

AGENDA



**CAMP VERDE TRAILS AND PATHWAYS COMMISSION
TOWN OF CAMP VERDE COUNCIL CHAMBERS
473 S. Main St. Room 106
Tuesday, December 9th, 2008
5:30 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the agenda Consent Agenda and considered as a separate item if a committee member so requests.
 - a. **Approval of the Minutes:**
 - 1) Regular Session –October 14, 2008
 - b. **Set Next Meeting, Date and Time:**
 - 1) Regular Session – February 10, 2009
5. **Call to the Public for Items not on the Agenda** - Pursuant to ARS 38-431.01.G, residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be included on a future agenda.

Public Input may be invited on the following:

6. **Discussion in regards to the August 12, 2008 presentation by Judy Adams and Heather Provencio from the USFS Red Rock District in regards to Jackson Flat.**
7. **Discussion in regards to the past proposed trail system from the Envirozeum site, east of the Bashas area.**
8. **Discussion of possible bike and walking pathways on existing roads.**
9. **Report on the Copper Canyon Trailhead project followed by possible discussion.**
10. **Update on the Community Park project followed by possible discussion. Discussion may include, but is not limited to the Heritage Grant process, phase I process and application.**
11. **Update on the November 19th Council meeting approving that Commissions meet every other month until further notified, followed by possible discussion.**
12. **Discussion on existing roads within Town limits and areas where bike and pathways could be constructed.**
13. **Call to the Public for Items not on the Agenda.**
14. **Commission Informational Reports** Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that the individual Commission member may request an item be placed on a future agenda.

15. Staff Report and discussion.

16. Adjournment.

Posted by: Lynda Moore

Date/Time: 12/5/08 2:45 pm

The Town of Camp Verde facilities are accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

MINUTES
CAMP VERDE TRAILS AND PATHWAYS COMMISSION
TOWN OF CAMP VERDE COUNCIL CHAMBERS
Tuesday, October 14th, 2008
6:30 p.m.

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. Call to Order

The meeting was called to order by Vice Chairman Mitton at 6:32 p.m.

2. Roll Call

Vice Chairman Mitton, commissioners Richmond, Reddell and Espinosa were present; Commissioner Piner and Struhbar were absent. There is one vacancy.

3. Pledge of Allegiance

The Pledge was led by Commissioner Reddell.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the agenda Consent Agenda and considered as a separate item if a committee member so requests.

a. **Approval of the Minutes:**

1) Regular Session –August 11, 2008

b. **Set Next Meeting, Date and Time:**

1) Regular Session – November 10, 2008 (Set by Staff)

On a motion by Espinosa, seconded by Reddell, the Consent Agenda was unanimously approved.

5. Call to the Public for Items not on the Agenda - Pursuant to ARS 38-431.01.G, residents are encouraged to comment about any matter not included on the agenda. State law prevents the Council from taking any action on items not on the agenda, except to respond to criticism made by those who have addressed the public body, ask staff to review a matter, or ask that a matter be included on a future agenda.

Past Chairman Haddon spoke and thanked all members of the commission for allowing him to serve as chairman and what a pleasure it had been. He let the commission know that if they had any questions please do not hesitate to call on him. Haddon also advised the commission that he has a template for the quarterly reports and is willing to share it with the new Chairperson.

Public Input may be invited on the following:

6. Discussion, consideration and possible selection of a Chairperson and Vice Chairperson.

On a motion by Reddell and a second by Mitton commissioner Piner was appointed to the Chairperson

One a motion by Reddell commissioner Mitton was appointed to the Vice Chairperson.

7. Discussion, consideration and possible approval to set meeting times and dates.

Liaison Moore reported that it was time to set the time and dated for the Commission meeting. Other Commissions meet earlier in the day and it would be nice if the Trails Commission could meet before 6:30 pm. It was agreed upon by the Commission present that the second Tuesday of every month at 5:30 pm would be appropriate.

On a motion by Richmond and a second by Reddell the Trails and Pathways Commission will hold their monthly meetings the second Tuesday of every month at 5:30 pm in Council Chambers.

8. **Discussion in regards to the August 12, 2008 presentation by Judy Adams and Heather Provencio from the USFS Red Rock District in regards to Jackson Flat.**
Perry Haddon, previous Chairman, spoke on the progress of the Jackson Flat Trail. He updated the Commission and advised everyone on what had been done by Lynn Reddell and four (4) previous Mayors of Camp Verde. He had spoken to Council and wishes to have a letter drafted by the current Council and sent to the YAN and the USFS in Albuquerque to notify each party that the Town has expressed interest in the proposed land exchange site. The National Park Service has already put the Trail into the 20 year plan for Montezuma Castle and maybe the representative from the Park would be able to assist the Town in notifying the USFS of the interest that the Town had in the site over 10 years ago.

This item is requested on the November agenda,

9. **Discussion in regards to the request by Bill Stafford from the USFS on the ways the Trails & Pathways Commission can assist in moving forward with the General Crook Trail Crossing.**
A brief discussion between on where the property lines are and what trail is recommended by the USFS. There was confusion with the item, it was asked of staff to contact a representative from the USFS and have them present at the November meeting to clarify what the specific needs and requests for the Trails Commission are.

This item is request on the next agenda.

10. **Discussion in regards to the past proposed trail system from the Envirozeum site, east of the Bashas' area.**
Commissioner Piner was absent,

This item will be carried over to the next meeting.

11. **Discussion of possible bike and walking pathways on existing roads.**
This item is too vague it will be added to the November agenda and will be more specific.

12. **Report by Bea Richmond regarding the Dead Horse State Park Trails Coalition followed by possible discussion of the report.**
Commissioner Richmond read the informal minutes from the previous meetings that she had attended and updated the group on the happenings of the Dead Horse State Park Trails Coalition. Richmond told the group of the importance of the Trails Coalition and why the Commission needs to be involved, it is important the Verde Valley stay connected and informed on what is happening in each of the surround areas.

13. **Report by Bea Richmond followed by possible discussion regarding the Verde Valley Regional Trails Plan meeting.**
Commissioner Richmond again read an informal set of minutes taken by herself from the meetings that she attended. She will continue to go to the meetings as a representative of the Commission. The Verde Valley Regional Trails Plan meetings will be planned out in advance and more notice will be given to all who want to attend.

14. **Discussion in regards concerning pathway/trail from Ace Hardware to present Camp Verde Library, east side of Montezuma Castle Highway.**
Staff Liaison Moore informed the Commission that she had spoke to the Town Engineer and there is no plan to construct a path in the proposed site. There is no Right-of-Way on the east side of the highway. A bike/walking path already exists on the west side of the highway.

There is no right of way; this would be not a spot for a trail. A bike path is on the opposite side of the road already.

- 15. Discussion and consideration and possible approval for the Trails & Pathways Commission to clean up the urban trails/bicycle paths at Highway 260, Main Street and Finnie Flat Road. (Requested by Commissioner Espinosa).**
Commissioner Espinosa asked the group about involvement in the cleaning up of the sides of the roads long the "loop" from Finnie Flat, Main Street to HWY 260. There are numerous patrons who use the "loop" and wondered who needed to be contacted for the clean up. The Commission decided the best way to approach the clean up on HWY 260 would be to contact ADOT and get permission or ask about the process for clean up. There are many groups in the area that may be interested in helping clean the area. It was recommended to the Commission that a clean up be held and the possibility of having a project for Earth Day.
- 16. Discussion in regards to a bicycle path/urban trail at Montezuma Castle and Arena Del Loma. (Requested by Commissioner Espinosa).**
Commissioner Espinosa again informed the group of the proposed trail/loop. It would be a great location for another trail/loop. Part of the property is with in the YAN property, staff Liaison Moore will look into what needs to be done to be able to make this trail/loop happen.
- 17. Discussion and consideration and possible approval for the Trails & Pathways Commission to clean up the urban trails/bicycle paths located on Finnie Flat, Salt Mine Cellar, Old Main Stree to HWY 260. (Requested by Commissioner Espinosa).**
This item was addressed within the agenda items numbered 15 and 16.
- 18. Discussion in regards to creating a bicycle path/urban trail to the new park location. (Requested by Commissioner Espinosa).**
The item was discussed on where the path would be and where the access would go. It was asked about the property and if because it crossed private property would the Town have ROW access and what side of the road would be used.
- 19. Call to the Public for Items not on the Agenda.**
No public spoke
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- 20. Commission Informational Reports** Individual members of the Commission may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Commission will take no discussion, consideration, or action on any such item, except that the individual Commission member may request an item be placed on a future agenda.
Richmond, updated the Commission on the meeting she will be attending in the future and will continue to report to the Commission.
Reddell, would like to be updated on the progress of the new park
Mitton, asked to have the Copper Canyon Trailhead on the November agenda.
Espinosa, Updated the Commission again on her background and that she participated in the Montezuma 10K and finished 3rd in her division.
- 21. Staff Report and discussion.**
Moore reported that the next Community Park Meeting will be October 21, 2008 at 6:30 pm in rooms 206-207. Also Trick or Treat Main Street will be Friday October 31, 2008 at 5:30 pm in downtown Camp Verde.
- 22. Adjournment.**
On a motion by Richmond seconded by Reddell the meeting was adjourned at 7:55 p.m.

Bill Mitton, Vice Chairman

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Trails & Pathways Commission of the Town of Camp Verde during the Regular Session of the Trails & Pathways Commission of Camp Verde, Arizona, held on the 14th Day of October 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2008.

Lynda Moore, Parks & Recreation Director

Dead Horse Ranch Trails Coalition to Camp Verde Trails Commission

To be presented December 18

Owing to cancellation of last month's meeting, my reports from both the Regional Planning group and the DHR Trails Coalition are piling up! Unfortunately, I am not here to present any of them, so I think maybe it is best to just insert copies in your packets and skip the agenda.

The Coalition met on November 20. Not too much business, and I had nothing to report, thanks to the cancellation of Nov. 11 meeting of the Trails Commission.

The war on invasive plants continues. The Friends of the Greenway sponsored a tamarisk cleanup along the river on Nov. 22. This Asian plant gobbles up water and nutrients needed by native species.

No archeologist has yet come forward to oversee restoration of the old Lime Kiln, which was vandalized severely a couple of years ago. If we don't get a volunteer (someone retired, for example), a grant will have to be sought. In addition, \$5000 is needed to complete the formalities to have this site listed on the Register of Historic Places. That money is in hand.

The economic picture may cause parts of the Cohnville Stage Trail to be scrapped. The project is awaiting funds for further NEPA studies. The FS has a project code (?) with some funds for the portion of the trail by Verde Santa Fe. It is important to let Heather Provencio and Judy Adams know the public is interested in this, or it may die. Bob Rothrock suggested maybe the Verde Santa Fe P.O.A. would kick in some money. This trail is a great asset to that community.

Max reported that State Parks has closed on the Rocking River Ranch in C.V, out Salt Mine Road: 209 acres. It has been a horse boarding facility and also a B & B. It has $\frac{3}{4}$ miles of river frontage and some buildings. Lots of wildlife. No firm plans for it right now. Personnel shortage is a problem.

The Trail Horse Adventures at DHRSP is doing well. They use designated trails, which they must maintain. This brings a lot of people in.

The Burro Trail project – from Jerome to Clarkdale – is stalled. Both Freeport-McMoRan and UVX remain mum. Their cooperation is needed.

Diane Lovett says the City of Cottonwood is not doing anything much right now. The tunnel under 89A at Mescal Gulch is completed; 10' culverts.

Bea Richmond

Beatrice Richmond

From: "Beatrice Richmond" <bwrichmond@peoplepc.com>
To: "Tammy DeWitt" <Tammy.DeWitt@co.yavapai.az.us>
Sent: Saturday, November 22, 2008 11:29 AM
Subject: notes - Nov.20ional Trails Planning Group - meeting of November 20,2008ional Trails Planning Group - meeting of November 20,2008

Regional Trails Planning Group – meeting of November 20, 2008

The main purpose of this meeting, since the group has decided to forge ahead with its master plan and maps, with the definite object of finishing by next June, was to begin reviewing and editing the text written so far, conforming to the chapter headings we have adopted over the last two meetings. We have agreed to leave the Mission Statement (opening) and the Memorandum of Understanding (closing), until the body of the text is completed. The regional maps have been done, thanks to Terri Nelson, and revised at new proposed trails are added. A final step will be short, concise descriptions of each trail in handout form.

Chapter II, Planning Area and Systems Map. With a couple suggestions incorporated, this text was approved/.

Chapter III. Agencies & Jurisdictions. Under jurisdictions, both Camp Verde and Sedona are incomplete; information requested. Some other suggestions concerning the trails: add Fort Verde to the State Parks, even though it has no trails. Terri suggested we need a more standardized format for each community.

The Yavapai-Apache land portion needs to be expanded & modified; this needs re-writing. Eventually, this text will be edited by each community/municipality, resulting in further modification.

Chapter 1V, Interagency Trail Planning & Coordination. This is presented only in outline form. Needs expansion as text. Ordinarily, each community has a trails planning organism of some kind, so information would come directly from these groups. Bill Cowan spoke on the rold of the M.O.U: between and among agencies, there have to be agreements – they have to sign on. Unfortunately, with new councils, new faces, comes a loss of focus, misplacement of records. How to overcome this? The public is the key: get the programs in the hands and minds of the public, so their wishes prevail. That is where the momentum comes from. But first we have to create the documents in order to promote the program.’ Then we will need presentations and publicity. We will focus on *interconnectivity*, as agreed from the outset. The expansion of this chapter from outline to paragraphs will be preliminarily undertaken by Tammy and Terri. They read a couple of examples. Tammy will transmit to us prior to next meeting.

Brief discussion of remaining chapters, which we will attempt to cover at the December meeting. Agreed: delete Multi-use Trails Issued (Ch. VI) and substute Impact of Trails. Tammy will disseminate VII and VIII. IX is still in outline form; X needs to be updated. XI is only a rough draft, and XII is also only in outline form.

After we complete our review and editing, the next phase is to send out the draft to the municipalities for their review, input, and approval. Then, in April or May we “go public” to

11/22/2008

garner public interest and support.

OPEN DISCUSSION

Charlie Scully noted that we have several new participants today. He welcomed them and invited questions and comments from them, noting that it is hard to break into an established group with a developed agenda. There were a number of responses to this, after Tammy gave a brief summary for orientation of the newcomers, who represented Big Park, Cornville, and some others. One of the suggestions was that this group *prioritize* the connections; hard to do, given the political nature of different areas.

The usual hurdle is **funding**. Note: a trail, even a planned trail, needs to be in the State Trails System to qualify for Heritage funds

A discouraging factor: **the length of time from conception to reality!** Lime Kiln Trail took **25 years**, said Fran Whetton. The Cohnville Trail is now on the same course. The moral is: do not give up.

We need to create a catalog, or key, for the trail descriptions, was the recommendation of David Gill; it might show priorities. This could be in tabular form.

MAPS

The group turned its attention once more to the maps, especially for the newcomers. The proposed trails are now in place on the maps'

The next meeting will be December 18, at the Verde Santa Fe Clubhouse. Tammy will send directions. Meeting adjourned before 11, so as to allow time for some of the group to hike the Benatz Trail, Clarkdale's new pride, under the leadership of Norma and Dawn, to whom thanks are due for Clarkdale's hospitality.

Bea Richmond

CV Trails Commission
to be presented Nov 11 Dec 18

REGIONAL TRAILS GROUP: MEETING OF OCTOBER 23, 2008

Regional Trails met in Lake Montezuma. Through the kind agency of Bill Cowan. Tammy DeWitt had distributed to all proceedings of previous meeting and today's agenda, along with the body of the provisional Regional Trails Plan, which had been developed and written up within the past month by different members of the group: some 50 pages!

1.

It was this document which occupied the first place on the agenda. Work on Chapters 1,5,6,7, and 14 have not been approached yet. Introduction (1) and Memorandum of Understanding (14) can be deferred; they will be done when the rest is ready. Charlie Scully and Tammie will write up Design Guidelines (5) and Bob Rothrock will do Open Space Planning (7). Members discussed Multi-use trails issues (6); it remains unconcluded.

2.

The Trails Survey, which occupied space on the agenda in April and May, was shelved. Even though public demand, as expressed through a survey, could influence funding, the consensus was that our component communities each have their own priorities. A survey would be of little use, when shared uses and interconnections are what is wanted. Interface is the problem. We are interested in a survey to bring people here; it is for the people who live here.

3.

Under Open Discussion, members shared concerns and suggestions. Finances are a major problem. Each community could hold an Open House to show what we have already done. Financing could well result from each community's enthusiasm. Trails systems could be ranked locally, to establish priorities. Bill Stafford said that "seed money" from communities can produce Forest Service money. Also grants can be secured by validating specific features. Bill Cowan said that an MOU is critical: this can unite the municipalities. If each component group will establish its own priorities, this group (Regional Trails) can help out and promote connectivity. "We are creating the plan," said Tammie, "the communities implement."

Some examples were offered, such as Lake Montezuma's situation.

Dead Horse Ranch Trails Coalition was first in attempting to coordinate: it combined representatives from State Parks, Forest Service, Clarkdale, Cottonwood, Camp Verde, and three user groups.

4.

Maps are a big part of presenting plans. If each component community makes up its own trail maps, then integrating them into a large map will reveal places for connectivity. How do we divide up the areas among the members? But this was already done, and we have Terri Nelson's excellent maps to work with. They include *proposed trails*. *Proposed trails*, said Bill Stafford, should not be in the hands of the public. We agreed that they might be shown to planners; they need to see such maps, but the public does not. Tammie: How about preparing "bubble areas" – enlargements for each community?

Steve Harris read from County Master Trails Plan, 1998, which spelled out things like funding and the master trails plan. However, a Regional Trails Plan is much larger than the County Concept.

We need to indicate official and proposed trails as *fluid areas*. How about showing a corridor, which is flexible (to allow for realities on the ground) or maybe a line, with some qualifier to indicate flexibility. A plan is only good within a time frame.

This body was created for an 18-month period. We are half-way there; it will conclude at the end of next June. Can we create a plan in that time? Probably.

5.

Discussion of next meeting, which will be in Clarkdale November 20: 10-12, followed by a short hike.

We will look at texts of Chapters 2,3,4, and 5, with a view to editing and fine-tuning.

Dawn Norman will attempt to summarize results of any survey completed.

Can Terry recreate maps for the component communities; this would help the representatives. We all looked at the maps, as an overview of areas covered.

With applause for Bill Stafford – this is his last meeting before his retirement -, the meeting adjourned at 11:45

Bea Richmond

Dead Horse Ranch Trails Coalition to C.V. Trails Commission

To be presented Nov. 11, 2008 *Dec 18*

Some discussion of the Regional Trails group and its progress in 8 months since inception. 5 of the 7 members present regularly attend..

Max reported 4500 persons attended Verde River Days this year.

Oct. 23-24 Trail Boss training at DHR. Charley Scully to help out.

Clarkdale wants input from DHR on revision on its General Plan.

DelMonte Wash cleanup to take place this coming Saturday (18th); meet in downtown Cottonwood from 7:30.

A State-wide calendar for outdoor events will be on the web, looking for news of free events: outdoorvolunteers.org.

Bill Stafford for the FS: the volunteer appreciation lunch will be held at Beaver Creek R.S. Oct 25 noon. We are all invited.

There was a lot about the Cornville Trail. Bill is still hoping County will help pay some of the expenses of the system, now at the Proposed Action stage....and nearly out of \$\$\$\$. This should be followed by 1) scoping and 2) studies arch, bio, and NEPA. Funds are needed!

The Sycamore Canyon trail reconstruction Oct. 1-2-3 was very successful. About 30 came .

Bea Richmond

