19 hours a day, um without information that comes to us that, that works through Commissions, we would have to work 37 hours a day. It, it really do a work that means a lot to Council members and the Town of Camp Verde. So don't think uh, that it is Council's intent to restrict your input or restrict the time you're here because you're not a benefit because the discussion was about how we could cut costs. And, it was presented to Council that it costs us so much per meeting so each meeting that we have, the Council, and we cut our meetings in half. After we cut our meetings in half, discussion was given to us what it costs for Commissions and for staff to be here or um, transcripts to be made and prints to be done, of the meeting for the minutes, for the research that goes into your packets, and having those printed up and the time that the Clerks work on your packet, just to get them together. There's a lot that you do, but there's a lot that a lot of people do that support what you do and it costs the community money. (unintelligible) We don't have any. We're trying to save jobs, we're trying to ensure that the community is continued to be serviced the way they deserve. Those are the two priorities in this project; keep families eating. Those forums that the Town employs, to make sure that the community, not necessarily in a numbered order, but make sure that the community, receives the service that this local government exists for. We're not here for us to do something, we're here to serve the community, so this is all about cost savings. Please don't take this personally. And, and, uh, well, what I felt about the project, I said in public, so if you were there, you heard it, if you weren't, you can find out what I said about the subject. Right now what I do um, is I represent the Council and the decision by Council was about the cost savings. We value you very much."

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the Mayor's presentation to the Library Advisory Commission during the Regular Session held on the 15<sup>th</sup> day of January 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 29 day of January, 2009.

Deborah Barber  
Deborah Barber, Town Clerk